



RIO DELL CITY COUNCIL  
**VIRTUAL MEETING AGENDA**  
**REGULAR MEETING - 6:30 P.M.**  
**TUESDAY, JUNE 15, 2021**  
CITY COUNCIL CHAMBERS  
675 WILDWOOD AVENUE, RIO DELL

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***WELCOME** - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at [cityofriodell.ca.gov](http://cityofriodell.ca.gov). Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

**SPECIAL PUBLIC HEALTH EMERGENCY ALTERATIONS TO MEETING FORMAT  
CORONAVIRUS (COVID-19)**

Due to the unprecedented public health threats posed by COVID-19 and the resultant need for social distancing, changes to the City Council meeting format are required. Executive Order N-25-20 and N-29-20 from Governor Gavin Newsom allow for telephonic Council meetings of the City Council and waives in-person accessibility for Council meetings, provided that there are other means for the public to participate. Therefore, and effective immediately, and continuing only during the period in which state or local public health officials have imposed or recommended social distancing measures, the Rio Dell City Council will only be viewable via livestreaming through our partners at Access Humboldt via their YouTube channel or Suddenlink channels on Cable TV.

**Public Comment by Email:**

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at [publiccomment@cityofriodell.ca.gov](mailto:publiccomment@cityofriodell.ca.gov). Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) and email no later than one hour prior to the start of the Council meeting. Your comments will be read out loud, for up to three minutes.

Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

**Zoom Public Comment:**

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (\*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. CEREMONIAL MATTERS
- E. PUBLIC PRESENTATIONS

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.*

F. CONSENT CALENDAR

*The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.*

- 1) 2021/0615.01 - Approve Minutes of the June 1, 2021 Regular Meeting  
**(ACTION)** 1
- 2) 2021/0615.02 - Approve Minutes of the May 8, 2021 Special Meeting  
**(ACTION)** 10
- 3) 2021/0615.03 - Authorize the City Manager to Accept, Sign and Submit  
Request for American Recovery Plan Act Funds **(ACTION)** 11
- 4) 2021/0615.04 - Authorize the Finance Director to Sign and Submit the  
City's Annual Regional Surface Transportation Program  
(RSTP) Claim for FY 2020-21**(ACTION)** 12
- 5) 2021/0615.05 - Approve Employment Agreement with City Manager, Kyle  
Knopp and Authorize Mayor to Sign **(ACTION)** 20
- 6) 2021/0615.06 - Receive and File Check Register for May 2021 **(ACTION)** 29
- 7) 2021/0615.07 - Approve Ratification of Letter Related to FY 2021-22 State  
Budget **(ACTION)** 32



- G. ITEMS REMOVED FROM THE CONSENT CALENDAR
- H. REPORTS/STAFF COMMUNICATIONS
  - 1) 2021/0615.08 - City Manager/Staff Update **(RECEIVE & FILE)** 36
- I. SPECIAL PRESENTATIONS/STUDY SESSIONS
  - 1) 2021/0615.09 - Presentation and Update on Public Safety Power Shutoffs from Pacific Gas & Electric (PG&E) **(RECEIVE & FILE)** 42
  - 2) 2021/0615.10 - Update on Universal Collection **(RECEIVE & FILE)** 65
- J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS
  - 1) 2021/0615.11 - Approve Annual Rate Adjustment with Recology Eel River and Accept it as an Amendment to the Solid Waste and Recycling Franchise Agreement **(DISCUSSION/POSSIBLE ACTION)** 66
- K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS
  - 1) 2021/0615.12 - Second Reading (by title only) and Adoption of Ordinance No. 389-2021 amending Chapter 2.55, Commissions, Boards, Agencies and Task Forces, and Section No. 10.05.100, Traffic Committee of the Rio Dell Municipal Code (RDMC) **(DISCUSSION/POSSIBLE ACTION)** 78
- L. COUNCIL REPORTS/COMMUNICATIONS
- M. ADJOURNMENT

*The next regular City Council meeting is scheduled for  
Tuesday, July 6, 2021 at 6:30 p.m.*

**RIO DELL CITY COUNCIL  
REGULAR MEETING MINUTES  
JUNE 1, 2021**

The regular "virtual" meeting of the Rio Dell City Council was called to order at 6:30 p.m. by Mayor Garnes.

ROLL CALL: Present: Mayor Garnes, Mayor Pro Tem Johnson, Councilmembers Carter, Wilson and Woodall

Others Present: City Manager Knopp, Chief of Police Conner, Finance Director Dillingham, Water/Roadways Superintendent Jensen, Wastewater Superintendent Taylor, City Clerk Dunham, and Attorney Gans (closed session only)

Absent: Community Development Director Caldwell

**ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**Public Employee Performance Evaluation – City Manager**

Pursuant to Government Code Section 54957

Mayor Garnes announced that the Council held a closed session at 5:00 p.m. to discuss the City Manager performance evaluation.

**PUBLIC PRESENTATIONS**

Mayor Garnes asked if there were any public comments received.

City Clerk Dunham said that there was one public comment received from Cindy Treadwell which she then read. The comment read as follows:

*I would like to address the City Manager along with the recent appointed Ad Hoc committee regarding the purchase of the new City trash receptacles. Although this may seem like a simple task, it is an important one in my opinion considering the costly investment and the overall aesthetic appeal for our community. The current two-can feature is not effective, nor is the over abundance of the placement of them in different areas throughout the City, which I have personally found that there is little use and, in some cases, only chronic abuse. The current budget for these replacements is more than sufficient to allow for an upgrade in quality with a more pleasing aesthetic style for our community. By limiting the number of receptacles we purchase, even with an upgrade, I believe is not only fiscally responsible, but will be an added visual improvement.*

Mayor Garnes spoke as a citizen and expressed thanks to Nick Angeloff and the Chamber of Commerce for the display of flags and banners over the Memorial Day weekend. She added that it was festive and very much appreciated.

**CONSENT CALENDAR**

Mayor Garnes asked if any councilmember, staff or member of the public, would like to remove any item from the Consent Calendar for separate discussion.

Councilmember Wilson removed Consent Calendar item 7, related to the update on Universal Collection.

Motion was made by Woodall/Wilson to approve the Consent Calendar including approval of minutes of the May 18, 2021 regular meeting, approval of minutes of the May 19, 2021 special meeting, approval of Resolution No. 1489-2021 approving the destruction of records pursuant to the California Records Retention Guidelines and all applicable government codes, approval of Resolution No. 1491-2021 amending the FY-2020-2021 adopted Budget for Sanitary Sewer Study equipment purchase, approval of Resolution No. 1492-2021 adopting a list of projects for FY 2021-2022 funded by SB1–The Road Repair and Accountability Act of 2017, and to receive and file ISO (Insurance Service Organization) Report on Building Code Rating Effectiveness. Motion carried 5-0.

#### **ITEMS REMOVED FROM THE CONSENT CALENDAR**

##### Receive and File Update on Universal Collection

Councilmember Wilson commented that in the staff report it stated that the City of Fortuna would be having a hearing on the subject of universal collection and asked if the outcome of that meeting would be reported to the Council on June 15<sup>th</sup>.

City Manager Knopp explained that Fortuna is basically the lead on universal collection and that they would be having their next discussion on the matter at their meeting of June 7<sup>th</sup>. After that, the City would have a better idea of the timeline. Originally, the plan was to present the draft ordinance to the Council at this meeting, however, that would need to be pushed back until Fortuna meets.

Motion was made by Wilson/Johnson to receive and file an update on Universal Collection. Motion carried 5-0.

#### **REPORTS/STAFF COMMUNICATIONS**

##### City Manager/Staff Update

City Manager Knopp provided highlights of the staff update and began by announcing that the contractor for this year's pave projects began work today and would be out on Ogle Ave. over the next few days doing some prep work for the project. He said that staff is anticipating the actual paving to begin around mid-June. Prep work, particularly related to drainage would need to be done before they can pave.

He also reported on the Rio Dell Community Cleanup Day and said that numbers reflected about 80% less in tonnage and vehicle traffic from two years ago.



Councilmember Wilson asked if the 133 vehicles shown on the report for the Rio Dell Community Cleanup were related to vehicles removed or vehicles that participated.

City Manager Knopp clarified that 133 vehicles participated in the cleanup event.

Councilmember Wilson asked for an update on the Tesla Battery Backup Project.

Wastewater Superintendent Taylor reported that they had a site visit with the contractors about a week ago and they gave a tentative start date of June 14th to begin the foundation and underground work.

Councilmember Wilson said that there was discussion at the last RCEA meeting about some problems the City of Ferndale was having with the Tesla Battery Backup Project. Apparently when they did the test, they found some deficiencies with the electrical system so had to reschedule the test for another date. He asked staff if they were aware of that problem.

Wastewater Superintendent Taylor said that a one of the concerns brought up by the contractor was that the switch-over would require an eight-hour period for them to shut down power to the plant. He said in the City's particular situation and how the breakers are lined up, they would probably be able to isolate from the main utility box and run the generator and isolate any utility power with the transfer switch so it should be fairly seamless.

Councilmember Wilson noted that he believed there was another City having problems along with Ferndale and suggested staff give Ferndale a call to see what issues they had.

Wastewater Superintendent Taylor indicated that he had talked to the City of Fortuna and that they had a similar situation where they needed to power down the entire plant and not run backup generators. Basically, it was the tie-in between the utility and the plant itself but they have a different layout than the City.

## **SPECIAL PRESENTATIONS/STUDY SESSIONS**

### Presentation and Possible Adoption of FY 2021-2022 Operating and Capital Budget- Approve Resolution No. 1490-2021 Adopting the FY 2021-2022 Operating and Capital Budget and Position Allocation Table

Finance Director Dillingham provided a staff report and said that at the May 18, 2021 meeting, the Council received the presentation on the recommended budget in which there were no modifications requested at that time. She continued by providing a power point presentation on the *FY 2021-2022 Recommended Budget* as amended which included two minor changes. The following changes were reported:

- \$7,500 added for engineering services related to the Dinsmore water system upgrades.

- \$10,000 deleted from the Police budget for digital storage related to the new camera system that was purchased this fiscal year.

Total expenditures were \$5,669,194 which is an increase from the prior year by \$887,317 or 18% compared to total revenues estimated at \$5,138,346, an increase of \$1,067,138 or 26% from the prior year.

Budgeted General Fund revenues were reported at \$1,779,642 compared to \$1,234,575 the prior year, representing an increase of \$545,067 or 44%. The largest source of General Fund revenue was Cannabis at \$436,000, followed by Property Tax In-Lieu at \$425,000.

Finance Director Dillingham explained that she reduced the original budget for the current year below the FY 2019-20 estimate for Sales Tax Revenue because of the pandemic. As a result, the current estimated Sales Tax revenues coming into the City in the current year are \$180,000 more than what was budgeted, which is an 8% increase over last year. For the upcoming year, she only included a 2% increase, so even though the revenues took a large increase, it appears fairly subtle on the graph as presented.

She continued with review of the list of Council priorities and the fiscal impact for the year which included:

- Code Enforcement
- Economic Development
- Cannabis Expansion
- Staff Turnover Reduction
- SB 1383 – Organic Waste Diversion

Regarding abatement activity she pointed out that one of the interesting things is that when activities are performed that ultimately result in a lien, they don't actually come out of the budgeted funds which is part of the reason it's been looking like no money is being spent which is not the case.

She explained that Economic Development is the new fund that was created in 2019-20 and there is \$77,000 budgeted in the upcoming year for a new Administrative Analyst position and for the beautification and revitalization project.

She noted that Capital Projects make up 24% of the budget and it is impressive for the City to be able to perform and get all of these capital projects out the door.

Finance Director Dillingham review the Council's options to either adopt the budget as presented, or to provide staff additional direction and bring it back at the next meeting for potential adoption at that time. She then called for questions from Council.

Councilmember Woodall noted that she talked to the Finance Director before the last meeting and again today so had no additional questions but wanted to thank the Finance Director, City Manager and staff for all the work done to put the budget together.

Mayor Pro Tem Johnson commented that investing 24% of the budget into capital projects is a huge step in the right direction after many years of not being able to do much. He said that it re-invests in the City and thanked the Mayor and staff for their vision on cannabis and what it has meant to the City as far as its ability to have a capital program.

Councilmember Wilson referred to the Finance Director's comment related to abatement activities that result in a lien that do not come out of budgeted funds and asked where it shows up in the budget.

Finance Director Dillingham explained that basically because of the way accounting is with regard to the balance sheet, it shows up as an accounts receivable because what it essentially is a debt owed to the City. She said that part of what brought that to her attention is that the City actually received some money today from a 2017 lien which was exciting because when money comes back in the form of a lien, it's basically twice the amount when it takes that long to be paid back. She further explained that when code enforcement is done without initiating a lien, it comes out of the budget, but if the abatement is done and a lien is placed against the property, there is a special fund set up for that process and it does not come out of the budget.

Mayor Garnes commented that staff did a great job and appreciated everything they did to put the budget together. She added that it is really exciting to see money in the budget for capital projects.

Mayor Garnes then called for public comment regarding the budget. No public comment was received.

Motion was made by Johnson/Carter to approve Resolution No. 1490-2021 adopting the FY 2021-22 Operating and Capital Budget and Position Allocation Table. Motion carried 5-0.

Public Hearing on Cost Recovery for the Abatement of 483 Fourth Ave.

Chief of Police Conner provided a staff report and said that as discussed at the previous meeting, on February 13, 2019, a Notice of Violation was served on Jeannie Spier, the owner of 483 Fourth Ave. He noted that there was initial progress in cleaning up the trash located in her front yard but that soon came to a stop and the amount of accumulated trash continued. Two Administrative Citations were issued to her with minimal success. Consequently, on July 7, 2020, she was served with a Notice of Nuisance and Order to Abate. When there was no action in response to the document, an abatement warrant was sought from the court. On September 2, 2020, the Public Works Department cleaned up the



property with the use of a backhoe and a 30-yard dumpster from Recology Eel River. The cost of that abatement was determined to be \$2,727.06. An invoice was sent to the property owner via certified mail on December 15, 2020, and since that time, no attempt has been made to pay or make payment arrangements to pay the City for this debt. Consequently, the Police Department is requesting that the City Council approve the Findings and Order Confirming Accounts and Assessment for the abatement that was done at 483 Fourth Ave.

Councilmember Wilson said that he would like to move ahead with the process. Councilmember Carter agreed.

Mayor Pro Tem Johnson agreed and pointed out that people that don't want to be responsible are going to be irresponsible and people that do want to be responsible, are going to do responsible things.

Councilmember Woodall agreed to proceed and said that from her observations, it looks like the property owner is well on her way for another abatement.

Mayor Garnes commented that it is sad to have to do this, but it is the right thing to do.

Mayor Garnes called for public comment regarding the abatement hearing and no public comment was received.

Motion was made by Johnson/Wilson to approve the Findings and Order Confirming Accounts and Assessment for the abatement of 483 Fourth Ave. Motion carried 5-0.

#### Gateway Ad Hoc Committee Report

Committee member Garnes reported that the committee looked at the Gateway and is recommending that the leaning trees be relocated and replaced with adult trees that are the same size as the blossoming cherry trees so as to create a consistent look within the Gateway.

Committee member Woodall asked for clarification that the recommendation is to only relocate the trees that are leaning and said that she would hate to see the trees that are doing well or the Dogwood tree relocated. She asked if the idea is to not necessarily have every tree the same now, but to work toward eventually having the trees consistent throughout the Gateway.

Committee member Garnes clarified that she was correct.

Councilmember Carter thought it was a great idea and thought that consistency was good.

Councilmember Wilson asked if part of the problem with the trees not doing well was because the soil was too shallow.

Garnes commented that it wasn't the depth of the soil but rather the wrong choice of trees. She said that the leaning trees are not dying but they were simply not attractive. The idea is to have consistent trees that are more inviting.

Councilmember Woodall requested the help of an arborist to select the right trees and to make sure they are properly planted.

City Manager Knopp suggested staff meet with the committee members again, put together a proposal for professional landscapers then return it to Council for approval.

### **ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS**

#### Introduction/First Reading (by title only) of Ordinance No. 389-2021 Amending Chapter 2.55, Commissions, Boards, Agencies and Task Forces, and Section No. 10.05.100, Traffic Committee of the Rio Dell Municipal Code (RDMC)

City Manager Knopp provided s staff report and said that on May 4, 2021, the City Council adopted the *Goals and Actions to Achieve Economic Development in Rio Dell*, including the *Immediate Action Plan (IAP)*. The plan was developed by an ad hoc committee of Mayor Garnes and Mayor Pro Tem Johnson in consultation with state and local experts. Key advice included a visioning process to "become the city that businesses want to invest in." The need to improve upon and capitalize upon the community's natural beauty became an important element of the plan.

He commented that the Council has been working toward code enforcement and nuisance abatement in order to clean up trash and improve conditions. However, the Ad Hoc Committee identified the need to create a committee and involve community members to develop and plan specific projects towards the creation of beautification and improved walkability.

Attached to the Council packet were track changes of the proposed revisions to Chapter 2.55 of the Rio Dell Municipal Code, in addition to a draft ordinance for the Council's consideration.

City Manager Knopp reviewed the proposed text of the Beautification, Walkability and Pride Committee and said that it would consist of two members of the City Council and three members of the public who would be required to provide annual reports to the Council with specific recommendations for projects that enhance the visual aesthetic and wayfaring quality of Rio Dell public spaces in order to create a greater sense of community pride. He noted that the Committee would meet once bi-monthly and be staffed by the City Clerk or other designee of the City Manager.

He said that the recommended action is to open the public hearing and receive public input, deliberate, provide action to staff, if any, and introduce the ordinance, conduct first reading

(by title only), and continue the ordinance to the meeting of June 15, 2021 for its second reading and possible adoption.

City Manager Knopp reviewed the timeline and explained that the second reading and adoption of the ordinance would take place on June 15, 2021 and 30 days after adoption of the ordinance, it would become effective. Once the ordinance becomes effective, then appointments to the committee would be made.

Mayor Garnes opened the public hearing to receive public comment on the proposed ordinance. No public comments were received and the public hearing was closed.

Motion was made by Carter/Woodall to introduce and conduct the first reading (by title only) of Ordinance No. 389-2021 Amending Chapter 2.55 of the Rio Dell Municipal Code to Create the Beautification, Walkability and Pride Committee. Motion carried 5-0.

#### **COUNCIL REPORTS/COMMUNICATIONS**

Mayor Pro Tem Johnson gave a shout-out thanking Nick Angeloff and others who decorated the City for Memorial Day. He said it was really festive and honored those who served in the military.

He then asked if staff had any idea of when the Council would be back meeting live in the Council Chambers.

City Manager Knopp noted that staff was in the process of setting up the Council Chambers to facilitate live meetings and that there is a strong possibility to be back in the Council Chambers for the next regular meeting on June 15<sup>th</sup>.

Councilmember Wilson reported on his attendance at the Redwood Coast Energy Authority (RCEA) meeting and said that they deliberated over sending a letter to the legislature opposing AB 1139. What the State has determined that in the State of California, the people that have rooftop solar are taking advantage of the lower-income population of the State. Therefore, they want to raise the rates for the people that have rooftop solar so that they pay more for the electricity that they use. In addition to that, it was important to them that anyone installing the solar on a roof pay prevailing wage for the installation and the solar panel which is not typical for a private individual having work performed on their home. He said that RCEA voted to send a letter in opposition of the bill and encouraged anyone interested to also send a letter of opposition. He said that the bill discourages the installation of solar because of the cost which in turn, lowers climate change and makes America greener. He indicated that in his opinion it is a terrible bill and is counter-productive.

Councilmember Woodall thanked Councilmember Wilson for the update and said it was very interesting.



Councilmember Carter said that she had nothing to report as RREDC cancelled their meeting because of the holiday.

Mayor Garnes said that she would bring up AB 1139 with Sara Sanders at Cal Cities to get her thoughts on the proposed bill.

Mayor Garnes thanked Nick Angeloff and all of the volunteers for the Memorial Day flags and banners once again.

She also reported that she attended a Cal Cities Redwood Empire Division meeting on Friday with Senator McGuire and Congressman Huffman present. She discussed the City's shovel-ready projects with Senator McGuire and reminded him about how he helped with the City's Wells Project. She also mentioned that the City only has Junior Water Rights. Later, she received a call from his office scheduling a meeting to discuss how they might be of help to the City.

**ADJOURNMENT**

Motion was made by Johnson/Wilson to adjourn the meeting at 7:22 p.m. to the June 15, 2021 regular meeting. Motion carried 5-0.

\_\_\_\_\_  
Debra Garnes, Mayor

Attest:

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Karen Dunham, City Clerk

**RIO DELL CITY COUNCIL  
SPECIAL MEETING MINUTES  
JUNE 8, 2021**

Mayor Garnes called the Special "Virtual" Meeting of the Rio Dell City Council to order at 4:30 p.m.

**ROLL CALL:** Present: Mayor Garnes, Mayor Pro Tem Johnson, Councilmembers Carter, Wilson and Woodall

Others Present: City Manager Knopp, Finance Director Dillingham, Water/Roadways Superintendent Jensen, Community Development Director Caldwell, City Clerk Dunham, City Attorney Gans and Steve Anderson, Consultant from the Law Firm Best, Best & Krieger (BB&K)

**PUBLIC PRESENTATIONS**

Mayor Pro Tem Johnson called for public comments and no public comments were received.

**SPECIAL MEETING MATTERS**

**CLOSED SESSION – Conference with Legal Counsel – Litigation/Consideration of Litigation (Gov't Code Section 54956.9(d)(4) – One Matter)**

The Council, staff and consultants adjourned to Closed Session at 4:30 p.m. to discuss the above legal matter.

**ANNOUNCEMENT**

Mayor Garnes announced that there was nothing to report out of closed session at this time.

**ADJOURNMENT**

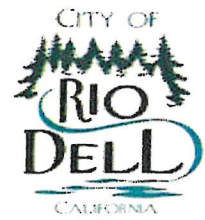
The meeting adjourned at 4:40 p.m. to the June 15, 2021 regular meeting.

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Debra Garnes, Mayor

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Karen Dunham, City Clerk



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675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)

DATE: June 15, 2021

TO: Mayor and Members of the City Council

FROM: Cheryl Dillingham, Finance Director *CD*

THROUGH: Kyle Knopp, City Manager

SUBJECT: Authorize City Manager to Accept, Sign and Submit Request for American Recovery Plan Act Funds

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize City Manager to accept, sign and submit all documents required to request disbursement of American Recovery Plan Act funds to the City.

BACKGROUND AND DISCUSSION

The American Rescue Plan Act of 2021 (ARPA) will provide funding to small cities to help address the economic and health consequences of the pandemic. The funds will be sent to the states and then must be distributed to the cities within 30 days. Funds will be allocated in two cycles with the first anticipated to be in June 2021 and the second no earlier than 12 months after that date. It is recommended that the Council authorize the City Manager to accept, sign and submit all documentation required to receive ARPA funding.

It is estimated that the City will receive \$801,152 in ARPA funding. The funds can be used for eligible costs incurred from March 3, 2021 through December 31, 2024, and the performance period ends on December 31, 2026. Fiscal Recovery Funds must be used in one of the eligible use categories specified in the ARPA:

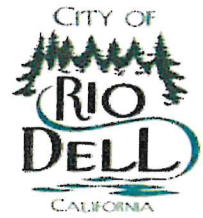
- To respond to the public health emergency or its negative economic impacts.
- For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency.
- To make necessary investments in water, sewer, or broadband infrastructure.

City staff is reviewing the guidelines on eligible uses and will return with a recommended plan for use of the funds and an associated budget adjustment at a later date.



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675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)



DATE: June 15, 2021

TO: Mayor and Members of the City Council

FROM: Cheryl Dillingham, Finance Director *CD*

THROUGH: Kyle Knopp, City Manager

SUBJECT: Regional Surface Transportation Program claim for Fiscal Year 2020-21

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the Finance Director to sign and submit the City's annual Regional Surface Transportation Program (RSTP) claim to the Humboldt County Association of Governments (HCAOG).

BACKGROUND AND DISCUSSION

RSTP funds come from the federal excise tax on gasoline and are distributed each year to the County, cities and tribes by HCAOG. The City of Rio Dell will receive \$28,135 in RSTP funding for Fiscal Year (FY) 2020-21. The funds can be used to support various eligible transportation projects and the City is required to provide a list with the names of all streets with potential projects and the type of project. Rio Dell primarily uses RSTP funds for street maintenance projects. The attached RSTP Policy and Allocations guide prepared by HCAOG describes the eligible projects and distribution formula used to allocated RSTP revenues to local agencies.

ATTACHMENTS

FY 2020-21 HCAOG RSTP Policy and Allocations

**Fiscal Year 2020-21**

**Regional Surface Transportation Program**

**Policy and Allocations**

May 2021



**Humboldt County Association of Governments**  
611 I Street, Suite B  
Eureka, CA 95501  
Phone: 707.444.8208  
[www.hcaog.net](http://www.hcaog.net)

## **Background**

The Regional Surface Transportation Program (RSTP) was established by California State Statute utilizing Surface Transportation Program Funds that are identified in Section 133 of Title 23 of the United States Code. California Streets and Highways Code Section 182.6(d) was enacted under federal transportation bills, beginning in 1991 with the Intermodal Surface Transportation Efficiency Act (ISTEA) legislation, subsequently under the Transportation Equity Act for the 21st Century (TEA-21) and the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU).

The Federal Aid Urban (FAU) and Federal Aid Secondary (FAS) regulations implemented through Section 182.6(d) were repealed by the federal government through the passage of Moving Ahead for Progress in the 21st Century (MAP-21). However, the FAU/FAS regulations currently remain in State law.

RSTP funds originate from the federal excise tax on gasoline. The State of California distributes the funds to regional agencies and counties based on population. HCAOG is allowed to participate in an exchange of these federal funds to nonfederal State Highway Account funds. Prior to an annual distribution of funds, an Exchange Agreement is executed between HCAOG and the State Department of Transportation (Caltrans). This exchange allows for greater flexibility with fewer administrative burdens. The County of Humboldt receives RSTP funds through a separate Exchange Agreement. Exchange funds are subject to financial and compliance audits by State of California auditors.

RSTP funds support a broad range of transportation projects. In the Humboldt region, most are used to augment city and county road budgets. Beginning with the 2007-08 RSTP cycle, HCAOG began setting aside funds for tribal governments. The County of Humboldt has agreed to administer the funds for a single project.

## **Eligible Projects**

Eligible projects are subject to Title 23-Section 133 of the Federal Aid for Highway regulations, in accordance with the State of California Constitution. Section 133(b) provides for the following eligible projects:

- (1) Construction, reconstruction, rehabilitation, resurfacing, restoration, and operational improvements for highways (including Interstate highways) and bridges (including bridges on public roads of all functional classifications), including any such construction or reconstruction necessary to accommodate other transportation modes, and including the seismic retrofit and painting of and application of calcium magnesium acetate, sodium acetate/formate, or other environmentally acceptable, minimally corrosive anti-icing and de-icing compositions on bridges and approaches thereto and other elevated structures, mitigation of damage to wildlife, habitat, and ecosystems caused by a transportation project funded under this title.
- (2) Capital costs for transit projects eligible for assistance under chapter 53 of title 49, including vehicles and facilities, whether publicly or privately owned, that are used to provide intercity passenger service by bus.
- (3) Carpool projects, fringe and corridor parking facilities and programs, bicycle transportation and pedestrian walkways in accordance with section 217, and the

modification of public sidewalks to comply with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.).

(4) Highway and transit safety infrastructure improvements and programs, hazard eliminations, projects to mitigate hazards caused by wildlife and railway-highway grade crossings.

(5) Highway and transit research and development and technology transfer programs.

(6) Capital and operating costs for traffic monitoring, management, and control facilities and programs, including advanced truck stop electrification systems.

(7) Surface transportation planning programs.

(8) Transportation enhancement activities.

(9) Transportation control measures listed in section 108 (f)(1)(A) (other than clause (xvi)) of the Clean Air Act (42 U.S.C. 7408 (f)(1)(A)).

(10) Development and establishment of management systems under Section 303.

(11) In accordance with all applicable Federal law and regulations, participation in natural habitat and wetlands mitigation efforts related to projects funded under this title, which may include participation in natural habitat and wetlands mitigation banks; contributions to statewide and regional efforts to conserve, restore, enhance, and create natural habitats and wetlands; and development of statewide and regional natural habitat and wetlands conservation and mitigation plans, including any such banks, efforts, and plans authorized pursuant to the Water Resources Development Act of 1990 (including crediting provisions). Contributions to such mitigation efforts may take place concurrent with or in advance of project construction. Contributions toward these efforts may occur in advance of project construction only if such efforts are consistent with all applicable requirements of Federal law and regulations and State transportation planning processes. With respect to participation in a natural habitat or wetland mitigation effort related to a project funded under this title that has an impact that occurs within the service area of a mitigation bank, preference shall be given, to the maximum extent practicable, to the use of the mitigation bank if the bank contains sufficient available credits to offset the impact and the bank is approved in accordance with the Federal Guidance for the Establishment, Use and Operation of Mitigation Banks (60 Fed. Reg. 58605 (November 28, 1995)) or other applicable Federal law (including regulations).

(12) Projects relating to intersections that—

(A) have disproportionately high accident rates;

(B) have high levels of congestion, as evidenced by—

(i) interrupted traffic flow at the intersection; and

(ii) a level of service rating that is not better than “F” during peak travel hours, calculated in accordance with the Highway Capacity Manual issued by the Transportation Research Board; and

(C) are located on a Federal-aid highway.

(13) Infrastructure-based intelligent transportation systems capital improvements.

(14) Environmental restoration and pollution abatement in accordance with Section 328.

(15) Control of noxious weeds and aquatic noxious weeds and establishment of native species in accordance with section 329.

### **Agreement with Jurisdictions**

The following administrative requirements are hereby implemented to assure that the agencies receiving the RSTP funds are using the funds properly, and to assure that HCAOG is properly tracking the funds.

1. Project Lists. Prior to funds being distributed by HCAOG, each entity shall be required to submit to HCAOG a list of eligible projects on which they expect to expend the funds. The list shall include the name of all streets and roads with potential projects, the type of project (rehabilitation, maintenance, etc.) and the functional classification based on the “annual maintained mileage report” prepared by each agency. (Form is attached)
2. Exchange Agreement Compliance. HCAOG is required to sign an annual Exchange Agreement with the State which states that HCAOG (and project sponsors) agree to comply with required conditions. Therefore, each entity shall receive a copy of the agreement and be required to sign a statement of compliance in order to receive funds. Compliance includes a requirement that a special fund for the purpose of depositing exchange funds has been established within a jurisdiction’s special gas tax street improvement funds or county road fund. (Form is attached)
3. Annual Report. Each entity shall be required to submit an annual report before receiving new RSTP funds each annual cycle. The report shall indicate how funds were expended or explain if funds are being carried over for a larger project. (Note: The annual report should agree with the project list submitted, otherwise a written explanation will be required).

### **RSTP Formula Distribution**

During a normal funding cycle, HCAOG receives instructions from the State to begin the process to exchange the RSTP funds sometime during the calendar year, resulting in an executed Exchange Agreement and receipt of funds by or near June 30 of each fiscal year. HCAOG staff then prepares a draft RSTP Program for stakeholder and public review and discussion at HCAOG Technical Advisory Committee (TAC) and Board meetings. Upon HCAOG Board approval, HCAOG notifies eligible claimants of the approved amount of available funding per the formula distribution. Funds are then distributed to the County, Cities, and tribes upon compliance with the Agreement with Jurisdictions, as explained above.



**Humboldt County Association of Governments  
Regional Surface Transportation Program FY 2020-21**

<b>FY 20-21 RSTP Allocation</b>	1,414,322
<b>Regional Apportionment</b>	(262,188)
<b>Excess Fund Apportionment</b>	\$1,152,134

The **Regional Apportionment** is apportioned first, in the amount of \$262,188. This amount has remained constant in this formula of distribution. Of this amount, \$100,000 is taken off of the top and allocated to Humboldt County in exchange for an annual dedication of \$200,000 of County Local Transportation Funds to transit agencies supporting capital improvements.

Regional Apportionment	262,188
Transit Set Aside (County of Humboldt)	(100,000)
<b>Balance</b>	<b>\$162,188</b>

The remaining amount (\$162,188) is then apportioned to the four FAU areas based on the following percentages set in the 1990s:

FAU Jurisdiction	FAU %	Allocation
McKinleyville	15.0%	\$ 24,328
City of Arcata	23.8%	\$ 38,601
City of Eureka	46.6%	\$ 75,580
City of Fortuna	14.6%	\$ 23,679
<b>Total</b>	<b>100.0%</b>	<b>\$ 162,188</b>

The **Excess Fund Apportionment** (\$1,139,257) is then apportioned to the County, the seven cities and TAC tribal members. The first amount apportioned goes to the **Small Agency Program**. This is based on the population percentages of the four small cities (Blue Lake, Ferndale, Rio Dell and Trinidad) and tribal land populations for tribes that are members of the TAC (Blue Lake Rancheria, Bear River Band of the Rohnerville Rancheria, Hoopa Valley Tribe, Karuk Tribe, Trinidad Rancheria and the Yurok Tribe).

Jurisdiction	Population Estimates	% of Total Population	% of Small Agency Program	Allocation
Blue Lake	1,277	9.46%	0.96%	\$ 10,954
Ferndale	1,382	10.24%	1.04%	\$ 11,762
Rio Dell	3,287	24.36%	2.47%	\$ 28,135
Trinidad	337	2.50%	0.25%	\$ 2,883
Tribal Areas*	7,209	53.43%	5.41%	\$ 61,575
<b>Total</b>	<b>13,492</b>	<b>100.00%</b>	<b>10.12%</b>	<b>\$ 115,309</b>

\*Tribal populations provided by North Coast Tribal Transportation Commission

Population data for the small cities taken from the California Department of Finance Estimate Table E-1. The North Coast Tribal Transportation Commission (NCTTC) provides tribal population estimates. For FY 20-21, the Small Agency Program, the 10.12% is the proportion each agencies population compared to the total population from Table E-1. The Excess Fund for FY 20-21 amounts to \$115,309.

The remaining Excess Fund Apportionment (\$1,023,948) is available to the FAU and Federal Aid Secondary (FAS) agencies. Humboldt County is the only FAS recipient and therefore receives 67.2% of the remaining Excess Fund Apportionments. The FAU recipients receive the remaining 32.8% of the Excess Fund Apportionment. The 32.8% allocation is apportioned according to the 1990 percentages for each FAU recipient. The FY 20-21 FAU/FAS funds equal for FY 20-21 is \$1,023,948.

<b>FAU/FAS Program</b>			
	FAS: 67.2 % of FAU/FAS Program	FAU: 32.8% of FAU/FAS Program	Allocation
	\$ 688,093	\$ 335,855	
County	100%	N/A	\$ 688,093
Arcata	N/A	23.8%	\$ 79,934
Eureka	N/A	46.6%	\$ 156,508
Fortuna	N/A	14.6%	\$ 49,035
McKinleyville	N/A	15.0%	\$ 50,378
<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>\$ 1,023,948</b>

The final allocation for FY 20-21 is as follows:

<b>RSTP 20-21 Allocations</b>	
County	\$ 862,800
Arcata	\$ 118,534
Blue Lake	\$ 10,954
Eureka	\$ 232,088
Ferndale	\$ 11,762
Fortuna	\$ 72,714
Rio Dell	\$ 28,135
Trinidad	\$ 2,883
Tribal Governments	\$ 61,575
<b>Total</b>	<b>\$ 1,401,445</b>

**Humboldt County Association of Governments  
Regional Surface Transportation Program (RSTP)**

Claimant Name, Address, Email: \_\_\_\_\_

**FY 20-21 Allocation  
Amount:**

FY 19-20 Description of Project or Purposes of Expenditures	Estimated Cost of Project	Use of Funds
		<input type="checkbox"/> Street and Road Purposes <input type="checkbox"/> Public Transit - Operating <input type="checkbox"/> Public Transit - Capital <input type="checkbox"/> 2% Bicycle and Pedestrian Account Purposes <input type="checkbox"/> Other:
		<input type="checkbox"/> RSTP funds are being carried over as described below: being carried over for the newburg road project
<b>Total Expenditures FY 20-21:</b>	<b>\$</b>	<b>-</b>

**FY 19-20 Allocation  
Amount:**

Description of Previous FY's Project or Purposes of Expenditures	Total Project Cost		
<b>Total Expenditures FY 19-20:</b>	<b>\$</b>	<b>-</b>	
Carryover Funds from Previous Fiscal Years	Unused Carryover Balance	Used Carryover Funds	Year Used / Project:
<b>Carryover Balance Remaining:</b>	<b>\$</b>	<b>-</b>	

Pursuant to the Regional Surface Transportation Program Section 182.(d)1 program, the undersigned claimant hereby acknowledges that he/she has received a copy of the Exchange Agreement dated \_\_\_\_\_ between HCAOG and the State Department of Transportation (Caltrans), and agency agrees to comply with the applicable required conditions contained therein.

Undersigned claimant also acknowledges that jurisdictions receiving State RSTP funds have complied with Section 1220.4(6) (A special fund for the purpose of depositing exchange funds has been established within a jurisdiction's special gas tax street improvement fund or county road fund.)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

Rev. 9/19



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*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

June 15, 2021

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Approval of City Manager Employment Agreement with Kyle Knopp and  
Authorization for the Mayor to Sign

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve the employment agreement and authorize the Mayor to sign.

BACKGROUND AND DISCUSSION

The City Attorney has drafted updated changes to the terms and conditions of the employment agreement for the City Manager. The agreement is termed to November 21, 2026.

///

**KYLE C. KNOPP EMPLOYMENT AGREEMENT  
WITH CITY OF RIO DELL, CA.**

This Employment Agreement (this "Agreement") is made and entered into [redacted] day of June 2021 (the "Effective Date") by and between the **CITY OF RIO DELL**, a municipal corporation of the State of California, hereinafter referred as the "**Employer**" and **KYLE C. KNOPP**, hereinafter referred to as "**Employee**", both of whom understand as follows:

- A. WHEREAS, Employer** desires to employ the services of said **Employee as City Manager** of the City of Rio Dell; and
- B. WHEREAS,** it is the desire of the **Employer** to provide certain benefits, establish certain conditions of employment and set working conditions of said **Employee**; and
- C. WHEREAS, Employee** desires to accept employment as the City Manager of the said City;

**NOW, THEREFORE,** in consideration of the mutual covenants herein contained, the parties agree as follows:

**SECTION 1. DUTIES**

**Employer** hereby agrees to employ **Employee as City Manager** of said **Employer** to perform the functions and duties specified in the Ordinances of said City, pursuant to California Government *Code* section 36506, and to perform other legally permissible and proper duties and functions as the City Council shall from time to time assign.

**SECTION 2. TERM**

Subject to the potential early termination and severance provisions of Sections 4 and 5, below, the term of this agreement shall be for 5 years; from June, [redacted] 2021 through November 21, 2026. It may be extended thereafter by mutual agreement.

**SECTION 3. ETHICS: STANDARDS/EXPECTATIONS**

**Employee** will at all times uphold the tenets of the ICMA Code of Ethics, a copy of which is attached hereto as **Exhibit A** and incorporated herein. The City Council shall support **Employee** in conducting himself according to the tenets of the ICMA Code of Ethics (Exhibit A). Specifically, neither the City Council nor any of its members will give **Employee** any order, direction or request that would require **Employee** to violate the Code of Ethics.

**SECTION 4. TERMINATION/SEVERANCE**

- A. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the **Employer** to terminate the services of **Employee** at any time subject to the provisions set forth hereafter in this Section 4 and Section 5.



- B. Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of **Employee** to resign at any time from this position with **Employer**, subject only to provisions set forth hereafter in this Section 4 and Section 5.
- C. This Agreement and the employment of Employee by Employer shall be, at all times, **at will** and either party may terminate said employment with or without cause for any reason by giving to the other written notice of termination or resignation forty-five (45) days prior to the termination date.
- D. In the event the **Employer** gives said forty-five (45) day written notice of termination, the City has the option to require the **Employee** to remain at his position for a period of forty-five (45) days from date of said Notice of Termination or may require the **Employee** to refrain from performing said duties. In either event, the **Employee** shall be paid his regular monthly salary and benefits for a period of six (6) months from the date of notice of termination.
- E. Notwithstanding the above, there shall be a probationary period of employment lasting 90 days from **Employee's** first day of employment. During this probationary period, either party may immediately terminate the employment relationship, with or without notice, and with or without cause. In such event, there shall be no notice period required and said termination may be effective immediately upon receipt. Since Employee has served as City Manager in excess of six (6) months prior to execution of this Agreement, this provision shall be deemed satisfied as of the Effective Date.

#### **SECTION 5. SUSPENSION OR REMOVAL**

- A. Employment is "At-Will".
- B. The **Employee** may be suspended, removed, or dismissed from the service of the City of Rio Dell with a majority vote (3) of the Council, pursuant to Section 2.15.080(1) of the Rio Dell Municipal Code.
- C. Pursuant to Section 2.15.080(3) of the Rio Dell Municipal Code, the **Employee** shall not be terminated within ninety (90) days before or after any municipal election for the selection, recall or appointment of one or more of the members of the City Council.
- B. In the event the City terminates the Manager for any reason or no reason, the City and the Manager agree that no member of the City Council, the City Management staff, nor the Manager, shall make any written, oral or electronic statement to any member of the public, the press, or any city employee concerning the Manager's termination except in the form of a joint press release or statement, the content of which is mutually agreeable to the City and the Manager. The joint press release or statement shall not contain any text or information that is disparaging to either party. Either party may verbally repeat the substance of the joint press release or statement in response to any inquiry. If no agreement can be reached as to the content of the statement, no statement shall issue.

#### **SECTION 6. DISABILITY**

If **Employee** is permanently disabled or is otherwise unable to perform his duties because

of sickness, accident, injury, mental incompetence, or health for a period of four (4) successive weeks beyond any accrued sick leave, or for twenty (20) working days over a thirty (30) day working period, **Employer** shall have the option to terminate this Agreement subject to the pay requirements of Section 3 above, including compensation for accrued vacation, holidays, and other accrued benefits.

### **SECTION 7. SALARY**

- A. Upon execution of the amendment, that the City Manager's salary be placed at Step E of Salary Table adopted in Rio Dell City Resolution 1464-2020 at One Hundred and Twenty-Three Thousand, Two Hundred and Thirty-Three Dollars per year of employment (\$123,233.00).
- B. **Employer** may adjust said base salary and/or other benefits, including a performance bonus of **Employee** in such amounts and to such extent as the Council may determine desirable on the basis of a salary and performance review at such times as the Council may deem appropriate.
- C. With satisfactory completion and performance by June 30, 2023, the annual salary shall be increased commensurate with the longevity-based salary steps set forth in the salary pay scale adopted by the Rio Dell City Council on September 28, 2020, as Resolution No. 1464-2020.

### **SECTION 8. PERFORMANCE EVALUATION**

- A. The City Council shall review and evaluate the performance of the **Employee** as City Manager on an annual basis during the Term of this Agreement, using such procedure as the Council may deem appropriate. **Employee** shall initiate the annual review process by conducting a self-evaluation using the form approved by the City Council for said purpose. Notwithstanding the foregoing, the Council may evaluate the performance of the City Manager at other times as it may deem appropriate.
- B. From time to time as may be deemed appropriate, the Council and **Employee** shall define such goals and performance objectives which the Council determines are necessary for the proper operation of the City. In the attainment of the Council's policy objectives, the relative priority among those various goals and objectives shall be reduced to writing and considered as part of the annual performance evaluation review.

### **SECTION 9. HOURS OF WORK**

It is recognized that **Employee** may very likely devote a great deal of time outside normal office hours to the business of **Employer** and may be expected to work in excess of forty (40) hours per week. **Employee** shall at all times during this period be considered working in a bona fide executive, administrative, or professional capacity under federal or State of California law, and as such shall devote his time to the business of **Employer** in excess of forty (40) hours per week without receiving or claiming overtime pay or compensatory time off from work. The provision for Executive Leave under Section 11 is intended to compensate the City Manager in part for such extra hours.

**SECTION 10. OTHER EMPLOYERS OR OUTSIDE ACTIVITIES**

**Employee** agrees to remain in the exclusive employ of **Employer** and not to become employed by any other employer until termination of this employment relationship. The term "other employment" shall not be construed to include occasional teaching, writing, consulting, or military reserve service performed on **Employees** time off. **Employee** shall not spend more than four (4) hours per week in teaching, counseling, or other non-employer connected business without the prior written approval of the City Council.

**SECTION 11. AUTOMOBILE**

**Employee's** duties require that he shall have the use at all times during his employment an automobile to perform **Employer's** business. **Employee** shall use his own automobile for such purpose and **Employer** shall reimburse **Employee** the sum of Four Hundred Dollars (\$500.00) per month for all gas, maintenance, insurance, and repair of said automobile. **Employee** shall be responsible for paying for all liability, property damage, and comprehensive insurance on said automobile, which shall be considered primary coverage in the event of a claim.

**SECTION 12. VACATION, SICK LEAVE, HOLIDAYS, AND EXECUTIVE TIME**

For the health and welfare of its employees, it is the policy of the City of Rio Dell that employees be encouraged to use the vacation benefits granted by the City and shall take an annual vacation of at least 40 hours.

Employee will receive eighty (80) hours of executive leave each fiscal year in two (2) installments; 40 hours on July 1 and 40 hours on January 1. The taking of vacation and executive leave time shall be coordinated with and approved by the City Council, who shall not unreasonably withhold their approval.

Employee may cash out or utilize the Executive Time installment beginning July 1. Employee shall be paid on the first pay period of June for each calendar year during the term of this agreement for accrued Executive Leave that remains unused or unpaid during the previous twelve (12) months.

Employees accrue a sick leave benefit of eight (8) hours each calendar month actually worked by Employee, and vacation time shall accrue in accord with the following schedule based on years of continuous employment service to the City:

<u>Years of Continuous Service</u>	<u>Hours per Year</u>	<u>Accrual Max.</u>
One to three (1-3)	80 hours	120 hours

Four to ten (4-10)	120 hours	180 hours
Eleven to fifteen (11-15)	160 hours	240 hours
Sixteen to twenty (16-20)	200 hours	300 hours

Employee shall also be entitled to the same paid holidays as the Rio Dell Employees' Association.

**SECTION 13. ACCRUED VACATION LEAVE AND BUY-DOWN.**

The amount of vacation time allowed to be accrued at the end of any pay period shall not exceed 1.5 times the annual amount of vacation time for the Employee's year of service stated in the schedule recited in Section 12 (not to exceed a maximum of 300 hours). Upon reaching the applicable vacation accrual maximum in accord with the schedule recited in Section 12, the employee will not earn or accumulate additional vacation time and shall be automatically cashed out of 40 hours of accrued vacation, to be paid in the next pay period.

Employee may elect to buy down their vacation accrual at any time, provided that they have scheduled a vacation leave with the City Council as appropriate or have taken their annual vacation and the balance of their vacation account will be at least 40 hours after the buy down.

**SECTION 14. WORK RELATED EXPENSES REIMBURSEMENT**

**Employer** agrees to reimburse the **Employee** such verifiable work related out-of-pocket expenses incurred by the Employee. Employee shall submit an itemization schedule of his out-of-pocket expenses in writing in the form of a purchase order for payment. **Employer** also agrees to pay employee a monthly cell phone allowance to ensure employee is contactable at all times. Employee must maintain cell phone service. The City's cell phone policy established by separate Resolution of the City Council is applicable in all regards for Employee.

**SECTION 15. INSURANCE**

Medical, Dental and Vision Insurance shall be provided for the City Manager as City provides for other management positions. The contribution amount by the City shall be 100% of the premium costs for these benefits for the employee and 70% of the total premium costs for employee's dependents, depending on their age and status as a student as provided in the plan document.

**SECTION 16. DEFERRED COMPENSATION**

The **Employer** participates in an IRS Section (457) [CMA, Deferred Compensation Program to which it contributes an amount equal to Fourteen percent (14%) of the **Employee's** base salary during such time as the **Employee** is employed by the **Employer**.

**SECTION 17. LIFE INSURANCE**

A TERM LIFE INSURANCE POLICY IN THE AMOUNT OF Seventy-Five Thousand

Dollars (\$75,000.00) shall be provided by the **Employer** for the **Employee**, effective during the term of employment.

**SECTION 18. AGREEMENT EFFECTIVE**

This Employment Agreement shall become effective June    , 2021, and shall remain in effect for the term of **Employee's** employment, subject to mutually agreed upon amendments.

**SECTION 19. INDEMNIFICATION**

**Employer** shall defend, save harmless and indemnify **Employee** against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of **Employee's** duties as City Manager.

**SECTION 20. BONDING**

**Employer** shall bear the full cost of any fidelity or other bonds required of the **Employee** under any law or ordinance.

**SECTION 21. DUES AND SUBSCRIPTIONS**

**Employer** agrees to budget and pay for the professional dues and subscriptions of **Employee** in the International City Management Association (ICMA) and California City Management Foundation (CCMF) which supports personal growth, advancement, and active communication for the benefit of the City.

**SECTION 22. TRAVEL EXPENSES**

**Employer** hereby agrees to pay for the travel and subsistence expenses of **Employee** for official and professional travel while on City Business, provided that funds are available in the City Manager's travel budget. Such expenses may include attendance at the League of California Cities Annual Conference, City Managers Department Meeting and the ICMA Annual Conference.

**SECTION 23. ATTORNEY'S FEES**

Should any litigation be commenced between the parties to this Agreement or the rights and duties of either relationship thereto, the prevailing party in such litigation shall be entitled to such other relief as may be granted, in addition to a reasonable sum for attorney's fees, as determined by the court.

**SECTION 24. OTHER TERMS AND CONDITIONS OF EMPLOYMENT**

**Employer** shall provide **Employee** with the use of a City cellular telephone or a cell phone allowance as provided in City Resolutions 1030-2009 and 1069-2010. Furthermore,



**Employer** shall provide **Employee** with the use of a laptop (Notebook) computer if desired, compatible with the City Manager's desktop computer, all to be used for City related business.

**SECTION 25. NOTICES**

Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service postage prepaid. addressed as follows:

**Employer**

**Rio Dell City Hall  
675 Wildwood Ave  
Rio Dell, California 95562**

**Employee**

**Kyle C. Knopp  
675 Wildwood Ave  
Rio Dell, CA 95562**

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as or the date of personal service or as or the date of deposit of such written in the course of transmission in the United States Postal Service.

**SECTION 26. GENERAL PROVISIONS**

- A. The text herein shall constitute the Entire Agreement between parties.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors or **Employee**.
- C. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- D. This Agreement shall be governed by and construed in accordance with the laws of the State of California.
- E. Any modification to this Agreement shall be effective only if in writing and signed by both parties hereto.
- F. The failure of either party to insist upon strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of that right or power at any time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

**IN WITNESS WHEREOF**, the City of Rio Dell has caused this Agreement to be signed and executed in its Mayor, and the **Employee** has signed and executed this Agreement both in duplicate, as of the day and year first above written.

\_\_\_\_\_  
Kyle Knopp, Employee

\_\_\_\_\_  
Debra Garnes, Mayor of the City of Rio Dell

# ICMA CODE OF ETHICS

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The mission of ICMA is to create excellence in local governance by developing and fostering professional local government management worldwide. To further this mission, certain principles, as enforced by the Rules of Procedure, shall govern the conduct of every member of ICMA, who shall:

1. We believe professional management is essential to efficient and democratic local government by elected officials.
2. Affirm the dignity and worth of local government services and maintain a deep sense of social responsibility as a trusted public servant.
3. Demonstrate by word and action the highest standards of ethical conduct and integrity in all public, professional, and personal relationships in order that the member may merit the trust and respect of the elected and appointed officials, employees, and the public.
4. Serve the best interests of the people.
5. Submit policy proposals to elected officials; provide them with facts, and technical and professional advice about policy options; and collaborate with them in setting goals for the community and organization.
6. Recognize that elected representatives are accountable to their community for the decisions they make; members are responsible for implementing those decisions.
7. Refrain from all political activities which undermine public confidence in professional administrators. Refrain from participation in the election of the members of the employing legislative body.
8. Make it a duty continually to improve the member's professional ability and to develop the competence of associates in the use of management techniques.
9. Keep the community informed on local government affairs; encourage communication between the citizens and all local government officers; emphasize friendly and courteous service to the public; and seek to improve the quality and image of public service.
10. Resist any encroachment on professional responsibilities, believing the member should be free to carry out official policies without interference, and handle each problem without discrimination on the basis of principle and justice.
11. Handle all matters of personnel on the basis of merit so that fairness and impartiality govern a member's decisions pertaining to appointments, pay adjustments, promotions, and discipline.
12. Public office is a public trust. A member shall not leverage his or her position for personal gain or benefit.

*Adopted by the ICMA Executive Board in 1924, and most recently revised by the membership in June 2020.*

**City of Rio Dell  
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
10010	5/05/2021	[0576] 101 AUTO PARTS	Super Clean Degreaser Voc, Lamp, Chain, D. Earth Crs. Floor Dry, Cerulean 2 Grs. Cart; Super Clean Degreaser Voc, Snap Ring 2.25", for Backhoe	80.77
10011	5/05/2021	[5750] AERO-MOD	VFD-Powerflex Pump	
10012	5/05/2021	[3206] CALIFORNIA POLICE CHIEFS ASSOCIATION	ANNUAL MEMBERSHIP DUES 7/2021 - 6/2022	855.28
10013	5/05/2021	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 04/23/2021	200.00
10014	5/05/2021	[5052] GHD, INC	Rio Dell City Engineer Services, SRTS Safety Improvement & Community Outreach Project	150.00
10015	5/05/2021	[7129] GUSTAVO GOMEZ QUIROZ	Reimbursement for Boot Allowance (Boot Barn)	2,877.74
10016	5/05/2021	[2437] HACH	3 Reagent Set, Cholrine Free CL17; 3 Reagent Set, Cholrine Total CL17;	141.04
10017	5/05/2021	[4099] HARPER MOTORS	2021 Ford F150	461.73
10018	5/05/2021	[2484] INDEPENDENT BUSINESS FORMS	Laser Business License Paper	43,035.13
10019	5/05/2021	[6560] EDWARD D LEE	Aeromod Training & Travel Expense	187.57
10020	5/05/2021	[7163] LEHR	Outfitting the two new Ford SUVs; Lights, Gun locks, Consoles, Cup holders, Arm rests, Face plates, ect	508.60
10021	5/05/2021	[6998] MAD RIVER COMMUNITY HOSPITAL	Drug Screening, Physical & Evaluation	5,019.94
10022	5/05/2021	[2551] MIRANDA'S ANIMAL RESCUE	ANIMAL CONTROL FOR APRIL 2021	253.75
10023	5/05/2021	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDRY UTILITY WORKERS SHIRTS; CLEAN MOP HEAD	1,900.00
10024	5/05/2021	[6100] NORTHERN CALIFORNIA GLOVE	SAFETY GEAR	31.91
10025	5/05/2021	[4393] NYLEX.net. Inc.	MONTHLY MAINTENANCE FOR MAY 15 THROUGH JUNE 15, 2021; AND SECURITY GATEWAY FOR PD	388.78
10026	5/05/2021	[6943] PACE SUPPLY CORP	Box Concrete, Cover Galv Sewer, Strap Saddle IMP Ford; Water Parts	1,340.00
10027	5/05/2021	[4338] QUILL CORPORATION	FILE FOLDERS	640.34
10028	5/05/2021	[6349] RECOLOGY EEL RIVER	GARBAGE BAGS FOR APRIL 2021	153.08
10029	5/05/2021	[2659] RIO DELL PETTY CASH	PETTY CASH FOR APRIL 2021: Office Supplies and Outlet/GFCI Tester	191.62
10030	5/05/2021	[7166] ROCKET ROOTER	Cleaned main sewerline	15.18
10031	5/05/2021	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE FOR MAY 2021	330.00
10032	5/05/2021	[2779] WILDWOOD SAW	61PM 55D; NGK Spark Plug; 16" Stihl .043 GA Bar, Labor; Misc Replacement Shop Fluids&Fuel, Stihl FC111 Edger; 12 Edger Blades, 6 Stihl HD Edger Blades	115.20
10033	5/12/2021	[6038] ACCURATE TERMITE & PEST SOLUTIONS	BI-MONTHLY PEST CONTROL @ 675 WILDWOOD AVE	698.12
10034	5/12/2021	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES FOR APRIL 2021	105.00
10035	5/12/2021	[4937] CALIFORNIA DEPARTMENT OF TRANS.	SIGNALS & LIGHTING BILLING JANUARY 2021 THROUGH MARCH 2021	694.90
10036	5/12/2021	[2293] CITY OF FORTUNA	POLICE DISPATCH SERVICES FOR MAY 2021, 2 Livescans	187.50
10037	5/12/2021	[2340] DEPAR. OF JUSTICE ACCOUNTING OFFICE	2 Fingerprint APPS; 2 Fingerprint - FBI	4,100.33
10038	5/12/2021	[6262] EJJ CONSTRUCTION	Torren Mulcher w/CAT 305.5; Equipment Mobilization; Brush cleaning over collection main	98.00
10039	5/12/2021	[7022] FAULKNER, SIOBHAN & TIMOTHY	NEW CUSTOMER DEPOSIT REFUND	865.00
10040	5/12/2021	[2405] FORTUNA ACE HARDWARE	3 Gal of White Distilled Vinegar; 3 Gal of Arrowhead Distilled Water	185.73
10041	5/12/2021	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDRY UTILITY WORKERS SHIRTS; CLEAN MOP HEAD; SHIRTS FOR NEW EMPLOYEE	26.40
10042	5/12/2021	[7167] NORTH PACIFIC CARDIOLOGY MEDICAL	Pre-Employment Exam	106.76
10043	5/12/2021	[4393] NYLEX.net. Inc.	Accufund update to version 6325, per Joanne's request	25.00
10044	5/12/2021	[6943] PACE SUPPLY CORP	4 of 6 ordered Steel Water Covers	405.00
10045	5/12/2021	[3343] PITNEY BOWES RESERVE ACCOUNT	Postage Purchase for Reserve May2021	483.81
10046	5/12/2021	[6766] RAYBURN, KRISTINA & KUEHN	CUSTOMER DEPOSIT REFUND	400.00
10047	5/12/2021	[7166] ROCKET ROOTER	Broken part was replaced with new and tested work	249.61
10048	5/12/2021	[2719] STATE WATER RESOURCES CONTROL BD	DRINKING WATER OPERATOR GRADE D2 CERTIFICATION	125.00
10049	5/12/2021	[6825] SUDDENLINK	INTERNET SERVICES 5/03/21-5/31/21	80.00
10050	5/12/2021	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR JUNE 2021	1,800.00
				534.58



**City of Rio Dell  
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
10051	5/19/2021	[6038] ACCURATE TERMITTE & PEST SOLUTIONS	RODENT & INSECT CONTROL @ 475 HILLTOP DR	170.00
10052	5/19/2021	[7175] BARONE, Inc.	Equipment Parts - Hose, Adapter Inlet, Camlock	814.00
10053	5/19/2021	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 05/07/2021	150.00
10054	5/19/2021	[4491] CODE PUBLISHING, INC	RIO DELL MUNICIPAL CODE WEB HOSTING MAY 2021-2022	480.00
10055	5/19/2021	[2356] DOWNEY BRAND LLP	Legal Issues on Permitting and Regulatory Issues	225.00
10056	5/19/2021	[2447] HILFIKER PIPE CO.	(5) 24" Cast Iron Frame & Cover Sanitary Sewer, (1) 24" Cast Iron Frame & Cover Sanitary Sewer	1,909.91
10057	5/19/2021	[2474] HUMMEL TIRE & WHEEL, INC	21 Toyota Tacoma Lic. No. 1611330	1,097.02
10058	5/19/2021	[4402] LAFCO	Parcel Annexation by the City	5,000.00
10059	5/19/2021	[6653] CRYSTAL L LANDRY	Interview and Interrogation Training and Travel	336.23
10060	5/19/2021	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; CLEAN MOP HEAD	37.98
10061	5/19/2021	[2619] PITNEY BOWES, INC.	3 Qty DM 100I Red Ink Ctg (1Box)	277.28
10062	5/19/2021	[7156] POWELL LANDSCAPE MATERIALS	30 yrds of Med Bark	1,947.58
10063	5/19/2021	[2693] SHELTON'S AUTO LUBE	Full Oil Change on 2017 Ford Police Interceptor Sedan Vin# 140211	58.37
10064	5/19/2021	[3511] T & T VALVE & INSTRUMENT, INC	6 Valves of different sizes and types	7,026.93
10065	5/19/2021	[4908] THE MITCHELL LAW FIRM, LLP	LEGAL SERVICES FOR APRIL 2021, LEGAL SERVICES FOR APRIL 2021, LEGAL SERVICES FOR APRIL 2021, LEGAL SERVICES FOR APRIL 2021, LEGAL SERVICES FOR APRIL 2021	9,694.50
10066	5/19/2021	[2750] USA BLUEBOOK	Grundfos Connection Kit PVC; Universal Spill Kit; TNT + Ammonia Tests	309.34
10067	5/19/2021	[2779] WILDWOOD SAW	Sales Order Tag #3564; Shop Labor; Fluids and Replacement Gas	203.25
10068	5/26/2021	[2340] DEPART OF JUSTICE ACCOUNTING OFFICE	BLOOD ALCOHOL ANALYSIS FOR APRIL 2021	35.00
10069	5/26/2021	[3782] EUREKA-HUMBOLDT FIRE EXTINGUISHER CO., INC	ANNUAL FIRE EXTINGUISHER MAINTENANCE AND TRAINING SERVICE FOR PW, PD & CITY HALL	1,720.41
10070	5/26/2021	[7146] ALFONSO C GARCIA	Reimbursement Boot Barn	75.00
10071	5/26/2021	[5052] GHD, INC	Development of a Sanitary Sewer Evaluation Study (SSES), 2021 HMGP Water System Resiliency Application	45,308.55
10072	5/26/2021	[2457] HUMBOLDT COUNTY CLERK-RECORDER	COPIES - Street Project, COPIES - 310 Cherry Ln (WasteWater)	8.00
10073	5/26/2021	[2474] HUMMEL TIRE & WHEEL, INC	Brake replacement on 13' Ford Interceptor Lic No. 1435260	840.99
10074	5/26/2021	[6514] INTERWEST CONSULTING GROUP	PROFESSIONAL SERVICES FOR APR. 1 THROUGH APR. 31, 2021	2,270.08
10075	5/26/2021	[2522] LECAH	2021 Annual Dues	100.00
10076	5/26/2021	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; PAPER TOWELS; CLEAN MOP HEAD	87.00
10077	5/26/2021	[4393] NYLEX.net. Inc.	2 TB Samsung Portable SSD x5, Replacement for DC Backup Drive	10,097.95
10078	5/26/2021	[5376] SCOTTY'S CUTTERS EDGE	Synology Disk Station -NAS Server; 12 Seagate IronWolf 6TB Hard Drives	180.01
10079	5/26/2021	[2688] SECURITY LOCK & ALARM	Weeder String & Honda Mower Blades	9,186.15
10080	5/26/2021	[3372] SPECIALTY TRAFFIC SYSTEMS	Security Camera Install for City Hall	488.25
10081	5/26/2021	[2709] STAPLES DEPT. 11-04079109	36 Cones Orange	415.86
10082	5/26/2021	[6825] SUDDENLINK	6 Hammermill Copy Plus Paper, Smead Hanging Folders; DataProducts Black Ribbon; Advantus Key Tag, Pens; Post-Its Notes; Copy Paper; and Small Binder Clips	548.61
10083	5/26/2021	[2754] US CELLULAR	INTERNET SERVICES 5/10/21- 6/09/21	61.13
10084	5/26/2021	[2750] USA BLUEBOOK	MONTHLY SERVICE FOR SAFETY PHONE 5/8/21-6/8/21	108.08
10085	5/26/2021	[2772] WENDT CONSTRUCTION, INC	4 Dispenser 10mL Sample 100 Tests Install 18 ft of 4" Sewer Lateral to Property Line; Pave Trench; Hooked up by Others	5,350.00
<b>Total Checks/Deposits</b>				<b>176,666.86</b>

**City of Rio Dell**  
**Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
626275	5/04/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 04/23/2021.	-13,746.06
590954	5/04/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE FOR APRIL 2021	-425.08
6302021	5/04/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ALLIED ADMINISTRATORS-DELTA DENTAL ONLINE PAYMENT FOR JUNE 2021	-2,032.27
1664053	5/07/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR SHELL WEX BANK ONLINE PAYMENT FOR APRIL/MAY 2021.	-2,653.72
534990	5/10/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ICMA-RC/MISSIONSQUARE RETIREMENT ONLINE PAYMENT FOR PPE 04/23/2021	-7,472.20
535901	5/11/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ICMA-RC/MISSIONSQUARE RETIREMENT ONLINE PAYMENT FOR PPE 05/07/2021	-7,732.61
4805456	5/14/2021	WITHDRAWALS	BANK ERROR - REVERSE DEPOSIT INTO THE WRONG CHECKING ACCOUNT	-200.00
043-104	5/14/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 05/07/2021.	-2,540.85
4508307	5/14/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 05/07/2021.	-13,597.74
5142021	5/14/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR PG&E ONLINE PAYMENT FOR MAY 2021	-16,387.39
9510671	5/17/2021	WITHDRAWALS	BANK ANALYSIS FEE FOR MAY 2021	-316.49
9510673	5/18/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ONLINE DEARBORN LIFE INSURANCE PAYMENT FOR JUNE 2021.	-405.00
9510672	5/20/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR BENEFIT BRIDGE/PUBLIC AGENCY COALITION ONLINE PAYMENT FOR JUNE 2021	-21,701.03
9510674	5/20/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ONLINE PAYMENT FOR BANK OF AMERICA CREDIT CARDS FOR THE MONTH OF APRIL - MAY 2021.	-7,462.31
537454	5/20/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR VSP INSURANCE ONLINE PAYMENT FOR JUNE 2021	-365.12
543752	5/25/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ICMA-RC/MISSIONSQUARE RETIREMENT ONLINE PAYMENT FOR PPE 05/21/2021	-7,807.61
706-592	5/26/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 05/21/2021	-2,569.44
<b>Total EFT's &amp; Debit/Bank Withdrawals</b>				<b>-107,414.92</b>

Ref#	Date	Vendor	Description	Amount
TR TO PR	5/11/2021	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER FROM CHECK TO PAYROLL ACCOUNT FOR PPE 05/07/2021	-36,388.63
TR TO PR	5/25/2021	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER FROM CHECK TO PAYROLL ACCOUNT FOR PPE 05/21/2021	-36,870.31
<b>Total Transfer Between Accounts</b>				<b>-73,258.94</b>



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*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

June 15, 2021

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Ratification of Letter Related to FY 2021-22 State Budget

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Ratify the letter, or take no action.

BACKGROUND AND DISCUSSION

At the Request of the CalCities (League of California Cities), it was requested that the City issue a letter to State representatives encouraging funding in the State budget for California Cities. The issue was tagged as critical for the week of June 7<sup>th</sup>. The attached letter was drafted for and signed by the Mayor.

Under Resolution No. 1443-2020 the Mayor is authorized to execute letters of support or opposition on behalf of the City Council related to State and/or Federal legislation on an urgency basis and as recommended by the League of California Cities (CalCities). Such correspondence is required to be presented to the City Council for possible ratification.

The Legislature's proposed budget deal provides significant resources for cities to address generational crises, but more resources are needed to support recovery from COVID-19 in all cities. City leaders should continue to urge lawmakers to appropriate at least \$10 billion to help cities recover from the pandemic, bolster investment towards meaningful solutions to homelessness, improve housing affordability, and advance critical infrastructure.

The fiscal consequences of the pandemic have had real world impacts on the city services Californians depend on daily. Nine out of 10 cities are currently experiencing a revenue shortfall due to the pandemic and 3 out of 4 cities will not, or are unsure if they can, balance their next budget without cutting services and staff.

The state budget surplus of at least \$38 billion and the \$26 billion in COVID-19 assistance provides the Legislature and Governor with the resources to invest in cities, to ensure an equitable and comprehensive recovery, and address generational crises that were exacerbated by the pandemic. Cal Cities is recommending the State appropriate at least \$10 billion to cities, specifically:



- **\$2 BILLION IN DIRECT AND FLEXIBLE STATE AID.** To address local budget gaps left by the American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund and to prevent sustained cuts to good government jobs and jumpstart core services including the easing of municipal hiring freezes.
- **\$5 BILLION FOR EVIDENCE-BASED HOMELESSNESS AND HOUSING SOLUTIONS.** To support cities in their efforts towards ending homelessness and increasing the construction of housing that is affordable to all Californians. These funds would be used to expand programs such as Homekey; Homeless Housing, Assistance and Prevention (HHAP); and Homeless Emergency Aid Program that deliver rapid rehousing, rental subsidies, and subsidies for new and existing housing and emergency shelters.
- **AT LEAST \$3 BILLION FOR BROADBAND INFRASTRUCTURE.** To support expansion and related infrastructure upgrades in unserved and underserved communities to help cities catalyze projects statewide. This will ensure an equitable recovery for Californians in rural, isolated communities, as well as urban and suburban ones.
- **\$225 MILLION TO HELP FUND THE MANDATES TO DIVERT ORGANIC WASTE FROM LANDFILLS.** To enable cities and the State stay on course to meet our ambitious goals to reduce landfill disposal, including providing local governments additional implementation flexibility.

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*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*



June 4, 2021

The Honorable Nancy Skinner  
Chair, Senate Budget Committee  
State Capitol, Room 5019  
Sacramento, CA 95814

The Honorable Phillip Ting  
Chair, Assembly Budget Committee  
State Capitol, Room 6026  
Sacramento, CA 95814

The Honorable Anna Caballero  
Chair, Senate Budget Subcommittee #4  
State Capitol, Room 5019  
Sacramento, CA 95814

The Honorable Wendy Carrillo  
Chair, Assembly Budget Subcommittee #4  
State Capitol, Room 6026  
Sacramento, CA 95814

Dear Chairs Skinner, Ting, Caballero, and Carrillo:

The City of Rio Dell respectfully requests a budget commitment to cities of at least \$10 billion in the 2021-2022 State Budget to help cities recover from the pandemic, bolster investment towards meaningful solutions to homelessness, improve housing affordability, and advance critical infrastructure.

The fiscal consequences of the pandemic have had real world impacts on the city services Californians depend on daily. Nine out of 10 cities are currently experiencing a revenue shortfall due to the pandemic, 7 out of 10 cities anticipate that this shortfall will continue into next year, and 3 out of 4 cities will not, or are unsure if they can, balance their next budget without cutting services and staff.

While the local relief included in the American Rescue Plan will help cities continue to fight the pandemic and begin to rebuild their local economies, fiscal gaps still persist for many cities, whose revenue losses and unplanned expenditures far exceed the anticipated relief.

The City of Rio Dell needs resources to help with water and wastewater infrastructure. These elements form the foundation of public health in Rio Dell and across the country.

The state budget surplus presents a historic opportunity to invest in cities, to ensure an equitable and comprehensive recovery, and address generational crises that were exacerbated by the pandemic. We urge the State and Legislature to appropriate at least \$10 billion to cities, specifically:

- **\$2 BILLION IN DIRECT AND FLEXIBLE STATE AID.** To address local budget gaps left by the American Rescue Plan Coronavirus State and Local Fiscal Recovery Fund and to prevent sustained cuts to good government jobs and jumpstart core services including the easing of municipal hiring freezes.
- **\$5 BILLION FOR EVIDENCE-BASED HOMELESSNESS AND HOUSING SOLUTIONS.** To support cities in their efforts towards ending homelessness and increasing the construction of housing that is affordable to all Californians.
- **AT LEAST \$3 BILLION FOR BROADBAND INFRASTRUCTURE.** To support expansion and related infrastructure upgrades in unserved and underserved communities to help cities catalyze projects statewide.
- **\$225 MILLION TO HELP FUND THE MANDATES TO DIVERT ORGANIC WASTE FROM LANDFILLS.** To enable cities and the State stay on course to meet our ambitious goals to reduce landfill disposal.

All levels of government have worked together to combat this pandemic. As our work together shifts to recovery for all, let us continue that strong partnership by ensuring that no community is left behind. Thank you for considering our request for assistance to protect local government operations and jobs, and to help the City of Rio Dell emerge from this pandemic stronger than ever.

Sincerely,



Debra Garnes  
Mayor  
City of Rio Dell

cc: Senator McGuire  
Assembly Member Wood  
Sara Sanders, Cal Cities, Regional Public Affairs Manager, [sanders@cacities.org](mailto:sanders@cacities.org)  
League of California Cities (Cal Cities), [cityletters@cacities.org](mailto:cityletters@cacities.org)



## **Staff Highlights – 2021-06-15**

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### **City Council**

#### **City Manager**

Discussions, meetings on drought topic.

Review and discussions on American Rescue Plan

Work on preparation for in-person council meetings – updating technology.

#### **City Clerk**

Processed Five (5) Building Permits:

904 Martin Dr. – Sewer Cleanout

307 Wildwood Ave. – New Windows

2415 Rio Vista Lane – Conversion of Ag Building to Second Dwelling Unit

975 Webb Lane – New Windows/Porch

955 Dinsmore Ranch Road – 27 Greenhouses

Processed Two (2) Business Licenses:

HHS Construction – Non-Resident Contractor

Arbco Construction – Non-Resident Contractor

Processed Two (2) Encroachment Permits:

HHS Construction – Install new anchors for Altice USA

AT&T – 2 new 18” Ground Beds on Pacific Ave.

Misc:

Participated in PACE (Anthem) Board of Directors Zoom Meeting

#### **City Attorney**

#### **Human Resources, Risk & Training**

#### **Finance Department**



### **Public Works Water**

Installed new meter and ERT for 162 Grayland Heights.

Repaired leak on monument.

Completed Reporting to State

Repairs on Filter 1 and 2 Control Panel

Provide information to GHD on Water Infiltration Gallery for CIP Application

Water Rights Meetings

### **Public Works Wastewater**

### **Public Works Streets, Buildings and Grounds**

Weekly safety meeting.

General Corp Yard Clean up

Work with and Inspect Road Project with STRhoades

Weeded south islands.

Weed eated Ogle Ave ditches, 4<sup>th</sup> and Dixie ditch, end of Painter ditch and Side St.

### **Public Works City Engineer**

### **Public Works Capital Projects**

### **Police Department**

The Department had the following statistics for the period of May 26, 2021, to June 8, 2021. This period of time saw above average numbers for all of the metrics. Officer Johnson is very proactive and works a shift that has historically had the most calls for service. There are also a large number of persons with warrants for their arrest due to stagnation in the court system. Consequently, many of the arrests are cites for warrants when the offender is given a new court date. The summation of Calls for Service may greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

Officer	Calls for Service	Reports	Arrests
Conner	35	5	1
Beauchaine	37	7	2
Landry	22	4	3



Mitchell	43	9	6
Burns	58	7	3
Johnson	60	3	3
Fielder	16	1	0
Matthews	10	0	N/A
Totals	255	36	18
Averages	18.2 per day	18.0 per week	9.0 per week
2020 Yearly Average	13.9 per day	13.4 per week	5.3 per week

**Calls for Service at 355 Center Street**

Type	Date	Time	Location	Primary Unit	Case #
FU	05/28/2021	17:18:49	355 CENTER ST	R615	
FI	05/30/2021	16:53:01	355 CENTER ST	R618	
FU	06/01/2021	13:30:15	355 CENTER ST	6X2	
2736	06/05/2021	09:34:24	355 CENTER ST	R613	
THREAT	06/08/2021	20:12:50	355 CENTER ST	R618	

FI – Field Interview or Contact with a Pedestrian

FU – Follow Up or Unknown

2736 – Domestic Violence Restraining Order Violation

THREAT – Threat against life or property

R613 – Officer Crystal Landry

6X2 – CSO Jolene Matthews

R618 – Officer Russell Johnson

R615 – Officer Liam Burns

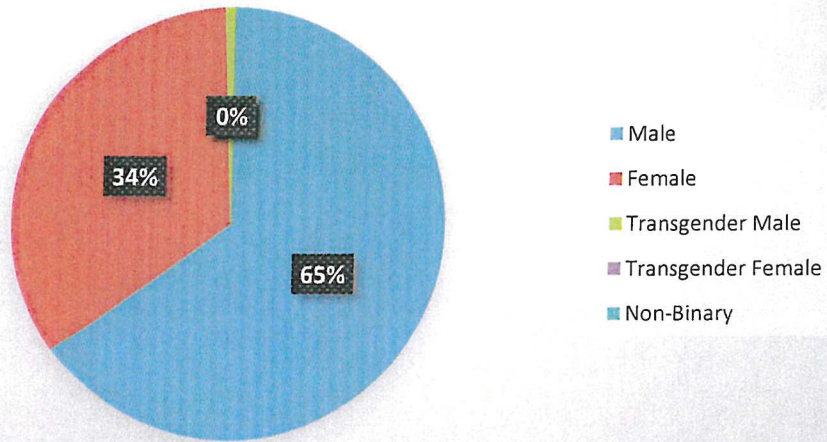
During the period of May 26 to June 8, 2021, there were nine calls for service related to animal control issues. No animals were transported to Miranda’s Rescue. One of the wayward critters was a pot-bellied pig, which was not initially captured and spent some time on the lam.

The Department has started to collect stop data as required by the Race and Identity Profiling Act of 2015. The following pie charts show the data for perceived gender, perceived race, persons searched by perceived race, and arrests (custodial and cite/release) by perceived race in the month of May, 2021. There were 150 detentions/searches in that time period. We are required to supply this data to DOJ beginning next year, but have started early hoping to get any issues worked out before we need to start transmitting data.

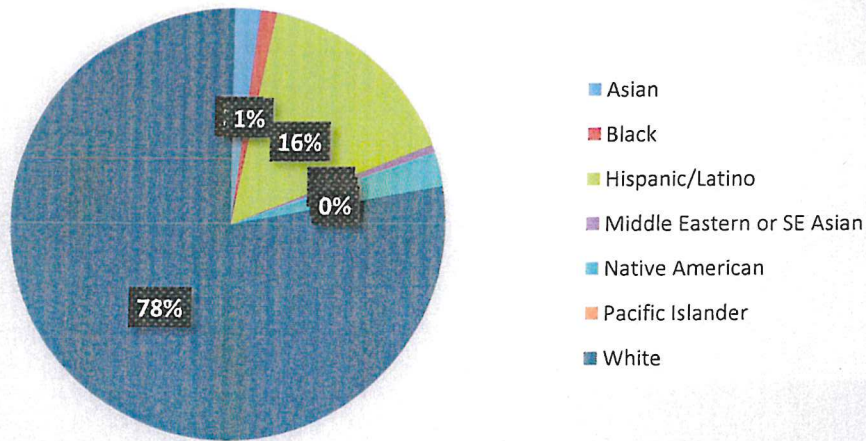




### RDPD Stop Data - Gender

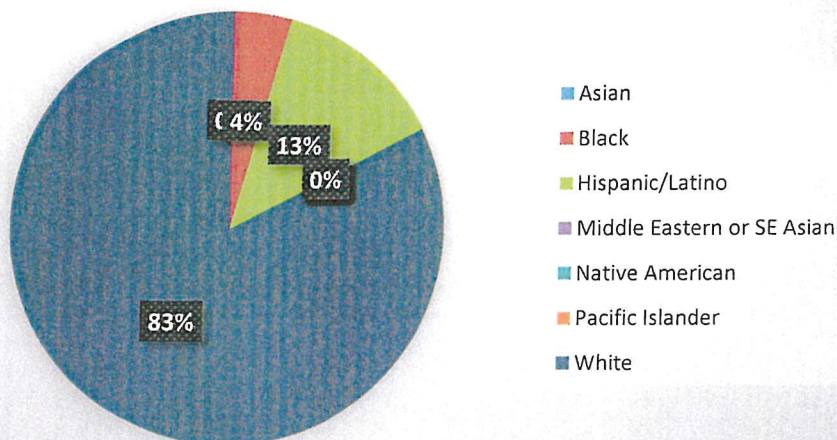


### RDPD Stop Data - Race

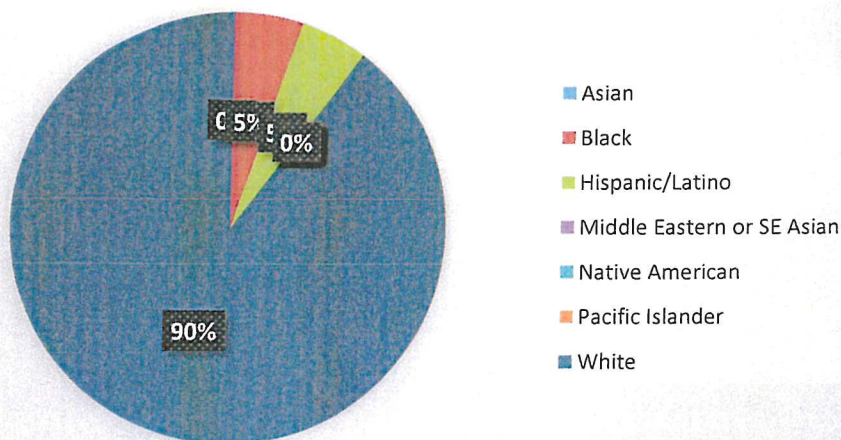




### RDPD Stop Data - Search by Race



### RDPD Stop Data - Arrest by Race



Officer Landry completed an Interview and Interrogation class in Ukiah. This class should improve her already impressive investigative skills.

On May 26, 2021, Chief Conner answered his cell phone and heard screaming and swearing. He was able to recognize one of the voices and realized what was occurring. He drove Code-3 to Miranda's Rescue where he arrested a ninety-five-year-old man for robbery and burglary. The man entered the facility when no one was there and helped himself to a crate of kittens, thinking they had been collected from his property. They had not. When the manager arrived, she tried to explain that he could not take those kittens and the man's response was to punch her in the face. A short struggle ensued with the man ending up sitting on the ground and the manger holding him there with one hand. She was not hurt. As the man was complaining of chest pain, an ambulance was called and he was transported to



the hospital in some discomfort. Chief Conner contacted him there and unarrested him. After a stay in the hospital, he has returned to Rio Dell, but sans any kittens.

On June 2, 2021, Sergeant Beauchaine and Officer Mitchell responded to Atlanta Street where a man was alleged to be trying to force a woman into a pickup. The officers contacted the couple who were both intoxicated after drinking at the bar. The man was indeed trying to force his wife into his truck despite her unwillingness to go with him. He received a bloody nose in the process. Both persons were detained. The officers contacted several witnesses who all agreed that the man had been the primary aggressor. He was arrested and transported to jail on kidnapping and domestic violence charges.

On June 5, 2021, Officer Landry contacted a woman sitting in her truck, which was parked by the police station. The woman complained of physical abuse at the hands of her adult son. Officer Landry took photos of the bruises on her arms, face, and back before she was transported to the hospital by ambulance. Officer Landry then obtained an arrest warrant for the son from the on-call judge. Two officers came into work early to assist in serving the warrant. Chief Sligh from the Ferndale Police Department also assisted. The son has fought with law enforcement in the past, but when confronted by four officers at his door and two more in his backyard, he was taken into custody without issue.

On June 7, 2021, Officers Johnson and Burns responded to a residential burglary in progress. The suspect had fled out the back of the house when the owners came home. The owner drove to the termination of trail nearby and located the youth, who once again, fled into the brush along the river. However, another person had seen the young man and was able to direct him to a nearby house. The suspect was located there and the owner was contacted to confirm his identity. The teenager was taken into custody after claiming that he had seen another man dressed all in black while he was in the brush. Juvenile Hall was contacted, but since the offender did not have a record, they would not take him. Consequently, he was cited and released for burglary and vandalism.

### **Code Enforcement**

During the period May 26 to June 8, 2021, the Department opened two new cases dealing with junk or inoperable vehicles and closed two. One of the cases were closed when the offending car was towed. The remaining car was moved by the owner. There were nine open cases at the end of this reporting period.

During the period May 26 to June 8, 2021, the Department did not open any cases and closed two. One of these was closed when the property owners moved a trailer that was parked on the lawn onto the driveway and the other was cleared when the owner finalized the building permit she had obtained to repair the illegal wiring a tenant had done so as to grow marijuana in the garage.

### **Community Development Department**

#### **Intergovernmental**

#### **Humboldt-Rio Dell Business Park**



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*675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)*

DATE: June 15, 2021

TO: Mayor and Members of the City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Presentation and Update on Public Safety Power Shutoffs from Pacific Gas & Electric

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation and ask questions, if any.

BACKGROUND AND DISCUSSION

Representatives from Pacific Gas and electric will provide an update to the Council on Public Safety Power Shutoffs for 2021.



**Community Wildfire  
Safety Program  
CITY OF RIO DELL**

**June 15, 2021**



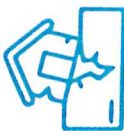


# Safety

## General Safety Tips



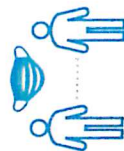
**Identify two exit routes** from your current work area in the event of a fire or other emergency.



**“Drop, cover and hold”** in the event of an earthquake.



**Notify emergency services** if you are in danger. You can also ask for help by putting a message in the chat function of this meeting.



**Follow COVID-19 safety precautions** including wearing a mask in public, practicing social distancing and washing your hands to prevent the spread.

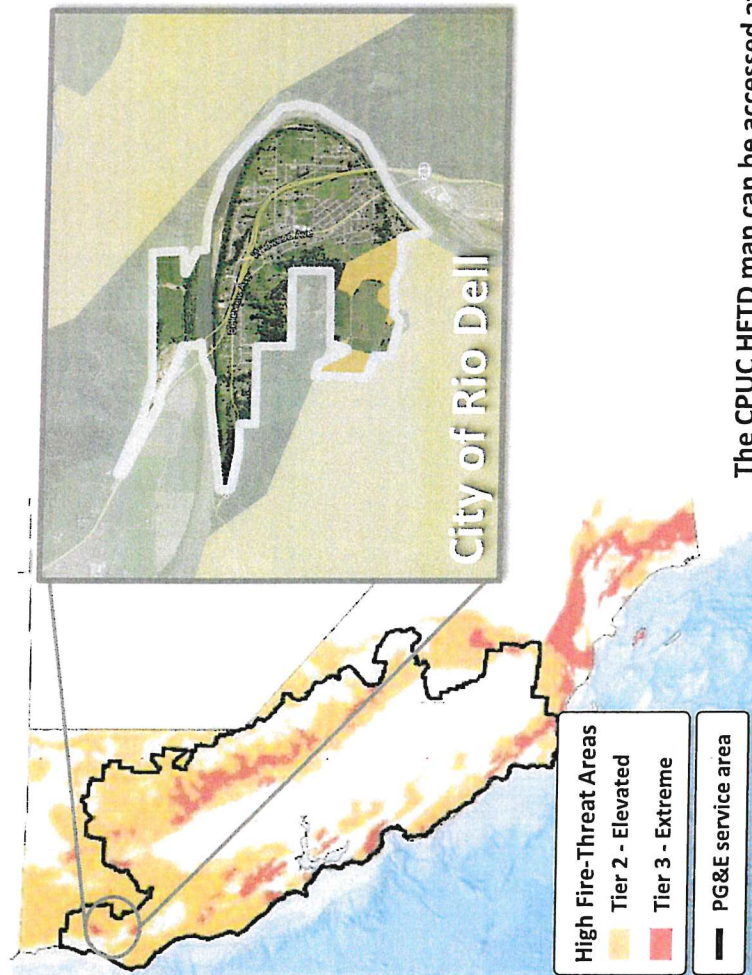






# Wildfire Risks Across PG&E's Service Area

The California Public Utilities Commission (CPUC) has a map that designates areas that are most at risk for wildfire. This map helps us plan and prioritize wildfire prevention efforts.



The CPUC HFTD map can be accessed at:

[cpuc.ca.gov/FireThreatMaps](http://cpuc.ca.gov/FireThreatMaps)

Source: California Public Utilities Commission

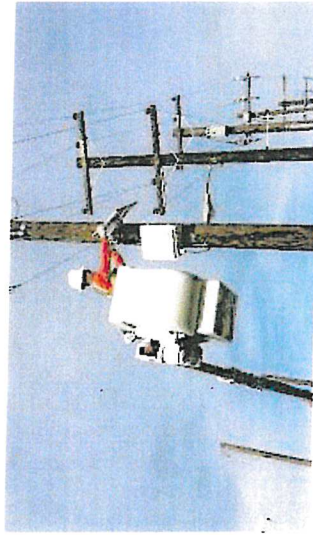
Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.

## HUMBOLDT COUNTY

	Total Customers Served	67,501
	Customers in HFTD	7,169
	Total Distribution Line Miles	1,755
	Distribution Line Miles in HFTD	698
	Total Transmission Line Miles	371
	Transmission Line Miles in HFTD	144



# Community Wildfire Safety Program



## REDUCE WILDFIRE POTENTIAL

- Asset inspection and repair
- Enhanced vegetation management (EVM)
- System hardening
- Targeted device replacement
- Public Safety Power Shutoffs (PSPS)

## IMPROVE SITUATIONAL AWARENESS

- Wildfire Safety Operations Center
- Weather stations
- High-definition cameras
- Meteorology
- Satellite detection
- Bolster field-based wildfire expertise for program validation

## REDUCE IMPACTS OF PSPS EVENTS

- Focus on areas of highest risk
- Continuously improve based on feedback and past experience
- Further expand our ongoing coordination with and support for customers and communities
- Enhanced microgrid capability

*Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.*





# What's New in 2021

We are continuing to harden our electric grid to reduce wildfire risks, working nonstop to lessen the impact of Public Safety Power Shutoffs (PSPS) and providing more resources to customers and communities before, during and after PSPS events.

## REDUCING WILDFIRE RISKS



System hardening on: **180** CIRCUIT MILES



Tracking conditions with: **300** NEW WEATHER STATIONS



Enhanced vegetation management on: **1,800** HIGH-RISK CIRCUIT MILES



Monitoring for wildfires with: **135** NEW HIGH-DEF CAMERAS

## REDUCING PSPS IMPACTS



Limiting the number of customers impacted by installing **275+** additional distribution sectionalizing devices and transmission switches



Weather modeling improvements and **5** days of forecast data



Helping to keep the power on with **10** substations prepared for temporary generation and **5** additional microgrids constructed to power key community resources

## SUPPORTING CUSTOMERS AND COMMUNITIES



Customer notifications in **16** languages and new Address Alerts to keep informed about any address



~**5,000** batteries available, covering all interested low-income Medical Baseline customers in high fire-threat areas



Targeting additional **ADA-accessible** Community Resource Center sites



Meal replacement options for customers in **46** counties



Targeting **additional partnerships** with Community-Based Organizations to support customers with Access and Functional Needs

*Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.*



# Humboldt County Overview

Quarterly progress updates are available at:  
[pge.com/wildfiresafety](http://pge.com/wildfiresafety)

## WILDFIRE SAFETY AND CUSTOMER SUPPORT PROGRAM EFFORTS

	COMPLETE THROUGH 2020*	2021 PROGRESS	2021 PLAN
<b>System Hardening</b> Stronger poles, covered power lines and/or targeted undergrounding	10 LINE MILES	3 LINE MILES	3 LINE MILES
<b>Sectionalizing Devices</b> Separating the grid into small sections for operational flexibility	24 DEVICES	0 DEVICES	4 DEVICES
<b>Enhanced Vegetation Management</b> Address vegetation that poses a higher potential for wildfire risk	54 LINE MILES	0.4 LINE MILES	72 LINE MILES
<b>Community Resource Centers (CRC)</b> Provide basic power needs and up-to-date information	3 INDOOR	3 INDOOR	10 OUTDOOR
<b>Weather Stations</b> Enhancing weather forecasting and modeling	34 STATIONS	5 STATIONS	10 OUTDOOR
<b>High-Definition Cameras</b> Improving real-time monitoring of high-risk areas and conditions	7 CAMERAS	0 CAMERAS	0 CAMERAS

\*Cumulative progress from 2018 through 2020.

†CRC planning for 2021 is conducted in coordination with local agencies/tribes and is ongoing.

#Identified on a monthly basis.

Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires. 2021 data as of April 30.



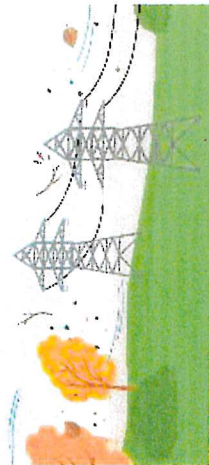


## What is a Public Safety Power Shutoff?

**Safety is our most important responsibility. That is why we may need to turn off power as a last resort to prevent wildfires during severe weather conditions.**

High winds and dangerous conditions can cause branches and debris to contact energized power lines.

This could damage our equipment and cause a wildfire.



To prevent such fires, we may need to turn off power.

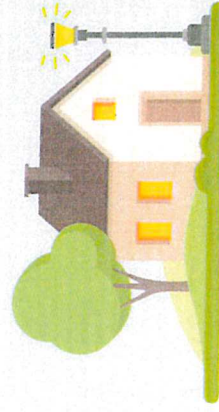
This is called a **Public Safety Power Shutoff (PSPS).**



Once severe weather has passed, we will inspect the system and repair any damage.



Once inspections and any repairs are complete, power is restored.



*Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.*

## What Conditions Could Lead to a PPS Event?

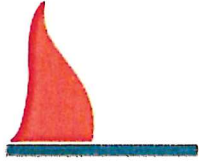
We carefully review a combination of factors when deciding if power must be turned off for safety. These factors include:



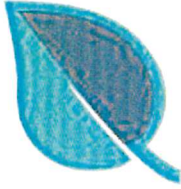
**Low humidity**  
levels generally  
30% and below



**Forecasted high**  
winds above 20  
mph and gusts  
above 30-40 mph



**A Red Flag**  
**Warning** issued by  
the National  
Weather Service



**Condition of dry**  
**material** on the  
ground and  
vegetation near lines



**On-the-ground,**  
**real-time**  
**observations**



This year, our decision-making process is evolving to also account for the presence of trees tall enough to strike power lines when determining if a PPS event is necessary.

*Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.*





## How Will Customers be Notified?

When severe weather is forecast, we provide advance notice prior to turning off power and updates until power is restored.

### Timing of Notifications (when possible)



Notifications sent via automated calls, texts and emails.

We will also use [pge.com](http://pge.com), social media and will inform local news and radio.



@pacificgasandelectric



@PGE4Me

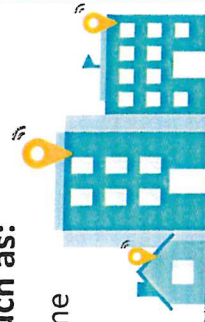


@pacificgasandelectric

## New for 2021 | Address Alerts

Receive PSPS notifications, available in multiple languages, for any location, such as:

- The home of a friend or loved one
- Your child's school or day care
- Your work or business



Enroll at: [pge.com/addressalerts](http://pge.com/addressalerts)

Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.



## Humboldt Bay Generating Station (HBGS)

To minimize the impacts of PSPS events and outages, PG&E has reconfigured the Humboldt Bay Generating Station (HBGS) to allow for “islanding.”

This allows portions of Humboldt, Mendocino and Trinity counties to be separated from the larger electric grid and energized exclusively from the HBGS.

HBGS is able to provide power to:

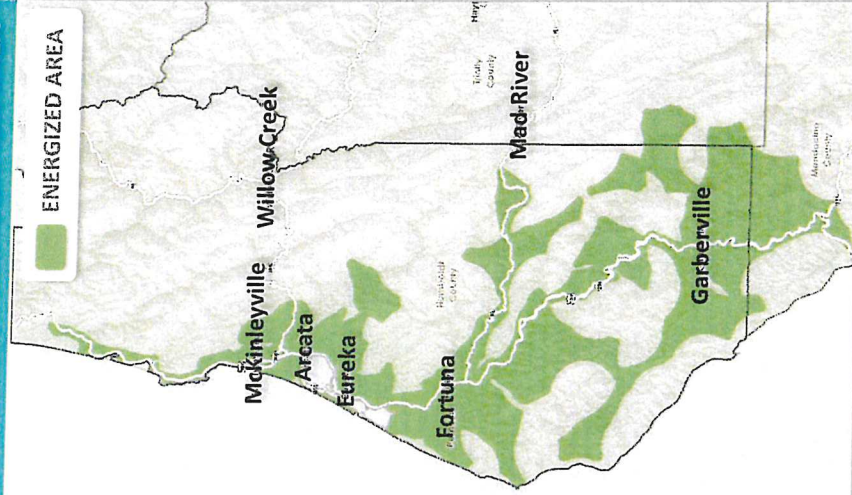
- ✔ Up to 67,000 customers
- ✔ Approximately 20 cities, towns and tribes

Power is provided primarily within Humboldt County during an outage outside of the area that impacts transmission lines serving the North Coast.



The size of the energized area is scalable to the scope of the potential PSPS event and other conditions that could be impacting the larger grid at that time.

### POTENTIAL HBGS ENERGIZATION AREA



Map is approximate and for illustrative purposes only.

Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.



# Customer Preparedness and Resources

We are increasing resources to help customers and communities before, during and after PSPS events:



**Partnerships with 250+ Community-Based Organizations (CBOs)** to provide emergency preparedness information and PSPS event assistance



**Sponsored food replacement** through partner food banks and Meals on Wheels organizations



**California Foundation for Independent Living Centers (CFILC)** providing emergency planning, portable backup power, accessible transportation, hotel stays and food stipends



**Providing portable backup batteries** for low-income Medical Baseline customers in high fire-threat areas



**Generator rebate programs** offered to customers who depend on well water pumps and live in high-fire threat areas



**Providing better information** about when power will be turned off and back on in 16 languages

## Humboldt County Community-Based Organizations

### CFILC

- Tri Counties Independent Living

### Food Bank

- Redwood Empire Food Bank

### Other

- California Council of the Blind

### In-Language Media

- ABS-CNB
- Alianza Newa
- KBTU-Crossings TV
- Russian American Media



### Potential Partnerships:

- Food for People (Food Bank)
- Healy Senior Center (Meals on Wheels)

*Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.*



## More Information and Tools to Prepare

For more information about our wildfire safety efforts, visit

[pge.com/wildfiresafety](http://pge.com/wildfiresafety)

For specific information, please consider the following:



Would you like to receive PSPS notifications but are not the PG&E account holder?

Sign up to receive PSPS alerts for any address at

[pge.com/addressalerts](http://pge.com/addressalerts)



Do you need information in a language other than English? Find assistance at

[pge.com/mywildfirealerts](http://pge.com/mywildfirealerts)



Do you want to learn more about the live weather conditions we are tracking in your area?

Get up-to-the-minute weather information at

[pge.com/weather](http://pge.com/weather)



Are you looking for tools and activities to help children prepare for an emergency? Visit our interactive site at

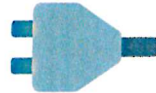
[kidsemergency.com](http://kidsemergency.com)



Are you looking for more information on how to stay safe before and during a PSPS event?

Learn more about wildfire risks and how to prepare for emergencies at

[safetyactioncenter.pge.com](http://safetyactioncenter.pge.com)



Do you need backup power? Check out backup power options, safety tips and financing at

See if you qualify for the Portable Battery Program at

[pge.com/backuppower](http://pge.com/backuppower)

[pge.com/storage](http://pge.com/storage)

Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.



# Thank You

For more information, please:

- Call us at **1-866-743-6589**
- Email us at **wildfiresafety@pge.com**
- Visit **pge.com/wildfiresafety**





# Additional Information







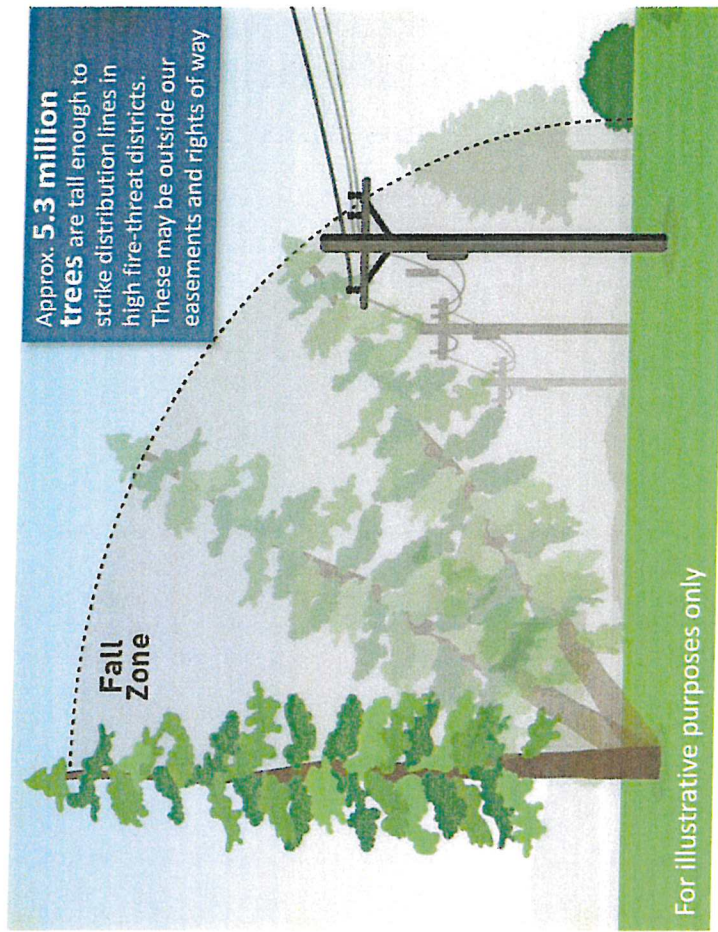
## Tree Overstrike Exposure and PSPS Decision-Making

The safety of our customers and communities is our most important responsibility. Consistent with the recommendation of the federal court, we have developed additional criteria for our PSPS program.

To reduce the risk of major wildfires, PG&E may turn off power on distribution lines\* where there are large amounts of trees tall enough to fall into electric lines during severe weather.

- ✓ Customers who live in areas of the highest wildfire risk may experience more frequent PSPS events compared to last year's weather conditions.
- ✓ We are sharing community-specific information regarding these potential impacts with customers, cities, counties and tribes.

\*Does not include transmission lines (which are considered to be  $\geq 60$  kV)



*Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.*



## Disability Disaster Access and Resources Program

We are collaborating with the Disability Disaster Access and Resources (DDAR) Program to provide qualifying customers with targeted outreach, personalized emergency planning support, energy needs assessments and in-event Public Safety Power Shutoff support. In-event support can include the following support based on customer needs:



**Response to Escalations**  
received through PG&E's call center



**Hotel Accommodations**



**Accessible Transportation**  
to hotels and Community Resource Centers



**Food Vouchers**



**Portable Backup Batteries**

During 2020 PSPS events, the following resources were provided:

- ~1,700 customer assessments
- ~1,000 batteries
- ~560 hotel accommodations
- ~900 food vouchers
- ~30 accessible transit rides

Data is subject to change and is based on best available information at this time.

Learn more about DDAR by visiting

[disabilitydisasteraccess.org](https://disabilitydisasteraccess.org)



Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.





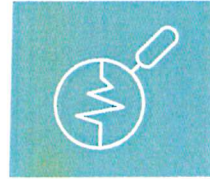
## Portable Battery Program

**We are also conducting PSPS emergency preparedness outreach and energy needs assessments** to support low-income Medical Baseline customers in high fire-threat areas with critical medical equipment and delivering fully subsidized portable battery solutions to eligible customers.

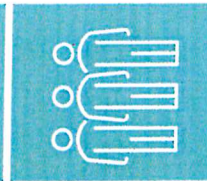
**To date, this program has included the following:**



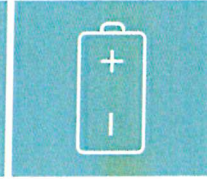
Establishing relationships with **seven external battery delivery partners**



Assessing over **8,800 customers**



Providing outreach to **~22,000 customers**



Providing over **5,550 batteries to customers**

*Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.*



## Generator Rebate Program

Launched in late 2020, this program provides customers who depend on a well water pump and live in high fire-threat areas with a single rebate for purchasing a qualified portable power generator.



**\$300 rebate** for eligible customers.

**\$500 rebate** for eligible customers who are also participants in the CARE or FERA program.



Rebates are offered through PG&E's backup power marketplace located at [pge.com/backuppower](https://pge.com/backuppower).

Over 100 customers have already taken advantage of the rebate.

Learn more about PG&E's Generator Rebate Program by visiting

[pge.com/backuppower](https://pge.com/backuppower)



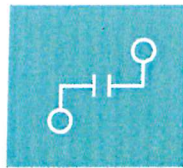
*Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.*



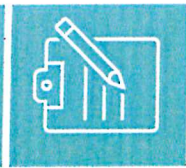


# Financial Assistance and Support Programs

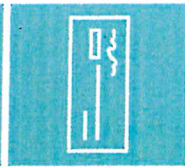
Since March 2020, we have implemented a series of emergency protections to support customers who have been impacted by the pandemic that are currently set to expire on June 30, 2021.



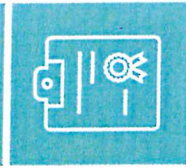
Pause on service disconnections for non-payment



Pause on post-enrollment verification and re-enrollment requirements for CARE and FERA programs



Waive security deposits for small commercial customers



Medical Baseline Program recertification



If you have questions about how the end of any of these protections may impact you, or if you are struggling to pay your bill, PG&E can help you find payment programs, financial assistance, and other support programs.

For more information, visit:

[pge.com/covid19](https://pge.com/covid19)



Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.

# Community Resource Centers

During Public Safety Power Shutoff events, we open Community Resource Centers (CRCs) where customers can access resources and up-to-date information.

## Customer Resources

- Wi-Fi
- ADA-accessible restroom
- Bottled water
- Device charging
- Snacks
- Cooling/heating\*
- Seating\*
- Ice\*
- Mobile battery chargers

*\*Indoor locations only*



For more information about CRCs and where to find a location in your area before and during a PSPS event, visit [pge.com/crc](https://pge.com/crc)



*Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.*

## COVID-19 CONSIDERATIONS

To keep our customers and communities safe, all CRCs reflect appropriate COVID-19 health considerations and state and county guidelines.

- Facial coverings are required
- Physical distancing and limits on the number of visitors at any time are required
- Temperature checks are administered before entry into indoor facilities
- Surfaces are regularly sanitized





# Types of Outages

PG&E customers may experience outages for different reasons.

Why is Power Shut Off?	Rotating Outages	Emergency Repairs	Planned Maintenance	Active Wildfires	Public Safety Power Shutoff
How Will We Inform Customers?	<p>Advanced notification/ regular updates</p> <ul style="list-style-type: none"> <li>Phone calls*</li> <li>Emails</li> <li>Texts</li> <li>Social media</li> <li>News releases</li> <li>Local/Tribal government outreach</li> </ul>	<p>Updates after and during outages</p> <ul style="list-style-type: none"> <li>Phone calls</li> <li>Texts</li> <li>Emails</li> </ul>	<p>10-day advance notification</p>	<p>Updates after or during outages</p> <ul style="list-style-type: none"> <li>Phone calls</li> <li>Texts</li> <li>Emails</li> </ul>	<p>Advanced notification/ regular updates</p> <ul style="list-style-type: none"> <li>Phone calls*</li> <li>Emails</li> <li>Texts</li> <li>Social media</li> <li>News releases</li> <li>Local/Tribal government outreach</li> <li>CBO** outreach</li> </ul>
Who Makes the Decision?	CAISO, the state's grid operator	N/A	PG&E	CAL FIRE or first responder agencies	PG&E

\*Via interactive voice recordings (IVR)      \*\*Community-based organization

Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.



## Creating Defensible Space

Steps you can take before wildfire season to protect your home or business.



**For more tips to protect your home from a wildfire, visit:**

[ReadyForWildfire.org](http://ReadyForWildfire.org)

*Some of the measures included in this presentation are contemplated as additional precautionary measures intended to further reduce the risk of wildfires.*





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*675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)*

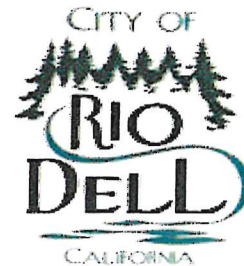
DATE: June 15, 2021  
TO: Mayor and Members of the City Council  
FROM: Kyle Knopp, City Manager  
SUBJECT: Update on Universal Collection

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation and ask questions, if any.

BACKGROUND AND DISCUSSION

Linda Wise, General Manager of Recology Eel River will update the Council on Universal Collection.



*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
riodellcity.com*

June 15, 2021

TO: Rio Dell City Council  
FROM: Kyle Knopp, City Manager  
SUBJECT: Annual Adjustment to Solid Waste Franchise Agreement Held by Recology Eel River

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve the proposed rate adjustment with Recology Eel River and accept it as an amendment to the Solid Waste and Recycling Franchise Agreement, effective July 1, 2021.

BACKGROUND AND DISCUSSION

The Solid Waste Franchise Agreement with Recology Eel River (RER) (formerly Eel River Disposal) contains a Consumer Price Index (CPI) adjustment in section 2.03.04. As documented in the packet, the new disposal rate per ton is \$114.57, an increase of \$0.10. The CPI rate adjustment has been identified as 1.4%. Last year, there was an increase in the CPI of 2.5%, leading to a \$.16 per ton increase in cost.

Aggregated per ton costs associated with Humboldt Waste Management Authority fees increased by \$.01 per ton.

Attachments:

Staff Solid Waste Rate Summary

Recology Eel River Cover Letter and Attachments.

Exhibit A: Disposal Rates

Exhibit A-1: Disposal Rates Per Ton

Exhibit B: Collection Rates

Exhibit B-1: CPI Table

Exhibit C: RCY Processing Rates

Exhibit C-1: RCY Processing Costs Rate Year 2019

Exhibit D: Combined Rates

Exhibit E: Disposal Rate by Size

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## Solid Waste Fees - City of Rio Dell Staff Summary



Effective Date	7/1/2015	7/1/2016	7/1/2017	7/1/2018	7/1/2019	7/1/2020	7/1/2021
<b>FRANCHISE HOLDER FEES</b>							
Franchise Holder	ERD	ERD	ERD	RER	RER	RER	RER
Labor Cost (75% of CPI)	\$7.07	\$7.14	\$7.27	\$7.43	\$7.50	\$7.65	\$7.73
Operations (75% of CPI)	\$4.38	\$4.43	\$4.51	\$4.61	\$4.66	\$4.75	\$4.80
Scale Maintenance (75% of CPI)	\$0.77	\$0.78	\$0.80	\$0.81	\$0.82	\$0.84	\$0.84
Haul Cost Avoidance (75% of CPI)	-\$10.71	-\$10.82	-\$11.02	-\$11.26	-\$11.37	-\$11.60	-\$11.71
Capital Cost (fixed fee)	\$5.88	\$5.88	\$5.88	\$5.88	\$5.88	\$5.88	\$5.88
Return on Investment (75% of CPI)	\$6.69	\$6.76	\$6.89	\$7.03	\$7.10	\$7.24	\$7.31
<b>Subtotal</b>	<b>\$14.08</b>	<b>\$14.17</b>	<b>\$14.33</b>	<b>\$14.50</b>	<b>\$14.59</b>	<b>\$14.76</b>	<b>\$14.85</b>
<b>HWMA FEES</b>							
<b>Countywide Program Fees</b>							
Administration	\$1.91	\$1.91	\$1.91	\$0.72	\$1.40	\$1.40	\$0.57
Household Hazardous Waste Program	\$6.29	\$6.43	\$5.15	\$6.73	\$5.86	\$5.87	\$6.22
Cummings Road Landfill Maintenance	\$4.67	\$4.44	\$4.44	\$4.44	\$4.71	\$4.71	\$5.19
Cleanup/Enforcement Programs	\$0.57	\$0.57	\$0.57	\$0.56	\$0.56	\$0.56	\$0.56
Rural Container Program	\$4.52	\$4.68	\$4.81	\$4.81	\$4.81	\$4.81	\$4.81
County/Cities AB939 Programs	\$4.93	\$4.52	\$2.52	\$2.14	\$2.05	\$2.05	\$2.05
Table Bluff Landfill Maintenance	\$0.94	\$0.81	\$0.74	\$0.74	\$0.74	\$0.74	\$0.74
Countywide Enforcement (LEA)	\$2.66	\$3.13	\$3.13	\$3.13	\$3.13	\$3.13	\$3.13
<b>Subtotal</b>	<b>\$26.49</b>	<b>\$26.49</b>	<b>\$23.27</b>	<b>\$23.27</b>	<b>\$23.26</b>	<b>\$23.27</b>	<b>\$23.27</b>
<b>HWMA Base Fees</b>							
Administration	\$4.30	\$4.30	\$4.19	See Subtotal Below	See Subtotal Below	See Subtotal Below	See Subtotal Below
Universal Waste Programs	\$0.89	\$0.89	\$3.51				
Recycling Programs	\$6.38	\$6.38	\$9.20				
Cummings Road Landfill Operations	\$5.50	\$5.50	\$4.00				
<b>Subtotal</b>	<b>\$17.07</b>	<b>\$17.07</b>	<b>\$20.90</b>	<b>\$22.83</b>	<b>\$25.52</b>	<b>\$23.80</b>	<b>\$21.52</b>
<b>Facility Fees</b>							
Operations (Transportation & Disposal)	\$55.01	\$55.01	\$54.40	\$52.47	\$49.79	\$51.49	\$53.78
Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Subtotal</b>	<b>\$55.01</b>	<b>\$55.01</b>	<b>\$54.40</b>	<b>\$52.47</b>	<b>\$49.79</b>	<b>\$51.49</b>	<b>\$53.78</b>
<b>OTHER FEES</b>							
Fortuna Host Fee (pass through)	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15	\$1.15
<b>Subtotal</b>	<b>\$1.15</b>	<b>\$1.15</b>	<b>\$1.15</b>	<b>\$1.15</b>	<b>\$1.15</b>	<b>\$1.15</b>	<b>\$1.15</b>
<b>TOTAL FEES</b>							
<b>Total Franchise Holder Fees</b>	<b>\$14.08</b>	<b>\$14.17</b>	<b>\$14.33</b>	<b>\$14.50</b>	<b>\$14.59</b>	<b>\$14.76</b>	<b>\$14.85</b>
<b>Total HWMA Fees</b>	<b>\$98.57</b>	<b>\$98.57</b>	<b>\$98.57</b>	<b>\$98.57</b>	<b>\$98.57</b>	<b>\$98.56</b>	<b>\$98.57</b>
<b>Total Other Fees</b>	<b>\$1.15</b>	<b>\$1.15</b>	<b>\$1.15</b>	<b>\$1.15</b>	<b>\$1.15</b>	<b>\$1.15</b>	<b>\$1.15</b>
<b>Grand Total All Fees</b>	<b>\$113.80</b>	<b>\$113.89</b>	<b>\$114.05</b>	<b>\$114.22</b>	<b>\$114.31</b>	<b>\$114.47</b>	<b>\$114.57</b>



May 17, 2021

Kyle Knopp  
City of Rio Dell  
675 Wildwood Ave.  
Rio Dell, CA 95562

RE: Final Recology Annual Rate Adjustment-July 1, 2021-June 30, 2022-City of Rio Dell  
Franchised Waste Collection

Dear Mr. Knopp,

Attached is the Preliminary 2021-2022 Annual Rate Adjustment Request in accordance with the terms of the franchise collection agreement between the City of Rio Dell and Recology.

Changes to annual rates reflect allowable cost of living adjustments, and disposal and processing fees as pass-through costs. The determination of these fees is made during the Humboldt Waste Management Authority (HWMA) 2021-2022 budget approval process which ended on May 13, 2021.

For the 2021-2022 Annual Rate Adjustment Package, we are using the Recology proposed 2021-2022 recycling processing fee of \$82.68/ton for 2021-2022. The recycling processing portion of the rates accounts for 4.81% of overall rates. The average overall total rate increase is 2.58%. Of that increase, 0.53% is related to recycling processing.

I am available to meet and go over these rates at anytime and answer any questions.

Very truly yours,

Recology Eel River

A handwritten signature in black ink, appearing to read 'Linda Wise', written over a circular stamp or seal.

Linda Wise  
General Manager

CC: Ed Farewell, Recology w/o attachments  
Nikki Burke, Recology

**City of Rio Dell  
Disposal Rates <sup>(1) (2)</sup>  
Exhibit A**

<b>\$114.57 Per Ton</b> <b>Effective 7-1-21</b>
--

<b>Bag Service</b>	<b>1 Bag</b>							
Regular	\$1.93							
<b>Monthly Rate</b>	<b>1 Can</b>							
<b>20-Gallon Can</b>	<b>1 Can</b>							
1xWeekly	\$5.23							
<b>32-Gallon Can</b>	<b>1 Can</b>							
1xWeekly	\$8.36							
2xWeekly	\$16.72							
<b>45-Gallon Can</b>	<b>1 Can</b>							
1xWeekly	\$11.76							
2xWeekly	\$23.52							
<b>Bins No Rental</b>	<b>1 Yard</b>							
1xWeekly	\$52.78							
2xWeekly	\$105.57							
3xWeekly	\$158.35							
	<b>1.5 Yard</b>							
	\$79.17							
	\$158.35							
	<b>2 Yard</b>							
	\$105.57							
	\$211.13							
	\$316.70							
	<b>3 Yard</b>							
	\$158.35							
	\$316.70							
	\$475.05							
	<b>4 Yard</b>							
	\$211.13							
	\$422.27							
	\$633.40							
	<b>6 Yard</b>							
	\$316.70							
	\$633.40							
	\$950.10							
	<b>8 Yard</b>							
	\$422.27							
	\$844.53							
	\$1,266.80							

(1) 1 lb. per Gallon ;202 lbs. per Cu. Yd.  
(2) Franchise fee 5% of gross revenues.



**City of Rio Dell**  
**Disposal Rates per Ton**  
**Exhibit A-1**

	2018		2019		2020		2021	
	\$	CPI	\$	CPI	\$	CPI	\$	CPI
<b>ERD FEES</b>								
ERD Labor Cost	\$ 7.43	1.6%	\$ 7.50	2.5%	\$ 7.65	1.4%	\$ 7.73	
ERD Operation	4.61	0.05	4.66	0.09	4.75	0.05	4.80	
ERD Scale Maintenance	0.81	0.01	0.82	0.02	0.84	0.01	0.84	
ERD Haul Cost Avoidance	(11.26)	(0.11)	(11.37)	(0.23)	(11.60)	(0.12)	(11.71)	
ERD Capital Cost	5.88		5.88		5.88		5.88	
ERD Return on Investment	7.03	0.07	7.10	0.14	7.24	0.07	7.31	
<b>Total ERD Fees</b>	\$ 14.50	0.09	\$ 14.59	0.17	\$ 14.76	0.09	\$ 14.85	
<b>HWMA FEES (1)</b>								
Operations	\$ 52.47		\$ 49.79		\$ 51.49		\$ 53.78	
Payroll	22.83		25.52		23.80		21.52	
HHW Program	6.73		5.86		5.87		6.22	
County/City Recycling Programs	2.14		2.05		2.05		2.05	
Table Bluff Maintenance	0.74		0.74		0.74		0.74	
County LEA	3.13		3.13		3.13		3.13	
Cleanup Fees	0.56		0.56		0.56		0.56	
Cummings Landfill Maintenance Monitoring	4.44		4.71		4.71		5.19	
County Rural Container Subsidy	4.81		4.81		4.81		4.81	
Administration	0.72		1.40		1.40		4.81	
Fortuna Host fee	1.15		1.15		1.15		0.57	
<b>Total HWMA Fees</b>	\$ 99.72		\$ 99.72		\$ 99.71		\$ 99.72	
<b>Total Disposal Rate per Ton</b>	\$ 114.22	0.15%	\$ 114.31	0.08%	\$ 114.47	0.14%	\$ 114.57	0.09%

**City of Rio Dell  
Collection Rates  
Exhibit B**

**Bold Numbers  
Effective 7-1-21  
CPI Change 1.4%**

Bag Service  
Regular 1 Bag  
\$4.95  
\$5.02

Curbside Recycling \$6.78  
\$6.87  
Green Waste \$3.13  
\$3.17

**Monthly Rate**  
20-Gallon Can 1 Can  
\$16.86  
\$17.10

32-Gallon Can  
1x Weekly 1 Can \$19.29  
2x Weekly \$33.66  
\$51.09  
\$19.56  
\$34.13  
\$27.41  
\$51.81  
\$37.96  
\$72.95  
\$44.72  
\$86.48

45-Gallon Can  
1x Weekly 1 Can \$22.06  
2x Weekly \$38.50  
\$58.44  
\$22.37  
\$39.04  
\$31.35  
\$59.26  
\$43.42  
\$83.44  
\$51.15  
\$98.93

Bins No Rental  
1x Weekly 1 Yard \$33.53  
2x Weekly \$58.08  
3x Weekly \$97.71  
\$145.55  
\$32.99  
\$58.89  
\$99.08  
\$49.48  
\$98.33  
\$147.59  
\$66.05  
\$131.24  
\$196.77  
\$99.08  
\$196.77  
\$295.32  
\$132.03  
\$262.75  
\$393.64  
\$198.15  
\$393.64  
\$590.41  
\$264.82  
\$524.89  
\$787.70

Bins Rental  
1 Yard \$21.70  
1.5 Yard \$24.70  
2 Yard \$27.75  
3 Yard \$33.86  
4 Yard \$39.82  
6 Yard \$52.38  
8 Yard \$61.05  
\$22.00  
\$25.05  
\$28.14  
\$34.33  
\$40.38  
\$53.11  
\$61.90

**One-Time Rental Rate**  
Debris Box Rentals  
4 Yard (5 Days) \$155.78  
15 Yard (7 Days) \$547.28  
20 Yard (7 Days) \$710.23  
30 Yard (7 Days) \$918.28  
40 Yard (7 Days) \$1,159.12  
\$157.96  
\$554.94  
\$720.17  
\$931.13  
\$1,175.35

## City of Rio Dell CPI Table

CPI-All Urban Consumers (Current Series)  
Original Data Value

Series Id: CUUR0000SA0  
 Not Seasonally Adjusted  
 Series Title: All items in U.S. city average, all urban  
 Area: U.S. city average  
 Item: All items  
 Base Period: 1982-84=100  
 Years: 2009-2019

Year	Jan to												HALF1	HALF2	Jan Change
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
2009	211.143	212.193	212.709	213.240	213.856	215.693	215.351	215.834	215.969	216.177	216.330	215.949	213.139	215.935	2.6%
2010	216.687	216.741	217.631	218.009	218.178	217.965	218.011	218.312	218.439	218.711	218.803	219.179	217.535	218.576	1.6%
2011	220.223	221.309	223.467	224.906	225.964	225.722	225.922	226.545	226.889	226.421	226.230	225.672	223.598	226.280	2.9%
2012	226.665	227.663	229.392	230.085	229.815	229.478	229.104	230.379	231.407	231.317	230.221	229.601	228.850	230.338	1.6%
2013	230.280	232.166	232.773	232.531	232.945	233.504	233.596	233.877	234.149	233.546	233.069	233.049	232.366	233.548	1.6%
2014	233.916	234.781	236.293	237.072	237.900	238.343	238.250	237.852	238.031	237.433	236.151	234.812	236.384	237.088	1.6%
2015	233.707	237.111	236.119	236.599	237.805	238.638	238.654	238.316	237.945	237.838	237.336	236.525	236.265	237.769	-0.1%
2016	236.916	237.111	238.132	239.261	240.229	241.018	240.628	240.849	241.428	241.729	241.353	241.432	238.778	241.237	1.4%
2017	242.839	243.603	243.801	244.524	244.733	244.955	244.786	245.519	246.819	246.663	246.669	246.524	244.076	246.163	2.5%
2018	247.867	248.991	249.554	250.546	251.588	251.989	252.006	252.146	252.439	252.885	252.038	251.233	250.089	252.1245	2.1%
2019	251.712	252.776	254.202	255.548	256.092	256.143	256.571	256.558	256.759	257.346	257.208	256.974	254.412	256.903	1.6%
2020	257.971	258.678	258.115	256.389	256.394	257.797	259.101	259.918	260.28	260.388	260.229	260.474	257.557	260.065	2.5%
2021	261.582														1.4%



**City of Rio Dell  
RCY Processing Rates  
Exhibit C**

**Bold Numbers**  
Effective 7-1-21  
RCY % Other Rev **4.89%**

Bag Service  
Regular 1 Bag  
\$0.16  
\$0.25

Curbside Recycling \$0.23  
\$0.35

Green Waste \$0.10  
\$0.15

**Monthly Rate**  
20-Gallon Can 1 Can  
\$0.75  
\$1.15

32-Gallon Can  
1xWeekly 1 Can 2 Cans 3 Cans 4 Cans  
\$0.95 \$1.50 \$2.15 \$2.67  
2xWeekly \$1.73 \$2.90 \$4.20 \$5.23  
\$1.46 \$2.30 \$3.30 \$4.10  
\$2.66 \$4.45 \$6.45 \$8.03

45-Gallon Can  
1xWeekly 1 Can 2 Cans 3 Cans 4 Cans  
\$1.16 \$1.88 \$2.69 \$3.36  
2xWeekly \$2.13 \$3.63 \$5.26 \$6.60  
\$1.78 \$2.89 \$4.13 \$5.16  
\$3.27 \$5.57 \$8.08 \$10.13

**Bins No Rental**  
1xWeekly 1 Yard 1.5 Yard 2 Yard 3 Yard 4 Yard 6 Yard 8 Yard  
\$2.96 \$4.43 \$5.91 \$8.87 \$11.82 \$17.73 \$23.67  
2xWeekly \$5.67 \$8.85 \$11.79 \$17.69 \$23.60 \$35.39 \$47.19  
3xWeekly \$8.87 \$13.27 \$17.69 \$26.54 \$35.39 \$53.08 \$70.79  
\$4.55 \$6.80 \$9.07 \$13.62 \$18.15 \$27.22 \$36.35  
\$8.71 \$13.59 \$18.10 \$27.16 \$36.24 \$54.34 \$72.46  
\$13.62 \$20.38 \$27.16 \$40.75 \$54.34 \$81.51 \$108.70

**Bins Rental**  
1 Yard 1.5 Yard 2 Yard 3 Yard 4 Yard 6 Yard 8 Yard  
\$0.74 \$0.83 \$0.94 \$1.15 \$1.35 \$1.77 \$2.07  
\$1.14 \$1.27 \$1.44 \$1.77 \$2.07 \$2.72 \$3.18

**One-Time Rental Rate**  
Debris Box Rentals  
4 Yard 15 Yard 20 Yard 30 Yard 40 Yard  
(5 Days) (7 Days) (7 Days) (7 Days) (7 Days)  
\$5.17 \$18.18 \$23.59 \$30.50 \$38.50  
\$7.59 \$26.68 \$34.62 \$44.76 \$56.50

Effective 7/01/2021

**City of Rio Dell**  
**RCY Processing Costs Rate Year 2021-2022**  
**Exhibit C-1**

	<u>2019 Actual</u>	<u>2020 Projected</u>	<u>2020 Actual</u>	<u>2021 Projected</u>
RCY Processing Fee	\$ 69,56	\$ 73,57	\$ 73,57	\$ 82,68
Rio Dell Annual RCY Tons	188,43	200,00	224,70	224,70
RCY Charges for Rate Year	\$ 13,107	\$ 14,714	\$ 16,531	\$ 18,578
Franchise Fee	690	774	870	978
Total RCY Charges for Rate Year	\$ 13,797	\$ 15,488	\$ 17,401	\$ 19,556
Less: Collected	(18,902)	NA	(14,268)	NA
Plus: Carry Over	3,062	(2,042)	(2,042)	1,091
Total Owed for Rate Year	\$ (2,042)	\$ 13,446	\$ 1,091	\$ 20,647
Rio Dell Annual Revenues (before RCY Processing)	\$ 399,450	\$ 404,760	\$ 429,512	\$ 429,512
<b>Recycling Processing % Revenues</b>		<b>3.32%</b>		<b>4.81%</b>

**City of Rio Dell  
Combined Rates (Including RCY Processing)  
Exhibit D**

Effective 7-1-21

<b>Bag Service</b>	<u>1 Bag</u>						
Regular			\$7.20				
<b>Curbside Recycling</b>			\$7.22				
				Green Waste			\$3.17
<b>Monthly Rate</b>							
<b>20-Gallon Can</b>	<u>1 Can</u>						
1xWeekly			\$23.48				
<b>32-Gallon Can</b>	<u>1 Can</u>						
1xWeekly			\$29.38	<u>2 Cans</u>	<u>3 Cans</u>	<u>4 Cans</u>	
2xWeekly			\$53.51	\$46.43	\$66.35	\$82.27	
				\$89.71	\$129.57	\$161.40	
<b>45-Gallon Can</b>	<u>1 Can</u>						
1xWeekly			\$35.91	<u>2 Cans</u>	<u>3 Cans</u>	<u>4 Cans</u>	
2xWeekly			\$65.83	\$57.76	\$82.83	\$103.34	
				\$111.86	\$162.07	\$203.13	
<b>Bins No Rental</b>	<u>1 Yard</u>						
1xWeekly			\$90.32	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>	<u>4 Yard</u>
2xWeekly			\$173.17	\$135.45	\$180.69	\$271.05	\$361.31
3xWeekly			\$271.05	\$270.27	\$360.47	\$540.63	\$721.26
				\$405.49	\$540.63	\$811.12	\$1,081.38
							\$1,622.02
							\$2,163.20
<b>Bins Rental</b>	<u>1 Yard</u>						
			\$23.14	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>	<u>4 Yard</u>
				\$26.32	\$29.58	\$36.10	\$42.45
						<u>6 Yard</u>	<u>8 Yard</u>
						\$55.83	\$65.08
<b>Per Yard Overloaded</b>							
<b>Overloaded Charges</b>	<u>1 Yard</u>						
Minimum Cost Per Bin			\$30.40	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>	<u>4 Yard</u>
				\$45.60	\$60.80	\$91.20	\$121.60
						<u>6 Yard</u>	<u>8 Yard</u>
						\$182.39	\$243.19
<b>One-Time Rental Rate</b>							
<b>Debris Box Rentals</b>	<u>4 Yard</u>						
(5 Days)			\$165.55	<u>15 Yard</u>	<u>20 Yard</u>	<u>30 Yard</u>	<u>40 Yard</u>
				(7 Days)	(7 Days)	(7 Days)	(7 Days)
				\$581.62	\$754.79	\$975.89	\$1,231.85

Effective 7/01/2021



Size	<u>Ton</u> <sup>(1)</sup>	<u>Rate</u>	<u>Rate/</u> <u>container</u>	<u>Monthly</u> <u>Rate</u>	<u>Rate with</u> <u>Franchise</u> <u>Fee</u> <sup>(2)</sup>	<u>Monthly</u> <u>Rate with</u> <u>Franchise</u> <u>Fee</u> <sup>(2)</sup>
20 Gallon	0.0100	\$ 114.57	\$ 1.15	\$ 4.96	\$ 1.21	\$ 5.23
32 Gallon	0.0160	114.57	1.83	7.94	1.93	8.36
40 Gallon	0.0200	114.57	2.29	9.93	2.41	10.45
64 Gallon	0.0320	114.57	3.67	15.89	3.86	16.72
1 Cu. Yd.	0.1010	114.57	11.57	50.14	12.18	52.78
1.5 Cu. Yd.	0.1515	114.57	17.36	75.21	18.27	79.17
2 Cu. Yd.	0.2020	114.57	23.14	100.28	24.36	105.57
3 Cu. Yd.	0.3030	114.57	34.72	150.42	36.55	158.35
4 Cu. Yd.	0.4040	114.57	46.29	200.56	48.73	211.13
6 Cu. Yd.	0.6060	114.57	69.43	300.84	73.08	316.70
8 Cu. Yd.	0.8080	114.57	92.57	401.12	97.44	422.26

(1) 1 lb. per Gallon ;202 lbs. per Cu. Yd.

(2) Franchise fee 5% of gross revenues.



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*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

June 15, 2021

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Second Reading and Adoption of Ordinance No. 389-2021 Amending Chapter 2.55 of the Rio Dell Municipal Code to Create the Beautification , Walkability and Pride Committee

IT IS RECOMMENDED THAT THE CITY COUNCIL:

- 1.) Receive staff's report regarding the proposed text amendments; and
- 2.) Open the public hearing, receive public input, and deliberate; and
- 3.) Provide direction to staff, if any; and
- 4.) Adopt Ordinance No. 389-2021 and direct the City Clerk to file all necessary paperwork for implementation of the Ordinance.

BACKGROUND AND DISCUSSION

On June 1<sup>st</sup>, 2021 the Rio Dell City Council held the first reading of proposed Ordinance No. 389-2021. The Council continued the hearing to today's meeting for possible adoption.

On May 4, 2021 the Rio Dell City Council adopted the Goals and Actions to Achieve Economic Development in Rio Dell, including the Immediate Action Plan. The plan was developed by an ad hoc committee of Mayor Garnes and Mayor Pro Tem Johnson in consultation with state and local experts. Key advice included "become the city that businesses want to invest in." The need to improve upon and capitalize upon the community's natural beauty became an important element of the plan.

The Council has been working towards increased code and nuisance abatement in order to clean up trash and improve conditions. However, the Ad Hoc identified a need to create a committee and involve community members to develop and plan specific projects towards the creation of beautification and improved walkability. The Committee would ultimately seek to increase civic pride and a positive sense of place for members of the Rio Dell community.

Attachments:

A: Track changes of proposed revisions.  
B: Draft Ordinance No. 389-2021.

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**ORDINANCE NO. 389 – 2021**



**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL  
AMENDING CHAPTER 2.55, COMMISSIONS, COMMITTEES, BOARDS, AGENCIES AND  
TASK FORCES**

**THE CITY COUNCIL OF THE CITY OF RIO DELL ORDAINS AS FOLLOWS:**

**WHEREAS** the City Council of the City of Rio Dell has prioritized the economic development of the community to improve the economic wellbeing, livability and public revenues of the City; and

**WHEREAS** the City Council believes that attractive communities attract investment and create a positive image and positive sense of place; and

**WHEREAS** On May 4, 2021 the City Council of the City of Rio Dell adopted the Economic Development Goals and Actions to Achieve Economic Development in Rio Dell including the 'Immediate Action Plan'; and,

**WHEREAS** the Immediate Action Plan calls for the creation of a committee focused on beautification and walkability to improve the visual aesthetic and public pedestrian mobility and thereby increase civic pride; and

**WHEREAS** section 2.55.010 includes a minor clerical error that needs to be corrected for consistency.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Rio Dell does hereby ordain as follows:

**Section 1.** Chapter 2.55 of the Rio Dell Municipal Code (RDMC) is hereby amended as follows:

**Chapter 2.55  
COMMISSIONS, COMMITTEES, BOARDS, AGENCIES AND TASK FORCES**

Sections:

2.55.010 Council to establish.

2.55.020 Traffic Committee.

2.55.030 Community Development Block Grant Loan Committee.

2.55.040 Citizen Advisory Committee on City Finances.

2.55.050 Wildwood Avenue Sculpture Committee.

2.55.060 Nuisance Advisory Committee.

2.55.070 Beautification, Walkability and Pride Committee.

2.55.080 Council to appoint.

2.55.090 City representation in other organizations.

### **2.55.010 Council to establish.**

The Council shall establish and by a majority vote appoint individuals for the prescribed terms to serve on such commissions, committees, boards, agencies and task forces as are required by law and by City operational need. The operational identities of such organizations are defined by law, ordinance or resolution. At the completion of an appointee's prescribed term of service on such an organization, any interested party may apply to the City Clerk for Council consideration for appointment or reappointment to these support organizations, which include, but are not limited to, long-established organizations including the Planning Commission, Parks and Recreation Commission, Traffic Committee, Wildwood Avenue Sculpture Committee, Nuisance Advisory Committee, Beautification, Walkability and Pride Committee and the Community Development Block Grant Loan Committee. Such groups shall select their own officers, conduct regular meetings and submit reports on their activities through the City Manager to the Council at suitable intervals. These organizations include, but are not limited to, those listed in this chapter. [Ord. 333 § 1, 2015; Ord. 213A § 2.20.000, 1992.]

### **2.55.020 Traffic Committee.**

The Traffic Committee consists of the City Manager as chairman, the City Traffic Specialist, Public Works Director and/or Streets Superintendent, Community Development Director, a member of the City Council and one alternate member, and a representative of the Volunteer Fire Department. The alternate City Council member shall only participate when the regular City Council member is unable to serve due to scheduling concerns or a conflict of interest. The Traffic Committee shall meet on call to consider traffic control and parking problems. The Traffic Committee shall submit reports on their activities through the City Manager to the Council at suitable intervals. [Ord. 333 § 1, 2015; Ord. 213A § 2.20.002, 1992.]

### **2.55.030 Community Development Block Grant Loan Committee.**

The Community Development Block Grant Loan Committee shall consist of the City Manager, Finance Director and Community Development Director. Committee members consider applications for low- to moderate-income families homebuyer and rehabilitation loans under CDBG grant programs. The Committee meets on call. [Ord. 333 § 1, 2015; Ord. 213A § 2.20.004, 1992.]

#### **2.55.040 Citizen Advisory Committee on City Finances.**

A Citizen Advisory Committee on City Finances may be appointed by the Council from time to time to review the status of City finances and make financial recommendations to the Council. The Committee operates with administrative coordination of the City Manager. The Committee shall provide written reports and recommendations to the Council from time to time and at completion of its investigations. [Ord. 213A § 2.20.005, 1992.]

#### **2.55.050 Wildwood Avenue Sculpture Committee.**

The Wildwood Avenue Sculpture Committee is responsible for reviewing and approving applications for the placement of sculptures along the Wildwood Avenue corridor. The Committee shall consist of the Community Development Director, one member of the City Council and one alternate City Council member, one member from the Rio Dell-Scotia Chamber of Commerce, one member from the Eagle Prairie Arts District (EPAD) and one public member residing within the City limits. The alternate City Council member shall only participate when the regular City Council member is unable to serve due to scheduling concerns or a conflict of interest. The Committee meets on call. The Committee shall submit reports on their activities through the City Manager to the Council at suitable intervals. [Ord. 333 § 1, 2015.]

#### **2.55.060 Nuisance Advisory Committee.**

The Nuisance Advisory Committee is a committee made up of two members of the City Council, the City Manager, the Community Development Director, the Chief of Police and at least two and not more than four members of the public. The Committee shall provide oversight and advice to the Code Compliance Manager and the Police Chief on priorities and courses of action. It shall meet once per month at a regularly scheduled time set by the City Manager. [Ord. 376 § 1, 2019; Ord. 333 § 1, 2015.]

#### **2.55.070 Beautification, Walkability and Pride Committee.**

The Beautification, Walkability and Pride Committee is made up of two members of the City Council selected annually and three members of the public who shall serve two year terms. The Committee shall annually provide a report to the City Council with specific recommendations for projects that enhance the visual aesthetic & wayfaring quality of Rio Dell public spaces or view sheds in order to produce a greater sense of community pride. The Committee shall issue the annual report prior to March 31<sup>st</sup> for staff review and Council consideration during the annual budget. The Committee shall meet once bi-monthly and shall be staffed by the City Clerk or other designee of the City Manager.

### **2.55.080 Council to appoint.**

Commissions, committees, boards, agencies and task forces may be appointed by the Council as required from time to time under the administrative guidance of the City Manager and under the operational identity and regulation of law, code, ordinance and resolution. Such committees and task forces shall advise the Council of project progress and organizationally expire when projects are completed. [Ord. 333 § 1, 2015; Ord. 213A § 2.20.006, 1992. Formerly 2.55.050.]

### **2.55.090 City representation in other organizations.**

The Council shall by a majority vote authorize membership in other organizations of citizens or Councilpersons or staff as the representatives of the City. Organizations include but are not limited to Humboldt Transit Authority (HTA), Humboldt County Association of Governments (HCAOG), Humboldt Waste Management Authority (HWMA), Humboldt County Convention and Visitors Bureau, League of California Cities (Redwood Empire Division) (LOCC), Local Agency Formation Commission (LAFCo), Redwood Coast Energy Authority (RCEA), Humboldt/Del Norte Hazardous Response Authority, and Redwood Region Economic Development Commission (RREDC). The City representative shall report events of the organization to the City Manager and Council at reasonable intervals. [Ord. 333 § 1, 2015; Ord. 213A § 2.30.001, 1992. Formerly 2.55.070.]

#### **Section 2. Severability**

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

#### **Section 3. Limitation of Actions**

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

#### **Section 4. Effective Date**

This ordinance becomes effective thirty (30) days after the date of its approval and adoption.

**I HEREBY CERTIFY** that the forgoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Rio Dell on June 1, 2021 and furthermore the forgoing Ordinance was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the June 15, 2021 by the following vote:

AYES:

NOES:

ABSENT:



ABSTAIN:

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Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 389-2021 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the June 15, 2021.

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Karen Dunham, City Clerk, City of Rio Dell

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