



RIO DELL CITY COUNCIL
VIRTUAL MEETING AGENDA
CLOSED SESSION – 5:00 P.M.
REGULAR MEETING - 6:30 P.M.
TUESDAY, JUNE 1, 2021
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

***WELCOME** - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at cityofriodell.ca.gov. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

**SPECIAL PUBLIC HEALTH EMERGENCY ALTERATIONS TO MEETING FORMAT
CORONAVIRUS (COVID-19)**

Due to the unprecedented public health threats posed by COVID-19 and the resultant need for social distancing, changes to the City Council meeting format are required. Executive Order N-25-20 and N-29-20 from Governor Gavin Newsom allow for telephonic Council meetings of the City Council and waives in-person accessibility for Council meetings, provided that there are other means for the public to participate. Therefore, and effective immediately, and continuing only during the period in which state or local public health officials have imposed or recommended social distancing measures, the Rio Dell City Council will only be viewable via livestreaming through our partners at Access Humboldt via their YouTube channel or Suddenlink channels on Cable TV.

Public Comment by Email:

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at publiccomment@cityofriodell.ca.gov. Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) and email no later than one hour prior to the start of the Council meeting. Your comments will be read out loud, for up to three minutes.

Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

Zoom Public Comment:

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

- A. CALL TO ORDER
- B. ROLL CALL
- C. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
 - 1) 2021/0601.01 - **Public Employee Performance Evaluation – City Manager**
Pursuant to Government Code Section 54957

D. PLEDGE OF ALLEGIANCE

E. CEREMONIAL MATTERS

F. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

G. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.

- 1) 2021/0601.02 - Approve Minutes of the May 18 2021 Regular Meeting
(ACTION) 1
- 2) 2021/0601.03 - Approve Minutes of the May 19, 2021 Special Meeting
(ACTION) 10
- 3) 2021/0601.04 - Approve Resolution No. 1489-2021 Approving the
Destruction of Records Pursuant to the California
Records Retention Guidelines and all applicable
Government Codes **(ACTION)** 11
- 4) 2021/0601.05 – Approve Resolution No. 1491-2021 Amending the FY
2020-2021 Adopted Budget for Sanitary Sewer Study
Equipment Purchase **(ACTION)** 16

- 5) 2021/0601.06 - Approve Resolution No. 1492-2021 Adopting a List of Projects for FY 2021-2022 Funded by SB1 – The Road Repair and Accountability Act of 2017 **(ACTION)** 18
- 6) 2021/0601.07 - Receive and File ISO (Insurance Service Organization) Report on Building Code Rating Effectiveness **(ACTION)** 21
- 7) 2021/0601.08 - Receive and File Update on Universal Collection **(ACTION)** 72
- H. ITEMS REMOVED FROM THE CONSENT CALENDAR
- I. REPORTS/STAFF COMMUNICATIONS
 - 1) 2021/0601.09 - City Manager/Staff Update **(RECEIVE & FILE)** 73
- J. SPECIAL PRESENTATIONS/STUDY SESSIONS
 - 1) 2021/0601.10 - Presentation and Possible Adoption of FY 2021-22 Operating and Capital Budget – Approve Resolution No. 1490-2021 Adopting the FY 2021-22 Operating and Capital Budget and Position Allocation Table **(DISCUSSION/POSSIBLE ACTION)** 81
- K. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS
 - 1) 2021/0601.11 – Public Hearing on Cost Recovery for the Abatement of 483 Fourth Ave. **(DISCUSSION/POSSIBLE ACTION)** 121
 - 2) 2021/0601.12 - Gateway Ad Hoc Committee Report **(DISCUSSION/POSSIBLE ACTION)**
- L. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS
 - 1) 2021/0601.13 - Introduction/First Reading (by title only) of Ordinance No. 389-2021 amending Chapter 2.55, Commissions, Boards, Agencies and Task Forces, and Section No. 10.05.100, Traffic Committee of the Rio Dell Municipal Code (RDMC) **(DISCUSSION/POSSIBLE ACTION)** 133
- M. COUNCIL REPORTS/COMMUNICATIONS

N. ADJOURNMENT

*The next regular City Council meeting is scheduled for
Tuesday, June 15, 2021 at 6:30 p.m.*

**RIO DELL CITY COUNCIL
REGULAR MEETING MINUTES
MAY 18, 2021**

The regular “virtual” meeting of the Rio Dell City Council was called to order at 6:30 p.m. by Mayor Garnes.

ROLL CALL: Present: Mayor Garnes, Mayor Pro Tem Johnson, Councilmembers Carter, Wilson and Woodall

Others Present: City Manager Knopp, Chief of Police Conner, Finance Director Dillingham, Water/Roadways Superintendent Jensen, Wastewater Superintendent Taylor and City Clerk Dunham

Absent: Community Development Director Caldwell

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Public Employee Performance Evaluation – City Manager

Pursuant to Government Code Section 54957

Mayor Garnes announced that the Council held a closed session at 5:00 p.m. to discuss the above listed matter and that there was nothing to report out of closed session.

PUBLIC PRESENTATIONS

Mayor Garnes asked if there were any public comments received. No public comments were received at this time.

CONSENT CALENDAR

Mayor Garnes asked if any councilmember, staff or member of the public, would like to remove any item from the consent calendar for separate discussion. No items were removed.

Motion was made by Johnson/Woodall to approve the Consent Calendar including approval of Minutes of the May 4, 2021 regular meeting and to receive and file the Check Register for April 2021. Motion carried 5-0.

REPORTS/STAFF COMMUNICATIONS

City Manager/Staff Update

City Manager Knopp provided highlights of the staff update and began by announcing that there would be a Virtual Drought Town Hall meeting with Senator McGuire on Thursday at

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6:30 p.m. and participants could either call into the meeting or watch it on the Senate's website at sd02.senate.ca.gov/drought-town-hall.

He also reported that staff met with S.T. Rhoades, the contractor for the 2021 Rio Dell Street Improvement Project, which is tentatively set to begin on June 1, 2021 with a completion date of July 9, 2021. The first phase will include prep work including some drainage improvements.

Mayor Garnes mentioned that the vaccine clinic held on May 6th in the City was a big success with all of the 179 vaccines on hand administered.

Mayor Pro Tem Johnson asked if the Police Department Update would be put in Council mailboxes or in the next agenda packet.

Chief of Police Conner indicated that the next police department update on June 1st would cover a 5-week period since there was no report included with this update.

Councilmember Wilson asked for an estimated completion date on the work on the Eagle Prairie Bridge.

City Manager Knopp noted that he believed they were wrapping it up and that it was a relatively straight-forward project.

Mayor Pro Tem Johnson commented that they would be replacing the guardrail on the southbound approach and possibly installing some fencing, provided funding is available.

SPECIAL PRESENTATIONS/STUDY SESSIONS

Presentation of FY 2021-2022 Recommended Budget

City Manager Knopp began by thanking Finance Director Dillingham and staff for putting together the budget and said that the City is in a great position with consistent revenue growth which translates to consistent increase in services. He said that the City has been able to contribute funds towards capital projects including approximately \$500,000 annually for streets projects which is good.

He reported that the Department of Finance recently put out population numbers resulting in a decline in California's population as well as the County of Humboldt. In the context of everything going on in the nation and the world, Rio Dell was the only city in the County with an increase in its population over the last year which is a strong signal of where the City is headed. He added that the City has infrastructure needs but is in a great position to work on addressing those needs.

Finance Director Dillingham continued with a power point presentation on the *FY 2021-2022 Recommended Budget*.

She began by reviewing the *Budget Process Timeline* following by a *Summary of Major Budget Changes*. Noted changes to the budget included a new Administrative Analyst position and \$550,000 for street work, both funded by the General Fund. In addition, the City received a \$295,000 Power Resiliency Grant.

She commented that it was anticipated that there would be a decrease in revenues because of everything that has been going on with COVID over the past year although revenues did not decrease.

Total recommended expenditures were \$5,671,694, representing an 18% increase from the previous year primarily due to Capital Projects (up by 24% from the previous year). Public Works and Police Department salaries were up by \$75,000 with an increase in total salaries and benefits of \$248,000.

Finance Director Dillingham continued with review of the *General Fund by Service* with the largest expenditure being the Police Department. The increase in the City Manager Department was primarily due to the addition of the Administrative Analyst position.

She continued with review of *Total City Revenues by Fund*. Total revenues were reported at \$5,138,346, an increase of \$1,067,138 (26%), primarily due to grant funding. She noted that the State and Federal governments are both providing funding to offset the loss in water and sewer revenue. In addition, staff has created a payment plan to help customers get caught up on utility bills.

Next was review of *Budgeted Revenues by Type*. General Fund was up by 44% largely due to an increase in Sales Tax revenue with increased online purchasing and increase in Cannabis related revenue.

Finance Director Dillingham noted that actual revenues were also coming in higher than expected. Higher revenues have actually resulted in revenues that are subject to the Gann appropriations limit being more than allowed but fortunately there is an exemption for capital projects and as a result of the street work, the City is in compliance with the Gann Act. She said that she would be bringing an item back to the Council with more information on how the Gann limit is calculated.

City Manager Knopp reminded everyone to keep in mind that Sales Tax and Cannabis Revenues are very volatile and are based on the economy. He also noted that exceeding the Gann appropriations limit is good because it means the City has additional resources to tackle projects.

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Finance Director Dillingham pointed out that having revenues above the Gann appropriations limit is unusual.

Next was *Summary of Capital and Special Projects*. Included on the list was \$30,000 from the General Fund for City Hall Improvements. City Manager Knopp said that the hope is to get back to meeting in the City Council Chambers safely but there are deficiencies in the building that are making it difficult. He noted that there is a space issue with staff at 100% capacity and there are some areas that are not ADA compliant. He stressed the need to identify the most efficient strategies and begin conversations for long-term use of the building.

Another item on the list was the replacement of the Admin vehicle with funds coming from the Admin Fund, in addition to some set-aside Police Department funds rather than from the General Fund.

Under the Water and Wastewater Capital Projects, there were numerous projects to replace existing equipment.

City Manager Knopp commented that staff would be bringing some items back to the Council later related to the Dinsmore water system upgrades.

City Council priorities related to the budget included the following:

- Street Work - \$550,000 subsidy from the General Fund.
- Code Enforcement – Continued funding for a Community Servicers Officer and an additional \$10,000 for abatement activity.
- Economic Development – A draw down of \$77,000 from the \$300,000 budget to implement Economic Development. In addition, an Administrative Analyst position, and \$38,000 for beautification and revitalization projects in the City.
- Cannabis - \$100,000 for upgrades to the Dinsmore Water System to support cannabis cultivation.
- Personnel Retention – Allocated in the budget was \$20,000 for a Labor Consultant and \$10,000 for police recruitment.

The last portion of the presentation covered *Financing Sources and Uses* followed by the *City Organizational Chart* and the *Draft Budget Summary by Department and by Fund*.

Finance Director Dillingham explained that all of the changes in the fund balance exceed the 30% reserve target except for the Dinsmore Water Zone. She said that the only fund with an issue is the Sewer Operations Fund but RFP's (Request for Proposals) would be sent out next week for a rate study.

She completed the presentation and called for questions from the Council.

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Councilmember Woodall commented that she talked to Finance Director Dillingham today and got answers to most of her questions regarding the budget. She then questioned Chief Conner about the \$19,000 proposed for overtime salaries and said that it seems like a lot since the department is now fully staffed.

Chief Conner explained that officers fill in when officers are out for training and when there is a major incident, additional officers are pulled in to assist with search warrants, etc.

Councilmember Wilson referred to the new Administrative Analyst position and asked if the \$114,000 includes benefits.

Finance Director Dillingham explained that the \$114,000 is for a full-time position with benefits and is only an estimate.

Councilmember Wilson questioned the benefits of hiring a permanent full-time benefited position versus hiring a consultant.

City Manager Knopp explained that the idea is for the position to be a permanent full-time position for economic development, general project management as well as other miscellaneous projects.

Councilmember Wilson referred to *Budget Changes* on page 59 of the packet representing a negative \$57,145 for 0.4 reduction of the Finance Director and asked what that was referring to.

Finance Director Dillingham explained that the Finance Director position was previously budgeted as a full-time position and is now a part-time position at 0.6. She said that it contributes to some of the work for a full-time Finance Director. She commented that the State and Federal government have a lot of grant opportunities coming down the pipeline and that it would be good to have an Administrative Analyst to help in that respect.

City Manager Knopp noted that CDBG is another area where the City needs to pull down more funding and that there are time-intensive projects that require additional staff to administer.

Councilmember Wilson asked if the City would still be looking for a full-time Finance Director.

City Manager Knopp explained that Cheryl Dillingham agreed to stay on as a permanent part-time Finance Director and that the City is very lucky to have her with her vast experience and knowledge.

Councilmember Wilson commented that the recommended budget increases overall expenditures by \$1 million and asked if the revenues are enough to cover the increase.

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Finance Director Dillingham explained that the proposed draw down of reserves is \$533,348 since ongoing revenues are not enough to cover capital projects. She commented that the reserves are more than adequate to fund the proposed projects.

Councilmember Wilson asked if the draw down of the \$533,348 from reserves will enable the City to complete \$2 million in streets projects.

Finance Director Dillingham noted that it would.

Councilmember Wilson commented that the City's budget looks really good in spite of what some of the larger cities have been going through this past year.

Councilmember Carter commented that the budget presentation was very thorough and straight-forward as well as easy to understand and thanked staff.

Mayor Pro Tem Johnson commented that that the budget looks great and allows for \$1.5 million in capital projects with only a little more than \$500,000 coming out of reserves. He said that the financial outlook for the City is extremely healthy and if the Council were asked to vote on adoption of the budget tonight he would vote to approve it.

He then asked what the current population of Rio Dell is according to the report from the Department of Finance.

Finance Director Dillingham estimated the current population at 3,299 and agreed to confirm the actual number and provide the information to the Council.

Mayor Pro Tem Johnson asked for clarification on the \$15,000 in the Capital Projects for a boiler in the Sewer Department.

Wastewater Superintendent Taylor explained that they put money aside for the boiler maintenance and solids and bio-solids handling. They would be having a boiler company come in and do some annual repairs. They have also been having some problems with the dryer over the past couple of years so they want to make some repairs to make sure it is running as prescribed.

Mayor Garnes thanked staff for putting together the budget and asked if the pending drought situation is going to affect the cost to increase water capacity on the Dinsmore Plateau.

City Manager Knopp said that staff is currently researching that issue which is a hot topic in terms of impact. He said that staff won't know the potential impact until there is an Executive Order from the Governor or from the State Water Board.

He said that staff would like to revisit the City Council priorities then return at the June 1, 2021 regular meeting for possible adoption of the FY 2021-2022 budget.

SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

City Council Priorities for FY 2021-2022

City Manager Knopp provided a staff report and said at the May 4, 2021 regular meeting the Council conducted a priority setting session for the upcoming FY 2021-2022 year which helps set budget priorities and staff time for the year. He said that the collective priorities included the following:

- Economic Development (Non-Cannabis)
- Cannabis Expansion
- Staff Turnover Reduction
- Code Enforcement
- SB1383

He explained that the recommended action is for the Council to approve or amend the list of priorities for FY 2021-2022 as presented. He asked if Councilmembers had any additional input.

Mayor Garnes said that she spoke to the City Manager about the priority related to the reduction of staff turnover and said that she was not sure whether it should be a City Council priority or a City Manager priority. She pointed out that the Council authorized the implementation of a full Total Compensation Study and updated employee contracts last fiscal year and as a City Council, wasn't sure what else they could do to retain employees.

Councilmember Carter commented that she valued staff and felt that City staff was a critical part of the City's infrastructure. She indicated that she was open to ideas from the Council and understood where Mayor Garnes was coming from.

Mayor Pro Tem Johnson recalled a time when the Police Department consisted of a Chief and Sergeant and said that turnover of staff affects the community which is why he listed it as a priority.

Councilmember Woodall agreed with Mayor Garnes and commented that the Council made a big push to help staff by doing the Total Compensation Study and suggested the idea of moving other priorities up on the list.

Councilmember Wilson pointed out that the City is at full staff and in the proposed budget is \$20,000 for an employee negotiator as well as \$10,000 for police recruitment. He said that it

is one thing to get staffing stabilized but another to keep it stabilized. He said that he was good with the priorities as presented.

Mayor Garnes said that it is basically infrastructure versus staff turnover and said that she would agree with the majority of the Council. She wanted to make sure that the Todd property fell under one of the categories on the priority list.

Councilmember Woodall said that in looking at SB 1383, the City doesn't have to come into compliance right away due to the size of the City so suggested working on that issue slowly and watch what the other cities do. She thought that the development of the Todd property was more important than implementation of SB 1383. She also thought that cannabis expansion was perhaps more important than non-cannabis economic development.

City Manager Knopp pointed out that the economic development priorities were parsed out since the Todd property is not zoned for cannabis related activities. He said that staff hoped to have an update on the Todd property soon and waiting on an agreement from the State on the LEAP Grant Program for mix-use development.

Councilmember Carter liked the idea of promoting underground infrastructure as developments move forward.

City Manager Knopp said that having the infrastructure to allow for development is critical. In terms of infill development, the City is in a good position. In terms of water and sewer, he commented that the collection system needs work although there is not a huge I & I (infill and infiltration) problem on the Todd property. He explained that Economic Development would encompass development of the Todd property as well as beautification efforts.

Mayor Garnes asked Council if there were any items on the priority list that they would like to change and asked what staff's position is on SB 1383.

City Manager Knopp felt that it was a wise choice to list SB 1383 as a priority although the City is eligible for a 2-4-year extension with Cal Recycle to come into compliance. He pointed out that the earlier the City gets onboard, the cheaper it will be but ultimately it is the Council's decision.

Finance Director Dillingham stated that she has been monitoring updates from the State of California and they have actually put some money in there for implementation of the Organics Waste Program so it might be a good idea to take advantage of that funding as it likely won't be around long.

Mayor Garnes called for public comment. No public comment was received.

Motion was made by Johnson/Wilson to approve the FY 2021-2022 City Council Priorities as presented. Motion carried 5-0.

COUNCIL REPORTS/COMMUNICATIONS

Councilmember Wilson reported that tomorrow he would be attending a Redwood Coast Energy Authority (RCEA) Sub-Committee meeting.

Councilmember Carter said that she had not attended any meetings since the last Council meeting but she did stop by Element 7 and commented that it looks good. She noted that she would be attending their grand opening to support the business.

Mayor Garnes announced the Element 7 Grand Opening/Ribbon Cutting Event would be taking place on May 21-22 and welcomed everyone to stop by. She added that a Taco Truck would be onsite for attendees to purchase lunch.

She also reported that she would be attending the Redwood Empire Division meeting of Cal Cities on Friday at 1:00 p.m. and that Senator McGuire and U.S. Representative Huffman will be providing updates.

She reminded everyone about the Town Hall meeting on Thursday at 6:30 p.m. and said that people could either call into the meeting or watch it on the Senate's website at sd02.senate.ca.gov/drought-town-hall.

ADJOURNMENT

Motion was made by Johnson/Carter to adjourn the meeting at 8:02 p.m. to the June 1, 2021 regular meeting. Motion carried 5-0.

Debra Garnes, Mayor

Attest:

Karen Dunham, City Clerk

**RIO DELL CITY COUNCIL
SPECIAL MEETING MINUTES
MAY 19, 2021**

Mayor Pro Tem Johnson called the Special "Virtual" Meeting of the Rio Dell City Council to order at 4:00 p.m.

ROLL CALL: Present: Mayor Pro Tem Johnson, Councilmembers Wilson and Woodall

Absent: Mayor Garnes and Councilmember Carter

Others Present: City Manager Knopp, Water/Roadways Superintendent Jensen, Wastewater Superintendent Taylor, Chief of Police Conner, City Attorney Russ Gans, Attorney Ryan Plotz and City Clerk Dunham

PUBLIC PRESENTATIONS

Mayor Pro Tem Johnson called for public comments and no public comments were received.

SPECIAL MEETING MATTERS

CLOSED SESSION – Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Section 54956.9(b): One (1) Case/Abatement Proceeding – Facts and Circumstances known to adverse party/property owner (Linda Nicolettii, Fred Nicoletti (deceased), Property: 310 Cherry Lane, Rio Dell,

The Council adjourned to Closed Session at 4:05 p.m. to discuss the above legal matter.

City Manager Knopp provided an overview of the issue between two (2) private parties.

Wastewater Superintendent continued with a summation of the event leading to the closed session.

City Attorney Gans briefed the Council on potential options in moving forward and the Council provided direction to staff on how to proceed.

ADJOURNMENT

The meeting adjourned at 4:34 p.m. to the June 1, 2021 regular meeting.

Gordon Johnson, Mayor Pro Tem

Karen Dunham, City Clerk



*675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532*

STAFF REPORT

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Karen Dunham, City Clerk

DATE: June 1, 2021

SUBJECT: Destruction of Records

RECOMMENDATION

Adopt Resolution No. 1489-2021 Approving the Destruction of Records itemized in Attachment A Pursuant to the California Records Retention Guidelines and all Applicable Government Codes.

BACKGROUND AND DISCUSSION

City staff was recently contacted by the law office of Dunn and Martinek, LLP regarding the disposition of legal files in their possession from the time when David Martinek served as City Attorney for Rio Dell (1992-2011). Staff agreed to take possession of the 38 boxes of files.

The City Clerk did an inventory of the file contents and determined pursuant to the State of California City Clerks Association, CDBG Guidelines as provided by the Department of Housing and Community Development, the State of California Government Code, the California Elections Code, and the Code of Civil Procedure, that the City of Rio Dell was in possession of records that possess no value to the City and are eligible for destruction as outlined in Attachment A.

The Schedule of Records prepared for destruction in Attachment A are listed by title, and include the dates of the records to be disposed, the required length of time documents to be retained, and the applicable citation outlining authority for disposal.

The list of records was presented to the City Attorney for review and approval on May 17, 2021. Since the files pre-date his service as City Attorney, he was not

able to comment on whether the content of any of these records contained sensitive information that needed to be preserved. As such, the files were carefully reviewed for original agreements, certificates and other sensitive records and those files were retained and placed in storage at Sherlock Records Storage.

ATTACHMENTS:

Attachment A - Records for Destruction
Resolution No. 1489-2021

Attachment A
Records for Destruction
June 1, 2021

RECORD TITLE	DATE	RETENTION	CITATION
Batterton v. City of Rio Dell	1999	CL+5	GC34090
Johnson/Wendell Property Damage	1999	CL+5	GC34090
Public Records Request Re: Handguns	2000	CL+2	GC34090
Clyde's Towing Business License Issue	2002	T+4	GC34090/CCP337
Dispatch Agreement with Eureka	2001	T+4	CCP337
Adult Day Health Services Contract	2001	T+4	CCP337
Sludge Disposal Agreement	2003	T+4	CCP337
Building Inspection Services/County	2001	T+4	CCP337
Don Grace Claim	2015	CL+5	GC34090
Jim Test Contract	2003	CL+4	CCP337
Bio-Solids Agreement	2003	T+4	CCP337
Water Board Cease & Desist Order	2003	CU+3	40CFR/141.33
Draft RCEA Agreement	2003	T+4	CCP337
Sifford Slip and Fall Claim	2003	CL+5	GC34090
General Plan Amendments	2004	CL+2	GC34090
City Council Recall Petition	2004	.75	EC17200/GC3756
Art Cassel Claim (Trees)	2004	CL+5	GC34090
Sizemore Claim	2004	CL+5	GC34090
Carol Newkirk Claim	2004	CL+5	GC34090
Maisa Jordan Complaint	2004	CL+5	GC34090
Richard Bahm Complaint	2004	CL+5	GC34090
Misdemeanor Prosecution Issue	2004	CL+2	GC34090
Dispatch Agreement with Fortuna	2004	T+4	CCP337
Apollo Computer System	2004	S+2	GC34090
Grand Jury Response	2005	CL+5	PC933C
Subdivision Ordinance Review	2005	CU+2	GC34090
Meadowbridge Access Issue	2005	CU+2	GC34090
Water Project Funding Review	2005	CL+5	GC34090
Primofiore Bio-Solids Agreement	2005	T+4	CCP337
John Edwards Nuisance Abatement	2005	CL+2	GC34090(d)
RCAA – CDBG Contract	2005	T+4	CCP337
RCAC Opinion Letter	2005	S+2	GC34090/6254
Fortuna Drug House Ordinance Review	2005	CU+2	GC34090(d)
City Council Residency Requirement	2005	S+2	GC34090/6254
Cable Franchise Agreement Review	2006	CU+2	GC34090(d)
Sewer Rates	2006	CU+2	GC34090
Fee Resolution	2006	CU+2	GC34090

Misc. Claims for Damages	2006	CU+5	GC34090
Abatement Collections	2006	CL+2	GC34090(d)
Rays Learning Center-Zoning Issue	2007	CL+2	GC34090
Pregnancy Leave Opinion	2008	S+2	GC34090
Scotia Fiscal Analysis	2006	S+2	GC34090
Town of Scotia Bankruptcy	2006	CO+7	42USC
Town of Scotia EIR	2006	CL+4	24CFR/570.502b
Creams Auto Dismantling Contract	2006	T+4	CCP337
Planning Commission Handbook Update	2006	S+5	GC34090(d)
Ordinance Files (working papers)	2004-2008	A+10	GC34090
Water Shortage Contingency Plan	2001	S+5	GC34090(d)
CDBG Loan – Linda Snead	1990	T+4	GC34090
CDBG Loan – Crandall/Lamb	2002	T+4	GC34090
Salt River Drainage/Ferndale WWTP	2003	CU+2	GC34090
Noise Element Update	2001	CL+2	GC50110
Alisha Wheeler – Illegal Camping	2004	CL+2	GC34090(d)
McDonald CDBG Loan	1987	T+4	GC34090
Simone Baker CDBG Loan	1989	T+4	GC34090
Foyster Subordination Agrmt. CDBG	2004	T+4	GC34090
Leash Law Citation – Uribe	2004	CL+2	GC34090(d)
Audit Letters (copies)	1999-2010	AU+10	GC34090
Personnel Records (Non-Safety)	1996-2010	T+3	GC6250
Personnel Records (Safety Employees)	1996-2010	T+6	GC6250
Legal Opinions	1992-2010	S+2	GC34090
General Plan Revision	2004	CL+2	GC50110
Garbage Franchise Agreement Review	2006	T+4	GC34090
Development Moratorium	2003	S+2	GC34090
LAFCo Hearing Scotia MSR	2010	S+2	GC34090
Scotia Annexation	2010	S+2	GC34090
Employee Contracts	2010	T+4	GC34090
Mobile Home Sales – RCAA Agreement	2011	T+4	GC34090
Pacific Lumber Co. Pleadings	2012	S+2	GC34090
Mintz-Page v. City of Rio Dell	1997-2012	T+5	29CFR/16273CCR
Claims for Damages	2010-2011	CU+5	GC34090
Nuisance Abatement Notices	1998-1999	CL+2	GC34090(d)
League of California Cities Newsletters	1992-2000	S+2	GC34090
Building Code Violation – 70 Wildwood	1997	CL+2	GC34090(d)
Copies of City Council Agendas	2007	CU+2	GC34090
FPPC Form 700	2005-2009	T+7	GC81009(e)

The records above have been prepared for destruction pursuant to the Secretary of State Local Government Records Management Guidelines, California Retention Guidelines adopted by the City Clerk's Association of California (CCAC), the California Government Code (GC), California Code of Civil Procedure, and the Community Development Block Grant Management Manual.



RESOLUTION NO. 1489-2021

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF RIO DELL APPROVING THE DESTRUCTION
OF RECORDS PURSUANT TO THE CALIFORNIA
RECORDS RETENTION GUIDELINES AND ALL
APPLICABLE GOVERNMENT CODES**

WHEREAS, the City of Rio Dell retains records as recommended by the California Records Retention Guidelines provided by the California City Clerks Association and all applicable laws and government codes; and

WHEREAS, the City Clerk has reviewed the records and provided a list of Records for Destruction under Attachment A; and

WHEREAS, the City Council finds that the records listed for destruction by the City Clerk are of no further value to the City of Rio Dell.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Rio Dell, that the City Clerk is hereby authorized to destroy records itemized in Attachment A. Upon destruction of authorized records, the City Clerk shall make certification of complete destruction of said records and file the original with a certified copy of the resolution in the office of the City Clerk.

PASSED, APPROVED AND ADOPTED this 1st day of June, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Garnes, Mayor

ATTEST:


Karen Dunham, City Clerk



675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)

DATE: June 1, 2021

TO: Mayor and Members of the City Council

FROM: Cheryl Dillingham, Finance Director 

THROUGH: Kyle Knopp, City Manager

SUBJECT: Resolution No. 1491-2020 Budget Adjustment for Sanitary Sewer Study Equipment Purchase

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution No. 1491-2021 amending the Fiscal Year (FY) 2020-21 adopted budget and authorize the purchase of two ammonia analyzers as part of the sanitary sewer evaluation study grant.

BACKGROUND AND DISCUSSION

Council approval of a budget amendment for FY 2020-21 is requested to allow for the purchase of two ammonia analyzers to be used as part of the sanitary sewer evaluation study. The cost of the new equipment will be covered by the grant from the State Water Resources Control Board. The ammonia analyzers are included in the disinfection analysis portion of the study funded by the grant and will be used in the chloramination trail this summer. Chloramination is the process of disinfecting water using chloramines, compounds of chlorine and ammonia.

The estimated cost of the two ammonia analyzers is \$15,000. The requested budget amendment will have no impact to the over all budget. Approval of the resolution will allow funds to be moved from the professional services account to a new equipment account.

ATTACHMENTS

Resolution 1491-2021 Budget Amendment



**RESOLUTION NO. 1491-2021
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
AMENDING THE ADOPTED BUDGET
FOR FISCAL YEAR 2020-21**

WHEREAS, the City adopted Resolution 1453-2020 establishing the City’s Operating and Capital Budget for Fiscal Year (FY) 2020-21 and any adjustment to appropriations over ten thousand dollars must be approved by the City Council; and

WHEREAS, a change to appropriations is necessary to allow for the purchase of equipment needed as part of the sanitary sewer evaluation study funded by a grant from the State Water Resources Control Board; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell FY 2020-21 Operating and Capital Budget to provide for the purchase of needed equipment as follows:

From:			
\$ 15,000	5115 14 055 1042 9010	Professional Services	
To:			
\$ 15,000	5139 14 055 1042 9010	Equipment	

PASSED AND ADOPTED by the City Council of the Rio Dell on this 1st day of June, 2021 by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent:


Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)



DATE: June 1, 2021
TO: Rio Dell City Council
FROM: Cheryl Dillingham, Finance Director 
THROUGH: Kyle Knopp, City Manager
SUBJECT: Approval of Resolution No. 1492-2021 Adopting a List of Projects for Fiscal Year 2021-22 Funded by SB1 – The Road Repair and Accountability Act of 2017

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution 1492-2021 Adopting a List of Projects for Fiscal Year (FY) 2021-22 Funded by SB1 – The Road Repair and Accountability Act of 2017.

BACKGROUND AND DISCUSSION

Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017, was signed into law by the Governor in April 2017 to address deferred maintenance on the state highway system and local street and road systems. The bill provides that funds shall be used for projects that include the following:

- Road Maintenance and Rehabilitation
- Safety Improvements
- Increasing access and mobility options on streets and trails

The City's Streets funds reserves have been declining for a number of years. Gas Tax revenues continue to decrease due to new technologies and better fuel efficiencies. SB 1 funds have added some additional revenues back to the City for street purposes. However, funding is still inadequate to fully provide for streets improvement projects.

This is the fifth year in which funding will be received and the City must annually adopt a project list by resolution in order to remain eligible for SB 1 funding. Each proposed project must include a project title, description, location, schedule and useful life. This step is also meant to allow for full transparency and accountability to ensure the public has full access to information on how their tax dollars are being invested. The guidelines require the list be submitted to the California Transportation Commission by July 1 of each year. The amount estimated from SB1 funds for FY 2021-22 for the City of Rio Dell is \$64,700.

ATTACHMENTS

Resolution 1447-2020



RESOLUTION NO. 1492-2021
ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2021-22 FUNDED BY
SB 1 – THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of Rio Dell are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Rio Dell must adopt by resolution a list of all projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project’s completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Rio Dell will receive an estimated \$64,700 in RMRA funding in Fiscal Year (FY) 2021-22 from SB 1; and

WHEREAS, this is the fifth year in which Rio Dell is receiving SB 1 funding and will enable Rio Dell to continue essential road maintenance and rehabilitation projects, safety improvements and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, Rio Dell has undergone a robust public process to ensure public input into our community’s transportation priorities/the project list; and

WHEREAS, the City of Rio Dell used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community’s priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Rio Dell maintain and rehabilitate City streets and roads throughout Rio Dell this year and similar activities into the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that Humboldt County’s streets and roads are in “at-risk” condition and this revenue will help the City of Rio Dell increase the overall quality of our road system and over the next decade assist with bringing our streets and roads into a “good” condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Rio Dell, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with FY 2021-22 Road Maintenance and Rehabilitation Account Revenues:

Project Title: Rio Dell General Road Maintenance and Repairs FY 2021-22

Project Description: Road maintenance and rehabilitation, including procurement of road maintenance and rehab materials, Public Works equipment, Public Works staffing, and repair and servicing of Public Works equipment.

Project Location: Portions of Eeloa Ave., Dixie, Butcher, Painter, Townsend, Spring and River Streets, Rio Dell Ave., Ogle Ave. and Miller Court.

Estimated schedule: Start on July 1, 2021 and completion will be June 30, 2022.

Estimated Useful Life: Three to ten years.

PASSED AND ADOPTED by the City Council of the Rio Dell on this 1st day of June, 2021 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk


675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For Meeting of: June 1, 2021

Consent Item; Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: May 26, 2021

Subject: The Insurance Services Office, Inc. (ISO) Building Code Effectiveness Grading Schedule Results for the City of Rio Dell.

Recommendation:

That the City Council:

1. Receive and file.

Background:

The Insurance Services Office (ISO) recently completed their analysis of the building codes adopted by the City and the efforts put forth to properly enforce those codes. The resulting Building Code Effectiveness Grading Classification is 3 for 1 and 2 family residential property and 3 for commercial and industrial property. Jurisdictions are graded on a scale from 1 to 10, with 1 being the highest score and 10 being the lowest score.

The Insurance Services Office, Inc. (ISO) is an insurer-supported organization with the primary mission of providing advisory insurance underwriting and rating information to insurers. There is no requirement that insurers use their advisory material. Insurers may have adopted, or may be in the process of adopting, an ISO insurance rating program that will provide rating credits to individual property insurance policies in recognition of community efforts to mitigate property damage due to natural disasters. These insurers may use the Building Code Effectiveness Grading Classification which they have recently developed for the City as a basis for the credits used. While individual insurers may use different credits or different effective dates, the ISO

program will apply credits to new construction within Rio Dell that has been issued a Certificate of Occupancy in the year of publication and forward.

Attachments

Attachment 1: ISO's Building Code Effectiveness Evaluation Report

Building Code Enforcement Evaluation Report

Selections from the reviews of the

Rio Dell

Building Code Enforcement Agency

In the County of Humboldt

In the State of California

4/6/2021 Evaluation

 **ISO Building Code Effectiveness Grading Schedule (BCEGS®)**

Table of Contents

<u>Tab</u>	<u>Description</u>
Section 1	Executive Summary
Section 2	Background Information
Section 3	Code Adoption
Section 4	Education, Training and Certification
Section 5	Staffing Levels
Section 6	BCEGS Point Analysis
Section 7	Natural Hazards
Appendix A	Natural Hazard General Information

Section 1 Executive Summary

Not all communities have rigorous building codes, nor do all communities enforce their codes with equal commitment. Yet the effectiveness of local building codes can have a profound effect on how the structures in your community will fare in a hurricane, earthquake, or other natural disaster.

Studies conducted following recent natural disasters concluded that total losses might have been as much as 50% less if all structures in the area had met current building codes. Building-code enforcement can have a major influence on the economic well-being of a municipality and the safety of its citizens. Insurance Services Office (ISO) helps distinguish amongst communities with effective building-code adoption and enforcement through comprehensive program called the Building Code Effectiveness Grading Schedule (BCEGS®).

ISO is an independent statistical, rating, and advisory organization that serves the property/casualty insurance industry. ISO collects information on a community's building-code adoption and enforcement services, analyzes the data, and then assigns a Building Code Effectiveness Classification from 1 to 10. Class 1 represents exemplary commitment to building-code enforcement. The concept behind BCEGS is simple. Municipalities with well-enforced, up-to-date codes demonstrate better loss experience, and their citizens' insurance rates can reflect that. The prospect of minimizing catastrophe-related damage and ultimately lowering insurance costs gives communities an incentive to enforce their building codes rigorously.

The following management report was created specifically for Rio Dell based on a BCEGS survey conducted on 4/6/2021. This report can help you evaluate your community's building-code enforcement services utilizing benchmarking data collected throughout the country. The report is designed to give your management team an expanded perspective for dealing with the important issues surrounding effective building code enforcement. This is accomplished through comparisons of your code enforcement to that of others in your area and state. The analysis goes further to allow you to compare your jurisdiction to others across the country with similar permit, plan review and inspection activity. ISO thanks you for your participation and we encourage you to take advantage of the information contained in this report to assist in making decisions regarding the level of code enforcement best suited for Rio Dell.

The survey conducted has resulted in BCEGS class of 3 for 1 and 2 family dwellings and a class 3 for all other construction. More information regarding how this recent survey compares to previous surveys is provided below.

Table 1 details the points your department earned during the most recent survey as well as the points earned in the previous survey including a comparison of the two. This information may be used to track local trends or pin-point improvement target areas.

Table 1

Building Code Effectiveness Grading Point Comparison

	Point Totals						
	Current Grading Yr:		Maximum Point Possible	Previous Grading Yr:		Difference	
	2021			2009			
	Com	Res	Com	Res	Com	Res	
Section I - Administration of Codes	39.87	40.51	54.00	0.00	0.00	39.87	40.51
Section 105 - Adopted Codes	8.00	8.00	8.00	0.00	0.00	8.00	8.00
Section 108 - Additional Code Adoptions	4.00	4.00	4.00	0.00	0.00	4.00	4.00
Section 110 - Modification to Adopted Codes	4.00	4.00	4.00	0.00	0.00	4.00	4.00
Section 112 Method of Adoption	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Section 115 - Training	10.08	10.08	13.00	0.00	0.00	10.08	10.08
Section 120 - Certification	5.45	6.09	12.00	0.00	0.00	5.45	6.09
Section 125 - Building Official's Qualification / Exp/ Education	2.40	2.40	4.00	0.00	0.00	2.40	2.40
Section 130 - Selection Procedure for Building Official	0.50	0.50	0.50	0.00	0.00	0.50	0.50
Section 135 - Design Professionals	0.24	0.24	2.00	0.00	0.00	0.24	0.24
Section 140 - Zoning Provisions	1.00	1.00	1.00	0.00	0.00	1.00	1.00
Section 145 - Contractor / Builder Licensing & Bonding	1.00	1.00	1.00	0.00	0.00	1.00	1.00
Section 155 - Public Awareness Programs	2.50	2.50	2.50	0.00	0.00	2.50	2.50
Section 160 - Participation in Code Development Activities	0.50	0.50	0.50	0.00	0.00	0.50	0.50
Section 165 - Administrative Policies & Procedures	0.20	0.20	0.50	0.00	0.00	0.20	0.20

Building Code Effectiveness Grading Point Comparison (continued)

	Point Totals						
	Current Grading Yr:		Maximum Point Possible	Previous Grading Yr:		Difference	
	2021			2009			
	Com	Res	Com	Res	Com	Res	
Section II - Plan Review	21.66	21.66	23.00	0.00	0.00	21.66	21.66
Section 205 - Existing Staffing	8.61	8.61	9.00	0.00	0.00	8.61	8.61
Section 210 - Experience of Personnel	1.05	1.05	1.50	0.00	0.00	1.05	1.05
Section 215 - Detail of Plan Review	11.00	11.00	11.50	0.00	0.00	11.00	11.00
Section 220 - Performance Evaluation for Quality Assurance	1.00	1.00	1.00	0.00	0.00	1.00	1.00
Section III - Field Inspection	20.10	20.10	23.00	0.00	0.00	20.10	20.10
Section 305 - Existing Staffing	9.00	9.00	9.00	0.00	0.00	9.00	9.00
Section 310 - Experience of Personnel	2.10	2.10	3.00	0.00	0.00	2.10	2.10
Section 315 - Managing Inspection and Re-inspection activity	0.00	0.00	1.00	0.00	0.00	0.00	0.00
Section 320 - Inspection Checklist	1.50	1.50	2.00	0.00	0.00	1.50	1.50
Section 325 - Special Inspections	1.00	1.00	1.00	0.00	0.00	1.00	1.00
Section 330 - Inspections for Natural Hazard Mitigation	1.50	1.50	1.50	0.00	0.00	1.50	1.50
Section 335 - Final Inspections	2.50	2.50	2.50	0.00	0.00	2.50	2.50
Section 340 - Certificate of Occupancy	2.00	2.00	2.00	0.00	0.00	2.00	2.00
Section 345 - Performance Evaluations for Quality Assurance	0.50	0.50	1.00	0.00	0.00	0.50	0.50
Subtotal:	81.63	82.27	100.00	0.00	0.00	81.63	82.27
The final score is determined by a relationship between Item 105 and the balances of the scoring.							
Final Score:	81.63	82.27	100.00	0.00	0.00	81.63	82.27

Section 2 Background Information

Introduction

ISO collects information from communities in the United States on their adoption and enforcement of building codes. ISO analyzes the data using its Building Code Effectiveness Grading Schedule (BCEGS) and then assigns a BCEGS Classification number to the community. The classification number-which ranges from 1 to 10-measures a jurisdiction's commitment to the adoption and enforcement of building codes affecting the construction of new buildings. Class 1 indicates the most favorable classification of commitment to the adoption and enforcement of building codes.

ISO's commitment to polling each building code enforcement agency on a regular basis is important to the program - periodic surveying helps determine if a community has made any significant changes since its last field evaluation. This ongoing effort is designed to re-evaluate each community at approximate 5-year intervals or sooner if changes indicate a potential revision to the classification number.

The purpose of this report is fourfold:

1. To summarize a community's scoring under the criterion contained in the BCEGS program.
2. To identify opportunities for communities desiring to improve their BCEGS classification number.
3. To assist a community in understanding how other jurisdictions with similar needs address building code adoption and enforcement.
4. To provide hazard mapping information important in planning and developing a sustainable community.

Data Collection and Analysis

ISO has evaluated over 14,000 code enforcement departments across the United States. In each of these communities, three elements of building code adoption and enforcement are reviewed. These three elements are the administration of codes, plan review and field inspection.

Administration of Codes:

ISO evaluates the administrative support for code enforcement within the jurisdiction -- the adopted building codes and the modifications of those codes through ordinance, code enforcer qualifications, experience and education, zoning provisions, contractor/builder licensing requirements, public awareness programs, the building department's participation in code development activities, and the administrative policies and procedures. This section represents 54% of the analysis in the BCEGS program.

Plan review division:

Consideration is given to determine staffing levels, personnel experience, performance evaluation schedules, and the level of review of construction documents for compliance with the adopted building code of the jurisdiction being graded. This section represents 23% of the analysis.

Field inspection:

Consideration is given to determine staffing levels, personnel experience, performance evaluation schedules, and the level of the agency's review of building construction. This section also represents 23% of the analysis.

The information necessary to determine the BCEGS classification number was collected from the community building officials through a combination of on-site interviews and completed questionnaires.

Section 3 Code Adoption

Recognizing that building codes are continually being reviewed and updated to reflect emerging technology and best practices, the BCEGS program encourages communities to make every effort to adopt the latest edition of one of the building codes without amendments. The program is sensitive to the reality that building code adoption is not always a local issue, nor do the wheels of progress turn rapidly all the time. To receive maximum BCEGS credit for this very important section a community must adopt and implement the revised code within two years of the publication of the building code.

As detailed in Figure 3-1 below, eight points are the maximum available for the adoption of a building code. The final calculation to determine a jurisdiction's BCEGS classification employs the ratio of the points possible and the points earned in the building code adoption section as a factor for all other points earned in the system. Therefore, a jurisdiction enforcing the latest building code will have a ratio of 1 and no adjustment will be made to the points earned. A department enforcing a building code that was published six years prior to the survey date would have a ratio of 6.88/8 or .86 so the jurisdiction would receive credit for 86% of the points earned throughout the evaluation process.

Table 3-1 Criteria for Building Code Adoption Points

If the published date of the listed codes is within 5 years of the date of the grading:		
Building Code(s) addressing commercial and /or residential construction	8.00	points
If the published date of the listed codes is within 6 years of the date of the grading:		
Building Code(s) addressing commercial and /or residential construction	6.88	points
If the published date of the listed codes is within 10 years of the date of the grading:		
Building Code(s) addressing commercial and /or residential construction	2.21	points
If an earlier edition of the listed codes is adopted:		
Building Code(s) addressing commercial and /or residential construction	0.85	point

For departments surveyed in 2021 the BCEGS program uses the following as the latest edition of Building codes available.

Table 3-2 Latest Edition Available

	Publisher	Publication Year
Commercial Building Code		
Residential Building Code		

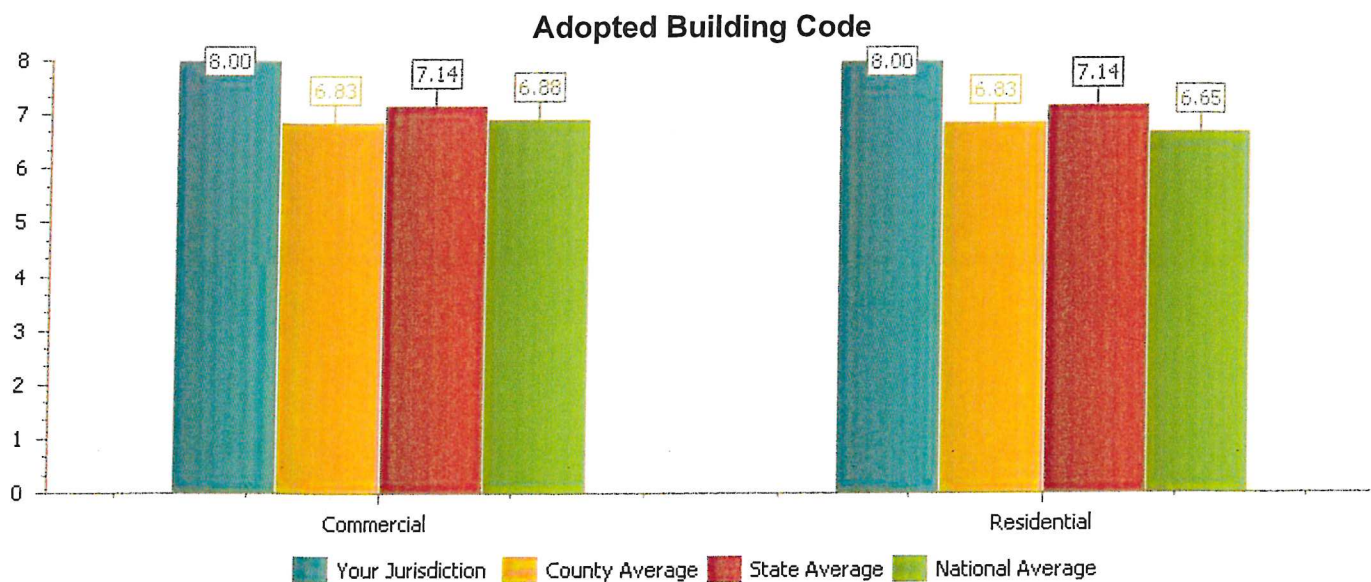
Table 3-3 Building Codes Enforced in Rio Dell

	Publisher	Publication Year	Effective Year
Commercial Building Code	ICC	2018	2020
Residential Building Code	ICC	2018	2020

The following is the first of many “Benchmarking Information” sections located in this report. The purpose of the benchmarking information is to provide data ISO has collected in the course of its evaluations of code enforcement departments throughout the country. The data should not be considered a standard but rather information which allows you to compare operations in your jurisdiction to those conducted by other jurisdictions with similar conditions. Benchmarking information will be distinguished from other information in this report by a green Benchmarking Information bar above the table or figure.

Benchmarking Information

Chart 3-4 BCEGS points awarded comparison



Item 108. Additional Code Adoptions:

This section reviews the adoption and enforcement of electrical, mechanical, plumbing, energy, and wildland urban interface codes. Adopted codes are evaluated by year of publication including amendments and enforcement efforts. Table 3-5 details the criteria for earning points under this section.

Table 3-5 Criteria for sub-code adoption points

<p>If the published date of the listed codes is within 5 years of the date of the grading: 0.67 point for each of the five subcodes</p> <p>If the published date of the listed codes is within 6 years of the date of the grading: 0.33 point for each of the five subcodes</p> <p>If the published date of the listed codes is within 10 years of the date of the grading: 0.18 point for each of the five subcodes</p> <p>If an earlier edition of the listed codes is adopted: 0.004 point for each of the five subcodes</p>

For departments surveyed in 2021 the BCEGS program uses the following as the latest edition of sub-codes available.

Table 3-6 Latest edition of Sub-Codes Available

Type of Code	Publisher	Publication Year
Commercial:		
Electrical Code	NFPA	
Plumbing Code	ICC / IAPMO	
Mechanical Code	ICC / IAPMO	
Fuel Gas Code	ICC / NFPA	
Energy Code	ICC / ASHRAE	
Wildland Urban Interface Code	ICC	
Residential:		
Electrical Code	NFPA	
Plumbing Code	ICC / IAPMO	
Mechanical Code	ICC / IAPMO	
Fuel Gas Code	ICC / NFPA	
Energy Code	ICC / ASHRAE	
Wildland Urban Interface Code	ICC	

- ASHRAE - American Society of Heating, Refrigeration and Air Conditioning Engineers
- ICC - International Code Council
- IAPMO - International Association of Plumbing and Mechanical Officials
- NFPA - National Fire Protection Association

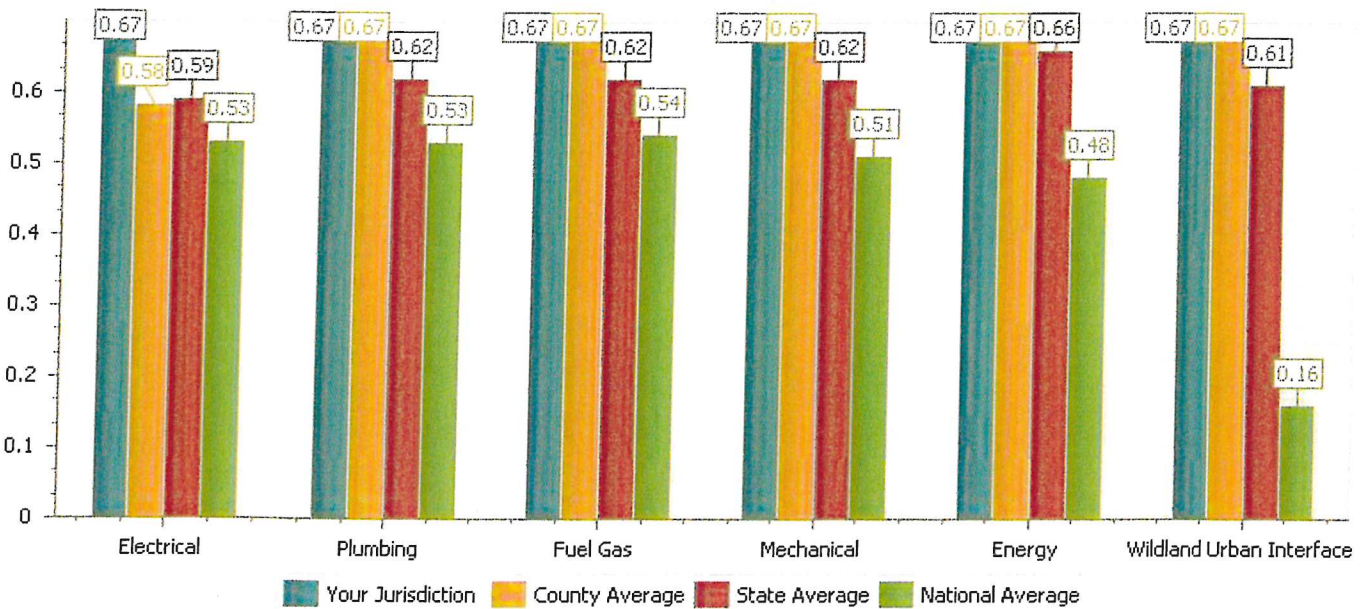
Table 3-7 Sub Codes Enforced in Rio Dell

Type of code	Publisher	Publication Year	Effective Year
Commercial:			
Electrical Code	NFPA	2017	2020
Plumbing Code	OTHER	2018	2020
Mechanical Code	OTHER	2018	2020
Fuel Gas	OTHER	2018	2020
Energy Code	OTHER	2018	2020
Wildland Urban Interface Code	OTHER	2018	2020
Residential:			
Electrical Code	NFPA	2017	2020
Plumbing Code	OTHER	2018	2020
Mechanical Code	OTHER	2018	2020
Fuel Gas	OTHER	2018	2020
Energy Code	OTHER	2018	2020
Wildland Urban Interface Code	OTHER	2018	2020

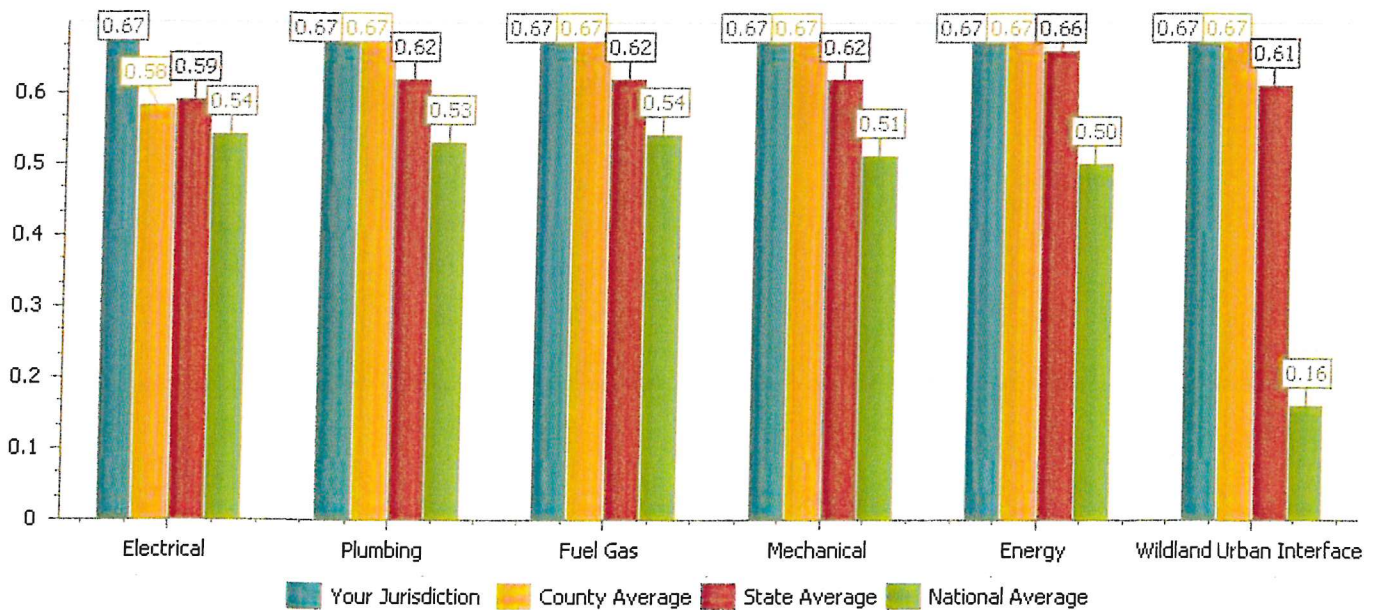
Benchmarking Information

Chart 3-8 additional code adoption

Commercial



Residential

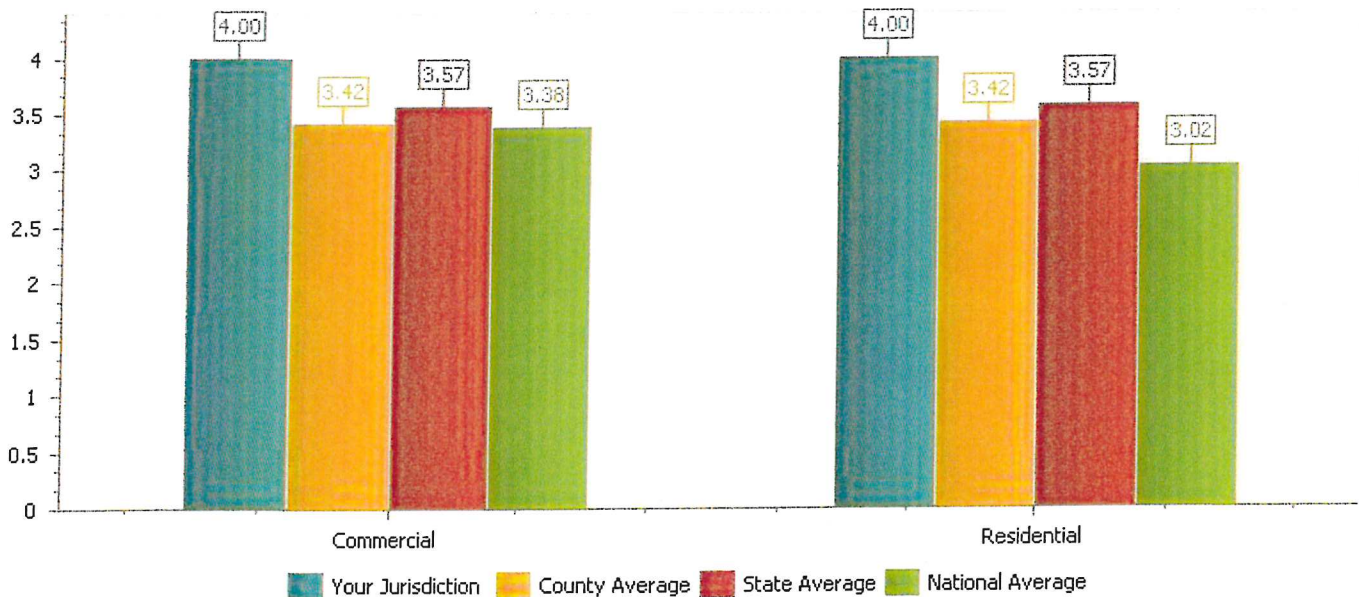


Item 110. Modification to adopted codes:

The BCEGS program encourages timely and unmodified adoption of the latest edition available of the building code. It is not uncommon for a jurisdiction to adopt a code and then modify it in some way. The most common modifications are administrative, which the BCEGS program is not overly concerned with. Some jurisdictions, however, modify the structural aspects of the code. Modifications are viewed as favorable when the intention is to strengthen the code. Due to the difficulty and expense of finitely determining the effect on a code of a specific action which weakens the code, no partial credit is available for this section. Note, however, that due to the formula: (Points credited in section 105 x 0.125 x 4.0) the points awarded for this item are reduced if the latest building code is not adopted and enforced. There is a direct correlation between the points earned for the adopted building code and the points available for this section. When modification serves to weaken the intent or effectiveness of the adopted building code relative to structural aspects or natural hazard mitigation features, no points will be awarded for this section.

Benchmarking Information

Chart 3-9 Comparison of Points Earned for Section 110

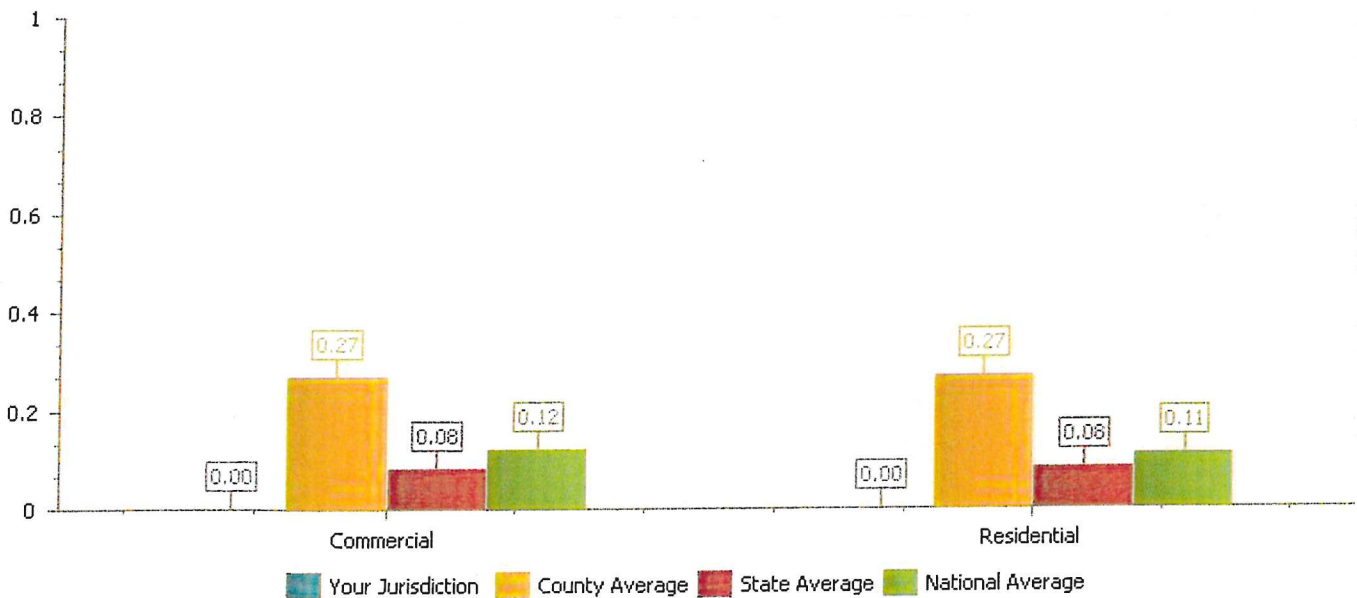


Item 112. Method of Adoption:

Updating the adopted codes to the latest code published by a nationally recognized building code development and publication organization within 12 months of the publication of the code is beneficial for the jurisdiction. It provides the latest and most modern technology for natural hazard mitigation. This section allows the opportunity to recognize the timely un-amended adoption of a nationally promulgated building code

Benchmarking Information

Chart 3-10 Points Earned for Timely (within one year of the publication date) Un-Amended Code Adoption



Section 4 Education, Training, and Certification

The Building Code Effectiveness Grading Schedule reviews the tools available to a building code department to determine what level of protection the jurisdiction has decided to offer. In this section we review the qualifications of the code enforcement personnel. By maintaining highly qualified, well trained staff the building code enforcement department is better equipped to encourage the construction of code compliant buildings.

The BCEGS program does not mandate any level of training certification or experience but it does recognize the technical and evolving nature of construction code enforcement. Therefore, 39% of the available points in the analysis are dependent on education, training and experience. The evaluation is much diversified. For instance, credit can be earned for hours of training taken, dollars spent on training, incentives for outside training, and hiring requirements. After review of this information a building code department may determine that a higher caliber employee or more incentives to current employees could assist them in performing their duties more efficiently and professionally.

The number of personnel is an important factor when comparing and correlating education and training. To standardize these numbers this report converts all employees to full time. Therefore a department with two full time code enforcers the number of employees will be two. If a department has five full time code enforcers and seven part time code enforcers each working twenty hours per week the department will show as eight and one half employees.

Rio Dell employs 1.00 code enforcement personnel. This staffing level is equal to one code enforcement personnel for each 3,349 citizen or one code enforcement personnel for each 0.00 permits issued. If the jurisdiction was divided equally, each code enforcer would be responsible for an area of 2.42 square miles.

Table 4-1 displays the total and the average number of hours spent in training by code enforcement personnel in Rio Dell. Training is broken down into four categories; a maximum of 1.25 points may be earned for the first 12 hours of training in administrative aspects of code enforcement, legal aspects of code enforcement, and being mentored in code enforcement. The first 60 hours of training in technical aspects of code enforcement may also earn maximum credit of 4.25 points. To receive the maximum available points in this area each employee must train a minimum of 96 hours per year and the subject must follow the details above.

Table 4-1 Training hours for Rio Dell

	Total hours for department	Average hours of training
Administrative	20.00	20.00
Legal	18.00	18.00
Mentoring	12.00	12.00
Technical	86.00	86.00

Benchmarking Information

Chart 4-2 Comparison of average hours of training



Building code enforcement departments may choose to emphasize their commitment to training and education through incentives, such as funding certification, exam fees, and continuing education or providing incentives for outside training. The following table is broken down for residential and commercial construction and indicates the incentives provided by Rio Dell.

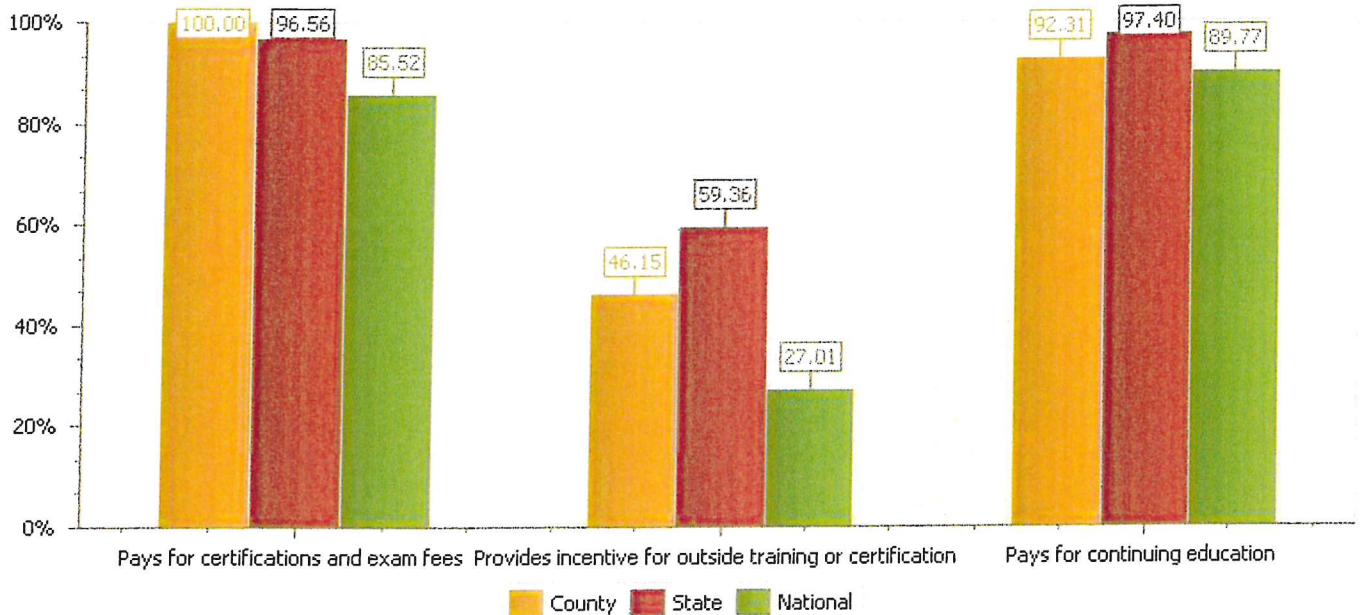
Table 4-3 BCEGS points earned by Rio Dell for training incentives

	Commercial	Points Earned	Residential	Points Earned
Department pays for certifications and exam fee	Yes	0.50	Yes	0.50
Provides incentive for outside training or certification	Yes	0.50	Yes	0.50
Pays for continuing education	Yes	0.50	Yes	0.50

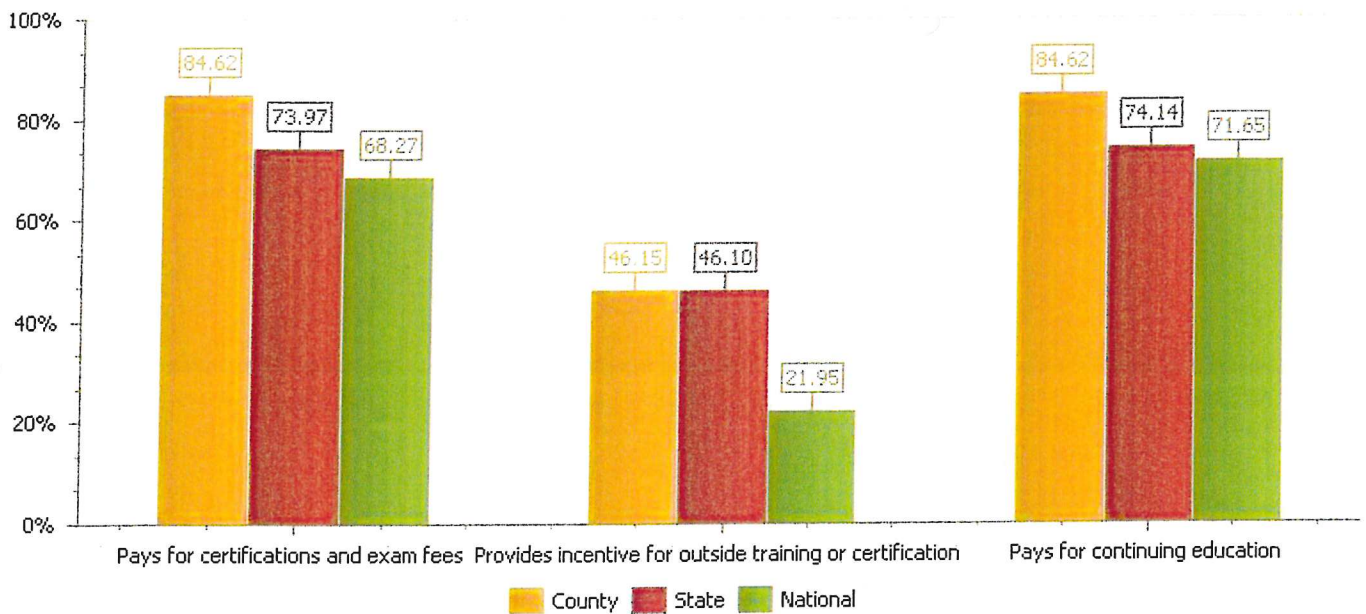
Benchmarking Information

Chart 4-4 Comparison of communities providing training incentive

Commercial



Residential



Hiring only certified code enforcement employees or allowing a short probationary period for new hires to earn their certification are valued practices which elevate the quality and consistency of the code enforcement process. The following two charts compare your jurisdiction's policies regarding certification with those of other departments within your county, state and across the country. The charts represent the percent of plan reviewers and inspectors that held appropriate certification for the duties they performed at the time of the latest BCEGS survey. Chart 4-5 represents commercial work and Chart 4-6 represents residential work.

Chart 4-5 Comparison of Certified Personnel Performing Commercial Duties

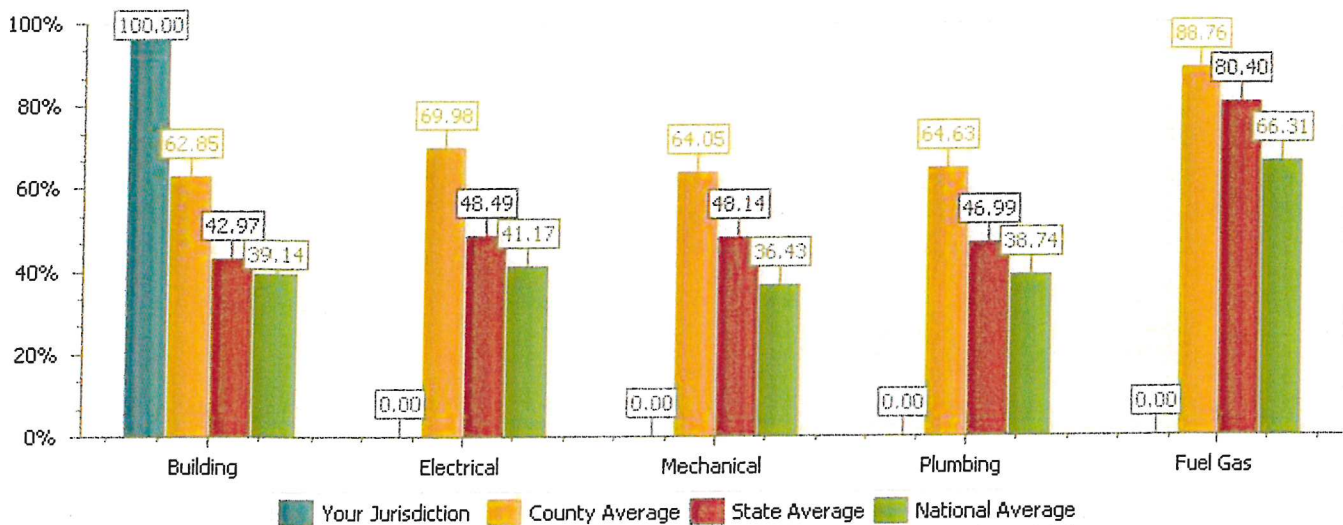
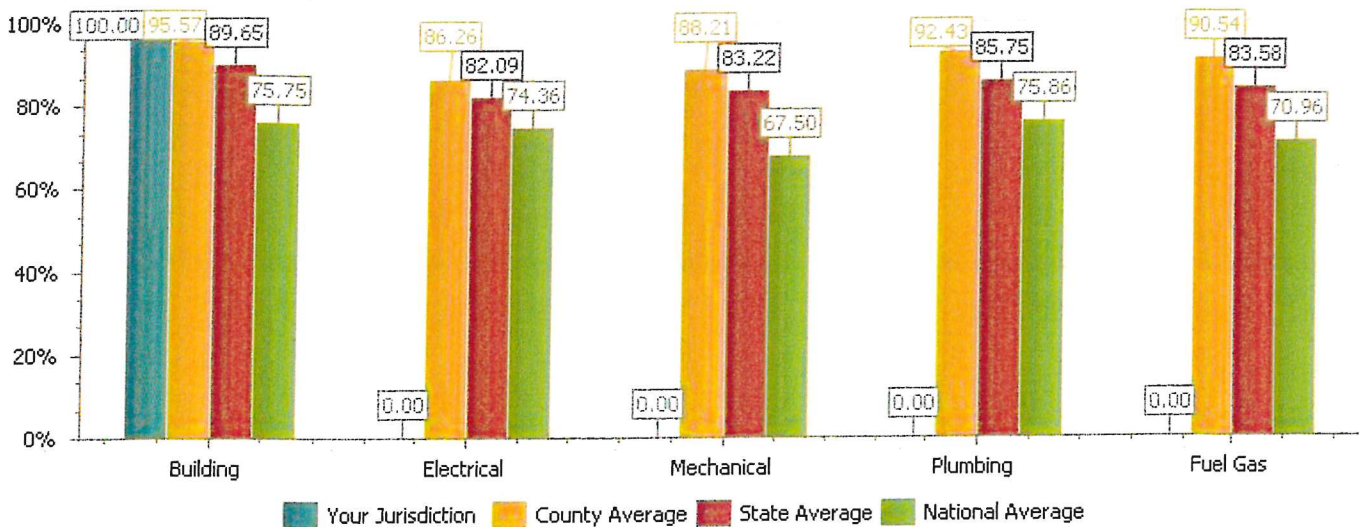


Chart 4-6 Comparison of Certified Personnel Performing Residential Duties



Requiring certification as a condition of employment is an important factor. However, the evolving nature of the building technology and the wide variety of situations encountered by plan reviewers and inspectors dictate the need for continuing education. The following two charts are based on the period of time allowed to complete the required amount of continuing education requirements for building inspectors in order for them to renew their license / certification. Information in these charts represents data gathered across the country.

Chart 4-7 Building Certification Renewal Period Commercial

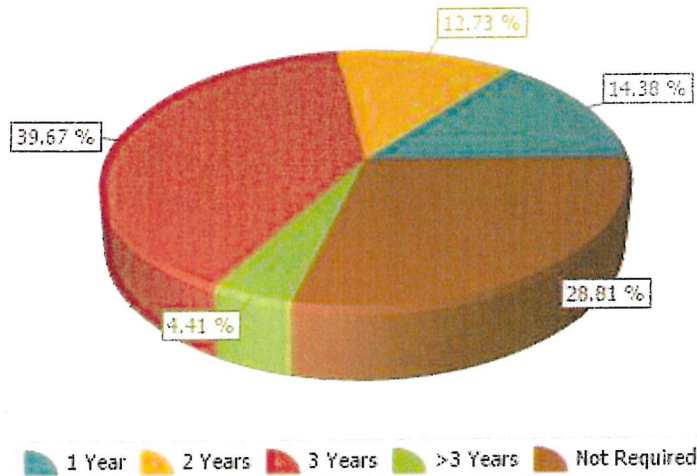
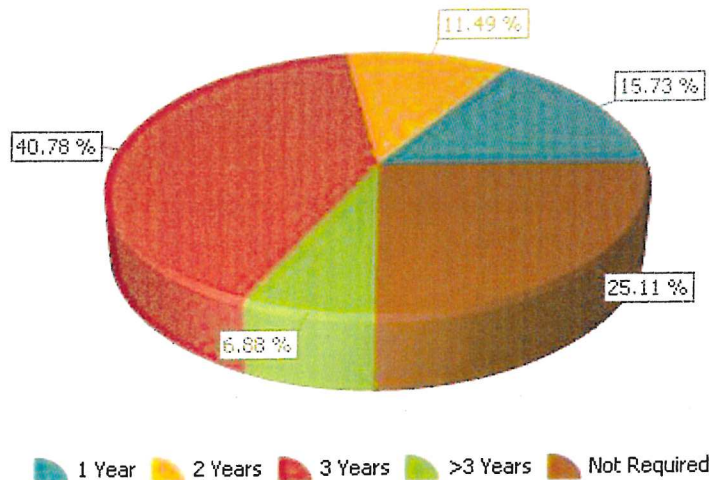


Chart 4-8 Building Certification Renewal Period Residential



Section 5 Staffing Levels

One of the most frequently asked questions from community administrators and building officials is: How many inspectors and plan reviewers do we need to supply the desired level of service to our community? This section will provide valuable information to assist in this vital decision. The BCEGS schedule uses the following benchmarks to calculate the staffing levels:

- 10 inspections per day per full time inspector
- 1 commercial plan review per day per full time plan reviewer
- 2 residential plan review per day per full time plan reviewer

These are average numbers of the entire department over the course of a year. Some inspectors because of the type of work they are assigned will exceed these benchmarks while others will not be able to reach them, the same is true of plan reviewers. The fact is that these benchmarks have proved to be realistic over the course of surveying 14,000 code enforcement departments.

However, we realize that your community may have varying circumstances and may want to base staffing decision on other information. In the following set of charts we have scoured our database to find communities that are of similar size, and population to your community to provide data that may be helpful in your decision process. The next key element of staffing decision is the workload; again we queried our records to find communities with similar number of permits issued, inspections and plan reviews completed. This data can be useful in further defining your staffing levels. Realizing that some jurisdictions cover vast area while others are metropolitan we did some calculations and arrived at a unique category of permits per square mile. You may find that this category affords benchmarking opportunities that take into account workload and travel time for your inspecting staff.

Table 5-1

Your community falls into the following ranges

Population	2,001-5,000
Square Miles	<=3
Permits Issued	<=200
Number of inspections conducted	<=400
Building Plan reviews conducted	<50
Permits per Square Mile	<=10

Benchmarking Information

The information in Charts 5-3 through 5-14 depicts the staffing levels of your jurisdiction along with the average staffing levels of all the communities that fall within the range for each category as defined in Table 5 -1. To standardize these numbers this report converts all employees to full time equivalents. Therefore, in a department with two full time employees the number of personnel will be two. If a department has five full time code enforcers and seven part time code enforcers each working twenty hours per week the department is considered to have eight and one half full time employees. The data is further broken down by the responsibilities of each code enforcer. For example a department may allocate time as follows:

Table 5-2 Time Allocation Example

	Time allocation (hrs) employee #1 40 hrs per week	Time allocation (hrs) employee #2 30 hrs per week	Time allocation (hrs) employee #3 20 hrs per week	No. of equivalent full time employees
Commercial Plan Review	16	1.5	0	0.44
Residential Plan Review	8	1.5	0	0.24
Commercial Inspection	14	24	2	1.00
Residential Inspection	2	3	18	0.58
Total equivalent full time employees				2.25

The calculations used to make up the graphs for the example above would be the number of commercial plan reviews conducted in your jurisdiction divided by 0.44 (the number of commercial plan reviewers employed by your jurisdiction). Similarly assuming 732 residential inspections divided by the number of residential inspectors (0.58) returns a workload of 1,262 inspections per full time inspector per year. The calculation for the control group is the same except that the results are averaged.

Chart 5-3 Building Plan Review Staffing Comparisons of Communities Serving Similar Populations

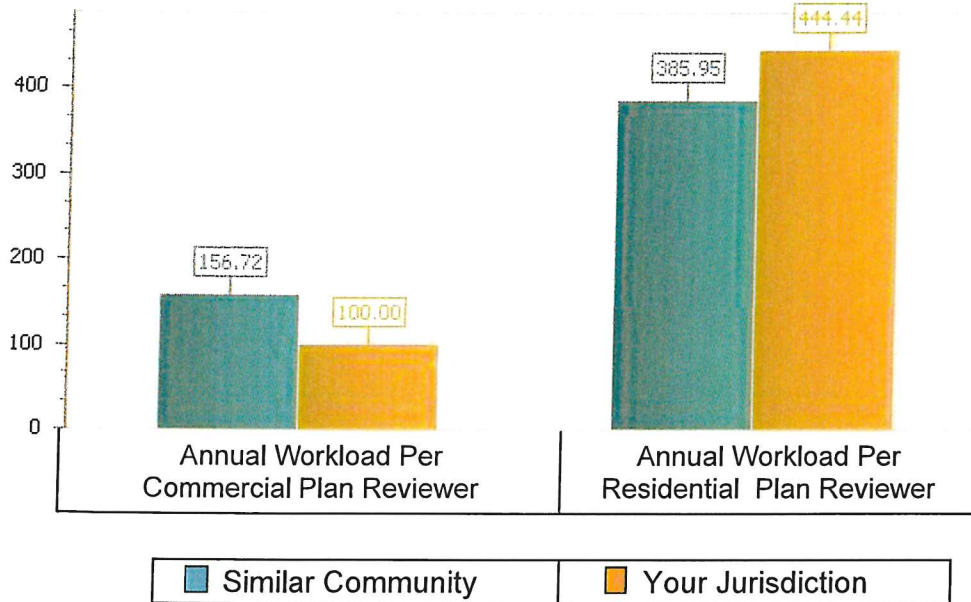
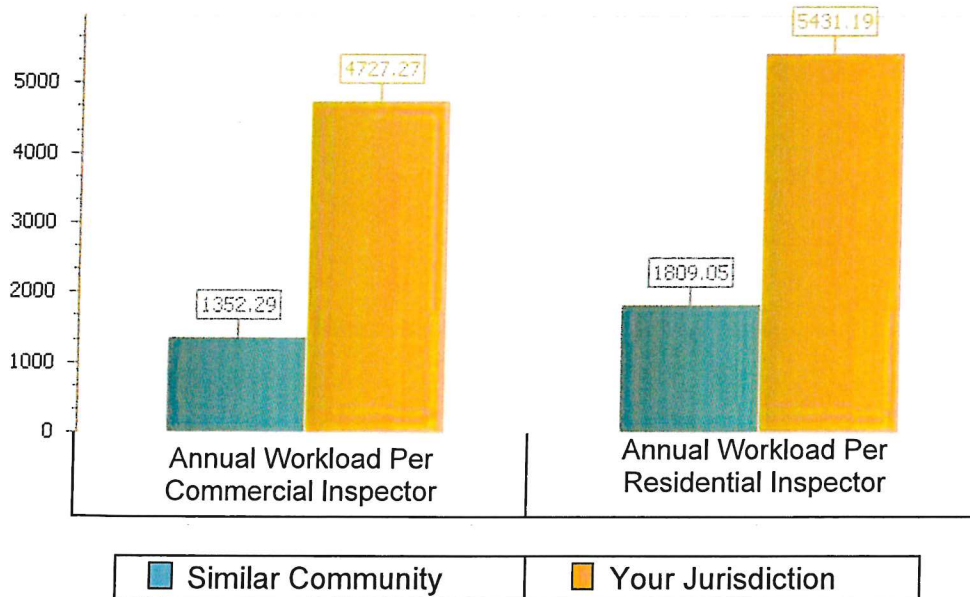
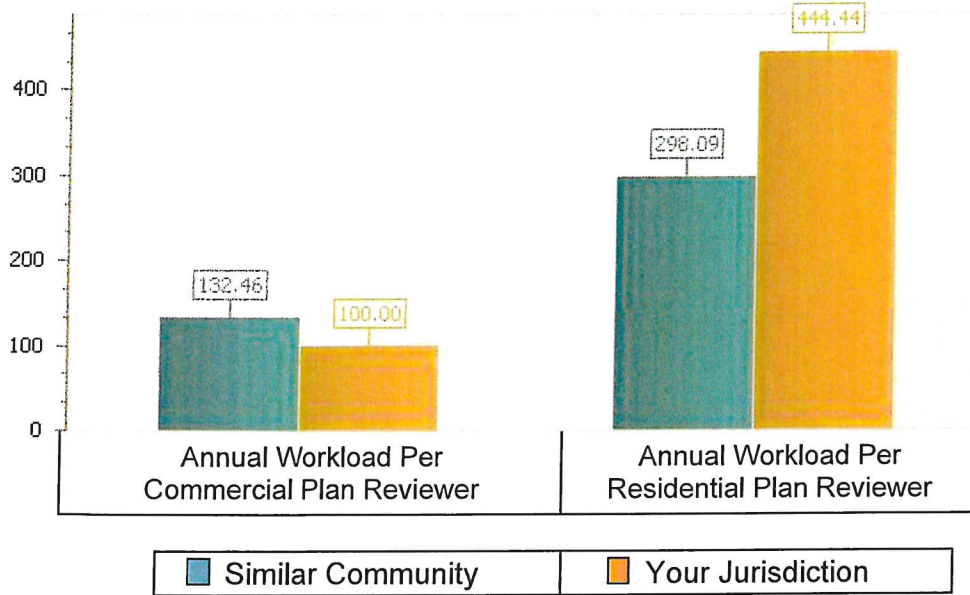


Chart 5-4 Inspection Staffing Comparisons of Communities Serving Similar Populations



**Chart 5-5 Building Plan Review Staffing
 Comparison of Communities Serving Similar Square Miles**



**Chart 5-6 Inspection Staffing Comparison of
 Communities Serving Similar Square Miles**

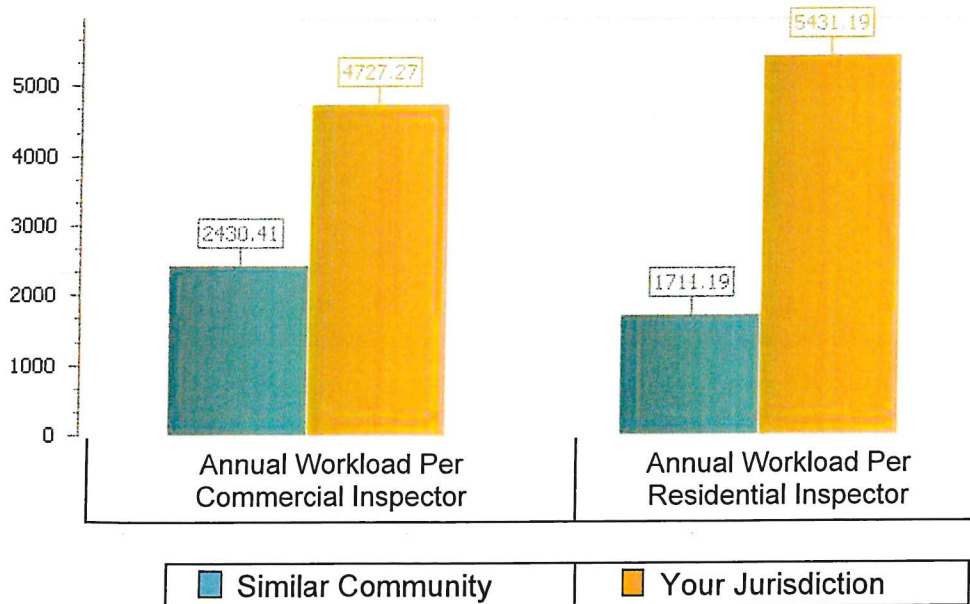


Chart 5-7 Building Plan Review Staffing Comparison of Communities Similar Number of Permits

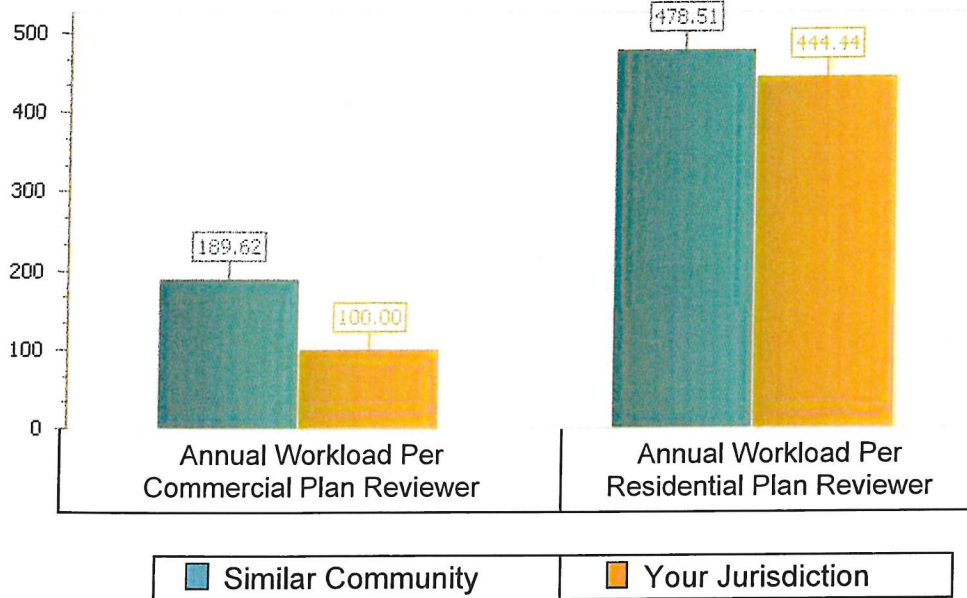


Chart 5-8 Inspection Staffing Comparison of Communities Issuing Similar Number of Permits

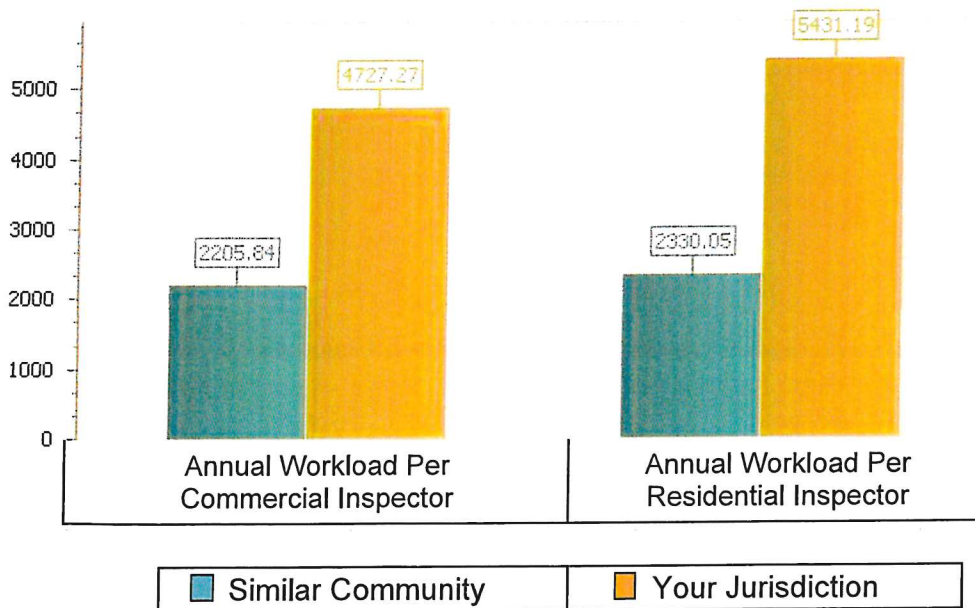


Chart 5-9 Building Plan Review Staffing Comparison of Communities Conducting Similar Number of Inspections

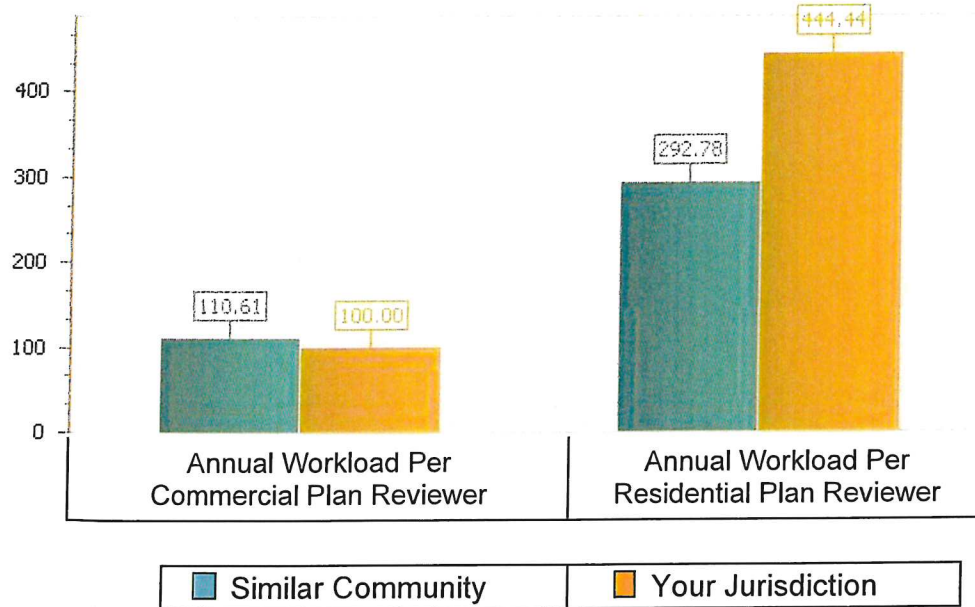


Chart 5-10 Inspection Staffing Comparison of Communities Conducting Similar Number of Inspections

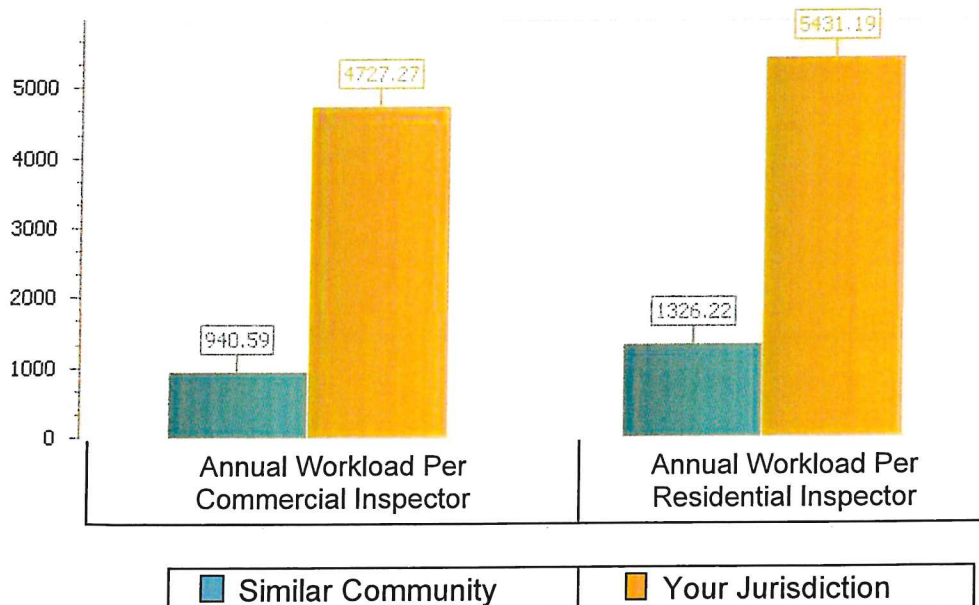


Chart 5-11 Building Plan Review Staffing Comparison of Communities Conducting Similar Number of Plan Reviews

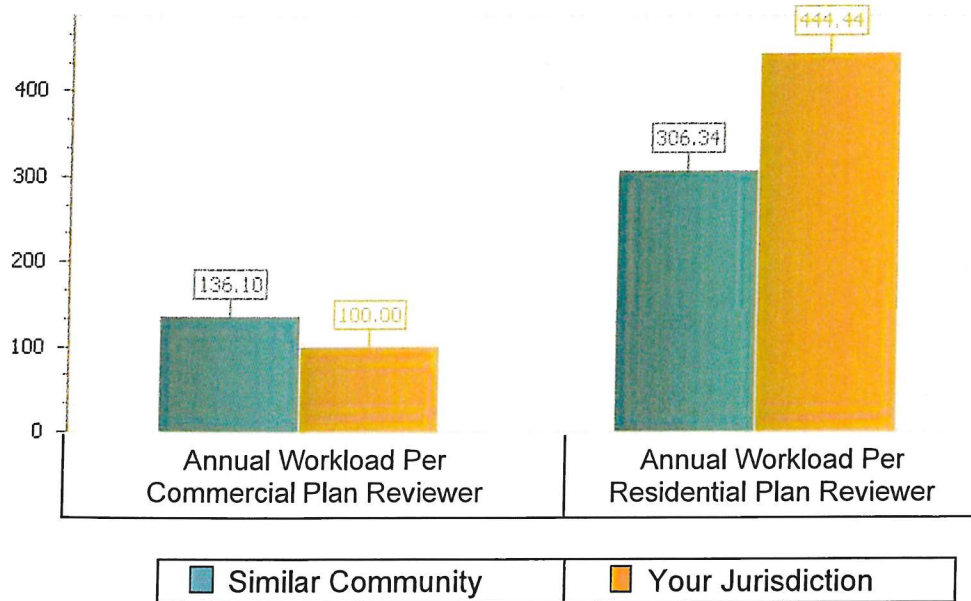


Chart 5-12 Inspector Staffing Comparison of Communities Conducting Similar Number of Plan Reviews

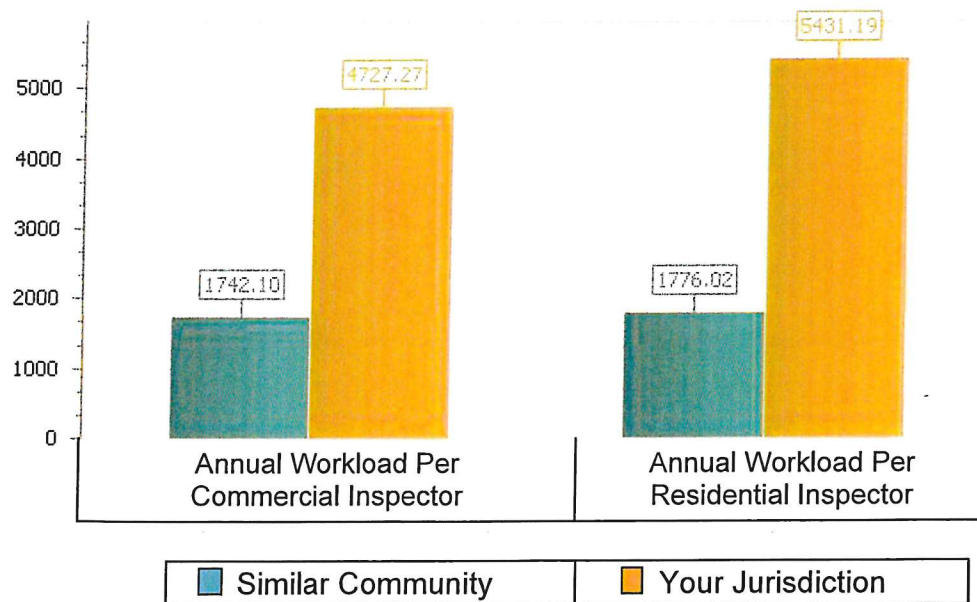


Chart 5-13 Building Plan Review Staffing Comparison of Communities Issuing Similar Number of Permits Per Square Mile

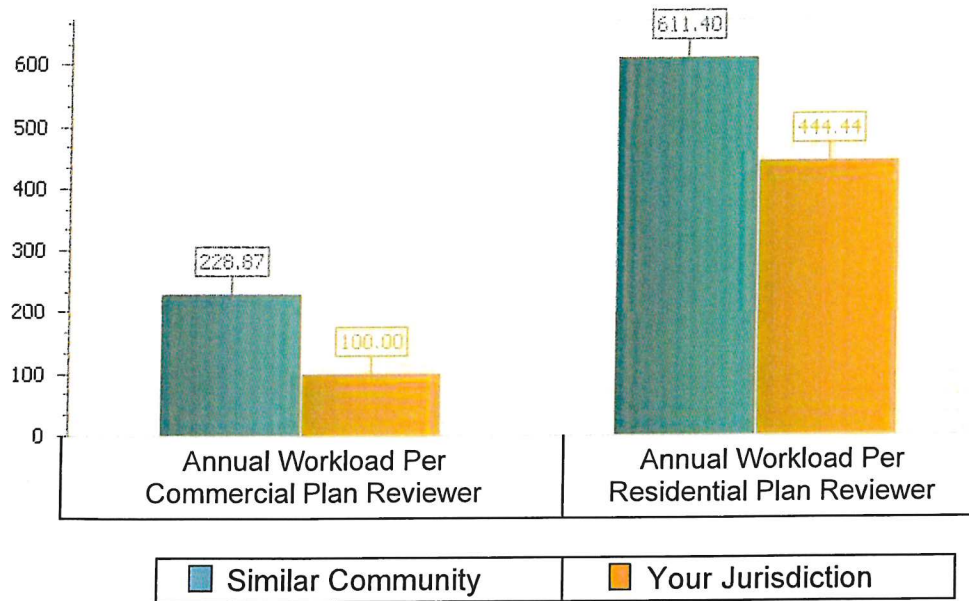
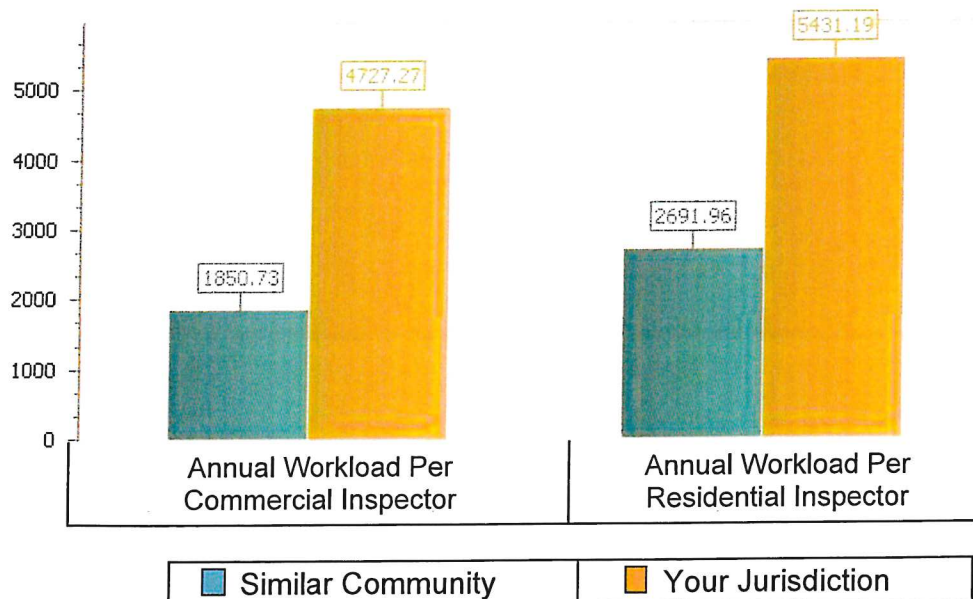


Chart 5-14 Inspector Staffing Comparison of Communities Issuing Similar Number of Permits Per Square Mile



Section 6 BCEGS Points Analysis

ISO has been surveying and evaluating building code adoption and enforcement in communities around the country since 1995. To maintain relevant information the BCEGS program is designed to conduct surveys on a 5 year cycle. The information in this section will give you some insight to trends in your jurisdiction, your state and across the country.

Benchmarking Information

Charts 6-1 through 6-2 compare the points earned by your department in each Section to the points earned by other departments in your state, county, and across the country. The charts are broken down by commercial and residential. You may use Table 1 as a guide for how points are earned in each section.

Chart 6-1 Comparison of Commercial Points Scored

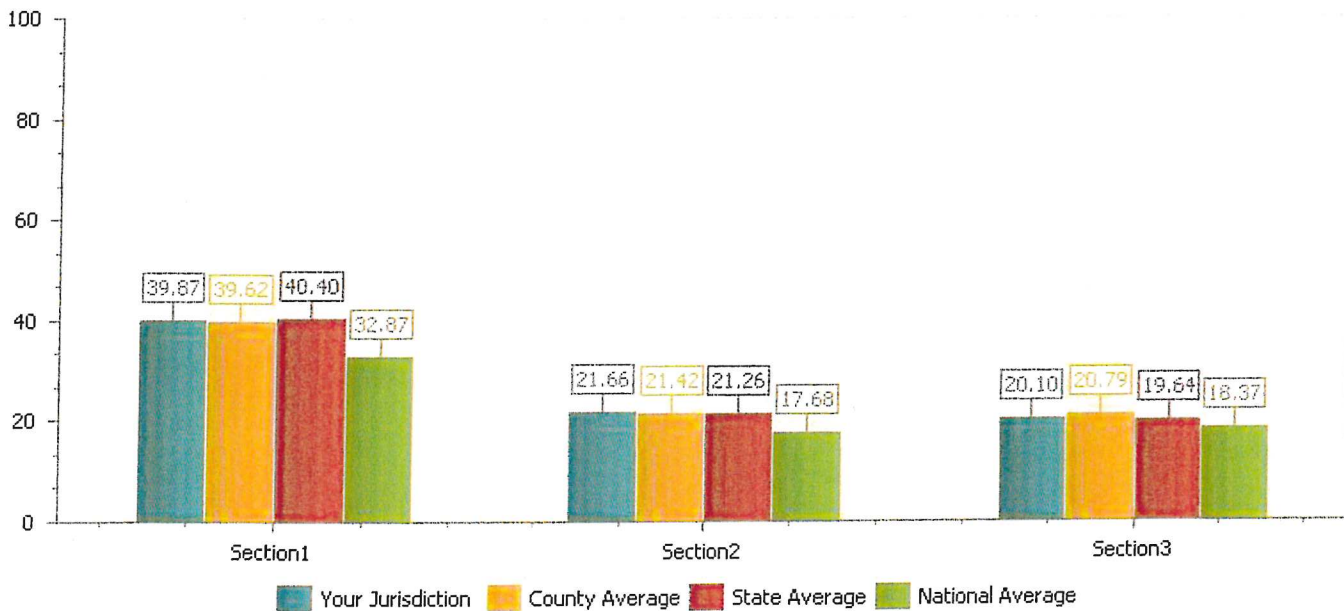
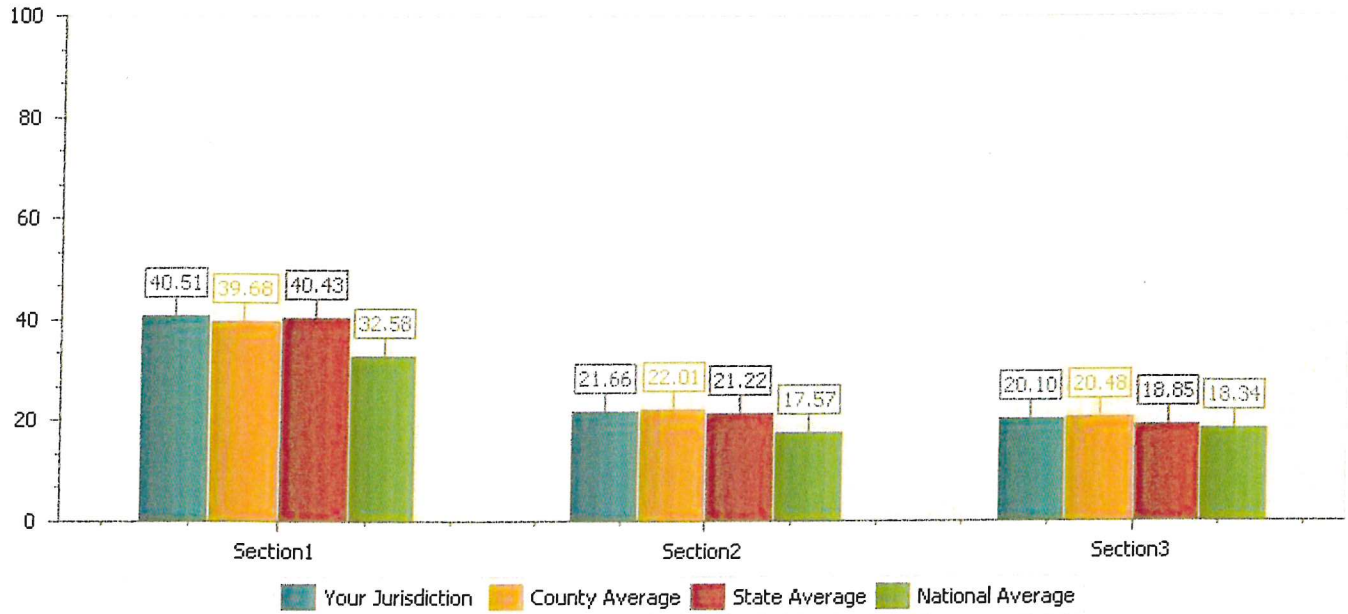
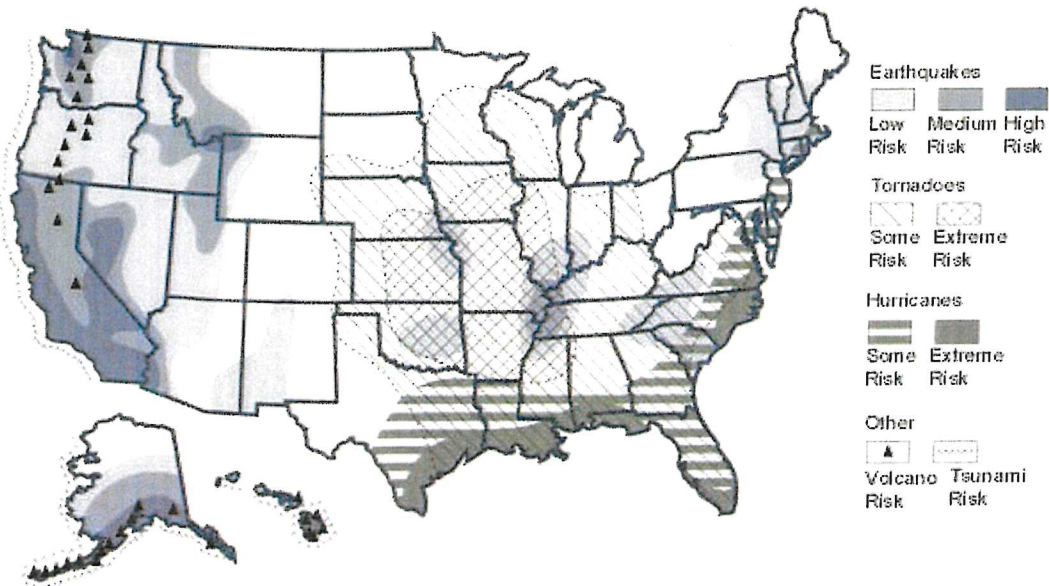


Chart 6-2 Comparison of Residential Points Scored



Section 7 Natural Hazards

Different parts of the country are subject to a variety of potential natural hazards. The map below is an overview of those potentials:



In cooperation with AIR (an ISO company) we have prepared the following hazard report using the municipal building address you supplied during the survey meeting. A full explanation of how to read and interpret the following profiles can be found in Appendix A.



**CATASTROPHE HAZARD REPORT
VERISK - MARKETING LOCATION PASSPORT**

ORDER NAME: Rio Dell, CA

ORDER DATE: 04/09/2021

ORDER TIME: 09:29:08 AM

RESPONSE DATE:
04/09/2021

RESPONSE TIME: 09:29:09
AM

Location Name

Entered Address: 675 WILDWOOD AVE, RIO DELL, CA 95562

Catastrophe Hazard Information

Matched Address: 675 Wildwood Ave , Rio Dell, CA 95562

Match Type: Parcel Level

Latitude: 40.498786

Longitude: -124.106558

Hurricane Profile

Risk

(Percentage Loss)

100-year loss level:

250-year loss level:

Average Annual Loss:

0% 5 10 15 20 25 30 35 40 45 100%



<0.1 %

Relative Risk

(Percentile)

within county:

within state:

0% 10 20 30 40 50 60 70 80 90 100%



Hurricane Information

Storm Surge Potential:

No

Distance to effective coast:

Greater than 50 miles

Distance to actual coast:

Greater than 25 miles

Coastal County:

No

Elevation: 150 - 200 feet above mean sea level
 Terrain/ Land Use: Grassland/Herbaceous

Florida Wind Loss Mitigation Profile

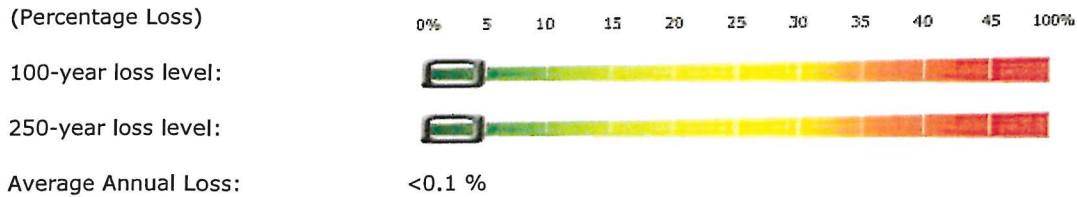
Exposure Area:
 Exposure Area Enhanced: Terrain C
 High Velocity Wind Region:
 Windspeed Region:
 Windborne Debris Region:

Historical Hurricanes

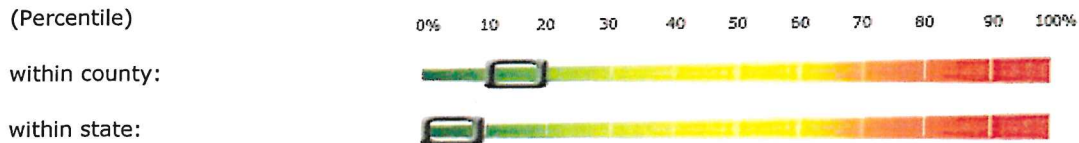
No Historical Hurricane Information Available

 Thunderstorm Profile

Risk



Relative Risk



Hazard Information

Tornado: Very High/ High/ Moderate/ Low/ **Very Low**
 Hail Storm: Very High/ High/ Moderate/ Low/ **Very Low**
 Straight-line Wind: Very High/ High/ Moderate/ Low/ **Very Low**

Nearest Historical Tornadoes

Date	Distance (mi)	Intensity (Fujita Scale)
March 29, 1958	31.17	2
December 5, 1998	76.05	1
December 30, 1992	86.57	1

December 11, 1992	86.57	1
January 20, 1996	86.57	0

Nearest Historical Hail Storms

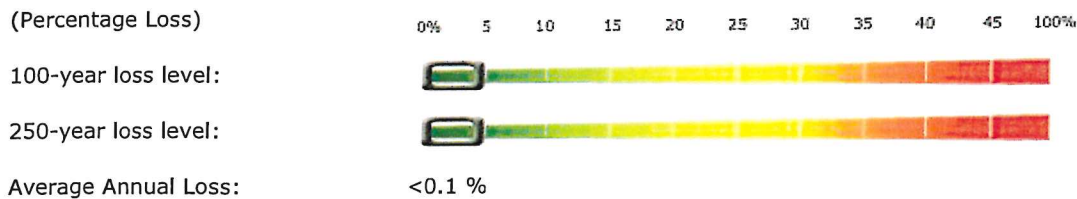
Date	Distance (mi)	Intensity by Average Hail Size (in)
August 4, 2003	33.87	0.8-1.3
March 21, 2001	39.63	0.8-1.3
July 1, 1997	40.13	0.8-1.3
July 11, 2001	46.58	0.8-1.3
June 6, 1998	46.69	0.8-1.3

Nearest Historical Straight - Line Wind Storms

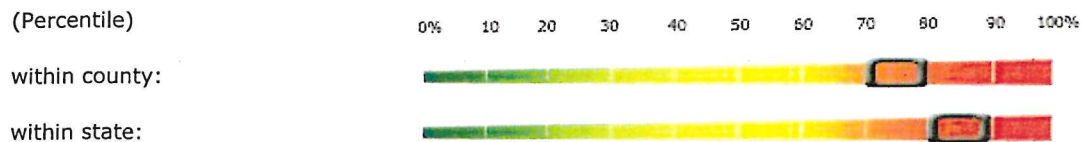
Date	Distance (mi)	Intensity by Average Wind Speed (mph)
February 25, 2004	39.51	70-80
January 26, 1983	32.52	60-70
December 30, 2002	43.63	60-70
November 30, 1999	17.88	50-60
February 9, 1983	39.48	50-60

Winterstorm Profile

Risk



Relative Risk



Hazard Information

Wind Frequency: Very High/ **High**/ Moderate/ Low/ Very Low

Snow Frequency: Very High/ High/ Moderate/ Low/ **Very Low**

Earthquake Profile

Risk

(Percentage Loss)

100-year loss level:

250-year loss level:

Average Annual Loss: 0.1 %

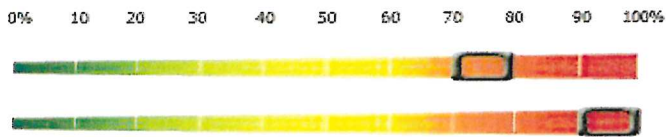


Relative Risk

(Percentile)

within county:

within state:



Earthquake Information

CA DOI Zone: A3
 Liquefaction Potential:
 Landslide Zone:
 Alquist - Priolo Fault Zone: No
 Soil Type: Soft Rock

Intensity by Probability of Exceedance (PE):

Modified Mercalli Intensity:	VI	VII	VIII	IX	X	XI	XII
30 Year PE	69.20 %	53.02 %	30.33 %	12.53 %	3.13 %	0.44 %	0.00 %

Intensity by Return Period:

Return Period	100 Year	200 Year	250 Year	475 Year
Modified Mercalli Intensity:	8.2	8.9	9.1	9.5

Fault Information

Name	Distance to Fault (mi)	Fault Length (mi)	Characteristic Event (magnitude)	Return Period (years)
Russ 2011 CFM	1.47	1553.43	7.43	558
Little Salmon (Onshore)	5.13	1553.43	7.39	339
Bear River fault zone	6.99	1553.43	7.35	591

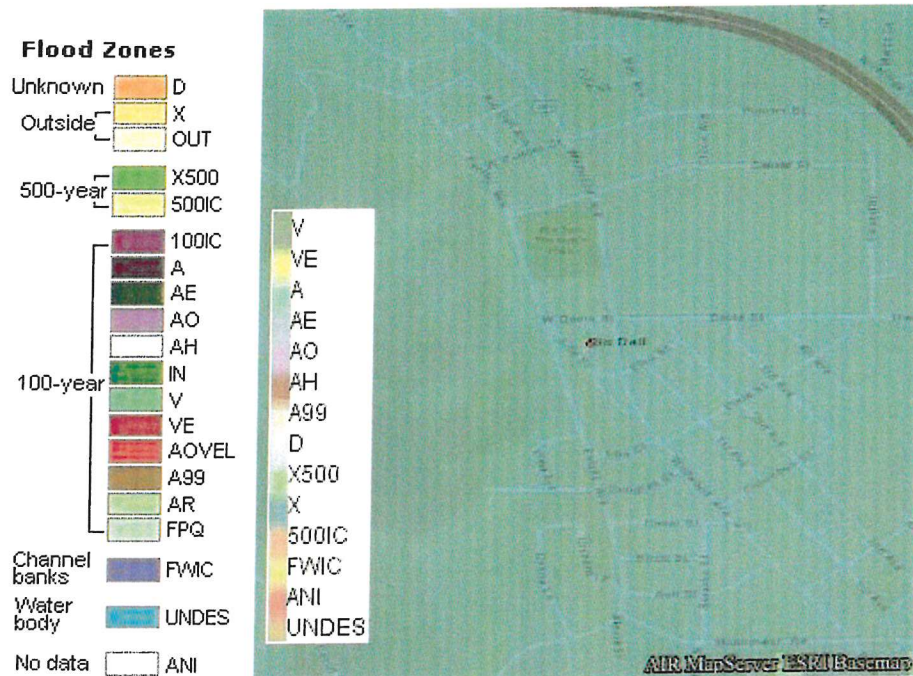
Table Bluff	11.00	1553.43	7.33	787
Garberville - Briceland 2011 CFM	9.62	1553.43	7.22	250

Historical Earthquakes

Name	Date	Magnitude	Epicentral Distance (mi)	Epicentral Depth (mi)
Unnamed	January 22, 1923	7.20	20.67	N/A
Petrolia, CA	April 25, 1992	6.50	13.17	6
Unnamed	December 21, 1954	6.50	23.05	N/A
Unnamed	June 6, 1932	6.40	26.96	N/A
Unnamed	October 3, 1941	6.40	37.09	N/A

 Flood Profile**Flood Information**

Source:	DFIRM
Flood Zone:	Outside Flood Zone
FEMA Flood Zone:	X Flood Zone
Elevation:	150 - 200 feet above mean sea level
Shortest Distance to:	
Water Body:	More than 5 miles
100 Year Flood Plain:	0.42 miles
500 Year Flood Plain:	0.48 miles



The data provided in the Flood Profile is based on Digital Q3 Flood Data compiled by FEMA. The Digital Q3 Flood Data has not been modified in any way by Verisk or AIR. Digital Q3 Flood Data is developed by FEMA by scanning existing hardcopy Flood Insurance Rate Maps (FIRM), vectorizing a thematic overlay of flood risk. More information of Digital Q3 Flood Data can be obtained from [FEMA Map Services Center](https://www.fema.gov/map-services-center).

The User should note that Digital Q3 Flood Data does not replace existing hardcopy FIRM or Digital FIRM. Digital Q3 Flood Data does not provide base flood elevation information and it contains only certain features from existing hardcopy FIRM. Therefore, Digital Q3 Flood Data should be used only as a general guide to a particular location's proximity to Special Flood Hazard Areas (SFHAs).

Appendix A - Natural Hazard General Information

AIRProfiler is designed to provide users with vital, peril-specific characteristics of the property location, such as storm surge potential and distance to nearest active fault, as well as risk scores, which are quick measures of the risk and relative risk associated with the property.

This release of *AIRProfiler* includes hurricane profiles for all states in the continental U.S. at risk from hurricanes, as well as earthquake, severe thunderstorm and flood profiles for the forty-eight contiguous states.

- The Address Profile displays important information regarding the accuracy of the look-up for the entered address, the geocode of that address and a street map. The Hurricane Profile provides hurricane risk information for the location as well as other related hazards including storm surge potential and distance to nearest historical hurricane track.
- The Earthquake Profile, in addition to showing risk level and ranking, shows susceptibility of the location to different hazards. Those hazards include liquefaction, landslide potential, and fault zone information.
- The Flood Profile provides the proximity of a location to one of five flood zone categories as well as the location's distance to various flood plain boundaries based on FEMA Digital Q3 flood data.
- The Severe Thunderstorm Profile provides information about risk from tornado, hail, and straight-line windstorms for a given location, including distance to nearest historical storms and annual frequency.

Based on the address information provided, *AIRProfiler*® displays the corrected and standardized address following USPS® rules and guidelines, as well as the geocode (latitude and longitude), county, and ZIP Code of the location. *AIRProfiler*® performs a look-up in the LOCATION™ database. The hazard is then assessed based on an exact address or ZIP Code match.

AIR's geocoding algorithm, based on the TIGER® geographical database, is used to convert the location address entered by the user into the corresponding latitude and longitude. Depending on the address match, either the exact geocode, or the geocode of the appropriate ZIP Code centroid, is used for assessing the risk.

- The Address Profile also provides a street map of the location.

Given a location, the loss potential from specific perils is represented by various risk scores. Risk scores are determined by performing a loss analysis on a typical residential building at that location. The analysis is performed using AIR's state-of-the-art modeling technologies. Note that content and time element (loss of use) calculations are excluded from the analysis. Based on this analysis of the location, *AIRProfiler*® provides two sets of scores:

Risk Scores. The user can obtain indications of risk based on three measures of potential loss: the 100-year loss level, the 250-year loss level, and the average annual loss. These levels represent, respectively, the loss likely to occur in one year out of every 100 years, one in every 250 years, and every year on average over a period of many years. The resulting risk scores are expressed in percentage terms, as below:

Low Risk		Moderate Risk				High Risk			Very High Risk
<5%	5-10%	10-15%	15-20%	20-25%	25-30%	30-35%	35-40%	40-45%	>45%

Relative Risk Scores. In addition to the risk score of a given location, *AIRProfiler*® also displays the location's relative risk by county and state. Relative risk ranks the loss potential of a location with respect to the loss potential of other locations in the county or state. The format of the ranking is based on percentile values from 10% to 100% percent.

The *AIRProfiler*® Hurricane Profile provides users with information about the hurricane risk potential for a specific location. Risk scores for 100-year, 250-year and annual average losses, as well as relative risk ranking within county and state, are displayed. The profile also displays the following hurricane risk information:

- Storm surge potential
- Distance to coast
- Elevation
- Terrain/Land use
- Intensity and nearest distance to historical storm track for nearest historical hurricanes

In addition to strong winds and tides, storm surge can pose significant danger to life and property during hurricanes. Storm surge is caused by winds pushing water toward the shore. When combined with high tide, storm surge can cause an increase in the mean water level and so result in severe flooding and substantial property loss. The densely populated Atlantic and Gulf coastlines that lie less than ten feet above mean sea level are particularly vulnerable to storm surge.

The *AIRProfiler*® Hurricane Report indicates whether or not the property is at risk from storm surge.

The AIR *Profiler*® Earthquake Profile provides users with information about the earthquake risk potential for specific location. Risk scores for 100-year, 250-year and average annual losses, as well as relative risk ranking within county and state, are displayed. The profile also displays the following risk information:

- The California Department of Insurance (DOI) zone
- Liquefaction potential
- Landslide zone
- Earthquake fault (Alquist-Priolo) zone
- Soil type
- Seismicity
- Fault information
- Historical earthquakes

When seismic waves pass through water-saturated, loosely packed sandy soils, contact pressure between the individual grains is lost. The grains become more densely configured, causing pore pressure to increase. If drainage is inadequate, what was once solid ground now behaves as a dense fluid, incapable of supporting buildings. Structures that may have survived the effects of shaking can deform, tilt or sink. They may remain structurally intact, but have become unusable and unsalvageable.

Liquefaction risk at a given site is represented by that site's potential to experience damage resulting from liquefaction. Liquefaction potential is a measure of a soil's susceptibility to liquefaction combined with a location's level of earthquake risk. AIR applies standard methodologies used by the Division of Mines and Geology (DMG), United States Geological Survey (USGS), to calculate liquefaction potential. The AIR *Profiler*® Earthquake Profile describes a location's liquefaction potential by one of five levels: very high, high, moderate, low, or very low.

The underlying soil type may have a determining effect on potential earthquake damage to structures. Certain types of soils, such as soft soils, are capable of amplifying seismic waves, hence causing more severe damage. Also, some types of soil, such as bay mud, sandy soil, and stiff to soft soil, are also more susceptible to liquefaction. Soil is classified according to its mechanical properties.

The AIR *Profiler*® Earthquake Profile for a particular location uses ten soil type classifications:

- Hard rock
- Rock
- Very dense soil
- Stiff soil
- Soft soil
- Rock to very dense soil
- Very dense to stiff soil
- Stiff to soft soil
- Bay mud Water

One measure of earthquake intensity is the level of ground shaking at any particular location. Over the years, several intensity scales have been proposed, but the Modified Mercalli Intensity (MMI) scale is the most commonly used, especially in the United States. The MMI scale describes the intensity of an earthquake based on human reaction and observed damage to natural and man-made structures. This is useful because it allows for an attribution of intensity to events that occurred prior to the advent of modern measuring devices, as well as in instances in modern times where those devices were not available. The drawback to this standard of measure is that the MMI scale is highly subjective. The following table lists the MMI scales and definitions.

MMI	Definition
I.	People do not feel any movement.
II.	A few people might notice movement if they are at rest and/or on the upper floors of tall buildings.
III.	Many people indoors feel movement. Hanging objects swing back and forth. People outdoors might not realize that an earthquake is occurring.
IV.	Most people indoors feel movement. Hanging objects swing. Dishes, windows and doors rattle. The earthquake feels like a heavy truck hitting the walls. A few people outdoors may feel movement. Parked cars rock.
V.	Almost everyone feels movement. Sleeping people are awakened. Doors swing open or close. Dishes are broken. Pictures on the wall move. Small objects move or are turned over. Trees might shake. Liquids might spill out of open containers.
VI.	Everyone feels movement. People have trouble walking. Objects fall from shelves. Pictures fall off walls. Furniture moves. Plaster in walls might crack. Trees and bushes shake. Damage is slight in poorly built buildings. No structural damage.
VII.	People have difficulty standing. Drivers feel their cars shaking. Some furniture breaks. Loose bricks fall from buildings. Damage is slight to moderate in well-built buildings; considerable in poorly built buildings.
VIII.	Drivers have trouble steering. Houses that are not bolted down might shift on their foundations. Tall structures such as towers and chimneys might twist and fall. Well-built buildings suffer slight damage. Poorly built structures suffer severe damage. Tree branches break. Hillsides might crack if the ground is wet. Water levels in wells might change.
IX.	Well-built buildings suffer considerable damage. Houses that are not bolted down move off their foundations. Some underground pipes are broken. The ground cracks. Reservoirs suffer serious damage.
X.	Most buildings and their foundations are destroyed. Some bridges are destroyed. Dams are seriously damaged. Large landslides occur. Water is thrown on the banks of canals, rivers, lakes. The ground cracks in large areas. Railroad tracks are bent slightly.
XI.	Most buildings collapse. Some bridges are destroyed. Large cracks appear in the ground. Underground pipelines are destroyed. Railroad tracks are badly bent.
XII.	Almost everything is destroyed. Objects are thrown into the air. The ground moves in waves or ripples. Large amounts of rock may move.

The data presented in AIRProfiler® is developed by calculating MMI values for each location. It incorporates all potential seismic sources, the distance of those sources from the location of interest, and local site conditions. Because MMI is considered as a measure of what the ground is doing during an earthquake, rather than an index of damage to structures, damageability of building at the site is not included in the calculation. Those who are more interested in damage estimation should refer to 100- and 250-year loss levels.

The MMI values are represented in two ways in the Earthquake Profile:

- Intensity by PE (probability exceedance)
- Intensity by Return Period

The first representation, defined by probability of exceedance, is the probability that at least one event of that MMI will occur within 30 years. The second representation, based on return period, depicts the maximum intensity of an event that is likely to occur within the designated return period; that is, the intensity corresponds to the maximum event that is likely to occur within the return period displayed.

Proximity to an active fault is an important indication of seismicity for a specific location. The AIRProfiler® Earthquake Profile displays the property's distance to the nearest known active faults. Important characteristics of these faults are displayed, including fault length, and the magnitude and frequency of the "characteristic" event associated with that fault. (Scientists believe that many faults tend to produce earthquakes of a particular size, or magnitude, that is "characteristic" of that particular fault, and that occur with a particular frequency, or recurrence rate).

The AIRProfilers® Flood Profile provides users with information about the flood risk potential for a specific location. Each location is characterized by its proximity to one of five flood zone categories as follows:

- Water body: Includes large lakes and rivers
- 100-year flood plain: Areas where there is 1% chance of being flooded
- 500-year flood plain: Areas where there is 0.2% chance of being flooded
- Outside flood plain: Areas outside of water body, 100- and 500-year flood plains
- No data: Areas where there is no data available

The proximity of the location to FEMA defined flood zones is also provided:

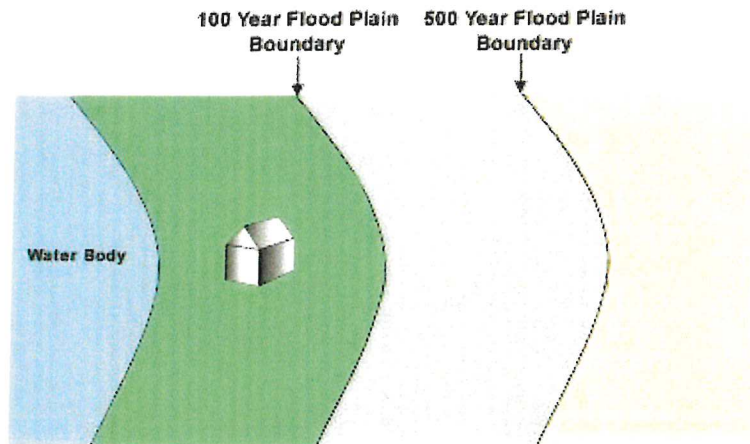
FEMA Zone	Description
V	An area inundated by 100-year flooding with velocity hazard (wave action); no BFE*s have been determined.
VE	An area inundated by 100-year flooding with velocity hazard (wave action); BFEs have been determined.
A	An area inundated by 100-year flooding, for which no BFEs have been determined.
AE	An area inundated by 100-year flooding, for which BFEs have been determined.
AO	An area inundated by 100-year flooding (usually sheet flow on sloping terrain), for which average depths have been determined; flood depths range from 1 to 3 feet.
AOVEL	An alluvial fan inundated by 100-year flooding (usually sheet flow on sloping terrain), for which average flood depths and velocities have been determined; flood depths range from 1 to 3 feet.
AH	An area inundated by 100-year flooding (usually an area of ponding), for which BFEs have been determined; flood depths range from 1 to 3 feet.
A99	An area inundated by 100-year flooding, for which no BFEs have been determined. This is an area to be protected from the 100-year flood by a Federal flood protection system under construction.
D	An area of undetermined but possible flood hazards.
AR	An area inundated by flooding, for which BFEs or average depths have been determined. This is an area that was previously, and will again, be protected from the 100-year flood by a Federal flood protection system whose restoration is federally funded and underway.
X500	An area inundated by 500-year flooding; an area inundated by 100-year flooding with average depths of less than 1 foot or with drainage areas less than 1 square mile; or an area protected by levees from 100-year flooding.
X	An area that is determined to be outside the 100- and 500-year floodplains.
100IC	An area where the 100-year flooding is contained within the channel banks and the channel is too narrow to show to scale. An arbitrary channel width of 3 meters is shown. BFEs are not shown in this area, although they may be reflected on the corresponding profile.

500IC	An area where the 500-year flooding is contained within the channel banks and the channel is too narrow to show to scale. An arbitrary channel width of 3 meters is shown.
FWIC	An area where the floodway is contained within the channel banks and the channel is too narrow to show to scale. An arbitrary channel width of 3 meters is shown. BFEs are not shown in this area, although they may be reflected on the corresponding profile.
FPQ	An area designated as a "Flood Prone Area" on a map prepared by USGS and the Federal Insurance Administration. This area has been delineated based on available information on past floods. This is an area inundated by 100-year flooding for which no BFEs have been determined.
IN	An area designated as within a "Special Flood Hazard Area" (or SFHA) on a FIRM. This is an area inundated by 100-year flooding for which BFEs or velocity may have been determined. No distinctions are made between the different flood hazard zones that may be included within the SFHA. These may include Zones A, AE, AO, AH, A99, AR, V, or VE.
OUT	An area designated as outside a "Special Flood Hazard Area"(or SFHA) on a FIRM. This is an area inundated by 500-year flooding; an area inundated by 100-year flooding with average depths of less than 1 foot or with drainage areas less than 1 square mile; an area protected by levees from 100-year flooding; or an area that is determined to be outside the 100- and 500-year floodplains. No distinctions are made between these different conditions. These may include both shaded and unshaded areas of Zone X.
ANI	An area that is located within a community or county that is not mapped on any published FIRM.
UNDES	A body of open water, such as a pond, lake, ocean, etc., located within a community's jurisdictional limits, that has no defined flood hazard.
*BFE = Base Flood Elevation	

The Flood Profile provides the shortest distance of the location to the various flood plain boundaries. Three types of distance measurement is provided:

- Shortest distance to the boundary of water body
- Shortest distance to the boundary of 100-year flood plain
- Shortest distance to the boundary of 500-year flood plain

The following map illustrates the way distance from flood plain boundaries are calculated:



The AIRProfilers® Severe Thunderstorm Profile provides users with information about the severe thunderstorm risk potential for a specific location. The Severe Thunderstorm Profile includes risks due to tornado, hail, and straight-line wind. Risk scores for 100-year, 250-year and annual average losses, as well as relative risk ranking within county and state, are displayed. The profile also displays the following risk information:

Annual Frequency

This field represents the annual frequency of occurrence for tornado, hail, and straight-line windstorms. A qualitative description of the frequency (very high, high, moderate, low, or very low) is displayed.

Historical Severe Thunderstorms

In this section of the Severe Thunderstorm Profile, AIRProfilers® identifies information on the five most severe tornado, hail, and straight-line wind events within 50 miles of the given location. The following characteristics are displayed: year, date, distance from location, and intensity. The description of intensity varies by peril. For tornadoes, the Fujita scale is used. The intensity of hailstorms is measured by average hailstone size and the intensity of straight-line windstorms is derived from a measurement of maximum wind speed.

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A description of the listed hazards follows:

- A. **Brush and Forest Fires:** Areas with heavy vegetation and a dry season can be subject to forest and brush fires. Local building and zoning regulations address this hazard in some areas of the country. Buffer zones which are free from brush and other fuel sources, as well as the use of fire resistive exterior siding and roofing can be utilized to mitigate this hazard.
- B. **Earthquake:** Earthquakes are caused by a tension release from the earth's tectonic plates that causes the ground to shake or vibrate. Most casualties associated with earthquakes are caused by structural failures in buildings and fires caused from electrical shorts and gas leaks. All of the model codes have seismic zones where buildings should be constructed to withstand at least a moderate earthquake. The codes are currently geared towards avoiding a structural collapse. This is a life safety issue and a building can still sustain enough physical damage to render it unusable after the earthquake occurs. Since 1900 earthquakes have occurred in 39 states and caused damage in all 50.
- C. **Floods:** Floods are one of the most common disasters in the United States, and cause damage to thousands of structures annually. Floodplain construction is addressed in most building codes and many zoning regulations. Flood mitigation is addressed through the National Flood Insurance Program which provides insurance credit incentives for complying with FEMA regulations. Flood as a hazard falls outside the scope of the BCEGS program.
- D. **Hail:** Consists of icy pellets of various sizes that are usually associated with thunderstorms or tornadic activity. Large hail can cause substantial damage to roof surfaces. In a typical year the insurance industry pays out \$1.5 billion in hail damage claims. In rare cases hail has caused structural damage and building collapses. Building codes usually do not address potential damage from hail.
- E. **High Winds:** High strait line winds can occur anywhere in the United States and are caused by pressure and temperature variances in the Earth's atmosphere. High strait line winds are common in thunder storms, in the open plains where there are no obstructions to slow down the wind, in mountainous areas from upslope and downslope wind effects, on the East Coast from "Northeasters", and on the Pacific Coast from Santa Anna winds. Model Code groups have formulated maps based on 50 year mean recurrence intervals. The model codes currently apply the concept of "fastest wind speed" which is determined by an anemometer 33 ft. above the ground in open terrain. The anemometer measures the time it takes for one mile of air to pass its location. Wind maps are not based on potential maximum wind gust, but on "fastest wind speed," which has created confusion in media coverage of storms.
- F. **Hurricane:** This is a tropical low pressure system with a circular wind rotation of 74 mph or greater usually accompanied by rain, lightning, and sometimes tornadoes. These storms have the ability to travel inland for hundreds of miles, maintaining hurricane force winds.

- G. The Saffir-Simpson scale is used to rate the strength of a hurricane from 1 to 5 with 5 being the most severe. The Saffir-Simpson scale uses wind speed and storm surge to rate the hurricane's strength and potential for devastation. Model codes have addressed the probability of hurricanes by creating wind zones that range from 110 mph on barrier islands to 70mph inland. Structures must be designed and built to compensate for the potential additional stress placed on structures by the wind in these zones. The structural designs must take into account both Positive and Negative Wind Loads. Roof systems must be anchored to the wall systems to resist the wind loads. The wall systems must also be strapped or bolted to the foundation and footing system to create a continuous resistive system. Building codes also address the potential storm surge for coastal construction, by requiring structures to be elevated on pilings.
- H. **Landslide/mudflow/debris flow:** This hazard is more common in, but not limited to mountainous areas. Earthquakes and heavy rains cause landslides. Mudflows and debris flows can be caused by heavy rains as well as volcanic eruptions in areas with snow and ice present. This is usually a localized occurrence, and is more of a zoning than a building code issue.
- I. **Lightning:** All states are subject to lightning in varying degrees. Lightning rods can be installed on structures in high probability areas, but most building codes do not address when lightning rods are required. In a typical year the insurance industry pays out over \$1 billion in residential lightning damage claims.
- J. **Snow Loads:** This is a concern in snow belt areas in northern states and in mountainous areas. There are snow load maps created by the model code groups that address this situation. Some areas require a minimum roof pitch and higher design factors to compensate for the additional weight imposed on roofs by snow.
- K. **Soil Liquefaction:** This is a seismic concern. There are some soil types which, in the presence of a high enough water table, will take on the physical properties of a liquid when shaken by an earthquake. Buildings constructed in areas subject to liquefaction need to be designed to reduce or eliminate the possibility of uneven settling or tilting during an earthquake.
- L. **Soil Subsidence:** This is the shrinking or settling of soil due to its composition. Some soils compact or or shrink excessively and this could cause foundation failure if not compensated for by foundation reinforcement. Some areas are subject to sink holes. These are typically caused by lime deposits being dissolved by underground water.
- M. **Swelling Soils:** This is common in clay based soils that do not drain well and needs to be compensated for by foundation reinforcement. Footings or foundations placed on or within expansive soils need to be designed to resist differential volume changes to prevent structural damage to the supported structure. As an alternative to special design the soil can be removed and replaced or stabilized.

- N. **Tornado:** Tornadoes are formed from mesocyclones or supercell thunderstorms. Tornadoes can strike in many places in the United States, but the greatest probability of tornadic activity is in a corridor from Texas to Wisconsin known as tornado alley. They occur usually in the spring or fall of the year during the late afternoon when the atmosphere is least stable. Tornadoes are measured by the Fujita Scale (F-SCALE), which measures the wind speed and damage potential. The scale ranges from F0 to F5 with F5 being the most severe storm. Damages from a direct hit by the strongest tornadoes cannot be mitigated, but the collateral damages that occur in surrounding areas can be reduced. The wind provisions of the model codes can help to limit damages from the most common, weaker tornadoes.
- O. **Tsunamis:** (tidal wave) These are large sea waves usually caused by earthquakes or volcanic eruptions, and are most common in the Pacific Ocean. The potential devastation of a Tsunami is enormous, but little is being done to mitigate this hazard. Several Pacific Coast States have enacted zoning regulations to prevent schools and hospitals from being built in low areas subject to tsunamis.
- P. **Volcanoes:** There are numerous dormant and active volcanoes in the Western United States, and the potential danger is catastrophic near these volcanoes. Collateral damage could occur for hundreds of miles. Building codes can do little to address this danger, but some areas require additional roof structure design to compensate for volcanic ash load. Zoning restrictions are a more viable means of mitigation.



*Rio Dell City Hall
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Rio Dell, CA 95562
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cityofriodell.ca.gov*

June 1, 2021

TO: Rio Dell City Council
FROM: Kyle Knopp, City Manager
SUBJECT: Update on Universal Collection

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive and file.

BACKGROUND AND DISCUSSION

According to the Universal Collection Calendar, it was anticipated that a draft ordinance would be presented at today's Council meeting.

As the Council is aware, the most efficient manner to pursue Universal Collection is to do so in regional partnership with our neighboring cities. This helps to keep costs down for all parties as opposed to different entities engaging in the process at different times. Compliance with AB 1383 (mandatory organics recycling) is a complex issue and one that Rio Dell will eventually be required comply with. For one of our regional partners, there is a more urgent need to address this issue. Our partners are currently working through these issues. For that reason, creation of an ordinance has been delayed.

It is intended for Rio Dell, Fortuna and Ferndale to adopt largely similar ordinances, a key efficiency being that the three cities also have the same City Attorney.

On June 7th, the City of Fortuna will be hearing more about the regulation as well as hearing the annual rate adjustment which has components that their council can consider which will support compliance with AB 1383. We will know more after this meeting.

Also, the AB 1383 AdHoc committee with the Solid Waste Local Task Force (SWLTF) has decided to put out an RFP to find a consultant to review steps for compliance for all the member agencies. Our understanding is that Fortuna desires to participate in that process, however it is likely to take some additional time.

By the June 15th Rio Dell City Council meeting, where the annual collection rates will be heard, there will be more news about Fortuna's progress to share.

///



Staff Highlights – 2021-06-01

City Council

City Manager

Meetings with owner of CC Market RE: pave project.

Work with City Attorney, staff and Council on special closed session item and meeting.

Numbers from the 2021 Rio Dell Community cleanup:

- Vehicles: 133
- Trash Weight: 12.12 tons
- Metal Weight: 7.08 tons
- Green Waste: 1.2 tons
- Total: 20.4 tons

Virtual attendance at drought briefings.

City Clerk

Processed Four (4) Building Permits:

120 First Ave. – Residential Repairs
356 Third Ave. – Sewer Lateral
455 Wildwood Ave. – Sewer Cleanout
358 Second Ave. – Sewer Cleanout

Processed Three (3) Business Licenses:

Teeney's Candles – 233 Cherry Lane (Home Occupation)
Miranda's Healing Touch – Mobile Business - Reiki Energy and Massage
Exclusive Investment Group – Rental Units

Processed Two (2) Encroachment Permit:

Nicole Norton – Install Sewer Cleanout in Sidewalk at 455 Wildwood Ave.
Wyckoff's Plumbing – Install Sewer Cleanout at 358 Second Ave.

Misc:

Completed review of files for retention/destruction



City Attorney

Human Resources, Risk & Training

Finance Department

Public Works Water

Replaced and installed register and ERT's to water meters before next meter reading.

Work on Data logging with Roberts Filter Group on the Red Lion Control Panel.

Work on Scada System with Aqua Sierra

Completed installation of Painter St Tank Scada Telemetry system (Capitol Project)

Complete Monthly reports to State

Meetings on Dinsmore Flat Water usage and future estimated uses.

Assist in Dinsmore Tank upgrade info.

Public Works Wastewater

Tesla site visit: Electrical and civil planning and layout. June 14 approx. start date for civil work

Permit Renewal working out details with Larry Walker and associates for support and assistants.

Kaeser blower maintenance: oil change, belt replacement

OIT Andrew Lewis started 5/24/2021

Ammonia Analyzers for chloramines pilot testing to the irrigation fields.

Sewer lateral install and lateral test at 482 2nd Ave

Fire Extinguisher training and annual maintenance.

Utilities crew performed weekly sewer main jetting around town

Public Works Streets, Buildings and Grounds

Weekly morning safety meeting.

Mowed Painter St overpass, mowed, edged north and south gateway.



Mowed and weeded Belleview Ave.

Yard Cleanup for Street Project Staging and Parts storage.

Placed traffic cones on Davis St and Wildwood Ave for street sweeper.

Completed restoration of south islands.

Replaced riding mower blades.

Weed sprayed on painter overpass and painter/ riverside intersection, Davis overpass.

Public Works City Engineer

Public Works Capital Projects

Police Department

The Department had the following statistics for the period of April 28, 2021, to May 25, 2021. This period of time saw an above average number of calls for service and arrests and an average number of reports. One reason for the higher numbers than last year is that we have an additional officer on staff. Officer Johnson is very proactive and works a shift that has historically had the most calls for service. The summation of Calls for Service may greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

Officer	Calls for Service	Reports	Arrests
Conner	54	8	1
Beauchaine	55	5	3
Landry	104	12	8
Mitchell	86	9	4
Burns	104	3	0
Johnson	133	17	15
Fielder	14	1	0
Matthews	49	1	N/A
Totals	512	56	31
Averages	18.3 per day	14.0 per week	7.3 per week
2020 Yearly Average	13.9 per day	13.4 per week	5.3 per week

Calls for Service at 355 Center Street

Type	Date	Time	Location	Primary Unit	Case #
FU	04/29/2021	11:09:41	355 CENTER ST	R613	
415	05/05/2021	00:40:30	355 CENTER ST	6S1	
FU	05/07/2021	22:47:37	355 CENTER ST	6S1	



PATROL	05/12/2021	02:00:00	355 CENTER ST	6S1
VI	05/16/2021	13:45:01	355 CENTER ST	6A1
FU	05/16/2021	16:50:46	355 CENTER ST	R618
CIVIL	05/17/2021	18:21:41	355 CENTER ST	R618

415 – Disturbance

415N – Noise Complaint

FU – Follow Up or Unknown

PATROL – Check of property

VI – Vehicle Investigation

CIVIL – Civil Standby

R613 – Officer Crystal Landry

6S1 – Sergeant John Beauchaine

R618 – Officer Russell Johnson

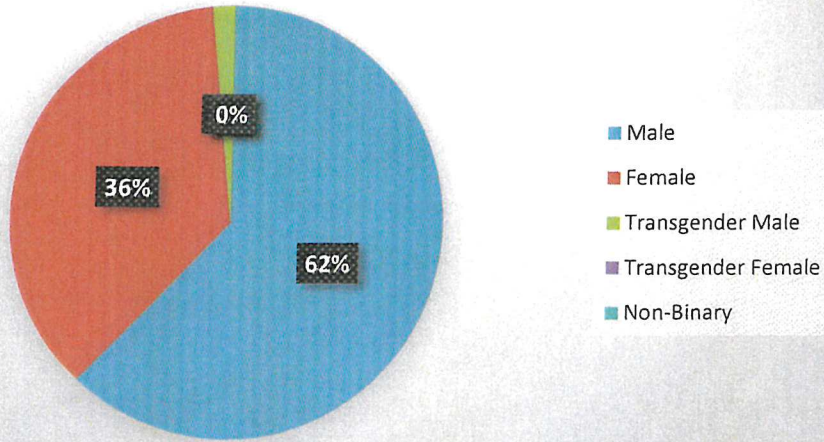
6A1 – Chief Jeff Conner

During the period of April 28 to May 25, 2021, there were twenty-six calls for service related to animal control issues. Four dogs, one cat, and eight kittens were transported to Miranda's Rescue. The cats all came from the same house and the kittens were from three different litters. The owner of the property initially claimed that the cats were strays that he fed and allowed Officer Landry and CSO Matthews to take the animals. However, a few days later, he apparently forgot that he had given permission and began to demand the return of the felines. However, it appears that the cats were exposed to feline parvovirus and are currently in quarantine.

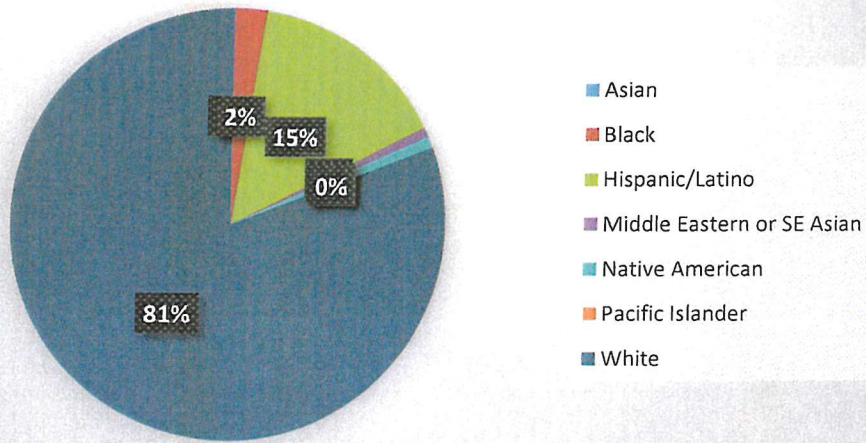
The Department has started to collect stop data as required by the Race and Identity Profiling Act of 2015. The following pie charts show the data for perceived gender, perceived race, and arrests (custodial and cite/release) by perceived race in the month of April, 2021. There were 125 detentions/searches in that time period. We are required to supply this data to DOJ beginning next year, but have started early hoping to get any issues worked out before we need to start transmitting data. I have included data on perceived gender, perceived race, and arrests by perceived race. If there are requests for other collected data, I would be happy to provide it.



RDPD Stop Data - Gender

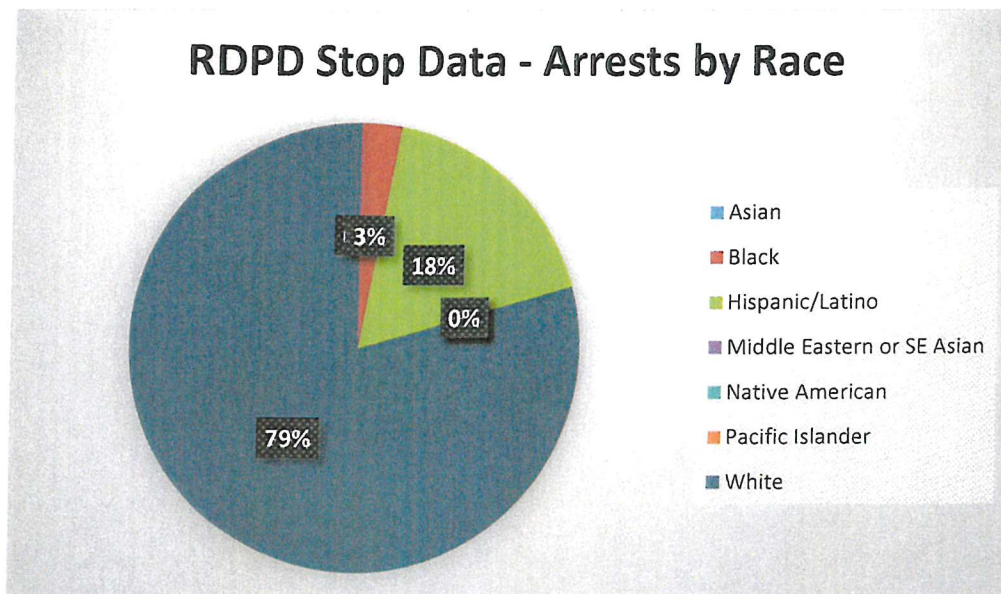


RDPD Stop Data - Race





RDPD Stop Data - Arrests by Race



Officer Landry is currently attending an Interview and Interrogation class in Ukiah. This class should improve her already impressive investigative skills.

On May 5, 2021, Officer Landry and Chief Conner responded to an address on Riverside to check on man with mental health issues. His mother, who lives in the same residence, claimed that her son had threatened her and pushed her. The son admitted to putting his hands on his mother's shoulders, but claimed that it was only to get her out of the doorway to his room so that he could close the door. He also told us that his mother makes demands and threatens to call the police on him if he does not meet them. Officer Landry obtained an emergency protective order to prevent further elder abuse of the son and forced the mother to find a new residence for a week. The son did not seek a temporary restraining order to continue the estrangement, but we have not had any additional calls for service at this address so maybe the pair have come to some kind of an arrangement.

Also on May 5, 2021, a teenager reported that she had been molested by her father for the last five years. As Sergeant Beauchaine was friends with the family, he took the initial statement, but turned the investigation over to Officer Landry. Sergeant Beauchaine, Chief Conner, Officer Johnson and District Attorney investigator Hill arrested the suspect at his place of employment. Officer Landry interviewed an adult sibling of the victim and learned that she had been victimized also when she was younger. The suspect is still in custody and could face life in prison if convicted of all of the charges.

On May 10, 2021, Officers Johnson and Burns responded to a house where a teenager had gotten into a fight with her mother. As the girl was on probation, she was taken into custody. Her sister, also on probation, became agitated and started to destroy items in the house. She was also taken into custody. Both girls were transported to Juvenile Hall.

On May 16, 2021, a teenager reported that she had been molested and raped at a residence in Rio Dell. A medical exam was conducted later that day and evidence was collected that supported the allegation. The sexual assault survivor was interviewed the following day by the Child Abuse Support Team (CAST). A search warrant was prepared for the house where the assault took place. The suspect was not at



home at the time of the service, but he was contacted as he was leaving work and taken into custody. In his home, investigators found a collection of photographs of several girls and young women. It is believed that there may be additional victims and the case is still being investigated. Officer Landry is also investigating what is believed to be a related case where several photos of young girls in sexual poses were uploaded to a website from a nearby residence. It is believed that the suspect in both cases is the same man. He is currently in custody and bail is set at 1.55 million dollars.

On May 18, 2021, Officers Johnson and Fielder responded to a domestic violence call. The woman alleged that her boyfriend became angry when he got out of bed and stepped on something that she had dropped on the floor. She tried to leave their home, but he followed her and threw an ax in her general direction. She picked up the ax and hid it. The boyfriend then grabbed her by the hair and dragged her back to the house. There he held a shovel against her throat and threatened to kill her. The boyfriend was arrested on multiple charges including kidnapping, domestic violence, making criminal threats, and brandishing a weapon in a rude and threatening manner.

On May 23, 2021, a thirteen-year-old girl, who had only recently been released from Juvenile Hall, stole her grandmother's car. She allegedly struck a parked vehicle as she backed out of the driveway. She met a seventeen-year-old boy that she had recently spent a week on the lam with and they headed east. The car's license plate was read by an automatic license plate reader in Douglas County, Nevada and the Sheriff's Department located the vehicle a short distance away. When the deputies tried to stop the stolen car, the driver refused to yield and accelerated, but eventually pulled to the right. Both teenagers were taken into custody and are housed in the juvenile hall in Minden, Nevada, east of Lake Tahoe. The Humboldt County Juvenile Probation Department will arrange the transport of the teenagers back to Eureka, where they will be incarcerated again.

Code Enforcement

During the period April 28, 2021 to May 25, 2021, the Department opened nine new cases dealing with junk or inoperable vehicles and closed five. Four of the cases were closed when the offending cars were towed. The remaining car was moved by the owner. There were nine open cases at the end of this reporting period.

During the period April 28, 2021 to May 25, 2021, the Department opened five new cases. Two of these cases dealt with substandard housing issues, and the remaining three dealt with excessive vegetation and solid waste. One case was closed when the property owner reduced the height of his fence.

Community Development Department

Prepare Northwestern Flower Company Public Notices, Staff Report and Resolutions.

Complete Wastewater Disposal Annexation application and submit.

Review ISO Report, prepare Council Staff Report.

Plumbing Inspections 995 Webb Lane.



Reinspection Electrical 194 Birch Avenue.

Follow-up with T-Mobile Lease Agreement amendment.

Complete Drainage Easement deeds for Roberts and Baptist Church.

Attend PC meeting regarding Northwestern Flower Company, complete Notice of Decision, Notice of Exemption.

Attend virtual Climate Action Plan meeting, review recommended Implementation Measures and provide comment.

Attend virtual REAP meeting, complete survey re: use of funds.

Email to Carl Schonefer @ PG&E regarding upgrades to sub-station.

Attend RCEA's virtual Heat Pump webinar.

Correspondence with Superior Tanks regarding upsizing Dinsmore Plateau tank.

Meeting with owner of Hoby's Market and CC Market regarding potential development of former Albin property north end of town.

Participate in Economic Development meeting with City Manager, Finance Director and Scott Adair for the County. Review Retail Strategies web page and white papers.

Intergovernmental

Humboldt-Rio Dell Business Park

*675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)*



DATE: June 1, 2021
TO: Mayor and Members of the City Council
THROUGH: Kyle Knopp, City Manager
FROM: Cheryl Dillingham, Finance Director
SUBJECT: Adoption of Fiscal Year 2021-22 City Budget

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution 1490-2021 adopting the Fiscal Year (FY) 2021-22 Operating and Capital Budget and Position Allocation Table or provide additional direction and instruct staff to return on June 15, 2021 with adoption of the budget.

BACKGROUND AND DISCUSSION:

On May 18, 2021 the Council received a presentation of the recommended budget and there were no modifications requested at that time. Staff has made some minor changes to the proposed budget based on additional information received since the last meeting. Tonight's agenda item presents the recommended FY 2021-22 budget for possible adoption.

Since the Council last saw this budget the following changes have been made:

- \$7,500 has been added for engineering services related to the Dinsmore water system upgrades.
- \$10,000 was deleted from the Police budget for digital storage related to the new camera system installed on City Hall. This has been purchased in the current fiscal year.

The proposed budget totals \$5,669,194 (operating expenditures \$3,806,900; debt service and pass-thru amounts \$494,294; and capital projects \$1,368,000). This is an increase of \$887,317, or 18% over last years adopted budget. This increase is primarily due to additional capital project expenditures of \$685,700 and salary and benefit increased due to implementation of the compensation study and the addition of a new Administrative Analyst position. Revenues utilized to finance FY 2021-22 equal \$5,138,346, with \$530,848 coming from the use of unassigned fund balance. All estimated ending fund balances remain above the 30% target reserve minimum, with the exception of the Water Dinsmore Zone fund.

The Position Allocation Table in the resolution includes the addition of 1.0 full time equivalent (FTE) Administrative Analyst and the reduction of 0.4 FTE Finance Director for a net change of 0.6 FTE. Staff will return to the Council with a resolution amending the Master Salary Table to include the new Administrative Analyst position after completion of a salary survey to determine the compensation.

ATTACHMENTS:

Resolution 1490-2021 Fiscal Year 2021-22 Operating and Capital Budget
Budget Documents and Worksheets



RESOLUTION NO. 1490-2021
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL ADOPTING THE
OPERATING & CAPITAL BUDGET FOR FISCAL YEAR 2021-22

WHEREAS, the City is required to adopt an annual operating budget pursuant to City of Rio Dell Resolution 1227-2014; and

WHEREAS, the City Manager’s proposed budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022, has been reviewed and revised at various public meetings by the City Council; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby approve and adopt the City of Rio Dell Fiscal Year (FY) 2021-22 Operating & Capital Budget comprised of revenues totaling \$5,138,346 and expenditure appropriations in the amount of \$5,669,194, with a net draw from fund balance of \$530,848 as follows:

FUND	NAME	RESERVES	REVENUES	EXPENDITURES		RESERVES		
		EST Beginning Fund Bal.	Projected Totals	Projected Totals	Transfers	Change in Fund Balance	Est. End. Fund Balance	Target 30% Reserve
005	Admin Fund	17,619	21,000	26,400		(5,400)	12,219	7,920
008	Building Fund	6,629	44,110	89,067	(34,808)	(10,149)	(3,520)	NA
037	CDBG Fund	-	-	-		-	-	-
039	CDBG RRLF Fund	409,522	5,000	2,500	3,950	(1,450)	410,572	750
000	General Fund	1,709,830	1,779,642	2,038,384	28,218	(286,960)	1,422,870	611,515
003	Economic Development	295,000	-	77,000	-	(77,000)	218,000	23,100
044	Measure Z Fund	-	18,500	18,500		0	-	-
074	Recycling Fund	22,759	-	7,200		(7,200)	15,559	2,160
015	Parks Fund	18,102	-	-		-	18,102	-
028	Power Resiliency Equipment	-	295,000	295,000		-	-	NA
040	SLESF Fund	100,255	150,000	161,666		(11,666)	88,590	48,500
043	Vehicle Abatement Fund	2,669	-	-		-	2,669	-
052	Sewer Capital Fund	1,223,330	110,000	160,000		(50,000)	1,173,330	48,000
054	Sewer Debt Svc Fund	94,590	302,934	302,934		-	94,590	-
054	Sewer Restricted Reserve	302,822	-	-		-	302,822	302,822
050	Sewer Operations Fund	569,935	892,066	1,036,549		(144,483)	425,452	310,965
027	Solid Waste Fund	21,456	4,000	9,945	2,640	(8,585)	12,871	2,984
093	Spay & Neuter Fund	3,146	-	-		-	3,146	-
020	Gas Tax Fund (HUTA)	160,916	93,967	96,160		(2,193)	158,723	28,848
024	TDA Fund	41,923	120,000	119,916		84	42,007	35,975
026	RSTP Fund	21,371	25,627	22,347		3,280	24,651	6,704
021	SB1 (RMRA) Fund	60,990	64,700	65,867		(1,167)	59,823	19,760
047	STIP ATP Grant	-	-	-		-	-	-
062	Water Capital Fund	1,000,140	239,400	88,000		151,400	1,151,540	26,400
063	Water Metro Wells Fund	48,392	17,100	22,050		(4,950)	43,442	6,615
064	Water Dinsmore Zone	86,008	21,800	155,100		(133,300)	(47,292)	46,530
061	Water Restricted Reserve	136,000	-	-		-	136,000	136,000
061	Water Debt Svc Fund	274,322	136,000	136,000		-	274,322	40,800
060	Water Operations Fund	997,628	797,500	738,609		58,891	1,056,519	221,583
TOTAL		7,625,354	5,138,346	5,669,194	-	(530,848)	7,097,006	1,927,930

BE IT FURTHER RESOLVED, that staffing is adopted and funded in the FY 2021-22 Operating Budget as follows:

FISCAL YEAR 2021-22					
POSITION ALLOCATION TABLE					
DEPARTMENT/POSITION	FULL-TIME EMPLOYEES (FTEs)				
	2017-18	2018-19	2019-20	2020-21	2021-22

ADMINISTRATION					
Administrative Analyst I/II/III	-	-	-	-	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
City Manager/Public Works Director	1.00	1.00	1.00	1.00	1.00
Community Development Director	0.80	0.80	0.80	0.80	0.80
Total FTEs	2.80	2.80	2.80	2.80	3.80

FINANCE DEPARTMENT					
Accountant I/II	1.00	1.00	1.00	1.00	1.00
Finance Director	1.00	1.00	1.00	1.00	0.60
Fiscal Assistant I/II	1.00	1.00	1.00	1.00	1.00
Senior Fiscal Assistant	1.00	1.00	1.00	1.00	1.00
Total FTEs	4.00	4.00	4.00	4.00	3.60

POLICE DEPARTMENT					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Community Service Officer	-	-	-	1.00	1.00
Police Officer	3.00	4.00	4.25	4.25	4.25
Records Technician	0.70	0.70	0.70	0.70	0.70
Sergeant	1.00	1.00	1.00	1.00	1.00
Total FTEs	5.70	6.70	6.95	7.95	7.95

PUBLIC WORKS DEPARTMENT					
Operator in Training (OIT)	-	1.00	1.00	1.00	1.00
Public Works Leadman	1.00	1.00	1.00	1.00	1.00
Utility Worker I/II/III	2.00	2.50	2.50	2.50	2.50
Wastewater Superintendent Trainee	1.00	1.00	-	-	-
Wastewater Superintendent	-	-	1.00	1.00	1.00
Water/Streets Superintendent	1.00	1.00	1.00	1.00	1.00
Water/Wastewater Plant Operator I/II/III	1.00	2.00	2.00	2.00	2.00
Total FTEs	6.00	8.50	8.50	8.50	8.50

TOTAL CITY FTEs	18.50	22.00	22.25	23.25	23.85
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BE IT FURTHER RESOLVED, as follows:

Section 1.

It is the intention of the City Council in approving and adopting an annual budget to provide financial guidance for routine operations of City business, capital projects and for the purpose of providing information to the general public.

Section 2.

The adopted annual City budget will be implemented and maintained in accordance with City Budget Policy as outlined in Resolution 1227-2014.

Section 3.

Adoption of the annual budget does not expressly approve expenditures of funds in excess of purchasing authority as outlined by City Resolution, Ordinance, State, or Federal law.

Section 4.

Adoption of the FY 2021-22 Budget includes one fund which is not projected to have the minimum Reserve balance (15%) as set forth in City policy. Therefore, an exception to the City's Minimum Fund Balance Policy established by Resolution No. 1154-2012 is hereby granted for the Water Dinsmore Zone fund (064).

Section 5.

Adoption of the FY 2021-22 budget includes the following inter-fund transfers:

From:

027	Solid Waste	\$ 2,640	For City Manager time on solid waste activities
039	CDBG	\$ 1,310	For Community Development Director time on CDBG activities
039	CDBG	\$ 2,640	For City Manager time on CDBG activities
008	Building	\$ 3,520	For City Manager time on Building activities
000	General Fund	\$ 38,328	Subsidy for Building fund activities that exceed actual revenues
	Total	\$ 48,438	

To:

000	General Fund	\$ 2,640	From Solid Waste for City Manager staff costs
000	General Fund	\$ 1,310	From CDBG for Community Development Director staff costs
000	General Fund	\$ 2,640	From CDBG for City Manager staff costs
000	General Fund	\$ 3,520	From Building for City Manager staff costs
008	Building	\$ 38,328	From General Fund to cover expenses that exceed charges for services
	Total	\$ 48,438	

Section 6.

Adoption of the FY 2021-22 Budget authorizes the use of fund balance (expenditures exceeding revenues and transfers) in the following funds in the following amounts: General Fund (000) \$286,960, Economic Development Fund (003) \$77,000, Admin Fund (005) \$5,400, Building Fund (008) \$10,419, Gas Tax Fund (020) \$2,193, Solid Waste Fund (027) \$8,585, CDBG Fund (039) \$1,450, Recycling Fund (074) \$7,200, SLESF Fund (040) \$11,666, Sewer Operations Fund (050) \$144,483, Sewer Capital Fund (052) \$50,000, Gas Tax Fund (020) \$2,193, SB1 (RMRA) Fund (021) \$1,167, Water Metro Wells (063) \$4,950 and Water Dinsmore Zone (064) \$133,300.

PASSED AND ADOPTED by the City of Rio Dell on this 1st day of June 2021, by the following roll call vote:

Ayes:
Noes:
Abstain:
Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk

00 - Revenue	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/31/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Fund	Notes/Adjustments
Revenue									
4010 Tax - Property Current Secured	110,376.00	111,955.00	122,986.00	118,000.00	64,344.00	128,688.00	130,450.00	000-General	From County AB-8 with 2% growth
4011 Tax - Property Current Unsecur	3,892.00	4,550.00	4,652.00	4,000.00	4,994.00	4,500.00	4,600.00	000-General	
4013 Tax - Property Prior Unsecurd	66.00	50.00	56.00	50.00	50.00	50.00	50.00	000-General	
4025 Tax - Supplemental Roll	1,565.00	1,432.00	1,792.00	500.00	633.00	1,500.00	1,500.00	000-General	
4026 Tax - Home Owner's Property	1,360.00	1,329.00	1,339.00	1,330.00	672.00	1,144.00	1,200.00	000-General	
4027 Tax - Prior Years - Supplemental	220.00	266.00	363.00	200.00	281.00	300.00	300.00	000-General	
4030 Tax - Transient Occupancy Tax	13,857.00	9,328.00	11,797.00	5,000.00	10,047.00	11,000.00	11,000.00	000-General	
4035 Tax - Timber Yield	32.00	33.00	21.00	30.00	11.00	22.00	22.00	000-General	
4040 Tax - Retail Sales	203,758.00	197,781.00	237,872.00	177,900.00	184,053.00	270,000.00	275,000.00	000-General	Increased based on current actuals
4042 Tax - Measure U Sales Tax	289,425.00	285,708.00	168,175.00	0.00	0.00	0.00	0.00	000-General	Reduced to zero new Sales Tax Measure
4044 Tax - Measure J Sales Tax	0.00	0.00	162,620.00	256,500.00	237,644.00	345,000.00	350,000.00	000-General	Increased based on current actuals
4045 Tax - (HCAOG) Transportation - TDA	114,217.00	124,891.00	154,657.00	111,219.00	52,722.00	118,058.00	120,000.00	000-General	FY 2019-20 had a \$43,000 carry forward
4046 Tax SB1 RMDA	12,892.00	69,069.00	58,333.00	57,250.00	31,295.00	60,105.00	64,700.00	021-SB1	Based on CA City Finance estimates
4048 Tax - Gasoline (Highway Users Tax)	72,769.00	75,809.00	83,365.00	81,670.00	54,933.00	84,527.00	92,467.00	020-Streets	Based on CA City Finance estimates
4050 Tax - Documentary Real Property	6,965.00	8,298.00	6,639.00	8,000.00	6,516.00	8,000.00	8,000.00	000-General	
4056 Tax - Public Safety - .5% sales	3,957.00	3,105.00	4,757.00	3,100.00	883.00	3,200.00	3,200.00	000-General	
4110 Fees - Franchise - Electric	28,223.00	22,578.00	23,027.00	23,000.00	0.00	23,000.00	23,000.00	000-General	
4115 Fees - Franchise - Gas	9,138.00	8,233.00	9,354.00	8,000.00	0.00	8,000.00	9,000.00	000-General	
4120 Fees - Franchise - Garbage	13,088.00	22,296.00	21,240.00	22,000.00	11,300.00	21,240.00	21,240.00	000-General	
4125 Fees - Franchise - Cable TV	35,341.00	34,938.00	33,518.00	34,000.00	16,683.00	34,000.00	34,000.00	000-General	
4150 Fees - Business License	10,313.00	11,806.00	10,046.00	5,000.00	5,389.00	10,000.00	10,000.00	000-General	
4151 Fees - Business License CASP SB1186	581.00	1,060.00	928.00	800.00	436.00	800.00	800.00	000-General	
4152 Fees - Memorial Park	95.00	100.00	0.00	50.00	0.00	0.00	0.00	000-General	
4153 Cannabis Stamp Fee Acct:	420.00	400.00	0.00	0.00	0.00	0.00	0.00	NA	
4154 Fees - Cannabis	23,000.00	12,713.00	28,040.00	25,000.00	48,500.00	48,500.00	36,000.00	000-General	
4155 Cannabis Business Tax Revenue	0.00	33,868.00	193,104.00	110,000.00	221,134.00	350,000.00	400,000.00	000-General	Increased based on actuals
4162 Fees - Motor Vehicle License (VLF)	13,999.00	1,617.00	2,666.00	0.00	2,470.00	2,470.00	2,400.00	000-General	
4163 Fees - In Lieu VLF - County	369,160.00	382,576.00	407,072.00	400,000.00	211,013.00	422,026.00	425,000.00	000-General	Per County current year actuals plus 1% growth
4170 Fees - Animal Control/Relinq.	1,199.00	2,540.00	1,028.00	2,000.00	1,070.00	1,100.00	2,000.00	000-General	
4173 Fees - Animal Control/Relinq.	316.00	429.00	168.00	400.00	146.00	100.00	200.00	000-General	
4178 Fees - Booking	784.00	596.00	286.00	350.00	24.00	200.00	200.00	000-General	
4180 Fees - Notary	120.00	165.00	105.00	120.00	45.00	90.00	135.00	000-General	
4183 Fees - Special Police Services	1,951.00	1,590.00	1,956.00	1,500.00	1,815.00	2,000.00	2,000.00	000-General	
4190 Fees - Integrated Waste Management	6,698.00	4,358.00	4,233.00	4,000.00	1,128.00	4,000.00	4,000.00	000-General	
4195 Fees - Customer tax and copy	99.00	112.00	75.00	100.00	10.00	20.00	20.00	000-General	
4230 Fines - Building Code	0.00	920.00	0.00	0.00	0.00	0.00	0.00	NA	
4240 Fines - Other	0.00	6,531.00	5,738.00	0.00	0.00	0.00	0.00	000-General	
4310 Interest Income	1,842.00	86,382.00	101,339.00	0.00	58,563.00	100,000.00	0.00	Various	County Revenue Recovery
4320 Rental Income - U.S. Cellular	6,882.00	6,421.00	7,736.00	7,073.00	4,841.00	7,736.00	8,045.00	000-General	Historically has a zero budget
4321 Rental Income - T. Mobile	14,664.00	15,250.00	15,860.00	15,372.00	12,338.00	15,860.00	16,490.00	000-General	
4410 Building Plan - Constr Permits	18,912.00	56,950.00	18,679.00	24,000.00	12,362.00	24,000.00	24,000.00	008-Building	
4420 Planning - Zoning Fees	5,993.00	4,097.00	3,299.00	5,000.00	1,000.00	2,000.00	3,300.00	000-General	
4435 Planning - Home Occupation Permit	320.00	200.00	240.00	200.00	440.00	440.00	440.00	000-General	
4440 Building Plan - Plan Check Fee	8,564.00	11,009.00	2,455.00	5,000.00	3,956.00	4,500.00	4,500.00	008-Building	
4445 Building - Administrative Fees	16,035.00	44,924.00	12,301.00	15,000.00	9,416.00	15,000.00	15,000.00	008-Building	
4456 Planning - Parks & Recreation	1,500.00	0.00	0.00	500.00	0.00	0.00	0.00	015-Parks	
4460 Building Plan - Seismic Fees	442.00	657.00	168.00	200.00	124.00	150.00	150.00	008-Building	
4462 Building Standards - SB1473	108.00	204.00	86.00	100.00	44.00	100.00	100.00	008-Building	
4463 Building - Continuing Education	161.00	326.00	126.00	200.00	93.00	100.00	120.00	008-Building	
4464 Building - Technology Fee	361.00	733.00	280.00	400.00	212.00	280.00	240.00	008-Building	

00 - Revenue	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Fund	Notes/Adjustments
4465 Encroachment Permits	1,175.00	2,000.00	1,500.00	1,500.00	875.00	1,200.00	1,500.00	020-Streets	
4480 Insurance Premium Reimbursement	19,921.00	2,229.00	21,961.00	0.00	6,998.00	6,998.00	0.00	NA	
4510 Sewer - Service	795,560.00	830,556.00	835,392.00	788,500.00	573,503.00	835,500.00	867,066.00	050-Sewer	Est higher due to recovery from COVID-19
4610 Water - Service	755,966.00	766,299.00	787,458.00	727,700.00	572,150.00	750,500.00	767,500.00	060-Water	Est higher due to recovery from COVID-19
4630 Late Fee	52,707.00	52,405.00	27,468.00	25,000.00	21,188.00	28,250.00	25,000.00	050-Sewer	
4630 Late Fee	0.00	0.00	27,467.00	25,000.00	21,202.00	28,250.00	25,000.00	060-Water	
4635 Delinquent Fees	9,130.00	10,050.00	8,040.00	10,000.00	120.00	250.00	5,000.00	060-Water	
4640 Water - Damage Replacement	400.00	400.00	0.00	0.00	0.00	0.00	0.00	NA	
4653 Water - Metro Wells	17,178.00	17,451.00	17,771.00	17,100.00	12,375.00	17,100.00	17,100.00	063-Water Metro	
4654 Water - Dinsmore Zone	22,196.00	21,429.00	21,836.00	21,400.00	15,360.00	21,800.00	21,800.00	064-Water Dins	
4700 Grant Revenue	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
4712 Grant Restricted - RSTP HCAOG	27,451.00	26,707.00	28,315.00	24,500.00	-1,608.00	28,135.00	25,627.00	026-RSTP	
4716 CARES Act	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00	000-General	
4725 Gen. Fund Income from CDBG Principal	44,247.00	83,959.00	26,296.00	4,644.00	117,273.00	117,500.00	5,000.00	039-CDBG	Increased based on actual transfer
4740 Grant Rest - Police Grant SLESF	139,416.00	148,747.00	159,426.00	100,000.00	104,949.00	150,000.00	150,000.00	040-SLESF	
4746 Grant Restricted - Recycling	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00	NA	
4747 Grant - Measure Z	26,112.00	27,058.00	23,442.00	0.00	0.00	11,500.00	18,500.00	044-Measure Z	Should be based on actual amount approved
4763 Grant Rest - Prop. 84/NCIRWMP	488,206.00	27,058.00	0.00	0.00	0.00	0.00	0.00	NA	
4764 Grant Rest -USDA ECWAG	158,150.00	8,165.00	0.00	0.00	0.00	0.00	0.00	NA	
4766 Grant Restricted - ATP	96,838.00	85,448.00	837,653.00	503,039.00	261,807.00	503,000.00	0.00	047-ATP	Project completed FY 2020-21
4804 Sculptures on the Avenue	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
4900 Interfund Revenue	1,977.00	1,729.00	2,536.00	1,750.00	3,617.00	4,800.00	21,000.00	005-Admin	Added new police vehicle replacement charge
4920 Misc - Special Public Works	1,409.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
4936 Bad Debt Recovery	4,276.00	3,707.00	2,052.00	0.00	1,771.00	1,771.00	0.00	NA	
4941 Misc - Post Training & Special	0.00	1,036.00	939.00	0.00	0.00	0.00	0.00	NA	
4950 Misc	485.00	504.00	585.00	0.00	304.00	304.00	0.00	NA	
4990 Misc - Other	861.00	94,718.00	464.00	0.00	450.00	450.00	0.00	NA	
4995 Donations	0.00	700.00	0.00	0.00	0.00	0.00	0.00	NA	
Total Revenue	4,195,571.00	3,860,480.00	4,760,178.00	3,784,247.00	3,034,864.00	4,691,124.00	4,055,012.00		

14 - CAPITAL PROJECTS

Revenue	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Fund	Notes/Adjustments
4516 Sewer - Debt Service	315,539.00	327,174.00	329,111.00	320,000.00	225,878.00	320,000.00	302,934.00	054-Sewer Debt	Fund 054
4540 Sewer - Replacement Reserve	97,080.00	100,671.00	101,244.00	100,000.00	69,490.00	100,000.00	100,000.00	052-Sewer Cap	Fund 052
4520 Sewer - Connection	20,880.00	151,380.00	27,250.00	5,000.00	10,440.00	10,500.00	10,000.00	052-Sewer Cap	Budget in dept 14
4570 Sewer - Asmtm Dist #1 Current	27,584.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
4571 Sewer - Asmtm Dist #1 - Prior	670.00	1,848.00	1,207.00	0.00	0.00	0.00	0.00	NA	
4615 Water - Debt Service	171,700.00	174,414.00	177,634.00	200,000.00	123,741.00	136,000.00	136,000.00	061-Water Debt	Fund 061
4616 Water - Debt Service Restricted	34,338.00	-61,358.00	0.00	0.00	13.00	0.00	0.00	062-Water	Fund 061 Reserve met
4620 Water - Connection	8,100.00	86,400.00	18,900.00	0.00	5,400.00	5,400.00	5,400.00	062-Water	Goes to capital
4650 Water - Capital	165,979.00	168,591.00	171,693.00	165,000.00	119,606.00	170,000.00	234,000.00	062-Water Cap	
4730 CAL OES	0.00	0.00	0.00	0.00	0.00	0.00	295,000.00	028-Grant	Fund 28 Power Resiliency Grant
4765 Grant Rest DWSRF	405,560.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
4768 SWRCB - PROP 1 Water CIP	0.00	189,036.00	115,357.00	288,423.00	129,554.00	288,423.00	0.00	NA	Based on actual grant amount
4770 SWRCB -Sewer Evaluation Study	0.00	0.00	64,765.00	432,806.00	23,977.00	432,806.00	0.00	NA	Based on actual grant amount
4935 Gain/Loss on Disposal of Assets	0.00	13,500.00	0.00	0.00	0.00	0.00	0.00	NA	
Total Revenue	1,247,430.00	1,451,656.00	1,007,161.00	1,511,229.00	708,199.00	1,463,129.00	1,083,344.00		
TOTAL REVENUE							5,138,346.00		

	02 - CITY MANAGER							Notes/Adjustments
	6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	
Expenditures	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5000 Full Time Salaries	144,899.00	156,846.00	145,123.00	160,371.00	110,026.00	162,753.00	250,190.00	Includes new Admin Analyst position
5035 Benefit - ICMA City 457	19,247.00	20,031.00	17,987.00	20,226.00	14,383.00	20,200.00	29,576.00	New position 100% General Fund
5040 Benefit - Health Insurance	13,788.00	15,604.00	16,914.00	16,732.00	12,114.00	16,941.00	37,405.00	
5042 Benefit - Life Insurance	315.00	317.00	330.00	341.00	257.00	287.00	612.00	
5044 Benefit - Dental/Vision Insur	1,820.00	1,851.00	1,918.00	1,331.00	2,726.00	1,972.00	4,512.00	
5045 Worker Compensation Insurance	1,436.00	1,034.00	1,133.00	1,871.00	828.00	1,600.00	2,323.00	
5050 FICA	12,238.00	13,629.00	12,115.00	15,301.00	10,270.00	13,997.00	18,999.00	
5055 Unemployment Insurance	644.00	691.00	499.00	560.00	403.00	680.00	910.00	
5056 Employment Training Tax	0.00	0.00	11.00	13.00	11.00	11.00	18.00	
5069 Accrued Payroll Taxes Expense	18.00	-720.00	0.00	0.00	0.00	0.00	0.00	
5080 Hiring Costs	0.00	0.00	0.00	0.00	19.00	20.00	0.00	
5081 Compensated Absences Payable	-920.00	1,670.00	-7.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	916.00	748.00	887.00	1,500.00	555.00	1,500.00	1,500.00	
5102 Operating Supplies	183.00	213.00	435.00	501.00	215.00	400.00	400.00	
5103 Postage	587.00	852.00	1,938.00	1,000.00	671.00	800.00	800.00	
5104 Printing - Forms	4,009.00	2,708.00	4,392.00	4,349.00	2,879.00	4,300.00	4,300.00	
5105 Advertising	0.00	940.00	488.00	500.00	460.00	480.00	480.00	
5106 Promotional	0.00	438.00	258.00	1,500.00	68.00	200.00	1,500.00	Promoting City Identity
5112 Legal	19,341.00	16,303.00	10,838.00	15,000.00	13,369.00	20,600.00	19,100.00	
5115 Contract/Professional Services	6,896.00	3,577.00	1,541.00	12,000.00	13,678.00	15,000.00	35,000.00	Increased for labor & special projects
5119 Safety Supplies & Equipment	0.00	0.00	115.00	6,050.00	2,735.00	3,000.00	3,000.00	
5120 Cell Phones	1,462.00	2,223.00	2,228.00	2,240.00	1,673.00	2,240.00	2,640.00	
5121 Telephone - Pager	185.00	126.00	102.00	125.00	86.00	120.00	120.00	
5122 Travel and Training Expense	456.00	2,122.00	1,319.00	3,000.00	25.00	100.00	3,000.00	
5123 Automobile - Transportation	4,819.00	4,802.00	4,850.00	4,800.00	3,442.00	4,800.00	4,800.00	
5125 Publications - Books	247.00	24.00	29.00	100.00	35.00	50.00	50.00	
5126 Dues & Memberships	5,214.00	4,594.00	583.00	4,600.00	2,809.00	3,268.00	4,500.00	
5130 Rents - Leases	1,158.00	1,178.00	596.00	1,200.00	410.00	500.00	500.00	
5131 Records Maintenance	83.00	99.00	83.00	121.00	57.00	125.00	125.00	
5135 Maintenance - Repair	1,108.00	612.00	540.00	700.00	39.00	100.00	250.00	
5138 Office Equipment	1,783.00	1,122.00	0.00	1,499.00	0.00	1,400.00	1,400.00	

02 - CITY MANAGER		6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	Notes/Adjustments
Expenditures		Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5139	Equipment	0.00	0.00	17.00	500.00	0.00	0.00	500.00	
5141	General Liability Insurance	5,210.00	5,443.00	5,300.00	5,500.00	3,013.00	3,510.00	3,510.00	
5143	Property Insurance	977.00	1,265.00	2,130.00	2,130.00	1,305.00	1,305.00	1,305.00	
5144	Emp Practice Liab Insurance	425.00	433.00	455.00	455.00	273.00	450.00	450.00	
5150	Electricity	637.00	707.00	759.00	860.00	489.00	780.00	780.00	
5151	Natural Gas	86.00	96.00	98.00	100.00	61.00	120.00	120.00	
5152	Water	375.00	576.00	496.00	580.00	629.00	900.00	900.00	
5153	Sewer	238.00	189.00	155.00	150.00	103.00	150.00	150.00	
5160	Elections	5,601.00	1,229.00	0.00	1,500.00	0.00	0.00	0.00	
5162	Medical	0.00	0.00	0.00	0.00	50.00	50.00	0.00	
5164	Regulatory Fees	0.00	0.00	450.00	0.00	400.00	400.00	400.00	
5166	LAFCO Fees	1,029.00	0.00	1,647.00	1,850.00	0.00	1,851.00	1,850.00	
5171	Computer Software	257.00	1.00	824.00	500.00	42.00	500.00	500.00	
5173	Computer Maintenance - Support	2,485.00	2,207.00	2,581.00	2,700.00	2,414.00	2,700.00	2,750.00	
5174	Web Design Services	477.00	519.00	617.00	500.00	43.00	500.00	500.00	
5514	Engineering	2,446.00	1,473.00	4,230.00	2,500.00	326.00	1,000.00	2,000.00	
5520	Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
7000	Transfer In	0.00	0.00	0.00	0.00	0.00	0.00	(8,800.00)	Transfer in Solid Waste/CDBG/Bldg
Total Expenditures		262,175.00	267,772.00	247,004.00	297,356.00	203,391.00	291,660.00	434,925.00	

443,725.00

ALLOCATION BY FUND		000		020		024		050		060		TOTAL
	Fund	General	Fund	Gas Tax	Fund	TDA	Fund	Sewer	Fund	Water	Fund	
		41%		3%		2%		27.0%		27.0%		100%
		237,540.50		10,036.50		6,691.00		90,328.50		90,328.50		434,925.00

Expenditures	03 - FINANCE					FY 2021-22 Proposed	Notes/Adjustments	
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual			6/30/2021 Estimated
5138 Office Equipment	2,210.00	3,406.00	5,423.00	2,126.00	3,084.00	4,000.00		
5141 General Liability Insurance	5,331.00	5,569.00	2,179.00	347.00	1,336.00	2,180.00		
5143 Property Insurance	1,000.00	1,295.00	466.00	134.00	279.00	465.00		
5144 Emp Practice Liab Insurance	435.00	443.00	777.00	1,000.00	501.00	750.00		
5150 Electricity	651.00	723.00	100.00	139.00	63.00	100.00		
5151 Natural Gas	89.00	99.00	650.00	650.00	824.00	950.00		
5152 Water	514.00	755.00	203.00	200.00	135.00	150.00		
5153 Sewer	324.00	248.00	0.00	0.00	100.00	125.00		
5163 Property Tax Admin Fees	1,416.00	0.00	3,357.00	2,800.00	0.00	3,357.00	County fees - Journalled	
5171 Computer Software	536.00	571.00	2,651.00	2,000.00	147.00	300.00	Docstar	
5173 Computer Maintenance -	12,570.00	13,666.00	12,798.00	15,178.00	10,319.00	13,780.00	Nylex, Accufund, Suddenlink	
5174 Web Design Services	130.00	40.00	140.00	358.00	44.00	50.00		
Total Expenditures	369,739.00	355,035.00	328,019.00	411,006.00	222,404.00	336,626.00	373,468.00	

ALLOCATION BY FUND							TOTAL
000	020	024	050	060			
General	Gas Tax	TDA	Sewer	Water			
Fund	Fund	Fund	Fund	Fund			
23%	1%	1%	35%	40%			100%
85,897.64	3,734.68	3,734.68	130,713.80	149,387.20			373,468.00

Expenditures	04 - RECYCLING					3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	6/30/2021 Actual				
5000 Full Time Salaries	1,701.00	1,761.00	1,531.00	0.00	0.00	0.00	0.00		
5030 Overtime Salaries	153.00	0.00	0.00	0.00	0.00	0.00	0.00		
5035 Benefit - ICMA City 457	250.00	239.00	202.00	0.00	0.00	0.00	0.00		
5040 Benefit - Health Insurance	113.00	125.00	138.00	0.00	0.00	0.00	0.00		
5042 Benefit - Life Insurance	3.00	3.00	3.00	0.00	0.00	0.00	0.00		
5044 Benefit - Dental/Vision Insur	15.00	14.00	15.00	0.00	0.00	0.00	0.00		
5045 Worker Compensation Insurance	47.00	12.00	12.00	0.00	0.00	0.00	0.00		
5050 FICA	157.00	153.00	130.00	0.00	0.00	0.00	0.00		
5055 Unemployment Insurance	7.00	7.00	5.00	0.00	0.00	0.00	0.00		
5056 Employment Training Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5069 Accrued Payroll Taxes Expense	0.00	-10.00	0.00	0.00	0.00	0.00	0.00		
5101 Office Supplies	24.00	18.00	23.00	30.00	11.00	30.00	30.00		
5102 Operating Supplies	8.00	18.00	11.00	3,000.00	3.00	0.00	3,000.00	(Recycling) City Hall compost bin	
5103 Postage	22.00	2.00	312.00	20.00	0.00	0.00	0.00		
5104 Printing - Forms	30.00	1.00	519.00	0.00	1.00	0.00	0.00		
5106 Promotional	0.00	2.00	0.00	1,200.00	0.00	50.00	1,200.00	(Recycling) Educational outreach	
5112 Legal	535.00	629.00	0.00	0.00	0.00	0.00	0.00		
5115 Contract Professional Services	-1,997.00	43.00	17.00	20.00	5,001.00	5,000.00	5,000.00	(Recycling) Pass through payment to HWMA	
5119 Safety Supplies & Equipment	0.00	0.00	11.00	10.00	0.00	0.00	0.00		
5120 Cell Phones	21.00	21.00	21.00	0.00	0.00	0.00	0.00		
5121 Telephone - Pager	17.00	11.00	9.00	0.00	8.00	8.00	10.00		
5122 Travel and Training Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5123 Automobile - Transportation	72.00	72.00	70.00	0.00	0.00	0.00	0.00		
5125 Publications - Books	2.00	2.00	3.00	0.00	3.00	3.00	5.00		
5126 Dues & Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5130 Rents - Leases	3.00	7.00	7.00	10.00	0.00	0.00	0.00		
5131 Records Maintenance	1.00	0.00	0.00	0.00	2.00	2.00	5.00		
5135 Maintenance - Repair	46.00	12.00	5.00	3,000.00	4.00	5.00	3,000.00	(Recycling) sign replacement City Hall	
5139 Equipment	0.00	0.00	0.00	12,000.00	0.00	14,000.00	0.00		
5141 General Liability Insurance	485.00	506.00	493.00	510.00	280.00	500.00	500.00		
5143 Property Insurance	91.00	118.00	198.00	200.00	121.00	200.00	200.00		
5144 Emp Practice Liab Insurance	40.00	40.00	42.00	55.00	25.00	50.00	50.00		
5150 Electricity	59.00	66.00	71.00	75.00	46.00	70.00	75.00		
5151 Natural Gas	8.00	9.00	9.00	10.00	6.00	12.00	20.00		
5154 Garbage	4,257.00	3,578.00	4,361.00	3,600.00	53.00	3,600.00	4,000.00	Mother's day clean up and around recycling	

Expenditures	04 - RECYCLING							Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	
5171 Computer Software	23.00	0.00	0.00	0.00	4.00	0.00	0.00	
5173 Computer Maintenance - Support	45.00	28.00	35.00	25.00	43.00	50.00	50.00	
5174 Web Design Services	12.00	4.00	13.00	20.00	4.00	0.00	0.00	
7000 Transfer to City Manager	0.00	0.00	0.00	0.00	0.00	0.00	2,640.00	Trf to City Mgr budget for 1.5% salary
Total Expenditures	6,250.00	7,491.00	8,266.00	23,785.00	5,615.00	23,580.00	19,785.00	

05 - INTERGOVERNMENTAL SERVICES Expenditures	6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	Notes/Adjustments
	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5135 Maintenance - Repair	0.00	91.00	0.00	500.00	0.00	50.00	100.00	
5212 Gas & Oil	108.00	306.00	473.00	500.00	692.00	1,150.00	1,000.00	
5213 Vehicle Repair	86.00	0.00	33.00	300.00	96.00	100.00	300.00	
Total Expenditures	194.00	397.00	506.00	1,300.00	788.00	1,300.00	1,400.00	

06 - GENERAL GOVERNMENT Expenditures	6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	Notes/Adjustments
	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5000 Full Time Salaries	20,563.00	31,432.00	17,652.00	17,946.00	15,089.00	17,946.00	20,018.00	
5035 Benefit - ICMA City 457	2,481.00	3,708.00	2,079.00	2,055.00	1,811.00	2,055.00	2,199.00	
5040 Benefit - Health Insurance	984.00	1,466.00	831.00	813.00	687.00	813.00	0.00	
5042 Benefit - Life Insurance	82.00	121.00	67.00	45.00	61.00	90.00	45.00	
5045 Worker Compensation	849.00	1,222.00	760.00	1,663.00	648.00	1,200.00	1,772.00	
5050 FICA	1,870.00	2,855.00	1,602.00	1,619.00	1,371.00	1,620.00	1,776.00	
5055 Unemployment Insurance	130.00	196.00	79.00	88.00	76.00	88.00	88.00	
5056 Employment Training Tax	0.00	0.00	2.00	2.00	2.00	2.00	2.00	
5069 Accrued Payroll Taxes Expense	-1.00	-70.00	0.00	0.00	0.00	0.00	0.00	
5081 Compensated Absences Payable	-1,230.00	0.00	0.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	12.00	9.00	12.00	400.00	6.00	100.00	200.00	
5102 Operating Supplies	4.00	9.00	6.00	40.00	176.00	200.00	200.00	
5103 Postage	62.00	64.00	38.00	65.00	26.00	50.00	65.00	
5104 Printing - Forms	37.00	38.00	28.00	40.00	29.00	40.00	40.00	
5106 Promotional	0.00	1.00	0.00	2,000.00	0.00	0.00	2,000.00	Economic Development
5112 Legal	424.00	232.00	1,678.00	750.00	2,426.00	3,000.00	1,500.00	
5115 Contract/Professional Services	1.00	22.00	3,601.00	50,000.00	576.00	20,000.00	75,000.00	Economic Development
5116 Bank Fees	66.00	0.00	0.00	0.00	0.00	0.00	0.00	
5119 Safety Supplies & Equipment	0.00	0.00	6.00	5.00	0.00	0.00	0.00	
5120 Cell Phones	414.00	640.00	357.00	350.00	314.00	350.00	350.00	
5121 Telephone - Pager	9.00	6.00	5.00	8.00	4.00	8.00	10.00	
5122 Travel and Training Expense	0.00	0.00	14.00	20.00	0.00	0.00	0.00	
5123 Automobile - Transportation	0.00	0.00	37.00	50.00	0.00	0.00	0.00	
5125 Publications - Books	1.00	1.00	1.00	10.00	2.00	10.00	10.00	
5126 Dues & Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5130 Rents - Leases	76.00	76.00	76.00	80.00	54.00	80.00	80.00	
5131 Records Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5135 Maintenance - Repair	23.00	6.00	3.00	50.00	1,502.00	1,550.00	2,600.00	CDBG property clean up in FY 2020-21
5138 Office Equipment	0.00	249.00	821.00	950.00	0.00	0.00	0.00	
5141 General Liability Insurance	242.00	253.00	246.00	300.00	140.00	250.00	260.00	
5143 Property Insurance	45.00	59.00	99.00	100.00	61.00	100.00	100.00	
5144 Emp Practice Liab Insurance	20.00	20.00	21.00	30.00	13.00	25.00	30.00	
5150 Electricity	30.00	33.00	35.00	40.00	23.00	40.00	45.00	

06 - GENERAL GOVERNMENT		6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	Notes/Adjustments
Expenditures		Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5151	Natural Gas	4.00	4.00	5.00	10.00	3.00	6.00	10.00	
5171	Computer Software	13.00	0.00	50.00	0.00	2.00	5.00	5.00	
5173	Computer Maintenance -	24.00	15.00	18.00	25.00	23.00	25.00	25.00	
5174	Web Design Services	6.00	2.00	6.00	25.00	2.00	10.00	10.00	
7000	Transfer In/Out	0.00	0.00	0.00	0.00	0.00	0.00	3,950.00	Tf from CDBG for 5% & 1.5% salary
7000	Transfer In/Out	0.00	0.00	0.00	0.00	0.00	0.00	(1,310.00)	Transfer in from CDBG for 5% Salary
Total Expenditures		27,241.00	42,669.00	30,235.00	79,579.00	25,127.00	49,663.00	111,030.00	

	07 - POLICE						FY 2021-22 Proposed	Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated		
Expenditures								
5000 Full Time Salaries	286,249.00	260,252.00	336,377.00	405,563.00	256,312.00	375,320.00	456,875.00	Salary increase \$51,312
5026 Part Time Temporary Salaries	23,979.00	24,592.00	35,931.00	44,089.00	30,021.00	41,200.00	46,816.00	
5030 Overtime Salaries	22,069.00	22,955.00	10,840.00	9,000.00	5,891.00	9,000.00	19,461.00	
5035 Benefit - ICMA City 457	49,574.00	44,616.00	59,324.00	69,441.00	45,165.00	63,800.00	77,899.00	
5040 Benefit - Health Insurance	59,583.00	40,638.00	72,702.00	113,039.00	53,563.00	91,262.00	107,083.00	
5042 Benefit - Life Insurance	1,212.00	1,035.00	1,485.00	1,890.00	1,140.00	1,890.00	1,890.00	
5044 Benefit - Dental/Vision Insur	8,501.00	4,756.00	8,436.00	13,276.00	5,658.00	9,500.00	13,278.00	
5045 Worker Compensation	24,605.00	21,316.00	31,783.00	32,635.00	22,396.00	32,635.00	36,294.00	
5050 FICA	28,337.00	27,108.00	33,509.00	42,019.00	25,742.00	36,500.00	46,719.00	
5055 Unemployment Insurance	2,604.00	3,385.00	2,662.00	3,150.00	2,464.00	3,150.00	3,150.00	
5056 Employment Training Tax	0.00	0.00	57.00	63.00	66.00	66.00	63.00	
5060 Clothing Allowance	3,125.00	2,719.00	4,125.00	5,250.00	2,813.00	5,250.00	5,250.00	
5069 Accrued Payroll Taxes Expense	-137.00	-1,463.00	14.00	0.00	-81.00	0.00	0.00	
5080 Hiring Costs	4,553.00	6,236.00	2,342.00	3,000.00	7,824.00	8,000.00	10,000.00	Increased recruitment costs
5101 Office Supplies	1,326.00	994.00	2,050.00	2,200.00	1,005.00	1,500.00	1,500.00	
5102 Operating Supplies	2,546.00	10,404.00	3,090.00	3,200.00	2,118.00	3,200.00	3,200.00	Ammo
5103 Postage	600.00	910.00	577.00	600.00	660.00	700.00	700.00	
5104 Printing - Forms	359.00	381.00	255.00	480.00	248.00	250.00	250.00	
5105 Advertising	1,152.00	0.00	0.00	300.00	0.00	0.00	0.00	
5106 Promotional	0.00	535.00	0.00	50.00	12.00	50.00	50.00	
5112 Legal	1,702.00	2,572.00	1,081.00	1,000.00	1,263.00	1,500.00	1,500.00	
5115 Contract/Professional Services	3,537.00	3,394.00	4,823.00	5,000.00	2,404.00	5,000.00	5,000.00	
5117 Animal Control	12,184.00	16,042.00	23,120.00	22,800.00	15,873.00	23,800.00	23,800.00	12 X 1,900 plus vet costs
5119 Safety Supplies & Equipment	125.00	1,527.00	245.00	1,200.00	2,436.00	2,500.00	2,500.00	
5120 Cell Phones	2,959.00	3,088.00	3,753.00	4,611.00	2,945.00	4,200.00	4,406.00	
5121 Telephone - Pager	2,984.00	2,213.00	1,921.00	2,420.00	1,331.00	2,420.00	2,420.00	
5122 Travel and Training Expense	2,148.00	5,352.00	6,658.00	12,500.00	1,156.00	5,000.00	12,500.00	Carry over plus \$3,500 for CSO
5123 Automobile - Transportation	702.00	97.00	1,222.00	2,500.00	4,030.00	5,400.00	20,500.00	Increased new vehicle replacement charg
5125 Publications - Books	360.00	152.00	191.00	500.00	53.00	200.00	500.00	
5126 Dues & Memberships	785.00	454.00	206.00	1,800.00	95.00	800.00	800.00	
5127 License	56.00	0.00	0.00	0.00	0.00	0.00	0.00	
5128 Employee Relations	0.00	0.00	0.00	250.00	0.00	0.00	250.00	
5130 Rents - Leases	1,903.00	892.00	4,044.00	3,000.00	2,437.00	3,655.00	4,000.00	Evidence storage
5131 Records Maintenance	354.00	611.00	376.00	400.00	207.00	400.00	400.00	
5135 Maintenance - Repair	1,824.00	905.00	250.00	2,500.00	589.00	1,200.00	1,200.00	

Expenditures	07 - POLICE							Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	
5138 Office Equipment	382.00	2,208.00	4,730.00	7,500.00	10,308.00	12,000.00	2,500.00	Reduced by \$5,000 one-time for CSO
5139 Equipment	-1,064.00	3,729.00	1,960.00	5,000.00	3,874.00	6,500.00	38,500.00	Vests, fire arms, radios, vehicle upfit
5141 General Liability Insurance	7,754.00	8,101.00	7,888.00	8,200.00	4,485.00	7,900.00	8,200.00	
5143 Property Insurance	1,455.00	1,883.00	3,170.00	3,170.00	1,943.00	3,170.00	3,170.00	
5144 Emp Practice Liab Insurance	633.00	644.00	677.00	827.00	406.00	675.00	827.00	
5150 Electricity	1,203.00	1,314.00	1,224.00	1,500.00	843.00	1,500.00	1,500.00	
5151 Natural Gas	129.00	143.00	145.00	200.00	91.00	175.00	200.00	
5152 Water	930.00	1,375.00	1,184.00	1,400.00	1,501.00	1,800.00	1,800.00	
5153 Sewer	587.00	452.00	370.00	400.00	245.00	400.00	400.00	
5162 Medical	905.00	5,850.00	2,355.00	2,800.00	2,870.00	3,000.00	2,800.00	
5171 Computer Software	1,307.00	9,476.00	3,910.00	2,500.00	8,799.00	9,000.00	9,000.00	Annual licenses
5173 Computer Maintenance -	6,858.00	9,259.00	14,894.00	15,000.00	10,588.00	12,000.00	15,000.00	Nylex, Suddenlink 12 X 900,
5174 Web Design Services	189.00	58.00	204.00	250.00	64.00	100.00	100.00	
5192 Code Enforcement	0.00	2,791.00	1,621.00	10,500.00	37.00	5,000.00	10,000.00	
5193 Nuisance Abatement-Vehicle	1,882.00	0.00	0.00	1,750.00	700.00	1,750.00	2,000.00	
5212 Gas & Oil	13,190.00	16,658.00	16,422.00	16,970.00	9,729.00	15,000.00	15,000.00	
5213 Vehicle Repair	4,977.00	9,430.00	3,461.00	12,500.00	11,899.00	12,500.00	5,000.00	Reduced one-time funds last year for CSC
5308 Dispatch Service Due	24,900.00	24,900.00	47,300.00	47,300.00	36,096.00	48,186.00	48,364.00	
Total Expenditures	618,077.00	606,939.00	764,974.00	947,493.00	602,314.00	880,004.00	1,074,615.00	

ALLOCATION BY FUND				TOTAL
000	FUND	Measure Z	040	
	85.2%		SLESF	14.8%
	894,449.50	0.00		161,665.50
				1,056,115.00
				100%

City of Rio Dell

Expenditures	08 - SEWER		6/30/2018		6/30/2019		6/30/2020		6/30/2021		3/15/2021		6/30/2021		FY 2021-22		Notes/Adjustments
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Y-T-D Actual	Estimated	Proposed				
5000 Full Time Salaries	104,524.00		134,321.00		123,005.00		150,227.00		101,642.00		141,870.00		181,066.00		Salary increase of \$24,609		
5026 Part Time Temporary Salaries	0.00		0.00		0.00		6,230.00		0.00		0.00		0.00				
5030 Overtime Salaries	3,088.00		4,695.00		1,408.00		5,000.00		2,094.00		5,000.00		5,610.00				
5035 Benefit - ICMA City 457	9,854.00		13,231.00		12,380.00		15,087.00		10,109.00		13,830.00		18,061.00				
5040 Benefit - Health Insurance	23,963.00		31,003.00		27,283.00		53,448.00		27,103.00		40,660.00		55,522.00				
5042 Benefit - Life Insurance	416.00		557.00		471.00		580.00		374.00		580.00		616.00				
5044 Benefit - Dental/Vision Insur	3,837.00		3,696.00		2,966.00		6,112.00		6,448.00		6,112.00		6,437.00				
5045 Worker Compensation	19,066.00		19,166.00		20,303.00		22,878.00		13,716.00		20,575.00		26,396.00				
5050 FICA	8,727.00		11,518.00		10,388.00		13,745.00		8,495.00		11,650.00		15,909.00				
5055 Unemployment Insurance	1,581.00		2,645.00		1,016.00		1,267.00		714.00		1,110.00		1,197.00				
5056 Employment Training Tax	0.00		0.00		24.00		28.00		20.00		25.00		24.00				
5060 Clothing Allowance	1,323.00		2,171.00		2,667.00		1,026.00		1,081.00		2,667.00		2,665.00				
5069 Accrued Payroll Taxes Expense	36.00		-206.00		2.00		0.00		-3.00		0.00		0.00				
5080 Hiring Costs	1,812.00		635.00		2,480.00		2,000.00		1,718.00		2,000.00		2,500.00		New hire costs		
5081 Compensated Absences Payable	-987.00		2,583.00		891.00		0.00		0.00		0.00		0.00				
5101 Office Supplies	1,795.00		1,360.00		1,090.00		1,000.00		494.00		1,000.00		1,000.00				
5102 Operating Supplies	995.00		3,854.00		2,308.00		3,300.00		856.00		2,500.00		2,500.00				
5103 Postage	4,295.00		3,139.00		6,899.00		6,500.00		9,012.00		12,500.00		13,500.00		Increased postage direct charged		
5104 Printing - Forms	1,208.00		1,242.00		1,720.00		1,300.00		337.00		1,000.00		1,000.00				
5106 Promotional	83.00		93.00		0.00		0.00		0.00		0.00		100.00		Promote City services		
5108 Streets	0.00		1,000.00		0.00		1,000.00		0.00		0.00		0.00				
5109 Chemicals	32,304.00		27,121.00		24,415.00		30,000.00		18,240.00		25,000.00		25,000.00				
5112 Legal	135.00		928.00		87.00		1,000.00		580.00		1,000.00		1,000.00				
5115 Contract/Professional Services	13,358.00		8,223.00		4,081.00		40,000.00		66.00		5,000.00		70,000.00		\$30K for rate study/\$35K for NPDES per		
5119 Safety Supplies & Equipment	1,268.00		2,977.00		4,324.00		2,500.00		1,198.00		2,500.00		2,500.00				
5120 Cell Phones	778.00		1,137.00		1,058.00		2,162.00		927.00		1,162.00		2,194.00		Cell phone allowance		
5121 Telephone - Pager	2,082.00		2,510.00		2,129.00		2,500.00		1,763.00		2,500.00		2,500.00				
5122 Travel and Training Expense	4,732.00		554.00		587.00		3,000.00		0.00		500.00		3,000.00		New OIT's training and tests		
5123 Automobile - Transportation	1,552.00		1,163.00		246.00		1,200.00		0.00		250.00		1,200.00		Decreased based on actual use		
5125 Publications - Books	222.00		139.00		106.00		500.00		130.00		220.00		250.00				
5126 Dues & Memberships	84.00		82.00		85.00		85.00		66.00		85.00		85.00				
5127 License	1,130.00		768.00		595.00		1,200.00		0.00		1,200.00		1,200.00				
5130 Rents - Leases	2,392.00		2,448.00		2,204.00		2,500.00		1,485.00		2,500.00		2,500.00				

Expenditures	08 - SEWER							Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	
5131 Records Maintenance	62.00	40.00	42.00	100.00	29.00	50.00	100.00	
5135 Maintenance - Repair	42,701.00	18,674.00	29,306.00	25,000.00	21,934.00	25,000.00	30,000.00	Increased maintenance and repair
5138 Office Equipment - P.W.	1,526.00	132.00	3,853.00	1,000.00	0.00	1,000.00	1,000.00	
5139 Equipment	10,805.00	6,828.00	11,334.00	7,000.00	4,709.00	7,000.00	7,000.00	
5141 General Liability Insurance	19,082.00	19,935.00	19,413.00	19,500.00	11,038.00	22,075.00	22,075.00	
5143 Property Insurance	3,580.00	4,634.00	7,801.00	7,960.00	4,781.00	9,561.00	9,600.00	
5144 Emp Practice Liab Insurance	1,557.00	1,586.00	1,667.00	1,750.00	999.00	1,998.00	2,000.00	
5150 Electricity	153,754.00	132,796.00	157,556.00	136,500.00	93,108.00	147,162.00	150,000.00	
5151 Natural Gas	25,566.00	23,846.00	25,972.00	21,525.00	14,840.00	25,000.00	25,000.00	
5152 Water	31,322.00	16,574.00	3,465.00	5,000.00	3,594.00	5,000.00	5,000.00	
5154 Garbage	0.00	163.00	0.00	0.00	58.00	58.00	50.00	
5162 Medical	148.00	60.00	0.00	500.00	1,255.00	1,255.00	500.00	
5164 Regulatory Fees	8,262.00	9,704.00	10,549.00	12,000.00	11,995.00	12,000.00	12,000.00	Increased regulatory oversight
5165 Property Tax Assessment	2,385.00	2,456.00	2,441.00	2,500.00	2,438.00	2,438.00	2,487.00	
5171 Computer Software	1,258.00	9.00	1,287.00	500.00	384.00	500.00	500.00	
5173 Computer Maintenance -	2,007.00	1,310.00	1,656.00	2,000.00	2,148.00	2,500.00	2,000.00	
5174 Web Design Services	465.00	143.00	502.00	375.00	158.00	160.00	300.00	
5212 Gas & Oil	5,253.00	7,084.00	6,414.00	6,600.00	2,552.00	5,100.00	6,000.00	Increased based on actual usage
5213 Vehicle Repair	2,833.00	3,936.00	6,629.00	3,000.00	1,005.00	1,500.00	2,000.00	
5215 Public Works - Small Tools	1,946.00	2,941.00	2,314.00	2,500.00	1,976.00	2,500.00	2,500.00	
5225 Public Works - Lab Testing	20,702.00	22,269.00	28,017.00	26,800.00	8,435.00	20,000.00	20,000.00	
5227 Public Works - Equip. Repair	15,967.00	14,874.00	12,918.00	15,500.00	6,993.00	10,000.00	12,000.00	
5229 Public Works - Equip. Rental	1,825.00	1,791.00	1,007.00	2,000.00	2,877.00	4,000.00	4,000.00	
5430 Fines/Penalties	0.00	0.00	0.00	1,000.00	791.00	791.00	1,000.00	
5514 Engineering	1,149.00	6,668.00	136.00	1,000.00	132.00	500.00	1,000.00	
5520 Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Expenditures	599,808.00	583,206.00	591,497.00	678,985.00	406,894.00	612,144.00	763,644.00	

Expenditures	09 - WATER						FY 2021-22 Proposed	Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated		
5000 Full Time Salaries	83,257.00	128,212.00	128,347.00	137,920.00	104,446.00	142,446.00	135,197.00	
5026 Part Time Temporary Salaries	0.00	0.00	0.00	6,295.00	0.00	6,295.00	0.00	
5030 Overtime Salaries	1,792.00	4,235.00	1,181.00	4,693.00	1,749.00	4,500.00	5,260.00	
5035 Benefit - ICMA City 457	8,607.00	13,373.00	12,666.00	13,960.00	10,216.00	14,245.00	13,461.00	
5040 Benefit - Health Insurance	18,388.00	28,535.00	22,385.00	28,281.00	17,172.00	28,200.00	24,315.00	
5042 Benefit - Life Insurance	346.00	388.00	393.00	436.00	335.00	436.00	362.00	
5044 Benefit - Dental/Vision Insur	2,316.00	3,481.00	2,388.00	2,979.00	4,285.00	2,850.00	2,320.00	
5045 Worker Compensation Insurance	15,045.00	17,760.00	21,126.00	21,050.00	14,396.00	21,050.00	19,826.00	
5050 FICA	7,209.00	10,805.00	10,924.00	12,663.00	8,931.00	11,395.00	11,941.00	
5055 Unemployment Insurance	907.00	1,810.00	759.00	987.00	602.00	758.00	987.00	
5056 Employment Training Tax	0.00	0.00	17.00	10.00	17.00	20.00	20.00	
5060 Clothing Allowance	1,150.00	1,395.00	1,326.00	1,200.00	1,080.00	1,320.00	1,320.00	
5069 Accrued Payroll Taxes Expense	154.00	-314.00	0.00	0.00	-2.00	0.00	0.00	
5080 Hiring Costs	904.00	487.00	258.00	250.00	1,420.00	1,520.00	500.00	
5081 Compensated Absences Payable	-20.00	3,704.00	776.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	1,447.00	871.00	1,005.00	850.00	524.00	850.00	850.00	
5102 Operating Supplies	1,223.00	1,542.00	1,206.00	4,000.00	672.00	1,500.00	3,000.00	
5103 Postage	2,586.00	2,434.00	3,295.00	3,700.00	1,939.00	3,200.00	3,500.00	
5104 Printing - Forms	1,057.00	1,547.00	2,091.00	1,900.00	343.00	1,900.00	2,000.00	
5105 Advertising	83.00	76.00	0.00	450.00	0.00	0.00	75.00	
5108 Streets	0.00	1,165.00	0.00	4,000.00	0.00	0.00	0.00	
5109 Chemicals	13,626.00	13,981.00	18,253.00	20,000.00	12,682.00	20,000.00	20,000.00	Winter weather influences costs
5112 Legal	2,822.00	2,619.00	783.00	5,000.00	537.00	1,000.00	5,000.00	For 218 process review
5115 Contract/Professional Services	16,377.00	3,408.00	6,762.00	37,000.00	766.00	3,500.00	44,500.00	\$30K rate study, increased \$7,500 Di
5119 Safety Supplies & Equipment	537.00	1,297.00	1,117.00	2,500.00	670.00	1,200.00	2,000.00	
5120 Cell Phones	1,134.00	810.00	1,010.00	1,000.00	927.00	1,290.00	1,882.00	Cell phone allowance
5121 Telephone - Pager	2,010.00	2,443.00	2,072.00	2,600.00	1,720.00	2,500.00	2,600.00	
5122 Travel and Training Expense	982.00	1,409.00	962.00	2,500.00	0.00	500.00	2,500.00	
5123 Automobile - Transportation	547.00	1,482.00	623.00	2,450.00	0.00	500.00	2,500.00	
5125 Publications - Books	75.00	701.00	110.00	600.00	135.00	300.00	600.00	
5126 Dues & Memberships	85.00	1,712.00	901.00	1,900.00	511.00	1,000.00	1,500.00	
5127 License	431.00	340.00	315.00	2,500.00	180.00	500.00	1,000.00	
5130 Rents - Leases	2,399.00	2,461.00	2,217.00	3,000.00	1,489.00	2,212.00	3,000.00	

	09 - WATER						Notes/Adjustments	
	6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021		
Expenditures	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	FY 2021-22	
							Proposed	
5131 Records Maintenance	63.00	40.00	42.00	200.00	29.00	50.00	200.00	
5135 Maintenance - Repair	33,820.00	33,521.00	29,739.00	40,000.00	16,760.00	30,000.00	40,000.00	Maintenance water system
5138 Office Equipment - P.W.	362.00	132.00	3,612.00	150.00	0.00	150.00	500.00	Increased for printer and computer
5139 Equipment	6,201.00	7,652.00	1,115.00	7,500.00	4,346.00	6,200.00	7,500.00	
5141 General Liability Insurance	17,174.00	20,821.00	20,275.00	20,880.00	11,528.00	23,057.00	24,000.00	
5143 Property Insurance	3,222.00	4,840.00	8,148.00	8,400.00	4,993.00	9,986.00	10,000.00	
5144 Emp Practice Liab Insurance	1,402.00	1,656.00	1,741.00	1,800.00	1,043.00	2,087.00	2,000.00	
5150 Electricity	9,882.00	29,957.00	30,621.00	34,440.00	18,882.00	32,000.00	34,000.00	
5151 Natural Gas	254.00	285.00	285.00	300.00	179.00	350.00	350.00	
5153 Sewer	38,597.00	47,532.00	20,318.00	20,950.00	2,181.00	3,300.00	5,000.00	
5154 Garbage	184.00	163.00	0.00	100.00	0.00	0.00	0.00	
5162 Medical	59.00	0.00	0.00	300.00	1,080.00	1,380.00	1,200.00	
5164 Regulatory Fees	8,700.00	9,568.00	10,411.00	12,000.00	10,309.00	10,500.00	12,000.00	
5171 Computer Software	854.00	9.00	876.00	1,500.00	139.00	500.00	1,000.00	
5173 Computer Maintenance -	3,192.00	1,193.00	1,443.00	3,000.00	1,955.00	2,965.00	6,865.00	New Cloud meter reading \$325/mo
5174 Web Design Services	486.00	150.00	525.00	500.00	165.00	215.00	500.00	
5212 Gas & Oil	4,783.00	6,933.00	5,731.00	6,500.00	2,552.00	3,500.00	6,000.00	
5213 Vehicle Repair	2,833.00	3,562.00	9,188.00	4,000.00	658.00	1,200.00	2,000.00	
5215 Public Works - Small Tools	1,477.00	1,548.00	959.00	2,000.00	507.00	1,000.00	2,000.00	
5225 Public Works - Lab Testing	3,590.00	4,754.00	3,040.00	11,700.00	2,621.00	5,000.00	5,000.00	Testing done every 3,5 7 years
5227 Public Works - Equip. Repair	3,610.00	5,003.00	1,663.00	5,800.00	1,322.00	2,500.00	5,000.00	
5229 Public Works - Equip. Rental	0.00	71.00	0.00	250.00	0.00	150.00	250.00	
5514 Engineering	15,343.00	2,822.00	0.00	1,800.00	1,010.00	1,800.00	1,800.00	
Total Expenditures	343,564.00	436,381.00	395,000.00	510,744.00	270,001.00	414,877.00	479,181.00	

Expenditures	10 - PLANNING		6/30/2018		6/30/2019		6/30/2020		6/30/2021		3/15/2021		6/30/2021		FY 2021-22		Notes/Adjustments
	Actual	Budget	Actual	Budget	Actual	Budget	Y-T-D Actual	Estimated	Proposed								
5000 Full Time Salaries	43,485.00	34,686.00	24,309.00	25,888.00	15,561.00	22,242.00	27,832.00										
5035 Benefit - ICMA City 457	5,061.00	3,924.00	2,770.00	2,780.00	1,780.00	2,447.00	2,998.00										
5040 Benefit - Health Insurance	4,480.00	3,445.00	2,133.00	2,209.00	1,750.00	2,209.00	1,094.00										
5042 Benefit - Life Insurance	177.00	128.00	93.00	72.00	63.00	72.00	72.00										
5044 Benefit - Dental/Vision Insur	412.00	310.00	160.00	161.00	267.00	160.00	160.00										
5045 Worker Compensation	1,308.00	900.00	805.00	1,464.00	430.00	860.00	1,564.00										
5050 FICA	3,799.00	3,093.00	2,197.00	2,230.00	1,407.00	1,780.00	2,396.00										
5055 Unemployment Insurance	282.00	218.00	110.00	123.00	78.00	120.00	123.00										
5056 Employment Training Tax	0.00	0.00	2.00	2.00	2.00	2.00	2.00										
5069 Accrued Payroll Taxes Expense	26.00	-136.00	0.00	0.00	0.00	0.00	0.00										
5101 Office Supplies	220.00	253.00	73.00	450.00	114.00	200.00	450.00										
5102 Operating Supplies	14.00	38.00	23.00	150.00	5.00	50.00	150.00										
5103 Postage	396.00	258.00	143.00	350.00	88.00	150.00	250.00										
5104 Printing - Forms	1,102.00	1,223.00	865.00	1,200.00	522.00	900.00	1,200.00										
5106 Promotional	0.00	307.00	0.00	50.00	0.00	0.00	0.00										
5112 Legal	2,038.00	812.00	131.00	1,200.00	1,830.00	2,000.00	1,200.00										
5115 Contract/Professional Services	346.00	1,795.00	30.00	5,300.00	37.00	100.00	2,000.00		Increased for Housing Element								
5119 Safety Supplies & Equipment	0.00	0.00	19.00	20.00	0.00	20.00	20.00										
5120 Cell Phones	597.00	702.00	494.00	490.00	323.00	490.00	490.00										
5121 Telephone - Pager	30.00	20.00	16.00	50.00	14.00	20.00	30.00										
5122 Travel and Training Expense	622.00	0.00	54.00	750.00	0.00	0.00	750.00										
5123 Automobile - Transportation	112.00	9.00	0.00	250.00	15.00	20.00	250.00										
5125 Publications - Books	3.00	4.00	1,283.00	250.00	6.00	50.00	250.00										
5126 Dues & Memberships	403.00	53.00	22.00	150.00	66.00	66.00	100.00										
5128 Employee Relations	0.00	0.00	0.00	0.00	25.00	25.00	25.00										
5130 Rents - Leases	444.00	445.00	97.00	450.00	65.00	100.00	450.00										
5131 Records Maintenance	78.00	85.00	83.00	100.00	57.00	75.00	100.00										
5135 Maintenance - Repair	163.00	109.00	9.00	300.00	6.00	100.00	200.00										
5138 Office Equipment	0.00	0.00	411.00	500.00	0.00	100.00	500.00										
5141 General Liability Insurance	848.00	886.00	863.00	1,000.00	491.00	981.00	1,000.00										
5143 Property Insurance	159.00	206.00	347.00	350.00	212.00	425.00	425.00										
5144 Emp Practice Liab Insurance	69.00	71.00	74.00	100.00	44.00	90.00	100.00										

Expenditures	10 - PLANNING							Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	
5150 Electricity	104.00	115.00	124.00	165.00	80.00	125.00	150.00	
5151 Natural Gas	14.00	16.00	16.00	20.00	10.00	20.00	25.00	
5152 Water	102.00	150.00	129.00	150.00	164.00	220.00	220.00	
5153 Sewer	64.00	49.00	40.00	50.00	27.00	40.00	50.00	
5164 Regulatory Fees	0.00	0.00	0.00	2,000.00	0.00	0.00	1,000.00	
5171 Computer Software	41.00	0.00	231.00	200.00	7.00	200.00	200.00	
5173 Computer Maintenance -	967.00	977.00	1,029.00	1,100.00	842.00	1,100.00	1,100.00	
5174 Web Design Services	21.00	6.00	22.00	350.00	7.00	20.00	50.00	
5610 Bad Debt	0.00	3,364.00	0.00	0.00	0.00	0.00	0.00	
Total Expenditures	67,987.00	58,521.00	39,207.00	52,424.00	26,395.00	37,579.00	48,976.00	

Expenditures	11 - BUILDING				3/15/2021 Y-T-D Actual	6/30/2021 Budget	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual					
5000 Full Time Salaries	36,770.00	31,193.00	54,914.00	58,905.00	39,884.00	58,905.00	63,479.00		
5035 Benefit - ICMA City 457	4,249.00	3,512.00	6,193.00	6,285.00	4,613.00	6,285.00	6,794.00		
5040 Benefit - Health Insurance	4,159.00	3,282.00	5,542.00	5,813.00	3,677.00	5,813.00	3,281.00		
5042 Benefit - Life Insurance	150.00	114.00	211.00	171.00	160.00	171.00	171.00		
5044 Benefit - Dental/Vision Insur	412.00	310.00	481.00	482.00	533.00	481.00	481.00		
5045 Worker Compensation	984.00	754.00	1,654.00	1,346.00	1,238.00	1,440.00	1,440.00		
5050 FICA	3,188.00	2,775.00	4,957.00	5,073.00	3,610.00	5,073.00	5,462.00		
5055 Unemployment Insurance	239.00	196.00	252.00	280.00	199.00	280.00	280.00		
5056 Employment Training Tax	0.00	0.00	6.00	6.00	6.00	6.00	6.00		
5059 Accrued Payroll Taxes Expense	3.00	-112.00	0.00	0.00	0.00	0.00	0.00		
5101 Office Supplies	301.00	106.00	84.00	350.00	127.00	200.00	200.00		
5102 Operating Supplies	13.00	36.00	31.00	50.00	4.00	50.00	50.00		
5103 Postage	249.00	210.00	19.00	75.00	29.00	70.00	75.00		
5104 Printing - Forms	652.00	367.00	202.00	300.00	163.00	300.00	300.00		
5106 Promotional	0.00	3.00	0.00	10.00	0.00	0.00	0.00		
5112 Legal	87.00	0.00	0.00	500.00	0.00	0.00	500.00		
5115 Contract/Professional Services	335.00	4,549.00	1,381.00	2,000.00	1,352.00	2,000.00	2,000.00		
5119 Safety Supplies & Equipment	0.00	0.00	17.00	20.00	0.00	20.00	20.00		
5120 Cell Phones	458.00	631.00	1,117.00	1,120.00	827.00	1,120.00	1,120.00		
5121 Telephone - Pager	28.00	19.00	15.00	30.00	13.00	20.00	30.00		
5122 Travel and Training Expense	323.00	334.00	1,625.00	3,000.00	180.00	250.00	2,000.00		
5123 Automobile - Transportation	532.00	276.00	276.00	1,000.00	15.00	50.00	1,000.00		
5125 Publications - Books	3.00	4.00	4.00	50.00	94.00	100.00	100.00		
5126 Dues & Memberships	303.00	118.00	725.00	300.00	346.00	350.00	350.00		
5128 Employee Relations	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5130 Rents - Leases	438.00	438.00	90.00	440.00	61.00	120.00	200.00		
5131 Records Maintenance	155.00	163.00	165.00	180.00	114.00	180.00	200.00		
5135 Maintenance - Repair	158.00	108.00	8.00	200.00	6.00	50.00	200.00		
5138 Office Equipment	0.00	0.00	411.00	200.00	0.00	100.00	200.00		
5141 General Liability Insurance	788.00	823.00	801.00	850.00	456.00	911.00	911.00		
5143 Property Insurance	148.00	191.00	322.00	350.00	197.00	395.00	395.00		

Expenditures	11 - BUILDING					3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	6/30/2021 Actual				
5144 Emp Practice Liab Insurance	64.00	65.00	69.00	75.00	41.00	82.00	82.00		
5150 Electricity	96.00	107.00	115.00	175.00	74.00	115.00	120.00		
5151 Natural Gas	13.00	15.00	15.00	25.00	9.00	15.00	20.00		
5152 Water	97.00	127.00	109.00	140.00	139.00	190.00	200.00		
5153 Sewer	60.00	42.00	34.00	48.00	23.00	40.00	45.00		
5164 Regulatory Fees	379.00	914.00	331.00	220.00	122.00	220.00	220.00		
5167 Seismic Fees	24.00	0.00	0.00	165.00	0.00	0.00	0.00		
5171 Computer Software	39.00	0.00	231.00	100.00	6.00	50.00	100.00		
5173 Computer Maintenance -	74.00	46.00	57.00	50.00	71.00	100.00	100.00		
5174 Web Design Services	19.00	6.00	21.00	100.00	7.00	20.00	50.00		
5513 Building Expense	0.00	0.00	150.00	0.00	150.00	150.00	150.00		
7000 Transfer to City Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Transfer for 2% City Manager Salary	
Total Expenditures	55,990.00	51,722.00	82,635.00	90,484.00	58,546.00	85,722.00	92,332.00		

12 - CITY COUNCIL		6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	Notes/Adjustments
Expenditures		Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5101 Office Supplies		196.00	98.00	20.00	100.00	3.00	20.00	50.00	
5102 Operating Supplies		31.00	49.00	9.00	20.00	38.00	40.00	70.00	
5103 Postage		6.00	12.00	0.00	46.00	83.00	100.00	100.00	
5104 Printing - Forms		195.00	145.00	0.00	151.00	137.00	150.00	150.00	
5105 Advertising		0.00	0.00	306.00	300.00	0.00	0.00	300.00	
5106 Promotional		1661.00	2766.00	2,622.00	4,000.00	2,784.00	3,500.00	3,500.00	Includes \$3,000 Chamber of Commerce
5112 Legal		5265.00	5857.00	746.00	5,000.00	0.00	0.00	5,000.00	
5115 Contract/Professional Services		0.00	0.00	0.00	751.00	0.00	0.00	750.00	
5122 Travel and Training Expense		4263.00	5502.00	2,511.00	8,000.00	755.00	1,500.00	8,000.00	
5123 Automobile - Transportation		750.00	1422.00	1,044.00	1,100.00	0.00	0.00	1,000.00	
5126 Dues & Memberships		0.00	0.00	2,626.00	2,754.00	0.00	0.00	2,754.00	
5138 Office Equipment		326.00	0.00	0.00	0.00	0.00	0.00	200.00	
5141 General Liability Insurance		0.00	0.00	0.00	600.00	0.00	0.00	0.00	
5143 Property Insurance		0.00	0.00	0.00	99.00	0.00	0.00	0.00	
5173 Computer Maintenance -		0.00	0.00	0.00	5,000.00	105.00	200.00	5,000.00	
5174 Web Design Services		0.00	95.00	0.00	98.00	24.00	50.00	50.00	
5900 RDFD and Library Water/Sewer		4780.00	4263.00	4,724.00	5,000.00	3,038.00	4,820.00	5,000.00	
Total Expenditures		17,473.00	20,209.00	34,682.00	33,019.00	6,967.00	10,380.00	31,924.00	

ALLOCATION BY FUND

000	020	024	050	060	TOTAL
General	Gas Tax	TDA	Sewer	Water	
Fund	Fund	Fund	Fund	Fund	
35%	3%	2%	30%	30%	100%
11,173.40	957.72	638.48	9,577.20	9,577.20	31,924.00

City of Rio Dell

14 - CAPITAL PROJECTS Revenue	6/30/2018			6/30/2019			6/30/2020			6/30/2021			3/15/2021		6/30/2021		FY 2021-22		Notes/Adjustments
	Actual	Budget	Y-T-D	Actual	Budget	Y-T-D	Actual	Budget	Y-T-D	Actual	Budget	Y-T-D	Actual	Estimated	Proposed				
4310 Interest Income	58.00		0.00	241.00		0.00	10.00		0.00	0.00	0.00	0.00		0.00	0.00				
4516 Sewer - Debt Service	315,539.00		225,878.00	327,174.00		302,934.00	329,111.00		320,000.00	302,000.00	302,934.00	302,934.00		302,934.00	302,934.00				Fund 054
4520 Sewer - Connection	20,880.00		10,440.00	151,380.00		10,440.00	27,250.00		5,000.00	10,440.00	10,440.00	10,440.00		10,440.00	10,000.00				Fund 052
4540 Sewer - Capital Reserve	97,080.00		69,490.00	100,671.00		100,000.00	101,244.00		100,000.00	100,000.00	100,000.00	100,000.00		100,000.00	100,000.00				Fund 052
4570 Sewer - Assmt Dist #1 Current	27,584.00		0.00	0.00		0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00				Closed
4571 Sewer - Assmt Dist #1 - Prior	670.00		0.00	1,848.00		0.00	1,207.00		0.00	0.00	0.00	0.00		0.00	0.00				
4615 Water - Debt Service	171,700.00		123,741.00	174,414.00		136,000.00	177,634.00		200,000.00	136,000.00	136,000.00	136,000.00		136,000.00	136,000.00				Fund 061
4616 Water - Debt Service Restricted	34,338.00		13.00	-61,358.00		0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00				Fund 061 Reserve met
4620 Water - Connection	8,100.00		540.00	86,400.00		5,400.00	18,900.00		0.00	5,400.00	5,400.00	5,400.00		5,400.00	5,400.00				Fund 062 Water
4650 Water - Capital	165,979.00		119,606.00	168,591.00		170,000.00	171,693.00		165,000.00	170,000.00	170,000.00	170,000.00		170,000.00	234,000.00				Fund 062 Water
4729 Deferred Revenue	91.00		0.00	-627.00		0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00				
4730 CAL OES	0.00		0.00	0.00		0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00				
4765 Grant Rest. DWSRF	405,560.00		0.00	0.00		0.00	0.00		0.00	0.00	0.00	0.00		0.00	295,000.00				Fund 28 Power Resiliency Grant
4768 SWRCB - PROP 1 Water	0.00		129,654.00	189,036.00		288,423.00	115,357.00		288,423.00	288,423.00	288,423.00	288,423.00		288,423.00	0.00				Water CIP
4770 SWRCB Sanitary Sewer	0.00		23,977.00	0.00		432,806.00	64,765.00		432,806.00	432,806.00	432,806.00	432,806.00		432,806.00	0.00				Sewer Study
4935 Gain/Loss on Disposal of Assets	0.00		0.00	13,500.00		0.00	0.00		0.00	0.00	0.00	0.00		0.00	0.00				
Total Revenue	1,247,579.00		703,339.00	1,151,270.00		1,446,003.00	1,007,171.00		1,511,229.00	1,511,229.00	1,511,229.00	1,511,229.00		1,446,003.00	1,083,334.00				
Expenditures																			
5026 Temporary Salaries	0.00		0.00	0.00		0.00	1,928.00		0.00	0.00	0.00	0.00		0.00					
5103 Postage	2.00		0.00	0.00		0.00	310.00		0.00	0.00	0.00	0.00		0.00					
5104 Printing	0.00		0.00	0.00		0.00	646.00		0.00	0.00	0.00	0.00		0.00					
5105 Advertising	0.00		0.00	0.00		0.00	765.00		0.00	0.00	0.00	0.00		0.00					
5112 Legal	183.00		0.00	0.00		0.00	0.00		0.00	0.00	0.00	0.00		0.00					
5115 Contract/Professional Services	60,625.00		57,131.00	4,617.00		0.00	66,360.00		494,118.00	57,131.00	0.00	0.00		0.00	50,000.00				City Hall Planning, SCADA upgrades
5135 Maintenance - Repair	0.00		0.00	0.00		0.00	0.00		7,000.00	0.00	0.00	0.00		0.00					
5163 Property Tax Admin Fees	128.00		0.00	0.00		0.00	0.00		0.00	0.00	0.00	0.00		0.00					
5171 Computer Software: RIMS Law	0.00		0.00	0.00		0.00	58,752.00		26,000.00	0.00	0.00	0.00		26,000.00					
5400 Retirement of Principle	308,037.00		319,644.00	311,822.00		319,644.00	315,690.00		319,644.00	319,644.00	319,644.00	319,644.00		319,644.00	323,684.00				Debt payments
5410 Interest Expense	133,630.00		119,289.00	128,372.00		119,289.00	124,532.00		119,289.00	119,289.00	119,289.00	119,289.00		119,289.00	115,250.00				Debt payments
5514 Engineering	102,081.00		90,994.00	168,312.00		288,423.00	10,792.00		288,423.00	288,423.00	288,423.00	288,423.00		288,423.00					
5610 Bad Debt	5,854.00		2,567.00	3,453.00		0.00	3,294.00		0.00	0.00	0.00	0.00		0.00					
5702 Depreciation- Building &	11,179.00		0.00	8,598.00		0.00	15,251.00		0.00	0.00	0.00	0.00		0.00					
5705 Depreciation - Mach & Equip	24,004.00		0.00	45,437.00		0.00	52,601.00		0.00	0.00	0.00	0.00		0.00					
5710 Depreciation - Infrastructure	716,665.00		0.00	757,641.00		0.00	763,135.00		0.00	0.00	0.00	0.00		0.00					

14 - CAPITAL PROJECTS	6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	Notes/Adjustments
	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
6000 Fixed Asset - Equipment	49,647.00	13,420.00	9,537.00	60,000.00	0.00	10,000.00	315,000.00	Police Radios, Power Resiliency
6100 Fixed Asset - CH Council	9,849.00	4,492.00	0.00	10,250.00	10,235.00	10,250.00		
6200 Fixed Asset - PW Equipment	174,511.00	62,593.00	9,402.00	26,000.00	15,181.00	26,000.00	121,000.00	Generator, Turbidity Meter, Meter Reader
6300 Fixed Asset - Heavy Equipment	0.00	3,581.00	0.00	0.00	0.00	0.00		
6400 Fixed Asset - Vehicles	4,930.00	35,782.00	0.00	231,132.00	32,454.00	231,132.00	25,000.00	Admin vehicle replacement
6500 Infrastructure	1,253,143.00	389,003.00	1,035,620.00	892,642.00	442,966.00	892,642.00	830,000.00	Streets, I&I, Dinmore, water meters
6525 Building and Improvements	297,359.00	7,979.00	0.00	20,000.00	0.00	10,000.00	27,000.00	City Hall windows & flag poles
6600 Fixed Asset - Land	0.00	50,830.00	0.00	0.00	0.00	0.00		
6700 Fixed Asset - Debt Service	30,000.00	0.00	0.00	0.00	0.00	0.00		
Total Expenditures	3,181,827.00	1,995,932.00	2,468,615.00	2,494,498.00	1,090,461.00	1,933,380.00	1,806,934.00	

Expenditures	18 - STREETS			6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual					
5000 Full Time Salaries	35,555.00	45,430.00	43,216.00	38,911.00	25,246.00	38,911.00	53,075.00	Salary increase \$14,164
5026 Part Time Temporary Salaries	0.00	0.00	0.00	3,147.00	0.00	3,147.00	4,329.00	
5030 Overtime Salaries	237.00	568.00	388.00	500.00	56.00	500.00	560.00	
5035 Benefit - ICMA City 457	3,273.00	3,990.00	3,881.00	4,024.00	2,449.00	4,024.00	5,515.00	
5040 Benefit - Health Insurance	7,295.00	17,215.00	12,603.00	13,986.00	7,373.00	13,986.00	15,369.00	
5042 Benefit - Life Insurance	136.00	216.00	178.00	174.00	108.00	174.00	200.00	
5044 Benefit - Dental/Vision Insur	923.00	1,986.00	1,442.00	1,556.00	2,386.00	1,556.00	1,671.00	
5045 Worker Compensation Insurance	6,600.00	6,323.00	7,049.00	9,891.00	3,339.00	9,891.00	10,754.00	
5050 FICA	2,980.00	3,591.00	3,550.00	3,722.00	2,027.00	3,722.00	4,928.00	
5055 Unemployment Insurance	750.00	919.00	291.00	310.00	209.00	310.00	459.00	
5056 Employment Training Tax	0.00	0.00	7.00	8.00	6.00	8.00	9.00	
5060 Clothing Allowance	148.00	190.00	341.00	320.00	249.00	320.00	363.00	
5069 Accrued Payroll Taxes Expense	-10.00	-124.00	-2.00	0.00	0.00	0.00	0.00	
5080 Hiring Costs	237.00	26.00	70.00	20.00	380.00	420.00	500.00	Increased hiring costs
5081 Compensated Absences Payable	-1,178.00	594.00	-594.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	51.00	22.00	5.00	673.00	11.00	50.00	250.00	
5102 Operating Supplies	423.00	450.00	258.00	696.00	117.00	300.00	500.00	
5103 Postage	43.00	8.00	0.00	20.00	1.00	10.00	20.00	
5104 Printing - Forms	11.00	11.00	7.00	50.00	9.00	10.00	50.00	
5105 Advertising	23.00	0.00	0.00	50.00	0.00	0.00	50.00	
5108 Streets	11,868.00	11,183.00	7,019.00	28,000.00	5,653.00	20,000.00	28,000.00	
5112 Legal	0.00	319.00	1,058.00	850.00	163.00	500.00	850.00	
5115 Contract/Professional Services	50,967.00	51,255.00	52,169.00	52,722.00	47,615.00	52,722.00	55,360.00	Transit service
5119 Safety Supplies & Equipment	197.00	321.00	442.00	800.00	284.00	500.00	500.00	
5120 Cell Phones	1,134.00	958.00	839.00	1,000.00	773.00	1,000.00	1,000.00	
5121 Telephone - Pager	413.00	815.00	626.00	1,000.00	438.00	650.00	750.00	
5122 Travel and Training Expense	35.00	0.00	176.00	250.00	0.00	150.00	250.00	
5123 Automobile - Transportation	47.00	29.00	57.00	50.00	0.00	0.00	50.00	
5126 Dues & Memberships	19.00	18.00	19.00	20.00	18.00	20.00	20.00	
5130 Rents - Leases	11.00	0.00	0.00	780.00	0.00	500.00	250.00	
5131 Records Maintenance	11.00	11.00	12.00	20.00	8.00	20.00	20.00	

Expenditures	18 - STREETS				3/15/2021			Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	
5135 Maintenance - Repair	2,591.00	3,003.00	4,283.00	6,300.00	1,561.00	6,000.00	8,500.00	Increased for hazard tree removal
5138 Office Equipment - P.W.	25.00	36.00	0.00	100.00	0.00	100.00	100.00	
5139 Equipment	47.00	2,051.00	225.00	1,200.00	356.00	500.00	1,200.00	
5141 General Liability Insurance	2,756.00	0.00	0.00	6,241.00	0.00	6,241.00	6,241.00	
5143 Property Insurance	517.00	0.00	0.00	1,020.00	0.00	1,020.00	1,020.00	
5144 Emp Practice Liab Insurance	225.00	0.00	0.00	400.00	0.00	400.00	400.00	
5150 Electricity	22,317.00	21,734.00	19,150.00	23,100.00	10,754.00	19,150.00	20,000.00	
5151 Natural Gas	77.00	84.00	89.00	100.00	55.00	100.00	100.00	
5152 Water	7,832.00	6,627.00	7,602.00	9,000.00	8,972.00	11,500.00	11,500.00	
5154 Garbage	0.00	246.00	272.00	0.00	98.00	375.00	350.00	
5162 Medical	16.00	0.00	0.00	20.00	20.00	20.00	20.00	
5164 Regulatory Fees	408.00	247.00	232.00	250.00	183.00	250.00	250.00	
5171 Computer Software	0.00	2.00	412.00	100.00	1.00	100.00	100.00	
5173 Computer Maintenance - Support	0.00	0.00	0.00	100.00	0.00	0.00	100.00	
5174 Web Design Services	0.00	0.00	0.00	100.00	0.00	0.00	50.00	
5212 Gas & Oil	1,356.00	1,918.00	1,444.00	2,500.00	696.00	1,500.00	2,000.00	
5213 Vehicle Repair	773.00	972.00	1,785.00	1,800.00	179.00	500.00	1,000.00	
5215 Public Works - Small Tools	388.00	145.00	369.00	2,000.00	138.00	1,000.00	2,000.00	
5227 Public Works - Equip. Repair	965.00	537.00	93.00	1,000.00	360.00	1,000.00	1,000.00	
5514 Engineering	4,200.00	10,463.00	4,705.00	4,000.00	262.00	4,000.00	20,000.00	Increased for project planning
Total Expenditures	<u>166,692.00</u>	<u>194,389.00</u>	<u>221,955.00</u>	<u>222,881.00</u>	<u>122,553.00</u>	<u>207,157.00</u>	<u>261,583.00</u>	

ALLOCATION BY FUND

	020	024	026	021	TOTAL
Gas Tax					
Fund	28%	30%	12%	30%	100%
	69,591.36	103,777.98	22,346.76	65,866.90	261,583.00

19 - FACILITIES & GROUNDS Expenditures	6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	Notes/Adjustments
	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5000 Full Time Salaries	25,949.00	31,232.00	51,215.00	48,530.00	27,432.00	46,020.00	58,905.00	
5026 Part Time Temporary Salaries	0.00	0.00	0.00	0.00	0.00	0.00	19,614.00	\$10,375 salary increase
5030 Overtime Salaries	0.00	2,833.00	4,937.00	7,000.00	3,735.00	6,000.00	7,000.00	
5035 Benefit - ICMA City 457	2,174.00	2,821.00	4,636.00	4,854.00	2,936.00	4,854.00	5,890.00	
5040 Benefit - Health Insurance	2,807.00	13,475.00	16,999.00	18,536.00	9,453.00	17,850.00	20,094.00	
5042 Benefit - Life Insurance	65.00	189.00	248.00	251.00	158.00	251.00	263.00	
5044 Benefit - Dental/Vision Insur	512.00	1,691.00	1,940.00	2,020.00	3,188.00	2,020.00	2,239.00	
5045 Worker Compensation	4,397.00	4,564.00	8,878.00	6,510.00	4,183.00	6,275.00	9,965.00	
5050 FICA	2,146.00	2,565.00	4,505.00	5,068.00	2,455.00	5,068.00	7,197.00	
5055 Unemployment Insurance	495.00	728.00	428.00	195.00	258.00	428.00	672.00	
5056 Employment Training Tax	0.00	0.00	10.00	10.00	7.00	10.00	13.00	
5060 Clothing Allowance	0.00	0.00	929.00	420.00	0.00	420.00	576.00	
5069 Accrued Payroll Taxes Expense	(47.00)	(32.00)	0.00	0.00	-1.00	0.00	0.00	
5080 Hiring Costs	56.00	0.00	0.00	0.00	0.00	0.00	0.00	
5081 Compensated Absences	9.00	1,070.00	-192.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	46.00	35.00	44.00	36.00	21.00	36.00	36.00	
5102 Operating Supplies	41.00	40.00	442.00	376.00	136.00	376.00	1,000.00	Increased for maintenance supplies
5103 Postage	3.00	4.00	4.00	0.00	0.00	0.00	0.00	
5104 Printing - Forms	27.00	37.00	31.00	20.00	22.00	32.00	30.00	
5106 Promotional	0.00	4.00	0.00	0.00	0.00	0.00	0.00	
5107 Memorial Park Expense	92.00	392.00	3,850.00	500.00	0.00	500.00	1,000.00	
5112 Legal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5115 Contract/Professional Services	627.00	80.00	32.00	80.00	3.00	20.00	100.00	
5119 Safety Supplies & Equipment	0.00	0.00	20.00	151.00	0.00	25.00	100.00	
5120 Cell Phones	756.00	626.00	504.00	487.00	463.00	695.00	672.00	Cell phone allowance
5121 Telephone - Pager	36.00	257.00	209.00	230.00	60.00	230.00	230.00	
5122 Travel and Training Expense	0.00	0.00	85.00	100.00	0.00	0.00	100.00	
5123 Automobile - Transportation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5125 Publications - Books	3.00	4.00	5.00	5.00	6.00	6.00	5.00	
5126 Dues & Memberships	1.00	1.00	1.00	1.00	0.00	1.00	1.00	
5130 Rents - Leases	261.00	263.00	146.00	267.00	101.00	200.00	200.00	

19 - FACILITIES & GROUNDS Expenditures	6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	Notes/Adjustments
	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5131 Records Maintenance	1.00	0.00	0.00	20.00	0.00	0.00	20.00	
5135 Maintenance - Repair	8,105.00	3,216.00	4,798.00	3,500.00	14,488.00	10,000.00	15,000.00	Increased for additional mainten
5136 Parks Maintenance - Repair	0.00	343.00	277.00	2,000.00	0.00	2,000.00	7,000.00	Increased for general rehab of park
5139 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5141 General Liability Insurance	909.00	949.00	924.00	951.00	526.00	950.00	950.00	
5143 Property Insurance	170.00	221.00	372.00	380.00	228.00	380.00	380.00	
5144 Emp Practice Liab Insurance	74.00	75.00	79.00	80.00	48.00	80.00	80.00	
5150 Electricity	425.00	1,214.00	616.00	1,300.00	709.00	1,060.00	1,060.00	
5151 Natural Gas	15.00	17.00	17.00	2,246.00	11.00	20.00	20.00	
5152 Water	7,280.00	7,327.00	6,459.00	5,194.00	4,037.00	6,550.00	6,600.00	Irrigation
5171 Computer Software	44.00	0.00	0.00	0.00	7.00	7.00	10.00	
5173 Computer Maintenance -	85.00	53.00	65.00	70.00	80.00	80.00	80.00	
5174 Web Design Services	22.00	7.00	24.00	30.00	8.00	10.00	20.00	
5212 Gas & Oil	0.00	0.00	0.00	100.00	0.00	0.00	20.00	
5215 Public Works - Small Tools	24.00	18.00	0.00	151.00	11.00	25.00	1,000.00	Increased for tool for increased ma
5227 Public Works - Equip. Repair	32.00	0.00	0.00	800.00	0.00	0.00	0.00	
5229 Public Works - Equip. Rental	0.00	0.00	0.00	498.00	0.00	100.00	1,000.00	Increased for tool for increased ma
Total Expenditures	57,642.00	76,319.00	96,488.00	112,967.00	74,769.00	112,579.00	169,142.00	
ALLOCATION BY FUND								
	000	020	024	050	060	TOTAL		
General Fund	40%	7%		3%	25%	25%	100%	
Gas Tax Fund								
TDA Fund								
Sewer Fund								
Water Fund								
	67,656.80	11,839.94	5,074.26	42,285.50	42,285.50		169,142.00	

City of Rio Dell Recommended Budget

FY 2021-22



Budget Changes

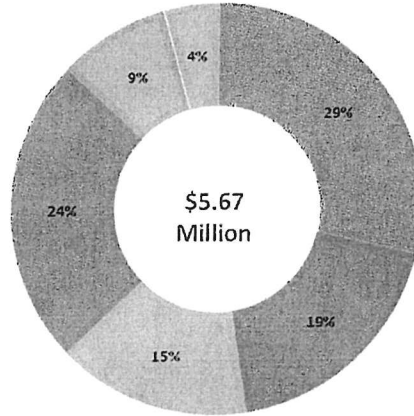
- Added \$7,500 for engineering services for the Dinsmore water system upgrades
- Deleted \$10,000 from Police budget for digital storage purchased this fiscal year

Total Recommended City Budget \$5,669,194

FY 2021-22 EXPENDITURES BY SERVICE

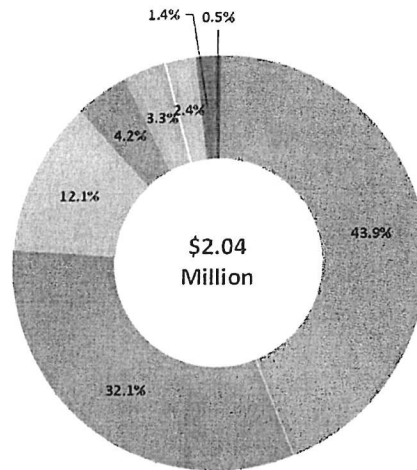
The total City budget for FY 2021-22 is \$5,671,694 compared to \$4,781,877 last year, an increase of \$889,817 or 18%

- Public Works - \$1,618,190
- Police - \$1,074,615
- Administrative Services - \$867,662
- Capital Projects - \$1,368,000
- Debt Service & Payments - \$494,294
- Community Development - \$246,433



General Fund Expenditures by Service

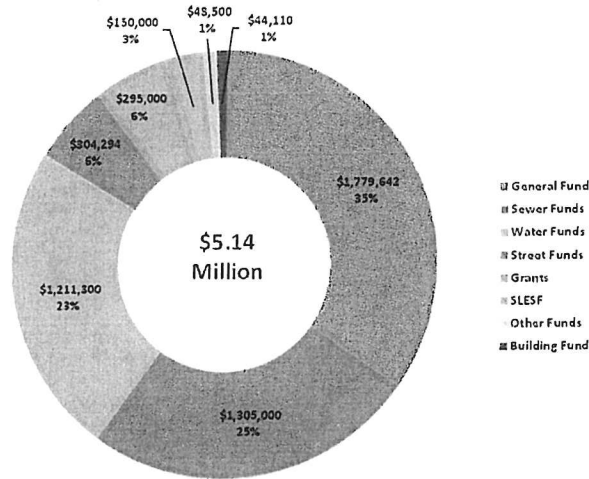
Expenditures		
Police	\$	894,450
Capital Projects		655,000
City Manager		246,341
Finance		85,898
Facilities and Grounds		67,657
Planning		48,976
General Government		28,890
City Council		11,173
Total Expenditures	\$	2,038,385



- Police
- Capital Projects
- City Manager
- Finance
- Facilities and Grounds
- Planning
- General Government
- City Council

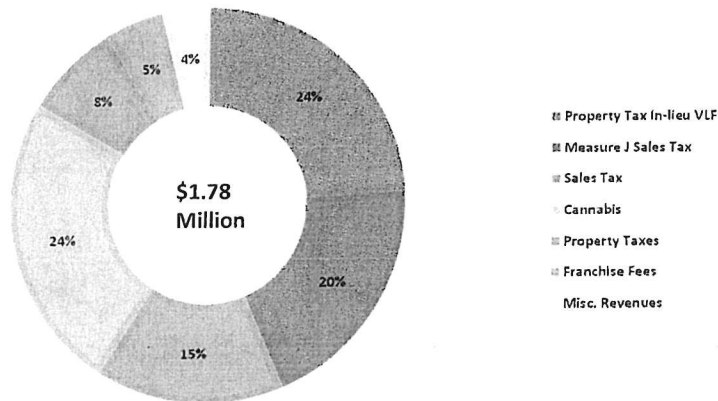
Total City Revenues by Fund

City revenues are estimated to be \$5,138,346 for FY 2021-22 compared to \$4,071,208 last year, an increase of \$1,067,138 or 26%



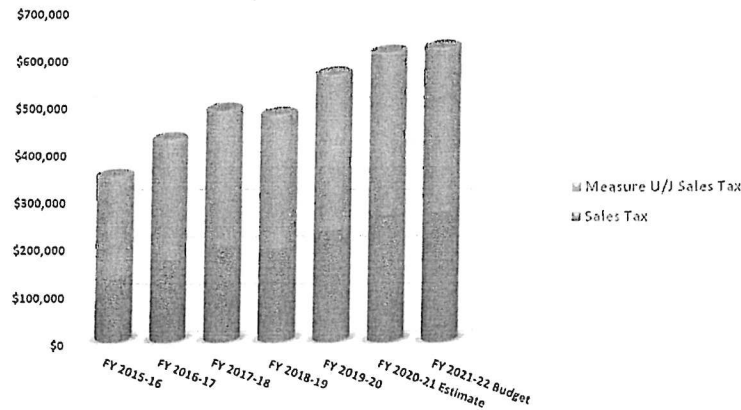
General Fund Revenues by Type

Budgeted General Fund revenues for FY 2021-22 are \$1,779,642 compared to \$1,234,575 last year, an increase of \$545,067 or 44%



Property Tax In-lieu VLF	\$425,000
Measure J Sales Tax	\$350,000
Sales Tax	\$275,000
Cannabis	\$436,000
Property Taxes	\$138,100
Franchise Fees	\$87,240
Misc. Revenues	\$68,302

City Sales Tax Revenues



Priorities

The following list describes how the Councils priorities are reflected in the FY 2021-22 budget.

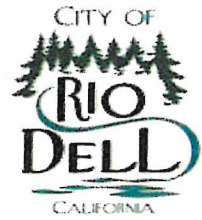
- ▶ **Code Enforcement:** This budget continues to fund a Community Service Officer to perform code enforcement activities. Additionally, \$10,000 is included for abatement activity.
- ▶ **Economic Development:** In FY 2019-20 a new economic development fund was created through an interfund transfer of \$300,000 from the General Fund. A draw down of \$77,000 is budgeted for FY 2021-22 to implement the Economic Development IAP. Additionally, the budget has a 1.0 FTE increase for an Administrative Analyst to perform economic development activities. There is also \$38,000 for beautification and revitalization projects in the City.
- ▶ **Cannabis Expansion:** This budget includes \$100,000 for upgrades to the Dinsmore water system to support cannabis cultivation. Cannabis continues to be a source of additional revenues for the City General Fund.
- ▶ **Staff Turnover Reduction:** This budget allocates \$20,000 for a Labor consultant to start labor negotiations and develop strategies to support staff and encourage retention. There is also \$10,000 included for police recruitment.
- ▶ **SB 1383 – Organic Waste Diversion:** The new Administrative Analyst position will increase the City's ability to respond to the requirements of SB 1383.

Capital Projects

ACCOUNT	PROJ #	PROJECT NAME	Gen Fund (000)	Admin (005)	Cal OES (028)	Sewer (052)	Water (062)	TOTAL
GENERAL FUND PROJECTS								
6500 14 000 0000	9068	Asphalt Street Resurfacing	550,000					550,000
6500 14 000 0000	9070	Beautification (Gateway, Landscape, signs)	38,000					38,000
6525 14 000 0000		City Hall Improvements	27,000					27,000
6000 14 000 0000		Police Radio Upgrades	10,000					10,000
5115 14 000 0000		City Hall Planning	30,000					30,000
6400 14 005 0000		Replace Admin Vehicle		25,000				25,000
GRANTS								
6000 14 028 0000	9074	Power Resiliency Equipment			295,000			295,000
WASTEWATER PROJECTS AND EQUIPMENT								
6200 14 052 0000		Generator & Transfer Switch Replacement				65,000		65,000
5115 14 052 0000	9036	SCADA Upgrades				10,000		10,000
6500 14 052 0000		Boiler				15,000		15,000
6500 14 052 0000	9010	W&I Reductions				45,000		45,000
6500 14 052 0000		Chloramine System				25,000		25,000
WATER PROJECTS AND EQUIPMENT								
5115 14 062 0000		SCADA Upgrades					10,000	10,000
6500 14 062 0000	9048	Water Meter Replacement					12,000	12,000
6200 14 062 0000		Meter Reading Equipment Replacement					26,000	26,000
6000 14 062 0000	9054	Backwash Flow Meter					10,000	10,000
6200 14 062 0000		Turbidity Meter Replacement					30,000	30,000
6500 14 064 0000		Monument Water Line Replacement					45,000	45,000
6500 14 064 0000		Dismore Upgrades					100,000	100,000
TOTAL ALL PROJECTS			655,000	25,000	295,000	160,000	233,000	1,368,000

Questions?





*675 Wildwood Avenue
Rio Dell, CA 95562-1597
(707) 764-5642 Hall*

For Meeting of: June 1, 2021
 Consent Item; Public Hearing Item

To: City Council
From: Jeff Conner, Chief of Police
Through: Kyle Knopp, City Manager
Date: May 25, 2021
Subject: Public Hearing on the Cost Recovery for the Abatement of 483 Fourth Avenue

Recommendation:

1. Open the Public Hearing
2. Receive any testimony/evidence concerning the cost recovery for the abatement conducted at 483 Fourth Avenue
3. Close the Public Meeting
4. Discuss the matter
5. Approve the Findings and Order Confirming Accounts and Assessment for the abatement of 483 Fourth Avenue

Background and Discussion

On February 13, 2019, a Notice of Violation was served on Jeanie Spier, the owner of 483 4th Avenue. There was some initial progress in removing the trash and garbage stored in the front yard of that property. However, the situation soon reverted and Administrative Citations were issued to the property owner on November 24, 2019 and on June 1, 2020. There was minimal response to these citations and they have not been paid. On July 7, 2020, Jeanie Spier was served with a Notice of Nuisance and Order to Abate. When there was no action in response to this document, an abatement warrant was sought from the court. On September 2, 2020, the Public Works Department conducted the abatement, removing the solid waste and trash from the front yard. The City's costs for the abatements were determined to be \$2,727.06. This cost assessment was sent via certified mail to the property owner on December 15, 2020. She has not made any attempt to pay or make a plan with the City for this debt.

Rio Dell Municipal Code (RDMC) Sections 8.10.310 through 8.10.330 cover the cost recovery process. RDMC Section 8.10.330 references the California Government Code Section 38773.5 which spells out the process for establishing taxes and assessments. This process requires two meetings, a public meeting followed by a public hearing.

Attachment(s): Findings and Order Confirming Account and Assessment
Notice of Public Meeting and Hearing Regarding Nuisance Abatement Cost
Recovery



**FINDINGS AND ORDER
CONFIRMING ACCOUNT AND ASSESSMENT**

In Re: Cost Recovery Hearing
City of Rio Dell v, Jeanie Spier
483 Fourth Avenue, Rio Dell, California
AP# 053-075-007

June 1, 2021

On June 1, 2021, the Rio Dell City Council convened a hearing under Rio Dell Municipal Code Section 8.10.320 for the assessment of costs related to nuisance abatement activities at the subject premises recited above.

At said hearing the Council considered the evidence presented to it concerning the subject premises, including relevant documents, writings, codes, ordinances, as well as oral testimony at the hearing, and now, therefore, it makes the following:

FINDINGS:

1. The property located at 483 Fourth Avenue, Rio Dell, California is located in an Urban Residential zone within the City of Rio Dell, Humboldt County, California and is referred to as Assessor's Parcel Number 053-063-029; and
2. The Rio Dell Police Department received a complaint concerning the existence of violations on the property, to wit: Property use in violation of Rio Dell Municipal Code Section 8.10.020(a)(1), improper disposal of solid waste; and Section 8.10.020(c), junk vehicles; and
3. The property owner, Jeanie Spier, was served with a Notice of Violation dated February 19, 2019, pursuant to Rio Dell Municipal Code Section 8.10.230, describing the violations and ordering abatement of those conditions; and
4. The property owner had significant and reasonable time to correct all violations and refused and/or failed to meet the deadlines prescribed by the Notice of Violation; and
5. The property owner was served with a Notice of Nuisance and Order to Abate dated July 6, 2020 pursuant to Rio Dell Municipal Code Section 8.10.260, giving the property owner additional, significant, and reasonable amount of time to correct the violations; and

6. The property owner did not contest the imposition of the Notice of Violation and Order to Abate; and
7. The property owner refused and/or failed to meet the deadlines imposed by the Notice of Violation and Order to Abate; and
8. On September 2, 2020, the City of Rio Dell did, in fact, abate said nuisance; and
9. The City of Rio Dell maintained an accurate and itemized account of the cost of the abatement, pursuant to Rio Dell Municipal Code Section 8.10.310; and
10. The property owner was served with a Cost Recovery Assessment outlining the costs incurred by the City and requesting that payment be made within thirty days; and
11. The property owner has refused and/or failed to make payment to the City for the cost of the abatement within the time allotted; and
12. The property owner was served with a Notice of Assessment, pursuant to Rio Dell Municipal Code Section 8.10.320, specifying the work done; an itemized account of the cost and receipts of performing the abatement; the amount of the assessment proposed to be levied against the property, the time and place where the Rio Dell Police Department would submit the account to the Rio Dell City Council for confirmation; and a statement that the City Council would hear and consider objections and protests to said account and proposed assessment; and
13. The costs of the abatement as set forth in the Notice of Assessment were necessarily incurred and are reasonable.

Following the said meeting and hearing, the City Council for the City of Rio Dell does hereby ordain and declare as follows:

ORDER:

1. That the account and proposed assessment of \$2,727.06 be, and is hereby, confirmed in full; and
2. That the Rio Dell Police Department shall cause to be prepared and recoded in the Office of the County Recorder, a Notice of Lien, which shall contain the identity of the property, a description of the proceedings under which the assessment was made (including this Order Confirming Assessment), the amount of the assessment, and a claim of lien on the described premises.

The City Council votes are tabulated as follows:

Mayor Debra Garnes:	Yes <input type="checkbox"/> ; No <input type="checkbox"/>
Councilmember Amanda Carter:	Yes <input type="checkbox"/> ; No <input type="checkbox"/>
Councilmember Frank Wilson:	Yes <input type="checkbox"/> ; No <input type="checkbox"/>
Councilmember Gordon Johnson:	Yes <input type="checkbox"/> ; No <input type="checkbox"/>
Councilmember Julie Woodall:	Yes <input type="checkbox"/> ; No <input type="checkbox"/>

DATED: _____

Mayor of the City of Rio Dell

DATED: _____

Clerk of the City of Rio Dell



*Rio Dell Police Department
675 Wildwood Avenue
Rio Dell, CA 95562-1597
(707) 764-5642*

December 14, 2020

Jeanie Spier
483 4th Avenue
Rio Dell, California 95562

**RE: Cost Recovery Assessment and Request for Payment
483 4th Avenue, Rio Dell, California; AP# 053-075-007**

Dear Ms. Spier:

Please find the attached Cost Recovery Assessment for the cleanup that was done by the City on your property in September of this year. The total amount of 2,727.06 is now due and payable. If this amount is not paid within thirty days, the matter will be brought before the City Council for a Cost Recovery Hearing. The Council can approve the assessment, which will then become a lien on your property and collected in the same manner as normal property taxes. The Humboldt County Tax Collector's Office can put your property up for auction if the assessment is not paid within five years.

Your prompt attention in this matter is appreciated.

Sincerely

Jeff Conner
Chief of Police
Rio Dell Police Department

Rio Dell Police Department
 675 Wildwood Avenue, Rio Dell, California 95562
 [707] 764-5642

COST RECOVERY ASSESSMENT

Name: **Jeanie Spier**
 Address: 483 4th Avenue
 Rio Dell, California 95562
 A.P.# 053-075-007
 File # CE18-15
 Location: **483 4th Avenue**
Rio Dell, California

Date	Staff/ Vendor	Staff Time Description	Hours/10ths	Cost
2/15/2019	JC	Draft Notice of Violation	1.00	\$78.03
2/19/2019	SL	Mail Notice of Violation	0.25	\$6.77
7/6/2020	JC	Draft Notice of Nuisance and Order to Abate	1.00	\$78.03
7/6/2020	SL	Mail Notice of Nuisance	0.25	\$6.77
8/26/2020	JC	Obtain Abatement Warrant	1.50	\$117.05
SUB-TOTAL - Staff Time				\$286.64

Contractors and Other Agencies/Departments

CONTRACTORS:

9/2/2020 Recology - 30 yard dumpster \$1,755.18

OTHER AGENCIES/DEPARTMENTS

9/2/2020 Public Works Cleanup Crew \$671.80

SUB-TOTAL - Contractors and Other Agencies **\$2,426.98**

Date	Office Costs Description	Amount
2/19/2020	Certified Mail for Notice of Violation	\$6.72
7/6/2020	Certified Mail for Notice of Nuisance and Order to Abate	\$6.72
SUB-TOTAL - Office Cost		\$13.44
TOTAL		\$2,727.06



Recology Eel River
 Debris Box
 P O Box 188
 Samoa CA 95564

Recology a world without waste

Billing Questions Call 1 (707) 725 5156
 Visit us www.recology.com

CUSTOMER NAME	CITY OF RIO DELL		INVOICE DATE	09/30/2020	Page 10 of 10
SERVICE FROM	09/01/2020	SERVICE TO	09/30/2020	INVOICE NUMBER	85300
LOCATION	483 4TH AVE		INVOICE AMOUNT	\$1 755 18	
ORDER NUMBER	3		TERMS	N30	

DATE	DESCRIPTION	AMOUNT	TOTAL
09/04/20	30 YD DEBRIS BOX OPEN	116168	948 73
	EXCESS WEIGHT CHARGE		806 40
	TOTAL INVOICE AMOUNT		\$1 755 18

Nuisance
 Abatement @
 483 Fourth Ave



1400-00-080 ✓

IMPORTANT NEWS

Customers are invoice only Statements are available upon request If you pre-paid this invoice is for your records only Please contact customer service with any questions

Questions about our invoice? Visit <http://www.recology.com/invoice> for an example with explanations Please note that our remittance address has changed for payments

ACCOUNT SUMMARY

ACCOUNT NUMBER	A0060059386
BALANCE FORWARD	0 00
CURRENT CHARGES	1 755 18
PAYMENTS	0 00
BALANCE DUE	1 755 18

Current charges reflect all invoices for the period

RECOLOGY EEL RIVER

Lookup 6349

10/15/2020

0009491

Invoice No	Invoice Date	Description	Amount
85300	9/30/2020	NUISANCE ABATEMENT @483 FOURTH AVE	1755 18
Total			1,755 18



675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



483 4th St Garbage Cleanup
September 2, 2020

<u>EQUIPMENT</u>	<u>TIME USED:</u>	<u>COST/ HR</u>	<u>TOTAL</u>
BACKHOE	2.5 HRS	\$120/HR	\$ 300
<u>PERSONNEL</u>	<u>TIME WORKED</u>	<u>COST/HR</u>	<u>TOTAL</u>
Randy Jensen	2.5 HRS	\$70.64	\$ 176.60
Scott Guy	2.5 HRS	\$40.86	\$ 102.15
Andres	2.5 HRS	\$37.22	\$ 93.05
<u>TOTAL BILL</u>			\$ 671.80

Rio Dell Police Department
 675 Wildwood Avenue, Rio Dell, California 95562
 [707] 764-5642

COST RECOVERY ASSESSMENT

Name: **Jeanie Spier**
 Address: 483 4th Avenue
 Rio Dell, California 95562
 A.P.# 053-075-007
 File # CE18-15
 Location: **483 4th Avenue**
Rio Dell, California

Date	Staff/ Vendor	Staff Time Description	Hours/10ths	Cost
2/15/2019	JC	Draft Notice of Violation	1.00	\$78.03
2/19/2019	SL	Mail Notice of Violation	0.25	\$6.77
7/6/2020	JC	Draft Notice of Nuisance and Order to Abate	1.00	\$78.03
7/6/2020	SL	Mail Notice of Nuisance	0.25	\$6.77
8/26/2020	JC	Obtain Abatement Warrant	1.50	\$117.05
SUB-TOTAL - Staff Time				\$286.64

Contractors and Other Agencies/Departments

CONTRACTORS:

9/2/2020 Recology - 30 yard dumpster \$1,755.18

OTHER AGENCIES/DEPARTMENTS

9/2/2020 Public Works Cleanup Crew \$671.80

SUB-TOTAL - Contractors and Other Agencies **\$2,426.98**

Date	Office Costs Description	Amount
2/19/2020	Certified Mail for Notice of Violation	\$6.72
7/6/2020	Certified Mail for Notice of Nuisance and Order to Abate	\$6.72
SUB-TOTAL - Office Cost		\$13.44

TOTAL

\$2,727.06



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

June 1, 2021

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Introduction and First Reading of Ordinance No. 389-2021 Amending Chapter 2.55 of the Rio Dell Municipal Code to Create the Beautification , Walkability and Pride Committee

IT IS RECOMMENDED THAT THE CITY COUNCIL:

- 1.) Receive staff's report regarding the proposed text amendments; and
- 2.) Open the public hearing, receive public input, and deliberate; and
- 3.) Provide direction to staff, if any; and
- 4.) Continue the reading of Ordinance No. 389-2021 to the regularly scheduled Rio Dell City Council Meeting of June 15, 2021 for the Second Reading and possible adoption of the Ordinance.

BACKGROUND AND DISCUSSION

On May 4, 2021 the Rio Dell City Council adopted the Goals and Actions to Achieve Economic Development in Rio Dell, including the Immediate Action Plan. The plan was developed by an ad hoc committee of Mayor Garnes and Mayor Pro Tem Johnson in consultation with state and local experts. Key advice included "become the city that businesses want to invest in." The need to improve upon and capitalize upon the community's natural beauty became an important element of the plan.

Indeed, the Council has been working towards increased code and nuisance abatement in order to clean up trash and improve conditions. However, the Ad Hoc identified a need to create a committee and involve community members to develop and plan specific projects towards the creation of beautification and improved walkability. The Committee would ultimately seek to increase civic pride and a positive sense of place for members of the Rio Dell community.

Attachments:

A: Track changes of proposed revisions.

B: Draft Ordinance No. 389-2021.

///

ATTACHMENT A

Chapter 2.55 COMMISSIONS, COMMITTEES, BOARDS, AGENCIES AND TASK FORCES

Sections:

2.55.010 Council to establish.

2.55.020 Traffic Committee.

2.55.030 Community Development Block Grant Loan Committee.

2.55.040 Citizen Advisory Committee on City Finances.

2.55.050 Wildwood Avenue Sculpture Committee.

2.55.060 Nuisance Advisory Committee.

2.55.070 Beautification, Walkability and Pride Committee.

2.55.0870 Council to appoint.

2.55.0980 City representation in other organizations.

2.55.010 Council to establish.

The Council shall establish and by a majority vote appoint individuals for the prescribed terms to serve on such commissions, committees, boards, agencies and task forces as are required by law and by City operational need. The operational identities of such organizations are defined by law, ordinance or resolution. At the completion of an appointee's prescribed term of service on such an organization, any interested party may apply to the City Clerk for Council consideration for appointment or reappointment to these support organizations, which include, but are not limited to, long-established organizations including the Planning Commission, Parks and Recreation Commission, Traffic Committee, Wildwood Avenue Sculpture Committee, Nuisance ~~Advisory~~ **Hearing** Committee, **Beautification, Walkability and Pride Committee** and the Community Development Block Grant Loan Committee. Such groups shall select their own officers, conduct regular meetings and submit reports on their activities through the City Manager to the Council at suitable intervals. These organizations include, but are not limited to, those listed in this chapter. [Ord. 333 § 1, 2015; Ord. 213A § 2.20.000, 1992.]

2.55.020 Traffic Committee.

The Traffic Committee consists of the City Manager as chairman, the City Traffic Specialist, Public Works Director and/or Streets Superintendent, Community Development Director, a member of the City Council and one alternate member, and a representative of the Volunteer Fire

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Department. The alternate City Council member shall only participate when the regular City Council member is unable to serve due to scheduling concerns or a conflict of interest. The Traffic Committee shall meet on call to consider traffic control and parking problems. The Traffic Committee shall submit reports on their activities through the City Manager to the Council at suitable intervals. [Ord. 333 § 1, 2015; Ord. 213A § 2.20.002, 1992.]

2.55.030 Community Development Block Grant Loan Committee.

The Community Development Block Grant Loan Committee shall consist of the City Manager, Finance Director and Community Development Director. Committee members consider applications for low- to moderate-income families homebuyer and rehabilitation loans under CDBG grant programs. The Committee meets on call. [Ord. 333 § 1, 2015; Ord. 213A § 2.20.004, 1992.]

2.55.040 Citizen Advisory Committee on City Finances.

A Citizen Advisory Committee on City Finances may be appointed by the Council from time to time to review the status of City finances and make financial recommendations to the Council. The Committee operates with administrative coordination of the City Manager. The Committee shall provide written reports and recommendations to the Council from time to time and at completion of its investigations. [Ord. 213A § 2.20.005, 1992.]

2.55.050 Wildwood Avenue Sculpture Committee.

The Wildwood Avenue Sculpture Committee is responsible for reviewing and approving applications for the placement of sculptures along the Wildwood Avenue corridor. The Committee shall consist of the Community Development Director, one member of the City Council and one alternate City Council member, one member from the Rio Dell-Scotia Chamber of Commerce, one member from the Eagle Prairie Arts District (EPAD) and one public member residing within the City limits. The alternate City Council member shall only participate when the regular City Council member is unable to serve due to scheduling concerns or a conflict of interest. The Committee meets on call. The Committee shall submit reports on their activities through the City Manager to the Council at suitable intervals. [Ord. 333 § 1, 2015.]

2.55.060 Nuisance Advisory Committee.

The Nuisance Advisory Committee is a committee made up of two members of the City Council, the City Manager, the Community Development Director, the Chief of Police and at least two and not more than four members of the public. The Committee shall provide oversight and advice to the Code Compliance Manager and the Police Chief on priorities and courses of action. It shall meet once per month at a regularly scheduled time set by the City Manager. [Ord. 376 § 1, 2019; Ord. 333 § 1, 2015.]

2.55.070 Beautification, Walkability and Pride Committee.

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The Beautification, Walkability and Pride Committee is made up of two members of the City Council selected annually and three members of the public who shall serve two year terms. The Committee shall annually provide a report to the City Council with specific recommendations for projects that enhance the visual aesthetic & wayfaring quality of Rio Dell public spaces or viewsheds in order to produce a greater sense of community pride. The Committee shall issue the annual report prior to March 31st for staff review and Council consideration during the annual budget. The Committee shall meet once bi-monthly and shall be staffed by the City Clerk or other designee of the City Manager.

2.55.0870 Council to appoint.

Commissions, committees, boards, agencies and task forces may be appointed by the Council as required from time to time under the administrative guidance of the City Manager and under the operational identity and regulation of law, code, ordinance and resolution. Such committees and task forces shall advise the Council of project progress and organizationally expire when projects are completed. [Ord. 333 § 1, 2015; Ord. 213A § 2.20.006, 1992. Formerly 2.55.050.]

2.55.0980 City representation in other organizations.

The Council shall by a majority vote authorize membership in other organizations of citizens or Councilpersons or staff as the representatives of the City. Organizations include but are not limited to Humboldt Transit Authority (HTA), Humboldt County Association of Governments (HCAOG), Humboldt Waste Management Authority (HWMA), Humboldt County Convention and Visitors Bureau, League of California Cities (Redwood Empire Division) (LOCC), Local Agency Formation Commission (LAFCo), Redwood Coast Energy Authority (RCEA), Humboldt/Del Norte Hazardous Response Authority, and Redwood Region Economic Development Commission (RREDC). The City representative shall report events of the organization to the City Manager and Council at reasonable intervals. [Ord. 333 § 1, 2015; Ord. 213A § 2.30.001, 1992. Formerly 2.55.070.]

ATTACHMENT B
ORDINANCE NO. 389 – 2021



**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL
AMENDING CHAPTER 2.55, COMMISSIONS, COMMITTEES, BOARDS, AGENCIES AND
TASK FORCES**

THE CITY COUNCIL OF THE CITY OF RIO DELL ORDAINS AS FOLLOWS:

WHEREAS the City Council of the City of Rio Dell has prioritized the economic development of the community to improve the economic wellbeing, livability and public revenues of the City; and

WHEREAS the City Council believes that attractive communities attract investment and create a positive image and positive sense of place; and

WHEREAS On May 4, 2021 the City Council of the City of Rio Dell adopted the Economic Development Goals and Actions to Achieve Economic Development in Rio Dell including the 'Immediate Action Plan'; and,

WHEREAS the Immediate Action Plan calls for the creation of a committee focused on beautification and walkability to improve the visual aesthetic and public pedestrian mobility and thereby increase civic pride; and

WHEREAS section 2.55.010 includes a minor clerical error that needs to be corrected for consistency.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Rio Dell does hereby ordain as follows:

Section 1. Chapter 2.55 of the Rio Dell Municipal Code (RDMC) is hereby amended as follows:

Chapter 2.55
COMMISSIONS, COMMITTEES, BOARDS, AGENCIES AND TASK FORCES

Sections:

2.55.010 Council to establish.

2.55.020 Traffic Committee.

2.55.030 Community Development Block Grant Loan Committee.

2.55.040 Citizen Advisory Committee on City Finances.

2.55.050 Wildwood Avenue Sculpture Committee.

2.55.060 Nuisance Advisory Committee.

2.55.070 Beautification, Walkability and Pride Committee.

2.55.080 Council to appoint.

2.55.090 City representation in other organizations.

2.55.010 Council to establish.

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Section 2. Severability

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

Section 3. Limitation of Actions

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

Section 4. Effective Date

This ordinance becomes effective thirty (30) days after the date of its approval and adoption.

I HEREBY CERTIFY that the forgoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Rio Dell on June 1, 2021 and furthermore the forgoing Ordinance was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the June 15, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 389-2021 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the June 15, 2021.

Karen Dunham, City Clerk, City of Rio Dell

FY 2021-22 RECOMMENDED OPERATING AND CAPITAL BUDGET
 RESOLUTION 1490-2021, Adopted June 1, 2021
 City of Rio Dell
 Budget Summary by Department and by Fund

FUND	NAME	RESERVES	REVENUES	CITY OPERATIONS									PUBLIC WORKS OPERATIONS			OTHER			EXPENDITURES		RESERVES			
		EST Beginning Fund Bal.	Projected Totals	Admin Car	Building Dept.	City Council Dept.	City Manager Dept.	Finance Dept.	General Govt. Dept.	Planning Dept.	Police Dept.	Recycling and Solid Waste	Facilities and Grounds	Sewer Dept	Streets Dept	Water Dept	Capital Projects	Pymts and Debt Svc	Contingency	Projected Totals	Transfers	Change in Fund Balance	Est. End. Fund Balance	Target 30% Reserve
005	Admin Fund	17,619	21,000	1,400												25,000			26,400		(5,400)	12,219	7,920	
008	Building Fund	6,629	44,110		89,067														89,067	(34,808)	(10,149)	(3,520)	NA	
037	CDBG Fund	-																	-		-	-	-	
039	CDBG RRLF Fund	409,522	5,000					2,500											2,500	3,950	(1,450)	410,572	750	
000	General Fund	1,709,830	1,779,642			11,173	246,341	85,898	28,890	48,976	894,450		67,657		655,000		-	2,038,384	28,218	(286,960)	1,422,870	611,515		
003	Economic Development	295,000	-					77,000										77,000	-	(77,000)	218,000	23,100		
044	Measure Z Fund	-	18,500								18,500							18,500		0	-	-		
074	Recycling Fund	22,759	-								7,200							7,200		(7,200)	15,559	2,160		
015	Parks Fund	18,102	-															-		-	18,102	-		
028	Power Resiliency Equipment	-	295,000												295,000			295,000		-	-	NA		
040	SLESF Fund	100,255	150,000								161,666							161,666		(11,666)	88,590	48,500		
043	Vehicle Abatement Fund	2,669																-		-	2,669	-		
052	Sewer Capital Fund	1,223,330	110,000												160,000			160,000		(50,000)	1,173,330	48,000		
054	Sewer Debt Svc Fund	94,590	302,934														302,934	302,934		-	94,590	-		
054	Sewer Restricted Reserve	302,822	-															-		-	302,822	302,822		
050	Sewer Operations Fund	569,935	892,066			9,577	90,329	130,714					42,286	763,644				1,036,549		(144,483)	425,452	310,965		
027	Solid Waste Fund	21,456	4,000										9,945					9,945	2,640	(8,585)	12,871	2,984		
093	Spay & Neuter Fund	3,146																-		-	3,146	-		
020	Gas Tax Fund (HUTA)	160,916	93,967			958	10,037	3,735					11,840	69,591				96,160		(2,193)	158,723	28,848		
024	TDA Fund	41,923	120,000			638	6,691	3,735					5,074	48,418			55,360	119,916		84	42,007	35,975		
026	RSTP Fund	21,371	25,627											22,347				22,347		3,280	24,651	6,704		
021	SB1 (RMRA) Fund	60,990	64,700											65,867				65,867		(1,167)	59,823	19,760		
047	STIP ATP Grant	-	-															-		-	-	-		
062	Water Capital Fund	1,000,140	239,400												88,000			88,000		151,400	1,151,540	26,400		
063	Water Metro Wells Fund	48,392	17,100															22,050		(4,950)	43,442	6,615		
064	Water Dinsmore Zone	86,008	21,800												10,100	145,000		155,100		(133,300)	(47,292)	46,530		
061	Water Restricted Reserve	136,000	-															-		-	136,000	136,000		
061	Water Debt Svc Fund	274,322	136,000														136,000	136,000		-	274,322	40,800		
060	Water Operations Fund	997,628	797,500			9,577	90,329	149,387					42,286		447,031			738,609		58,891	1,056,519	221,583		
	TOTAL	7,625,354	5,138,346	1,400	89,067	31,924	443,725	373,468	108,390	48,976	1,074,615	17,145	169,142	763,644	206,223	479,181	1,368,000	494,294	-	5,669,194	-	(530,848)	7,097,006	1,927,930

2,188,710		1,618,190		1,862,294		5,669,194
CITY-WIDE OPERATIONS						
3,806,900						

UPDATED 5/10/2021