



AGENDA
RIO DELL CITY COUNCIL
REGULAR MEETING - 6:30 P.M.
TUESDAY, NOVEMBER 15, 2016
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE

***WELCOME . . .** By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. CEREMONIAL MATTERS

1) 2016/1115.01 - Proclamation in Support of November 2016 as National Caregiver Month **(RECEIVE & FILE)**

1

- E. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

- F. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Council embers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS".

1) 2016/1115.02 - Approve Minutes of the November 1, 2016 Regular Meeting (ACTION)	3
G. ITEMS REMOVED FROM THE CONSENT CALENDAR	
H. SPECIAL PRESENTATIONS/STUDY SESSIONS	
I. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS	
1) 2016/1115.03 - Annual Financial Report and Presentation for the FY 2015-2016/Adoption of Resolution No. 1310-2016 Year End Budget Amendments and Operations Transfers (DISCUSSION/POSSIBLE ACTION)	18
2) 2016/1115.04 - Quarterly Financial Report for First Quarter FY 2016-17 (RECEIVE & FILE)	63
3) 2016/1115.05 - Downtown City Parking Lot Improvements (DISCUSSION/POSSIBLE ACTION)	65
J. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS	
1) 2016/1115.06 - Conduct second reading (by title only) and adopt Ordinance No. 350-2016 amending Chapter 17.40, "Enforcement", Sections 17.40.020, 17.40.030, 17.40.040 and 17.40.050 the Rio Dell Municipal Code (RDMC) (DISCUSSION/POSSIBLE ACTION)	66
2) 2016/1115.07 - Conduct second reading (by title only) and adopt Ordinance No. 351-2016 amending Chapter 13.10, Sewer Rates and Regulations of the Rio Dell Municipal Code (RDMC) (DISCUSSION/POSSIBLE ACTION)	73
3) 2016/1115.08 - Conduct second reading (by title only) and Adopt Ordinance No. 345-2016 amending Chapter 13 of the Rio Dell Municipal Code (RDMC) to participate in the Community Choice Aggregation (CCA) program developed for Humboldt County by the Redwood Coast Energy Authority (RCEA) (DISCUSSION/POSSIBLE ACTION)	80

- K. REPORTS/STAFF COMMUNICATIONS
- L. COUNCIL REPORTS/COMMUNICATIONS
- M. ADJOURNMENT

*The next regular City Council meeting is scheduled for
Tuesday, December 6, 2016 at 6:30 p.m.*

675 Wildwood Avenue
Rio Dell, CA 95562



STAFF REPORT

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Karen Dunham, City Clerk

DATE: November 15, 2016

SUBJECT: Proclamation In Support of National Caregiver Month in November

RECOMMENDATION

Read and present the Proclamation in recognition and support of November 2016 as National Caregiver Month in the City of Rio Dell.

BACKGROUND AND DISCUSSION

Julie Ryan and one or two Union Members will be present to receive the Proclamation and thank the City Council for supporting National Caregiver Month.

ATTACHMENTS: Proclamation

CITY OF RIO DELL PROCLAMATION NATIONAL CARE PROVIDER MONTH

WHEREAS, family members, friends, and professional homecare workers devote themselves to providing in-home care to their relatives, loved ones, and clients. During National Caregivers Month, we recognize and thank the humble heroes who do so much to keep our families and communities strong; and

WHEREAS, in-home caregivers are a vital pillar of our nation's long-term care system, enabling millions of seniors and people with disabilities to continue living with dignity and self-determination in their own homes. The work of these caregivers requires immense compassion, attentiveness, understanding, and a deep commitment to the wellbeing of others; and

WHEREAS, California's In-Home Supportive Services (IHSS) program serves nearly 500,000 clients. IHSS workers preserve quality-of-life for these individuals, save taxpayer dollars and prevent more costly hospitalization or institutionalization; and

WHEREAS, in-home caregivers have an immeasurable impact on the lives of those they care for, but their hours are long and their work is hard. Many caregivers are unpaid and most homecare professionals receive modest compensation. They frequently put their own lives on hold, often sacrificing more lucrative careers and other life opportunities because they are dedicated to lifting up those in need; and

WHEREAS, National Caregivers Month is a time to reflect on the compassion and dedication that in-home caregivers embody every day. As we offer our appreciation and admiration for their difficult work, let us also extend our own offers of support to them, their loved ones, and their clients.

NOW, THEREFORE, BE IT PROCLAIMED by the City Council of the City of Rio Dell that November 2016 is National Caregivers Month in the City of Rio Dell. The City Council honors and supports the work of in-home caregivers in our community and encourages all residents of Rio Dell to pay tribute to them for their exemplary service to our community.

Rio Dell City Clerk

Mayor, City of Rio Dell

**RIO DELL CITY COUNCIL
REGULAR MEETING
NOVEMBER 1, 2016
MINUTES**

The regular meeting of the Rio Dell City Council was called to order at 6:30 p.m. by Mayor Wilson.

ROLL CALL: Present: Mayor Wilson, Councilmembers Garnes, Marks and Thompson

Absent: Mayor Pro Tem Johnson (excused)

Others Present: City Manager Knopp, Finance Director Woodcox, Community Development Director Caldwell and City Clerk Dunham

Absent: Chief of Police Hill, Water/Roadways Superintendent Jensen and Wastewater Superintendent Trainee Yaple (excused)

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS:

Public Employee Performance Evaluation – Title: City Manager

Conference with Labor Negotiator – City Manager – Concerning Labor Negotiations with Rio Dell Employees Association, Rio Dell Police Officers Association, and all Contract Employees
Mayor Wilson announced that the closed session as scheduled was cancelled.

CEREMONIAL MATTERS

Proclamation in Support of the Great American Smokeout

Mayor Wilson read the proclamation in support of the American Cancer Society's Great American Smokeout on November 17, 2016. Katherine McKeown and Sylvia Jutila were present to receive the proclamation.

Ms. McKeown addressed the Council as a volunteer of the American Cancer Society and a breast cancer survivor. She said she volunteered for the American Cancer Society because she knows the importance of good health. She said the Society along with County Public Health supports the Great American Smokeout because it gives people the opportunity to start a new way of life by not smoking for one day and that one day will initialize a huge transformation for nicotine users who participate. She provided quit smoking kits as part of their community outreach efforts to encourage smokers to quit and become healthier.

Sylvia Jutila stated that once again they are talking about the dangers of e-cigarettes and said many young people start vaping or using e-cigarettes before they ever start smoking cigarettes. She said on Sunday there was a passenger de-boarding a plane in Alaska when his backpack caught on fire from an e-cigarette charger. She noted that it takes the FDA a billion dollars and four years of research to get an asthma inhaler on the market yet e-cigarettes aren't required to follow the same research rules. She said vaporizing is not a safe alternative to smoking and said kids can be addicted in as little as three days of using e-cigarettes.

She also pointed out that Rio Dell is one of the cities that has not passed an ordinance to prohibit the smoking of e-cigarettes like regular cigarettes in public and encouraged the Council to consider adopting an ordinance.

PUBLIC PRESENTATIONS

Nick Angeloff reported on behalf of the Chamber of Commerce and announced they would be hosting the Annual Tree Lighting Event again this year and tentatively will be held on the first weekend of December.

Councilmember Garnes asked him if they have any plans to hire a full-time staff person at the Chamber office.

Nick responded that there are no plans and at this time and currently the Eagle Prairie Arts District is manning the office on a volunteer basis.

CONSENT CALENDAR

Motion was made by Thompson/Garnes to approve the consent calendar including approval of minutes of the October 4, 2016 regular meeting; approval of minutes of the October 18, 2016 regular meeting; approve the appointment of Robert Agnew as the public member to the Wildwood Avenue Sculpture Committee; and approve Resolution No. 1309-2016 authorizing the bid award for the Old Ranch Road Water Line Replacement project to JZ Contracting in the amount of \$33,423.00 authorizing the City Manager to execute the Construction Agreement. Motion carried 4-0.

SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

City Supply of Redwood and Related Proposal by Dias Artistries for the Use of the Material
City Manager Knopp provided a staff report and stated that staff approached Adam Dias of Dias Artistries and the Eagle Prairie Arts District (EPAD) regarding rehabilitation of the old growth redwood boards for use as fencing material at the Downtown City Parking Lot. He said the idea was to invest in the parking lot by constructing a fence and improving the aesthetics of the downtown area after installation of the EV charging station.

He said Mr. Dias took a look at the proposal to use the redwood to construct a fence and felt the cost to rehabilitate the redwood may be expensive and not the best use of the material.

As an alternative, he provided a written proposal which included the construction of two conference tables for the City using the reclaimed old growth redwood boards. In exchange for building the tables, Dias Artistries would receive a portion of the remaining materials equal to his normal shop rate of \$50.00/hr.

City Manager Knopp explained that if the Council decides to pursue the project, staff will need to draft an agreement between the City and Dias Artistries to ensure that the transaction is appropriate and fair. He pointed out that one thing in the proposal that he wouldn't be able to move forward with is the sale of any remaining redwood as it is an asset of the Water Fund and would have to be disposed of through the surplus/bid process.

City Manager Knopp stated one option would be for Mr. Dias to construct the two (2) conference tables as proposed with the City reimbursing him for his labor and any unused redwood coming back to the City to be declared surplus and disposed of pursuant to the law. He noted that staff came up with a value of the redwood of \$8,100; similar to what Mr. Dias valued it for. He noted that there are several other options for the Council to consider including declaring it surplus and soliciting bids in which Mr. Dias could then bid on the material.

Adam Dias then reviewed his proposal and said the former City Manager; Jim Stretch had approached him to see if he was interested in purchasing the redwood some time ago.

He clarified that the amount quoted in his proposal related to the value of the redwood was the retail price rather than the wholesale price. Also, he said he was told the material was clear redwood; if not the value would change. He said the idea is to construct two small conference tables for the City from the reclaimed redwood boards from the City's old water tank thus helping the City to preserve the history of the redwood.

He commented that he believes the wood could best be used for conference tables or other city projects but not suitable for a fence. He noted that second growth redwood fence boards could be purchased much cheaper than the value of the old growth redwood boards. His proposal included trading his labor for the excess redwood not used for the project.

Councilmember Garnes asked staff if there were plans to replace the existing conference tables.

City Manager Knopp responded that there were no specific plans at this time.

Mr. Dias commented that the reclaimed wood has historical value and if the Council doesn't want the material used for conference tables they could discuss other ideas.

Mayor Wilson agreed the redwood would not be suitable for the fence and noted that repurposed redwood does have a lot of uses although he had not considered tables. He said he would like to see the Council put some thought into possible uses and have the item come back to the Council at a subsequent meeting. He pointed out that if the redwood sits around too long it won't be as valuable.

Councilmember Marks commented that he is not in any hurry to make a decision and suggested the Council give it more thought.

Councilmember Thompson said since the wood belongs to the Water Fund, the City needs to go through the legal process to dispose of it. He said the proposal as presented doesn't interest him.

Councilmember Garnes said if the redwood were to be used for tables, what would be the plan for constructing the fence.

City Manager Knopp explained there is approximately \$6,100 dedicated in the budget for the parking lot improvements. If the redwood was used for the fence, since it is a water fund asset, it's simply a matter of transferring one asset to another and if the tables were sold, the proceeds would go back into the Water Fund. He said as long as the asset remains in the City, there is no problem.

Councilmember Thompson commented that he would like to see other ideas for use of the redwood and can visualize something beautiful but is not interested in using it for a "rustic antique" in City Hall.

Mr. Dias said another idea would be to make it into benches or use it for redwood carvings but encouraged the Council to not use it for a fence.

Mayor Wilson called for public comment.

Julie Woodall commented that the water fund is an enterprise fund and has to be self-sufficient. She noted that if that fund falls short, the water rates would likely need to be increased. She said with the recent reduction in rates for the RV/Mobile Home Parks, it represents a \$26,000 reduction in revenue in the water fund annually which the City will potentially have to make up. She said since the reclaimed wood is an asset of the water fund, suggested it be declared surplus and sold to the highest bidder with the proceeds going back into the water fund to help with the revenue shortfall. She also commented that the City had a beautiful redwood conference table which doesn't even seem to be around anymore.

Councilmember Thompson asked if staff obtained a quote for a two or three rail fence as discussed at the prior meeting.

City Manager Knopp said during the last discussion of this item the Council asked staff to find out what it would cost to rough saw or plane the redwood so it could be used for the fence. He said the cost to do that is pretty significant and indicated it would be much cheaper to buy finished fence boards.

Councilmember Thompson suggested staff be directed to come back with a cost estimate to construct a two or three rail fence.

Mayor Wilson commented that there was no definitive decision by the Council to even construct a fence at the downtown city parking lot.

Councilmember Thompson said his understanding was that the consensus of the Council was to construct a two or three rail fence and the only thing to determine was the type of materials to be used.

The consensus of the Council was to table the item and bring it back with a full Council.

ORDINANCES/SPECIAL RESOLUTIONS

Introduction and First Reading (by title only) of Ordinance No. 350-2016 Amending Chapter 17.40, "Enforcement", Sections 17.40.020, 17.40.030, 17.40.040 and 17.40.050 of the Rio Dell Municipal Code (RDMC)

Community Development Director Caldwell provided a corrected staff report (Attachment 1 to these minutes) and said during preparation of the Commercial Cannabis Medical Land Use Ordinance (CMMLUO), staff discovered that the enforcement provisions of the Zoning Regulations seemed to be outdated and were not consistent with the enforcement provisions of the Nuisance Regulations.

He explained that the current "Enforcement" provisions under Chapter 17.40.020 of the RDMC establishes a fine of \$500.00 for violation of any of the provisions of the regulations whereas; the Nuisance Regulations establishes a \$1,000 fine and is cumulative each day and every day the violation continues to exist. He said the idea is to incorporate the same provisions in the "Enforcement" provisions under Chapter 17.40.020 as the Nuisance Regulations so they are consistent. He said the amendment will also provide greater ability for the City to enforce the regulations and recover costs.

Mayor Wilson opened the public hearing to receive public input on the proposed ordinance.

There being no public comment, the public hearing closed.

Motion was made by Thompson/Garnes to introduce and conduct the first reading (by title only) of Ordinance No. 350-2016 amending Chapter 17.40, "Enforcement", Sections 17.40.020, 17.40.030, 17.40.040, and 17.40.050 of the Rio Dell Municipal Code (RDMC) and

to continue consideration and adoption of the proposed Ordinance to the November 15, 2016 regular meeting. Motion carried 4-0.

Introduction and first reading (by title only) of Ordinance No. 351-2016 amending Chapter 13.10, Sewer Rates and Regulations of the Rio Dell Municipal Code (RDMC)

Community Development Director Caldwell provided a staff report and said staff was recently contacted by the Humboldt County Department of Environmental Health (DEH) regarding onsite septic systems and the State Water Resources Control Board's *Water Quality Control Policy for Siting, Design, and Maintenance of Onsite Wastewater Treatment Systems (OWTS) Policy*. He explained that while the majority of septic systems exist within the unincorporated areas of Humboldt County, there are some homes in the City which continue to be served by septic systems.

He further explained that under the State OWTS Policy, the City is allowed to develop and administer its own Local Agency Management Plan (LAMP) or continue to work with the County Division of Environmental Health (DEH). He said the City has relied on the County for their review and approval of onsite septic systems for decades and obviously it is more efficient to continue that arrangement.

Community Development Director Caldwell then reviewed the revisions under Section 13.10 of the Rio Dell Municipal Code to incorporate language referring to and adopting the County's Local Agency Management Program for onsite wastewater treatment (septic) systems. He noted that the City will also need to execute an agreement with the County for environmental health services as the City does not have an existing agreement with the County. He commented that the County is in the process of crafting the agreement and once the agreement is presented to the City, staff will return to Council requesting authorization for the City Manager to review and execute the agreement.

Mayor Wilson asked if the County will charge the City for their services and if it will include the Sawmill Annexation area.

Community Development Director Caldwell said the applicant applies for septic permits through the County and pays the County the appropriate fees; the City is not charged. He commented that it would include any permits in the City, including the Sawmill Annexation area.

A public hearing was opened to receive public input on the proposed ordinance.

There being no public comment, the public hearing was closed.

Motion was made by Garnes/Marks to introduce and conduct first reading (by title only) of Ordinance No. 351-2016 amending Chapter 13.10, Sewer Rates and Regulations, of the Rio

Dell Municipal Code (RDMC) and continuing consideration, approval and adoption of the proposed Ordinance to the meeting of November 15, 2016. Motion carried 4-0.

REPORTS/STAFF COMMUNICATIONS

City Manager Knopp distributed a written City Manager update of recent activities and events (Attachment 2 to these minutes), including an update on the Metropolitan Wells Project; the Old Ranch Road Waterline Project; and the flow data for the Eel River.

Finance Director Woodcox reported on recent activities in the finance department and said it is pretty much business as usual and that staff is wrapping up the year-end as well as the quarterly reports.

Community Development Director Caldwell reported on recent activities in his department and said at the last Planning Commission meeting held on October 25th, the Commission discussed the use of cargo container as accessory structures; enforcement regulations; and approved a Conditional Use Permit for Brian and Stormi Davis at 1000 Pine St. He said cargo container regulations may be coming before the Council at the November 15th meeting depending on whether he attends the HCD (Department of Housing & Community Development) workshop in Sacramento. He said that HCD actually administers the CDBG program said currently the City is utilizing its Program Income (PI) for the Removal of Architectural Barriers project. He noted that the City received approval from Sacramento today to release the RFQ to solicit designers and architects to design the project and staff will then work with them to develop a price and once plans are developed, staff will send out an RFP to actually construct the project. He said the hope is to have the project completed by August 2017 at the latest. He said the intent here is to expend the City's PI in order to be eligible to apply for additional grants the following year. He noted that the City must spend at least 50% of its program income to be eligible to apply.

He said that since he's been employed with the City, there has not been a general CDBG workshop so he is looking forward to attending. He said CDBG is a difficult program to try and comprehend as there are constant changes to the program guidelines. He noted that the City is working with Paula Mushrush at the County who has probably 20 years' experience working with the CDBG program and she agrees there's always something new to the program.

Community Development Director Caldwell announced the next regular Planning Commission meeting is scheduled for November 22, 2016 and said staff received an application from Dennis Wendt for another lot line adjustment at the Sawmill Annexation site; expects to receive an application for a CUP on Hilda Ct. for an exception to the fence height; and is hoping to present the Safety Element although received an email from the Office of Planning & Research regarding a new law and the Safety Element must include some of the provisions of this new law so he will need to some additional research.

COUNCIL REPORTS/COMMUNICATIONS

Mayor Wilson reported on his attendance at the last Redwood Region Economic Development Commission (RREDC) meeting and said they reviewed priorities and the biggest need identified had to do with qualified health care in the County and the need to try and acquire more health care providers. He said typically rural areas don't have housing costs as high as Humboldt County and because of that it is hard to get traveling nurses to come here.

ADJOURNMENT

Motion was made by Thompson/Garnes to adjourn the meeting at 7:17 p.m. to the November 15, 2016 regular meeting. Motion carried 4-0.

Frank Wilson, Mayor

Attest:

Karen Dunham, City Clerk

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



SUPPLEMENTAL INFORMATION

For Meeting of: November 1, 2016

To: City Council

From: Kevin Caldwell, Community Development Director

Date: November 1, 2016

Subject: Chapter 17.40 Zoning Enforcement Regulations; Ordinance No. 350-2016

Staff noticed a couple typographical errors in the Ordinance, including the dates and correct Ordinance number. Attached is the corrected Ordinance.

Attachment 1: Corrected Ordinance No. 350-2016.

Copy
City Manager
City Clerk

ATTACHMENT 1

ORDINANCE NO. 350-2016



**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL
AMENDING CHAPTER 17.40, "ENFORCEMENT", SECTIONS 17.40.020, 17.40.030,
17.40.040 AND 17.40.050 OF THE RIO DELL MUNICIPAL CODE (RDMC).**

THE CITY COUNCIL OF THE CITY OF RIO DELL ORDAINS AS FOLLOWS:

WHEREAS during the preparation of the Commercial Cannabis Medical Land Use Ordinance (CMMLUO) staff discovered that the "Enforcement" provisions of the Zoning Regulations, Chapter 17 of the Rio Dell Municipal Code appear to be outdated and not consistent with the enforcement provisions of the fairly recently amended Nuisance Regulations, Chapter 8 of the Rio Dell Municipal Code; and

WHEREAS the main differences are the fine amounts (\$500 vs. \$1000), cumulative penalties for each and every day the violation continues, additional enforcement provisions and cumulative remedies; and

WHEREAS the Planning Commission recommends that the City's enforcement regulations be consistent; and

WHEREAS the City has reviewed and processed the proposed amendment in conformance with Sections 65350 – 65362 of the California Government Code; and

WHEREAS the City has reviewed and processed the proposed amendment in conformance with Section 17.35.010 of the City of Rio Dell Municipal Code; and

WHEREAS the City finds that based on evidence on file and presented in the staff report that the proposed amendment is consistent and compatible with the General Plan and any implementation programs that may be affected; and

WHEREAS the proposed amendment has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA); and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Rio Dell does hereby ordain as follows:

Section 1. Chapter 17.40 of the Rio Dell Municipal Code is amended to read in as follows:

**Chapter 17.40
ENFORCEMENT**

Sections:

17.40.010 Issuance of Permits in Violation of Regulations.

17.40.020 Violation of Regulations.

17.40.030 Penalty.

17.40.040 Declaration of Public Nuisance.

17.40.050 Remedies.

17.40.060 Community Development Director Responsible for Enforcement of this Title.

17.40.010 Issuance of Permits in Violation of Regulations.

All departments, officers and public employees vested with the duty or authority to issue permits, certificates or licenses for uses, buildings or purposes within the City in conflict with the provisions of these regulations, and any such permit, certificate or license issued in conflict with the provisions of these regulations shall be null and void. [Ord. 252 § 8.01, 2004.]

17.40.020 Violation of Regulations.

It shall be unlawful for Any person, whether principal, agent, employee, firm, corporation or otherwise, violating to violate or causing or permitting the violation of any of the provisions of these regulations shall be guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine of not more than ~~\$500.00~~ \$1,000.00 or by imprisonment for not more than six months, or by both such fine and imprisonment. [Ord. 252 § 8.02, 2004.]

17.40.030 Penalty.

~~Notwithstanding any other provisions of this title, including RDMC 17.40.020, any person, whether principal, agent, employee or otherwise who violates RDMC 17.30.030 or 17.30.170 shall be guilty of a misdemeanor and may be punished as follows:~~

~~(1) By imprisonment in the County Jail not to exceed six months; or~~

~~(2) A fine not to exceed \$1,000 for violations of RDMC 17.30.030 and a fine not to exceed \$500.00 for violations of RDMC 17.30.170; or~~

~~(3) A combination of such imprisonment and fine. [Ord. 252 § 8.02.5, 2004.]~~

Any person, firm, corporation, or other entity, whether as owner, lessee, sub lesser, sub lessee, or occupant of any premises that violates the provisions of this chapter or any order issued pursuant to this chapter shall be subject to any or all of the following:

(1) Such person shall be subject to summary or administrative abatement of the nuisance by the City, and be subject to fines, civil penalties, fees and costs, including reasonable attorney fees imposed by the City pursuant to the summary or administrative abatement procedures contained in the City Code or any other provisions of law;

(2) Such person shall be guilty of a misdemeanor for each day such violation continues, and upon conviction thereof, shall be punished for each violation by a fine not to exceed one thousand dollars, or by imprisonment of not longer than six months, or both for each violation;

(3) Such person shall be prosecuted in a civil action, criminal action, or both brought by the City. The City Attorney or other authorized legal representative may bring an action in a court of competent jurisdiction to enjoin or prosecute any nuisance violation of this chapter, or violation of any other ordinance of the City;

(4) Each and every day that any such violation continues to exist shall constitute a continuing and separate offense.

17.40.040 Declaration of Public Nuisance.

Any building or use operated or maintained contrary to the provisions of these regulations shall be, and the same is hereby declared to be, a public nuisance and shall be subject to injunction and abatement as such. [Ord. 252 § 8.03, 2004.]

17.40.050 Remedies.

~~The remedies provided herein shall be cumulative and not exclusive. [Ord. 252 § 8.04, 2004.]~~

Nothing in this chapter shall be deemed to prevent the City from commencement of any available administrative, civil and/or criminal proceeding to abate a violation or nuisance pursuant to all applicable provisions of law as an alternative and/or in addition to any enforcement proceedings set forth in the Rio Dell Municipal Code.

The remedies set forth in this chapter include summary and administrative abatement, administrative citations, civil actions, criminal actions and all other remedies provided for by law. All remedies set forth in this chapter and in all City ordinances for the abatement or punishment of any violation thereof, are cumulative and may be pursued alternatively or in

combination. Provisions of this Code are to be supplementary and complementary to all of the City ordinances, the Rio Dell Municipal Code, state law, and any law cognizable at common law or in equity, and nothing herein shall be read, interpreted or construed in any manner so as to limit any existing right or power of the City to abate any and all violations or nuisances and to enforce its ordinances.

17.40.060 Community Development Director Responsible for Enforcement of this Title.

(1) The Community Development Director shall be responsible for the enforcement of the provisions of this title. [Ord. 304, 2013.]

(2) This title may be enforced by an authorized representative of the Community Development Director. [Ord. 304, 2013.]

(3) The Chief of Police is hereby designated as an authorized representative of the Community Development Director. [Ord. 304, 2013.]

(4) The Community Development Director, or his authorized representative(s), shall have authority to request entry to any building, structure, or premises, during normal business hours for the purpose of performing his/her official duty. [Ord. 252 § 8.05, 2004.] [Ord. 304, 2013.]

Section 2. Severability

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

Section 3. Limitation of Actions

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

Section 4. Effective Date

This ordinance becomes effective thirty (30) days after the date of its approval and adoption.

I HEREBY CERTIFY that the forgoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Rio Dell on November 1, 2016 and furthermore the forgoing Ordinance was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the November 15, 2016 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Frank Wilson, Mayor

ATTEST:

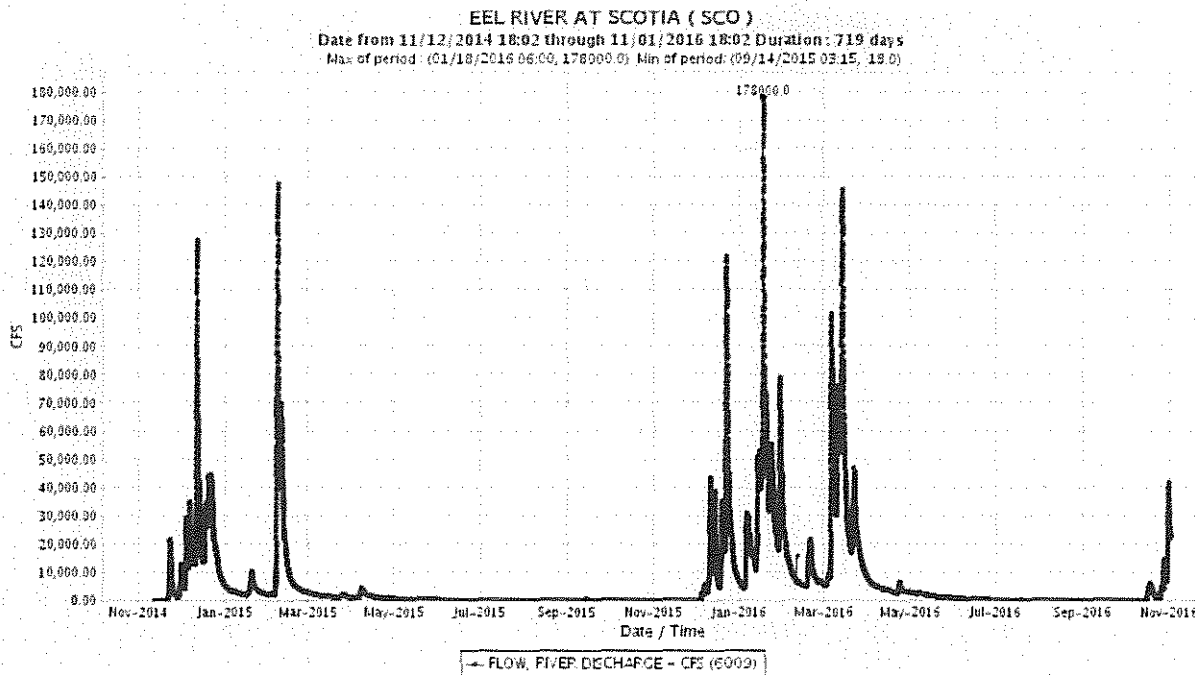
I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 350-2016 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the November 15, 2016.

Karen Dunham, City Clerk, City of Rio Dell

The City has received its grant paperwork from the State regarding our \$665,000 grant of DWSRF funds for the remainder of the Metropolitan Wells Project. Everything looks good. We have been in contact with Wahlund Construction and they have signed our Notice of Award. Work continues on signing all contract paperwork and getting all appropriate parties to sign required documents (3 different funding sources). Pre-construction meeting is tentatively scheduled for November 17, 2016. Construction could begin in as early as 30 days.

Staff will be working on getting a signed contract with JZ Contracting and working with residents on appropriate drilling paperwork. We will be using North Valley Labor Compliance for required labor reporting.

From the Flood Coordination Meeting:



675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)



**CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
November 15, 2016**

TO: Mayor and Members of the City Council
THROUGH: Kyle Knopp, City Manager
FROM: Brooke Woodcox, Finance Director
DATE: November 15, 2016
SUBJECT: **Annual Financial Report and presentation for the 2015-2016 fiscal year**
Resolution 1310-2016 Year End Budget Amendments and Operations Transfers

Recommendation

1. Receive staff's report and presentation on the City's financial activities for FY 2015/16
2. Discuss financial activities for the year ended June 30, 2016
3. Approve Resolution 1310-2016 Year End Budget Amendments and Operations Transfers

Background and Discussion

The FY 2015/16 Operating and Capital budget was adopted through Resolution 1267-2015 with appropriations of \$3,386,932 and revenues of \$3,093,603. The Annual Financial Report is a reconciliation of budgeted amounts versus actual, and to account for significant variances. Additional information can be found in the City's audited Financial Statements, which are generally completed in the early part of the calendar year.

Attachments

Fiscal Year 2015-2016 Annual Financial Report (Unaudited)
Resolution 1310-2016 Year End Budget Amendments
Budget Variance Reports by Fund

ANNUAL FINANCIAL REPORT

JUNE 30, 2016

YEAR END, 2015-2016

City Management is pleased to present the Annual Financial Report summarizing the City's overall financial activity through June 30, 2016. This information is unaudited. For finalized fund information please refer to the audited Financial Statements, which are generally released in the early part of the calendar year. The information presented here is based on the 2015/16 Adopted Budget. Yearend recommended budget amendments are attached and included as an integral part of annual financial reporting.

SUMMARY

Revenues across all funds were 124% of budget, with the most significant budget variances in the Water Funds, Sewer Funds, and General Fund.

REVENUES BY FUND			
	ACTUAL 6/30/16	ADOPTED BUDGET	BUDGET VARIANCE
GENERAL FUND	975,282	902,909	72,373
STREETS	212,602	206,765	5,837
SLESF	143,942	100,000	43,942
MZ	34,515	-	34,515
BUILDING FUND	37,491	33,100	4,391
SEWER	1,279,426	1,100,500	178,926
WATER	1,065,229	696,030	369,199
OTHER	43,351	54,800	(11,449)
TOTAL BUDGET VS. ACTUAL	3,791,838	3,094,104	697,734

Appropriations for all funds were 91% of budgeted amounts. The State Law Enforcement Supplemental Fund (SLESF) exceeded budgeted appropriations by \$13,390. Measure Z Funding wasn't included in the original adoption of FY 15/16 Operating and Capital budget which is reflected as a budget variance of (\$31,609).

CITY WIDE EXPENDITURES BY FUND			
	ACTUAL 6/30/16	ADOPTED BUDGET	BUDGET VARIANCE
GENERAL FUND	778,819	926,224	147,405
STREETS	268,337	280,289	11,952
SLESF	113,390	100,000	(13,390)
MZ	31,609	-	(31,609)
BUILDING FUND	40,031	50,367	10,336
SEWER	990,972	1,072,346	81,374
WATER	780,279	825,468	45,189
OTHER	23,259	33,586	10,327
TOTAL BUDGET VS. ACTUAL	3,026,696	3,288,280	261,584

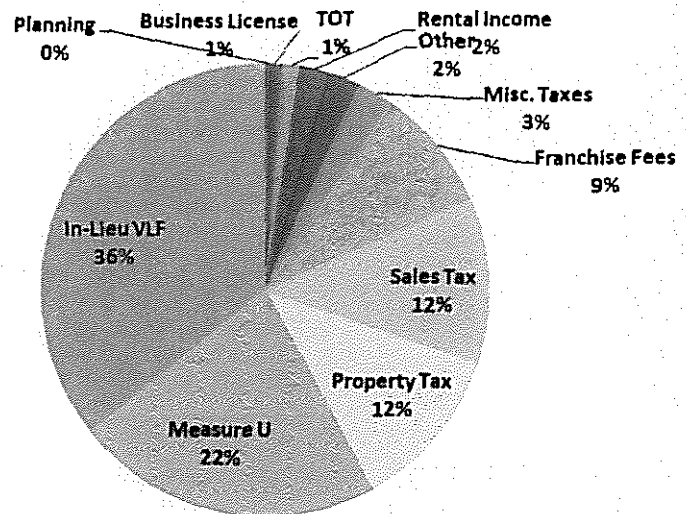
GENERAL FUND

Revenues: The General Fund (GF) shows an additional \$72,373 in revenues in comparison to budgeted amounts. Measure U showed the largest variance (\$56,054), followed by In-Lieu VLF (\$6,796) and Franchise Fees (\$5,622).

GF REVENUE TOP VARIANCES	ACTUAL	BUDGET	VARIANCE
Franchise Fees	85,422	79,800	5,622
In-Lieu VLF	348,796	342,000	6,796
Measure U	216,054	160,000	56,054

In 2015/16 the three largest sources of revenue in the GF were In-Lieu VLF (\$348,796), Measure U (\$216,054), and Property Tax (\$116,325).

GENERAL FUND REVENUES \$975,282



Expenditures: The GF shows budgetary savings of \$147,406 (84%). Significant savings were seen in capital projects; moderate savings were reflected in operating costs; and salaries and benefits came in near budget.



ANNUAL FINANCIAL REPORT

JUNE 30, 2016

YEAR END 2015-2016

GENERAL FUND EXPENDITURES	ACTUAL	BUDGET	VARIANCE
Salaries and Benefits	599,125	600,603	1,478
Operating Costs	174,994	204,701	29,707
Capital budget items	4,700	120,920	116,220
TOTAL	778,819	926,224	147,405

Budgeted appropriations for GF Capital Projects are shown here in comparison to actual expenditures.

CAPITAL PROJECTS (GF)	ACTUAL	BUDGET	VARIANCE
School Site/Drainage Surveys	332	33,920	33,588
Economic Dev. Assistance	500	10,000	9,500
Parking Lot Improvements	3,868	10,000	6,132
City Hall Generator	-	10,000	10,000
Email Server	-	12,000	12,000
Ogle & Belleview shovel ready	-	25,000	25,000
Ogle & Belleview shovel ready	-	20,000	20,000
TOTAL	4,700	120,920	116,220

STREETS FUNDS

Revenues: Streets Funds core revenues were close to budgeted amounts with slight increases in the Gas Tax and Regional Surface Transportation Program (RSTP) amounts.

STREETS REVENUES	ACTUAL	BUDGET	VARIANCE
Gas Tax	80,540	76,820	3,720
TDA	108,945	108,945	-
RSTP	23,117	21,000	2,117
TOTAL	212,602	206,765	5,837

Expenditures: The Streets Funds showed a budget savings of 9% with savings in salaries and benefits and operating costs. The Public Works Streets Department spent 11% less than budgeted for a savings of \$24,686 due in large part to an unstaffed Utility Worker I/II

position during FY 2015/16. The Streets Funds allocated amount for the position was \$22,404.

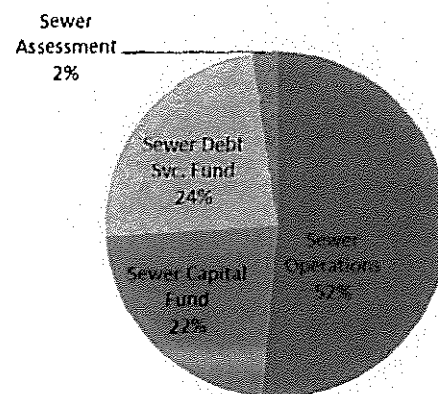
STREETS EXPENDITURES	ACTUAL	BUDGET	VARIANCE
Salaries and Benefits	125,665	139,796	14,130
Operating Supplies	142,672	140,493	(2,179)
TOTAL	268,337	280,289	11,951

ENTERPRISE FUNDS

SEWER FUNDS

Revenues: The Sewer Funds total revenues were \$1,279,426. This amount is divided up between Operations, Capital, Debt Service, and a Sewer Assessment Bond Fund that has a final payment in FY 2017/18. The amount includes all fees, charges, penalties, connections, for sewer services.

SEWER FUND REVENUES \$1,279,426



Expenditures: Total sewer expenditures were \$990,972 compared to budgeted amounts of \$1,072,346. Sewer Operations were \$654,938 (66%), Debt Service \$302,933 (31%), Capital \$30,976 (3%), and Assessment \$2,125.

ANNUAL FINANCIAL REPORT

JUNE 30, 2016

YEAR END 2015-2016

SEWER EXPENDITURES BY FUND	ACTUAL	BUDGET	VARIANCE
Sewer Operations	654,938	682,663	27,725
Sewer Capital Fund	30,976	55,000	24,024
Sewer Debt Svc. Fund	302,933	302,933	-
Sewer Assessment	2,125	31,750	29,625
TOTAL	990,972	1,072,346	81,374

WATER FUNDS

Revenues: Total revenues for water were \$1,065,229 in comparison to budgeted amounts of \$696,030. The increase is extensively due to the water rate increase in January 2016, as well as the increases in customer's water consumption. Revenues by fund are shown below. The capital amount includes the Metropolitan Well Prop 84 grant reimbursement (\$81,452) and the one-time settlement payment (\$100,000) for the Infiltration Gallery.

WATER REVENUES BY FUND	ACTUAL	BUDGET	VARIANCE
Water Operations	631,210	493,030	138,180
Water Capital	244,826	63,000	181,826
Water Debt Service	161,413	140,000	21,413
Water Debt Svc. Restricted	13,600	-	13,600
Metro Wells	6,980	-	6,980
Dinsmore Zone	7,200	-	7,200
WATER	1,065,229	696,030	369,199

Water Rate Increase: The Water Funds service revenue increased 55% in the second half of FY 2015/16. Collections were \$359,099 during July – December 2015, and \$484,716 during January – June 2016. The water rate increase served to mitigate declining revenues that were adversely affecting the water system's ability to adequately serve the community. Rate increase details are shown:

WATER RATE COMPARISON	12/31/2015	6/30/2016	TOTAL
Water Service	232,691	361,130	593,821
Water Debt Service	93,414	67,999	161,413
Water Capital	32,994	27,807	60,801
Water Restricted Debt Svc.	-	13,600	13,600
Water Metro Wells	-	6,980	6,980
Water Dinsmore Zone	-	7,200	7,200
TOTAL	359,099	484,716	843,815

The Metropolitan Well project is anticipated to be completed by September 2017 and a preconstruction meeting is scheduled for November 17, 2016. Total expenditures at year end were \$273,658. A list of funding sources and amounts follow:

METROPOLITAN WELLS	THRU 6/30/16	BUDGET	REMAINING
PROP 84	273,658	783,000	509,342
USDA ECWAG	-	373,200	373,200
SDWSRF	-	665,876	665,876
CITY'S PORTION	-	57,000	57,000
	273,658	1,879,076	1,605,418

Expenditures: The Water Fund total expenditures were \$780,279. Savings from Operations, Capital, and Debt Service totaled \$134,015. Budget variance amounts are shown below:

WATER EXPENDITURES BY FUND	ACTUAL	BUDGET	VARIANCE
Water Operations	536,104	644,468	108,364
Water Capital	19,342	45,000	25,658
Prop 84 Metro Wells	81,452	-	(81,452)
Water Debt Service	136,000	136,000	-
Metropolitan Well	118	-	(118)
Dinsmore Zone	7,263	-	(7,263)
TOTAL	780,279	825,468	45,189

The most significant savings across the Water Funds were in the Water Operations Fund (\$108,264). The savings are spread between many line items and not just a few. The Water Operations Fund supports the Public Works Water Department and administrative services for Finance, City Manager's, and Buildings and Grounds Departments. Savings by line item type are shown in the following chart:

WATER OPERATIONS	ACTUAL	BUDGET	VARIANCE
Salaries and Benefits	293,129	312,240	19,111
Operating Supplies	242,975	332,228	89,253
TOTAL	536,104	644,468	108,364

For informational purposes depreciation costs in the water funds were \$210,296. This amount is not reflected in the water expenditure amounts above, which are a comparison of approved budget appropriations and actual costs. Depreciation, while not reported in the City's annual budget document, is shown in the audited Financial

ANNUAL FINANCIAL REPORT

JUNE 30, 2016

YEAR END 2015-2016

Statements as required by Generally Accepted Accounting Principles (GAAP).

BUILDING FUND

In order to balance the FY 2015/16 Building Fund budget a General Fund subsidy of \$17,267 was approved to fill the unfunded amount. Budgeted revenues were \$33,100 and appropriations were \$50,365. Budget versus actual amounts for FY 2015/16 are shown below:

BUILDING FUND	ACTUAL	BUDGET	VARIANCE
REVENUES	37,491	33,100	4,391
EXPENDITURES	40,031	50,367	10,336
	(2,540)	(17,267)	14,727

A General Fund *subsidy* has been on-going since the creation of the Building Fund in the third quarter of FY 2013/14. The following chart shows the Building Fund's actual subsidies, revenues, and expenditures since its inception in April 2014.

BUILDING FUND YEARLY ACTIVITY	2013/14	2014/15	2015/16	TOTALS
Bldg. Fund Revenues	2,846	35,741	37,491	76,078
Bldg. Fund Expenditures	4,780	83,894	40,031	128,705
REVENUE OVER (UNDER) EXP	(1,934)	(48,153)	(2,540)	(52,627)
General Fund Subsidies	-	54,821	17,265	72,086
REVENUE OVER (UNDER) EXP	(1,934)	6,668	14,725	19,459

The information above shows that the Building Fund has a total of \$19,459 in reserve amounts, which have been made available through General Fund subsidies since actual Building Fund revenues continue to fall short of budgeted appropriations; however expenditures show budgetary savings each year.

ADDITIONAL INFORMATION

SLESF: The Supplemental Law Enforcement Services Fund received \$43,942 in addition to revenues of \$100,000 received annually. The additional funding comes through legislation that slated to take effect FY 2015/16. The additional funding is on-going and amounts will vary year to year.

The SLESF fund is used exclusively for salaries and benefits for officer positions. With several personnel changes made during FY 2015/16, and an overage in spending of \$13,390 resulted.

SLESF FUND	ACTUAL	BUDGET	VARIANCE
REVENUES	143,942	100,000	43,942
EXPENDITURES	113,390	100,000	13,390
TOTAL	30,552	-	30,552

MEASURE Z

Measure Z revenues are used exclusively for personnel assistance in the Police Department. The additional funding has allowed for the Police Department to have its doors open during times that otherwise would likely be closed due to minimal staffing. In the past the Police Department was generally staffed by one Police Officer at a time. When Officers were sent out into the field the Police Department Office was forced to be closed. Measure Z mitigates this.

OTHER

Other revenue and expenditures managed in the City's non-major funds are CDBG, Parks and Recreation, Recycling, the Realignment Grant, Admin Fund, and Solid Waste. The total revenues in FY 2015/16 for these funds were \$43,351 with expenditures of \$23,259. There aren't any major events to report on in these funds at the end of 2015/16 fiscal year.

For More Information. This report is prepared by the City's Finance Department and is a summary based on detailed information produced by The City's financial management system. If you would like additional information, or have questions about this report, please call the Finance Department at **707764.3532**.

ANNUAL FINANCIAL REPORT

JUNE 30, 2016

YEAREND REPORT 2015-16

BUDGET VARIANCE BY DEPARTMENT

Expenditures	YTD Actual	2015/16 Budget	%
DEPT. EXPENDITURES			
City Manager	271,456	284,595	95%
Finance	339,721	363,719	93%
City Council	14,050	13,298	106%
Police Department	662,269	623,842	106%
General Government	44,467	44,990	99%
Public Works	983,389	1,128,207	87%
<hr/>			
Sewer	446,013	461,698	97%
Water	275,076	366,582	75%
Streets	205,105	229,791	89%
Buildings & Grounds	57,195	70,136	82%
<hr/>			
Building	38,418	46,858	82%
Planning	57,874	65,100	89%
Total Dept. Expenditures	2,411,644	2,570,609	
<hr/>			
ACTIVITY EXPENDITURES			
Admin Car	479	1,200	40%
Solid Waste	7,756	10,854	71%
Recycling	5,000	-	0%
Capital Projects	44,221	234,920	19%
Total Activity Expenditures	57,456	246,974	
<hr/>			
Total City-Wide	2,469,100	2,817,583	88%

The City-wide Capital Projects budget shows total appropriations of \$44,221 in comparison to budgeted amounts of \$234,920.

2015-2016 CAPITAL PROJECTS			
For the period ending June 30, 2016			
Expenditures	YTD Actual	Budget	Unspent
School Site and Drainage Surveys	-	33,920	33,920
Contracted Economic Dev.	500	10,000	9,500
Parking Lot Lighting/Landscaping	3,868	10,000	6,132
City Hall Generator	-	10,000	10,000
Email Server	-	12,000	12,000
Ogle & Belleview shovel ready	332	25,000	24,668
Ogle & Belleview shovel ready	-	20,000	20,000
Monument & Blue Slide Rd.	14,645	14,000	(645)
3 Analyzers	19,527	20,000	473
Smoke Tests	-	10,000	10,000
Small Projects	5,350	10,000	4,650
I & I (Inflow and Infiltration)	-	15,000	15,000
Old Ranch Road Repairs	-	10,000	10,000
Generator	-	35,000	35,000
	44,222	234,920	190,698

Projects that were budgeted for FY 2015/16 that rolled over to FY 2016/17 are:

- Parking Lot Lighting/Landscaping
- Ogle/Belleview shovel ready
- Old Ranch Road Repairs

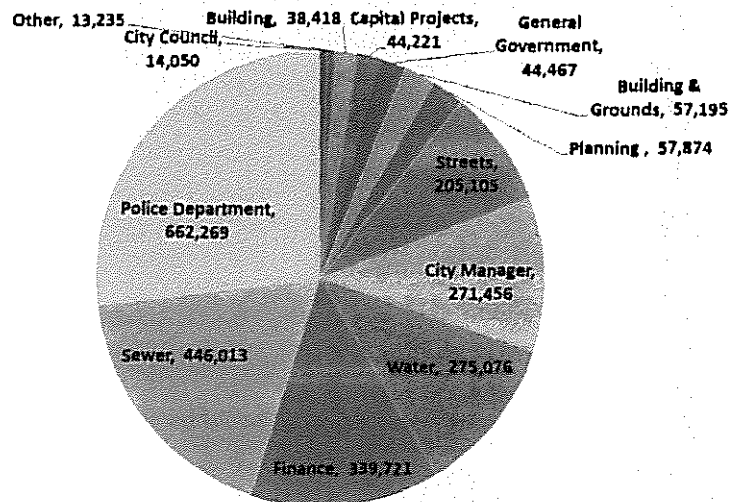
Departments show a total of \$348,483 in unspent appropriations. Attributing factors are

- Capital projects spending was kept at a minimum and accounts for 55% of unspent appropriations
- Departmental spending has been kept down whenever possible
- A Utility Worker I/II position went unfilled for most of the fiscal year resulting in savings across all Public Works Departments

Recommended budget amendments are:

- Police Department: Record Measure Z personnel budget by \$34, 515
- Police Department: Request for General Fund appropriations of \$1,519
- City Council: General Fund additional appropriations of \$2,793 mainly for Water/Sewer

DEPARTMENTAL EXPENDITURES - ACTUAL





**RESOLUTION NO. 1310-2016
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
AMENDMENTS TO THE OPERATING AND CAPITAL BUDGET
FOR THE FISCAL-YEAR 2015-2016**

WHEREAS, the City adopted Resolution 1288-2015 establishing the City's Operating and Capital Budget for the Fiscal-Year 2015-2016; and

WHEREAS, the City has approved and adopted its 2015-2016 fiscal year Operating and Capital Budget and identified amendments that should be included to update the 2015-2016 fiscal-year budget; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell 2015-2016 Operating and Capital Budget with the following amendments

RECOMMENDED BUDGET ADJUSTMENTS	INCREASE (DECREASE) EXPEND.	INCREASE (DECREASE) REVENUES	DESCRIPTION
044 MEASURE Z FUND			
07 Police Dept.	34,515	34,515	To increase revenue and expenditures related to Measure Z Grant
000 GENERAL FUND			
07 Police Dept.	1,519		To increase appropriations for Police Department budget variance
12 City Council Dept.	2,793		To increase appropriations for City Council Department budget variance
07 Measure U Revenue		56,054	To increase revenues for unanticipated Measure U revenues
043 SLESF FUND			
07 Police Dept.	13,390	44,297	To increase appropriations for personnel costs and increase unanticipated revenues
062 WATER CAPITAL			
062 14 Metro Wells Proj.	81,452		To increase grant expenditures for Metro Well Project
063 14 Metro Wells Rev.	6,980		To increase revenues received for Metro Well water service charges
064 14 Dinsmore Zone	7,200	7,263	To increase revenues received and increase appropriations for purchase of new pump (old pump failed)
	<u>147,849</u>	<u>142,129</u>	

RECOMMENDED OPERATIONS TRANSFER (7000)	INCREASE (DECREASE) EXPEND.	INCREASE (DECREASE) REVENUES	DESCRIPTION (Budget adj. no impact on Financial Statements)
060 WATER OPERATIONS Revenues		(341,622)	OPERATIONS TRANSFER OF WATER REVENUES: Fund balances have accumulated based on revenue allocations made prior to 2014 and were based on 2005 water rate study. This entry brings fund balances for the water funds back into alignment to match the intended purpose of each fund.
061 WATER DEBT SERVICE Revenues Restricted Fund Balance		90,393 13,600	**Allocation rates for water revenues have been set up to match the amounts set during the water rate study adopted December 1, 23015.
062 WATER CAPITAL Revenues		237,629	

PASSED AND ADOPTED by the City Council of the Rio Dell on this 2nd day of February 2016, by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Frank Wilson, Mayor

ATTEST:

Karen Dunham, City Clerk

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

CITY-WIDE RECAP	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4010 Tax - Property Current Secured	104,569	103,500	1,069	1%
4011 Tax - Property Current Unsecur	3,792	3,600	192	5%
4013 Tax - Property Prior Unsecured	49	0	49	--
4025 Tax - Supplemental Roll	1,181	2,200	-1,019	-46%
4026 Tax - Home Owner's Property	1,205	1,400	-195	-14%
4027 Tax - Prior Years - Supplemental	131	0	131	--
4030 Tax - Transient Occupancy Tax	13,304	11,000	2,304	21%
4035 Tax - Timber Yield	15	14	1	7%
4040 Tax - Retail Sales	114,715	117,000	-2,285	-2%
4041 Tax - In Lieu Retail Sales - County	22,509	29,100	-6,591	-23%
4042 Tax - Measure U Sales Tax	216,054	160,000	56,054	35%
4045 Tax - (HCAOG) Transportation - TDA	108,945	108,945	0	0%
4048 Tax - Gasoline (Highway Users Tax)	80,540	76,820	3,720	5%
4050 Tax - Documentary Real Property	5,398	4,000	1,398	35%
4056 Tax - Public Safety .5% sales	3,362	3,100	262	8%
4110 Fees - Franchise - Electric	28,869	26,200	2,669	10%
4115 Fees - Franchise - Gas	6,020	5,600	420	8%
4120 Fees - Franchise - Garbage	15,916	15,000	916	6%
4125 Fees - Franchise - Cable TV	34,617	33,000	1,617	5%
4150 Fees - Business License	8,596	9,500	-904	-10%
4151 Fees - Business License CASP	200	250	-50	-20%
4162 Fees - Motor Vehicle License (VLF)	9,313	7,100	2,213	31%
4163 Fees - In Lieu VLF - County	348,796	342,000	6,796	2%
4170 Fees - Animal License	1,706	1,800	-94	-5%
4173 Fees - Animal Control/Relinq.	928	1,200	-272	-23%
4178 Fees - Booking	429	200	229	115%
4180 Fees - Notary	40	100	-60	-60%
4183 Fees - Special Police Services	2,449	1,500	949	63%
4186 Fees - Weed & Lot	0	300	-300	--
4190 Fees - Integrated Waste	10,692	9,500	1,192	13%
4195 Fees - Customer fax and copy	47	25	22	88%
4310 Interest Income	1,348	100	1,248	1248%
4320 Rental Income - U.S. Cellular	6,605	6,370	235	4%
4321 Rental Income - T. Mobile	13,557	13,000	557	4%
4410 Building Plan - Constr Permits	15,783	18,000	-2,217	-12%
4420 Planning - Zoning Fees	2,383	2,500	-117	-5%
4430 Planning - Subdivision Fee	0	1,500	-1,500	--
4435 Planning - Home Occupation Permit	160	300	-140	-47%
4440 Building Plan - Plan Check Fee	4,335	6,000	-1,665	-28%
4445 Building - Administrative Fees	16,199	8,000	8,199	102%
4455 Planning - Other	0	50	-50	--
4456 Planning - Parks & Recreation	3,000	0	3,000	--
4460 Building Plan - Seismic Fees	139	75	64	85%

FY 2015/16

Budget Variance

Unaudited

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

CITY-WIDE RECAP	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
4462 Building Standards- SB1473	56	60	-4	-7%
4463 Building - Continuing Education	139	125	14	11%
4464 Building - Technology Fee	314	340	-26	-8%
4465 Encroachment Permits	500	500	0	0%
4480 Insurance Premium	8,073	0	8,073	--
4510 Sewer - Service	615,190	555,000	60,190	11%
4516 Sewer - Debt Service	302,922	310,000	-7,078	-2%
4520 Sewer - Connection	20,880	5,220	15,660	300%
4540 Sewer - Replacement Reserve	283,015	170,000	113,015	66%
4570 Sewer - Assmt Dist #1 Current	28,264	30,950	-2,686	-9%
4571 Sewer - Assmt Dist #1 - Prior	1,424	0	1,424	--
4610 Water - Service	593,821	450,000	143,821	32%
4615 Water - Debt Service	161,413	140,000	21,413	15%
4616 Water - Debt Service Restricted	13,600	0	13,600	--
4620 Water - Connection	11,384	2,700	8,684	322%
4630 Late Fee	41,580	40,000	1,580	4%
4635 Shut Off Fees	10,380	12,000	-1,620	-14%
4640 Water - Damage Replacement	0	11,000	-11,000	--
4650 Water - Capital	60,801	63,000	-2,199	-3%
4651 Water Capital Infiltration Gallery	100,000	0	100,000	--
4653 Water - Metro Wells	6,980	0	6,980	--
4654 Water - Dinsmore Zone	7,200	0	7,200	--
4712 Grant Restricted - RSTP HCAOG	23,117	21,000	2,117	10%
4725 GEN. FUND FROM CDBG PRINCIPAL	11,187	28,800	-17,613	-61%
4727 Late Fees - GEN. FUND FROM CDBG	1	0	1	--
4729 Deferred Revenue	-386	0	-386	--
4740 Grant Restr - Police Grant SLESF	143,942	100,000	43,942	44%
4744 Grant Rest - Police Realignment	9,884	7,000	2,884	41%
4746 Grant Restricted - Recycling	5,000	5,000	0	0%
4747 Grant - Measure Z	34,515	0	34,515	--
4750 Grant Restr- DOT RPSTLE-5396	0	0	0	--
4763 Grant Rest.- Prop. 84 - SDWSRF	82,025	0	82,025	--
4802 Donations- Bicycle Helmets	600	0	600	--
4803 Donations- Misc	20	0	20	--
4900 Interfund Revenue	2,981	4,000	-1,019	-25%
4920 Misc - Special Public Works	142	3,800	-3,658	-96%
4936 Bad Debt Recovery	1,614	2,859	-1,245	-44%
4950 Misc	495	400	95	24%
4963 Anniversary Income	0	500	-500	--
4990 Misc - Other	1,619	0	1,619	--
4995 Donations	116	0	116	--
Total Revenue	3,792,704	3,094,103	698,601	23%

SALARIES AND BENEFITS

FY 2015/16

Budget Variance

Unaudited

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

CITY-WIDE RECAP	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
5000 Full Time Salaries	963,620	952,187	-11,432	1%
5026 Part Time Temporary Salaries	5,547	0	-5,547	--
5030 Overtime Salaries	26,407	32,161	5,754	-18%
5035 Benefit - ICMA City 457	132,755	131,907	-848	1%
5040 Benefit - Health Insurance	173,075	189,225	16,150	-9%
5041 Health Savings	10,200	8,530	-1,670	20%
5042 Benefit - Life Insurance	2,576	2,978	402	-13%
5044 Benefit - Dental/Vision Insur	26,909	29,486	2,576	-9%
5045 Worker Compensation Insurance	76,648	77,853	1,205	-2%
5050 FICA/MEDI	86,342	75,992	-10,350	14%
5055 Unemployment Insurance	8,462	7,942	-520	7%
5060 Clothing Allowance	6,449	6,051	-398	7%
5069 Accrued Payroll Taxes Expense	2,592	0	-2,592	--
5080 Hiring Costs	2,950	2,000	-950	48%
5081 Compensated Absences Payable	3,066	0	-3,066	--
Total Salary & Benefits	1,527,598	1,516,312	-11,286	1%

OPERATING EXPENDITURES

5101 Office Supplies	8,802	7,977	-825	10%
5102 Operating Supplies	8,177	11,465	3,288	-29%
5103 Postage	10,670	9,610	-1,060	11%
5104 Printing - Forms	11,666	15,241	3,575	-23%
5105 Advertising	2,308	700	-1,608	230%
5106 Promotional	1,587	82	-1,505	1835%
5107 Memorial Park Expense	0	1,101	1,101	--
5108 Streets	18,261	21,000	2,739	-13%
5109 Chemicals	46,830	53,000	6,170	-12%
5110 Accounting	32,069	30,000	-2,069	7%
5111 Cash Over/Short	10	0	-10	--
5112 Legal	40,112	64,022	23,910	-37%
5115 Contract/Professional Services	75,473	135,529	60,057	-44%
5116 Bank Fees	1,294	2,200	906	-41%
5117 Animal Control	10,800	6,500	-4,300	66%
5119 Safety Supplies & Equipment	1,167	3,072	1,905	-62%
5120 Cell Phones	11,012	9,526	-1,486	16%
5121 Telephone - Pager	9,059	12,495	3,436	-27%
5122 Training - Conference	12,496	22,251	9,755	-44%
5123 Automobile - Transportation	8,799	11,151	2,352	-21%
5125 Publications - Books	427	1,565	1,138	-73%
5126 Dues & Memberships	6,406	9,282	2,876	-31%
5127 License	310	620	310	-50%
5128 Employee Relations	0	510	510	--
5130 Rents - Leases	11,032	13,701	2,669	-19%
5131 Records Maintenance	1,760	1,561	-199	13%

FY 2015/16

Budget Variance

Unaudited

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

CITY-WIDE RECAP	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
5135 Maintenance - Repair	73,023	134,431	61,408	-46%
5136 Parks Maintenance - Repair	0	2,024	2,024	--
5138 Office Equipment	7,581	14,230	6,649	-47%
5139 Equipment	16,329	18,024	1,695	-9%
5141 General Liability Insurance	44,231	58,481	14,250	-24%
5143 Property Insurance	11,695	11,449	-246	2%
5144 Emp Practice Liab Insurance	8,708	5,216	-3,492	67%
5150 Electricity	172,239	186,390	14,151	-8%
5151 Natural Gas	19,013	23,413	4,400	-19%
5152 Water	37,827	33,891	-3,936	12%
5153 Sewer	30,490	27,366	-3,124	11%
5154 Garbage	3,366	750	-2,616	349%
5162 Medical	2,489	3,580	1,091	-30%
5163 Property Tax Admin Fees	2,610	3,000	390	-13%
5164 Regulatory Fees	15,366	33,840	18,474	-55%
5165 Property Tax Assessment	2,242	0	-2,242	--
5166 LAFCO Fees	1,695	1,500	-195	13%
5167 Seismic Fees	132	200	68	-34%
5171 Computer Software	2,386	2,525	140	-6%
5173 Computer Maintenance - Support	27,805	29,807	2,002	-7%
5174 Web Design Services	320	1,564	1,244	-80%
5192 Code Enforcement	0	1,000	1,000	--
5193 Nuisance Abatement-Vehicle	1,000	1,250	250	-20%
5212 Gas & Oil	25,594	27,952	2,358	-8%
5213 Vehicle Repair	14,571	10,500	-4,071	39%
5215 Public Works - Small Tools	4,855	5,764	909	-16%
5217 License	0	40	40	--
5225 Public Works - Lab Testing	17,576	22,500	4,924	-22%
5227 Public Works - Equip. Repair	12,251	7,049	-5,202	74%
5229 Public Works - Equip. Rental	0	1,750	1,750	--
5308 Dispatch Service Due	24,900	24,900	0	0%
5410 Interest Expense	141,529	0	-141,529	--
5430 Fines/Penalties	0	2,000	2,000	--
5514 Engineering	91,484	68,504	-22,980	34%
5520 Improvements	0	1,220	1,220	--
5610 Bad Debt	12,641	0	-12,641	--
5702 Depreciation- Building &	0	0	0	--
5705 Depreciation - Mach & Equip	0	0	0	--
5710 Depreciation - Infrastructure	0	0	0	--
5900 RFD and Library Water/Sewer	5,719	4,000	-1,719	43%
6000 Fixed Asset - Equipment	46,140	42,000	-4,140	10%
6300 Fixed Asset - Heavy Equipment	0	35,000	35,000	--
6500 Infrastructure	3,868	10,000	6,132	-61%
6700 Fixed Asset - Debt Service	299,529	470,683	31,750	-36%

FY 2015/16

Budget Variance

Unaudited

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

CITY-WIDE RECAP	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
<i>Total Operating Expenditures</i>	1,511,731	1,771,954	120,821	-15%
<i>Total Expenditures</i>	3,039,329	3,288,266	109,535	-8%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

GENERAL FUND	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4010 Tax - Property Current Secured	104,569	103,500	1,069	1%
4011 Tax - Property Current Unsecur	3,792	3,600	192	5%
4013 Tax - Property Prior Unsecured	49	0	49	--
4025 Tax - Supplemental Roll	1,181	2,200	-1,019	-46%
4026 Tax - Home Owner's Property	1,205	1,400	-195	-14%
4027 Tax - Prior Years - Supplemental	131	0	131	--
4030 Tax - Transient Occupancy Tax	13,304	11,000	2,304	21%
4035 Tax - Timber Yield	15	14	1	7%
4040 Tax - Retail Sales	114,715	117,000	-2,285	-2%
4041 Tax - In Lieu Retail Sales - County	22,509	29,100	-6,591	-23%
4042 Tax - Measure U Sales Tax	216,054	160,000	56,054	35%
4050 Tax - Documentary Real Property	5,398	4,000	1,398	35%
4056 Tax - Public Safety .5% sales	3,362	3,100	262	8%
4110 Fees - Franchise - Electric	28,869	26,200	2,669	10%
4115 Fees - Franchise - Gas	6,020	5,600	420	8%
4120 Fees - Franchise - Garbage	15,916	15,000	916	6%
4125 Fees - Franchise - Cable TV	34,617	33,000	1,617	5%
4150 Fees - Business License	8,596	9,500	-904	-10%
4151 Fees - Business License CASP SB1186	200	250	-50	-20%
4162 Fees - Motor Vehicle License (VLF)	9,313	7,100	2,213	31%
4163 Fees - In Lieu VLF - County	348,796	342,000	6,796	2%
4170 Fees - Animal License	1,706	1,800	-94	-5%
4173 Fees - Animal Control/Relinq.	928	1,200	-272	-23%
4178 Fees - Booking	429	200	229	115%
4180 Fees - Notary	40	100	-60	-60%
4183 Fees - Special Police Services	2,449	1,500	949	63%
4186 Fees - Weed & Lot	0	300	-300	--
4195 Fees - Customer fax and copy	47	25	22	88%
4310 Interest Income	317	100	217	217%
4320 Rental Income - U.S. Cellular	6,605	6,370	235	4%
4321 Rental Income - T. Mobile	13,557	13,000	557	4%
4410 Building Plan - Constr Permits	16	0	16	--
4420 Planning - Zoning Fees	2,383	2,500	-117	-5%
4430 Planning - Subdivision Fee	0	1,500	-1,500	--
4435 Planning - Home Occupation Permit Fee	160	300	-140	-47%
4445 Building - Administrative Fees	51	0	51	--
4455 Planning - Other	0	50	-50	--
4480 Insurance Premium Reimbursement	5,796	0	5,796	--
4802 Donations- Bicycle Helmets	600	0	600	--
4803 Donations- Misc	20	0	20	--
4950 Misc	495	400	95	24%
4990 Misc - Other	956	0	956	--
4995 Donations	116	0	116	--

FY 2015/16

Budget Variance

Unaudited

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

GENERAL FUND	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
4999 Revenue- Reserves	0	0	0	--
Total Revenue	975,282	902,909	72,373	8%
SALARIES AND BENEFITS				
5000 Full Time Salaries	367,597	363,719	-3,878	1%
5030 Overtime Salaries	12,570	20,114	7,545	-38%
5035 Benefit - ICMA City 457	60,887	61,884	997	-2%
5040 Benefit - Health Insurance	68,901	71,993	3,092	-4%
5041 Health Savings	3,765	3,878	113	-3%
5042 Benefit - Life Insurance	1,146	1,284	138	-11%
5044 Benefit - Dental/Vision Insur	10,104	11,848	1,743	-15%
5045 Worker Compensation Insurance	28,427	27,793	-634	2%
5050 FICA/MEDI	33,856	29,502	-4,353	15%
5055 Unemployment Insurance	3,398	2,737	-661	24%
5060 Clothing Allowance	4,390	3,951	-439	11%
5069 Accrued Payroll Taxes Expense	1,134	0	-1,134	--
5080 Hiring Costs	2,950	1,900	-1,050	55%
Total Salary & Benefits	599,125	600,603	1,479	0%
OPERATING EXPENDITURES				
5101 Office Supplies	2,693	2,372	-321	14%
5102 Operating Supplies	2,090	3,099	1,009	-33%
5103 Postage	1,317	1,806	489	-27%
5104 Printing - Forms	4,086	4,456	370	-8%
5105 Advertising	401	50	-351	702%
5106 Promotional	907	68	-839	1234%
5107 Memorial Park Expense	0	660	660	--
5109 Chemicals	10	0	-10	--
5110 Accounting	6,414	6,000	-414	7%
5111 Cash Over/Short	10	0	-10	--
5112 Legal	12,786	39,170	26,384	-67%
5115 Contract/Professional Services	8,037	18,050	10,013	-55%
5116 Bank Fees	259	440	181	-41%
5117 Animal Control	10,800	6,500	-4,300	66%
5119 Safety Supplies & Equipment	319	1,330	1,011	-76%
5120 Cell Phones	4,413	5,310	897	-17%
5121 Telephone - Pager	4,856	4,800	-56	1%
5122 Training - Conference	5,324	7,670	2,347	-31%
5123 Automobile - Transportation	2,147	3,530	1,384	-39%
5125 Publications - Books	199	635	436	-69%
5126 Dues & Memberships	1,598	3,334	1,736	-52%
5128 Employee Relations	0	295	295	--
5130 Rents - Leases	4,591	4,474	-117	3%
5131 Records Maintenance	730	746	16	-2%

FY 2015/16

Budget Variance

Unaudited

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

GENERAL FUND	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
5135 Maintenance - Repair	2,872	21,387	18,516	-87%
5136 Parks Maintenance - Repair	0	1,216	1,216	--
5138 Office Equipment	1,029	4,340	3,311	-76%
5139 Equipment	994	7,605	6,611	-87%
5141 General Liability Insurance	15,802	19,895	4,092	-21%
5143 Property Insurance	4,254	3,895	-359	9%
5144 Emp Practice Liab Insurance	3,193	1,775	-1,418	80%
5150 Electricity	4,375	3,888	-487	13%
5151 Natural Gas	201	321	119	-37%
5152 Water	1,805	542	-1,263	233%
5153 Sewer	329	483	154	-32%
5162 Medical	2,394	3,000	606	-20%
5163 Property Tax Admin Fees	522	600	78	-13%
5164 Regulatory Fees	0	2,000	2,000	--
5166 LAFCO Fees	339	300	-39	13%
5171 Computer Software	33	840	807	-96%
5173 Computer Maintenance - Support	11,984	11,017	-967	9%
5174 Web Design Services	122	736	614	-83%
5192 Code Enforcement	0	1,000	1,000	--
5193 Nuisance Abatement-Vehicle	1,000	1,250	250	-20%
5212 Gas & Oil	13,339	13,700	361	-3%
5213 Vehicle Repair	5,229	4,000	-1,229	31%
5215 Public Works - Small Tools	179	112	-67	60%
5227 Public Works - Equip. Repair	272	480	208	-43%
5229 Public Works - Equip. Rental	0	300	300	--
5308 Dispatch Service Due	24,900	24,900	0	0%
5514 Engineering	953	45,200	44,247	-98%
5520 Improvements	0	44	44	--
5900 RFD and Library Water/Sewer	5,719	4,000	-1,719	43%
6000 Fixed Asset - Equipment	0	22,000	22,000	--
6500 Infrastructure	3,868	10,000	6,132	-61%
Total Operating Expenditures	179,694	325,621	145,928	-45%
Total Expenditures	778,819	926,224	147,407	-16%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

<u>PARKS & RECREATION CAPITAL</u>	<u>Y-T-D ACTUAL</u>	<u>YTD ADOPTED BUDGET</u>	<u>VARIANCE ADOPTED BUDGET</u>	<u>% OVER (UNDER)</u>
REVENUES				
4456 Planning - Parks & Recreation	<u>3,000</u>	<u>0</u>	<u>3,000</u>	<u>--</u>
Total Revenue	<u>3,000</u>	<u>0</u>	<u>3,000</u>	<u>--</u>

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

GAS TAX 2105	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4048 Tax - Gasoline 2103-2107 (Highway	80,540	76,820	3,720	5%
4310 Interest Income	1	0	1	--
4999 Revenue- Reserves	0	0	0	--
Total Revenue	80,541	76,820	3,721	5%
SALARIES AND BENEFITS				
5000 Full Time Salaries	29,554	47,931	18,377	-38%
5030 Overtime Salaries	290	1,897	1,607	-85%
5035 Benefit - ICMA City 457	3,298	5,179	1,881	-36%
5040 Benefit - Health Insurance	7,274	9,155	1,880	-21%
5041 Health Savings	687	571	-116	20%
5042 Benefit - Life Insurance	85	137	52	-38%
5044 Benefit - Dental/Vision Insur	1,292	1,630	338	-21%
5045 Worker Compensation Insurance	3,426	6,856	3,430	-50%
5050 FICA/MEDI	2,585	3,856	1,270	-33%
5055 Unemployment Insurance	235	496	261	-53%
5060 Clothing Allowance	215	414	199	-48%
5069 Accrued Payroll Taxes Expense	103	0	-103	--
Total Salary & Benefits	49,044	78,122	29,076	-37%
OPERATING EXPENDITURES				
5101 Office Supplies	430	435	6	-1%
5102 Operating Supplies	1,339	1,060	-279	26%
5103 Postage	100	117	17	-15%
5104 Printing - Forms	347	444	97	-22%
5105 Advertising	35	0	-35	--
5106 Promotional	1	2	1	-50%
5107 Memorial Park Expense	0	55	55	--
5108 Streets	18,261	17,624	-637	4%
5109 Chemicals	88	0	-88	--
5110 Accounting	641	600	-41	7%
5112 Legal	1,292	1,923	631	-33%
5115 Contract/Professional Services	710	1,165	455	-39%
5116 Bank Fees	26	44	18	-41%
5119 Safety Supplies & Equipment	249	176	-73	41%
5120 Cell Phones	737	802	65	-8%
5121 Telephone - Pager	1,030	1,647	617	-37%
5122 Training - Conference	227	555	328	-59%
5123 Automobile - Transportation	293	430	137	-32%
5125 Publications - Books	7	15	8	-53%
5126 Dues & Memberships	247	223	-24	11%
5127 License	0	10	10	--
5128 Employee Relations	0	5	5	--

FY 2015/16

Budget Variance

Unaudited

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

GAS TAX 2105	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
5130 Rents - Leases	708	858	150	-17%
5131 Records Maintenance	50	56	5	-11%
5135 Maintenance - Repair	17,053	6,243	-10,810	173%
5136 Parks Maintenance-Repair	0	101	101	--
5138 Office Equipment	359	314	-45	14%
5139 Equipment	400	1,217	817	-67%
5141 General Liability Insurance	2,009	3,854	1,844	-48%
5143 Property Insurance	525	755	230	-30%
5144 Emp Practice Liab Insurance	368	343	-25	7%
5150 Electricity	24,592	26,004	1,412	-5%
5151 Natural Gas	23	129	106	-82%
5152 Water	2,243	4,130	1,886	-46%
5153 Sewer	6	9	4	-33%
5154 Garbage	17	0	-17	--
5162 Medical	29	29	1	0%
5163 Property Tax Admin Fees	52	60	8	-13%
5164 Regulatory Fees	69	86	17	-20%
5166 LAFCO Fees	85	75	-10	13%
5171 Computer Software	51	101	50	-50%
5173 Computer Maintenance - Support	630	575	-55	10%
5174 Web Design Services	14	59	45	-76%
5212 Gas & Oil	3,422	4,375	953	-22%
5213 Vehicle Repair	2,425	1,728	-697	40%
5215 Public Works - Small Tools	1,714	758	-956	126%
5217 License	0	10	10	--
5227 Public Works - Equip. Repair	1,714	712	-1,002	141%
5229 Public Works - Equip. Rental	0	25	25	--
5514 Engineering	2,155	5,050	2,895	-57%
5520 Improvements	0	11	11	--
Total Operating Expenditures	86,773	84,999	-1,774	2%
Total Expenditures	135,817	163,121	27,302	-17%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

TDA (TRANSP. DEVEL. ACT)	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4045 Tax - (HCAOG) Transportation - TDA	108,945	108,945	0	0%
4310 Interest Income	0	0	0	--
Total Revenue	108,945	108,945	136	0%
SALARIES AND BENEFITS				
5000 Full Time Salaries	35,632	38,268	2,636	-7%
5030 Overtime Salaries	617	1,397	780	-56%
5035 Benefit - ICMA City 457	3,848	4,147	299	-7%
5040 Benefit - Health Insurance	6,007	7,206	1,198	-17%
5041 Health Savings	417	441	24	-5%
5042 Benefit - Life Insurance	78	108	31	-28%
5044 Benefit - Dental/Vision Insur	1,032	1,269	238	-19%
5045 Worker Compensation Insurance	4,467	5,081	614	-12%
5050 FICA/MEDI	3,093	3,069	-24	1%
5055 Unemployment Insurance	312	383	71	-19%
5060 Clothing Allowance	51	305	254	-83%
5069 Accrued Payroll Taxes Expense	67	0	-67	--
Total Salary & Benefits	55,621	61,674	6,054	-10%
EXPENDITURES				
5101 Office Supplies	144	159	15	-9%
5102 Operating Supplies	76	94	18	-19%
5103 Postage	46	99	52	-54%
5104 Printing - Forms	290	296	6	-2%
5106 Promotional	1	2	1	-50%
5107 Memorial Park Expense	0	55	55	--
5108 Streets	0	376	376	--
5109 Chemicals	1	0	-1	--
5110 Accounting	641	600	-41	7%
5112 Legal	1,009	819	-190	23%
5115 Contract/Professional Services	48,483	48,644	161	0%
5116 Bank Fees	26	44	18	-41%
5119 Safety Supplies & Equipment	4	15	11	-73%
5120 Cell Phones	462	232	-230	99%
5121 Telephone - Pager	46	55	9	-16%
5122 Training - Conference	142	325	183	-56%
5123 Automobile - Transportation	291	292	1	0%
5125 Publications - Books	5	5	1	0%
5126 Dues & Memberships	198	131	-67	51%
5128 Employee Relations	0	5	5	--
5130 Rents - Leases	241	204	-37	18%
5131 Records Maintenance	22	20	-2	10%
5135 Maintenance - Repair	216	361	145	-40%

FY 2015/16

Budget Variance

Unaudited

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

TDA (TRANSP. DEVEL. ACT)	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
5136 Parks Maintenance-Repair	0	101	101	--
5138 Office Equipment	87	194	107	-55%
5139 Equipment	115	113	-2	2%
5141 General Liability Insurance	1,299	859	-441	51%
5143 Property Insurance	341	168	-173	103%
5144 Emp Practice Liab Insurance	254	77	-177	230%
5150 Electricity	313	179	-134	75%
5151 Natural Gas	15	17	2	-12%
5152 Water	107	30	-78	257%
5153 Sewer	6	9	4	-33%
5162 Medical	0	1	1	--
5163 Property Tax Admin Fees	52	60	8	-13%
5164 Regulatory Fees	0	4	4	--
5166 LAFCO Fees	85	75	-10	13%
5171 Computer Software	3	32	29	-91%
5173 Computer Maintenance - Support	529	424	-105	25%
5174 Web Design Services	9	23	14	-61%
5212 Gas & Oil	1	25	25	-96%
5213 Vehicle Repair	0	72	72	--
5215 Public Works - Small Tools	15	40	25	-63%
5227 Public Works - Equip. Repair	23	68	45	-66%
5229 Public Works - Equip. Rental	0	25	25	--
5514 Engineering	301	54	-247	457%
5520 Improvements	0	11	11	--
Total Operating Expenditures	55,899	55,494	-405	1%
Total Expenditures	111,520	117,168	5,649	-5%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

ISTEA (INTERMODAL SURFACE TRANSP-RSTP)	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4712 Grant Restricted - RSTP HCAOG	23,117	21,000	2,117	10%
Total Revenue	23,117	21,000	2,117	10%
SALARIES AND BENEFITS				
5000 Full Time Salaries	12,839	0	-12,839	--
5030 Overtime Salaries	214	0	-214	--
5035 Benefit - ICMA City 457	1,289	0	-1,289	--
5040 Benefit - Health Insurance	2,639	0	-2,639	--
5042 Benefit - Life Insurance	30	0	-30	--
5044 Benefit - Dental/Vision Insur	491	0	-491	--
5045 Worker Compensation Insurance	2,121	0	-2,121	--
5050 FICA	1,109	0	-1,109	--
5055 Unemployment Insurance	109	0	-109	--
5060 Clothing Allowance	159	0	-159	--
Total Salary & Benefits	21,000	0	-21,000	--
Total Expenditures	21,000	0	-21,000	--

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

SOLID WASTE (AB 939)	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4190 Fees - AB939 Integrated Waste	10,692	9,500	1,192	13%
4310 Interest Income	0	0	0	--
4999 Revenue- Reserves	0	0	0	--
Total Revenue	10,692	9,500	1,192	13%
SALARIES AND BENEFITS				
5000 Full Time Salaries	2,181	2,055	-126	6%
5035 Benefit - ICMA City 457	264	247	-17	7%
5040 Benefit - Health Insurance	86	114	28	-25%
5042 Benefit - Life Insurance	0	4	4	--
5044 Benefit- Dental/Vision Ins	43	43	0	0%
5045 Workers Compensation Insurance	20	23	3	-13%
5050 Fica	175	157	-18	11%
5055 Unemployment Insurance	0	127	127	--
Total Salary & Benefits	2,769	2,770	1	0%
EXPENDITURES				
5101 Office Supplies	11	17	6	-35%
5102 Operating Supplies	9	50	41	-82%
5103 Postage	1	23	22	-96%
5104 Printing - Forms	10	0	-10	--
5105 Advertising	318	0	-318	--
5115 Contract Professional Services	2,007	7,000	4,993	-71%
5121 Telephone - Pager	6	0	-6	--
5125 Publications - Books	1	0	-1	--
5130 Rents & Leases	34	0	-34	--
5135 Maintenance - Repair	21	0	-21	--
5138 Office Equipment	1	0	-1	--
5141 General Liability Insurance	198	234	36	-15%
5143 Property Insurance	51	46	-5	11%
5144 Emp Practice Liab Insurance	37	21	-16	76%
5150 Electricity	39	39	0	0%
5151 Electricity	2	4	2	-50%
5154 Garbage	2,205	650	-1,555	239%
5171 Computer Software	0	0	0	--
5173 Computer Maintenance - Support	35	0	-35	--
5174 Web Design Services	1	0	-1	--
Total Operating Expenditures	4,987	8,084	3,097	-38%
Total Expenditures	7,756	10,854	3,098	-29%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

CDBG RRLF	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4729 Deferred Revenue	-945	0	-945	--
Total Revenue	-945	0	-945	--

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

CDBG BRLF	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4310 Interest Income	992	0	992	--
4725 Grant Restr - CDBG PROGRAM	11,187	28,800	-17,613	-61%
4727 Late Fees - CDBG BRLF	1	0	1	--
4729 Deferred Revenue	559	0	559	--
Total Revenue	12,739	28,800	-16,061	-56%
SALARIES AND BENEFITS				
5000 Full Time Salaries	4,737	6,528	1,791	-27%
5035 Benefit - ICMA City 457	600	747	147	-20%
5040 Benefit - Health Insurance	244	325	81	-25%
5041 Health Savings	30	50	20	-40%
5042 Benefit - Life Insurance	20	29	9	-31%
5045 Worker Compensation Insurance	174	72	-102	142%
5050 FICA	437	503	66	-13%
5055 Unemployment Insurance	43	43	0	0%
5069 Accrued Payroll Taxes Expense	5	0	-5	--
Total Salary & Benefits	6,290	8,297	2,007	-24%
OPERATING EXPENDITURES				
5101 Office Supplies	1	0	-1	--
5103 Postage	59	0	-59	--
5104 Printing - Forms	352	0	-352	--
5112 Legal	100	0	-100	--
5120 Cell Phones	47	0	-47	--
5173 Computer Maintenance - Support	0	3,500	3,500	--
Total Operating Expenditures	559	3,500	2,941	-84%
Total Expenditures	6,849	11,797	4,948	-42%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

SLESF (SPECIAL LAW ENFORCEMENT SERV. FUND)	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUES				
4740 Grant Restr - Police SLESF	143,942	100,000	43,942	44%
Total Revenue	143,942	100,000	43,942	44%
SALARIES AND BENEFITS				
5000 Full Time Salaries	62,333	56,793	-5,540	10%
5030 Overtime Salaries	7,382	3,437	-3,945	115%
5035 Benefit - ICMA City 457	10,862	11,627	765	-7%
5040 Benefit - Health Insurance	15,635	14,741	-894	6%
5041 Health Savings	738	0	-738	--
5042 Benefit - Life Insurance	188	240	52	-22%
5044 Benefit - Dental/Vision Insur	2,633	1,839	-794	43%
5045 Worker Compensation Insurance	6,393	6,022	-371	6%
5050 FICA	6,009	4,758	-1,251	26%
5055 Unemployment Insurance	612	543	-69	13%
5069 Accrued Payroll Taxes Expense	195	0	-195	--
5120 Cell Phones	410	0	-410	--
Total Salary & Benefits	113,390	100,000	-13,390	13%
Total Expenditures	113,390	100,000	-13,390	13%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

MEASURE Z	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUES				
4747 Grant - Measure Z	34,515	0	34,515	--
Total Revenue	34,515	0	34,515	--
SALARIES AND BENEFITS				
5000 Full Time Salaries	15,943	0	-15,943	--
5026 Part Time Temporary Salaries	5,547	0	-5,547	--
5030 Overtime Salaries	40	0	-40	--
5035 Benefit - ICMA City 457	1,595	0	-1,595	--
5040 Benefit - Health Insurance	3,495	0	-3,495	--
5041 Health Savings	270	0	-270	--
5042 Benefit - Life Insurance	40	0	-40	--
5044 Benefit - Dental/Vision Insur	1,229	0	-1,229	--
5045 Worker Compensation Insurance	397	0	-397	--
5050 FICA	1,786	0	-1,786	--
5055 Unemployment Insurance	469	0	-469	--
5069 Accrued Payroll Taxes Expense	29	0	-29	--
Total Salary & Benefits	30,840	0	-30,840	--
OPERATING EXPENDITURES				
5122 Training - Conference	330	0	-330	--
5123 Automobile - Transportation	364	0	-364	--
5126 Dues & Memberships	75	0	-75	--
Total Operating Expenditures	769	0	-769	--
Total Expenditures	31,609	0	-31,609	--

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

REALIGNMENT GRANT	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4310 Interest Income	0	0	0	--
4744 Grant Rest. Police Realignment	9,884	7,000	2,884	41%
Total Revenue	9,884	7,000	2,884	41%
SALARIES AND BENEFITS				
5000 Full Time Salaries	0	6,946	6,946	--
5035 Benefit - ICMA City 457	0	695	695	--
5040 Benefit - Health Insurance	0	1,074	1,074	--
5042 Benefit - Life Insurance	0	19	19	--
5044 Benefit - Dental/Vision Insur	0	199	199	--
5045 Worker Compensation Insurance	0	76	76	--
5050 FICA/MEDI	0	539	539	--
5055 Unemployment Insurance	0	87	87	--
5080 Hiring Costs	0	100	100	--
Total Salary & Benefits	0	9,735	9,735	--
OPERATING EXPENDITURES				
5139 Equipment	1,642	0	-1,642	--
Total Operating Expenditures	1,642	0	-1,642	--
Total Expenditures	1,642	9,735	8,093	-83%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

047 STIP (STREET & TRANSP. IMPROVEMENT PROGRAM)	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUES				
4750 Grant Restr- DOT RPSTLE-5396	0	0	0	--
Total Revenue	0	0	0	--
5514 Engineering	889	0	-889	--
Total Operating Expenditures	889	0	-889	--
Total Expenditures	889	0	-889	--

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

RECYCLING	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4746 Grant Restricted - Recycling	5,000	5,000	0	0%
4999 Revenue- Reserves	0	0	0	--
Total Revenue	5,000	5,000	0	0%
OPERATING EXPENDITURES				
5115 Contract Professional Services	5,000	0	-5,000	--
Total Operating Expenditures	5,000	0	-5,000	--
Total Expenditures	5,000	0	-5,000	--

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

ADMINISTRATIVE FLEET	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4310 Interest Income	0	0	0	--
4900 Interfund Revenue	2,981	4,000	-1,019	-25%
4990 Misc - Other	0	0	0	--
Total Revenue	2,981	4,000	-1,019	-25%
OPERATING EXPENDITURES				
5135 Maintenance - Repair	32	500	468	-94%
5212 Gas & Oil	403	700	297	-42%
5213 Vehicle Repair	44	0	-44	--
Total Operating Expenditures	479	1,200	721	-60%
Total Expenditures	479	1,200	721	-60%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

BUILDING DEPT TRUST FUND	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4310 Interest Income	0	0	0	--
4410 Building Plan-Const Permits	15,767	18,000	-2,233	-12%
4440 Building Plan-Plan Check Fees	4,335	6,000	-1,665	-28%
4445 Building - Administrative Fees	16,148	8,000	8,148	102%
4460 Building Plan-Seismic Fees	139	75	64	85%
4462 Building Standards-SB1473	56	60	-4	-7%
4463 Building - Continuing Education	139	125	14	11%
4464 Building - Technology Fee	314	340	-26	-8%
4465 Encroachment Permits	500	500	0	0%
4480 Insurance Premium	93	0	93	--
4999 Revenue- Reserves	0	0	0	--
Total Revenue	37,491	33,100	4,391	13%
SALARIES AND BENEFITS				
5000 Full Time Salaries	24,203	23,779	-424	2%
5030 Overtime Salaries	34	84	50	-60%
5035 Benefit - ICMA City 457	3,002	2,702	-300	11%
5040 Benefit - Health Insurance	4,088	5,715	1,627	-28%
5041 Health Savings	172	226	54	-24%
5042 Benefit - Life Insurance	75	87	12	-14%
5044 Benefit - Dental/Vision Insur	325	386	61	-16%
5045 Worker Compensation Insurance	712	536	-176	33%
5050 FICA/MEDI	2,094	1,841	-253	14%
5055 Unemployment Insurance	183	171	-12	7%
5060 Clothing Allowance	0	17	17	--
5069 Accrued Payroll Taxes Expense	52	0	-52	--
Total Salary & Benefits	34,940	35,544	604	-2%
OPERATING EXPENDITURES				
5101 Office Supplies	180	400	220	-55%
5102 Operating Supplies	44	218	174	-80%
5103 Postage	21	41	20	-49%
5104 Printing - Forms	131	143	12	-8%
5106 Promotional	0	2	2	--
5107 Memorial Park Expense	0	55	55	--
5109 Chemicals	1	0	-1	--
5112 Legal	0	500	500	--
5115 Contract/Professional Services	473	2,000	1,527	-76%
5119 Safety Supplies & Equipment	4	8	4	-50%
5120 Cell Phones	165	295	130	-44%
5121 Telephone - Pager	24	46	22	-48%
5122 Training - Conference	612	3,000	2,388	-80%
5123 Automobile - Transportation	310	1,000	690	-69%

FY 2015/16

Budget Variance

Unaudited

5125 Publications - Books	2	501	499	-100%
5126 Dues & Memberships	280	250	-30	12%
5128 Employee Relations	0	25	25	--
5130 Rents - Leases	484	721	237	-33%
5131 Records Maintenance	164	115	-49	43%
5135 Maintenance - Repair	219	578	359	-62%
5136 Parks Maintenance - Repair	0	101	101	--
5138 Office Equipment	3	500	497	-99%
5139 Equipment	0	40	40	--
5141 General Liability Insurance	645	2,121	1,476	-70%
5143 Property Insurance	171	415	244	-59%
5144 Employee Practice Liab Insurance	213	190	-23	12%
5150 Electricity	180	388	208	-54%
5151 Natural Gas	8	27	19	-70%
5152 Water	306	65	-241	371%
5153 Sewer	57	80	23	-29%
5164 Regulatory Fees	112	250	138	-55%
5167 Seismic Fees	132	200	68	-34%
5171 Computer Software	0	100	100	--
5173 Computer Maintenance - Support	106	148	42	-28%
5174 Web Design Services	5	201	196	-98%
5212 Gas & Oil	1	25	25	-96%
5215 Public Works - Small Tools	15	9	-6	67%
5227 Public Works - Equip Repair	23	40	17	-43%
5229 Public Works - Equip Rental	0	25	25	--
Total Operating Expenditures	5,091	14,823	9,733	-66%
Total Expenditures	40,031	50,367	10,337	-21%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

SEWER	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4310 Interest Income	2	0	2	--
4480 Insurance Premium	819	0	819	--
4510 Sewer - Service	615,190	555,000	60,190	11%
4520 Sewer - Connection	16,704	5,220	11,484	220%
4630 Late Fee	20,781	20,000	781	4%
4635 Shut Off Fees	5,190	6,000	-810	-14%
4920 Misc - Public Works Revenue	142	1,900	-1,758	-93%
4936 Bad Debt Recovery	763	1,430	-667	-47%
4999 Revenue- Reserves	0	0	0	--
Total Revenue	659,591	589,550	70,041	12%
SALARIES AND BENEFITS				
5000 Full Time Salaries	211,561	198,445	-13,116	7%
5030 Overtime Salaries	2,690	1,654	-1,037	63%
5035 Benefit - ICMA City 457	23,822	21,971	-1,851	8%
5040 Benefit - Health Insurance	36,086	41,964	5,877	-14%
5041 Health Savings	2,052	1,352	-700	52%
5042 Benefit - Life Insurance	474	542	68	-13%
5044 Benefit - Dental/Vision Insur	5,426	6,371	945	-15%
5045 Worker Compensation Insurance	18,032	17,201	-831	5%
5050 FICA	18,001	15,449	-2,552	17%
5055 Unemployment Insurance	1,662	1,608	-54	3%
5060 Clothing Allowance	929	772	-157	20%
5069 Accrued Payroll Taxes Expense	439	0	-439	--
5081 Compensated Absences Payable	689	0	-689	--
Total Salary & Benefits	321,863	307,329	-14,536	5%
OPERATING EXPENDITURES				
5101 Office Supplies	2,376	2,247	-129	6%
5102 Operating Supplies	2,297	2,438	140	-6%
5103 Postage	4,247	4,038	-209	5%
5104 Printing - Forms	2,749	2,983	234	-8%
5105 Advertising	465	200	-265	133%
5106 Promotional	22	4	-18	450%
5107 Memorial Park Expense	0	138	138	--
5108 Streets	0	1,000	1,000	--
5109 Chemicals	22,003	30,000	7,997	-27%
5110 Accounting	12,186	11,400	-786	7%
5112 Legal	6,380	4,555	-1,825	40%
5115 Contract/Professional Services	8,122	8,035	-87	1%
5116 Bank Fees	492	836	344	-41%
5119 Safety Supplies & Equipment	332	1,019	687	-67%
5120 Cell Phones	2,688	1,288	-1,400	109%

FY 2015/16

Budget Variance

Unaudited

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

SEWER	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
5121 Telephone - Pager	1,351	2,581	1,231	-48%
5122 Training - Conference	1,633	4,725	3,093	-65%
5123 Automobile - Transportation	1,866	2,654	789	-30%
5125 Publications - Books	165	249	84	-34%
5126 Dues & Memberships	1,330	2,163	832	-39%
5127 License	0	260	260	--
5128 Employee Relations	0	75	75	--
5130 Rents - Leases	2,278	3,496	1,218	-35%
5131 Records Maintenance	384	297	-88	29%
5135 Maintenance - Repair	10,011	21,111	11,100	-53%
5136 Parks Maintenance-Repair	0	253	253	--
5138 Office Equipment	3,208	4,041	833	-21%
5139 Equipment	4,986	4,725	-261	6%
5141 General Liability Insurance	11,347	15,014	3,667	-24%
5143 Property Insurance	2,949	2,939	-10	0%
5144 Emp Practice Liab Insurance	2,137	1,338	-798	60%
5150 Electricity	121,334	134,445	13,111	-10%
5151 Natural Gas	18,611	22,657	4,046	-18%
5152 Water	32,970	28,617	-4,352	15%
5153 Sewer	72	157	85	-54%
5154 Garbage	17	0	-17	--
5162 Medical	29	250	222	-88%
5163 Property Tax Admin Fees	992	1,140	148	-13%
5164 Regulatory Fees	8,395	15,000	6,605	-44%
5165 Property Tax Assessment	2,242	0	-2,242	--
5166 LAFCO Fees	424	375	-49	13%
5171 Computer Software	2,114	701	-1,413	202%
5173 Computer Maintenance - Support	6,771	7,044	273	-4%
5174 Web Design Services	77	240	163	-68%
5212 Gas & Oil	3,717	3,065	-653	21%
5213 Vehicle Repair	3,639	2,500	-1,139	46%
5215 Public Works - Small Tools	1,487	2,323	835	-36%
5225 Public Works - Lab Testing	13,034	12,500	-534	4%
5227 Public Works - Equip. Repair	8,925	2,850	-6,075	213%
5229 Public Works - Equip. Rental	0	1,063	1,063	--
5430 Fines/Penalties	0	2,000	2,000	--
5514 Engineering	221	1,250	1,029	-82%
5520 Improvements	0	1,055	1,055	--
Total Operating Expenditures	333,075	375,334	42,260	-11%
Total Expenditures	654,938	682,663	27,724	-4%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

SEWER CAPITAL	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4520 Sewer - Connection/Capital	4,176	0	4,176	--
4540 Sewer - Replacement Reserve	<u>283,015</u>	<u>170,000</u>	<u>113,015</u>	<u>66%</u>
Total Revenue	<u>287,191</u>	<u>170,000</u>	<u>117,191</u>	<u>69%</u>
OPERATING EXPENDITURES				
5135 Maintenance - Repair	5,350	20,000	14,650	-73%
5514 Engineering	0	15,000	15,000	--
6000 Fixed Asset - Equipment	<u>25,626</u>	<u>20,000</u>	<u>-5,626</u>	<u>28%</u>
Total Operating Expenditures	<u>30,976</u>	<u>55,000</u>	<u>24,024</u>	<u>-44%</u>
 Total Expenditures	 <u>30,976</u>	 <u>55,000</u>	 <u>24,024</u>	 <u>-44%</u>

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

SEWER ASSESSMENT DISTRICT #1	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4310 Interest Income	23	0	23	--
4570 Sewer - Assmt Dist #1 Current	28,264	30,950	-2,686	-9%
4571 Sewer - Assmt Dist #1 - Prior	1,424	0	1,424	--
4999 Revenue- Reserves	0	0	0	--
Total Revenue	29,711	30,950	-1,239	-4%
OPERATING EXPENDITURES				
5410 Interest Expense	2,125	0	-2,125	--
6700 Fixed Asset - Debt Service	0	31,750	31,750	--
Total Operating Expenditures	2,125	31,750	29,625	-93%
Total Expenditures	2,125	31,750	29,625	-93%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

SEWER DEBT SERVICE	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4310	11	0	11	--
4516 Sewer - Debt Service	<u>302,922</u>	<u>310,000</u>	<u>-7,078</u>	<u>-2%</u>
Total Revenue	<u>302,933</u>	<u>310,000</u>	<u>-7,067</u>	<u>-2%</u>
OPERATING EXPENDITURES				
5410 Interest Expense	139,404	0	-139,404	--
6700 Fixed Asset- Debt Service	<u>163,529</u>	<u>302,933</u>	<u>0</u>	<u>-46%</u>
Total Operating Expenditures	<u>302,933</u>	<u>302,933</u>	<u>-139,404</u>	<u>0%</u>
Total Expenditures	<u>302,933</u>	<u>302,933</u>	<u>-139,404</u>	<u>0%</u>

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

WATER	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4310 Interest Income	2	0	2	--
4480 Insurance Premium	650	0	650	--
4610 Water - Service	593,821	450,000	143,821	32%
4620 Water - Connection	9,384	2,700	6,684	248%
4630 Water - Service Late Fees	20,799	20,000	799	4%
4635 Shut Off Fees	5,190	6,000	-810	-14%
4640 Water - Damage Replacement	0	11,000	-11,000	--
4920 Misc-Public Works Revenue	0	1,900	-1,900	--
4936 Bad Debt Recovery	851	1,430	-579	-40%
4990 Misc - Other	513	0	513	--
4999 Revenue- Reserves	0	0	0	--
Total Revenue	631,210	493,030	138,180	28%
SALARIES AND BENEFITS				
5000 Full Time Salaries	197,042	207,725	10,683	-5%
5030 Overtime Salaries	2,571	3,578	1,007	-28%
5035 Benefit - ICMA City 457	23,286	22,707	-579	3%
5040 Benefit - Health Insurance	28,619	36,939	8,320	-23%
5041 Health Savings	2,070	2,012	-58	3%
5042 Benefit - Life Insurance	440	527	87	-17%
5044 Benefit - Dental/Vision Insur	4,335	5,901	1,565	-27%
5045 Worker Compensation Insurance	12,480	14,193	1,713	-12%
5050 FICA	17,198	16,319	-879	5%
5055 Unemployment Insurance	1,439	1,747	308	-18%
5060 Clothing Allowance	705	592	-113	19%
5069 Accrued Payroll Taxes Expense	567	0	-567	--
5081 Compensated Absences Payable	2,377	0	-2,377	--
Total Salary & Benefits	293,129	312,240	19,110	-6%
OPERATING EXPENDITURES				
5101 Office Supplies	2,967	2,347	-620	26%
5102 Operating Supplies	2,321	4,508	2,186	-49%
5103 Postage	4,879	3,488	-1,392	40%
5104 Printing - Forms	3,700	6,918	3,219	-47%
5105 Advertising	46	450	404	-90%
5106 Promotional	13	4	-9	225%
5107 Memorial Park Expense	0	138	138	--
5108 Streets	0	2,000	2,000	--
5109 Chemicals	24,728	23,000	-1,728	8%
5110 Accounting	12,186	11,400	-786	7%
5112 Legal	18,400	17,055	-1,345	8%
5115 Contract/Professional Services	2,639	50,635	47,996	-95%
5116 Bank Fees	492	836	344	-41%

FY 2015/16

Budget Variance

Unaudited

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

WATER	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
5119 Safety Supplies & Equipment	259	524	265	-51%
5120 Cell Phones	2,090	1,600	-490	31%
5121 Telephone - Pager	1,746	3,365	1,619	-48%
5122 Training - Conference	4,229	5,975	1,746	-29%
5123 Automobile - Transportation	3,529	3,244	-284	9%
5125 Publications - Books	48	159	111	-70%
5126 Dues & Memberships	2,678	3,183	504	-16%
5127 License	310	350	40	-11%
5128 Employee Relations	0	105	105	--
5130 Rents - Leases	2,696	3,948	1,252	-32%
5131 Records Maintenance	410	329	-82	25%
5135 Maintenance - Repair	37,249	54,251	17,002	-31%
5136 Parks Maintenance-Repair	0	253	253	--
5138 Office Equipment	2,895	4,841	1,946	-40%
5139 Equipment	8,193	4,325	-3,869	89%
5141 General Liability Insurance	12,930	16,505	3,575	-22%
5143 Property Insurance	3,404	3,231	-173	5%
5144 Emp Practice Liab Insurance	2,507	1,472	-1,035	70%
5150 Electricity	20,452	21,447	995	-5%
5151 Natural Gas	152	259	106	-41%
5152 Water	397	507	110	-22%
5153 Sewer	30,020	26,627	-3,393	13%
5154 Garbage	22	100	78	-78%
5162 Medical	38	300	262	-87%
5163 Property Tax Admin Fees	992	1,140	148	-13%
5164 Regulatory Fees	6,789	16,500	9,711	-59%
5166 LAFCO Fees	763	675	-88	13%
5171 Computer Software	183	751	568	-76%
5173 Computer Maintenance - Support	7,750	7,100	-651	9%
5174 Web Design Services	92	305	213	-70%
5212 Gas & Oil	4,712	6,063	1,351	-22%
5213 Vehicle Repair	3,233	2,200	-1,033	47%
5215 Public Works - Small Tools	1,446	2,523	1,077	-43%
5217 License	0	30	30	--
5225 Public Works - Lab Testing	4,542	10,000	5,458	-55%
5227 Public Works - Equip. Repair	869	2,900	2,030	-70%
5229 Public Works - Equip. Rental	0	313	313	--
5514 Engineering	2,979	1,950	-1,029	53%
5520 Improvements	0	99	99	--
Total Operating Expenditures	242,975	332,228	89,247	-27%
Total Expenditures	536,104	644,468	108,357	-17%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

WATER DEBT SERVICE	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4615 Water - Debt Service	161,413	140,000	21,413	15%
4616 Water - Debt Service Restricted	13,600	0	13,600	--
Total Revenue	175,013	140,000	35,013	25%
OPERATING EXPENDITURES				
5702 Depreciation- Building &	0	0	0	--
5705 Depreciation - Mach & Equip	0	0	0	--
5710 Depreciation - Infrastructure	0	0	0	--
6700 Fixed Asset- Debt Service	136,000	136,000	0	0%
Total Operating Expenditures	136,000	136,000	0	0%
Total Expenditures	136,000	136,000	0	0%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

WATER CAPITAL	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4310 Interest Income	0	0	0	--
4620 Water - Connection/Capital	2,000	0	2,000	--
4650 Water Capital	60,801	63,000	-2,199	-3%
4651 Water Capital Infiltration Gallery	100,000	0	100,000	--
4763 Grant Rest.- Prop. 84 - SDWSRF	82,025	0	82,025	--
Total Revenue	244,826	63,000	181,826	289%
OPERATING EXPENDITURES				
5105 Advertising	1,043	0	-1,043	--
5112 Legal	145	0	-145	--
5135 Maintenance - Repair	0	10,000	10,000	--
5154 Garbage	1,105	0	-1,105	--
5514 Engineering	83,987	0	-83,987	--
6000 Fixed Asset - Equipment	14,514	0	-14,514	--
6300 Fixed Asset - Heavy Equipment	0	35,000	35,000	--
Total Operating Expenditures	100,794	45,000	-55,794	124%
Total Expenditures	100,794	45,000	-55,794	124%

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

METROPOLIAN WELLS	Y-T-D ACTUAL	YTD ADOPTED BUDGET	VARIANCE ADOPTED BUDGET	% OVER (UNDER)
REVENUE				
4653 Water - Metro Wells	6,980	0	6,980	--
Total Revenue	6,980	0	6,980	--
OPERATING EXPENDITURES				
5150 Electricity	118	0	-118	--
Total Operating Expenditures	118	0	-118	--
Total Expenditures	118	0	-118	--

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

<u>DINSMORE CAPITAL IMPROVEMENT</u>	<u>Y-T-D ACTUAL</u>	<u>YTD ADOPTED BUDGET</u>	<u>VARIANCE ADOPTED BUDGET</u>	<u>% OVER (UNDER)</u>
REVENUE				
4654 Water - Dinsmore Zone	7,200	0	7,200	--
Total Revenue	7,200	0	7,200	--
OPERATING EXPENDITURES				
5150 Electricity	837	0	-837	--
5227 Public Works - Equip. Repair	426	0	-426	--
6000 Fixed Asset - Equipment	6,000	0	-6,000	--
Total Operating Expenditures	7,263	0	-7,263	--
Total Expenditures	7,263	0	-7,263	--

BUDGET VARIANCE BY FUND

For the year ended June 30, 2016

<u>ANNIVERSARY FUND</u>	<u>Y-T-D ACTUAL</u>	<u>YTD ADOPTED BUDGET</u>	<u>VARIANCE ADOPTED BUDGET</u>	<u>% OVER (UNDER)</u>
REVENUE				
4963 Anniversary Income	0	500	-500	--
4999 Reserve Allocation	0		0	--
Total Revenue	0	500	-500	--
OPERATING EXPENDITURES				
5106 Promotional	644	0	-644	--
Total Operating Expenditures	644	0	-644	--
Total Expenditures	644	0	-644	--



675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)

**CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
November 15, 2016**

TO: Mayor and Members of the City Council
THROUGH: Kyle Knopp, City Manager
FROM: Brooke Woodcox, Finance Director
DATE: November 15, 2016
SUBJECT: **2016 Quarterly Financial Report**

Recommendation

1. Receive staff's report and presentation on the City's financial activities for the first quarter of 2016 (July 1 – September 30, 2016)
2. Open discussion and receive public comment regarding the financial activities for the quarter ended September 30, 2016
3. Close discussion

Background and Discussion

The FY 2016/17 Operating and Capital budget was adopted through Resolution 1288-2016 with appropriations of \$4,744,062 and revenues of \$4,520,048. The Quarterly Financial Report is a benchmark for budgeted versus actual amounts and to explain significant variations below or above 25%. The report is for informational purposes. For additional financial information please refer to the City's audited Financial Statements, which are generally completed in the early part of the calendar year.

Attachments

2016 First Quarter Financial Report

QUARTERLY FINANCIAL REPORT

SEPTEMBER 30, 2016

FIRST QUARTER REPORT 2016-17

BUDGET VARIANCE BY DEPARTMENT

Expenditures	YTD Actual	206/17 Budget	%
DEPT. EXPENDITURES			
City Manager	71,356	295,628	24%
Finance	83,724	370,440	23%
City Council	7,471	15,656	48%
Police Department	160,582	641,527	25%
General Government	6,555	30,189	22%
Public Works	249,410	1,106,482	23%
<hr/>			
Streets	45,481	197,129	23%
Water	69,080	375,772	18%
Sewer	125,168	484,584	26%
Building & Grounds	9,681	48,997	20%
<hr/>			
Building	11,575	57,468	20%
Planning	17,077	67,812	25%
Total Dept. Expenditures	607,750	2,585,202	
<hr/>			
ACTIVITY EXPENDITURES			
Admin. Car	54	1,250	4%
Recycling/Solid Waste	1,079	15,973	7%
Capital Projects	11,505	1,637,905	1%
Total Activity Expenditures	12,638	1,655,128	
<hr/>			
TOTAL CITY-WIDE	620,388	4,240,330	15%

City-wide a total of \$620,388 of appropriations have been spent with most departmental budget variances at or under the expected benchmark of 25%. In some cases, departmental expenditures are significantly below 25% such as:

- Admin Car (4%) –The car has 17,800 miles, therefore costs to maintain the car are low
- Recycling/Solid Waste(7%) – Expenditure items occur at various times throughout the year
- Capital Projects (1%) – The amount spent was for the Metropolitan Well Project, with construction set to begin in the second quarter

The City Council department budget is at 48% of appropriations due to legal fees of \$6,000 during the first quarter. Other line items for the City Council budget remain under 25%.

Capital project spending of \$11,505 is related to the Metropolitan Well project. The costs are reimbursable through Prop 84 funding.

EXPENDITURES BY CATEGORY

Operating costs related to salaries and benefits are at expected levels of 25% for the first quarter, while operating expenditures are at 23%.

Expenditures by Major Category	YTD Actual	Budget	%
CITY-WIDE OPERATIONS			
Salaries and Benefits	364,385	1,473,167	25%
Operating Expenditures	256,003	1,112,035	23%
Reconciliation to Expenditures	620,388	2,585,202	24%

REVENUES

Revenues are at 14% of \$4.5 million for this year's budget. Separate fund information is provided in the chart below.

REVENUES BY FUND	ACTUAL	BUDGET	VARIANCE
General Fund	37,307	880,390	4%
SLESF	0	100,000	0%
Streets	20,465	207,939	10%
Building Fund	7,680	32,901	23%
Sewer	306,328	1,226,820	25%
Water	263,166	1,061,833	25%
Metropolitan Well Prop 84	3,792	976,691	0%
Other	3,023	34,300	9%
TOTAL	641,761	4,520,874	14%

Low variances in the Governmental funds are attributable to the modified accrual basis of accounting where revenues are recorded when received and later accrued at year end.

For More Information. This report is prepared by the City's Finance Department and is a summary based on detailed information produced by The City's financial management system. If you would like additional information, or have questions about this report, please call the Finance Department at **707764.3532**.

CITY OF RIO DELL

675 Wildwood Avenue
707.764.3532





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Rio Dell, CA 95562
(707) 764-3532
riodellicity.com*

November 15, 2016

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager 

SUBJECT: Discussion and Possible Action Regarding Downtown City Parking Lot Improvements

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Provide direction to staff or take no action.

BACKGROUND AND DISCUSSION

The City Manager will provide an update on the possible construction of a fence at the city's downtown parking lot.


///

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For Meeting of: November 15, 2016

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: November 10, 2016

Subject: Text Amendment Chapter 17.40, "Enforcement", Sections 17.40.020, 17.40.030, 17.40.040 and 17.40.050 of the Rio Dell Municipal Code (RDMC).

Recommendation:

That the City Council:

1. Receive staff's report regarding amending Sections 17.40.020, 17.40.030, 17.40.040 and 17.40.050 of the Rio Dell Municipal Code (RDMC); and
2. Open the public hearing, receive public input and deliberate; and
3. Find that the proposed text amendment is consistent and compatible with the General Plan and any implementation programs that may be affected; and
4. Find that the proposed amendments have been processed in accordance with the California Environmental Quality Act (CEQA); and
5. Adopt Ordinance No. 350-2016 amending Chapter 17.40, "Enforcement", Sections 17.40.020, 17.40.030, 17.40.040 and 17.40.050 of the Rio Dell Municipal Code (RDMC); and
6. Direct the City Clerk, within 15 days after adoption of the Ordinance, to post an adoption summary of the Ordinance with the names of those City Council members voting for or against, or otherwise voting in at least three (3) public places and to post in the office of the City Clerk a certified copy of the full text of the adopted Ordinance pursuant to Section 36933(a) of the California Government Code.

Background

As reported at the Council meeting of November 1st, staff discovered that the “Enforcement” provisions of the Zoning Regulations, Chapter 17 of the Rio Dell Municipal Code are outdated and not consistent with the enforcement provisions of the fairly recently amended Nuisance Regulations, Chapter 8 of the Rio Dell Municipal Code.

The main differences are the fine amounts (\$500 vs. \$1000), cumulative penalties for each and every day the violation continues, additional enforcement provisions and cumulative remedies. There was very little discussion and nor suggested changes to the Planning Commissions recommendations. Again, the Planning Commission considered and discussed the proposed changes and unanimously (4 – 0, Angeloff absent) recommends that the City Council approve and adopt the proposed amendments.

Zone Reclassification Required Findings

1. The proposed amendment is consistent and compatible with the General Plan and any implementation programs that may be affected.

There are no policies in the General Plan which would preclude updating and strengthening the enforcement provisions of the Zoning Regulations.

2. The proposed amendments have been processed in accordance with the California Environmental Quality Act (CEQA).

The proposed amendments are not considered a “project” under CEQA. Pursuant to Section 21065 of the Public Resource Code (PRC), “Project” means an activity which may cause either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. There is no evidence to suggest that the proposed amendments would cause a physical change in the environment. Therefore, the amendments are not subject to CEQA.

Attachments

Attachment 1: Ordinance No. 350-2016 amending Chapter 17.40, “Enforcement”, Sections 17.40.020, 17.40.030, 17.40.040 and 17.40.050 of the Rio Dell Municipal Code (RDMC).

ORDINANCE NO. 350-2016



**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL
AMENDING CHAPTER 17.40, "ENFORCEMENT", SECTIONS 17.40.020, 17.40.030,
17.40.040 AND 17.40.050 OF THE RIO DELL MUNICIPAL CODE (RDMC).**

THE CITY COUNCIL OF THE CITY OF RIO DELL ORDAINS AS FOLLOWS:

WHEREAS during the preparation of the Commercial Cannabis Medical Land Use Ordinance (CMMLUO) staff discovered that the "Enforcement" provisions of the Zoning Regulations, Chapter 17 of the Rio Dell Municipal Code appear to be outdated and not consistent with the enforcement provisions of the fairly recently amended Nuisance Regulations, Chapter 8 of the Rio Dell Municipal Code; and

WHEREAS the main differences are the fine amounts (\$500 vs. \$1000), cumulative penalties for each and every day the violation continues, additional enforcement provisions and cumulative remedies; and

WHEREAS the Planning Commission recommends that the City's enforcement regulations be consistent; and

WHEREAS the City has reviewed and processed the proposed amendment in conformance with Sections 65350 – 65362 of the California Government Code; and

WHEREAS the City has reviewed and processed the proposed amendment in conformance with Section 17.35.010 of the City of Rio Dell Municipal Code; and

WHEREAS the City finds that based on evidence on file and presented in the staff report that the proposed amendment is consistent and compatible with the General Plan and any implementation programs that may be affected; and

WHEREAS the proposed amendment has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA); and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Rio Dell does hereby ordain as follows:

Section 1. Chapter 17.40 of the Rio Dell Municipal Code is amended to read in as follows:

**Chapter 17.40
ENFORCEMENT**

Sections:

17.40.010 Issuance of Permits in Violation of Regulations.

17.40.020 Violation of Regulations.

17.40.030 Penalty.

17.40.040 Declaration of Public Nuisance.

17.40.050 Remedies.

17.40.060 Community Development Director Responsible for Enforcement of this Title.

17.40.010 Issuance of Permits in Violation of Regulations.

All departments, officers and public employees vested with the duty or authority to issue permits, certificates or licenses for uses, buildings or purposes within the City in conflict with the provisions of these regulations, and any such permit, certificate or license issued in conflict with the provisions of these regulations shall be null and void. [Ord. 252 § 8.01, 2004.]

17.40.020 Violation of Regulations.

~~It shall be unlawful for Any person, whether principal, agent, employee, firm, corporation or otherwise, violating to violate~~ or causing or permitting the violation of any of the provisions of these regulations shall be guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine of not more than ~~\$500.00~~ \$1,000.00 or by imprisonment for not more than six months, or by both such fine and imprisonment. [Ord. 252 § 8.02, 2004.]

17.40.030 Penalty.

~~Notwithstanding any other provisions of this title, including RDMC 17.40.020, any person, whether principal, agent, employee or otherwise who violates RDMC 17.30.030 or 17.30.170 shall be guilty of a misdemeanor and may be punished as follows:~~

~~(1) By imprisonment in the County Jail not to exceed six months; or~~

~~(2) A fine not to exceed \$1,000 for violations of RDMC 17.30.030 and a fine not to exceed \$500.00 for violations of RDMC 17.30.170; or~~

~~(3) A combination of such imprisonment and fine. [Ord. 252 § 8.02.5, 2004.]~~

Any person, firm, corporation, or other entity, whether as owner, lessee, sub lesser, sub lessee, or occupant of any premises that violates the provisions of this chapter or any order issued pursuant to this chapter shall be subject to any or all of the following:

(1) Such person shall be subject to summary or administrative abatement of the nuisance by the City, and be subject to fines, civil penalties, fees and costs, including reasonable attorney fees imposed by the City pursuant to the summary or administrative abatement procedures contained in the City Code or any other provisions of law;

(2) Such person shall be guilty of a misdemeanor for each day such violation continues, and upon conviction thereof, shall be punished for each violation by a fine not to exceed one thousand dollars, or by imprisonment of not longer than six months, or both for each violation;

(3) Such person shall be prosecuted in a civil action, criminal action, or both brought by the City. The City Attorney or other authorized legal representative may bring an action in a court of competent jurisdiction to enjoin or prosecute any nuisance violation of this chapter, or violation of any other ordinance of the City;

(4) Each and every day that any such violation continues to exist shall constitute a continuing and separate offense.

17.40.040 Declaration of Public Nuisance.

Any building or use operated or maintained contrary to the provisions of these regulations shall be, and the same is hereby declared to be, a public nuisance and shall be subject to injunction and abatement as such. [Ord. 252 § 8.03, 2004.]

17.40.050 Remedies.

~~The remedies provided herein shall be cumulative and not exclusive. [Ord. 252 § 8.04, 2004.]~~

Nothing in this chapter shall be deemed to prevent the City from commencement of any available administrative, civil and/or criminal proceeding to abate a violation or nuisance pursuant to all applicable provisions of law as an alternative and/or in addition to any enforcement proceedings set forth in the Rio Dell Municipal Code.

The remedies set forth in this chapter include summary and administrative abatement, administrative citations, civil actions, criminal actions and all other remedies provided for by law. All remedies set forth in this chapter and in all City ordinances for the abatement or punishment of any violation thereof, are cumulative and may be pursued alternatively or in

combination. Provisions of this Code are to be supplementary and complementary to all of the City ordinances, the Rio Dell Municipal Code, state law, and any law cognizable at common law or in equity, and nothing herein shall be read, interpreted or construed in any manner so as to limit any existing right or power of the City to abate any and all violations or nuisances and to enforce its ordinances.

17.40.060 Community Development Director Responsible for Enforcement of this Title.

- (1) The Community Development Director shall be responsible for the enforcement of the provisions of this title. [Ord. 304, 2013.]
- (2) This title may be enforced by an authorized representative of the Community Development Director. [Ord. 304, 2013.]
- (3) The Chief of Police is hereby designated as an authorized representative of the Community Development Director. [Ord. 304, 2013.]
- (4) The Community Development Director, or his authorized representative(s), shall have authority to request entry to any building, structure, or premises, during normal business hours for the purpose of performing his/her official duty. [Ord. 252 § 8.05, 2004.] [Ord. 304, 2013.]

Section 2. Severability

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

Section 3. Limitation of Actions

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

Section 4. Effective Date

This ordinance becomes effective thirty (30) days after the date of its approval and adoption.

I HEREBY CERTIFY that the forgoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Rio Dell on November 1, 2016 and furthermore the forgoing Ordinance was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the November 15, 2016 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Frank Wilson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 350-2016 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the November 15, 2016.


Karen Dunham, City Clerk, City of Rio Dell

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For Meeting of: November 15, 2016

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: November 10, 2016

Subject: Text Amendment Chapter 13.10 Sewer Rate and Regulations of the Rio Dell Municipal Code (RDMC).

Recommendation:

That the City Council:

1. Receive staff's report regarding amending Chapter 13.10 Sewer Rate and Regulations of the Rio Dell Municipal Code (RDMC); and
2. Open the public hearing, receive public input and deliberate; and
3. Adopt Ordinance No. 351-2016 amending Chapter 13.10 Sewer Rates and Regulations of the Rio Dell Municipal Code (RDMC) adopting the County's Local Agency Management Program for the Siting, Design, Operation and Maintenance of Onsite Wastewater Treatment Systems.; and
4. Direct the City Clerk, within 15 days after adoption of the Ordinance, to post an adoption summary of the Ordinance with the names of those City Council members voting for or against, or otherwise voting in at least three (3) public places and to post in the office of the City Clerk a certified copy of the full text of the adopted Ordinance pursuant to Section 36933(a) of the California Government Code.

Discussion

As reported at the Council meeting of November 1st, the City was recently contacted by the Humboldt County Department of Health and Human Services, Division of Environmental Health (DEH), regarding the State Water Resources Control Board's *Water Quality Control Policy for*

Siting, Design, Operation, and Maintenance of Onsite Wastewater Treatment Systems (OWTS Policy).

The OWTS Policy provides a state-wide, risk-based, tiered approach for the regulation and management of onsite wastewater treatment (septic) systems and sets the level of performance and protection expected from them. While the vast majority of septic systems exist within the unincorporated area of Humboldt County, there are some homes and businesses in incorporated jurisdictions, including the City of Rio Dell, which continue to be served by septic systems.

The OWTS Policy defines Local Agency as "any subdivision of state government that has responsibility for permitting the installation of and regulating OWTS within its jurisdictional boundaries, typically a county, city or special district." The state requires each Local Agency in which septic systems are allowed to take specified actions to comply with the OWTS Policy. Each local agency within Humboldt County where authorized septic systems are used has language in its Municipal Code reflecting handling of septic system permitting and regulation. Each local agency refers to and has adopted, in some capacity, the County of Humboldt's septic regulations and authority. This reference alone is not sufficient to comply with the state OWTS Policy.

The City has relied on the County (DEH) for their review and approval of onsite wastewater treatment (septic) systems for decades. Under the State's OWTS Policy, the City is allowed to develop and administer its own Local Agency Management Plan (LAMP). Staff believes this is not feasible for the City.

DEH requested that each city within the County review its ordinance relating to septic permitting and regulation to consider whether it will seek compliance with the OWTS Policy via adoption of Humboldt County's LAMP or whether it will seek compliance via its own permitting and regulating authority.

The City did contact the County last month and informed them that the City desires to comply with the State's OWTS Policy via adoption of the County's LAMP. The County LAMP is a large document and can be found at: <http://www.humboldt.gov/685/Land-Use-Program>.

The City has worked with the County in amending Chapter 13.10 of the RDMC to incorporate language referring to and adopting the County's Local Agency Management Program for the Siting, Design, Operation and Maintenance of Onsite Wastewater Treatment Systems. The recommended changes are incorporated in draft Ordinance No. 351-2016, which is included as Attachment 1.

Additionally, DEH asks that each city review any and all agreements it has with the County of Humboldt for environmental health services. All existing agreements must be updated. Where no agreement exists, one must be written and adopted by both parties. The City does not have an existing agreement with the County. The County is in the process of developing the required agreement for all jurisdictions in the County that rely on DEH for review and approval of onsite wastewater treatment (septic) systems. Once the agreement is presented to the City, staff recommends that the Council authorize the City Manager to review and execute the agreement.

Attachments

Attachment 1: Ordinance No. 351-2016 amending Chapter 13.10 Sewer Rates and Regulations of the Rio Dell Municipal Code (RDMC) adopting the County's Local Agency Management Program for the Siting, Design, Operation and Maintenance of Onsite Wastewater Treatment Systems.

ORDINANCE NO. 351-2016



**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL
AMENDING CHAPTER 13.10 SEWER RATES AND REGULATIONS OF THE RIO DELL
MUNICIPAL CODE (RDMC) ADOPTING THE COUNTY'S LOCAL AGENCY
MANAGEMENT PROGRAM FOR THE SITING, DESIGN, OPERATION AND
MAINTENANCE OF ONSITE WASTEWATER TREATMENT SYSTEMS.**

THE CITY COUNCIL OF THE CITY OF RIO DELL ORDAINS AS FOLLOWS:

WHEREAS the City was recently contacted by the Humboldt County Department of Health and Human Services, Division of Environmental Health (DEH), regarding the State Water Resources Control Board's *Water Quality Control Policy for Siting, Design, Operation, and Maintenance of Onsite Wastewater Treatment Systems* (OWTS Policy); and

WHEREAS the OWTS Policy provides a state-wide, risk-based, tiered approach for the regulation and management of onsite wastewater treatment (septic) systems and sets the level of performance and protection expected from them; and

WHEREAS while the vast majority of septic systems exist within the unincorporated area of Humboldt County, there are some homes and businesses in incorporated jurisdictions, including the City of Rio Dell, which continue to be served by septic systems.; and

WHEREAS the state requires each Local Agency in which septic systems are allowed to take specified actions to comply with the OWTS Policy; and

WHEREAS each local agency within Humboldt County where authorized septic systems are used has language in its Municipal Code reflecting handling of septic system permitting and regulation. Each Local Agency refers to and has adopted, in some capacity, the County of Humboldt's septic regulations and authority; and

WHEREAS each local agency refers to and has adopted, in some capacity, the County of Humboldt's septic regulations and authority; and

WHEREAS the City has relied on the County (DEH) for their review and approval of onsite wastewater treatment (septic) systems for decades. Under the State's OWTS Policy, the City

is allowed to develop and administer its own Local Agency Management Plan (LAMP). Staff believes this is not feasible for the City; and

WHEREAS the City did contact the County last month and informed them that the City desires to comply with the State's OWTS Policy via adoption of the County's LAMP; and

WHEREAS the City has worked with the County in amending Chapter 13.10 of the RDMC to incorporate language referring to and adopting the County's Local Agency Management Program for the Siting, Design, Operation and Maintenance of Onsite Wastewater Treatment Systems; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Rio Dell does hereby ordain as follows:

Section 1. Section 13.10.210 of the Rio Dell Municipal Code is amended to read in as follows:

13.10.210 Sewer system required.

It shall be unlawful to maintain or use any residence, place of business or other building or place where persons reside, congregate, or are employed which is not provided with means for the disposal of sewage, either by flush toilet connected with a sewage system approved by the City of Rio Dell City Manager or designee or, when it is judged permissible by the County Health Officer, an onsite wastewater treatment (septic) system which meets the requirements of ~~construction and maintenance as required by the said~~ the County Health Department. With respect to the use of onsite wastewater treatment systems within the City of Rio Dell, the City of Rio Dell adopts the Humboldt County Code, its regulations and when approved and implemented, its Local Agency Management Program for the siting, design, operation and maintenance of onsite wastewater treatment systems.

It shall be unlawful for any person to construct or maintain any ~~privy, cesspool, septic tank,~~ onsite wastewater treatment system, sewage treatment works, sewer pipes or conduits, or other pipes or conduits for the treatment or discharge of sewage or impure waters or any matter or substance offensive, injurious or dangerous to health whereby they shall do any of the following:

(1) Overflow any lands whatever;

(2) Empty, flow, seep, drain into or affect any springs, streams, rivers, lakes or other waters within the City of Rio Dell; ~~provided, however, with.~~ With respect to existing septic tanks, sewage treatment works, sewer pipes or conduits or other pipes or conduits for the treatment or discharge of sewage or impure waters, onsite wastewater treatment systems if it would be

~~impossible to comply with all the provisions requirements of this section, the County Health Department, the County Health Officer shall have the power by special permit to allow such variations from the provisions contained in this section as will prevent unnecessary hardship or injustice and at the same time most nearly accomplish the general purpose and intent hereof. may authorize repairs that are in substantial conformance, to the greatest extent practicable, with the requirements of the County Health Department.~~

It shall be unlawful for any person, firm or corporation to construct, build, or rebuild any place of residence or other building or place where persons congregate, reside or are employed which is not to be connected to an approved public sanitary sewer without first ~~submitting~~ obtaining plans of the means of sewage disposal to the City Manager or designee and obtaining a permit therefor as herein provided. Such plans shall include the plot plan of the premises with sufficient elevations, the size and type of septic tank, and a plan of the absorption field, giving all dimensions and other pertinent information. No sewage disposal installation shall be made without inspection. A copy of each inspection report shall be filed with the Health Officer a permit to do so from the County Health Department. [Ord. 322 § 1, 2014; Ord. 286, 2012; Ord. 190 § 21, 1987.]

Section 2. Severability

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

Section 3. Limitation of Actions

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

Section 4. Effective Date

This ordinance becomes effective thirty (30) days after the date of its approval and adoption.

I **HEREBY CERTIFY** that the forgoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Rio Dell on November 1, 2016 and furthermore the forgoing Ordinance was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the November 15, 2016 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Frank Wilson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 351-2016 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the November 15, 2016.

Karen Dunham, City Clerk, City of Rio Dell

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com



November 15, 2016

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager 

SUBJECT: Second Reading and Possible Adoption of Ordinance 345-2016 and Associated Public Hearing to Consider an Amendment to the Rio Dell Municipal Code by Adding Chapter 13.35 to Title 13 (Public Utilities and Services) Joining Community Choice Aggregation (CCA)

IT IS RECOMMENDED THAT THE CITY COUNCIL:

2. Open the second public hearing for Ordinance 345-2016 amending the Rio Dell Municipal Code to participate in the CCA being developed for Humboldt County by the Redwood Coast Energy Authority (RCEA) for discussion amongst the council.
3. Receive public comment.
4. Close the public hearing.
4. Approve Ordinance 345-2016.

BACKGROUND AND DISCUSSION

On October 18, 2016 the City Council reopened the hearing on Community Choice Aggregation (also known as Community Choice Energy) following an informational session on October 4th 2016 and a series of meetings over the past year. The Council tentatively approved the first reading of the ordinance and gave direction to the City Manager to issue a survey of community members. On October 20, 2016 the City issued its Fall 2016 newsletter and included a survey 'Frequently Asked Questions' (FAQ). These items are attached. It is important to note that the surveys conducted are not scientific.

The City received 25 paper responses, 22 (88%) in support with 3 (12%) opposed.

The City also issued an online poll, for which there were 11 responses, with 9 (82%) in support and 2 (18%) opposed.

RCEA was established to provide regional development and implementation of energy programs that reduce demand, increase efficiency and advance the use of renewable resources for the

benefit of local residents, businesses and institutions. On May 6, 2003 the City Council authorized execution the RCEA JPA via Resolution No. 842-2003 and the City of Rio Dell has been a member ever since. On November 17, 2015 the City Council authorized the mayor to sign Resolution 1279-2016 which amended and restated the RCEA JPA allowing the Authority to develop of a Community Choice Aggregation program throughout Humboldt County.

On April 5, 2016 the City Council held a first reading on a proposed ordinance that would have amended Rio Dell Municipal Code and made the City a participant in the CCA program. The item was ultimately tabled. On October 4, 2016 the Council held an information session on the Community Choice Aggregation Program and received an update on the number of other entities participating in the program and also the results of a technical study conducted to gauge the feasibility of the program here in Humboldt County.

In 2002, the state provided local communities with the opportunity to procure electric power for their residents through establishment of community choice aggregation programs under Assembly Bill (AB) 117. Unlike a traditional municipal utility in which the city or county owns all of the infrastructure to generate and distribute power and service customer needs, community choice aggregation programs utilize the existing wires and equipment of incumbent investor-owned utilities. In Rio Dell's case, this would be Pacific Gas and Electric Company (PG&E). The community choice aggregation program purchases power, which is then delivered, metered and billed by PG&E. A joint powers authority can function as a community choice aggregator. Based on interest from member agencies the RCEA Board has approved revisions to the JPA which will allow RCEA to implement a CCA program.

Other agencies involved in this effort include the County of Humboldt, Humboldt Bay Municipal Water District and the cities of Trinidad, Fortuna, Eureka, Blue Lake and Arcata.

///

ORDINANCE NO. 345-2016

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL
AMENDING THE CITY MUNICIPAL CODE TO AUTHORIZE PARTICIPATION IN
THE COMMUNITY CHOICE AGGREGATION PROGRAM IMPLEMENTED AND
OPERATED BY
THE REDWOOD COAST ENERGY AUTHORITY (RCEA)**

The City Council of the City of Rio Dell, hereby ordains as follows:

SECTION 1. Title 13, of the City of Rio Dell Municipal Code is hereby amended by creating a new Chapter 13.35, *Community Choice Aggregation*, as follows:

13.35 Findings and Purpose.

- A. The California Public Utilities Code under Chapter 2.3 of Division 1, Part 1 allows electric utility customers to aggregate their electric loads as members of their local community with community choice aggregators, where a community choice aggregator may be any city, county, or group of cities or counties who have elected to combine the loads of their programs through the formation of a joint powers agency established under Chapter 5 (commencing with Section 6500) of Division 7 of Title 1 of the California Government Code.
- B. The City of Rio Dell has been investigating options to provide electric services to constituents within its service areas with the intent of achieving greater local involvement over the provisions of electric services, competitive electric rates, the development of clean, local renewable energy projects, reduced greenhouse gas emissions, and the wider implementation of energy conservation and efficiency projects and programs through a community choice aggregation (CCA) program.
- C. The City of Rio Dell is a member of the Redwood Coast Energy Authority (RCEA), a joint powers authority formed by the County of Humboldt, Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna and Rio Dell, Trinidad and the Humboldt Bay Municipal Water District, to act as a regional agency to promote sustainable energy initiatives that reduce energy demand, increase energy efficiency, and advance the use of clean, efficient and renewable resources available in the region.
- D. The RCEA is authorized by ordinance to act as a community choice aggregator to implement and operate a CCA program under California law.
- E. RCEA has established key CCA program goals of maximizing the use of local renewable resources while also providing competitive rates to customers. These goals are aimed at supporting local economic development as well as reducing the

environmental impacts resulting from the use of electricity in a technically and economically feasible manner.

- F. To analyze the feasibility of operating a CCA program that achieves these goals, RCEA [*is currently in the process of procuring technical support services/has retained independent technical support services*] to conduct the appropriate development and operational studies, including technical, financial and risk analyses. These studies will assist RCEA, its member agencies, and the community in evaluating a potential rate structure and energy portfolio, and, ultimately, potential CCA program viability prior to formal launch of a CCA program through the filing of an Implementation Plan with the CPUC.
- G. Participation in a CCA program implemented and operated by the RCEA, rather than independently electing to become a community choice aggregator, will reduce the City's financial exposure from community choice aggregation, if any, because RCEA's joint power authority structure immunizes its member agencies from its debts, liabilities and obligations, and therefore the debts, liabilities and obligations of a CCA program.
- H. Electric customers have the right to opt out of the CCA program and continue to receive service from the existing utility under Public Utilities Code §366.2.
- I. Under the RCEA CCA program structure, the City will have CCA program voting privileges on the RCEA Board of Directors as set out in the RCEA Amended and Restated Joint Powers Agreement effective December 15, 2015.

13.35 Participation in Community Choice Aggregation

Based on all of the above, the City Council of the City of Rio Dell elects to implement a Community Choice Aggregation program within the City's jurisdiction by and through the RCEA, subject to the determination of the RCEA, based on its CCA program developmental and operational analyses and member agency input, that a CCA program based on the key goals set out above is not technically or economically feasible and consequently decides not to launch the CCA program.

SECTION 2. If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this ordinance. The City Council of the City of Rio Dell hereby declares that it would have passed this ordinance and every section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 3. This ordinance shall take effect and be in full force thirty (30) days from and the date of its passage. The City Clerk is hereby authorized and directed to publish this ordinance at least fifteen (15) days after its passage. It shall be published once with the names of the City

Council members voting for and against the ordinance in a newspaper of general circulation published in the City of Rio Dell in the State of California.

PASSED, APPROVED, AND ADOPTED this 15th day of November, 2016.

AYES:

NOES:

ABSENT:

Frank Wilson, Mayor

ATTEST:

Karen Dunham, City Clerk

We Need Your Feedback!

We need your feedback on a proposal called Community Choice Energy (also known as Community Choice Aggregation). Community Choice Energy provides residents the option of purchasing locally generated power at competitive rates from local sources such as biomass power plants using wood waste as fuel. This could include the power plant in Scotia. Community Choice Energy also allows for investment in new sources of locally derived energy like wind power, solar and other local investments. Community Choice Energy can also lead to lower electricity rates and ratepayers will always retain the ability to return to current method of electricity procurement (through PG&E) through an opt-out process. The positive aspects of this program include additional local investment in energy generated here in Humboldt County and Rio Dell. This means the retention of jobs and new jobs in Humboldt County related to energy production and less dependence on sources of energy from outside of the county.

The City Council needs your opinion on this matter!

Please review the attached "*Frequently Asked Questions*" on the next few pages about Community Choice Energy. Then detach and return the slip below to City Hall.

Your input is important so we have also set up a survey at the web address below or visit the City's website:

<https://www.surveymonkey.com/r/56FKVWY>

Detach and Return to 675 Wildwood Avenue, Rio Dell, CA 95562

- Yes. I support Community Choice Energy and investment in locally generated energy.***

- No. I do not support Community Choice Energy and prefer Pacific Gas & Electric to purchase energy for this community from sources of their choosing.***

Please Sign and Date: _____ DATE _____

City of Rio Dell • 675 Wildwood Avenue • Rio Dell, CA. • 95562 • (707) 764-3532

COMMUNITY CHOICE ENERGY

FREQUENTLY ASKED QUESTIONS (FAQ)

What is CCE?

Community Choice Energy (CCE) programs allow city and county governments to pool (or aggregate) the electricity demands of their communities in order to purchase power with higher renewable content, lower greenhouse gas emissions and reinvest in local energy infrastructure. The electricity continues to be distributed and delivered over the existing electricity lines by the incumbent utility, which is Pacific Gas and Electric (PG&E) in Humboldt County.

What are the benefits of CCE?

The benefits of CCE fall into three general categories: consumer, environmental, and economic. CCEs benefit consumers by offering a choice of energy providers and stable, often lower, electricity rates. By procuring renewable energy and low carbon resources, CCE's have the potential to dramatically reduce the greenhouse gases attributed to the use of fossil fuels such as coal and natural gas. CCEs benefit the local economy by redirecting an existing revenue source (power generation costs) to invest in local energy resources, customer programs and infrastructure, and create new jobs.

Has this been done in other areas?

There are currently four operational CCEs in California: MCE Clean Energy (MCE) serving Marin, Napa and parts of Contra Costa Counties, Sonoma Clean Power (SCP) in Sonoma County, Lancaster Choice Energy (LCE) in Lancaster, and Clean Power SF in San Francisco. All of these programs are offering customers 20-80% more renewable energy at lower prices than PG&E. There are dozens of other California communities that are in the process of implementing local CCE programs.

How will CCE be managed in Humboldt County?

The Redwood Coast Energy Authority (RCEA) will administer Humboldt County's CCE program under the name 'Redwood Community Energy' (RCE). RCEA is a local government joint powers authority managed by a Board of Directors comprised of elected officials from the unincorporated county, cities, and the Humboldt Bay Municipal Water District. Decisions regarding electricity supply, rates and other matters will be decided during publicly noticed Board meetings.

Where will CCE be offered and what is the timeframe?

All municipalities within Humboldt County have the chance to participate in the CCE either now or in the future, but currently only the County of Humboldt and the Cities of Arcata, Eureka, Fortuna, and Trinidad have passed the required ordinance authorizing CCE for their constituents. The elected bodies in the cities of Blue Lake, Ferndale, and Rio Dell are in the process of evaluating whether to authorize CCE for their constituents. RCE is scheduled to launch in May 2017. Enrollment notices will be sent beginning in February.

How are CCEs funded?

All CCEs, once operational, are completely funded by ratepayer revenues—not taxpayer dollars. Start-up funding and the credit required for initial energy contracts is being provided by

Why are so many local governments considering CCE formation?

CCEs offer local control, providing customers and municipalities a choice regarding their electricity: how much is procured from renewable resources, who administers and oversees the program, and how excess revenues are spent. Existing CCEs have also succeeded in significantly reducing greenhouse gas emissions which directly responds to local Climate Action Plans and environmental goals. And because CCEs are locally controlled, energy programs can be developed to suit the specific goals of their communities, typically through innovative energy efficiency programs, the integration of clean technology and local power generation. These types of programs can infuse profits back into the communities they serve and may also stimulate job growth.

Will RCE replace PG&E?

No. CCEs work in partnership with the local utility. While RCE will assume responsibility for procuring and developing power (called electric generation) on behalf of participating customers, PG&E continues to deliver your electricity, maintain the power lines and electrical grid, and handle customer billing.

Will PG&E still do repairs for CCE customers?

Yes, PG&E will continue to perform all power line maintenance and repairs for its utility customers, whether or not they're also CCE customers. If the power goes out, you will still contact PG&E.

Will my rates go up when I'm switched over to RCE?

One of the primary goals of RCE is to procure renewable electricity from local sources at competitive or lower rates than has otherwise been available through PG&E. To date, the operational CCEs in California have succeeded in saving ratepayers millions of dollars while significantly increasing the levels of renewable and carbon free power that their customers consume. RCE's goals are similar.

Will my service be interrupted?

There will be no interruption in service. In fact, you won't even notice the difference when your account is enrolled because you will still receive and pay your bills through PG&E.

Is a Smart Meter required to get renewable energy through the CCE?

Smart Meters are not required in order for you to get electricity from a CCE. Having, or *not* having a Smart Meter is not a factor in any way.

How much clean energy will I be getting when I become a CCE customer?

While each community customizes its program to best serve the goals of its customers, each of the operational CCEs has offered a "default" electricity product ranging from 35% -56% renewable and 65%-80% carbon free, as well as an option for a 100% renewable/zero carbon

electricity offered at a slight premium. By comparison, PG&E currently offers a 30% renewable/53% carbon free electric portfolio. Customers can either “opt up” to the 100% renewable product, or “opt out” of the program entirely, if they so choose. Decisions about how much of the energy portfolio will come from renewable or carbon free sources will be made by the RCEA Board of Directors. Check our website for updates on RCE and its product offerings.

Are there any new fees or hidden costs for CCE customers?

There are no hidden costs and no duplicate charges for CCE customers. When the program commences, the electric generation fee currently charged by PG&E will appear on your bill as an electric generation charge from RCE. There is also an exit fee levied on each customer by PG&E called the “Power Charge Indifference Adjustment” or PCIA. This fee pays PG&E for the stranded costs associated with the power it purchased on your behalf and is no longer needed. Although the PCIA is a separate charge on the customer bill, it will be factored into RCE’s rates so that the overall electrical generation charges are below PG&E’s generation charges. In December 2015, the California Public Utilities Commission (CPUC) approved PG&E’s request to increase the PCIA which took effect in January 2016. The CCE community is contesting this fee, with a goal of reforming its application and reducing its effects on CCE customer bills in the future.

How will RCE procure its electricity?

In May 2016, the RCEA Board selected The Energy Authority (TEA), a non-profit organization, to represent its interests in the wholesale power market. TEA, on RCEA’s behalf, will negotiate long- and short-term power contracts with energy producers, some of which will be local, based on the specific power supply goals developed by the RCEA Board. These contracts are negotiated with the goal of procuring energy that meets the requirements of cost, levels of carbon-free and renewable, use of local resources, reliability, and other factors as defined by the RCEA board and based on input from the community.

Do the renewable electrons procured by the CCE actually come into my home or business?

All the electrons purchased on your behalf are fed into California’s electricity grid, thus “greening the grid.” Electrons cannot be isolated and sent to specific customers. Your choice to participate in RCE increases the amount of renewable power placed on California’s grid which has the effect of reducing greenhouse gas emissions and stimulating new renewable development in our region and State.

What is an “opt out” program, and why is a CCE managed as one?

California legislation stipulates that CCE providers (such as RCEA) shall become the default electricity supplier in their areas and that they shall operate as opt out programs—automatically enrolling all customers within their jurisdictions while affording a choice to leave the program, if desired.

How does the opt-out process work?

When a CCE is launched, all customers within its jurisdiction are sent a minimum of four notices over a period of five months to inform them that their electricity default provider is changing. Anyone can opt out of the program at no charge, via phone, website or letter, at any time

If I have solar panels on my roof, will I still be able to sell excess electricity back into the grid?

Yes—RCE plans to offer Net Energy Metering (NEM) to all solar customers, just as PG&E has. Existing CCEs have thus far succeeded in developing premium Net Energy Metering programs that increase the amount paid for excess energy generation, along with the ability to “roll over” energy credits from one year to the next, rather than allowing them to expire. Existing solar customers won’t have to do anything once RCE begins serving customers; you’ll be automatically enrolled in the new NEM program if you’re currently in PG&E’s NEM program.

What is the service territory for RCE?

Each of the cities that voted to join RCE, along with the unincorporated areas of Humboldt County, will comprise our CCE service territory. If your home or business falls into one of these areas, you’ll be automatically enrolled in May 2017. Commercial accounts currently served under Direct Access (such as some large chain grocery stores) will not be enrolled unless they so choose.

How do I know RCE won’t raise its rates?

One of the primary goals of a CCE is providing rate stability, with higher levels of renewable power. Thus far, existing CCEs have succeeded in increasing the amount of renewable energy delivered to their communities, while saving their customers money each month. The Redwood Community Energy Board of Directors will set its rates annually with the goal of offering rates below PG&E’s generation rates. Rate setting will occur at an RCEA Board meeting which are always open to the public; your input will be welcome.

Will my PG&E discounts still apply?

Yes. The various discount programs offered through PG&E will still apply when you become a CCE customer: CARE, FERA and Medical Baseline programs will not be affected by the addition of Redwood Community Energy.

Will I get a separate bill?

No, you’ll still get just one bill from PG&E, which includes electricity procurement from RCE and PG&E’s customary delivery, transmission, maintenance and other utility charges. All fees and line items are clearly stated on the bill and there are never any duplicate charges.

Where can I learn more?

Please track our progress and sign up for periodic email notifications at www.redwoodenergy.org.

Do you need a regular and convenient garbage pickup service?

Eel River Disposal provides cost effective Garbage and Recycling services to Rio Dell!

Give them a call at **707-725-5156** to see how they can help.

GUIDELINES FOR THE REDWOOD COAST ENERGY AUTHORITY COMMUNITY ENERGY PROGRAM LAUNCH-PERIOD STRATEGY AND TARGETS



Adopted September 19, 2016

OVERVIEW & GOALS

The Redwood Coast Energy Authority (RCEA) is proceeding with the launch of a community choice energy program scheduled to commence service to customers in May of 2017. Based on the groundwork established by the RePower Humboldt strategic plan for developing local renewable energy, in June of 2015 the RCEA Board of Directors voted to proceed with developing a community choice energy program for Humboldt County with the following core goal:

Maximize the use of local renewable energy while providing competitive rates to customers.

In addition to this over-arching goal, the program will be designed to pursue the following aspirations and community benefits:

- Environment Quality
- Local Control and the Ability to Pursue Local Priorities
- Economic Development
- Energy Independence
- Customer Rate-savings, Choice, and Community Programs

Implementing a community choice energy (CCE) program that furthers these goals will be an ongoing and evolving process. Outlined below are targets and objectives for the initial launch phase of the program during years 1-5 of operation. These targets and objectives will have to be adaptively managed based on market conditions and local considerations, but will be used as a guiding framework for the development of RCEA's CCE Program Implementation Plan, power procurement strategy, and the development of local generation projects and programs.

FINANCIAL TARGETS

- A target of approximately 5% of the available program annual budget will be allocated to customer rate savings (based on parity with PG&E generation rates and with PG&E PCIA fees factored in). This equates to a total customer rate savings that averages at least \$2 million per year over the first 5 years, for a targeted total cumulative customer rate savings of at least \$10 million over the first 5 years of operation.
- The program will target building a rate-stabilization/reserve/contingency fund of \$35 million by the end of year five under projected market conditions. The program will be designed to target a minimum reserve of at least \$10 million even under adverse market conditions.
- Over the first 5 years, the program will aim to retain and/or redirect \$100 million dollars or more of rate-payer dollars back into Humboldt County when taking into consideration local power-procurement, customer rate-savings, local-program spending, and allocations toward building the reserve/contingency fund.

POWER OBJECTIVES

- At least 5% more renewable energy (as defined by state law) than PG&E's power mix.
- At least 5% lower greenhouse gas emission rate than PG&E mix.
- Maximize the use of local renewable energy to the extent technically and economically feasible and prudent.
- Strongly support energy efficiency and conservation as core strategies toward achieving the program's environmental, economic, and community goals.

GENERATION PORTFOLIO TARGETS

Existing Local Biomass

- Issue a Request for Offers targeting power purchase agreements with 1-2 existing facilities.
- Structure overall biomass procurement strategy around local waste-management and forest restoration priorities and needs.
- Include environmental, community, and economic considerations in selection process.
- Contingent on price and market conditions, contract for a target of around 20MW of local biomass energy (about 15% of the total RCEA power portfolio).

Existing Local Small Hydroelectric

- Pursue contracting with a target of 2MW of existing local small hydro.
- Ensure that any contracts are structured to support and prioritize the operators' water-management and environmental quality objectives.

New Local Solar Power

- **Feed-in-tariff power procurement program for small generators**
 - <1MW small/medium renewable generators (solar and other technologies)
 - Eligible projects are designed primarily for wholesale power production (not focused on meeting on-site energy loads).
 - Standardized, upfront purchase price, projected to be in the range of \$80-100/MWh to facilitate project financing.
 - Standardized, upfront, and straightforward contract terms and duration to facilitate project financing.
 - Initial power portfolio allocation to the feed-in-tariff program will be targeted at 6MW.
- **Utility-scale Solar**

In parallel to the feed-in-tariff program RCEA will pursue the development of additional wholesale-generation solar projects, which could be developed by RCEA and/or third-parties in pursuit of overall power portfolio solar content targets:

 - Initial target of 5MW of new local wholesale solar online before the end of 2018.
 - Launch-phase target of 15MW of utility-scale/wholesale solar online by the end of year 5 of operations.
 - Focus project development on underutilized/idle public and industrial sites to limit impacts related to other beneficial uses such as agriculture, economic development, habitat, and open space.

Additional Power Resources

To meet and balance over-arching objectives for rates, renewable energy %, and greenhouse gas emissions as well as to match power generation availability to customer loads demands, the launch-period portfolio will incorporate the following addition power sources:

- Renewable generation projects—wind, solar, geothermal, etc—located outside the County.
- California and/or Pacific Northwest hydroelectric power (which is renewable and emissions-free, but cannot be counted toward CA state renewable portfolio standard requirements). This will not include any power from the Klamath River dams.
- Unspecified “system power” from the CASIO power market pool (while power from the pool is not traceable to any specific generator, in northern CA this power is predominately generation from natural gas and large hydro power facilities).

Future/Long-term Generation

- **New Local On-shore Wind Generation**
 - Assess the possibility for up to 50MW of local on-shore wind energy generation on Bear River Ridge.
 - The most viable site for local on-shore wind is Bear River Ridge west of Rio Dell and South of Ferndale.
 - While there are other-possible sites in the area, Bear River Ridge has the best wind resource in the County (it is one of the top wind resource areas in the state), Bear River Ridge property owners are willing and interested in developing a wind project, and there was considerable environmental and technical study and evaluation previously conducted which, if utilized, would reduce the development costs and timelines of a potential project.
- **New Local Small-scale Hydroelectric**
 - Evaluate options for the development of new small-scale hydroelectric that would be feasibly-compatible with environmental and cultural priorities.

- **Offshore Wind Energy**
 - While not yet deployed in California, offshore wind energy generation is an established technology. The wind resource off of the Samoa Peninsula coastline is one of the best in North America, and the on-shore infrastructure on the peninsula appears well-suited to accommodate offshore wind development.
 - During the initial 5-year launch-phase of Program, RCEA will allocate resources to moving forward with community and stakeholder engagement, site selection, environmental review, and project scoping.
- **Wave Energy**
 - Wave energy technology is in an early stage of development. During the program launch phase, RCEA will build on the previous WaveConnent and CalWave projects to explore and evaluate opportunities for local wave-energy research, development, and pilot-deployment.

PROGRAMS

Enhanced Solar Net-Energy-Metering (rate-based program)

- Self-generation power credited to customer's bill at retail rate plus \$0.01/kWh (+5-10% above base retail generation rate).
- Excess generation credits roll-over from year to year and never expire.
- Excess generation credits can be cashed-out for full retail value.

100% Renewable Energy Option (rate-based program)

- Voluntary opt-up option for premium price (based on actual cost of service).
- Large hydro and system power components of base RCEA power mix replaced with renewable energy (non-local solar, wind, geothermal, etc).
- Evaluate 100% solar and/or 100% local renewable options in the near-term (in or after 2018, after launch and ramp-up of operations).

Programs budget target of an initial allocation of up to \$1,000,000 per year for:

- ***Solar and Energy-storage Technical Assistance***
Program emphasis will be on public-agency and community facilities, especially critical infrastructure such as water/wastewater treatment and emergency response.
- ***Electric Vehicle Charging Infrastructure***
Supporting the adoption of electric vehicles provides multiple benefits aligned with CCE Program goals: significant reductions in greenhouse gas emission compared to petroleum-powered vehicles; lower \$/mile fuel costs compared to petroleum vehicles, increasing CCE customer-load base, and providing a flexible electricity demand load that has the future potential to be managed to support the integration of renewable energy.
- ***Energy Efficiency and Conservation***
New programs that support and enhance the existing programs offered by RCEA, PG&E, the Redwood Community Action Agency, and others.
- ***Match funding for State, Federal, and Foundation Energy Grants***
The majority of grant funding opportunities require some level of local match funding, so tagging/reserving a flexible component of the CCE program budget to be available as-needed for use as energy-related grant match funding will support bringing resources into Humboldt County to pursue our community energy goals.