



RIO DELL CITY COUNCIL
VIRTUAL MEETING AGENDA
REGULAR MEETING - 6:30 P.M.
TUESDAY, JANUARY 19, 2021
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

***WELCOME** - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at cityofriodell.ca.gov. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

**SPECIAL PUBLIC HEALTH EMERGENCY ALTERATIONS TO MEETING FORMAT
CORONAVIRUS (COVID-19)**

Due to the unprecedented public health threats posed by COVID-19 and the resultant need for social distancing, changes to the City Council meeting format are required. Executive Order N-25-20 and N-29-20 from Governor Gavin Newsom allow for telephonic Council meetings of the City Council and waives in-person accessibility for Council meetings, provided that there are other means for the public to participate. Therefore, and effective immediately, and continuing only during the period in which state or local public health officials have imposed or recommended social distancing measures, the Rio Dell City Council will only be viewable via livestreaming through our partners at Access Humboldt via their YouTube channel or Suddenlink channels on Cable TV.

Public Comment by Email:

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at publiccomment@cityofriodell.ca.gov. Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) and email no later than one hour prior to the start of the Council meeting. Your comments will be read out loud, for up to three minutes.

Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

Zoom Public Comment:

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. CEREMONIAL MATTERS
- E. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

F. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.

- 1) 2021/0119.01 - Receive and File Check Register for December 2020
(RECEIVE & FILE) **1**
- 1) 2021/0119.02 - Approve Minutes of the January 5, 2021 Regular Meeting **(ACTION)** **4**
- 2) 2021/0119.03 - Council Member Appointments for 2021 **(ACTION)** **9**
- 3) 2021/0119.04 - Update on City Committee and Commission Appointments **(RECEIVE & FILE)** **12**
- 4) 2021/0119.05 - Authorization for the Mayor to Sign a Letter to the Federal Communications Commission in Relation to Local Media Blackout **(ACTION)** **13**
- 5) 2021/0119.06 - Authorization for the City Manager to Sign a Consent with Tesla in Relation to the SGIP Battery System at the Corporation Yard **(ACTION)** **16**

- G. ITEMS REMOVED FROM THE CONSENT CALENDAR
- H. REPORTS/STAFF COMMUNICATIONS
 - 1) 2021/0119.07- City Manager/Staff Update **(RECEIVE & FILE) 19**
- I. SPECIAL PRESENTATIONS/STUDY SESSIONS
 - 1) 2021/0119.08 - Presentation and Update from City Engineer
(RECEIVE AND FILE) 23
 - 2) 2021/0119.09 - Update from the Chief of Police on Measure Z
(RECEIVE AND FILE) 33
- J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS
 - 1) 2021/0119.10 – Discussion and Possible Action Authorizing the City Manager to Sign a Scope of Services with GHD to Make Application for HMGP Grants and Related Approval of Resolution 1476-2021 Amending the Budget Accordingly
(DISCUSSION/POSSIBLE ACTION) 34
 - 2) 2021/0119.11 - Discussion and Possible Action on SB2 Planning Grant
(DISCUSSION/POSSIBLE ACTION) 46
 - 3) 2021/0119.12- Appointment of Ad Hoc Committee Related to Public Waste Bin Selection**(DISCUSSION/POSSIBLE ACTION) 49**
- K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS
- L. COUNCIL REPORTS/COMMUNICATIONS
- M. ADJOURNMENT

*The next regular City Council meeting is scheduled for
Tuesday, February 2, 2021 at 6:30 p.m.*

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
9607	12/01/2020	[2757] US POSTMASTER	POSTAGE FOR UTILITY BILLING FOR THE MONTH OF	452.20
9608	12/09/2020	[0576] 101 AUTO PARTS	TWO BOXES OF SHOP TOWELS, FOUR IND BELTS, GUARDS, THREE GEL- NO CORRODE; THREE TERMINAL 2PK,	163.19
9609	12/09/2020	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES FOR NOVE	404.20
9610	12/09/2020	[3975] AT&T - 5709	FAX LINE EXPENSES FOR NOVEMBER 2020-PD, FAX LINE EXPENSES FOR NOVEMBER 2020-CITY HALL	57.57
9611	12/09/2020	[6925] AWBREY, ASHLEY	CUSTOMER DEPOSIT REFUND	142.54
9613	12/09/2020	[2895] CALIFORNIA ASSOCIATION OF CODE	2020/2021 CACEO MEMBERSHIP DUES	95.00
9614	12/09/2020	[2277] CAMPTON ELECTRIC SUPPLY	20 SLOT; 12 EMT&RGD STRUT CLMP; 200 LIQUATITE	356.44
9615	12/09/2020	[2293] CITY OF FORTUNA	POLICE DISPATCH SERVICES FOR DECEMBER	4,030.33
9616	12/09/2020	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 11/27/2020	120.00
9617	12/09/2020	[2393] FASTENAL COMPANY	TWO LED HEADLAMPS; 25 STEEL GENERAL PURPOSE F	128.47
9618	12/09/2020	[2405] FORTUNA ACE HARDWARE	DRILL BIT 14 PC TITANIUM; LED BULB 18W 10PK; TWO TOTE 18G SILVER; SEVEN PLTNM LED C6 50CT	490.16
9619	12/09/2020	[5052] GHD, INC	ENGINEER SERVICES FOR DRINKING WATER INFRASTRUCTURE, ENGINEERSERVICES FOR STREETS SAFETY IMPROV	42,041.04
9620	12/09/2020	[6486] GREEN TO GOLD ENTERPRISES LLC	FOUR RUBBERMAID REFUSE CONTAINER, 32 GAL; VUL, THREE GORILLA BLACK TAPE 35 YARDS	205.45
9621	12/09/2020	[4451] HARBOR FREIGHT TOOLS	TIE DOWNS; CABLES; ELECTRICAL CLIPS; ELECTRIC	226.22
9622	12/09/2020	[2457] HUMBOLDT COUNTY CLERK-RECORDER	COPIES, COPIES	7.00
9624	12/09/2020	[2501] KEENAN SUPPLY	WATER INVENTORY: CTS METER	499.31
9625	12/09/2020	[6998] MAD RIVER COMMUNITY HOSPITAL	OSHA RESPIRATOR REVIEW, OSHA RESPIRATOR REVIEW, OSHA RESPIRATOR REVIEW, PRE-EMPLOYMENT DRUG SCREENING; PD EMPLOYEE	2,353.25
9626	12/09/2020	[6889] CAMERON L MILLER	HARBOR FREIGHT TOOLS: THREE 2GAL HOME-GARDEN	48.58
9627	12/09/2020	[2551] MIRANDA'S ANIMAL RESCUE	ANIMAL CONTROL FOR NOVEMBER 2020	1,900.00
9628	12/09/2020	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS;	39.62
9629	12/09/2020	[4707] LAURA NIETO	Customer Deposit REFUND CREDIT REFUND	183.27
9630	12/09/2020	[2569] NORTH COAST LABORATORIES, INC.	SUBCONTRACTED ANALYSIS	455.00
9631	12/09/2020	[4393] NYLEX.net. Inc.	MONTHLY MAINTENANCE FOR DECEMBER 15 THROUGH J	1,290.00
9632	12/09/2020	[6806] PINTERMEDIA LLC	MONTHLY WEB HOSTING FEE FOR DECEMBER	30.00
9633	12/09/2020	[2619] PITNEY BOWES, INC.	QUARTERLY LEASING PAYMENT 9/30/20 - 12/29/20	98.11
9634	12/09/2020	[6349] RECOLOGY EEL RIVER	GARBAGE BAGS FOR NOVEMBER 2020	170.25
9635	12/09/2020	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE FOR DECEMBER	114.80
9636	12/09/2020	[6110] STEPHANSKY, SCOTT	CUSTOMER DEPOSIT REFUND	182.12
9637	12/09/2020	[2714] SWRCB Accounting Office	ANNUAL PERMIT FEE FOR COLLECTION SYSTEM, ANNUAL PERMIT FEE FOR WASTEWATER TREATMENT , ANNUAL PERMIT FEE FOR WATER DISCHARGE TO STORE	10,815.00
9638	12/09/2020	[6373] THATCHER COMPANY, INC.	CONTAINER DEPOSIT REFUND, ONE 330 G TOTE SIERRA SANI-CHLOR & CONTAINER, CONTAINER DEPOSIT	4,827.66
9639	12/09/2020	[4908] THE MITCHELL LAW FIRM, LLP	LEGAL SERVICES FOR NOVEMBER 2020, LEGAL SERVICES FOR NOVEMBER 2020	2,324.00
9640	12/09/2020	[2772] WENDT CONSTRUCTION, INC	TWO LOADS OF BASE ROCK DELIVERED	125.00
9641	12/09/2020	[2787] WYCKOFF'S	SUMP PUMP PLASTIC 1/4 HP	71.27
9642	12/17/2020	[2237] BANK OF AMERICA BUSINESS CARD	VISTAPRINT- STICKY NOTES, RETURN ADDRESS LABEL, ADOBE PRO DC MONTHLY SUBSCRIPTION, NELCO- BLANK W2&1099 FORMS (100 QTY); W2&1099, AMAZON- MED LATEX GLOVES, AMAZON- BLUE NITRILE GLOVES (BX OF 100), LEAGUE OF CA CITIES- 2020 LEGISLATIVE BRIEFIN, BOW WOW WASTE- YELLOW HEADER BAG (2000 BAGS), ZOOM - COMMUNICATION VIA COMPUTER/PHONE, AMAZON- HAND SANITIZER (1GAL), APG- MID RANGE ULTRASONIC LEVEL SENSORS, AMAZON- BLACK DIGITAL PHOTO FRAME, AMAZON- SOLID WOOD FRAME, LABOR LAW CENTER- CA LABOR LAW POSTER, AMAZON- SHIPPING LABELS; PILOT GEL PENS; WRITE, AMAZON- FOUR TUBS (OF 100 WIPES EA) HAND SANI, AMAZON- AWARD CERTIFICATE PAPER, DOLLAR GENERAL- CLEANING SUPPLIES, DO SUPPLY- TWO REFURBISHED POWERFLEX 40 (VFDs	2,158.91
9643	12/17/2020	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 12/04/2020	120.00
9644	12/17/2020	[6461] COMCATE	CODE ENFORCEMENT MANAGER RENEWAL AGREEMENT 12	666.64

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
9645	12/17/2020	[2340] DEPT OF JUSTICE ACCOUNTING OFFICE	FINGERPRINT APPS; FINGERPRINT - FBI	49.00
9646	12/17/2020	[5352] JOANNE E FARLEY	MILEAGE	12.65
9647	12/17/2020	[2394] FEDEX	BIO-SOLIDS TESTING	99.03
9648	12/17/2020	[6991] FEDEX FREIGHT	DRYER/BOILER REPAIR: ROTARY JOINTS, BOILER/DRYER REPAIR: ROTARY UNFONS	4,651.18
9649	12/17/2020	[2405] FORTUNA ACE HARDWARE	TWO KEYKRAFTER #80 BRASS	5.62
9650	12/17/2020	[5052] GHD, INC	ENGINEERING SERVICES FOR DEVELOPMENT OF SANIT	2,171.53
9651	12/17/2020	[2457] HUMBOLDT COUNTY CLERK-RECORDER	COPIES: DEEDS FOR BELLEVIEW	8.00
9652	12/17/2020	[2485] INDUSTRIAL ELECTRIC ARCATA, INC	AIR COMPRESSOR MOTOR MAINTANCE	696.05
9653	12/17/2020	[6998] MAD RIVER COMMUNITY HOSPITAL	PRE-EMPLOYMENT PHYSICAL & EVALUATION	148.75
9654	12/17/2020	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS;	39.09
9655	12/17/2020	[3343] PITNEY BOWES RESERVE ACCOUNT	POSTAGE PURCHASE FOR RESERVE	400.00
9656	12/17/2020	[5745] REDWOOD MEMORIAL HOSPITAL	BLOOD WORK- NRMRIODPD	90.00
9657	12/17/2020	[3112] SIX RIVERS PORTABLE TOILETS LLC	HANDWASH UNIT RENTAL & 1 X WEEK (11/15/2020-1, HANDWASH UNIT RENTAL & 1 X WEEK (11/15/2020-1	191.76
9659	12/17/2020	[6825] SUDDENLINK	INTERNET SERVICES 12/1/20-12/31/20	900.00
9660	12/17/2020	[2319] SUDDENLINK COMMUNICATIONS	PUBLIC WORKS INTERNET & CITY HALL/PD/ PW PHON	533.44
9661	12/17/2020	[6590] SUN RIDGE SYSTEMS, INC.	RIMS ANNUAL SUPPORT SERVICES	6,000.00
9662	12/17/2020	[2750] USA BLUEBOOK	CATCH BASIN SCOOP; SKIMMING NET; SLUDGE JUDGE, TWO ATC DIVERSIFIED DIAL ADJUST, SLUDGE JUDGE UTLRA; USABB pH BUFFER PACK	558.90
9663	12/17/2020	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR JANUARY 2021	534.58
9664	12/17/2020	[6672] WEX BANK	ADMIN FUEL EXPENSES FOR DEC. 2020, PD FUEL EXPENSES FOR DEC. 2020, PW FUEL EXPENSES FOR DEC. 2020	980.31
9665	12/17/2020	[2787] WYCKOFF'S	TIMER MECH OUTDOOR 24HR BLACK	10.63
9666	12/31/2020	[6038] ACCURATE TERMITE & PEST SOLUTIONS	RODENT & INSECT CONTROL @ 475 HILLTOP DR	170.00
9667	12/31/2020	[3975] AT&T - 5709	FAX LINE EXPENSES FOR DECEMBER 2020-PD, FAX LINE EXPENSES FOR DECEMBER 2020-CITY HALL	55.38
9668	12/31/2020	[2301] MARK A. CLEMENTI, PH.D.	PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATION	774.00
9669	12/31/2020	[2340] DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	BLOOD ALCOHOL ANALYSIS FOR NOVEMBER 2020	105.00
9670	12/31/2020	[2393] FASTENAL COMPANY	HOLE SAWS, SAW BLADE; HAMMER BITS; 2-CUTTER HAMMER BIT;	913.54
9671	12/31/2020	[6513] FINLEY, JESSICA	CUSTOMER DEPOSIT REFUND	189.93
9672	12/31/2020	[2407] FORBUSCO LUMBER	SCREWS; DRYWALL SETTER; GAL OF JOINT COMPOUND	175.03
9673	12/31/2020	[2405] FORTUNA ACE HARDWARE	25' EXTENSION CORD, FOUR GAL DISTILLED WATER	40.52
9674	12/31/2020	[5052] GHD, INC	ENGINEERING SERVICES FOR NOVEMBER 2020	5,896.75
9675	12/31/2020	[7061] HERMANSON, GAIGE	CUSTOMER DEPOSIT REFUND	20.69
9676	12/31/2020	[6984] JURAN, CELESTE	CUSTOMER DEPOSIT - REFUND	167.94
9677	12/31/2020	[6998] MAD RIVER COMMUNITY HOSPITAL	PRE-EMPLOYMENT PHYSICAL & EVALUATION; DRUG SC	253.75
9678	12/31/2020	[7096] MID CITY TOYOTA	WHITE TOYOTA TACOMA-SR; # CG29813FI0WP29813	32,453.83
9679	12/31/2020	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS;	186.26
9680	12/31/2020	[6654] LOGAN D MITCHELL	3-DAY PRIORITY MAIL	85.20
9681	12/31/2020	[2569] NORTH COAST LABORATORIES, INC.	ACID DIGESTION; EPA 3050B METALS DIGESTION; E	437.00
9682	12/31/2020	[6100] NORTHERN CALIFORNIA GLOVE	NITRILE BLACK, MED, 10 BOXES, MUCK BOOTS (BLACK SIZE10); TWO, GLASSES (BLAC	934.22
9683	12/31/2020	[5730] O & M INDUSTRIES	REPLACED THERMAL FLUID HOSES FOR SLUDGE DRY	2,764.00
9684	12/31/2020	[6806] PINTERMEDIA LLC	MONTHLY WEB HOSTING FEE FOR JANUARY	30.00
9685	12/31/2020	[4338] QUILL CORPORATION	ADD MACHINE PAPER; RED PENS; FIVE BLANK BUSIN	134.28
9686	12/31/2020	[5253] REGAL FORMS	WARNING STICKERS	460.00
9687	12/31/2020	[4570] SHRED AWARE	SHREDDING	70.00
9688	12/31/2020	[2714] SWRCB Accounting Office	COMMUNITY WATER SYSTEM ANNUAL FEES 7/1/2020-6	7,497.05

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
9689	12/31/2020	[2754] US CELLULAR	MONTHLY SERVICE FOR SAFETY PHONE 12/8/20 - 1/8/2021	60.85
9690	12/31/2020	[2757] US POSTMASTER	POSTAGE FOR UTILITY BILLING FOR THE MONTH OF	370.22
9691	12/31/2020	[2750] USA BLUEBOOK	CELL CLEANING KIT; 1 LITER TURBIDITY STANDARD	3,160.68
Total Checks/Deposits				152,879.24

Ref#	Date	Vendor	Description	Amount
235776	12/10/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR DEARBORN LIFE INSURANCE ONLINE FOR DECEMBER 2020	-367.50
420335	12/10/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR DELTA DENTAL/ALLIED ADMINISTRATORS ONLINE PAYMENT FOR DECEMBER 2020	-2032.27
564107	12/11/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE ONLINE FOR NOVEMBER 2020	-395.56
121-120	12/14/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 12/04/2020	-2637.63
5912425	12/14/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 12/04/2020	-13880.38
448434	12/15/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR ICMA-RC ONLINE FOR PPE 12/04/2020	-6831.68
995344	12/15/2020	WITHDRAWALS	DEPOSITED ITEM RETURNED	-134.85
41,31, & 91	12/18/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR PG&E ONLINE PAYMENT FOR DECEMBER 2020.	-14948.48
5130122	12/18/2020	ELECTRONIC FUNDS TRANSFER	EFT for SWRCB Drinking Water State Revolving Fund Online Loan#2003CX404 Payment for January 1, 2021.	-68000.00
1190311	12/21/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR VSP ONLINE PAYMENT FOR JANUARY 2021.	-321.79
9424220	12/21/2020	WITHDRAWALS	BANK ANALYSIS FEE FOR DECEMBER 2020.	-312.70
122320	12/21/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR BENEFIT BRIDGE/PUBLIC AGENCY COALITION ONLINE PAYMENT FOR JANUARY 2021.	-17726.96
9543	12/23/2020	WITHDRAWALS	DEPOSITED ITEM RETURNED	-2500.00
122820	12/28/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 12/18/2020	-2580.80
2170039	12/28/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 12/18/2020.	-13244.44
457109	12/28/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR ICMA-RC ONLINE RETIREMENT FOR PPE 12/18/2020.	-6966.46
Total EFT's/Bank Withdrawals				-152,881.50

Ref#	Date	Vendor	Description	Amount
TRX TO PR	12/8/2020	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR PPE 12/04/2020	-35,976.99
TRX TO PR	12/18/2020	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR PPE 12/18/2020	-34,996.31
Total Transfer Between Accounts				-70,973.30

**RIO DELL CITY COUNCIL
REGULAR MEETING MINUTES
JANUARY 5, 2021**

The regular “virtual” meeting of the Rio Dell City Council was called to order at 6:30 p.m. by Mayor Garnes.

ROLL CALL:

Present: Regular Meeting: Mayor Garnes, Mayor Pro Tem Johnson, Councilmembers Woodall, Carter and Wilson

PUBLIC PRESENTATIONS

Mayor Garnes asked if there were any public comments.

There was no public comment.

CONSENT CALENDAR

Mayor Garnes asked if any councilmember, staff or member of the public, would like to remove any item from the consent calendar for separate discussion.

Mayor Garnes asked for public comment.

Motion was made by Johnson/Woodall to approve the consent calendar including approval of the Minutes of the December 15, 2020 regular meeting, the Minutes of the December 18, 2020 Special Meeting, the Adoption of Resolution No. 1474-2021 Approving the billable rates for staff, Authorization for the Mayor to sign a letter of appreciation to Supervisor Estelle Fennell and the authorization for the Mayor to sign a letter of support for Gordon Johnson to be appointed to the Local Agency Formation Commission (LAFCo). Motion carried 5-0.

REPORTS/STAFF COMMUNICATIONS

City Manager/Staff Update

City Manager Knopp reviewed highlights of the staff update and reported that the City has been invited by CalOES to apply for Hazard Mitigation Grant funds for water storage enhancement and seismic resiliency for the water connection to Metropolitan Wells. The City Manager reported that staff was looking at new public garbage bins for the city and stated an Ad Hoc Committee would be requested of the council to assist in the process. The City Manager also talked about requests for assistance from MIST for additional homeless outreach and the Davis Street Sidewalk.

Councilmember Woodall asked about a sidewalk along Eeloa Avenue. The City Manager reported that the sidewalk was being replaced because of damage caused by the contractor.

Councilmember Woodall asked about calls for police services at the Danco project which she observed as increasing and asked about meetings with Danco. The City Manager reported that meetings had taken place last year and that the issues present at that time seemed to have been resolved and that there had been agreement to hold the meetings on an as needed basis. Mayor Garnes encouraged individual councilmembers to approach DanCo management with questions.

Councilmember Woodall asked staff who was cleaning up after the homeless along the river bar. The City Manager reported that Public Works and the Police Department were cleaning garbage on Edwards Drive Monday the 4th.

Councilmember Johnson asked staff about the next steps for the two water grants. The City Manager reported that next level applications were due towards the end of March and that the City's engineering firm, GHD, would be working on it.

Councilmember Wilson asked staff about work reported being done on North Pacific Avenue. Police Chief Jeffrey Conner stated that the Police Department and Public Works were also recently on North Pacific cleaning trash.

Councilmember Wilson asked whether the river trail on Davis still existed and the City Manager reported that he believed so.

Councilmember Wilson asked about recent wastewater tests that stated COVID-19 levels in Rio Dell being higher than 84% of national average levels and what that meant for Rio Dell. The City Manager reported that the Public Health Officer had received the data and stated that it was further confirmation of the data that he had been looking at countywide and that there was no indication Rio Dell would be singled out for a higher or lower positivity than other areas of the County.

Mayor Garnes reported seven additional COVID-19 cases represented by County Health Department's latest report.

Mayor Garnes asked for public comment.

Councilmember Woodall requested and was granted permission to ask an additional question to the Chief of Police regarding the new Police Officer and if he was now working. Police Chief Jeffrey Conner reported that Officer "Conan" was starting tonight and would be working closely with Sergeant Beauchaine and the Chief over at least the next six weeks. Chief Conner mentioned a 10-week Field Training program.

Mayor Garnes asked if the Police Department was fully staffed. Police Chief Jeffrey Conner stated that all positions were filled, including 6 Police Officers and ¼ part time officer.

Mayor Garnes asked for Public Comment.

Resident Cindy Treadwell asked a question related to the cost of COVID-19 wastewater testing and who paid for the testing. City Manager Kyle Knopp reported that ratepayers were not paying for the test but that the federal government was reimbursing the city for testing expenses.

SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

City Council Appointments to Boards, Committees and Commissions

Mayor Garnes requested that the assignment list be placed on Screen Share. Mayor Garnes proceeded down the proposed list:

External assignments:

HCOAG: Johnson Primary, Woodall Alternate

Humboldt County Convention & Visitor Center: Garnes Primary, Carter Alternate

HWMA: Wilson Primary, Johnson Alternate

League of California Cities: Garnes Primary, Carter Alternate

RREDC: Carter Primary, Woodall Alternate

LAFCo: Mayor Garnes referenced the consent calendar item issuing a letter of recommendation for the appointment of Gordon Johnson.

RCEA: Wilson Primary, Garnes Alternate

Humboldt Hazardous Response Authority: Carter Primary, Garnes Alternate

Humboldt Transit Authority: Woodall Primary, Johnson Alternate

Mayor Garnes asked for Council input on the assignments. The councilmembers verbally affirmed the list as presented thus far.

Councilmember Wilson asked, regarding LAFCo, if Mayor Garnes was on the selection committee. It was clarified that Mayor Garnes is on the Mayor Selection Committee for LAFCo appointments.

Mayor Garnes moved to Internal Committee assignments:

Traffic Committee: Wilson & Johnson

Nuisance Advisory Committee: Carter & Woodall

Sculpture Committee: Wilson Primary, Garnes Alternate
Liaison to the Fire District: Woodall Primary, Garnes Alternate

Liaison to the Chamber of Commerce: Carter Primary, Woodall Alternate

Labor Ad Hoc Committee: Garnes & Johnson

Economic Development Ad Hoc: Garnes & Johnson

Gateway Ad Hoc Committee: Garnes & Woodall

Utility Rate Ad Hoc: Wilson & Johnson

Councilmember Woodall asked about applications for the public member of the Nuisance Advisory Committee. City Manager Knopp reported that public appointments were scheduled for the next Council Meeting.

Councilmember Wilson asked about applications for the Planning Commission. City Manager Knopp stated those were also scheduled to be returning for the next council meeting.

COUNCIL REPORTS/COMMUNICATIONS

Councilmember Johnson reported on a recent Last Chance Grade stakeholders meeting.

Councilmember Wilson reported on RCEA and their efforts to purchase office facilities. With HWMA, there is currently recruitment for the Executive Director. Regarding CRV buyback, there could be significant impact to local stores if they're required to individually conduct CRV buyback. Councilmember Wilson reported that CalRecycle was not doing much to rectify the situation with CRV Buyback. HWMA may ask for the City to sign a letter in the near future, urging action on CRV buyback.

Councilmember Woodall reported about a ride-along with RDPD. Woodall reported a difficult and dangerous call and was impressed by RDPD and their response. Also, three vehicles needing to be towed have been towed. Councilmember Woodall also complemented the sidewalk work throughout town.

Councilmember Carter reported that she looked forward to her new committee assignments.

Mayor Garnes stated she would be forwarding League of California Cities information on to Councilmember Carter. Mayor Garnes thanked the Volunteer Corp for delivering senior meals prior to Christmas and thanked Nick Angeloff and Elizabeth Warren for organizing the effort and Councilmember Carter for participating in the distribution. Mayor Garnes thanked the staff for all the work accomplished in 2020.

ADJOURNMENT

Motion was made by Johnson/Wilson to adjourn the meeting at 7:06 p.m. to the January 19, 2021 Regular meeting. Motion carried 5-0.

Debra Garnes, Mayor

Attest:

Karen Dunham, City Clerk



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

January 19, 2021

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Receive and Approve: Council Appointments 2021

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive and Approve the list of Council Appointments

BACKGROUND AND DISCUSSION

On December 5, 2020 the Mayor made appointments to various committees and commissions with the Council. The final outcome of the session is attached for review and approval.

///



CITY COUNCIL BOARD/COMMITTEE/COMMISSION ASSIGNMENTS

ORGANIZATION	APPOINTEE	ALTERNATE
Humboldt County Association of Governments (HCAOG) Meets 3rd Thursday at 4:00 p.m. in Eureka	Johnson	Woodall
Humboldt County Convention & Visitors Bureau Meets Quarterly for lunch (various locations)	Garnes	Carter
Humboldt Waste Management Authority (HWMA) Meets 3rd Thursday at 5:30 p.m. in Eureka	Wilson	Johnson
Humboldt Transit Authority (HTA) Meets 3rd Wednesday at 9:00 a.m. at HTA	Woodall	Johnson
League of California Cities Redwood Empire Division (LOCC) Meets Quarterly (various locations)	Garnes	Carter
Redwood Region Economic Development Commission (RREDC) Meets 4th Monday at 6:30 p.m. in Eureka	Carter	Woodall
Local Agency Formation Commission (LAFCo)	*	*
Redwood Coast Energy Authority (RCEA) Meets 3rd Monday at 3:00 in Eureka	Wilson	Garnes
Humboldt/Del Norte Hazardous Response Authority Meets Quarterly at 4:30 p.m. in Eureka	Carter	Garnes

INTERNAL COMMITTEES

COMMITTEE	APPOINTEE	ALTERNATE
Traffic Committee: Chief of Police Conner, City Manager Knopp, Community Development Director Caldwell, Water/Roadways Superintendent Jensen, Rio Dell Fire Chief Wilson, Councilmembers Wilson and Johnson		
Nuisance Advisory Committee: City Manager Knopp, Community Development Director Caldwell, Chief of Police Conner, Council members Woodall and Carter, Public Members Tim Marks, Alonzo Bradford and Public Member Vacant		
Sculpture Committee: Community Development Director Caldwell, Councilmember Wilson, Susan Pryor, Robert (Robey) Agnew		
Liaison to Rio Dell Fire District:	Woodall	Garnes
Liaison to Rio Dell/Scotia Chamber of Commerce:	Carter	Woodall
Labor Adhoc Committee:	Garnes	Johnson
Economic Development Adhoc Committee:	Garnes	Johnson
Gateway Adhoc Committee:	Woodall	Garnes
Utility Rate Adhoc Committee:	Wilson	Johnson
Wastebin Selection Adhoc Committee:	TBD	TBD



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January 19, 2021

TO: Rio Dell City Council
FROM: Kyle Knopp, City Manager
SUBJECT: Update on Committee and Commission Appointments

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the update

BACKGROUND AND DISCUSSION

Currently there is one position on the Nuisance Advisory Commission that is open. At this time, no applications for the position have been received.

Also, the alternate position for the Planning Commission is open. At this time, no applications for the position have been received.

The positions continue to remain open and interested persons may submit applications at City Hall.

///



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(707) 764-3532
cityofriodell.ca.gov*

January 19, 2021

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Authorize the Mayor to Sign a Letter to the Federal Communications Commission

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the Mayor to sign the letter, or take no action.

BACKGROUND AND DISCUSSION

A dispute between local cable provider Suddenlink and Cox Media Group has left KIIEM and KVIQ channels unavailable to cable subscribers, including local television news programs.

The City received a request from Sean McLaughlin, the Executive Director of Access Humboldt, to issue the attached letter. The letter requests protection for locally produced and distributed media.

///

*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*



January 19, 2021

Ajit Pai, Chairman
Federal Communications Commission
45 L Street NE
Washington, DC 20554

RE: Restore and Protect Local and Independent Media

Dear Chairman Pai,

We write this letter to you from the City of Rio Dell in northern California as a public agency in the broadcast Designated Market Area of Eureka, CA.

Failures in our communications and information ecosystem are harming our community. The latest example is the loss of carriage of Cox Media Group's two network broadcast TV stations' over Suddenlink Cable (Altice), the system operator serving most of the region's population. As a result, local news and information provided by Cox Media Group (CMG) owned stations KIEM (NBC) and KVIQ (CBS) are not available to cable subscribers.

We call upon those corporations to consider the impact on local communities, and note that Altice has offered CMG to continue carrying those stations while they negotiate their retransmission consent agreement. Ultimately, these absentee corporations are negotiating a cost that will be born by local cable subscribers in our region.

We also call upon Congress and the FCC to address the underlying policy actions needed to secure and protect media localism. Efforts like Congressman Huffman's proposed legislation, the Local and Independent Television Protection Act, deserve immediate attention and widespread support.

The FCC could reconvene their Localism Task Force to address the loss of diverse local voices. And State policymakers can reform the failed framework promoted by industry capture - like California's Digital Infrastructure and Video Competition Act which eviscerated local jurisdictions' authority to protect ourselves.

Ultimately, we need our federal and state policymakers to recognize the essential role that local media play to meet local needs for: public health and safety; education; economic and

community development; culture and arts; and civic engagement. Local governments and our communities stand ready to take back local media and rebuild our information ecosystem to secure competition, diversity and localism in the marketplace of ideas.

Sincerely,

Debra L. Garnes
Mayor, City of Rio Dell

Cc: Congressman Jared Huffman
Sean McLaughlin, Access Humboldt



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

January 19, 2021

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Authorization for the City Manager to Sign a Consent with Tesla to Assignment of Energy Products Purchase Agreement and Energy Products Operation and Maintenance Agreement

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the City Manager to Sign the Consent with Approval from the City Attorney

BACKGROUND AND DISCUSSION

The City has been working with Tesla on the installation of a battery energy backup system. The Council authorized participation in the Equity Resilience SGIP with Tesla, further directing staff to enter into necessary agreements and authorize construction of the proposed battery bank facility at the City of Rio Dell Corporation Yard.

The City has received a request from Tesla related to their financing of the project. Tesla plans to assign the agreements to Corporate Credit Inc. (CCI). Tesla has reported to the City that they will need a response by February 6, 2021 and that the project is at risk of cancelation if not approved.

The City Attorney has reviewed the correspondence and agreement and has recommended that the City Council authorize the City Manager to sign the attached document.

///



Confidential

January 7, 2021

City of Rio Dell
475 Hilltop Dr, Rio Dell, CA 95562, US (JB-955159-00)
Attention: Kyle Knopp

Re: Consent to Assignment of Energy Products Purchase Agreement and Energy Products Operation and Maintenance Agreement

Dear Kyle:

Reference is made to the Energy Products and Purchase Agreement dated as of July 22, 2020 (the "**Purchase Agreement**"), and the Energy Products Operation and Maintenance Agreement dated July 22, 2020 between Tesla, Inc. ("**Tesla**"), and City of Rio Dell (the "**O&M Agreement**" and, together with the Purchase Agreement, the "**Agreements**"). All terms capitalized but not defined herein shall have the meaning given thereto in the Agreements.


By this letter, Tesla is seeking your consent to certain assignments in connection with its financing activities involving the Agreements. In order to finance construction of the system covered by the Agreements, Tesla plans to assign the Agreements to Corporate Credit, Inc. ("**CCI**"). As part of that assignment effort, CCI and Tesla plan to execute construction and maintenance agreements pursuant to which Tesla will construct and then maintain the system in a manner consistent with the Agreements. Tesla and CCI may also need to further assign the Agreements as collateral to their respective financing parties.

Accordingly, in furtherance of the above, Tesla seeks your consent to (1) its assignment of the Agreements to CCI, and (2) Tesla's and CCI's collateral assignment of the Agreements to their respective financing parties.

Please indicate your consent by executing this letter agreement where indicated below and sending (either by mail or as .pdf via email) a copy of the fully-executed letter to Tesla at the address specified in the Agreements. Thanks very much for your help in this matter.

Very truly yours,

Tesla, Inc.

By:  _____

Name: RJ Johnson

Title: Sr. Director, Energy Operations

Consented to as of _____:

CITY OF RIO DELL

By: _____

Name: _____

Title: _____



Staff Highlights – 2021-01-19

City Council

City Manager

City Clerk

City Attorney

Human Resources, Risk & Training

Finance Department

Preparing update to the Master Fee Schedule

Public Works Water

Finalize testing of Ultrasonic Filter Level Control System. Water treatment plant fully up and running.

Monthly Meter reading And Re-reads.

Replace ERT and registers to be ready for meter reading

Update office building for addition Staff. (Ongoing)

Monthly Water Sampling and weekly chlorine residual sampling.

Public Works Wastewater

- Investigated sewer main at 2nd and Elko.
- Weekly sewer jetting on city hot spots.
- Power outage on Sunday January 10.
- TRE testing for Ceriodaphnia Dubia, Chronic Toxicity and Acute testing of Effluent.
- Starting Preliminary research on upcoming NPDES permit.
- Working with the Project manager from Tesla to tie up loose ends and gather information related to the project.
- Plant and Lab cleaning.
- Working to fill the open OIT position at the Wastewater Plant.
- Attend a Biosolids training from the EPA.
- Preparing the Quarterly Report for the Resource Control Board.
- Monthly River and Effluent Sampling.

Public Works Streets, Buildings and Grounds

Safety meetings Monday mornings.



Cleaned and unclogged storm drain by 1340 Eeloa Ave and cleaned storm drains around the avenue's wildwood and ogle

Placed trench plates on sink hole on Walnut Dr. and Birch St

Patch potholes on Ogle, Spring and River.

Picked up trash behind City Hall and at the end of Eeloa

Replaced damaged Stop signs and Speed limit signs around town.

Routine maintenance at Lift Stations, Infiltration Gallery and Douglas Tank Site

Public Works City Engineer

Public Works Capital Projects

Police Department

The Department had the following statistics for the period of December 30, 2020 to January 12, 2021. This period of time saw a slightly above average number of call for service, but a much lower than average number of reports and arrests as compared to last year. One of the reasons for the slight increase in calls for service is that Community Services Officer Matthews has been added to the Department. The summation of Calls for Service may greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

Officer	Calls for Service	Reports	Arrests
Conner	20	2	0
Beauchaine	41	1	1
Landry	60	8	4
Mitchell	51	3	1
Burns	32	0	0
Johnson	8	0	0
Fielder	12	2	0
Matthews	33	1	N/A
Totals	228	17	6
Averages	16.3 per day	8.5 per week	3.0 per week
2020 Yearly Average	14.2 per day	12.2 per week	5.3 per week

The following is the Department's statistics for the year 2020.

Officer	Calls for Service	Reports	Arrests
Conner	716	72	17
Beauchaine	852	75	29
Landry	1370	198	125
Mitchell	1317	171	86



Burns	763	65	21
Johnson	N/A	N/A	N/A
Fielder	609	27	1
Matthews	70	2	N/A
Totals	5190	634	259
Averages	14.2 per day	12.2 per week	5.3 per week

Calls for Service at 355 Center Street

Type	Date	Time	Location	Primary Unit	Case #
FU	01/02/2021	15:03:04	355 CENTER ST	R614	
FOUND	01/06/2021	15:56:58	355 CENTER ST	R614	
OUTAMB	01/06/2021	18:17:04	355 CENTER ST	6S1	

FU – Follow Up or Unknown

FOUND – Found Property

OUTAMB – Outside assist for EMS

6S1 – Sergeant John Beauchaine

R614 – Officer Logan Mitchell

During the period December 30, 2020, to January 12, 2021, there were thirteen calls for service related to animal control issues. No animals were transported to Miranda’s Rescue. On January 7, 2021, CSO Matthews responded to a report of an emaciated dog near the end of Davis. Officer Matthews was unable to catch the dog. However, she contacted Miranda’s Rescue and made arrangements to borrow their live trap.

On January 5, 2021, Officer Russell “Conan” Johnson started his first shift as a Rio Dell Police Officer.

On January 8, 2021, Sergeant Beauchaine and Officer Johnson noticed two off-road vehicles headed east on Center Street. When the motorcyclists saw the police car, they immediately turned around and headed west at a high rate of speed. They ran the stop sign at Wildwood and then at Pacific, turning south. A pursuit was initiated. It continued west on Monument for about three miles before the motorcyclists elected to yield. The two teenage boys were handcuffed and their vehicles were towed. They were cited for avoiding an officer and running three stop signs. Their parents were contacted and picked them up on scene.

On January 12, 2021, the Department received multiple calls about a car intentionally ramming the Proper Wellness Dispensary. Officer Fielder and Chief Conner responded. Officer Fielder contacted the victims and was able to obtain an accurate description of the car and the suspect. A short time later, Officer Fielder located the car parked in Scotia. As he got out of his car, he realized that there was a struggle ensuing on the property. He quickly learned that the suspect had mental health issues and his family was trying to restrain him. Officer Fielder, with the family’s assistance, was able to get the man into handcuffs and in the rear of his patrol car. The man was kicking at the windows and door, so Officer Fielder rapidly transported him to the hospital. During the trip he was able to talk the man down so that he was calm when he arrived. Officer Fielder then stood by until the man was sedated. This



proved to be necessary as he again suffered a mental crisis when he learned he would not be leaving anytime soon.

Code Enforcement

During the period of December 30, 2020 to January 12, 2021, the Department opened six new cases dealing with junk vehicles and closed two. Both of the offending vehicles were towed by the city. There were ten open cases at the end of this reporting period.

During the period of December 30, 2020 to January 12, 2021, the Department did not open or close any cases. Notices of Violation were served on two residences in the 500 block of First Avenue. There remain forty-four open cases at the end of this reporting period.

Community Development Department

Intergovernmental

Humboldt-Rio Dell Business Park



*Rio Dell City Hall
675 Wildwood Avenue
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(707) 764-3532
cityofriodell.ca.gov*

January 19, 2021

TO: Rio Dell City Council
FROM: Kyle Knopp, City Manager
SUBJECT: Presentation and Update from City Engineer

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation and provide direction to staff, if any.

BACKGROUND AND DISCUSSION

The City's engineering firm, GHD, will provide an update on projects for the City.

Attached is a draft Powerpoint for the presentation.

///

City Engineer Update

- **Transportation**
 - Rio Dell Safety Improvement and Community Outreach Project
 - Eel River Riparian Recreation Trail
- **Water System**
 - Drinking Water SRF Planning Project
- **Wastewater System**
 - Sanitary Sewer Evaluation Study Scope
- **Planning for Potential Stimulus Dollars**



Safety and Community Outreach Project

Overview of Proposed Improvements Background

In October 2015, the **City was awarded *\$1.533 M** of ATP Cycle 2 funds for the project (1 of 6 Humboldt County projects totaling \$6.7 M)

PA&ED (Project Approval & Environmental Documentation)	COMPLETE	• \$80,000
PS&E (Plans, Specifications & Estimates)	COMPLETE	• \$140,000
Right-of-Way	COMPLETE	• \$100,000
Construction	Started 4/27 to be Completed 7/24	\$1,177,000
Non-Infrastructure	Oct '19 – Dec '21	• \$36,000

* No city match funds are anticipated



Transportation/ Trails Grant Applications

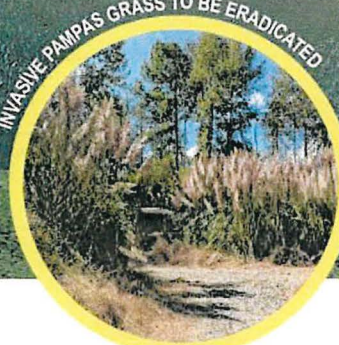
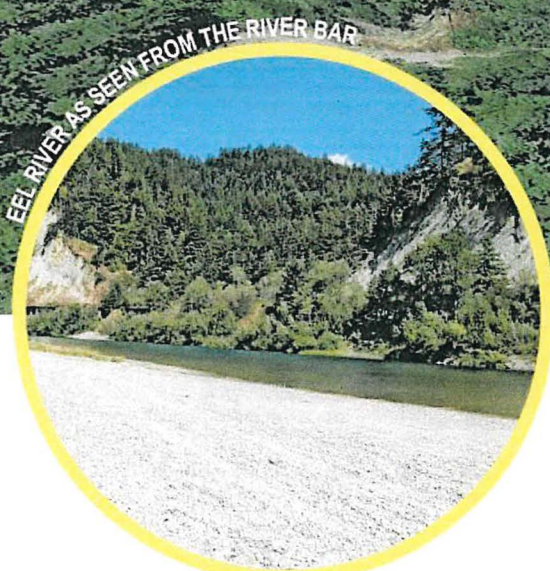
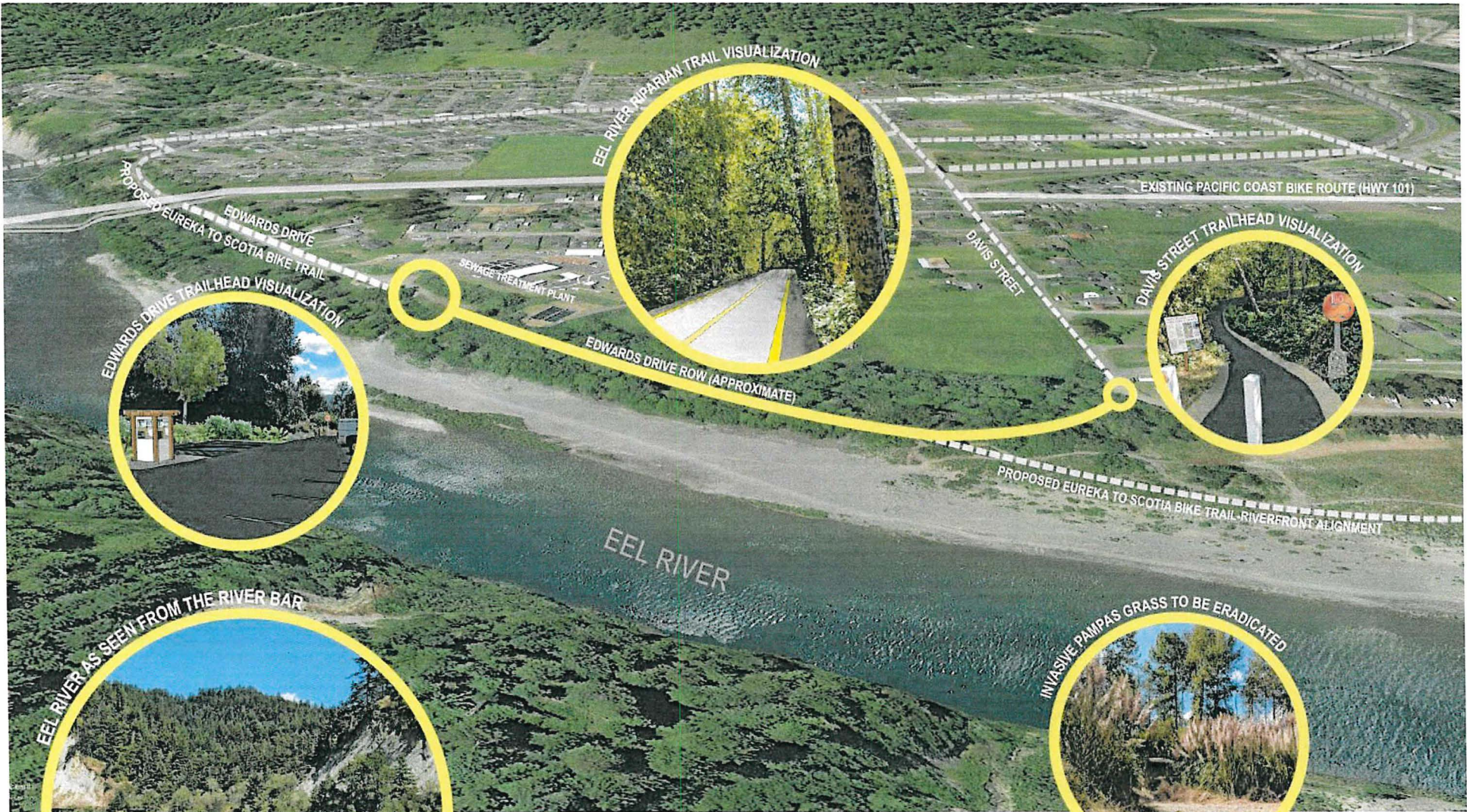
Eel River Riparian Recreation Trail

- September 2018 Prop 68 State Natural Resources Agency River Parkways Grant Application – Not funded
- September 2019 Prop 68 State Natural Resources Agency Recreational Trails and Greenways Grant Program - Not Funded (\$27.7 Million funded out of a \$288 million in requests)




Active Transportation Application

- ATP application for sidewalk improvements, submitted 7/31/18 – Not funded
- 2020 ATP Application Proposal focused on Eel River Riparian Trail - Submitted September 2020, decisions Fall 2021.



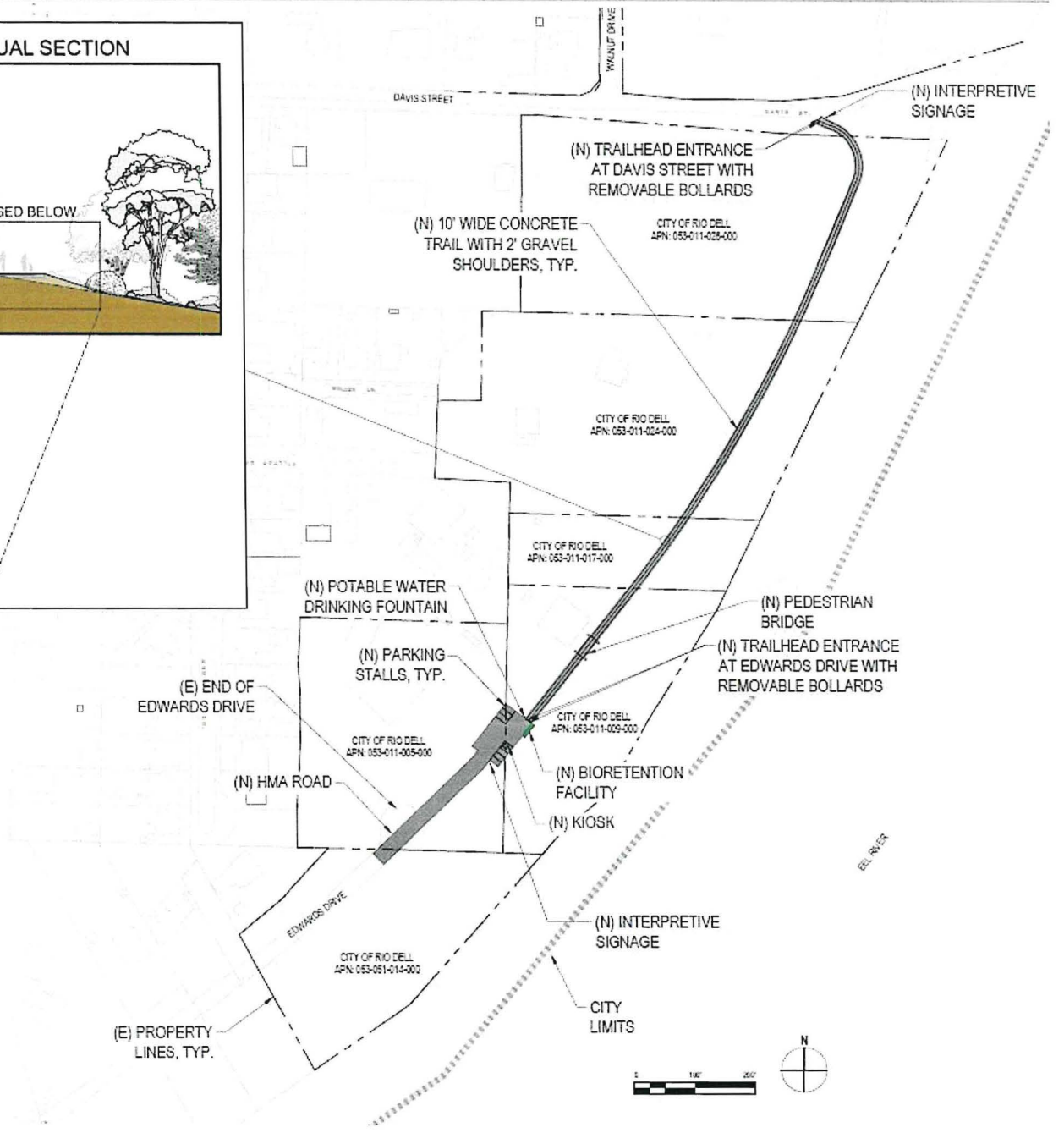
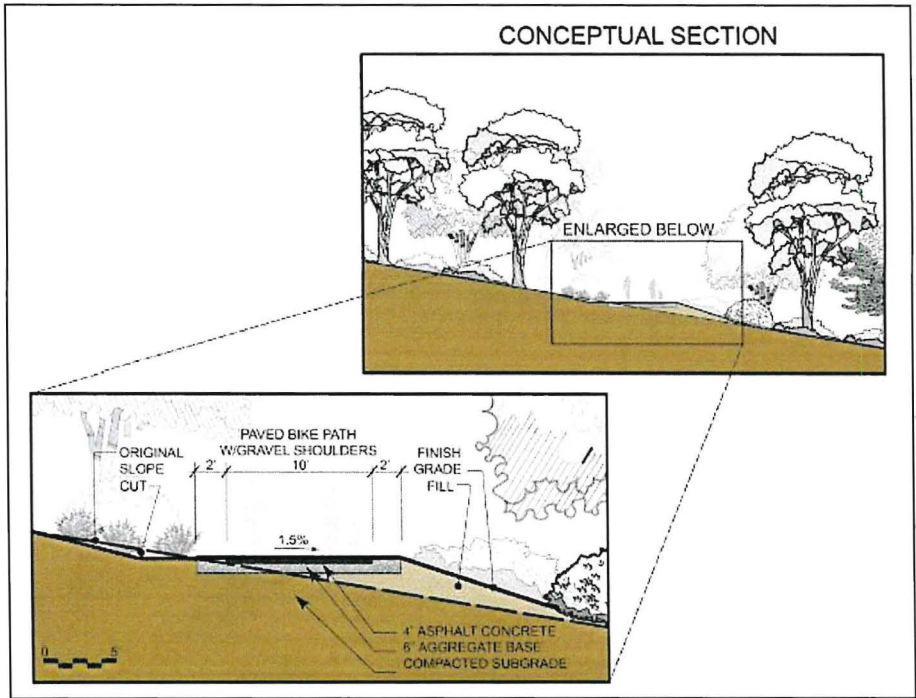


LEGEND

-  PROPOSED EEL RIVER RIPARIAN TRAIL & AMENITIES
-  OTHER PROPOSED BIKEWAYS
-  EXISTING BIKEWAYS

EEL RIVER RIPARIAN RECREATION TRAIL





Drinking Water SRF Planning Project

- **Preliminary engineering report** Complete
- **Preliminary Design Overview**
 - Replace high-priority water distribution system lines and valves, and install fire hydrants on new lines where minimum hydrant spacing is not met
 - Replace leaking redwood tank with new bolted steel tank similar to the new tank installed in 2005
 - Install Redundant Line under the Eel River
- **Status**
 - CEQA complete
 - 60% Design Completed Fall 2020
 - Shovel ready Distribution Project plan set to be complete in February 2021 (Const Cost \$5M)



Hazard Mitigation Grants

- City submitted three notices of interest (NOI) under Hazard Mitigation Grant Project DR-4558
 - Eel Reiver Water Line Replacement
 - Douglas Tank Seismic Retrofit
 - Fire Hydrant Replacement
- The NOI for Waterline and tanks project were accepted and a full a full application was requested
- The fire hydrant project was denied
- **Next Steps**
 - Complete DR-4558 HMGP Full applications



Hazard Mitigation Grants in Humboldt County

- City participated in the 2019 update of the Humboldt County Hazard mitigation Plan
- The City has never received HMGP funds for mitigation projects to date.
- Over \$25 million in HMGP funds have been awarded to other Humboldt County agencies since 2009.



Wastewater System Projects

- **Sanitary Sewer Evaluation Study SWRCB Grant**
 - Field GPS data collection and Gis system updates 90% complete, future field data to be incorporated.
 - Disinfection Analysis
 - Mussel study completed
 - Working to evaluate approaches to ammonia limits
 - Collection System Analysis
 - Flow study to be completed winter 2021





*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

January 19, 2021

TO: Rio Dell City Council
FROM: Kyle Knopp, City Manager
SUBJECT: Update on Measure Z

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation, ask questions if any.

BACKGROUND AND DISCUSSION

The Chief of Police will provide an update on this year's Measure Z Application.

The City has been a recipient of these funds in the past, including grant awards of \$35,000 in FY15/16 and \$33,649 in FY16/17, \$34,101 in FY17/18, \$32,000 in FY 18/19 and \$23,442 in FY19/20 and \$0.00 in FY20/21.

Measure Z was a countywide ½ cent transactions and use (sales) tax. The measure passed on November 4, 2014. "Measure Z" was extended indefinitely by Measure O on November 8, 2018.

///



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cityofriodell.ca.gov*

January 19, 2021

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Authorize the City Manager to Sign a Scope of Services with City Engineer GHD for Hazard Mitigation Grant Program (HMGP) Applications in the Amount of \$22,800 with Related Approval of Resolution No. 1476 -2021 Making Related Budget Adjustments

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the City Manager to Execute the Scope of Services Agreement and approve Resolution No. 1476-2021

BACKGROUND AND DISCUSSION

In August of 2018, a coalition of Humboldt County cities and special districts began a planning process to prepare for and lessen the impacts of specified natural hazards by updating the Humboldt County Operational Area Hazard Mitigation Plan. Responding to federal mandates in the Disaster Mitigation Act of 2000 (Public Law 106-390), the partnership was formed to pool resources and to create a uniform hazard mitigation strategy that can be consistently applied to the defined planning area and used to ensure eligibility for specified grant funding opportunities.

On December 1, 2020 the City Council of the City of Rio Dell approved Resolution 1469-2020 adopting Rio Dell's annex to the Humboldt Operational Area Plan.

Recently, staff and the City Engineer submitted two HMGP pre-application proposals to CalOES for grant funding of two projects, including seismic resiliency upgrades for our connection to the Metropolitan Wells water source backup and the seismic retrofit and expansion of the Douglas tank for additional water storage.

The Pre-Applications were successful and the City was invited to proceed with an actual application. Staff believes the projects and the City are in a good position to receive grant funding. The City will need to further utilize GHD to move the applications forward at a cost of \$22,800.

If approved, the City would need to contribute \$562,550 out of the Water Fund in order to leverage \$1,687,500 in federal funds. Additionally, if the City is successful and the Metropolitan

Wells connection project continues, the City would likely need to contribute additional funds at a cost share of 25 percent of the cost of the project. This cost share could come from the Water Fund, other grants or a mixture of the two.

///



RESOLUTION NO. 1476-2021

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL
AMENDING THE FISCAL YEAR 2020-21 BUDGET TO
PROVIDE FUNDING FOR A HAZARD MITIGATION GRANT PROGRAM APPLICATION**

WHEREAS, the City adopted Resolution 1453-2020 establishing the City’s Operating and Capital Budget for Fiscal Year (FY) 2020-21 and any adjustment that increases appropriations in a fund must be approved by the City Council; and

WHEREAS, previously the City submitted a notice of interest in November 2020 to the Hazard Mitigation Grant Program (HMGP) for two Water Projects: City of Rio Dell Bridge Utility System Seismic Retrofit and Seismic Retrofit of the Douglas No. Redwood Tank; and

WHEREAS, the City has been invited to submit full applications for the HMGP projects and GHD has provided an estimate of \$22,800 to complete the required applications and the FY 2020-21 budget needs to be increased to provide funding for the agreement with GHD.

NOW THEREFORE BE IT RESOLVED that the City of Rio Dell City Council does hereby approve a budget amendment to the City of Rio Dell FY 2020-21 Water Capital Projects adopted budget as follows:

<u>\$22,800</u>	<u>5115 14 062</u> Professional Services Water Capital Projects
\$22,800	TOTAL INCREASED APPROPRIATIONS

PASSED AND ADOPTED by the City Council of the City of Rio Dell on this 19thth day of January, 2021 by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk

Kyle Knopp

From: noreply@salesforce.com on behalf of No Reply - HMA <hma_noreply@caloes.ca.gov>
Sent: Wednesday, December 16, 2020 9:53 AM
To: Kyle Knopp
Subject: Status of your NOI Request

Hi Kyle Knopp,

The California Governor's Office of Emergency Services (Cal OES) has received the Hazard Mitigation Grant Program (HMGP) Notice of Interest (NOI) submitted by your agency.

Project Number: PA-00000475

Subapplicant Name: Kyle Knopp

Activity Title: Seismic Retrofit of Douglas No. 1 Redwood Tank

Federal Share Request: \$1,575,000.00

Required Applicant Match: \$525,000.00

Your NOI was reviewed by Cal OES staff and determined to represent an eligible HMGP activity.

This email is the formal invitation for your organization to submit a full subapplication for consideration of HMGP funding.

Please refer to the [HMGP webpage](#) for the following:

- Subapplication due date
- HMGP project and planning subapplication forms
- Subapplication Development and Benefit Cost Analyst (BCA) training resources

Subapplications received after the posted due date may not be considered for the current funding opportunity. Subapplications received after the posted due date will be considered for future funding opportunities.

Please direct any questions to HMA@caloes.ca.gov.

Thank you for your interest in the Hazard Mitigation Assistance program.

Sincerely,
Cal OES Hazard Mitigation Assistance Branch



Cal OES

GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Kyle Knopp

From: noreply@salesforce.com on behalf of No Reply - HMA <hma_noreply@caloes.ca.gov>
Sent: Monday, December 28, 2020 3:08 PM
To: Kyle Knopp
Subject: Status of your NOI Request

Hi Kyle Knopp,

The California Governor's Office of Emergency Services (Cal OES) has received the Hazard Mitigation Grant Program (HMGP) Notice of Interest (NOI) submitted by your agency.

Project Number: PA-00000479

Subapplicant Name: Kyle Knopp

Activity Title: City of Rio Dell Bridge Utility System Seismic Retrofit Water Project

Federal Share Request: \$112,500.00

Required Applicant Match: \$37,500.00

Your NOI was reviewed by Cal OES staff and determined to represent an eligible HMGP activity.

This email is the formal invitation for your organization to submit a full subapplication for consideration of HMGP funding.

Please refer to the [HMGP webpage](#) for the following:

- Subapplication due date
- HMGP project and planning subapplication forms
- Subapplication Development and Benefit Cost Analyst (BCA) training resources

Subapplications received after the posted due date may not be considered for the current funding opportunity. Subapplications received after the posted due date will be considered for future funding opportunities.

Please direct any questions to HMA@caloes.ca.gov.

Thank you for your interest in the Hazard Mitigation Assistance program.

Sincerely,
Cal OES Hazard Mitigation Assistance Branch



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES



January 15, 2021

Kyle Knopp, City Manager
City of Rio Dell
675 Wildwood Drive
Rio Dell, CA 95562

Re: Scope of Services for a HMGP Applications for the City of Rio Dell Bridge Utility System Seismic Retrofit Water Project and Seismic Retrofit of Douglas No. 1 Redwood Tank

Dear Kyle,

GHD is pleased to present Rio Dell with the proposed Scope of Services below to complete applications under California Office of Emergency Services (CalOES) Hazard Mitigation Grant Program (HMGP) for the City of Rio Dell Bridge Utility System Seismic Retrofit Water Project and Seismic Retrofit of Douglas No. 1 Redwood Tank. The City submitted a notice of interest for these two projects in November 2020 which were accepted in early January 2021 and Rio Dell was invited to submit full applications for the projects, which are due by March 5, 2021.

The scope of services below describes the tasks to complete the HMGP Application for the two projects. A separate cost breakdown is provided at the end of this proposal.

Task 1 – HMGP Sub-Applications

Under this task, the CalOES HMGP project sub-applications will be completed. This task will include the completion of the following sections:

1. **Subapplication:** General information, contacts, planning information, discussion of hazards and project alternatives and incorporation and reference to other application sections.
2. **Scope of Work:** The scope of work will be based on the engineering report previous completed.
3. **Design:** The preliminary design information from the State Water Resources Control Board planning grant will be used to support this section.
4. **Studies:** IT is not anticipated that any additional studies will be needed for the application.
5. **Maps:** Complete maps showing the full proposed project areas in the required HMGP format will need to be developed. Maps showing the project site, likely staging areas, access routes, natural resources, FEMA flood plains, and other required data will be developed for this section.
6. **Photos:** Photos of the project areas and key feature that support the hazard issues will be taken and organized and labeled for the application, to meet the application requirements.



7. **Schedule:** A project schedule will be developed meeting HMGP requirements.
8. **HMGP Cost Estimate and Cost Estimate Narrative:** A concept level cost estimate conforming to FEMA HMGP format and supporting cost data and a narrative will be developed.
9. **Match Commitment Letter:** GHD will prepare a draft letter for the City to complete.
10. **Benefit Cost Analysis:** The effort is described in Task 2, and results will be transferred to the subapplication.
11. **Maintenance Assurance Letter:** GHD will prepare a draft letter for the City. The City will provide GHD with a staff and materials estimate of maintenance costs.
12. **Environmental Documentation:** The effort is described in Task 3, and results will be transferred to the subapplication.
13. **Authorization:** GHD will draft an authorization resolution for the City to execute.
14. **Supporting Documents:** (as needed)

GHD will develop the draft application and sections above for Rio Dell review and comment. Word versions of the Match and Commitment Letters will be provided to Rio Dell.

Task 1 Deliverable:

- Draft HMGP Application and Attachments in electronic format
- Final HMGP Application and Attachments in electronic format for submission to Cal OES.

Task 2 –Benefit Cost Analysis

The BCA software version 6.0 will be used to conduct a preliminary benefit cost analysis (BCA) to ensure the project meets the threshold eligibility criteria of a benefit cost ratio (BCR) greater than 1. The damage frequency assessment module of the BCA software will be used.

Data on earthquake recurrence, peak ground accelerations, and damage estimates will be conducted. A structural engineer will be consulted on the nature of damage to both the Eel River pipeline crossing and the water tanks to validate to FEMA the need for the project. This will be combined with data from the Humboldt County Multi-Jurisdictional Hazard Mitigation Plan (MJHMP) on earthquake severity historic damages as well as data pulled from FEMA BCA guidance documents or models and USGS data to support earthquake analysis.

The findings of the preliminary BCA will be written up for City review and consideration, and if the BCR is confidently above 1, the final BCA will be prepared, which would include additional documentation on



structure values and percent damage, earthquake event history and recurrence, and mitigation benefits. A Benefit Cost Analysis Report is prepared as an attachment to the analysis to document all the project assumptions and outcomes.

Task 2 Deliverables:

- Preliminary BCA Analysis in electronic format
- Final Benefit Cost Analysis Report and Attachments, Final BCA Model Files

Task 3 – Environmental Checklist

Under this task the Environmental Checklist attachment will be completed. The environmental review is an important part of the HMGP process. Under this task, GHD staff will use the information collected during the CEQA process to complete the environmental checklist. The potential need for the following agency coordination, permits and/or approvals will be summarized in an attachment to the Checklist:

- CWA Section 404/RHA Section 10
- Clean Water Act Section 401/402
- EO 11988 Floodplains 8-step Process
- EO 11990 Wetlands 8-step Process
- CZMA CC/Negative Determination
- Section 7 ESA
- NHPA Section 106
- FLPA Farmland Conversion Form AD-1006
- CAA General Conformity Determination
- Migratory Bird Treaty Act
- Fish and Wildlife Coordination Act
- Magnuson-Stevens Fishery & Management Act

No draft permit applications are included in this task. With the City’s permission agency contacts may be made to clarify requirements.

Task 3 Deliverables:

- Final Environmental Checklist and Attachments



General Assumptions/Exclusions

- This scope does not include any permit or document fees.
- City staff will actively participate in discussion on concept layouts, proposed project framework and approach, and City staff and resource costs to support the proposed project.
- This scope does not include responses to subsequent Requests for Information on the application. GHD has participated in recent projects reviews with Cal OES which have become stricter and more detailed than in previous times.

Schedule

GHD is available to begin work on this scope of work upon receipt of a notice to proceed from the City. We will complete this work and submit the final BCA by February 26, 2021.

Professional Service Fee

GHD will provide the above described scope of services on a time and material fee basis for the task breakdown below.

Task	Bridge Utility System Seismic Retrofit Water Project	Seismic Retrofit of Douglas No. 1 Redwood Tank
Task 1 –HMGP Application Sections	\$9,600	\$9,600
Task 2 – Benefit Cost Analysis	\$11,500	\$11,500
Task 3 – Environmental Checklist	\$1,700	\$1,700
TOTAL	\$22,800	\$22,800

As always, we appreciate the opportunity to assist you on this project. Please do not hesitate to call me if you have any questions.

Sincerely,

GHD

Rebecca Crow, Technical Director



PROJECT ESTIMATING SHEET

PROJECT NAME: Rio Dell HMGP Application
 PROJECT NUMBER:

Task	Project Manager	Project Engineer	Staff Engineer	Junior Engineer	Structural Engineer	Environmental Scientist	CAD/GIS	TOTAL	Total Rounded Fee
	\$201.50	\$161.50	\$150.00	\$120.00	\$150.00	\$137.00	\$115.00		
Task 1 – HMGP Application Sections									
1. Subapplication	2			6				\$1,123	
2. Scope of Work	1		2	1		2		\$896	
3. Design	2	4	4	0			0	\$1,649	
4. Studies								\$0	
5. Maps	1			1			8	\$1,242	
6. Photos	1			8			1	\$1,277	
7. Schedule	1		3					\$652	
8. Cost Estimate	2	4	2	8		1	1	\$2,561	
9/11. Match & Maintenance Letters				2				\$240	
Task 1: Total Hours	10	8	11	26	0	3	10	68	
Task 1: Subtotal Hourly Cost	\$2,015	\$1,292	\$1,650	\$3,120	\$0	\$411	\$1,150	\$9,638	\$9,600
Task 2 –Benefit Cost Analysis									
Preliminary Benefit Cost Analysis	2		4		4			\$1,603	
Final Benefit Cost Analysis and Report	8	4	40		8		4	\$9,918	
Task 2: Total Hours	10	4	44	0	12	0	4	74	
Task 2: Subtotal Hourly Cost	\$2,015	\$646	\$6,600	\$0	\$1,800	\$0	\$460	\$11,521	\$11,500
Task 3 – Environmental Sections									
EHP Checklist	2					8	2		
Task 3: Total Hours	2	0	0	0	0	8	2	12	
Task 3: Subtotal Hourly Cost	\$403	\$0	\$0	\$0	\$0	\$1,096	\$230	\$1,729	\$1,700
TOTAL HOURS ALL TASKS	22	12	55	26	12	11	16	154	
TOTAL FEE ALL TASKS	\$4,433	\$1,938	\$8,250	\$3,120	\$1,800	\$1,507	\$1,840	\$22,888	\$22,800

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For Meeting of: January 19, 2021
 Consent Item; Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: January 13, 2021

Subject: SB2 Planning Grant

Recommendation:

That the City Council:

1. Receive and provide direction to staff.

Discussion

As the Council is aware the City was awarded a planning technical assistance grant for \$160,000 last year to conduct a sewer lateral study in the Belleview/Ogle neighborhood. The purpose of the study was to identify those properties that have failing sewer laterals which contribute to inflow and infiltration (I/I). A copy of the Staff Report is included as Attachment 1.

The purpose of SB2 program is to provide funding and technical assistance to all local governments in California to help cities and counties prepare, adopt, and implement plans and process improvements that streamline housing approvals and accelerate housing production.

One of the concerns in accepting the grant and implementing the study is that we believe there is a significant number of properties that have failing laterals and as such these property

owners could be responsible for replacing the laterals. The average cost for a lateral replacement is about \$5,000. This is likely a burden that most of the property cannot afford.

Staff recently met via “Zoom” with representatives from the Department of Housing and Community Development (HCD) to discuss our concerns and possible other options utilizing SB2 funds. HCD staff clearly understood our concerns and encourage us to explore other options.

One of the options we discussed was possibility of developing pre-approved site and architectural plans that facilitate non-discretionary permitting for housing, including mixed-use (commercial/residential) projects. HCD was very supportive and encouraged by such a concept.

There are four properties that would be suitable for mixed use development. See below.



The four properties are: (1) the Baptist Church property at the corner of Wildwood Avenue and Belleview Avenue; (2) the property between Painter Street and the southbound Highway 101 on-ramp along Wildwood Avenue; (3) the Rio Dell Mobilehome Park; and (4) the Todd property at Davis Street and Highway 101.

Staff, with the Council's approval, would contact the property owners to see if they have any objection to the City developing site and architectural plans/drawings for a mixed-use project on their properties. Once developed, the plans can be used to market the property with pre-approved plans. A significant benefit to not only the property owner but to potential developers as well. In addition, the City would benefit by meeting our Regional Housing Needs Allocation (RHNA) obligations should development result from the pre-approved plans,

Once we har back from the property owners' staff will return to the Council requesting that the Council identify the priority site.

Council Options

1. Mover forward with the original I/I study; or
2. Modify the HCD application to pursue grant funds for developing pre-approved site and architectural plans that facilitate non-discretionary permitting for housing, including mixed-use (commercial/residential) projects and direct staff to reach out to the four property owners; or
3. Do not pursue any SB2 funds at this time.

Attachments

Attachment 1: December 3, 2019 SB2 Staff Report



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

January 19, 2021

TO: Rio Dell City Council
FROM: Kyle Knopp, City Manager
SUBJECT: Appointment of Ad Hoc Committee for Waste Bin Selection

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Appoint two members.

BACKGROUND AND DISCUSSION

The current year budget includes approximately \$8,000 for replacement of the existing garbage and recycling bins in various locations throughout town. The City may also be eligible for Cal Recycle grants to help cover the cost. Staff is requesting the Council appoint two members to an Ad Hoc who can review and recommend the replacements to the Council at a later date.

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