



**AGENDA**  
RIO DELL CITY COUNCIL  
REGULAR MEETING – 6:30 P.M.  
TUESDAY, APRIL 16, 2013  
CITY COUNCIL CHAMBERS  
675 WILDWOOD AVENUE, RIO DELL

*WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

**THE TYPE OF COUNCIL BUSINESS IS IDENTIFIED IMMEDIATELY AFTER EACH TITLE IN BOLD CAPITAL LETTERS**

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. CEREMONIAL MATTERS
- E. PUBLIC PRESENTATIONS

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.*

**F. CONSENT CALENDAR**

*The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Council members if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS".*

1) 2013/0416.01- Approve Minutes of the April 2, 2013 Regular Meeting (ACTION)	1
2) 2013/0416.02 - Authorize the City Manager to Execute a Continued Contract with Adult Day Health Services for Transportation Services for Fiscal Year 2013-2014 (ACTION)	6
G. SPECIAL PRESENTATIONS	
1) 2013/0416.03 - Mid-Year Budget Review	9
H. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS	
1) "SPECIAL CALL ITEMS" from Consent Calendar	
2) 2013/0416.04 - Approve Recommendation from Traffic Committee Related to One-Way Street Concept (ACTION)	15
3) 2013/0416.05 - Authorize the City Manager to Execute a Continued Contract Agreement with Hank Bernard Environmental Consultants for Disposal of Bio Solids (ACTION)	17
I. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS	
J. REPORTS/STAFF COMMUNICATIONS	
1. City Manager	
2. Chief of Police - <b>Monthly Police Report for March 2013</b>	
3. Finance Director - <b>Check Registers for February and March 2013</b>	23
4. Community Development Director	
K. COUNCIL REPORTS/COMMUNICATIONS	
L. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS: <b>No Closed Session Items Scheduled</b>	
M. PUBLIC COMMENT REGARDING CLOSED SESSION	
N. RECESS INTO CLOSED SESSION	
O. RECONVENE INTO OPEN SESSION	
P. ORAL ANNOUNCEMENTS	
Q. ADJOURNMENT	

*The next regular meeting will be on May 7, 2013  
at 6:30 p.m. in City Hall Council Chambers*

**RIO DELL CITY COUNCIL  
REGULAR MEETING  
APRIL 2, 2013  
MINUTES**

The regular meeting of the Rio Dell City Council was called to order at 6:30 p.m. by Mayor Thompson.

**ROLL CALL:** Present: Mayor Thompson, Councilmembers Marks and Wilson

Absent: Councilmember Woodall (excused)

Others Present: City Manager Stretch, Chief of Police Hill, Finance Director Beauchaine, and City Clerk Dunham

Absent: Community Development Director Caldwell, Water/Roadways Superintendent Jensen and Wastewater Superintendent Chicora (excused)

**PUBLIC PRESENTATIONS**

Carol Theuriet spoke on behalf of the Eagle Prairie Arts District and extended an open invitation for anyone who would like to attend the *Rio Dell/Scotia Long Ago Light, Sound Picture Show* on Saturday, April 13<sup>th</sup> from 5-8 p.m. at 406 Wildwood Ave. She said Jerry Rodhe from the Historical Society will be present to provide an illustrated talk on our local history including homebrew and a barbeque before and after.

**CONSENT CALENDAR**

Mayor Thompson asked that Item No. 4: *Approval of Change Order No. 4 on the Wastewater Treatment Plant Upgrade and Disposal Project* be removed from the consent calendar and placed under Special Call Items for separate discussion. Likewise, Councilmember Marks asked that Item No. 6 *Mid-Year Budget Status Update* be removed.

Motion was made by Marks/Wilson to approve the consent calendar including approval of minutes of the March 19, 2013 regular meeting; approval of minutes of the March 26, 2013 special meeting; approval of minutes of the March 29, 2013 special meeting; and approval of Pay Request No. 13 to Wahlund Construction/Sequoia Construction Specialties in the amount of \$124,259.05 for work related to the Wastewater Treatment Plant Upgrade and Disposal Project. Motion carried 3-0.

**SPECIAL CALL ITEMS/COMMUNITY AFFAIRS**

Approve Change Order No. 4 on the Wastewater Treatment Plant Upgrade and Disposal Project  
Mayor Thompson referred to the Change Order and the project contingency balance of \$140,687.62 and expressed concern about the covering over the new generator at the wastewater treatment plant. He said he would like to see an enclosure with both ends open and suggested staff explore the cost.

Councilmember Wilson said he understood the generator was an “outdoor generator.” Mayor Thompson confirmed that it was; however it will still rust if not properly protected from the weather.

Finance Director Beauchaine said she would forward the request to the project engineer and report back.

Mid-Year Budget Status Update

Councilmember Marks asked for clarification on the proposed Budget Adjustment Item No. 10 identified in the staff report; Finance Director Beauchaine explained the \$15,000 adjustment is to cover the cost of a legal settlement not included in the current budget.

Motion was made by Marks/Wilson to approve Change Order No. 4 on the Wastewater Treatment Plant Upgrade and Disposal Project; and to receive and file the Mid-Year Budget Status Update. Motion carried 3-0.

ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

Conduct Public Hearing/Approve Resolution No. 1199-2013 Approving the Submittal of an Application for a \$100,000 Planning and Technical Assistance (PTA) Grant for the Preparation of a Drainage Analysis/Study and Conceptual Plans for the Belleview and Ogle Avenue areas and Direct Staff to Submit the Grant Application to the Department of Housing and Community Development (HCD)

City Manager Stretch provided a staff report and said as the Council will recall, the City conducted the required Design Phase public hearing on March 12, 2013 to inform the Council and the community about the 2013 CDBG Notice of Funding Availability (NOFA) which included an explanation of the CDBG program; the amount of CDBG funds available; the kinds of activities that are available for funding; discussion of the National Objectives; opportunity for attendees to ask questions and suggest possible use of funds; and an invitation for written comments and how to submit public comments. He said at that time the community did provide testimony and suggested drainage improvements, street improvements, a community center including recreation facilities and improving the parking lot next to the tennis courts. The Council directed staff to prepare and submit a PTA grant application in the amount of \$100,000 for the preparation of a Drainage Analysis/Study and Conceptual Plans for the Belleview/Ogle areas. He said based on the recent Income Survey results, the City qualifies as a low/moderate

income area and the proposed study will not only benefit those residents but all City residents who use the roads in the area.

City Manager Stretch reported that staff and GHD, the City's engineer have completed and assembled the application which is due in Sacramento by April 12, 2013. He indicated that he will be in Sacramento on April 10<sup>th</sup> for an unrelated meeting and will hand deliver the application. He said the City's cash match is \$5,000 and should the City be awarded the grant, GHD's preliminary estimate for completing the Drainage Analysis is December 2014.

A public hearing was opened at 6:42 p.m. to receive public input; there being no public comment, the public hearing closed.

Councilmember Wilson asked for clarification on the \$5,000 cash match and whether it is only applicable if the City receives the grant; City Manager Stretch confirmed that the City will not be required to pay the \$5,000 unless the grant is awarded.

Motion was made by Marks/Wilson to approve Resolution No. 1199-2013 *Approving an Application for Funding and the Execution of a Grant Agreement and any Amendments Thereto from the Planning and Technical Assistance Allocation of the 2013 Community Development Block Grant (CDBG) Program* for \$100,000 for the preparation of a Drainage Analysis/Study and Conceptual Plans for the Belleview/Ogle areas and to direct staff to submit the grant application to the Department of Housing and Community Development (HCD). Motion carried 3-0.

## REPORTS/STAFF COMMUNICATIONS

City Manager Stretch reported he received back from the City Attorney, the Draft Nuisance Abatement Ordinance with some suggested minor revisions. He suggested a study session be scheduled for April 23, 2013 to review the draft ordinance along with interviews of City Council candidates. He said that will allow staff time to advertise so that citizens are well informed about the proposed ordinance. He said the study session will be followed by the public hearing process.

The Consensus of the Council was to hold the study session on April 23, 2013 beginning at 4:00 p.m.

City Manager Stretch then reported that he received correspondence from Nick Angeloff asking for the City's support of a grant application by the Chamber of Commerce to the Headwaters Fund to provide funding for the Rio Dell Business Stimulator, requesting that a Resolution of support be placed on this agenda for consideration. He said because there was not sufficient time for staff to prepare the resolution and get it on the agenda, he drafted a letter of support to the Headwaters Fund for the Mayor's signature. The letter was read for the benefit of everyone in

attendance. The consensus of the Council was that the letter be sent to the Headwaters Fund.

Finance Director Beauchaine reported on recent activities in the finance department and said the contract amendment with Eel River Disposal has been drafted and is being reviewed by the City Attorney; the A-133 Audit was completed and filed; announced Maria Knappek's last day will be Friday, April 5<sup>th</sup> and recruitment of a person to fill that position (Accountant II) will remain open until filled; said on the contrary the Senior Fiscal Assistant position was filled and Joanne Farley was working out extremely well; and provided an update on the Wastewater Treatment Plant Upgrade and Disposal Project in regard to the change order related to directional drilling. She said once it has been determined whether a supplemental EIR is needed or an addendum to the EIR, a timeline can be established.

Mayor Thompson said in the original contract, \$1.5 million was budgeted for directional drilling; now that amount has been reduced to \$1 million. City Manager Stretch explained that it was believed that there would be a significant cost savings to do directional drilling as opposed to running the line through the bridge but that may no longer be the case because of additional permitting.

Finance Director Beauchaine commented that environmental costs are also more than expected so she does not foresee any reduction in project costs.

Councilmember Wilson asked if the City will be billed for any additional costs related to the EIR; Finance Director Beauchaine stated the contractor indicated that he will cover any additional costs unless a supplemental EIR is required.

Chief of Police Hill reported on recent activities in the police department and stated for clarification that the Nuisance Abatement Ordinance needs one final edit so the draft ordinance will not be available for Council's review until next week; and the recommendation from the Traffic Committee regarding the concept of one-way streets on the avenues was submitted with the Council packet under separate cover and will be placed on the April 16<sup>th</sup> agenda along with the Monthly Police Report for March.

#### **COUNCIL REPORTS/COMMUNICATIONS**

Councilmember Marks commented on the upcoming study session to review ADA and other potential improvements to City Hall and said another approach may be to look at the contents of City Hall and explore ways to embrace new technology as a means to increase useful space and become more efficient.

Mayor Thompson said in reviewing the minutes from the March 26<sup>th</sup> special meeting the consensus of the Council was to replace the City Hall roof and asked if staff should proceed with necessary steps to get it accomplished this summer.

**APRIL 2, 2013 MINUTES**

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A Study Session was scheduled for May 7, 2013 at 4:00, prior to the regular City Council meeting, to discuss City Hall improvements.

Mayor Thompson commented on upcoming meetings and events and said Eel River Disposal will be holding an event on April 4<sup>th</sup> beginning at 11:00 a.m. to introduce a new program whereby they will be accepting paint. He said the event is expected to be well-attended including Supervisor Estelle Fennell, and invited anyone who is interested in attending.

Councilmember Wilson reported on his attendance at the Redwood Coast Energy Authority (RCEA) meeting and said being on the commission is an interesting learning process exploring alternative energy projects.

**ADJOURNMENT**

There being no further business to discuss, the meeting adjourned at 7:05 p.m. to the April 16, 2013 regular meeting.

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Jack Thompson, Mayor

Attest:

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Karen Dunham, City Clerk

675 Wildwood Avenue  
Rio Dell, Ca 95562  
(707) 764-3532



**CITY OF RIO DELL  
STAFF REPORT  
CITY COUNCIL AGENDA  
April 16, 2013**

TO: Mayor and Members of the City Council

THROUGH: Ron Henrickson, City Manager *RH*

FROM: Stephanie Beauchaine, Finance Director *SB*

DATE: April 11, 2013

SUBJECT: **Adult Day Health Services Contract**

**RECOMMENDATIONS**

Authorize the City Manager to execute a continued contract agreement with Adult Day Health Services for transportation services for the fiscal year 2013-2014

**BACKGROUND AND DISCUSSION**

The City of Rio Dell has contracted with Adult Day Health Services of Fortuna for many years to provide transportation services for residents of Rio Dell who are disabled and/or 55 years of age and older. The City receives Transportation Development Act (TDA) funding through the Humboldt County Association of Governments (HCOAG) for this purpose.

**BUDGETARY IMPACT**

The cost of the upcoming year's services is \$6,500. Funding for said services is provided through the cities TDA allocation and will be included in the 2013-2014 operating budget.

**ATTACHMENTS:**

(1) Contract Agreement



**CONTRACT AGREEMENT  
TRANSPORTATION SERVICES FOR THE  
ELDERLY AND FUNCTIONALLY DISABLED**

This agreement made and entered into and made effective as of July 1, 2013, by and between the City of Rio Dell (hereinafter referred to as "City"), and Adult Day Health Services of Fortuna, a private, non-profit organization (hereinafter referred to as "Provider"), for the period of July 01, 2013 to June 30, 2014, regarding provision of the following services:

Transportation for Adult Day Health Services Program Participants

IT IS MUTUALLY AGREED by and between City and Provider as follows:

1. Provider shall perform, in a satisfactory and proper manner, transportation services between the City of Rio Dell and Adult Day Health Care Center, to persons fifty-five (55) years of age and older and for disabled individuals.
2. City shall compensate Provider per ride, round trip, up to a total compensation of \$6,500.
3. Services will be available through the entire twelve (12) month period of contract.
4. Any changes in scope of service, including any increase or decrease in compensation which is agreed upon between the parties, shall be effective when incorporated in written amendments to the Agreement. No oral understanding or agreement shall be binding to the parties hereto.
5. Compensation shall be paid to Provider upon receipt of properly completed financial reports. Total annual compensation shall not exceed TDA funds requested and received by the City from HCAOG for this purpose.
6. Provider agrees to comply with all applicable federal, state and local laws, regulations, standards, policies, and standards of employment, included but not limited to, California Transportation Development Act rules and regulations. Provider also agrees to keep in effect all licenses, permits, notices, certificates, bonds, and insurance required for performing the service.
7. During the terms of this Agreement, Provider shall insure Provider and, as an additional primary insured, shall insure City, its officials, officers, and employees against all damages and claims for damages for bodily injury or property damage arising out of this agreement or the use of any vehicle used to provide transportation hereunder and resulting from Provider's ownership, maintenance, or use of said vehicles, in the minimum amount of \$1,000,000 combined single limit. Provider shall furnish City with properly executed certificates of insurance and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on thirty (30) day prior notice to City
8. All vehicles operated in conjunction with the Transportation Development Act funds shall be

subject to the following conditions;

Provider shall accept accountability and responsibility for operation of the vehicle(s);

Provider shall be responsible for all repair, rehabilitation, and maintenance costs for the vehicle(s);

Provider shall operated the vehicle(s) in compliance with all federal, state, and local laws and regulations, and keep in effect all licenses, permits, notices bonds and certificates. The driver of any vehicles designed to carry more than ten (10) persons, including the driver must have a Class B license. (California Administrative Code - Title 13, Subchapter 6.5)

9. Provider shall expend funds received solely for the purposes of this project
10. Termination of Suspension for Cause. Upon breach of this Agreement, City shall have the right to (1) suspend the project funded under this Agreement; or (2) terminate this Agreement, by giving written notice to Provider of such suspension or termination. City shall specify in writing the effective date thereof, at least five (5) days before the effective date of such suspension or termination.
11. Termination for Convenience. Either City or Provider may terminate this Agreement upon thirty (30) days written notice to the other party.

IN WITNESS THEREOF, City and Provider executed this Agreement this day of April, 2014

PROVIDER:

CITY OF RIO DELL:

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Program Director

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Jim Stretch, City Manager

ATTEST:

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Karen Dunham, City Clerk

675 Wildwood Avenue  
Rio Dell, Ca 95562  
(707) 764-3532



**CITY OF RIO DELL  
STAFF REPORT  
CITY COUNCIL AGENDA  
April 16, 2013**

TO: Mayor and Members of the City Council  
THROUGH: Ron Henrickson, City Manager  
FROM: Stephanie Beauchaine, Finance Director *SB*  
DATE: April 11, 2013  
SUBJECT: **Mid Year Budget Review**

**RECOMMENDATIONS**

Approve Resolution 1201-2013 Mid Year Budget Amendment

**BUDGETARY IMPACT**

The Mid Year Amendment reduces General Fund Revenues and Expenditures in the amount of \$33,000, increases Streets Fund Revenues and Expenditures by \$768,896, increases Sewer Fund Revenues and Expenditures by \$9,186,286, increases Special Fund Revenues and Expenditures by \$13,620, and increases Water Fund Revenues and Expenditures by \$153,082.

**BACKGROUND AND DISCUSSION**

The City has received 36% of revenues budgeted and expended 54% of funds appropriated. Revenues received through mid year are expectedly low as many of the City's revenue allocations are not received until the second half of the year. Overall the budget is performing as expected and the City is on target with original projections. The detailed reports are attached for your review. Included in the updated figures are the following adjustments:

**Budget Adjustments**

1. General Fund Revenue is projections appear to be overestimated by roughly \$38,000 due to a reduction in sales tax revenue and Building related Fees. I have reviewed the General Fund Expenditures which are proportionately low, which means the loss in revenue will not impact City operations. We have adjusted each of the departments General Fund Budget to balance the loss in revenue.

2. Adjustments will be recommended to the City Managers Department to cover the cost of contract changes including the increase of hours from 50% to 75% part-time.
3. Elimination of the Accounting Software Budget Module which will not be implemented this fiscal-year.
4. A reduction of Building Department Contract Professional Services corresponding to the reduction of building activities and revenue.
5. Budget Amendment #6 for emergency City Hall Repairs originally approved for \$7,500 out of General Fund Reserves. Recommended to adjust to include all major operating funds: Water, Sewer, Streets.
6. Budget Amendment #7 for emergency City Hall Repairs originally approved for \$4,500 out of General Fund Reserves. Recommended to adjust to include all major operating

#### Budget Additions

1. Bartle Wells Wastewater Rate Study & Connection Fees Expense approved at \$25,825 paid by sewer funds
2. Matson and Vallerga Architects Fees Expense approved at \$7,000 paid by all major operating funds
3. The addition of HCOAG Grant Income and expenses in streets funds in the amount of \$10,000 for Project Planning and Assistance (PPA) Funds for the creation of a Streets CIP
4. The allocation of funding for legal settlements in the amount of \$15,000

#### Capital Additions

1. Add Current Capital Projects Including:
  - a. The Downtown Streetscape Improvement Project
  - b. WWTP Upgrade and Effluent Disposal Project
  - c. Safe Routes to School Project
2. Add debt service payments including
  - a. Sewer Bond Payments
  - b. Water Infrastructure Payments
  - c. WWTP Project Bridge Financing Payments

City of Rio Dell  
Budget Variance Report  
by Fund Group  
Period Ending 12/31/12

Fund	YTD 2012-2013		YTD 2012-2013 Revised		YTD 2012-2013		Variance	%	YTD 2012-2013		YTD 2012-2013 Revised		YTD 2012-2013		Variance	%
	Revenue Budget	Revenue Budget	Revenue Budget	Revenue Actual	Expenditure Budget	Expenditure Budget			Expenditure Budget	Expenditure Actual	Expenditure Actual	Expenditure Actual				
General Fund	\$ 880,093	\$ 847,093	\$ 130,181	\$ (716,912)	15%	\$ 880,093	\$ 847,093	\$ 417,951	\$ 429,142	49%						
Streets Funds	\$ 202,050	\$ 970,946	\$ 57,638	\$ (913,308)	6%	\$ 202,038	\$ 970,946	\$ 121,169	\$ 849,777	12%						
Sewer Funds	\$ 674,480	\$ 9,860,766	\$ 3,996,401	\$ (5,864,365)	41%	\$ 674,481	\$ 9,860,766	\$ 5,773,710	\$ 4,087,056	59%						
Special Revenue Fund	\$ 118,306	\$ 131,926	\$ 3,279	\$ (128,647)	2%	\$ 120,806	\$ 131,926	\$ 58,978	\$ 72,948	45%						
Water Funds	\$ 532,292	\$ 685,374	\$ 333,899	\$ (351,475)	49%	\$ 532,289	\$ 685,374	\$ 320,371	\$ 365,003	47%						
<b>Total</b>	<b>\$ 2,407,221</b>	<b>\$ 12,496,105</b>	<b>\$ 4,521,398</b>	<b>\$ (7,974,707)</b>	<b>36%</b>	<b>\$ 2,409,707</b>	<b>\$ 12,496,105</b>	<b>\$ 6,692,179</b>	<b>\$ 5,803,926</b>	<b>54%</b>						

\* The budget figures presented represent all financial activity through the period ending 12/31/2012, which is equivalent to 50% of the year, or Two quarter periods.

**Citywide Budget Highlights**

The City has received 36% of revenues budgeted and expended 54% of funds appropriated. Revenues received through mid year are expectedly low as many of the City's revenue allocations are not received until the second half of the year. Overall the budget is performing as expected and the City is on target with original projections.

**General Fund Highlights**

The City has expended 49% of funds appropriated and received 15% of revenues budgeted. Revenues are expectedly low in the General Fund as the first tax disbursement is not received until third quarter. Sales tax and Building revenues are not expected to meet projections and have resulted in a budget adjustment reducing those revenues in total by \$38,000. The corresponding building expenses in the building department have been reduced proportionately and the sales tax reduction has been balanced by a slight reduction applied to each departments General Fund Budget. The effect is minimal and we do not project any deviation from the original operating plan.

**Streets Fund Highlights**

Through mid-year end 6% of revenues budgeted have been received and 12% of appropriated funds have been expended. Revenues and expenditures are both proportionately low resulting from late disbursements of tad and Gas Tax Funds. The City's capital projects budgeted including the Safe Routes to School and Wildwood Transportation Enhancement Project have not yet begun, which contributes to the reported low revenues and expenditures thus far.

**Sewer Fund Highlights**

The City has received 41% of sewer revenues budgeted and expended 59% of funds appropriated. Sewer operating fees to date marginally exceed projections, while grant fund disbursements received are reported at 39% as state reimbursements have a 30-90 day delay. Infrastructure expenditures to date are proportionately high as many of the WWTP Project material and equipment expenses were made early in the project.

**Special Revenue Fund Highlights**

Only 2% of Special Revenue Funds have been received to date and 45% of funds appropriated have been expended. Low revenues during the first half of the year are to be expected as most of the grant and State Subvention funding within this fund category are not received until the second half of the year.

**Water Fund Highlights**

Water Fund revenues received to date total 49% of projections and 47% of funds appropriated have been expended. Both revenues and expenditures are proportionate and on target with projections.

**City of Rio Dell  
Budget Variance Report  
by Department  
Period Ending 12/31/12**

<b>Department</b>	<b>YTD 2012-2013 Budget</b>	<b>YTD 2012-2013 Revised Budget</b>	<b>YTD 2012-2013 Actual</b>	<b>Variance</b>	<b>Percentage</b>
Operating Revenue	\$ 2,407,220	\$ 2,374,211	\$ 801,964	\$ (1,572,247)	34%
Capital Revenue	\$ -	\$ 10,042,163	\$ 3,719,436	\$ (6,322,727)	37%
* Reserve Revenue	\$ -	\$ 79,731	\$ 79,731	\$ -	
<b>Revenue Subtotal</b>	<b>\$ 2,407,220</b>	<b>\$ 12,496,105</b>	<b>\$ 4,601,131</b>	<b>\$ (7,894,974)</b>	<b>37%</b> Received
Bad Debt	\$ 10,000	\$ 10,000	\$ 7,003	\$ (2,997)	70%
City Manager	\$ 189,938	\$ 252,292	\$ 119,257	\$ (133,035)	47%
Finance Department	\$ 388,062	\$ 368,649	\$ 162,811	\$ (205,838)	44%
Recycling Department	\$ 15,535	\$ 15,535	\$ 1,792	\$ (13,743)	12%
Police Department	\$ 571,789	\$ 557,182	\$ 309,450	\$ (247,732)	56%
Public Works Department	\$ 860,172	\$ 883,813	\$ 384,014	\$ (499,799)	43%
Planning Department	\$ 151,900	\$ 147,198	\$ 63,606	\$ (83,592)	43%
Building Department	\$ 57,368	\$ 43,592	\$ 22,627	\$ (20,965)	52%
City Council	\$ 4,182	\$ 4,155	\$ 1,260	\$ (2,895)	30%
Capital Projects	\$ -	\$ 9,757,960	\$ 5,620,358	\$ (4,137,602)	58%
** Reserve Allocation	\$ 160,765	\$ 455,729	\$ -	\$ (455,729)	
<b>Expenditure Subtotal</b>	<b>\$ 2,409,711</b>	<b>\$ 12,496,105</b>	<b>\$ 6,692,178</b>	<b>\$ (5,803,927)</b>	<b>54%</b> Spent

\* Reserves have been appropriated out of the following funds: TDA (Streets), Nuisance Abatement, STIP (Streets), Sewer, and Water. These reserve balances are being REDUCED.

**City of Rio Dell  
Budget Variance Report  
by Department  
Period Ending 12/31/12**

**\*\* Revenues have been earmarked as reserves in the following funds: General Fund, Parks, Gas Tax, ISTEAs (Streets), Solid Waste, SLESF (COPS) Sewer Capital, Sewer Assessment District, and Recycling. These reserve balances are being INCREASED.**

**\*\*\* Depreciation expense is currently unfunded and results in a reduction of Fund Balance/Fund Equity. The reduction in equity has no affect on the City's cash position and has not been included in the current budget reports. It will be added at year end.**

Revenue received to date totals 37% of funds budgeted and includes \$79,731 of reserves. Reductions in sales tax and building revenues resulted in a negative revenue adjustment of \$38,000. To balance the reduction, corresponding building expenses were reduced, and the sales tax reduction was balanced by a minor reduction of each departments General Fund Budget. The reductions are not expected to have an affect on the overall operation of the City, and we believe the budget is performing as planned.

The City Mangers budget was adjusted to include appropriations for legal settlements and an increase in City Manger hours from 50% part-time to 75% part-time.

The Finance Department has eliminated just over \$16,000 for budget software that will not be implemented during this fiscal year.

Building Department expenditures have been reduced to reflect the reduction on building activity and corresponding revenues.

All of the City's current Capital projects have been added including, The Wildwood Transportation Enhancement Project, the WWTP and Effluent Disposal Project, and the Safe Routes to School Project. Debt service payments have also been added for the Water Infrastructure Project, Sewer Assessment Bond of 1978, and current Bridge Financing Payments. Additions to reserve funds have been increased mostly resulting in excess sewer revenue which will be applied to the future WWTP Project debt service payment and any project cost overruns.

**RESOLUTION NO. 1201-2013  
A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF RIO DELL  
AMENDING RESOLUTION NO. 1158-2012  
ADOPTING THE OPERATING BUDGET  
FOR THE FISCAL-YEAR 2012-2013**

**WHEREAS**, the City adopted Resolution 1158-2012 establishing the City's Operating and Capital Budget for the Fiscal-Year 2012-2013; and

**WHEREAS**, the City has completed its' mid-year budget review and identified additional unforeseen amendments that should be included to update the 2012-2013 fiscal-year budget; and

**NOW THEREFORE BE IT RESOLVED**, that the City of Rio Dell City Council does hereby amend the City of Rio Dell 2012-2013 Operating and Capital Budget increasing revenues in the amount of \$10,086,398 and expenditures in the amount of \$10,086,398 as follows:

<b>Fund</b>	<b>Revenue</b>	<b>Expenditures</b>
General Fund	\$ (33,000)	\$ (33,000)
Streets Funds	\$ 768,896	\$ 768,908
Sewer Funds	\$ 9,186,286	\$ 9,186,285
Special Revenue Funds	\$ 13,620	\$ 11,120
Water Funds	\$ 153,082	\$ 153,085
Total	\$ 10,088,884	\$ 10,086,398

**PASSED AND ADOPTED** by the City of Rio Dell on this 16th day of April 2013, by the following roll call vote:

Ayes:  
Noes:           None  
Abstain:       None  
Absent:         None

\_\_\_\_\_  
Jack Thompson, Mayor

ATTEST:

\_\_\_\_\_  
Karen Dunham, City Clerk



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675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532



To: Honorable Rio Dell City Council

From: Graham Hill, Chief of Police

Through: Jim Stretch, City Manager

Date: April 17, 2013

Subject: Recommendation from Traffic Committee concerning one way street

#### **Council Action**

1. Accept recommendation from Traffic Committee to;
  - a. Not change the traffic flow on 1<sup>st</sup> or 2<sup>nd</sup> Avenue; and
  - b. Repaint existing red zones to increase visibility and gain better complains; and
  - c. Increase the enforcement of existing parking regulations; and
  - d. Evaluate other areas of 1<sup>st</sup> and 2<sup>nd</sup> Avenue to determine if additional no parking zones would be appropriate to increase the accessibility for emergency vehicles
2. Or, do not accept the recommendation from the Traffic Committee and provide staff with direction on how to proceed

#### **Background**

Because of the roadway width and parked vehicles it has been determined that at certain times, under certain conditions access can be very difficult for emergency vehicles on 1<sup>st</sup> and 2<sup>nd</sup> Avenue. The issue has been discussed amongst city staff as well as fire department staff for the last several years. Initially it was thought that closing one side of the roadway to parking would resolve the issue. The police department expressed concern with having parking on one side of the road combined with two-way traffic, as it would likely increase the frequency of people driving in the opposite lane of travel to park, and then be parked in the wrong direction. It was also determined there is not enough linear feet on one side of the road to accommodate the number of vehicles. There was some thought of keeping 1<sup>st</sup> and 2<sup>nd</sup> Avenue with parking on both sides, but making those streets one way. This was the issue before the Traffic Committee.

#### **Budgetary Impact**

None at this time

## **Recommendation**

The Traffic Committee discussed the issue of making 1<sup>st</sup> and 2<sup>nd</sup> Avenue into one way streets to improve emergency vehicle access was discussed at length. Several pictures taken of fire apparatus on those streets were provided to the group. The group all agreed the street width presents potential problems for emergency vehicle access, however also agreed that creating one way streets would create other problems equal to the current issues facing emergency personal, and would not address the core issue of the limited space when vehicles are parked on both sides of the road. All who were present unanimously agreed to recommend against changing 1<sup>st</sup> or 2<sup>nd</sup> Avenue to one direction and unanimously agreed that repainting existing no parking zones and enforcement would potentially improve some of the current access issues, they also agreed to evaluate the possibility of generating additional no parking areas where there has historically been limited access due to parked vehicles. Chief Wilson commented that ideally he would like to see one side parking, but understood that the linear space available for that would not accommodate existing traffic. Chief Hill was instructed to prepare a written recommendation to the City Council.

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675 Wildwood Avenue  
Rio Dell, Ca 95562  
(707) 764-3532



**CITY OF RIO DELL  
STAFF REPORT  
CITY COUNCIL AGENDA  
April 16, 2013**

TO: Mayor and Members of the City Council  
THROUGH: Jim Stretch, City Manager  
FROM: Rick Chicora, Wastewater Superintendent  
DATE: April 12, 2013  
SUBJECT: **Sludge Disposal Agreement with Hank Bernard Environmental**

**RECOMMENDATIONS**

Authorize the City Manager to execute a continued contract agreement with Hank Bernard Environmental Consultants for disposal of bio solids.

**BACKGROUND AND DISCUSSION**

As you are aware, the new plant has been operation for almost two months. The sludge dryer completion has been severely delayed in its completion. In the mean time we have no choice but to start wasting bio solids out of the old plant and the new. When the solids are out of the old plant the contractor will be able to complete the demo. Hopefully, Therma-Flite will have the dryer started up by the middle of May and we can start processing our own bio solids.

This agreement will enable the City to dispose of our bio solids during this short period of time and allow the contractor to complete the demo of the old plant.

**BUDGETARY IMPACT**

The cost of the disposal is \$34.00 a wet ton. We have estimated we could have upwards of 342 tons to dispose for a total of \$11,638.00. It could be less depending on well it dewater. We are expecting to be reimbursed for this at the end of the project by the contractor due to the delay.

**ATTACHMENTS:**

(1) Contract Agreement



# Hank Brenard Environmental Consultants, FPC

1508 Main Street, Fortuna, CA 95540  
Office: (707) 682-6182, Fax: (707) 682-6230

## SERVICES AGREEMENT

**THIS AGREEMENT** is entered into on the date of signature below by and between the City of Rio Dell (hereinafter referred to as the "Client") and Hank Brenard Environmental Consultants, FPC, a California corporation, located in Fortuna, California (hereinafter referred to as the "Consultant").

**WHEREAS** the Client requires that certain biosolids processing Services (the "Services") be provided in connection with the project that is identified in the Consultant's Work authorization (the "Project"); and

**WHEREAS** the Consultant possesses the necessary skills and facilities to provide the required Services;

**NOW THEREFORE** the Client and the Consultant hereby agree as follows:

### ARTICLE 1 CONTRACT DOCUMENTS

The Contract (and the Contract Documents) shall be deemed to include:

1. Services Agreement
2. General Terms and Conditions of the Services Agreement

The Contract Documents are complementary and what is called for by any one shall be as binding as if called for by all.

### ARTICLE 2 SCOPE OF SERVICES

The Scope of Services under this Agreement shall be:

1. Process Class B biosolids for ultimate disposal.

### ARTICLE 3 SCHEDULE

The Consultant shall commence work promptly upon receipt of authorization to proceed, and shall proceed diligently and continuously to provide the Services in accordance with the schedule mutually agreed to by the Consultant and the Client.

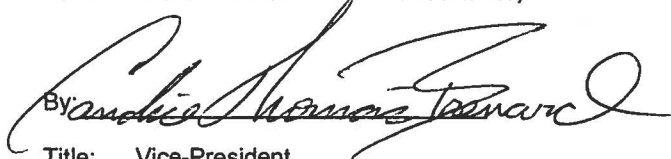
### ARTICLE 4 COMPENSATION

In consideration of the performance of the Services described herein, the Client agrees to make payment to the Consultant for Services actually provided at the rate of \$34 per wet ton of biosolids and in accordance with the General Terms and Conditions of the Consulting Services Agreement attached hereto.

**IN WITNESS WHEREOF**, the duly authorized officers or representatives of the following parties hereto have executed this Agreement as of the effective date first written above.

Hank Brenard Environmental Consultants, FPC

"Client" Name

By: 

By: \_\_\_\_\_

Title: Vice-President

Title: \_\_\_\_\_

Date: April 5, 2013

Date: \_\_\_\_\_



# Hank Brenard Environmental Consultants, FPC

1508 Main Street, Fortuna, CA 95540  
Office: (707) 682-6182, Fax: (707) 682-6230

## GENERAL TERMS AND CONDITIONS OF THE CONSULTING SERVICES AGREEMENT

The following provisions shall be incorporated into and be deemed to be a part of the Agreement between Hank Brenard Environmental Consultants, FPC (the "Consultant") and the City of Rio Dell (the "Client"), wherein the Consultant is required to provide professional consulting services to the Client.

### GENERAL

1. The Consultant will provide professional bio solid treatment and disposal services, as defined in the Scope of Work or otherwise mutually agreed to between the Consultant and the Client, and in a manner consistent with that level of care and skill ordinarily exercised by other professional consultants performing comparable services under comparable circumstances at the time services are performed under this Agreement. No other representations are made to the Client, express or implied, and no warranty or guarantee not expressly stated herein is included or intended in this Agreement or in the Consultant's proposals, contracts, reports, opinions, designs or documents.
2. It shall be the duty of the Client to advise the Consultant of any known hazardous conditions on or near the premises upon which work is to be performed by the Consultant's employees or subcontractors.
3. The Client shall furnish right-of-entry and equipment access for the Consultant and its subcontractors to make borings, surveys and/or explorations. While the Consultant will operate with reasonable care so as not to damage property or improvements, cost of repairing any unavoidable damage shall not be the responsibility of the Consultant, unless otherwise stated herein. The Consultant shall not be liable for damage to or injury arising from damage to subterranean structures or infrastructure (pipes, tanks, cables, etc.) which are not called to the attention of the Consultant and correctly shown on the plans furnished to the Consultant, in connection with Services provided under this Agreement.
4. The Client acknowledges that environmental, geologic, and geotechnical conditions can vary from those encountered at the times and locations where data are obtained by the Consultant. Because the available data are limited, the Client acknowledges that there is some level of uncertainty with respect to the interpretation of these environmental, geologic, and geotechnical conditions, despite the professional care and skill applied by the Consultant
5. The Client shall have the right to use the reports, reproductions thereof, drawings and specifications resulting from the Consultant's efforts under the Agreement (the "Materials") only for those purposes expressly contemplated in the Agreement. The Materials shall not be used by Client for other projects, for additions to the subject project, for any portions of the project following any termination of the Consultant, or for completion of the project by others (unless the Consultant is in material breach of this Agreement), except by agreement in writing.
6. The Consultant shall act only as an advisor in all governmental relations.

### COMPENSATION

1. The Consultant shall be compensated for all labor, material, equipment, subcontract and related charges (including all applicable taxes) incurred in connection with providing the required professional consulting services, including such activities as investigations, research, design development, preparation of reports, drawings and specifications, and construction management or site inspections / construction oversight, as well as for word processing, graphics, report production, and other clerical activities associated with the Services.
2. The estimated budget or maximum fee set forth is for the Scope of Work described therein. Additional work due to changes in the Scope of Work requested by the Client, as well as additional work due to changed field conditions, shall constitute additional services for which additional compensation shall be paid in accordance with the Schedule of Charges.

## INVOICES AND TERMS OF PAYMENT

1. Invoices for Services provided by the Consultant will be rendered monthly, and will be payable by the Client upon receipt.
2. Should the Client fail to make payment on any invoice within thirty (30) days of the date of receipt of such invoice, a late payment charge of 1-1/2% per month, or a monthly charge not to exceed the maximum rate allowed by law, will be payable on any outstanding balance. Should the client fail to make payment on any invoice within sixty (60) days of the date of receipt of such invoice, the Consultant shall have the right to consider such default in payment a material breach of this Agreement and may, upon giving seven (7) days written notice, suspend any or all services in connection with the Project until all outstanding amounts are paid in full. Any attorneys' fees or other costs incurred in collecting any delinquent account shall be paid by the Client.

## LIMITATION OF LIABILITY

1. The Client agrees that the Consultant's liability to the Client, including that of Consultant's directors, officers, employees, agents and subcontractors, for all claims, suits, including, but not limited to, third party claims and suits, arbitrations or other proceedings arising from the performance of the Services under this Agreement, shall be limited to an aggregate of \$50,000 or the fee for services rendered, whichever is less. The Consultant shall not be liable to the Client, Client's employees, consultants, contractors, subcontractors, agents, or any other third parties for special, incidental, consequential, or penal losses or damages (including but not limited to lost profits and/or loss of use of the project or site that is the subject of this Agreement) under any circumstances. This limitation of liability applies to the indemnification section which follows.

## INDEMNIFICATION

1. The Consultant shall indemnify, defend, and hold harmless the Client from and against all liabilities, claims, penalties, fines, forfeitures, suits, and the costs and expenses incident thereto (including costs of defense, settlement, and reasonable attorney's fees), which the Client hereafter may incur, become responsible for, or pay out as a result of death or bodily injury to any person, destruction or damage to any property, or any violation or alleged violation of governmental laws, regulations or orders to the extent that the Client proves such death, injury or damage was caused by (1) the negligence or willful misconduct of the Consultant, its directors, officers, employees, agents, or representatives in performance of this Agreement; or (2) the Consultant's breach of any term or provision of this Agreement; except to the extent such liabilities or losses are attributable to the negligence or willful misconduct of the Client.
2. The Client acknowledges that in seeking the professional services of the Consultant, the Client may be requesting the Consultant to undertake, for the Client's benefit, activities involving the presence or potential presence of hazardous, toxic or pollutive substances. The Client shall indemnify, defend, and hold harmless the Consultant and its directors, officers, employees, agents and subcontractors, from and against all liabilities, claims, penalties, fines, forfeitures, suits, and the costs and expenses incident thereto (including costs of defense, settlement, and reasonable expert witness's and attorney's fees), which the Consultant hereafter may incur, become responsible for, or pay out as a result of death or bodily injury to any person, destruction or damage to any property, or any violation or alleged violation of governmental laws, regulations or orders as a result of or in connection with (1) any actual or potential environmental pollution or contamination, including, without limitation, any actual or threatened release of toxic or hazardous materials, or failure to detect or properly evaluate the presence of such substances; or (2) any action taken by the Consultant, its directors, officers, employees, agents, or representatives as Client's agent under the section entitled REPORTING AND DISPOSAL REQUIREMENTS.
3. In the event that a claim is made by one party or parties against the other party or parties, at law or otherwise, for any alleged error, omission, or other act arising out of the performance of professional services, or any breach of this Agreement, and the claiming party fails to prove such claim, then the claiming party shall pay any and all costs incurred by the defending party in defending itself against the claim, including, but not limited to, attorneys' fees, expert witness fees, and court costs. The claiming party agrees that such payment shall be made immediately following dismissal of the case or upon entry of final, non-appealable judgment.

## DELAYS

1. Unless specified otherwise in Client orders, this Agreement shall be governed by the laws of the state in which the services are performed. The provisions of the Consultant's Proposal and these Terms and Conditions shall govern exclusively any Services furnished by Consultant and shall prevail over and render void any inconsistent or conflicting provision of the Client Order. If any term, condition, provision or portion of this Contract is declared void or unenforceable, or limited in its application or effect, such event shall not affect any other provision or portion hereof. All other provisions and unaffected portions thereof shall remain fully enforceable and an adjustment in the compensation or other provisions shall be made with the purpose of equitably affecting the intent of the Contract to the maximum extent allowed by law.

**ENTIRE AGREEMENT**

The written Agreement constitutes the entire Agreement between the Client and the Consultant. It supersedes all prior written or oral agreements, or contemporaneous communications with respect to the subject matter thereof, and has not been induced by any representation, statements, or agreements other than those herein expressed.

**MODIFICATION OF AGREEMENT**

The conditions of this Agreement may not be modified except by written agreement between the Consultant and the Client, and no amendment to this Agreement shall be binding on either party unless reduced to writing, and signed by an officer or duly authorized representative of the party sought to be bound thereby.

# CITY OF RIO DELL CHECK REGISTER

## General Checking - US Bank of California

Check	Date	Vendor	Description	Check / Payment
0001218	2/01/2013	[1950] BRIAN'S AUTO REPAIR,	REBUILT & REPLACE BREAK CALIPER, BREAK FLUID	137.39
0001219	2/01/2013	[2224] AQUA BEN CORPORATION	HYDROFLOC 55 GAL DRUM	577.92
0001220	2/01/2013	[2366] EEL RIVER DISPOSAL	DEBRIS	121.75
0001221	2/01/2013	[2386] EUREKA RUBBER STAMP CO.	STORAGE CONTAINER FOR RENOVATIONS	58.02
0001222	2/01/2013	[2406] FORTUNA IRON CORP.	NAME PLATES REMOVABLE BOLLARD ASSYS VAULT COVER PLATE	752.07
0001223	2/01/2013	[2411] FORT DEARBORN LIFE INSURANCE CO.	LIFE INSURANCE FOR FEBRUARY 2013	252.00
0001224	2/01/2013	[2501] HAJOCA CORPORATION	INFRASTRUCTURE FOR WATER WATER INFRASTRUCTURE MATERIALS IPS BALL CHECK VLV BRZ WATER INFRA. PARTS PLAS FLEX CPLG, MARKING PAINT MARKING PAINT	3,233.22
0001225	2/01/2013	[2569] NORTH COAST LABORATORIES, INC.	COLIFORM QUANTI-TRAY	50.00
0001226	2/01/2013	[2577] NTU TECHNOLOGIES, INC.	275 TOTE	3,505.50
0001227	2/01/2013	[2634] PUBLIC SAFETY CENTER, INC	EXAM GLOVES	154.64
0001228	2/01/2013	[2662] RIO DELL/SCOTIA CHAMBER OF COMMERCE	2013 MEMBERSHIP FEE	25.00
0001229	2/01/2013	[2709] STAPLES DEPT. 00-04079109	OFFICE SUPPLIES OFFICE SUPPLIES CHAIRMATS	657.26
0001230	2/01/2013	[2710] STARPAGE	FEBRUARY SERVICES	12.95
0001231	2/01/2013	[2742] SCOTIA TRUE VALUE HARDWARE	SUPPLIES TO TOUCH UP & STAIN WOOD IN COUNCIL PRIMER, RUBB UNDERCOATING	25.78
0001232	2/01/2013	[2744] JULIE WOODALL	MILEAGE REIMBURSEMENT	58.76
0001233	2/01/2013	[3151] SHN CONSULTING ENGINEERS	PROFESSIONAL SERVICES FOR THE PERIOD ENDING D	561.10
0001234	2/01/2013	[3343] PITNEY BOWES RESERVE ACCOUNT	POSTAGE PURCHASE FOR RESERVE	400.00
0001235	2/01/2013	[3682] THOMSON WEST	SUBSCRIPTION PRODUCT CHARGES	93.31
0001236	2/01/2013	[3685] RURAL COMMUNITY ASSISTANCE CORPORATION	INTEREST ONLY PAYMENT FOR JANUARY 2013 LOAN#0	3,869.39
0001237	2/01/2013	[4382] DOCUSTATION	COPIES, PRINTS, FOR JANUARY 2013	432.50
0001238	2/01/2013	[4393] NYLEX.NET	REWIRING WITH STEWART INSTALL & TROUBLESHOOT PUMA AUDIO RECORDING	480.00
0001239	2/01/2013	[4629] OLKIN & JONES, DRS	MEDICAL FOR PW EMPLOYEE	145.00
0001240	2/01/2013	[4699] SIERRA CHEMICAL CO	SODIUM BISULFITE SOLUTION & CONTAINER DEPOSIT CONTAINER DEPOSIT RETURN	1,007.03
0001241	2/01/2013	[4885] HDR ENGINEERING, INC.	ENGINEERING SERVICES THROUGH DECEMBER 29, 201	12,877.38



# CITY OF RIO DELL CHECK REGISTER

## General Checking - US Bank of California

Check	Date	Vendor	Description	Check / Payment
0001242	2/01/2013	[4892] KEVIN CALDWELL	MILEAGE REIMBURSEMENT REIMBURSEMENT FOR FISH AND GAME FILING FEE F REIMBURSEMENT FOR COPIES	82.25
0001243	2/01/2013	[4907] CALIFORNIA CONTRACTORS SUPPLIES, INC	BATTERIES	127.32
0001244	2/01/2013	[5235] ADVANTAGE FINANCIAL SERVICES	DOCSTAR SOFTWARE PACKAGE	149.09
0001245	2/01/2013	[5315] SMITH & LOVELESS INC.	VALVE SOL 3 WAY SST 1/4	157.50
0001246	2/01/2013	[2366] EEL RIVER DISPOSAL	GARBAGE BAGS FOR JANUARY 2013	682.00
0001247	2/01/2013	[2502] KEMP INSPECTION SERVICE	SERVICES FOR JANUARY 2013	1,000.52
0001248	2/06/2013	[2293] CITY OF FORTUNA	POLICE DISPATCH SERVICES FOR FEBRUARY 2013	1,542.00
0001249	2/06/2013	[2302] CLYDE'S TOWING, INC.	TOWING- JUST RECEIVED	75.00
0001250	2/06/2013	[2303] COAST CENTRAL CREDIT UNION	POA DUES FOR 02/01/2013	120.00
0001251	2/06/2013	[2408] FORTUNA GLASS & PAINT INC	PAINT TO COVER GRAFITTI ON DAVIS OVERPASS	37.14
0001252	2/06/2013	[2410] NORTH COAST CLEANING SERVICES, INC.	SERVICES FOR JANUARY	471.00
0001253	2/06/2013	[2452] HORIZON BUSINESS PRODUCTS	W2 FORMS	42.14
0001254	2/06/2013	[2460] HUMBOLDT COUNTY SHERIFF ATTN: ADMIN. SERVICES	BOOKING FEES FOR OCT-DECEMBER, 2012-JUST RECE	345.10
0001255	2/06/2013	[2481] ICMA	RETIREMENT FOR 01/04/2013 RETIRMENT FOR 02/01/2013	9,751.76
0001256	2/06/2013	[2501] HAJOCA CORPORATION	4 PVC PIPE, CENTER RING, 4 BLK END RING, GASK	289.98
0001257	2/06/2013	[2521] LEAGUE OF CALIF. CITIES	2013 MEMBERSHIP DUES	50.00
0001258	2/06/2013	[2659] RIO DELL PETTY CASH	PURCHASE FOR JANUARY	24.33
0001259	2/06/2013	[2668] RWS SERVICES	EAR PIECE WITH ACOUSTIC TUBE, CABLE, INSERT M	113.74
0001260	2/06/2013	[2742] SCOTIA TRUE VALUE HARDWARE	SHOULDER HOOKS	12.99
0001261	2/06/2013	[2981] JULIEN CONSTRUCTION	REPAIRS TO BUILDING REPAIRS TO BUILDING	5,094.73
0001262	2/06/2013	[3539] LEXIPOL LLC	1 YR LAW ENFORCEMENT POLICY MANUAL	1,950.00
0001263	2/06/2013	[3626] RED EYE TATTOO	EMBROIDERY (8)	160.00
0001264	2/06/2013	[3782] EUREKA-HUMBOLDT FIRE EXTINGUISHER CO., INC	4 BOTTLE RENTALS	33.11
0001265	2/06/2013	[3975] AT&T - 5709	PHONE EXPENSES FOR JANUARY 2013	670.43
0001266	2/06/2013	[4101] ATLANTIC TACTICAL	BAIL OUT BAGS	215.96
0001267	2/06/2013	[4151] TIMES PRINTING COMPANY	BUSINESS CARDS	106.95
0001268	2/06/2013	[4393] NYLEX.NET	COULD NOT CONNECT TO HANDHELD METER SCANNER	48.00
0001269	2/06/2013	[4525] SHERLOCK RECORDS MGMT	SERVICES FOR JANUARY	143.80
0001270	2/06/2013	[4548] PAPE' MACHINERY EXCHANGE	REPAIRS TO FORK LIFT	431.31
0001271	2/06/2013	[4625] DIAMOND, ZACH	PLUMBING LABOR, INSTALLED NEW WATERHEATERS WI	795.04
0001272	2/06/2013	[4892] KEVIN CALDWELL	REIMBURSEMENT FOR COPIES OF MAPS	70.00

# CITY OF RIO DELL CHECK REGISTER

## General Checking - US Bank of California

Check	Date	Vendor	Description	Check / Payment
0001273	2/06/2013	[4908] MITCHELL BRISSO DELANEY & VRIEZE	PROFESSIONAL SERVICES FOR JANUARY 2013	3,011.00
			PROFESSIONAL SERVICES FOR JANUARY 2013	
			PROFESSIONAL SERVICES FOR JANUARY 2013	
			PROFESSIONAL SERVICES FOR JANUARY 2013	
			PROFESSIONAL SERVICES FOR JANUARY 2013	
			PROFESSIONAL SERVICES FOR JANUARY 2013	
0001274	2/06/2013	[5127] DELTA DENTAL	DENTAL INSURANCE FOR MARCH 2013	1,973.15
0001275	2/06/2013	[5158] KURT HIRTZER INSPECTION SERVICES	PAY REQUEST #9 PER CONTRACT	18,000.00
0001276	2/06/2013	[5166] VSP-VISION SERVICE PLAN	VISION INSURANCE FOR FEBRUARY 2013	347.63
0001277	2/06/2013	[5222] R.J. RICCIARDI, INC	ACCOUNTING SERVICES THROUGH 1/31/12	10,374.39
0001278	2/06/2013	[5241] GE CAPITAL	XEROX COPIER RENTAL PAYMENT-FEBRUARY 2013	475.49
0001279	2/14/2013	[3604] STEPHANIE N. BEAUCHAINE	MILEAGE AND PER DIEM FOR SCORE MEETING JAN 24	452.42
			PER DIEM FOR CMFSO MTG 02/19-02/22/13	
0001280	2/19/2013	[5324] CRE POWERS	STORAGE SHELVES, LADDERS, WORK BENCH	1,098.74
0001281	2/19/2013	[2247] ANTHEM BLUE CROSS	HEALTH INSURANCE FOR MARCH 2013	13,565.00
0001282	2/19/2013	[2303] COAST CENTRAL CREDIT UNION	POA DUES FOR PPE 02/08/13	120.00
0001283	2/19/2013	[2319] SUDDENLINK COMMUNICATIONS	BROADBAND	89.90
0001284	2/19/2013	[2407] FORBUSCO LUMBER	FLOOR VENTS	155.21
0001285	2/19/2013	[2481] ICMA	RETIREMENT FOR PPE 02/08/13	4,801.87
0001286	2/19/2013	[2546] MERCER FRASER CO., INC.	ASPHALT CONCRETE	280.34
0001287	2/19/2013	[2569] NORTH COAST LABORATORIES, INC.	BIOCHEMICAL OXYGEN DEMAND	130.00
0001288	2/19/2013	[2603] PG&E	UTILITY EXPENSE FOR JANUARY 2013	13,609.82
0001289	2/19/2013	[2634] PUBLIC SAFETY CENTER, INC	FLASHLIGHTS	1,562.87
0001290	2/19/2013	[2742] SCOTIA TRUE VALUE HARDWARE	BATTERY, FLOAT LANTERN	436.08
			NIPPLES	
			CONCRETE MIX	
			CONCRETE MIX	
			CONCRETE MIX	
			CONCRETE MIX	
0001291	2/19/2013	[2787] WYCKOFF'S	PVC PLUG, ELBOW, ADAPTER	12.47
0001292	2/19/2013	[2795] NALLEY & ASSOCIATES	SET UP CASH DRAWER #4, W-2 SET UP	408.15
			MULTI PURPOSE BLANK LASER CHECK STOCK	
0001293	2/19/2013	[2933] DESIGN AIR HEATING	INSTALL NEW BALANCING DAMPERS ON HEATING SYST	550.00
0001294	2/19/2013	[3029] REDWOOD COFFEE SERVICE	COFFEE SERVICES	61.00
0001295	2/19/2013	[3108] ACCUFUND, INC.	ADD ADDITIONAL USER	24.78
0001296	2/19/2013	[3923] SHAW COMPUTER SERVICES	HARD DRIVE FOR WATER SUP	188.13
0001297	2/19/2013	[4035] HSBC BUSINESS SOLUTIONS/ DO NOT USE	CREAMER	8.79
0001298	2/19/2013	[4502] MATSON & VALLERGA ARCHITECTS, INC	CITY HALL REPAIRS	4,995.00
0001299	2/19/2013	[4885] HDR ENGINEERING, INC.	SERVICES THOUGH JANUARY 2013 PER CONTRACT	18,989.23

**CITY OF RIO DELL  
CHECK REGISTER****General Checking - US Bank of California**

Check	Date	Vendor	Description	Check / Payment
0001300	2/19/2013	[5052] GHD	REPRESENTATION AT TAC MEETINGS DOWNTOWN IMPROVEMENT AND STREETScape- JUST REC DOWNTOWN IMPROVEMENT AND STREETScape DOWNTOWN IMPROVEMENT AND STREETScape- JUST REC	5,967.99
0001301	2/19/2013	[5101] NORTH VALLEY LABOR COMPLIANCE SERVICES	LABOR COMPLIANCE SERVICE FOR JANUARY 2013	2,200.00
0001302	2/19/2013	[5315] SMITH & LOVELESS INC.	REPAIR PARTS FOR GRIT REMOVAL	418.06
0001303	2/26/2013	[5108] WAHLUND CONSTRUCTION INC.	PAYMENT NO. 11 PER CONTRACT	661,565.83
0001304	2/27/2013	[2757] US POSTMASTER	POSTAGE FOR FEBRUARY BILLS	345.63
<b>Total Checks/Deposits</b>				<b>820,500.13</b>

# CITY OF RIO DELL CHECK REGISTER

## General Checking - US Bank of California

Check	Date	Vendor	Description	Check / Payment
0001305	3/01/2013	[0576] 101 AUTO PARTS	START FLUID CUT OFF BLADE, SMART STRAW LUBR. EMERG. BLADE FUS GREASE FITTING BRAKE FLUID WELDING ROD 145	134.69
0001306	3/01/2013	[2224] AQUA BEN CORPORATION	HYDROFLOC 750 E 55 GAS. DRUM	1,606.05
0001307	3/01/2013	[2237] BANK OF AMERICA BUSINESS CARD	RELIABLE.COM OFFICE SUPPLIES EMBASSY SUITES HOTELS- TRAINING EMBASSY SUITES HOTELS- TRAINING GAIA HOTEL - SCORE AMAZON.COM - RECEIPT PRINTERS DELL.COM-TONER FOR 1135N LASER PRINTER	3,622.29
0001308	3/01/2013	[2285] CC MARKET (1)	BIRTHDAY CAKE	35.00
0001309	3/01/2013	[2303] COAST CENTRAL CREDIT UNION	POA DUES FOR PPE 02/22/2013	120.00
0001310	3/01/2013	[2317] COUNTY OF HUMBOLDT ELECTIONS DEPARTMENT	NOV06 2012 GENERAL ELECTION	1,173.76
0001311	3/01/2013	[2319] SUDDENLINK COMMUNICATIONS	BROADBAND	289.63
0001312	3/01/2013	[2356] DOWNEY BRAND LLP	SERVICES THROUGH JANUARY 31, 2013	637.50
0001313	3/01/2013	[2393] FASTENAL COMPANY	CREDIT SAFETY SUPPLIES SAFETY SUPPLIES	271.15
0001314	3/01/2013	[2405] FORTUNA ACE HARDWARE	NOZZLE SWEEPER BRASS, BRASS SHUTOFF HOSE, HOT	160.11
0001315	3/01/2013	[2411] FORT DEARBORN LIFE INSURANCE CO.	LIFE INSURANCE FOR MARCH 2013	252.00
0001316	3/01/2013	[2452] HORIZON BUSINESS PRODUCTS	WALL CALENDAR	38.18
0001317	3/01/2013	[2481] ICMA	RETIREMENT FOR PPE 02/22/2013	4,856.17
0001318	3/01/2013	[2501] HAJOCA CORPORATION	FLNG CROSS TAPPED, ROMAC FIELD FLANGE, ELBOW, 3/4 RUBBER METER WASHER STRAIGHT METER VLV PVC PIPE GASKETS	3,863.92
0001319	3/01/2013	[2521] LEAGUE OF CALIF. CITIES	MEMBERSHIP DUES FOR 2013	2,578.40
0001320	3/01/2013	[2694] SHELL OIL CO.	FUEL EXPENSES FOR JAN PD FUEL EXPENSES FOR FEB PD FUEL EXPENSES FOR FEB PW FUEL EXPENSES FOR JAN PW	2,795.82
0001321	3/01/2013	[2703] SPRINGVILLE SAFETY & SUPPLY	SUPPLIES	118.25
0001322	3/01/2013	[2709] STAPLES DEPT. 00-04079109	MY PASSPORT 500 GB USB 3.0	86.59

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Check	Date	Vendor	Description	Check / Payment
0001323	3/01/2013	[2742] SCOTIA TRUE VALUE HARDWARE	25 PK 2WDG ANCHOR, FLT WASHER, LOCK NUT ZINC BARREL BOLT TULIP LOCKSET, COMPOSITE SHIM POLY Y CONNECTOR, COUPLINGS, NIPPLE, MACHINE THREAD SEAL	192.83
0001324	3/01/2013	[2750] USA BLUEBOOK	PADLOCKS, MASTER UTILITY LOCKS SINGLE PIN	336.43
0001325	3/01/2013	[2787] WYCKOFF'S	HEX BUSH, 12BUNG	10.23
0001326	3/01/2013	[2795] NALLEY & ASSOCIATES	ADDITIONAL USER LICENSE , ACCUFUND ACCESS	1,279.25
0001327	3/01/2013	[3030] REDWOOD EMPIRE ROOFING	REFUND FOR A BUILDING PERMIT(021304) THAT WA	77.35
0001328	3/01/2013	[3151] SHN CONSULTING ENGINEERS	PROFESSIONAL SERVICES FOR THE PERIOD ENDING J	240.80
0001329	3/01/2013	[3180] JENSEN, RANDY	SOFTWARE REIMBURSEMENT	25.00
0001330	3/01/2013	[3605] CDWG GOVERNMENT, INC.	APC POWER SAVING BACK-UPS CITYWIDE ANTIVIRUS	597.55
0001331	3/01/2013	[3685] RURAL COMMUNITY ASSISTANCE CORPORATION	INTEREST ONLY PAYMENT FOR FEBRUARY 2013 LOAN#	3,494.94
0001332	3/01/2013	[3923] SHAW COMPUTER SERVICES	500 GB HARD DRIVE	139.75
0001333	3/01/2013	[4393] NYLEX.NET	INSTALLED VPN ROUTER AT WASTE WATER PLANT, IN SCANNED GENERAL CLEAN UP ON PC, SERVER CRASHE	816.00
0001334	3/01/2013	[4450] TERMINIX	SERVICES AT 475 HILLTOP DR. SERVICES AT 675 WILDWOOD	89.00
0001335	3/01/2013	[4629] OLKIN & JONES, DRS	MEDICAL FOR PW EMPLOYEE	120.00
0001336	3/01/2013	[4818] THREE G's HAY & GRAIN	CREDIT 6 PALLETS SALT	1,748.84
0001337	3/01/2013	[4893] BOW WOW PET WASTE PRODUCTS	6 CASES OF 1000 SINGLE PULL BAGS	252.00
0001338	3/01/2013	[5108] WAHLUND CONSTRUCTION INC.	RIO DELL WATERLINE REPAIRS T&M	6,599.52
0001339	3/01/2013	[5158] KURT HIRTZER INSPECTION SERVICES	PAY REQUEST #10 PER CONTRACT	18,000.00
0001340	3/01/2013	[5166] VSP-VISION SERVICE PLAN	VISION INSURANCE FOR MARCH 2013	347.63
0001341	3/01/2013	[5235] ADVANTAGE FINANCIAL SERVICES	DOCSTAR 3.12 SOFTWARE PACKAGE	148.35
0001342	3/01/2013	[5308] BARTLE WELLS ASSOCIATES	PROFESSIONAL CONSULTING SERVICES FOR JANUARY	3,750.00
0001343	3/01/2013	[5330] CAPITAL ONE COMMERCIAL	CREAMER, COFFEE, CUPS	31.94
0001344	3/01/2013	[5331] DHHS FISCAL SERVICES	CRISIS INTERVENTION TRAINING	50.00
0001345	3/01/2013	[5332] WASTEQUIP	POLYURETHANE CASTERS CUSTOM METAL LID	1,224.72
0001346	3/05/2013	[2366] EEL RIVER DISPOSAL	GARBAGE BAG REIMBURSEMENT	563.85
0001347	3/05/2013	[2502] KEMP INSPECTION SERVICE	SERVICES FOR FEBRUARY, 2013	803.56
0001348	3/06/2013	[2102] JOHN D. BEAUCHAINE	PER DIEM FOR TRAINING 13 DAYS @45.00	585.00
0001349	3/06/2013	[5108] WAHLUND CONSTRUCTION INC.	PAY REQUEST #12 PER CONTRACT	386,106.83

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0001350	3/08/2013	[0576] 101 AUTO PARTS	LATE CHARGE WATER PUMP THERMOSTAT BLASTRE, PLIERS GASKET, WATER PUMP MOUNT PTX ANTISEIZE	202.06
0001351	3/08/2013	[2285] CC MARKET (1)	CREAMER	3.49
0001352	3/08/2013	[2293] CITY OF FORTUNA	DISPATCH SRVS MARCH 2013	1,542.00
0001353	3/08/2013	[2385] EUREKA READYMIX	PU SAND PU SAND PU BASE PU BASE PU BASE PU SAND	829.54
0001354	3/08/2013	[2396] FERNBRIDGE TRACTOR & EQUIPMENT CO., INC.	JOHN DEERE MOWER WHEEL	135.18
0001355	3/08/2013	[2405] FORTUNA ACE HARDWARE	TRAFFIC MARK, PRO POLY CVR, PRO POLY SVC ENGRAVER ELECTRIC WEN	75.63
0001356	3/08/2013	[2407] FORBUSCO LUMBER	FLOOR REGISTERS	62.19
0001357	3/08/2013	[2410] NORTH COAST CLEANING SERVICES, INC.	SERVICES FOR FEBRUARY 2013	471.00
0001358	3/08/2013	[2501] HAJOCA CORPORATION	AYM, AYM LEAD FREE, ANGLE MTR VALVE PIPE ROMAC HDPE SADDLE, STRAIGHT METER VLV. (RETURNED) COUPLINGS	1,312.59
0001359	3/08/2013	[2634] PUBLIC SAFETY CENTER, INC	DESK/DASH CHARGER BASE UNIT PELICAN 7050110V TRANSFORMER FOR FAST C	569.22
0001360	3/08/2013	[2672] ST. JOSEPH HOSPITAL	LAB	35.00
0001361	3/08/2013	[2710] STARPAGE	MARCH SERVICES	12.95
0001362	3/08/2013	[2742] SCOTIA TRUE VALUE HARDWARE	LAMP, BULB SURF OUTLET, POWER LOCKTAPE, RULE, HARDWD HAN CONCRETE MIX CONCRETE MIX, HARDWD-HANDLE IN/ OUT BROOM, PUSH BROOM	135.89
0001363	3/08/2013	[2787] WYCKOFF'S	HYDRANT ADPT	132.80
0001364	3/08/2013	[2795] NALLEY & ASSOCIATES	PROFESSIONAL SERVICES FOR FEBRUARY	360.00
0001365	3/08/2013	[3343] PITNEY BOWES RESERVE ACCOUNT	POSTAGE PURCHASE FOR RESERVE..	399.97
0001366	3/08/2013	[3461] CRIMESTAR CORPORATION	ANNUAL SUPPORT RENEWAL	1,500.00
0001367	3/08/2013	[3975] AT&T - 5709	PHONE EXPENSES FOR FEBRUARY 2013	684.70
0001368	3/08/2013	[4382] DOCUSTATION	COPIES, PRINTS, FOR FEBRUARY 2013	495.06
0001369	3/08/2013	[4393] NYLEX.NET	FIXED RDP ISSUE FOR WASTEWATER, SET UP PC AND INSTALL PUMA ON WORKSTATION	144.00

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0001370	3/08/2013	[4525] SHERLOCK RECORDS MGMT	SERVICES FOR FEBRUARY	72.80
0001371	3/08/2013	[4907] CALIFORNIA CONTRACTORS SUPPLIES, INC	COVERALLS, GLOVES	188.95
0001372	3/08/2013	[4908] MITCHELL BRISSO DELANEY &VRIEZE	PROFESSIONAL SERVICES FOR FEBRUARY	594.50
			PROFESSIONAL SERVICES FOR FEBRUARY	
			PROFESSIONAL SERVICES FOR FEBRUARY 2013	
			PROFESSIONAL SERVICES FOR FEBRUARY	
			PROFESSIONAL SERVICES FOR FEBRUARY	
			PROFESSIONAL SERVICES FOR FEBRUARY	
0001373	3/08/2013	[5101] NORTH VALLEY LABOR COMPLIANCE SERVICES	LABORCOMPLIANCE SERVICE FOR FEBRUARY 2013	2,050.00
0001374	3/08/2013	[5127] DELTA DENTAL	DELTA INSURANCE FOR APRIL 2013	1,844.13
0001375	3/08/2013	[5222] R.J. RICCIARDI, INC	ACCOUNTING SERVICES THROUGH 2/28/13	1,602.50
0001376	3/08/2013	[5241] GE CAPITAL	XEROX COPIER RENTAL PAYMENT-MARCH 2013	475.49
0001377	3/08/2013	[5339] FLOYD, BRAD	REFUND FOR BUILDING PERMIT FEES - PERMIT CANC	2,926.20
0001378	3/14/2013	[3604] STEPHANIE N. BEAUCHAINE	PER DIEM AND MILEAGE FOR SCORE MEETING 03/22-	272.42
0001379	3/20/2013	[2247] ANTHEM BLUE CROSS	HEALTH INSURANCE FOR APRIL 2013	13,565.00
0001380	3/20/2013	[2283] COASTAL BUSINESS SYSTEMS	MAINTENANCE / YEARLY CONTRACT FEE	1,495.00
0001381	3/20/2013	[2303] COAST CENTRAL CREDIT UNION	POA DUES FOR PPE 03/8/13	120.00
0001382	3/20/2013	[2340] DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	BLOOD ALCOHOL ANALYSIS FOR FEBRUARY	125.00
			H & S ANALYSIS FOR FEBRUARY	
0001383	3/20/2013	[2383] EUREKA OXYGEN CO.	CYLINDER RENTAL	31.24
			CYLINDER RENTAL- JUST RECEIVED INVOICE	
0001384	3/20/2013	[2393] FASTENAL COMPANY	SAFETY VESTS	182.66
0001385	3/20/2013	[2452] HORIZON BUSINESS PRODUCTS	RECEIPT PAPER ROLLS	7.28
0001386	3/20/2013	[2481] ICMA	RETIREMENT FOR PPE 03/8/2013	4,804.32
0001387	3/20/2013	[2513] LACO ASSOCIATES CONSULTING ENGINEERS	SERVICES FOR JANUARY 1 THROUGH FEBRUARY 23, 2	864.25
0001388	3/20/2013	[2577] NTU TECHNOLOGIES, INC.	275- GALLON TOTE	3,712.00
0001389	3/20/2013	[2742] SCOTIA TRUE VALUE HARDWARE	RETURN OF RECEIPT PRINTERS	33.32
0001390	3/20/2013	[3099] MARIAN BRADY DESIGN	DESIGN CONCEPTS FOR ENTRANCES SIGN	500.00
0001391	3/20/2013	[3108] ACCUFUND, INC.	ANNUAL SUPPORT 3/1/13 - 3/1/14	6,180.00
0001392	3/20/2013	[3685] RURAL COMMUNITY ASSISTANCE CORPORATION	PAYMENT ON BRIDGE LOAN #0762ERD-04	1,478,563.83
0001393	3/20/2013	[4819] KAREN ORSOLICS	REFUND FOR OVER PAYMENT	79.03
0001394	3/20/2013	[5052] GHD	REPRESENTATION AT TECHNICAL ADVISORY COMMITTEE	13,717.56
			DOWNTOWN IMPROVEMENT AND STREETSCAPE JANUARY/	
			RIO DELL SAFE ROUTES TO SCHOOL DESIGN JANUARY	
0001395	3/21/2013	[2105] KAREN L. DUNHAM	MILEAGE REIMBURSEMENT	56.06

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0001396	3/21/2013	[2237] BANK OF AMERICA BUSINESS CARD	HOTEL FOR CSMFO - ORBITZ.COM BART TICKET TO OAKLAND FOR CSMFO MAILING FOR PLANNING & CDBG CSMFO REGISTRATION OIL CHANKGE FOR JEEP @ LITHIA CJD OF EUREKA LOMBARD SHELL- FUEL FOR CSMFO	1,631.77
0001397	3/21/2013	[2569] NORTH COAST LABORATORIES, INC.	COLIFORM QUANTI TRAY	35.00
0001398	3/21/2013	[2603] PG&E	UTILITY EXPENSE FOR FEBRUARY 2013	12,971.97
0001399	3/21/2013	[2694] SHELL OIL CO.	FUEL EXPENSES FOR FEB PD FUEL EXPENSES FOR MARCH PW FUEL EXPENSES FOR FEB PW FUEL EXPENSES FOR MARCH PD	2,583.08
0001400	3/21/2013	[2742] SCOTIA TRUE VALUE HARDWARE	PAINT ROLLERS	4.59
0001401	3/21/2013	[3343] PITNEY BOWES RESERVE ACCOUNT	POSTAGE PURCHASE FOR RESERVE..	400.00
0001402	3/21/2013	[3604] STEPHANIE N. BEAUCHAINE	REIMBURSEMENT OFR GOLDEN GATE BRIDGE FEE- FOR	6.00
0001403	3/21/2013	[4338] QUILL CORPORATION	LOGITECH KEYBOARD, CASIO 2 COLOR PRINTING CAL	63.40
0001404	3/21/2013	[4450] TERMINIX	SERVICES AT 675 WILDWOOD AVE. SERVICES AT 475 HILLTOP DR.	89.00
0001405	3/21/2013	[4773] CPS HUMAN RESOURCE SERVICES	SENIOR ACCOUNT CLERK TEST	420.00
0001406	3/21/2013	[4885] HDR ENGINEERING, INC.	ENGINEERING SERVICES THROUGH FEBRUARY 23, 201	9,961.16
0001407	3/21/2013	[5308] BARTLE WELLS ASSOCIATES	PROFESSIONAL SERVICES FOR FEBRUARY	1,975.00
0001408	3/21/2013	[5330] CAPITAL ONE COMMERCIAL	LIQUID CREAMER	17.58
0001409	3/21/2013	[5344] DELUXE FOR BUSINESS	DBA MAX ENTRY DEPOSIT TKT BK, INVOICE ENTRY P	75.50
0001410	3/28/2013	[1134] JACK THOMPSON	JAN. & FEB. MILEAGE REIMBURSEMENT	201.71
0001411	3/28/2013	[2103] JOHN R. CHICORA, JR.	PER DIEM: AERO-MOD 4/1 - 4/4/2013	180.00
0001412	3/28/2013	[2474] HUMMEL TIRE & WHEEL, INC	02 FORD CROWN VIC: INSTALLATION OF 4 NEW TIRE	496.62
0001413	3/28/2013	[2502] KEMP INSPECTION SERVICE	INSPECTION SERVICES FOR MOORE FUEL	50.00
0001414	3/28/2013	[2709] STAPLES DEPT. 00-04079109	LASER CARTRIDGES, OFFICE SUPPLIES LENOVO H430 C15 DESKTOP PC WIRELESS KEYBOARD & BACKUP BATTERY	1,256.25
0001415	3/28/2013	[3685] RURAL COMMUNITY ASSISTANCE CORPORATION	LOAN #0762-CRD-04 INTEREST ONLY PAYMENT..FO	7,204.78
0001416	3/28/2013	[4112] INFORMATION TECHNOLOGY	NETWORK CONNECTION/CRIMINAL JUSTICE FEE	1,059.90
0001417	3/28/2013	[4310] CAMERON D. YAPLE	PER DIEM: AERO-MOD 4/1 - 4/4/2013	180.00
0001418	3/28/2013	[4338] QUILL CORPORATION	OFFICE SUPPLIES OFFICE SUPPLIES	122.03
0001419	3/28/2013	[4382] DOCUSTATION	MONTHLY MAINTENANCE & COPY CHARGES	481.17
0001420	3/28/2013	[4502] MATSON & VALLERGA ARCHITECTS, INC	CONSULTANT HOURS & REIMBURSABLES	2,490.00



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0001421	3/28/2013	[4892] KEVIN CALDWELL	TRAVEL & CONFERENCE REIMBURSEMENT: CDBG WORKS	497.20
0001422	3/28/2013	[5235] ADVANTAGE FINANCIAL SERVICES	MONTHLY PAYMENT: DOCSTAR 3.12 SOFTWARE	148.35
<i>Total Checks/Deposits</i>				<u>2,038,039.75</u>