



RIO DELL CITY COUNCIL
STUDY SESSION – 5:00 P.M.
REGULAR MEETING - 6:30 P.M.
TUESDAY, MAY 17, 2022
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

***WELCOME** - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at cityofriodell.ca.gov. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

**SPECIAL PUBLIC HEALTH EMERGENCY ALTERATIONS TO MEETING FORMAT
CORONAVIRUS (COVID-19)**

Effective immediately, the City of Rio Dell will reopen City Council meetings held in City Hall Council Chambers to in-person attendance by the public. The public may also attend these meeting virtually through Zoom. The meetings will also be viewable via livestreaming through our partners at Access Humboldt via their YouTube channel or Suddenlink channels on Cable TV.

To maintain safety and minimize the health risks associated with COVID-19, participants may be required to complete an Attestation of Vaccination upon entering the City Council Chambers. Fully vaccinated participants will not be required to wear a mask. Unvaccinated participants must wear face coverings at all times while in the City Hall Council Chambers.

Public Comment by Email:

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at publiccomment@cityofriodell.ca.gov. Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) **and email no later than one-hour prior to the start of the Council meeting**. Your comments will be read out loud, for up to three minutes.

Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

Zoom Public Comment:

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

- A. CALL TO ORDER
- B. ROLL CALL
- C. STUDY SESSION – 5:00 P.M.

1) 2022/0517.01 - City Council Priority Setting Session for FY 2022-23
(DISCUSSION/POSSIBLE ACTION)

- D. PLEDGE OF ALLEGIANCE
- E. CEREMONIAL MATTERS
- F. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

G. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.

- 1) 2022/0517.02 - Approve Minutes of the May 3, 2022 Regular Meeting
(ACTION) **1**
- 2) 2022/0517.03 – Receive and File Update on 2022 Multi-Jurisdictional
Slurry Seal Project **(ACTION)** **5**
- 3) 2022/0517.04 – Set June 7, 2022 as Hearing Date for Proposed
Abandonment of Real Property Relinquished by Caltrans
(Dog Park) **(ACTION)** **14**
- 4) 2022/0517.05 - Receive and File Check Register for April 2022
(ACTION) **20**

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

I.	REPORTS/STAFF COMMUNICATIONS	
	1) 2022/0517.06 - City Manager/Staff Update (RECEIVE & FILE)	25
J.	SPECIAL PRESENTATIONS/STUDY SESSIONS	
	1) 2022/0517.07 - Presentation – Humboldt County Homeless Task Force (RECEIVE & FILE)	30
	2) 2022/0517.08 - Presentation – FY 2022-23 Recommended Budget (DISCUSSION/POSSIBLE ACTION)	63
K.	SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS	
	1) 2022/0517.09 - Purchase of Water Filled K-Rails for Open Space Events and Other Public Works Related Use (DISCUSSION/POSSIBLE ACTION)	103
L.	ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS	
	2) 2022/0517.10 - Introduction/First Reading (by title only) of Ordinance No. 391-2022 Amending the City’s Zoning Regulations Chapter 17 of the Rio Dell Municipal Code (RDMC) to be Consistent with California Government Code §65650 et. seq. (State Supportive Housing Law), 65660 et. seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by Establishing Procedures for Reviewing Ministerial Approval Applications (DISCUSSION/POSSIBLE ACTION)	106
	3) 2022/0517.11 - Introduction/First Reading (by title only) of Ordinance No. 392-2022 Adopting by Reference the Rio Dell Police Department’s Military Equipment Use Policy #706 (DISCUSSION/POSSIBLE ACTION)	141
M.	COUNCIL REPORTS/COMMUNICATIONS	
N.	ADJOURNMENT	

*The next regular City Council meeting is scheduled for
Tuesday, June 7, 2022 at 6:30 p.m.*



CITY COUNCIL MINUTES
RIO DELL CITY COUNCIL
CLOSED SESSION – 5:00 P.M.
REGULAR MEETING - 6:30 P.M.
TUESDAY, MAY 3, 2022
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

CALL TO ORDER

A Closed Session of the Rio Dell City Council was called to order on Tuesday, May 3, 2022 at 5:00 p.m. by Mayor Pro Tem Johnson.

ROLL CALL

Councilmembers Present:

(Closed Session) Mayor Pro Tem Johnson, Councilmember Carter, Councilmember Wilson, Councilmember Woodall

Others Present:

(Closed Session) City Manager Kyle Knopp, City Attorney Russ Gans, Finance Director Cheryl Dillingham

Absent:

Mayor Garnes (excused)

Councilmembers Present:

(Open Session) Mayor Pro Tem Johnson, Councilmember Carter, Councilmember Wilson, Councilmember Woodall

Others Present:

(Open Session) City Manager Kyle Knopp, City Attorney Russ Gans, Finance Director Cheryl Dillingham, Chief of Police Conner, Water/Roadways Superintendent Jensen, Wastewater Superintendent Taylor, Management Analyst Sanborn, Community Services Officer Mary Clark, Fiscal Assistant II Hamaker,

Absent:

Mayor Garnes (excused), City Clerk Karen Dunham (excused)

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

- 1) Conference with Legal Counsel–Anticipated Litigation
Consider Initiation of Litigation – Three (3) Potential Cases (Pursuant to Paragraph (4) Gov’t Code §54956.9)
- 2) Conference with Real Property Negotiators
Property: 410 Fourth Ave., Rio Dell, California, City of Rio Dell
Negotiator(s): Kyle Knopp, City Manager, Russell Gans, City Attorney –

Negotiating Parties/Negotiating With: Linda Todd, Owner and/or Agents
Under Negotiation: Price and/or Terms of Payment (Pursuant to Gov't Code §54956.8)

3) Public Employee Appointment

Title: Chief of Police_(Pursuant to Gov't Code §54957)

PUBLIC COMMENT REGARDING CLOSED SESSION

No public comment was made

RECESS INTO CLOSED SESSION – 5:00 P.M.

RECONVENE INTO OPEN SESSION – 6:30 P.M.

Due to technical difficulties the meeting was called to order at 6:45 P.M.

ORAL ANNOUNCEMENTS

Mayor Pro Tem Johnson announced that there was nothing to report out of closed session

PLEDGE OF ALLEGIANCE

PUBLIC PRESENTATIONS (Public comment period for items not on the agenda)

Thomas Norton asked if there is a Master Plan for the City and was directed to visit City Hall for more information.

CONSENT CALENDAR

Motion by Councilmember Woodall

Second by Councilmember Carter

To approve the following consent calendar items:

- 1) Approve Minutes of the April 19, 2022 Regular Meeting
- 2) Approve Resolution No. 1535-2022 Establishing and Restating Water Fees and Charges
- 3) Approve Resolution No. 1536-2022 Establishing Wastewater Fees and Charges
- 4) Approve Cost Recovery for Abatement of 483 Fourth Ave.
- 5) Authorize the Mayor to Execute a Letter to the California Public Utilities Commission Requesting Assistance with PG&E Related to Delayed Distribution Facility Upgrades

Motion was carried 4-0.

REPORTS/STAFF COMMUNICATIONS

City Manager Knopp provided a staff report and update on current streets project.

SPECIAL PRESENTATIONS/STUDY SESSIONS

Presentation on Local Roadway Safety Plan Progress Report (LRSP)

An in-depth Power Point presentation was provided by Management Analyst Sanborn. Chief Connor provided additional information on typical accidents in response to questions from the council.

Public Comment:

None

Presentation on Dinsmore Plateau Cannabis Taxes

City Manager Knopp presented staff recommendation to not make any changes to current Cannabis Tax structure. The current tax structure allows for individual customers to meet with the Finance Director for financial relief due to hardship.

Public Comment:

Yama Schaffer: voiced opposition to staff recommendation

Thomas Norton: voiced opposition to staff recommendation

Brandon Rivas: voiced opposition to staff recommendation

Jonathon Brodeur: voiced opposition to staff recommendation

Susan Maese of Margro Advisors: voiced opposition to staff recommendation

Kelly Marks of Margro Advisors: voiced opposition to staff recommendation

No Action was taken

ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

Adopt Resolution No. 1537-2022 Declaring the Need for Continued In-Person/Hybrid Meetings or Resuming with Virtual (Zoom) Meetings in Accordance with AB 361. Motion by Councilmember Wilson
Second by Councilmember Carter to continue in person/hybrid meetings.
Motion carried 4-0

Introduction/First Reading (by title only) of Ordinance No. 391-2022 Amending the City's Zoning Regulations Chapter 17 of the Rio Dell Municipal Code (RDMC) to be Consistent with California Government Code §65650 et. seq. (State Supportive Housing Law), 65660 et. seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by Establishing Procedures for Reviewing Ministerial Approval Applications

**Item was pulled from meeting and placed on agenda for May 17, 2022 when
Community Development Director Caldwell can present.**

COUNCIL REPORTS/COMMUNICATIONS

Councilmember Woodall will be attending a transit committee meeting.

Councilmember Carter provided a Nuisance Committee update and will be attending a Cal Cities meeting.

Councilmember Wilson gave an update from the RCEA meeting on the off-shore wind project.

Mayor Pro Tem Johnson gave an update on the rehabilitation of flag holders along Wildwood Ave.

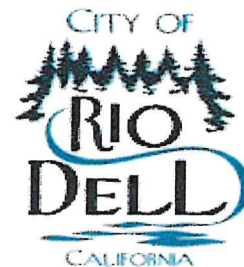
ADJOURNMENT

Motion by Councilmember Wilson/Carter to adjourn the meeting at 7:57 p.m. Motion carried 4-0.

Debra Garnes, Mayor

Attest:

Grace Hamaker, Acting City Clerk



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

May 17, 2022

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Update on 2022 Multi-Jurisdictional Slurry Sealing Project

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive and File

BACKGROUND AND DISCUSSION

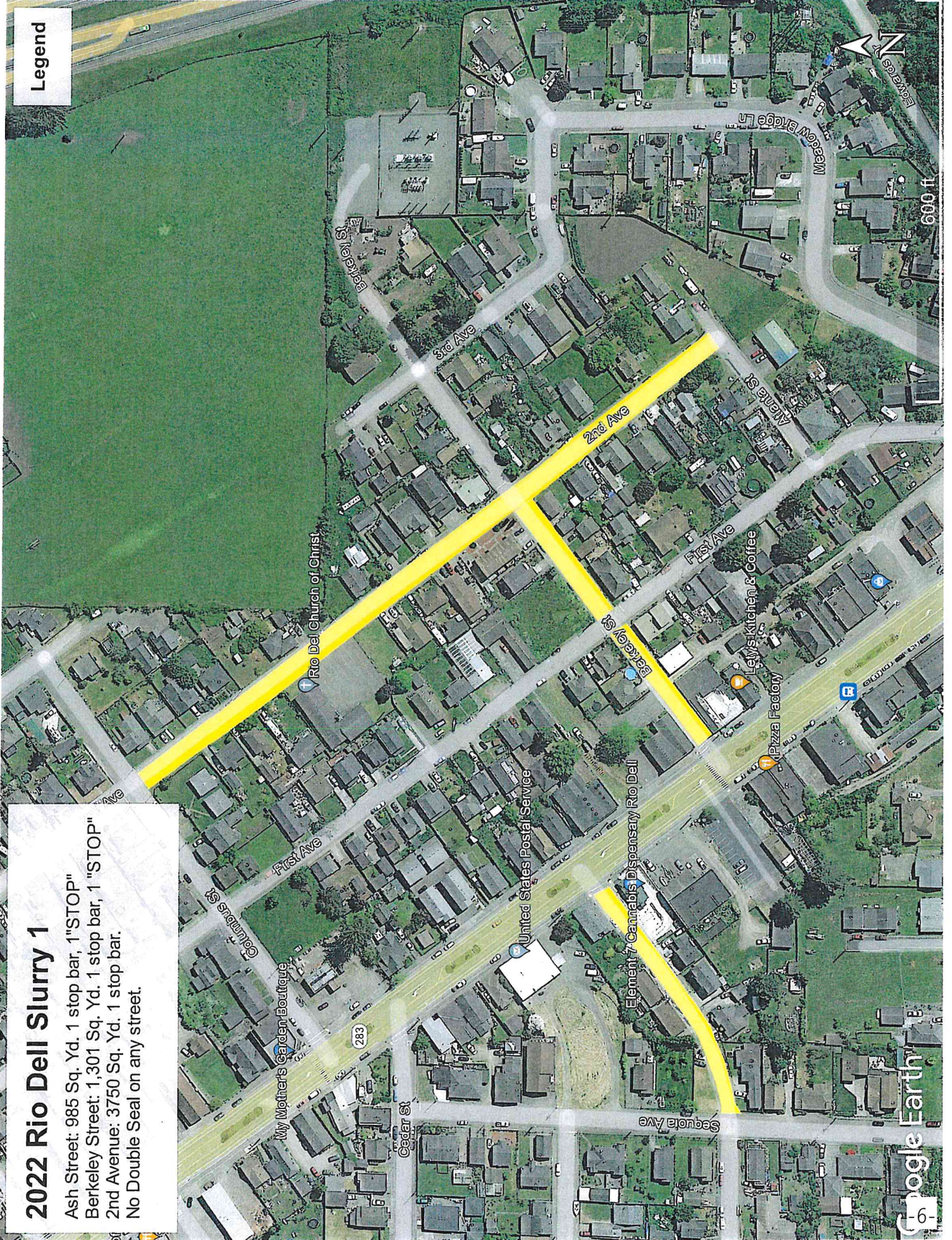
Attached are maps for the proposed slurry seal project slated to be completed by late summer.

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2022 Rio Dell Slurry 1

Ash Street: 985 Sq. Yd. 1 stop bar, 1 "STOP"
Berkeley Street: 1,301 Sq. Yd. 1 stop bar, 1 "STOP"
2nd Avenue: 3750 Sq. Yd. 1 stop bar.
No Double Seal on any street.

Legend



2022 Rio Dell Slurry 2

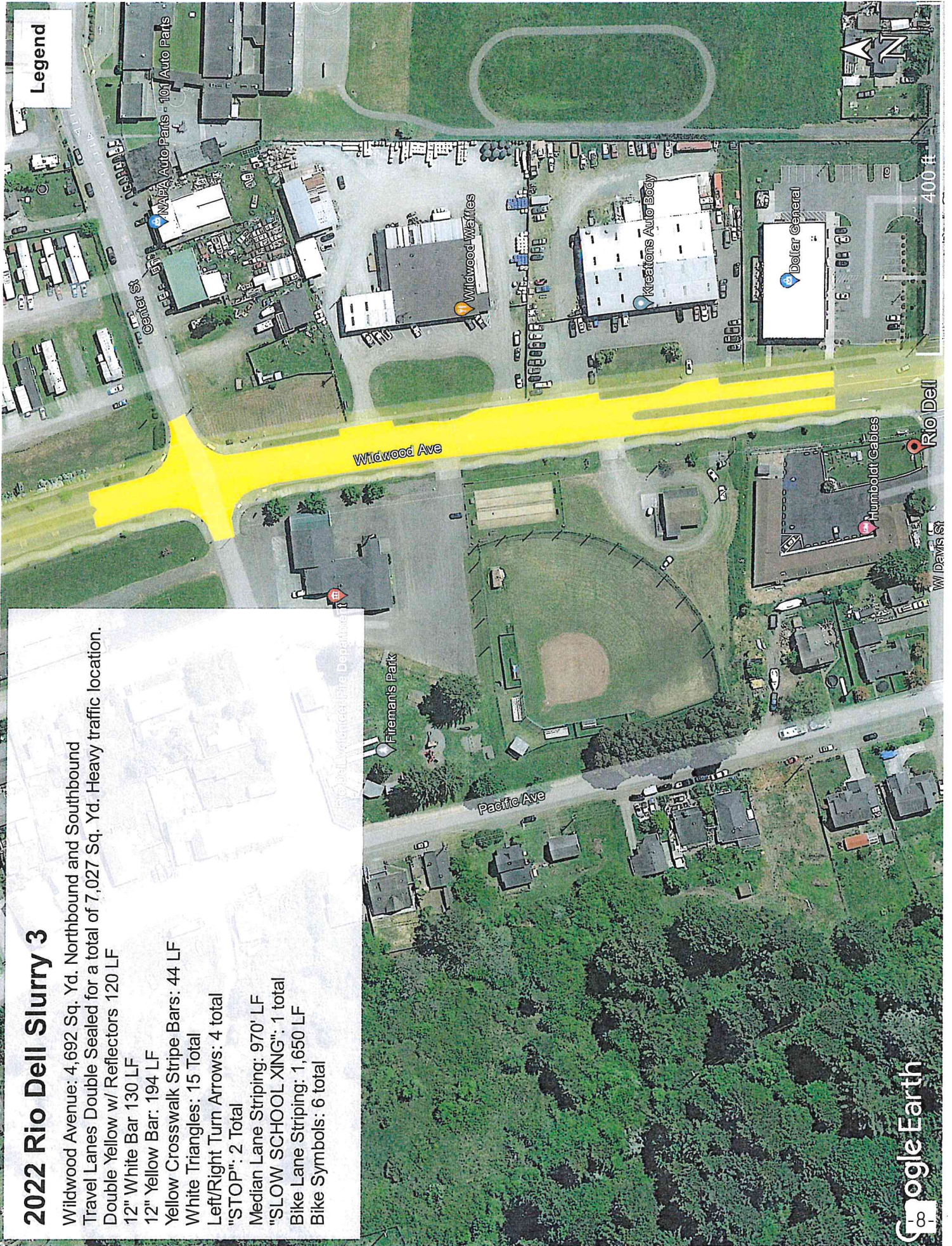
Elko Street: 848 Sq. Yd. Double Sealed for Total 1,696 Sq. Yd. 1 Stop Bar.
First Avenue: 1,224 Sq. Yd. Single Seal. 1 Stop Bar.

Legend



2022 Rio Dell Slurry 3

Wildwood Avenue: 4,692 Sq. Yd. Northbound and Southbound
Travel Lanes Double Sealed for a total of 7,027 Sq. Yd. Heavy traffic location.
Double Yellow w/ Reflectors 120 LF
12" White Bar 130 LF
12" Yellow Bar: 194 LF
Yellow Crosswalk Stripe Bars: 44 LF
White Triangles: 15 Total
Left/Right Turn Arrows: 4 total
"STOP": 2 Total
Median Lane Striping: 970' LF
"SLOW SCHOOL XING": 1 total
Bike Lane Striping: 1,650 LF
Bike Symbols: 6 total



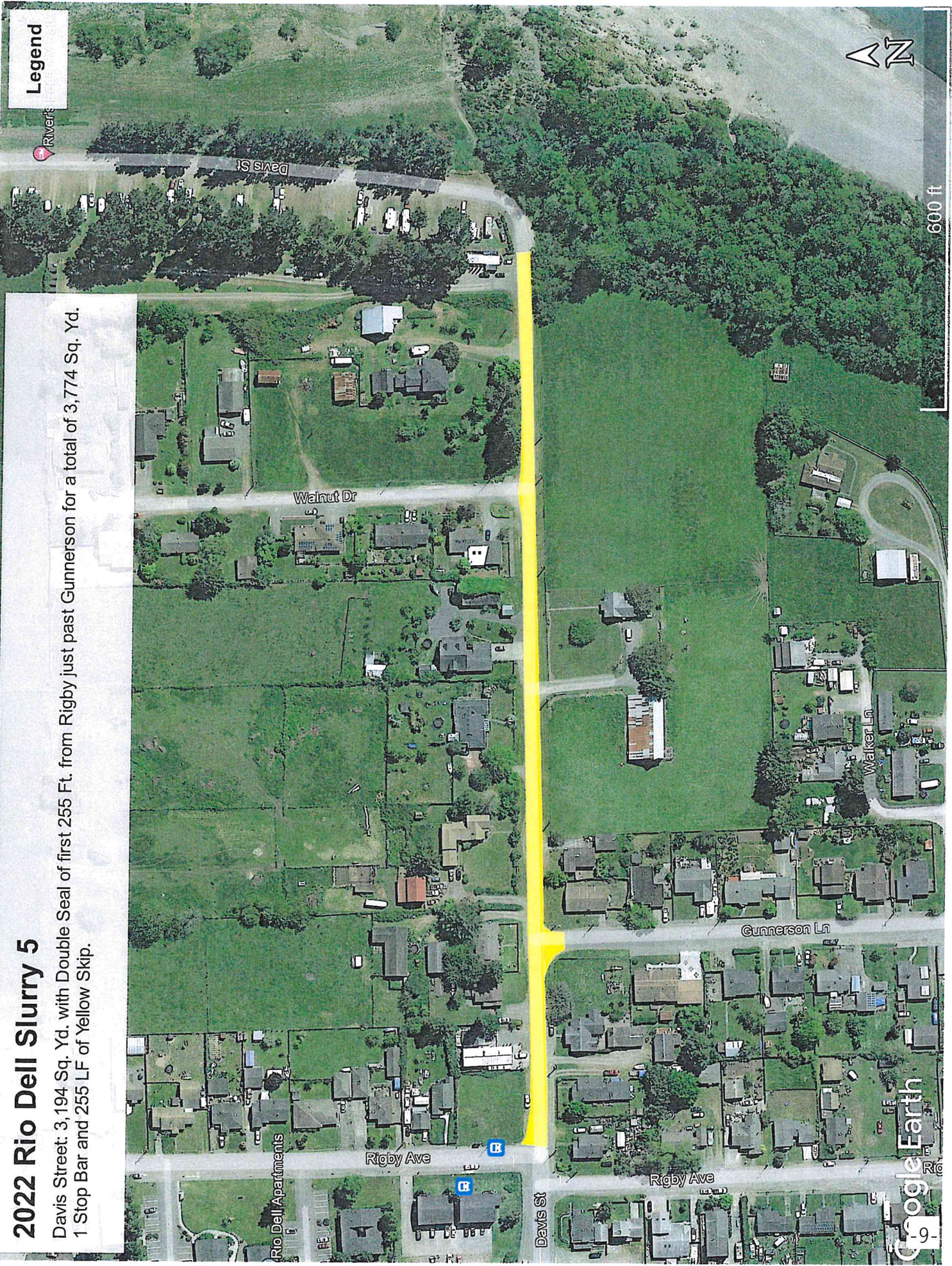
2022 Rio Dell Slurry 5

Davis Street: 3,194 Sq. Yd. with Double Seal of first 255 Ft. from Rigby just past Gunnerson for a total of 3,774 Sq. Yd.
1 Stop Bar and 255 LF of Yellow Skip.

Legend



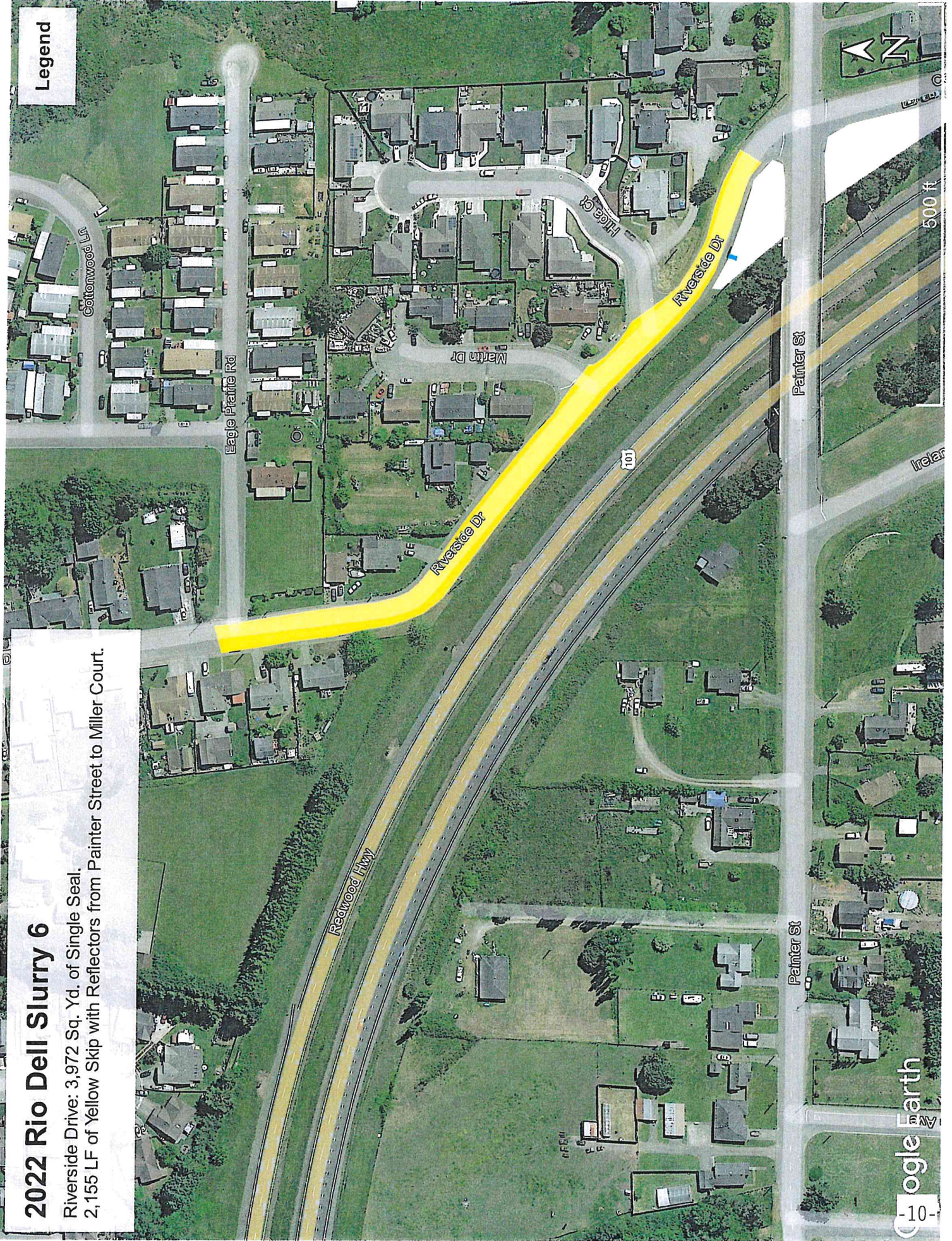
600 ft



2022 Rio Dell Slurry 6

Riverside Drive: 3,972 Sq. Yd. of Single Seal.
2,155 LF of Yellow Skip with Reflectors from Painter Street to Miller Court.

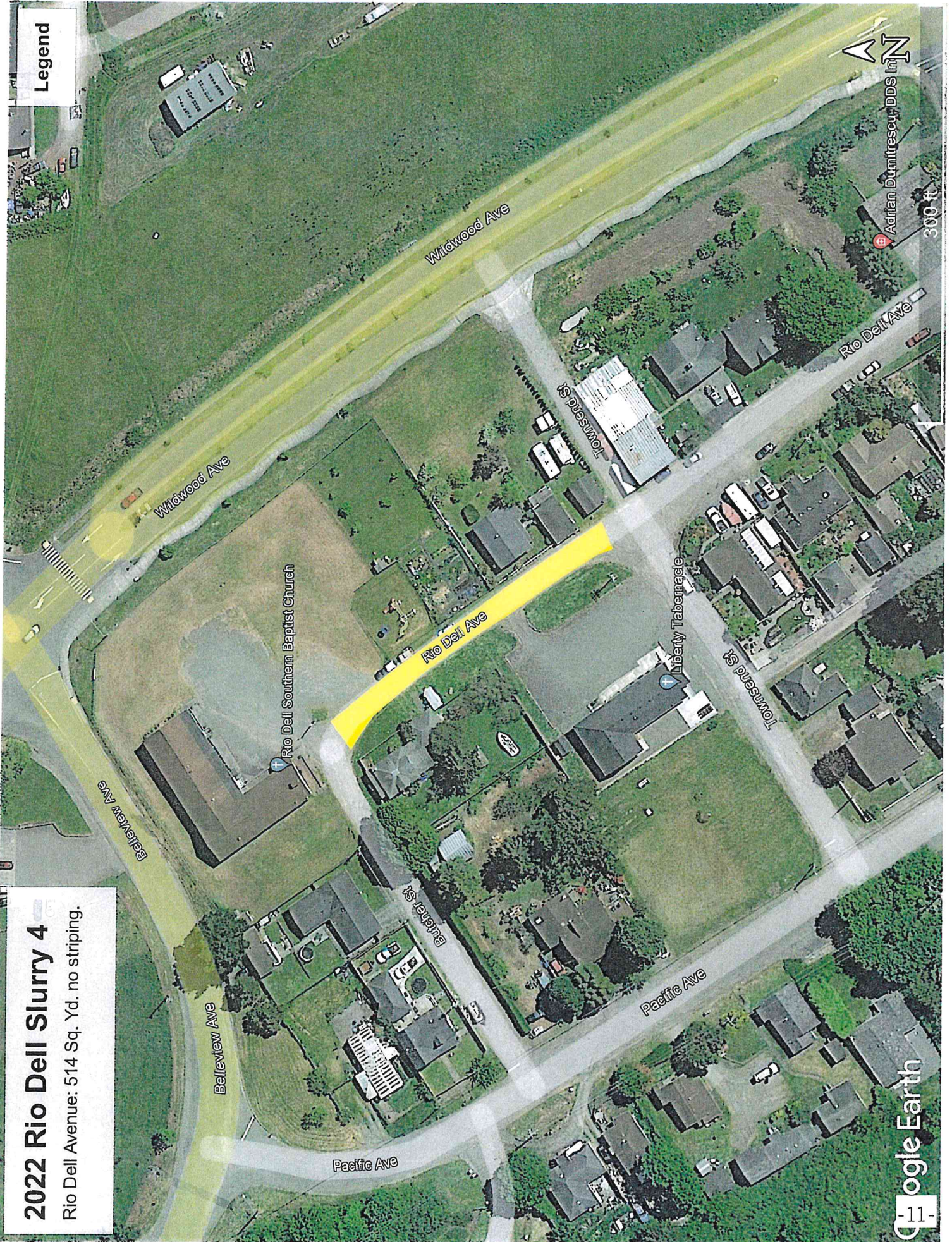
Legend



2022 Rio Dell Slurry 4

Rio Dell Avenue: 514 Sq. Yd. no striping.

Legend



2022 Rio Dell Slurry 8

Belleview Avenue: 6,455 Sq. Yd. with first 910 ft. of Belleview to be Double Coat for a total of 8,477 Sq. Yd.
2,274 LF of Yellow Skip with Reflectors

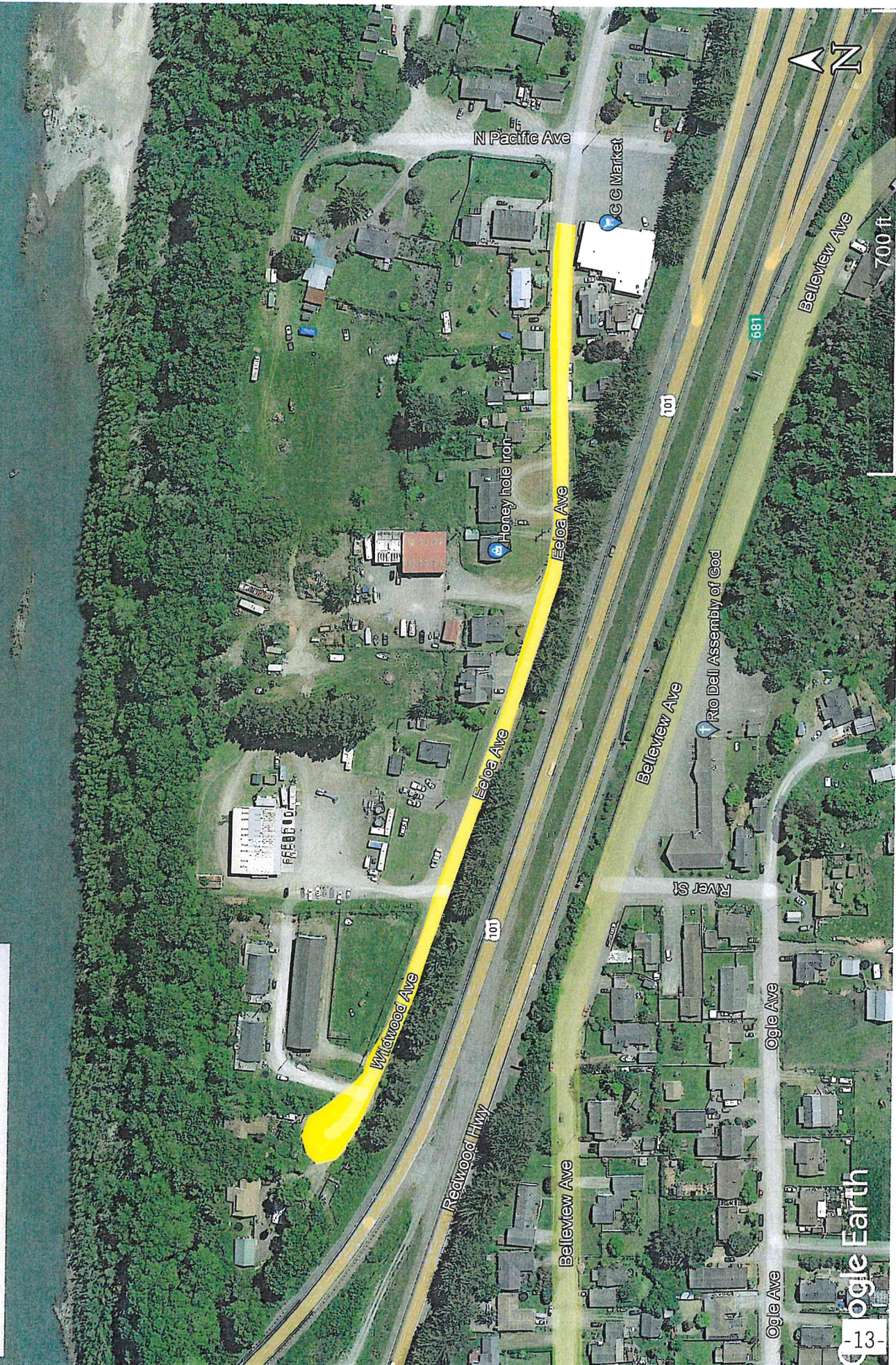
Legend



2022 Rio Dell Slurry 7

Eeloa Avenue: 4,440 Sq. Yd. of Single Seal.
No Striping.

Legend




675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For Meeting of: May 17, 2022

Consent Item; Public Hearing Item

To: City Council
From: Kevin Caldwell, Community Development Director 
Through: Kyle Knopp, City Manager
Date: May 5, 2022
Subject: Initiation of Caltrans Vacation Proceedings – Dog Park

Recommendation:

That the City Council:

1. Pursuant to Section 8320 of the Streets and Highway Code initiate proceedings on the proposed vacation of real property relinquished by Caltrans to the City.
2. Pursuant to Section 8322 of the Streets and Highway Code set a hearing date for the proposed abandonment of real property relinquished by Caltrans to the City which was to be used for City streets for the Council Meeting of June 7, 2022.

Discussion:

As the Council is aware the City recently received grant funding for the establishment of a Dog Park east of Ireland Avenue, south of Painter Street and north of the extension of Centers Street. See Attachment 1. The area, which was considered excess lands when Highway 101 was realigned in the mid 1970's, was relinquished to the City by Caltrans after the realignment of Highway 101. The

area was to be used for City Streets. The area planned for the Dog Park is not necessary for City streets and it is not identified as a future City Street in the City's Circulation Element.

Section 8322 of the Streets and Highway Code requires that the Council set a hearing date at least fifteen days after initiation of proceedings. As such, the hearing date for the vacation will be scheduled for the Council Meeting of June 7, 2022.

In addition, pursuant to Section 8323 of the Streets and Highway Code requires that the City post a Notice of the vacation hearing on the property at least two before the date of the hearing.

Attachments:

Attachment 1: Project referral with maps.



PROJECT REFERRAL

Date: April 18, 2022

- | | |
|---|--|
| To: <input checked="" type="checkbox"/> Public Works | <input checked="" type="checkbox"/> Caltrans District #1 – Jesse Robertson |
| <input checked="" type="checkbox"/> Rio Dell Fire District | <input checked="" type="checkbox"/> Fish and Wildlife |
| <input checked="" type="checkbox"/> Rio Dell Police Department | <input checked="" type="checkbox"/> PG&E |
| <input checked="" type="checkbox"/> Rio Dell City Manager | <input checked="" type="checkbox"/> AT&T |
| <input checked="" type="checkbox"/> City Engineer (GHD) | <input checked="" type="checkbox"/> Suddenlink |
| <input checked="" type="checkbox"/> Bear River & Wiyot Tribe THPO's | <input checked="" type="checkbox"/> Applicant/Agent |

Applicant: City of Rio Dell	Agent:
Address: 675 Wildwood Avenue	Address:
City/State/Zip: Rio Dell, CA. 95562	City/State/Zip:
Telephone: (707) 764-3532	Telephone:
Email: caldwellk@cityofriodell.ca.gov	Email:

Assessor Parcel Number(s): 052-321-000 **General Plan/Zoning Designation:** Public Facility

Project Description: Abandonment of a portion of a Caltrans relinquished area which was considered excess lands when Highway 101 was realigned in the mid 1970's. The relinquished areas were to be used for "... city streets;" The area is not needed for City streets and it is not identified as a future City Street in the City's Circulation Element. The area to be abandoned is planned to be developed as a Dog Park. The area was graded and filled to accommodate the Painter Street bridge.

Project Location: The project site is located on property known as 210 Painter Street.

Please review the attached information regarding the above referenced project and provide your comments with any recommended conditions of approval **within 10 calendar days** of the above date. **If no response is received or a request for an extension is not received within 10 calendar days of the above date, it will be assumed that your agency has no comments or concerns regarding the project. The project is tentatively scheduled to be heard at the City Council meeting of May 3, 2022.**

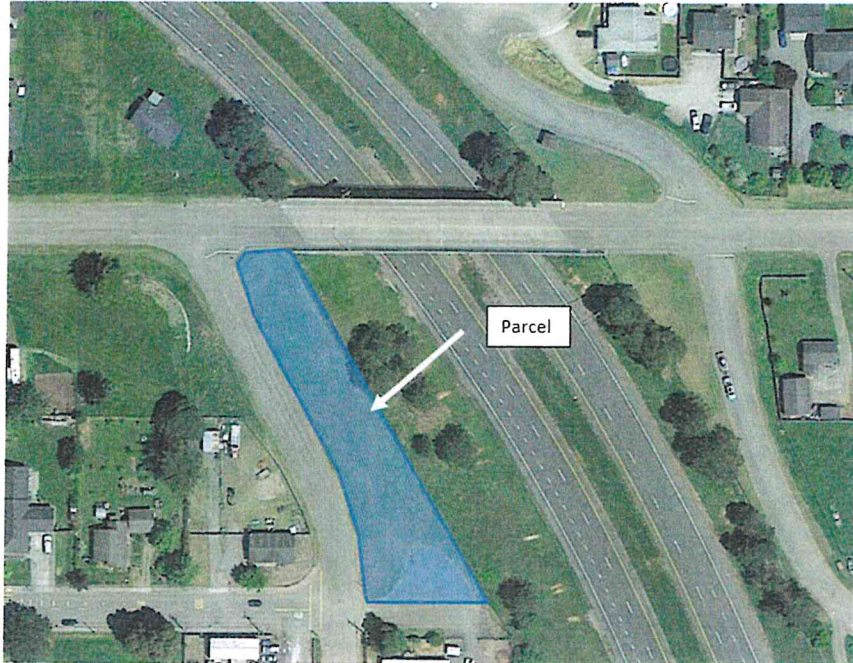
If you have any questions concerning the project, please contact Kevin Caldwell, Community Development Director between 8:00 a.m. and 5:00 p.m. Monday through Thursday at (707) 764-3532.

We have reviewed the above referenced application and recommend the following (please check one):

- Recommend approval. The Department has no comment at this time.
- Recommend conditional approval. Suggested conditions attached.
- Other comments:

Signature: _____

Date: _____



Assessor's Map Bk. 52 Pg. 32
 County of Humboldt, CA.

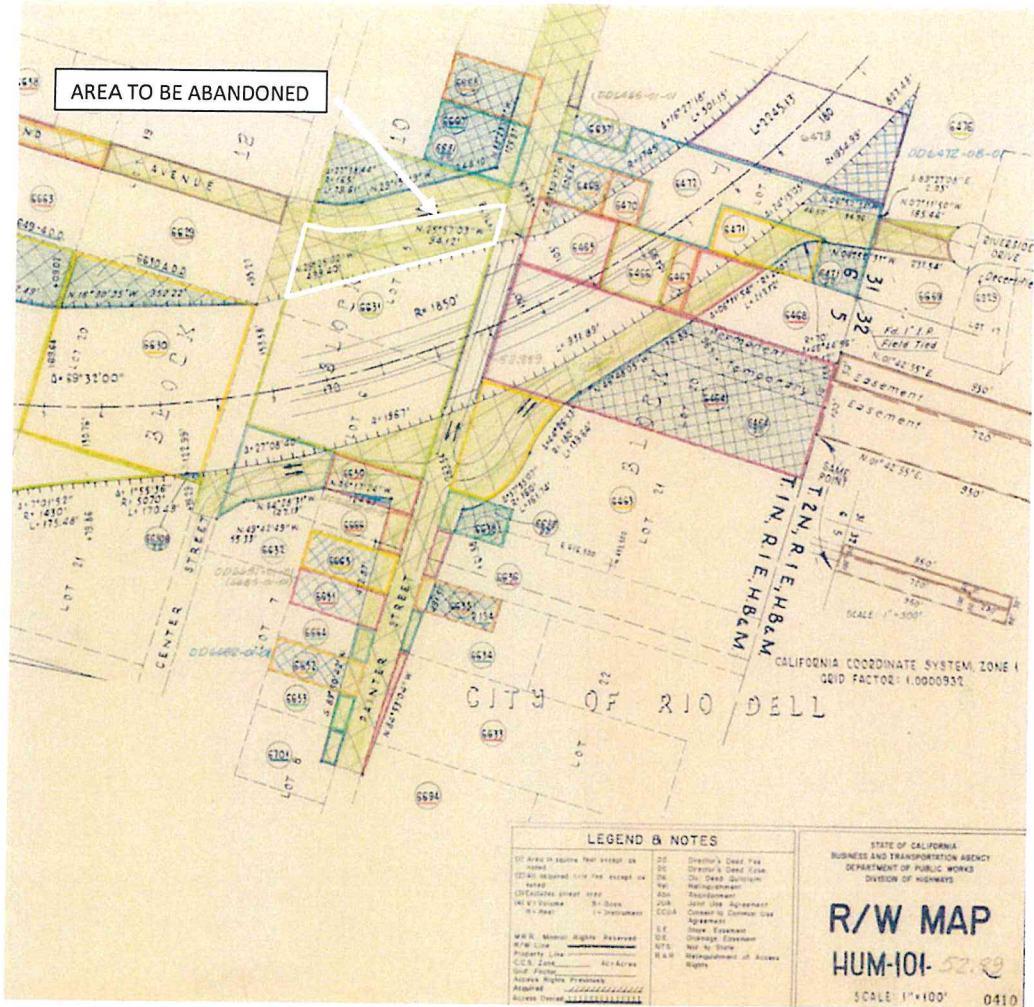
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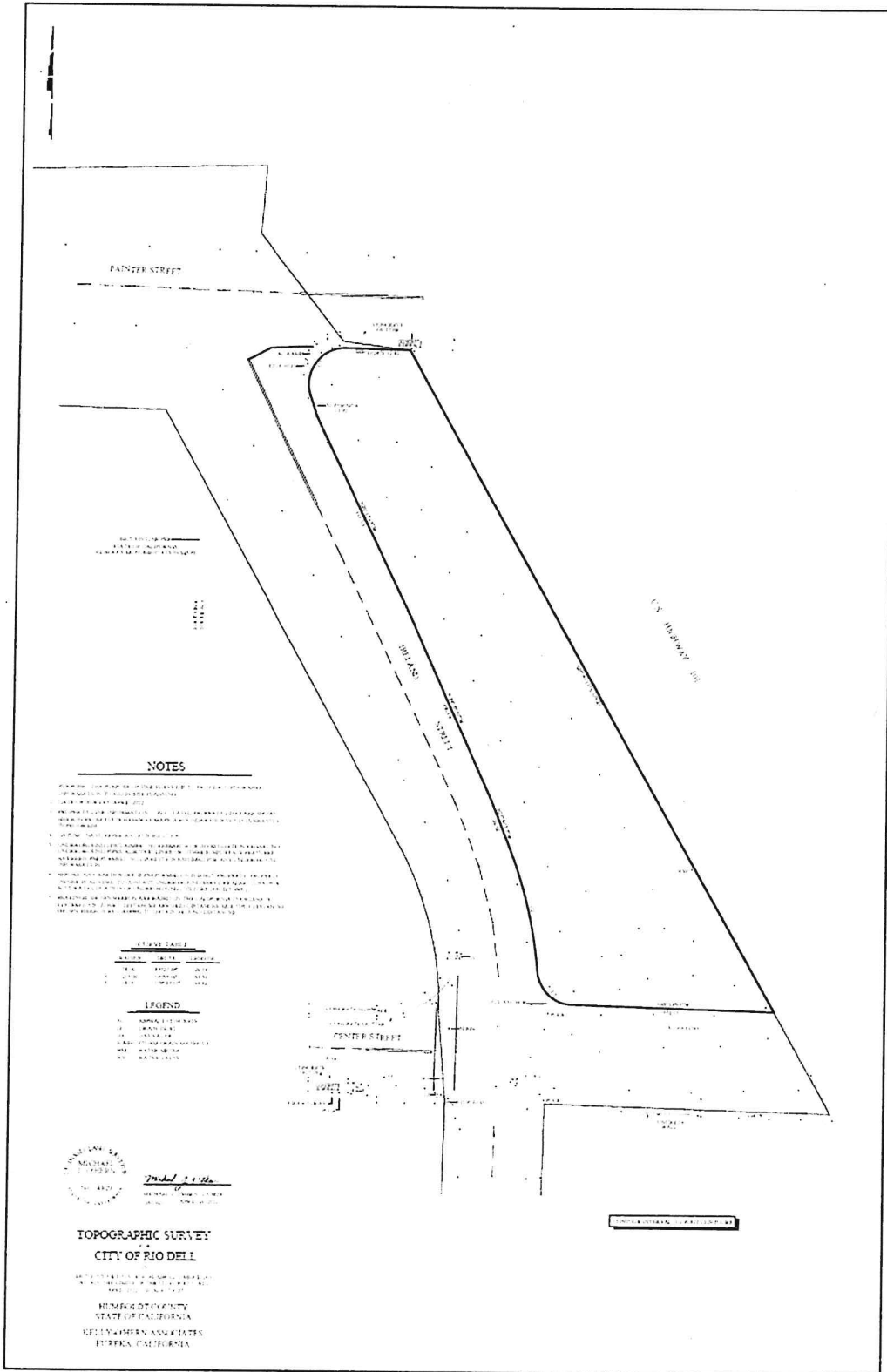


ASSESSOR'S PARCEL MAP
 1. THIS MAP HAS BEEN PREPARED FOR ASSESSMENT PURPOSES ONLY.
 2. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE MAP SPAN.
 3. ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL ZONING OR BUILDING SITE ORDINANCE.

NOTE - Assessor's & Assessor's Par







**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
10889	4/06/2022	[0576] 101 AUTO PARTS	1000A Jump Start-Com, Gojo Citrus Cleaner 40oz,Lamp, WD40 12oz	146.33
10890	4/06/2022	[4109] ACCESS HUMBOLDT	SL FRANCHISE OVERSIGHT ON BEHALF OF LFA'S PER AGREEMENT OF 6/1/08	270.00
10891	4/06/2022	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES FOR APRIL 2022	310.16
10892	4/06/2022	[6567] ANDERSON, LINDA	REFUND CUSTOMER DEPOSIT	188.58
10893	4/06/2022	[3975] AT&T - 5709	FAX LINE EXPENSES FOR FEBRUARY 2022-CITY HALL	26.98
10894	4/06/2022	[5114] BEST BEST & KRIEGER LLP	Professional Services Rendered Through March 31, 2022	2,418.00
10895	4/06/2022	[6969] LIAM J BURNS	Reimbursement: Hum. Veterinary Medical Group Cat Exam & care	148.50
10896	4/06/2022	[7242] BUCHANAN, NICOLE & DAVID	REFUND DEPOSIT	300.00
10897	4/06/2022	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 3/25/2022	120.00
10898	4/06/2022	[5687] ENGINEERED FIRE SYSTEMS, INC.	PLAN REVIEW FOR THE MONTH OF MARCH 2022 - NORTHWESTERN FLOWER	187.50
10899	4/06/2022	[2385] EUREKA READYMIX	3/4 Base and Sand 3/4 Base	786.00
10900	4/06/2022	[2405] FORTUNA ACE HARDWARE	1gal Foam Car Wash/Wax, Dustpan Standup, Broom Angle Large, Dust Pan Handheld Blue, Water Jet Nozzle, Brass Shutoff Hose, Nozzle Sweeper Brass Lg, Hose Fitting, Reducer Adapter	113.61
10901	4/06/2022	[4855] FRESHWATER ENVIRON. SERVICES	Hazmat Training	950.00
10902	4/06/2022	[5052] GHD, INC	Professional Services Rendered Through 12/18/2021 - SRTS Safety Improvement & Community Outreach Project, Professional Services Rendered Through 12/18/2022, Professional Services Rendered Thru 12/18/2021 - Rio Dell City Engineer Services, Professional Services Rendered Through 1/29/2022 - SRTS Safety Improvement & Community Outreach Project, Professional Services Rendered Through 1/29/2022 Professional Services Rendered Through 1/29/2022	28,210.04
10903	4/06/2022	[6486] GREEN TO GOLD ENTERPRISES LLC	Shut-Off Valve, Gilmour, Super-Duty Flexogen Hose, Bolts for Sludge Dryer	66.15
10904	4/06/2022	[2457] H.C. CLERK-REORDER	Copies	2.00
10905	4/06/2022	[2474] HUMMEL TIRE & WHEEL, INC	21 Ford Interceptor	728.26
10906	4/06/2022	[7212] JORDAN, ROBERT	REFUND DEPOSIT	165.15
10907	4/06/2022	[2551] MIRANDA'S ANIMAL RESCUE	Animal Control for March 2022	1,900.00
10908	4/06/2022	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDRER UTILITY WORKERS SHIRTS; CLEAN MOP HEAD	280.63
10909	4/06/2022	[2569] NORTH COAST LABORATORIES, INC.	ACID DIGESTION; AMMONIA NITROGEN UN-IONIZED; AMMONIA NITROGEN W/O DISTILLATION; CONDUCTIVITY; HARDNESS; ICAP METALS; NITRATE/NITRITE; THM by EPA 624; TOTAL DISSOLVED SOLIDS; TOTAL NITROGEN; TOTAL PHOSPHATE PHOSPHORUS; TURBIDITY	745.00

City of Rio Dell

Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
10910	4/06/2022	[4393] NVLEX.net. Inc.	Parts related to estimate 4463675; Battery Backups for PD; APC Backups 450 Standby UPS BN450M, MONTHLY MAINTENANCE FOR APRIL 15 THROUGH MAY 15, 2022; AND SECURITY GATEWAY FOR PD	1,467.22
10911	4/06/2022	[6943] PACE SUPPLY CORP	Hinged Saddle & Other Water Parts	136.81
10912	4/06/2022	[6349] RECOLOGY EEL RIVER	Garbage Bags Month of March 2022	146.45
10913	4/06/2022	[7307] REDWOOD TEEN CHALLENGE	(3 Guys) Cleanup scrap metal & trash around house @ 833 Pacific Ave Dump Receipt Ticket # 538472; Clean up @ 540 First Ave	370.40
10914	4/06/2022	[2657] RIO DELL EMPLOYEES ASSOC	EMPLOYEE DUES FOR QUARTER ENDING 3/31/21	154.00
10915	4/06/2022	[4215] ROCHA'S AUTOMOTIVE, INC.	2019 Ford F150 XL V6	305.42
10916	4/06/2022	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE FOR APRIL 2022	137.60
10917	4/06/2022	[2682] SMALL CITIES ORGANIZED RISK EFFORT (SCORE)	QUARTERLY PREMIUM FOR WORKER'S COMPENSATION INS. 7/1/21 - 6/30/22	29,712.62
10918	4/06/2022	[3829] TELSTAR INSTRUMENTS, INC	Roto Flowmeter	529.53
10919	4/13/2022	[4603] CALIF. BUILDING STANDARDS COMMISSION	PERMIT ASSESSMENT FEES FOR JAN THROUGH MAR 2022	22.50
10920	4/13/2022	[2293] CITY OF FORTUNA	POLICE DISPATCH SERVICES FOR APRIL 2022, LAB TESTING -COLIFORM QUANTI-TRAY; BOD; TSS/MLSS; COLIFORM PA; COLIFORM 3X5	7,371.66
10921	4/13/2022	[2342] DEPT OF CONSERVATION DIVISION OF ADMIN.	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD MAPPING FEE FOR JAN THROUGH MARCH 2022	53.76
10922	4/13/2022	[5568] DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & EDUCATION FEES FOR JAN THROUGH MAR 2022	3.20
10923	4/13/2022	[2405] FORTUNA ACE HARDWARE	Steel Demon Carbide, Tekk Splash Goggles, Gal of Distilled White Vinegar	66.22
10924	4/13/2022	[5052] GHD, INC	Professional Services Rendered Through 4/2/2022- CORD Engineer Services	3,057.70
10925	4/13/2022	[6486] GREEN TO GOLD ENTERPRISES LLC	Step Drill Bit	70.68
10926	4/13/2022	[5909] ICMA MEMBERSHIP RENEWALS	MEMBERSHIP DUES 7/1/22 - 6/30/23	1,236.28
10927	4/13/2022	[7036] KUSTIKOVA, IRINA	REFUND CUSTOMER DEPOSIT	71.37
10928	4/13/2022	[6100] NORTHERN CALIFORNIA GLOVE	Nitrile Gloves	381.79
10929	4/13/2022	[1687] SHAUN O'MEARA	REFUND DEPOSIT	10.77
10930	4/13/2022	[2592] PACIFIC PAPER CO.	Black Ergonomic Chair	610.71
10931	4/13/2022	[7370] RUGGED SOLUTIONS AMERICA LLC dba RUGGED DEPOT	Computers for Patrol Vehicle	21,040.01
10932	4/13/2022	[3742] SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING	Firearms Instructor Course	792.00
10933	4/13/2022	[6825] SUDDENLINK	INTERNET SERVICES APRIL 2022	900.00
10934	4/13/2022	[4908] THE MITCHELL LAW FIRM, LLP	LEGAL SERVICES FOR MARCH 2022, LEGAL SERVICES FOR MARCH 2022	5,460.92
10935	4/13/2022	[2772] WENDT CONSTRUCTION, INC	Sink Hole Repair	3,431.52

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
10936	4/15/2022	[6000] McCREA MOTORS	New Admin Vehicle: 2022 Subaru Legacy, Vin# 453BWAB63N30119551	29,846.10
10937	4/20/2022	[6038] ACCURATE TERMITE & PEST SOLUTIONS	RODENT & INSECT CONTROL @ 475 HILLTOP DR	140.00
10938	4/20/2022	[5057] MELISSA CLEMENS	REFUND CUSTOMER DEPOSIT	53.82
10939	4/20/2022	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 4/08/2022	120.00
10940	4/20/2022	[2356] DOWNEY BRAND LLP	Services Rendered Through March 31, 2022	120.00
10941	4/20/2022	[2386] EUREKA RUBBER STAMP CO.	2x10 Gold Name Plate, 2x10 Walnut Name Plate, 3/4x2 Glossy Gold Name Plate	39.36
10942	4/20/2022	[5871] FASTRAK	Richmond-San Rafael Bridge Nissian Altima Toll	7.00
10943	4/20/2022	[2405] FORTUNA ACE HARDWARE	Wire Brushes and Poles	54.87
10944	4/20/2022	[6857] GEHRKE, JANELL	REFUND DEPOSIT	76.63
10945	4/20/2022	[7356] GRAINGER, INC.	Power Tool Cord	46.23
10946	4/20/2022	[2474] HUMMEL TIRE & WHEEL, INC	21 Ford Intceptor	752.43
10947	4/20/2022	[5334] J.B. FABRICATION	Fabricate Gate Lock Pin	173.83
10948	4/20/2022	[3180] JENSEN, RANDY	Reimbursement: Sport & Cycle Boot Allowance	179.01
10949	4/20/2022	[6299] JJACPA. INC.	Financial Statement Audit Planning, Preparation & Year End Fieldwork (FYE 6/30/2022)	1,180.00
10950	4/20/2022	[2570] NILSEN COMPANY	40# Solar Salt Softner	1,680.77
10951	4/20/2022	[2569] NORTH COAST LABORATORIES, INC.	Biochemical Oxygen Demand, BOD/NFR, Pick Up Charge, Total Suspended Solids (TSS/NFR), Coliform Presence/Absence; Pick Up Charge; Total Coliform Bacteria 3x5	535.00
10952	4/20/2022	[6349] RECOLOGY EEL RIVER	4yd Bin @ 833 Pacific Ave, 4yd Bin, Excess Weight and 6 Truck Tires @ 833 Pacific Ave	407.10
10953	4/20/2022	[2659] RIO DELL PETTY CASH	Keys for PD Vehicles	16.86
10954	4/20/2022	[2319] SUDDENLINK COMMUNICATIONS	PW'S INTERNET & CITY HALL/PPD/ PW PHONE SERVICES 4/10/22 - 5/9/22	534.28
10955	4/20/2022	[2772] WENDT CONSTRUCTION, INC	Base	135.00
10956	4/27/2022	[6252] AXON ENTERPRISE, INC.	New Dock for Body Worn Cameras, Power Cord	1,711.12
10957	4/27/2022	[4713] FIRST RESPONDER SUPPORT NETWORK	FRSN Peer Support Training Class: May 31-June 2, 2022 Eureka	375.00
10958	4/27/2022	[6884] GR SUNDBERG, INC.	2021/22 City of Rio Dell Street Repairs, Pave Atlanta St	110,525.50
10959	4/27/2022	[6486] GREEN TO GOLD ENTERPRISES LLC	Aircraft Cable and Ferrules/Stops	2.23
10960	4/27/2022	[2457] H.C. CLERK-RECORDER	Filing Fee	50.00
10961	4/27/2022	[6410] HUMBOLDT LODGING ALLIANCE	HCTBID TOT Assessment Tax Fee Report Form Oct-Dec 2021, HCTBID TOT	1,279.89
10962	4/27/2022	[2484] INDEPENDENT BUSINESS FORMS	Assessment Tax Fee Report Form July-Sept 2021	940.45
10963	4/27/2022	[7220] LARRY WALKER ASSOCIATES, INC.	LASER PAPER FOR UTILITY BILLS	1,079.50
10964	4/27/2022	[2569] NORTH COAST LABORATORIES, INC.	Assistance during NPDES permit reissuance. Services Rendered Thru 3/31/2022	130.00

Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
10965	4/27/2022	[4393] NVLEX.net. Inc.	Accufund Upgrade: Configure, Install, & Work w/ Accufund	2,500.00
10966	4/27/2022	[6806] PINTERMEDIA LLC	MONTHLY WEB HOSTING FEE FOR MAY	30.00
10967	4/27/2022	[4338] QUILL CORPORATION	Blank Laser Checks	146.70
10968	4/27/2022	[0735] REBECCA RHINE	PREPAY CREDIT REFUND	91.78
10969	4/27/2022	[4215] ROCHA'S AUTOMOTIVE, INC.	Fuel Pump Replacement 2003 Ford F-350 Super Duty	1,856.16
10970	4/27/2022	[6891] SUNBELT RENTALS, INC.	500G Vacuum Backup for Storm @ Waste Water Plant	1,391.99
10971	4/27/2022	[2754] US CELLULAR	MONTHLY SERVICE FOR SAFETY PHONE 04/08-05/02/2022	67.20
10972	4/27/2022	[2757] US POSTMASTER	Fee Type: First-Class Presort* ..Permit Type: Pl..Permit#: 1..Exp Date: 6/1/2022	265.00
10973	4/27/2022	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR MAY 2022	391.07
10974	4/27/2022	[2779] WILDWOOD SAW	Ultra Mix Oil, Gas Can, and No Spill Spout	98.70
Total Checks/Deposits				274,634.61

Ref#	Date	Vendor	Description	Amount
9837116	4/01/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 03/25/2022	-2957.74
9837115	4/01/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 03/25/2022	-16537.28
722539	4/04/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR MISSIONSQUARE RETIREMENT PAYMENT FOR PPE 03/25/2022	-11542.35
853834	4/05/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE ONLINE PAYMENT FOR MARCH 2022	-845.80
9837118	4/11/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD TAXES FOR PPE 04/08/2022. Final Paycheck for PW Worker III	-140.82
9837117	4/11/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS TAXES FOR PPE 04/08/2022. Final Paycheck for PW Worker III	-714.58
726640	4/11/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR MISSIONSQUARE RETIREMENT PW EMPLOYEE FINAL CHECK FOR PPE 04/08/2022.	-502.59
9837119	4/12/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR ALLIED ADMIN-DELTA DENTAL ONLINE PAYMENT FOR MAY 2022.	-2099.49
107126	4/12/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR WEXBANK/SHELL FUEL CO PAYMENT FOR MAR & APRIL FY2022.	-4739.13
728755	4/13/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR MISSIONSQUARE RETIREMENT FOR PPE 04/08/2022.	-11039.76
371-360	4/18/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 04/08/2022.	-3431.07
2992991	4/18/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 04/08/2022.	-18123.40
9837120	4/19/2022	WITHDRAWALS	BANK ANALYSIS FEE FOR APRIL 2022	-272.94
9837121	4/21/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR B OF A CREDIT CARDS PAYMENT FOR MARCH/APRIL 2022	-3231.45
9837125	4/22/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR BENEFIT BRIDGEONLINE PAYMENT FOR MAY 2022.	-24590.81
9837124	4/22/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR DEARBORN LIFE INSURANCE ONLINE PAYMENT FOR MAY 2022.	-367.50
9837122	4/22/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR PG&E ONLINE PAYMENT FOR MARCH/APRIL 2022.	-23436.18
9837123	4/22/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR VSP INSURANCE ONLINE PAYMENT FOR MAY 2022.	-379.73

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
735553	4/26/2022	ELECTRONIC FUNDS TRANSFER	EFT FOR MISSIONSQUARE RETIREMENT FOR PPE 04/08/2022.	-11039.76
Total EFT's/Bank Withdrawals				<u>-135992.38</u>

Ref#	Date	Vendor	Description	Amount
TRX TO PR	4/07/2022	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER FOR PPE 04/08/2022 Final Paycheck for PW Utility III Worker.	-3140.12
TRX TO PR	4/14/2022	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCT FOR PPE 04/08/2022.	-43694.97
TRX TO PR	4/27/2022	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCT FOR PPE 04/22/2022.	-41117.78
Total Transfer Between Accounts				<u>-87952.87</u>

Ref#	Date	Vendor	Description	Amount
4666590	4/14/2022	WITHDRAWALS	DEBIT FOR US BANK BAGS. NEW BRANCH CASH FORWARD DEPOSIT BAGS.	-32.43
9837126	4/29/2022	WITHDRAWALS	DEBIT FOR POSTAGE TO MAIL U/B BILLS FOR APRIL 2022	-448.35
Total Debit Card Withdrawals				<u>-480.78</u>



Staff Highlights – 2022-08-17

City Council

City Manager

The annual Community Clean Up Day was held on Saturday May 7th. Attendance was good and no vehicles were turned away during the allotted time. A total of 26.62 tons of material were collected and removed. A summary, including the past four years of data is attached at the end of this report.

Upcoming discussions on CalTrans bridge replacement project.

Discussion with HCAOG on Pavement Condition Index report currently underway.

Met with HRDBP property developer G. White. Developer intends to restart project over the summer after financing delays, Covid delays and personal issues.

City Clerk

Processed Three (3) Building Permit Applications:

728 Rigby Ave. – Re-Roof Residence
210-220 Wildwood Ave. – Sewer Cleanout
111 Creek St. – Water Line for New Service

Processed One (1) Business License Application:

Cindy Fisher – Vacation Rental

Processed Four (4) Encroachment Permit Applications:

Margro Advisors – Manlift with bucket on sidewalk to paint building
LTS Telecommunication Services – Directional Boring
Mingo's Bar – Blocking northbound side of Edwards and parking spaces for special event
PG&E – Replace Pole near Highway

Misc:

Submitted CHF/CIRB Building Permit Activity Report for April
Established Procedure for Indexing City Council Minutes
Submitted Bureau of Labor Statistics May Employment Data



City Attorney

Human Resources, Risk & Training

Finance Department

Public Works Water

Public Works Wastewater

Public Works Streets, Buildings and Grounds

Public Works City Engineer

Public Works Capital Projects

Police Department

The Department had the following statistics for the period of April 27 to May 10, 2022. The summation of Calls for Service may be greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

Officer	Calls for Service	Reports	Arrests
Conner	13	4	1
Beauchaine	38	3	1
Landry	53	6	3
Burns	43	6	1
Johnson	41	6	2
Fielder	13	1	0
Clark	25	1	N/A
Totals	193	27	8
Averages	13.8 per day	13.5 per week	4.0 per week
2021 Yearly Average	15.6 per day	14.2 per week	5.7 per week

Calls for Service at 355 Center Street

Type	Date	Time	Location	Primary Unit	Case #
ANIMAL	05/01/2022	15:40:34	355 CENTER ST	6S2	
ANIMAL	05/04/2022	20:02:32	355 CENTER ST	6S1	
ANIMAL	05/07/2022	12:19:52	355 CENTER ST	R615	
WARRANTS	05/09/2022	17:52:52	355 CENTER ST	R618	

ANIMAL – An animal control issue

WARRANTS – A check for a person wanted on an arrest warrant



6S1 – Sergeant John Beauchaine
R615 – Officer Liam Burns
6S2 – Corporal Crystal Landry
R618 – Officer Russell Johnson

During the period of April 27 to May 10, 2022, there were eight calls for service related to animal control issues. Two dogs and a puppy were transported to Miranda's Rescue. Corporal Landry responded to an address on Ogle where two dogs had gotten into a pen with four goats. All four goats had bite marks and one was seriously injured. Corporal Landry took the offending dogs into custody (they jumped into her car when she opened the door) and helped to load the most seriously injured goat into the owner's truck. The goat was taken to the vet where it had one ear removed, but had a favorable prognosis. The other three were treated by the vet on scene. The two dogs were taken to Miranda's Rescue to aide in identifying their owner. As these dogs had escaped before, the owner realized that she could not continue to harbor the animals and relinquished them to the City.

Community Services Officer Mary Clark is attending a module of the code enforcement officer's academy.

On May 7, 2022, both Corporal Landry and Officer Johnson attempted to stop different motorcycles that refused to yield. Both officers initiated pursuits that had speeds in excess of 100 mph. Both pursuits were terminated when it became clear that the riders were not going to yield. Both riders have been tentatively identified and warrants for their arrest will be submitted to the District Attorney's Office for possible prosecution.

On May 5, 2022 and again on May 9, 2022, a person in their 30s died of what appears to be a drug related death. One was person was newly married while the other had recently given birth to a baby. The Coroner's Office took possession of both bodies and a preliminary autopsy, including toxicology, will be conducted.

On May 10, 2022, Officer Johnson, assisted by Sergeant Beauchaine, Officer Fielder, Chief Conner, Fortuna Detective Brian Taylor, Fortuna Officer Stephens and Police Dog Kane, served a search warrant at a residence in Stafford. Officer Johnson had twice been involved in a pursuit with a blue Audi and he was able to establish probable cause that the car was registered at this address. The officers found the car on jacks in the garage. Also located during the search was almost an ounce of fentanyl, a firearm, and ammunition. The car's owner was booked into the jail on charges related to the most recent pursuit. His mother of his child was cited for drug related charges. Additional charges for possession of a controlled substance for sale, possession of a firearm by a felon, possession of a controlled substance and a loaded firearm were added to the man who had been booked into the jail. The suspect was able to make bail the next day and no longer is in custody.

Code Enforcement

During the period of April 27 to May 10, 2022, the Department opened five new code enforcement cases dealing with junk or inoperable vehicles and closed six. Of the closed cases, four were moved by their owners while the remaining two cars were towed by the City. At the end of this reporting period, there were eleven open cases involving junk vehicles.



During the period of April 27 to May 10, 2022, the Department opened two new cases and did not close any. One of the new cases deal with solid waste and junk vehicles. The other deals with excessive animal noise. There were 40 open cases at the end of this reporting period.

Community Development Department

Intergovernmental

Humboldt-Rio Dell Business Park

Rio Dell Clean Up 2022		
May 7, 2022	Start Time: 8:40 am	Finish Time: 1:00 pm
Vehicles through	143	
Recology Personnel	10 Employees 2 Supervisor	
Rio Dell Personnel	1 Employees	
Equipment	1 Bobcat	
Trucks	2 Front load, 1 Rear Load, 2 Roll-off, 1 Stinger truck	

Trash	27000lbs	13.50 tons
Metal	21840lbs.	10.92 tons
Green waste	4400lbs.	2.20 tons
Total	53,240lbs.	26.62 tons

Rio Dell Clean Up 2021		
May 8, 2021	Start Time: 8:40 am	Finish Time: 1:00 pm
Vehicles through	133	
Recology Personnel	13 Employees 1 Supervisor	
Rio Dell Personnel	1 Employees	
Equipment	1 Bobcat	
Trucks	2 Front load, 1 Rear Load, 2 Roll-off, 1 Stinger truck	

Trash	24240lbs.	7.08 tons
Metal	14160lbs.	7.08 tons
Green waste	2400lbs.	1.2tons
Total	40,800lbs.	20.4 tons

Rio Dell Clean Up 2020		
May 9, 2020	Start Time: 8:40 am	Finish Time: 1:00 pm
Vehicles through	137	
Recology Personnel	10 Employees 1 Supervisor	
Rio Dell Personnel	2 Employees	
Equipment	1 Bobcat	
Trucks	2 Front load, 1 Rear Load, 2 Roll-off, 1 Stinger truck	

Trash	29320lbs.	14.66 tons
Metal	22520lbs.	11.26
Green waste	5500lbs.	2.75
Total	57,340lbs.	28.67

Rio Dell Clean Up 2019		
May 10, 2019	Start Time: 8:40 am	Finish Time: 1:15 pm
Vehicles through	107	
Recology Personnel	10 Employees 1 Supervisor	
Rio Dell Personnel	2 Employees	
Equipment	1 Bobcat	
Trucks	2 Front load, 1 Rear Load, 2 Roll-off, 1 Stinger truck	

Trash	23120lbs	11.56 tons
Metal	15580lbs.	7.79 tons
Green waste	2540lbs.	1.27 tons
Total	41240lbs.	20.62 tons

Rio Dell Clean Up 2018		
May 12, 2018	Start Time: 8:40 am	Finish Time: 1:15 pm
Vehicles through		
Recology Personnel	11 Employees 1 Supervisor	
Rio Dell Personnel	2 Employees	
Equipment	1 Bobcat	
Trucks	2 Front load, 1 Rear Load, 2 Roll-off, 1 Stinger truck	

Trash	28740lbs	14.37 tons
Metal	12420lbs.	6.21 tons
Green waste	4680lbs.	2.34 tons
Total	45,840lbs.	22.92 tons

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For Meeting of: May 17, 2022

Consent Item; Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director

A handwritten signature in blue ink, appearing to be "K Caldwell", is written over the printed name.

Through: Kyle Knopp, City Manager

Date: May 13, 2022

Subject: Homeless Assistance Presentation

Recommendation:

That the City Council:

1. Receive a presentation from Robert Ward and Jaclyn Culleton from the Department of Health and Human Services regarding the homeless and available services in the County.

Discussion:

The City's Housing Element, and in fact I understand that all approved Housing Elements in the State, contains a program to have the local homeless task force provide a presentation to the City Council regarding the homeless and available services in the County.

Attachments:

Attachment 1. Homeless Assistance Presentation

Attachment 2. Housing, Outreach & Mobile Engagement (HOME) 2022 Report. Will not be presented, but any questions will be addressed.

Assistance for People Experiencing Homelessness in Humboldt County



Humboldt Community Resource List



The Humboldt Community Resource List (HCRL) is a publicly available PDF hosted on the DHHS website with over 500 listings of community resources.

The HCRL is updated twice a year (April and October). It covers areas such as health, food, housing, employment, etc.

The audience for the HCRL is the assister, case manager, eligibility specialist, provider, social worker, etc., not the direct client/customer.



Online PDF

<http://humboldt.gov/DocumentCenter/View/54880>



HUMBOLDT COUNTY, CALIFORNIA

Hope Center

 Offers Classes & Recovery Support groups.




 Many events in the community!

 Healthy Harvest (Free fruits and vegetables.)

 We encourage those who are interested to sign-up on our webpage!



<https://humboldt.gov/429/Hope-Center>

<p>1. Key Hybrid Zoom In Person</p>	<p>2. 10 a.m.-2p.m. Open 11:30 a.m. Gratitude in the garden</p>	<p>3. 10-11 a.m. Positive start noon-1 p.m. Art</p>	<p>4. 10 a.m.-2p.m. Open 11:30 a.m. Gratitude in the garden</p>	<p>5. 10 a.m.-2p.m. Open 10:30 a.m. wellness tools noon Sign Making</p>	<p>6. 11:30 a.m. Bowling Sign up at front desk</p>	<p>7. you are a MENTAL HEALTH WARRIOR</p>
<p>8. CalFresh</p>	<p>9. 10 a.m.-2p.m. Open 11:30 a.m. Gratitude in the garden</p>	<p>10. Walk Take action 4 Mental Health 11:30-1:30</p>	<p>11. 10 a.m.-2p.m. Open 11:30 a.m. Gratitude in the garden</p>	<p>12. 10 a.m.-2p.m. Open 10:30 a.m. wellness tools noon Rock Painting</p>	<p>13. 11:30 a.m. Park Sign up at front desk</p>	<p>14. Funded by MHSA</p>
<p>15. </p>	<p>16. 10 a.m.-2p.m. Open 11:30 a.m. Gratitude in the garden</p>	<p>17. 10-11 a.m. Positive start noon-1 p.m. Art</p>	<p>18. 10 a.m.-2p.m. Open 11:30 a.m. Gratitude in the garden</p>	<p>19. 10-11 a.m. Hope Center Advisory meeting 11:30 a.m.-2p.m. Healthy Harvest</p>	<p>20. 11:30 a.m. Pool Sign up at front desk</p>	<p>21. </p>
<p>22.</p>	<p>23. 10 a.m.-2p.m. Open 11:30 a.m. Gratitude in the garden</p>	<p>24. 10-11 a.m. Positive start noon-1 p.m. Art</p>	<p>25. 10 a.m.-2p.m. Open 11:30 a.m. Gratitude in the garden</p>	<p>26. 10 a.m.-2p.m. Open 10:30 a.m. wellness tools noon Art for wellness</p>	<p>27. 11:30 a.m. Zoo Sign up at front desk</p>	<p>28. </p>
<p>29. #breakthestigma </p>	<p>30. Memorial day Closed</p>	<p>31. 10-11 a.m. Positive start noon-1 p.m. Art</p>	<p>IT'S OKAY TO NOT BE OKAY</p> <p><i>I'm not Okay</i> <i>Talk's Okay</i></p> <p>Zoom Info: call in 1-551-285-1373 enter ID # 160 1809 5433</p>			

Housing Support Info Sheets for DHHS & CalWORKS.



DHHS: Housing Supports

The Department of Health & Human Services (DHHS) provides assistance and support for individuals and families facing housing challenges through coordination of several programs administered throughout its branches and in collaboration with community partners.

Terms and Definitions:

DHHS funding supports housing and homelessness programs that use specific definitions.

Eviction Free is a philosophy and an evidence-based state mandate. It is a homelessness approach that prioritizes providing permanent housing to people experiencing homelessness. After being housed, clients continue to be offered services to help further stabilize. Compliance with services plans is not a requirement to keep housing. California now requires all state-funded programs to follow Housing First principles.

Permanent Subsidized Housing (PSHU) provides rent/safe rent subsidies and supportive services such as case management.

Rapid Re-housing (RRH) provides temporary rental subsidies (24 months or less) and supportive services.

Continuum of Care (CoC) US Department of Housing and Urban Development (HUD)'s CoC Program promotes local and state commitment to the goal of ending homelessness through regional planning bodies that coordinate housing and services (including for homeless families and individuals). DHHS is a CoC member.

Humanaid Housing and Homeless Coalition (HHHC): HHHC is Humanaid's CoC and is comprised of several organizations dedicated to ending homelessness. The HHHC website is at Humanaid.org/HHHC.

Chronically Homeless as defined by HUD is a single individual (or head of household) with a disabling condition who has either experienced homelessness for longer than a year or experienced homelessness four or more times in the last three years. The full definition is lengthy and here are other potential scenarios: http://www.hud.gov/program_offices/brb/chronically/homeless.html

Continental Entry System (CES) is a HUD requirement used to prioritize households for HUD-funded homeless assistance. Prioritization in its real-time list is based on length of time homeless and severity of service needs. In Humanaid, individuals call 2-1-1 to enroll in the CES.

Housing Outreach & Mobile Engagement (HOME)

DHHS's HOME Division has three goals: street outreach to persons experiencing homelessness; making DHHS services accessible in remote areas (Mobile Outreach Vehicle); brochure available; and working with customers to find, secure and maintain permanent housing. HOME's field workers on PSN through HUD for persons with serious mental illness as well as expanded services due to success in working with landlords and assisting clients in obtaining long-term housing.

DHHS Programs for Individuals

Through various funding streams DHHS subsidizes the rent of qualified clients other directly through individual client leases with a landlord and/or through agreements for multiple units in an apartment building. HUD funded clients must meet HUD's definition of chronic homelessness, among other requirements. The first step for a client that wishes to participate in a HUD-funded program is to enroll in the CES. Currently DHHS administers PSN for chronically homeless Call, chronically homeless transition-age youth that meet criteria for state law and Medi-Cal services, and chronically homeless persons living with HIV/AIDS.

1-13-27 Info Sheet revised November 2021 Eureka Call Center 1(877) 410-8809

● Ryan Bishop

Deputy Director, Social Services Branch



Desk: (707) 268-3460
Cell: (707) 296-4600



Social Services: Housing Supports in CalWORKS

CalWORKS families have several options to receive support to find and remain in safe housing. A family not receiving CalWORKS must apply for and be eligible for CalWORKS to access these programs.

CalWORKS is the State's program for administering federal Temporary Assistance for Needy Families assistance. CalWORKS provides temporary cash assistance to families with minor children in the home or pregnant persons as they work to reach self-sufficiency. Families may be eligible for CalWORKS if they meet income, property and other requirements. The cash aid portion of CalWORKS helps families meet basic needs. The Welfare to Work (WVW) portion of CalWORKS offers services to help families reach the goal of self-sufficiency through employment.

CalWORKS workers know the living situation of the families they serve and link interested families in the program to services that will best meet their housing need. If a family has a changed living situation, they can call 877-410-8809 to talk to a CalWORKS worker and get lined with these services.

The different programs have varying definitions of homelessness and different requirements as well as other differences that may seem confusing. The worker will explain the options, rights, and responsibilities associated with the services being requested. All programs look at the total ongoing rent for the family and affordability. While there may be programs that offer some programs for short-term assistance with deposits, arrears, rent until a scheduled date for a job, etc., in all cases the goal is for a family to have a housing arrangement that is safe and that can be maintained with the family income.

CalWORKS Housing Support Program

Families receiving CalWORKS who are homeless, or are at risk of homelessness, may be eligible to help with housing using the CalWORKS Housing Support Program (HSP). Possible services include housing search activities, rent assistance, rent arrears, deposits, transportation, parents education classes, application or credit check fees, landlord recruitment and listing, assistance with rental applications, identification of tenant screening barriers, moving expenses and assistance with Section 8 applications.

The HSP may be able to assist families without an adult participating in Welfare to Work, for example, a parent who is "timed out" (reached the lifetime maximum of benefits used). There is an HSP Brochure; ask for it if not already provided.

Linkages

Sometimes families receiving CalWORKS are involved with Child Welfare Services (CWS). Linkages' goal is to decrease child abuse and neglect and improve outcomes for children and families by providing (essential) services and supports through increased collaboration between CWS, CalWORKS and WVW. The coordinated service approach between these programs means that a family can be brought into Linkages by their CalWORKS worker, their CWS case worker or their WVW worker.

1-13-27 Info Sheet revised November 2021 Eureka Call Center 1(877) 410-8809



2-1-1 to get help.



2-1-1 NOT working, try...

707-441-1001.



ALL housing authority wait lists are open

(HCV aka "Section 8"/Mainstream, Public Housing/Family Housing and Senior Housing).

People can apply by picking up an application during lobby hours,
Tuesday, Wednesday and Thursday 10-3

Or, by calling the front desk:

 707.443.4583 x210

 Ask for an application to be sent out.

 h _____





**NATION'S
FINEST**
GUIDING VETERANS HOME
SINCE 1973

The Eureka location serves veterans in Humboldt and Del Norte Counties. Nation's Finest provides the following services:

Behavioral Health: Nation's Finest offers a behavioral health center to help Veterans who are dealing with mental health and substance abuse issues. Any veteran with one or more mental health conditions or drug and alcohol dependence will have access to a variety of programs to help them fulfill their developing potential. The wide range of activities and programs are aimed at promoting community integration through effective symptom management and skill building as well as facilitating physical and mental health.

Transitional Housing: We offer transitional housing program that is a safe place for veterans who are homeless and or unemployed. Our veterans receive case management, career development services and participate in educational programs, support groups, and organized recreational activities. This comprehensive approach offers each veteran the opportunity to acquire the skills necessary to become self-sufficient.

Supportive Services For Veterans and their Families: Our supportive services can help eligible veterans with homeless prevention and housing relocation. Financial assistance can be provided for security deposits, utility deposits and utility payments. We offer referrals to other community services, transitional housing and one-on-one with case managers.

Nation's Finest provides resources to assist in prevention and remediation of homelessness for Veterans and their families. To check eligibility of a veteran household that may become homeless or are currently homeless, please have them call.



707-442-4322



<https://www.nationsfinest.org/>

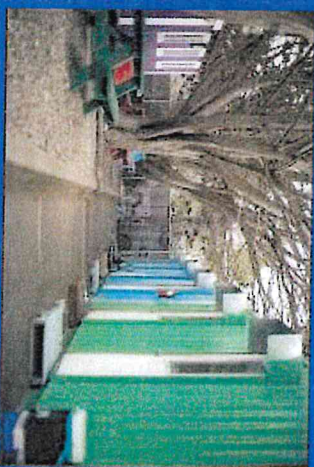


The Betty Kwan Chinn Day Center

👍 Will be opened daily, Monday-Friday 8am-3pm.

👍 Interested people may contact the day center for information about accessing 24/7 shelter at the Blue Angel Village pictured below

📞 Phone 📞 707-407-3833.



The Eureka Rescue Mission

☞ We encourage you to call ahead of time to get up to date information regarding services and times (due to the current COVID pandemic).

☞ Shelter Hours:

☞ Open 7 days a week / Closed Sat. between 8am & 2pm

☞ Meals:

☞ Breakfast: Tuesday between 8am & 9am
Dinner/Chapel: Every evening at 5:00pm

☞ Showers & Clothing Exchange:

☞ Monday, Tuesday, Thursday and Friday between 2 & 3pm

Overnight Services

If clients are feeling sick seek medical help



Men's Emergency Shelter
Phone: (707) 443-4551



Women and Children Emergency Shelter
Phone: (707) 443-5016



<http://www.eurekarescuemission.org/>

St Vincent de Paul's



Dining Facility is an Emergency Overflow Overnight Shelter, if the Eureka Rescue Mission is at full capacity.

Will set up 25-Cots with blankets and pillows.
Individuals needing shelter would be prescreened by the Eureka Rescue Mission.

We will either set up for Men-only or Women & Children-only for a given night of shelter. The Eureka Rescue Mission would provide a Monitor(s) if our Dining Facility is utilized as a shelter.

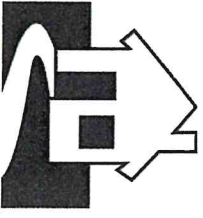
Bob Santilli, SVDP Board Member and Volunteer ED
Dining Facility - 35 W 3rd Street, Eureka Ca 95501

303-877-1465



<https://www.facebook.com/particular-council-of-the-Redwood-Region-Society-of-St-Vincent-de-Paul-12577533539347/>





ARCATA HOUSE
PARTNERSHIP



24-hour low barrier long term shelter (not night-by-night) there is often slow turnover. To be put on the waiting list, call 707-633-6236. People must show proof of vaccination and be tested before entering the shelter.



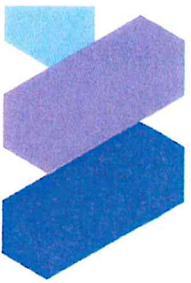
Serves sack lunches, hygiene supplies, food, clean clothes, case management, appointments to complete applications and more out of the building at 501 9th Street where people can begin to engage with Case Managers and support staff. Lunches are served from 1-2:30. Food Pantry Wednesdays 4-6 pm at 501 9th street Arcata



Recently opened a safe parking program in Arcata.



Provides street outreach and case management services to people experiencing unsheltered homelessness




<https://www.arcatahouse.org/>







Food for People

The Food Bank for Humboldt County

 The service model for the Mobile Produce Pantry has shifted this past year and now regularly provide nonperishable foods in addition to the produce.

 The goal has been to provide as much food as possible at each site.

 Happy to work with case managers who would like to pick up food for the people they are working with. Best persons to contact are Erin, Julie or Veronica at our Eureka Choice Pantry, 2112 Broadway, (707) 445-3166.



<https://www.foodforpeople.org/>

Looking For Volunteers for Holiday Gift Basket Making



Care-A-Van Project: We are currently operating in Eureka, McKinleyville, and Redway. If you want the Care-A-Van in your Humboldt Community and for more information

Contact Us:



ahha.humco@gmail.com



707-298-1466

Keep up with events
on Facebook

<https://www.facebook.com/AHHA-Affordable-Homeless-Housing-Alternatives-54665568823719>



<https://ahha-humco.org/>

Redwood Community Action Agency Youth Service Bureau

YSB's youth shelter ages 12-17 will still be open 24/7.



707 444-2273 (CARE) for info or to access

YSB's Raven Project Drop in center located at 523 T St Eureka will be open Tues & Thurs 1:30-5:50 and Sat 12-5. Outreach occurs at various locations throughout the County on Wed and Fridays.



707 443-7099

YSB's transitional and subsidized housing for youth 16-24 will continue to provide housing and housing assistance.



707 443-8322 ext 207, 206, 204 or 205.

YOUTH SERVICE BUREAU (YSB) PROGRAMS

At a glance...



Raven Project
523 T St. Eureka
(707) 443-7099

**DROP IN CENTER
FOR YOUTH AGES
10-21.**

SHOWERS,
LAUNDRY,
EMPLOYMENT
ASSISTANCE,
BUS TICKETS, FOOD,
COMPUTERS, HOUSING
REFERRALS,
SOCIAL GROUPS

TUESDAY 1:30-5:30
THURSDAY 1:20-5:30
SATURDAY 12-5

24 hour housing
number for people
under 18
(707) 444-CARE(2273)

YSB's Our House Shelter

Short-term housing, food
and clothing for youth ages
12-17. Call our 24 hour
number at
(707) 444-CARE (2273) ext. 0

Transitional housing
and financial
assistance with rent
available for people
18-25. Call
(707) 444-CARE(2273)
ext. 205 or 206





Humboldt County Office of Education

We can assist students and their families by helping with:



Immediate enrollment in school



School of origin process in order to maintain educational stability



Timely transfer of educational records



Locating and obtaining immunization and medical records



Transportation plans from the current residence to the school of origin



Referral and connection services to community resources



Linkage to university, community college and vocational/technical programs



h

The Grove

The goal of this college-focused food insecurity and rapid rehousing program is to provide services, including: emergency assistance; access to food, homelessness prevention services and activities; and housing and motel vouchers to student's experiencing homelessness or housing insecurity while attending CR.

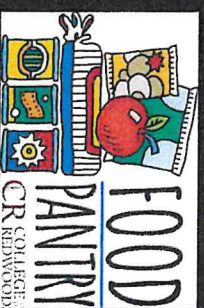
- If you have a CR student experiencing homelessness or housing insecurity contact:

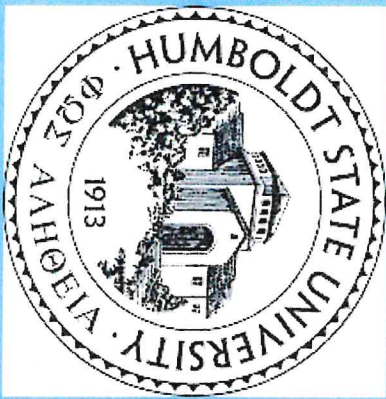


The-GROVE@redwoods.edu



<https://www.redwoods.edu/student-services/Home/Grove>





Basic Needs Support



 <https://basicneeds.humboldt.edu/>

Here you will find campus and community resources to help HSU students meet their basic needs. Learn about food, housing, mental health, and child care resources.

 [Emergency Housing Program](#)

In this program students who are unable to find permanent housing, or abruptly lose their housing are sometimes able to be housed temporarily on campus. This program is subject to availability.

 Housing Access Grant Program

 One on One Case management

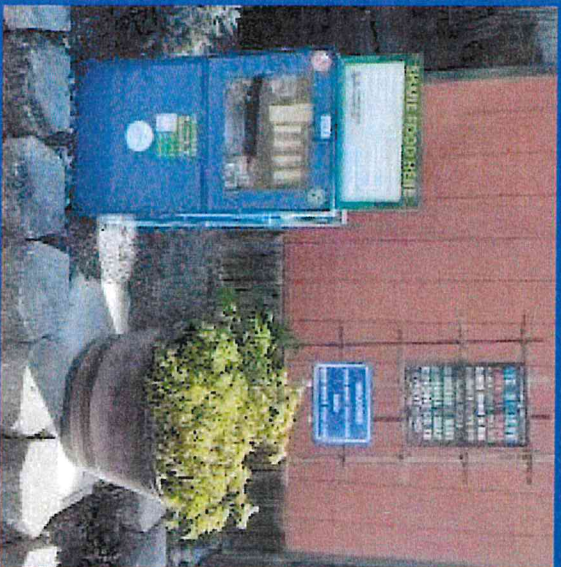
 Housingliaison@humboldt.edu

 707) 826-5509



Building a Solidarity Economy on California's North Coast

Street Outreach Program



Offering:



Street Outreach for chronically unsheltered people in Carlson Park and downtown Eureka
Emergency supplies for eligible clients - those people who do not access any shelter.



Housing First Case Management for eligible clients.

Seeking:



Connection/introduction to other communities/encampments of chronically unsheltered people in Humboldt County.



Referral to potential Street Outreach Workers for part-time employment on our team - BIPOC people with experience of unsheltered living and/or substance use disorder are encouraged to contact us.



Referral to potential Peer Community Health Workers for training and part-time employment - applicants must be people with experience of unsheltered living

 Tobin McKee (they/them)

Program Administrator, Cooperation Humboldt
Cooperative Business Advisor, North Coast SBDC
Co-Director, Middleway Network

 tobin.mckee@cooperationhumboldt.com

 (707) 407-7300



**Working together, for
the betterment of**

ALL

PLEASE SEND UPDATES TO

HOUSINGLIAISON@HUMBOLDT.EDU



Housing , Outreach & Mobile Engagement (HOME)

January 2022

HOME Overview

The Humboldt County Department of Health & Human Services (DHHS) Housing, Outreach, and Mobile Engagement unit includes outreach services and housing support services throughout the county. HOME does not “place” people or have any access to units to “place” people. HOME has partnerships with some developers and uses the open rental market. All clients/tenants sign their lease/rental agreement with the landlord. Unfortunately, HOME does not have access to emergency housing such as motel vouchers.

Outreach & Mobile Engagement Services

Outreach services engage with people with disabilities experiencing long term homelessness. This includes supporting them in obtaining housing. Preparing for housing includes such things as enrolling them in the Homeless Management Information System (HMIS) database and coordinated entry; obtaining an ID and birth certificate; supporting them in accessing mental health services; applying to affordable housing projects and the Housing Authority Section 8 list. Once all the necessary items are in place, a client, with support from staff, can begin completing rental applications and interviewing potential landlords. Mobile Engagement engages with people by meeting them in the community and bringing DHHS services and community-based service referrals out to the furthest corners of Humboldt County.

“Being housed has increased my self-confidence and I feel like I can take care of myself now. I don’t fear for my safety and I like learning to do more things like cook. I also exercise more and feel better”

~S.B.

Housing Support Services

The housing support services work with clients to secure affordable rental units in their name and to support them in maintaining their housing. It also includes engaging and maintaining positive relationships with landlords and property managers and working with community partners to support clients’ housing needs. Once a client obtains housing, services may include: periodic check-ins; life skills coaching; good habit coaching such as maintaining units’ cleanliness, avoiding lease violations, and being a good neighbor; coordinating service needs such as counseling, medical appointments, food bank, and IHSS.

OUTREACH, MOBILE ENGAGEMENT—Rural Humboldt

The mission of outreach, mobile engagement services is to connect communities throughout the county with DHHS services, so residents who do not live in the immediate Eureka/Arcata area can access Mental Health, Public Health, or Social Services programs. Whether they wish to apply for CalFresh or Medi-Cal, meet with a mental health clinician or substance abuse counselor, HOME strives to connect residents with county programs in the area in which they live. Some services (such as counseling) may require an appointment, others can be provided on-site. Whether residents wish to apply for CalFresh or Medi-Cal, need information about housing resources, or want a referral for behavioral health services, HOME mobile engagement strives to connect residents with DHHS and community based programs in the area in which they live.

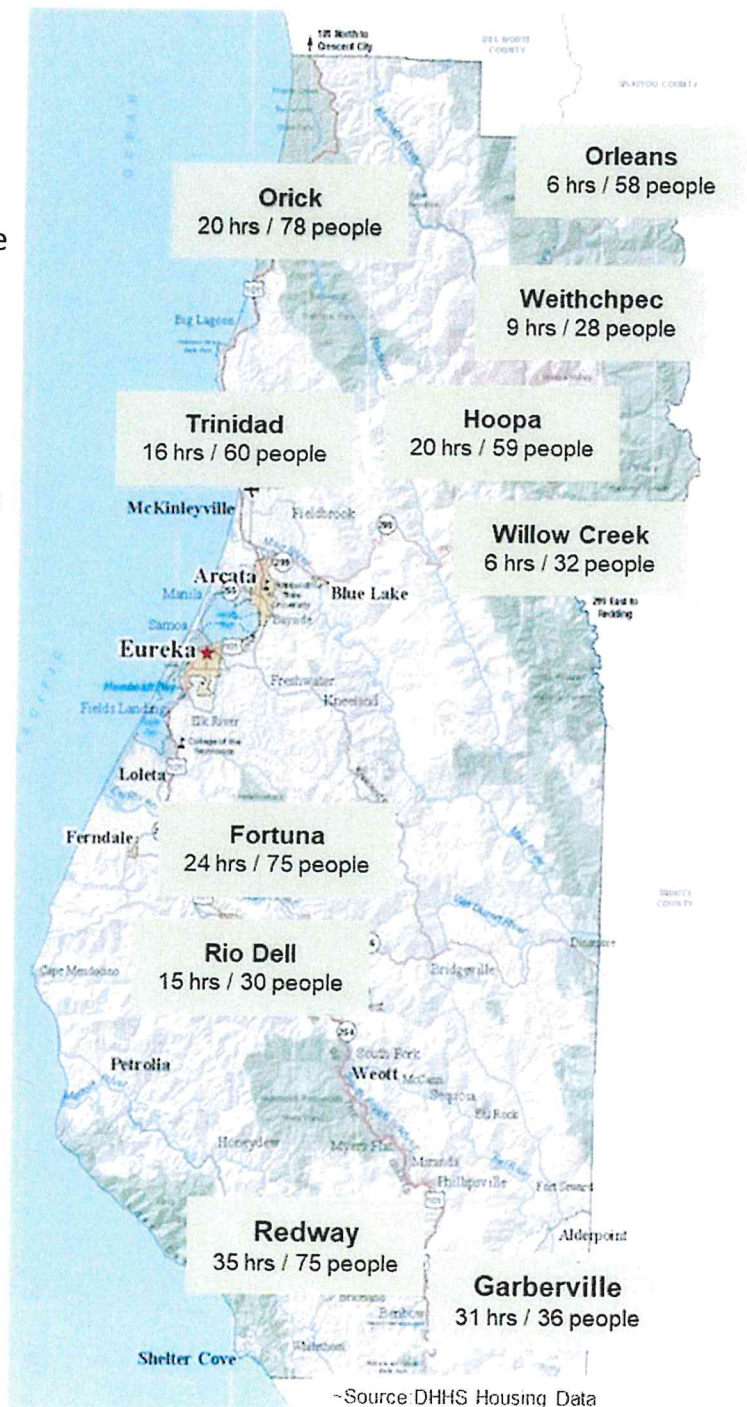
Food Assistance

Through a partnership with **Food for People**, Mobile Engagement picks up food boxes in Eureka and provides them to eligible residents at outreach events throughout the County.

142 food boxes in October

132 food boxes in November

Mobile Engagement Outreach Events Total number of hours and people served in October, November, December 2021



OUTREACH, MOBILE ENGAGEMENT—Rural Humboldt

Each month, mobile engagement outreach events also focus on a subject often based on a national awareness theme. Whenever possible, these subject themes are linked to services provided by DHHS and other community based programs who may join the outreach events.

October

National Domestic Violence Awareness Month

Provided information about local support programs, warning signs and healthy relationships to **83** people.

October Partners

Visión y Compromiso
Hupa Family Resource Center
K'ima:w Medical Center
Willow Creek Community Resource Center
Housing Authority
Redwood Coast Regional Center
Food for People Mobile Produce Pantry
Lifeline Cell Phones
Orick Elementary School Outreach
RCAA Raven Project
California Phones

November Partners

Visión y Compromiso
DHHS Employment and Training Division
College of the Redwoods
CalFire
K'ima:w Medical Center
Fortuna Adventist Community Services
Redwood Coast Regional Center
California Phones
Six Rivers National Forest
Karuk Senior Center
Orleans Medical Center

November

Career Development and Employment

Organized a mini job fair and provided resources and tools for effective job

searching to **109** people

December

Stay Active

Cold and rain can keep people inside, Provided literature and resource information showing ways to get exercise both inside and

outside the home to **70** people.

December Partners

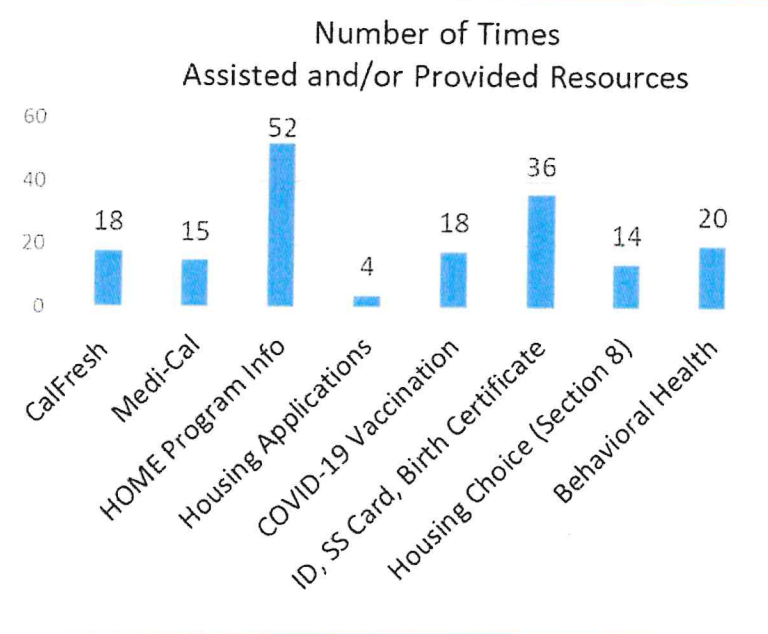
Hoopa Valley Tribal TANF (Temporary Assistance to Needy Families)
Hupa Family Resource Center
K'ima:w Medical Center
Redwood Coast Regional Center
COVID 19 vaccine clinic
Yurok Tribe/Weitchpec
Redway First Baptist Church
Southern Humboldt Housing Opportunities

STREET OUTREACH SERVICES

In addition to the outreach and engagement HOME does in the rural areas of the County, HOME conducts extensive outreach and engagement with people who have disabilities and are experiencing long term homelessness in the Eureka, Arcata and McKinleyville area. This includes engaging in rapport building as it may take repeated attempts at engagement for some people with disabilities and experiencing long term homelessness to trust outreach workers and be willing to engage with them.

October to December
Street Outreach Workers
 spent **103** hours providing
870 housing support services including providing information and assistance to enroll in Medi-Cal and CalFresh as well as the necessary steps to apply for housing such as: intake in the Homeless Management Information System (HMIS) and coordinated entry; obtaining an ID and birth certificate; accessing behavioral health services; completing affordable housing and Housing Choice Voucher (Section 8) list applications.

"I was homeless for 20 years in Eureka, but the opinion of the DHHS was to find a home that would work for me. Because of the mixture of services and my coaches, I have found the finest dwelling for me."
 ~R.S.



"To come from sleeping in doorways to having my own place is amazing."
 ~HOME client

"When I first met K she had been homeless in Rio Dell for over ten years. She now has a home, her grandchild lives with her and her son comes for visits."
 ~HOME support staff member

254 people have obtained housing since 2015



Source: DHHS Housing Data

"Thank you for all of the help you provided with our recent tenants. You have proven that you are aware of the needs of both tenants and landlords. Because of your flexibility and balance we are encouraged to continue working with the HOME program and would recommend you to other landlords."

~Local private landlord

Housing First

HOME utilizes the Housing First Model which prioritizes supporting people experiencing homelessness in obtaining permanent housing as quickly as possible – and then providing voluntary supportive services as needed. Housing First programs share critical elements: a focus on helping individuals obtain and sustain permanent rental housing as quickly as possible; a variety of services delivered to promote housing stability and individual well-being on an as-needed and entirely voluntary basis; and a standard lease agreement to housing.

Intended Outcomes

- Reduction in homelessness
- Decrease in number of jail bookings
- Decrease in number of emergency department admissions
- Decrease in number of psychiatric hospitalizations
- Decrease in number of crisis stabilization unit admissions

People served through the HOME program were previously homeless for an average of:

56 months (The equivalent of 4 ½ years)

-the shortest time on the street was 1 year

-the longest time on the street was 26 + years

75% have a permanent disability.

"Since moving into my apartment, I have security and I feel safe. Now I can focus on my health. I'm enjoying sleep."

~D.C.

HOUSING LANDSCAPE

In Humboldt County

For a household to afford monthly rent of **\$1113**, the household will need the equivalent of a full-time job paying **\$21.40/hour**.

For a household to afford monthly rent of **\$1593**, the household will need the equivalent of a full-time job paying **\$30.63/hour**.

For a person on permanent disability, who receives **\$955.00** a month, the affordable rent would be **\$286.00**

Source: National Low-Income Housing Coalition 2021

Vacancy Rate

For every **100** rentals in Humboldt County, **2** are vacant.

Source: US Census 2020

The recommended portion of income to be used on housing is

30%-35%

Source: US Department of Housing and Urban Development

1,702 people were observed as experiencing homelessness in Humboldt County. **447** reported having a diagnosis of severe mental illness and **454** reported being homeless for at least one year.

Source: 2019 Point in Time Count



43%

of Humboldt residents are renters

Source: National Low Income Housing Coalition 2021

20.1%

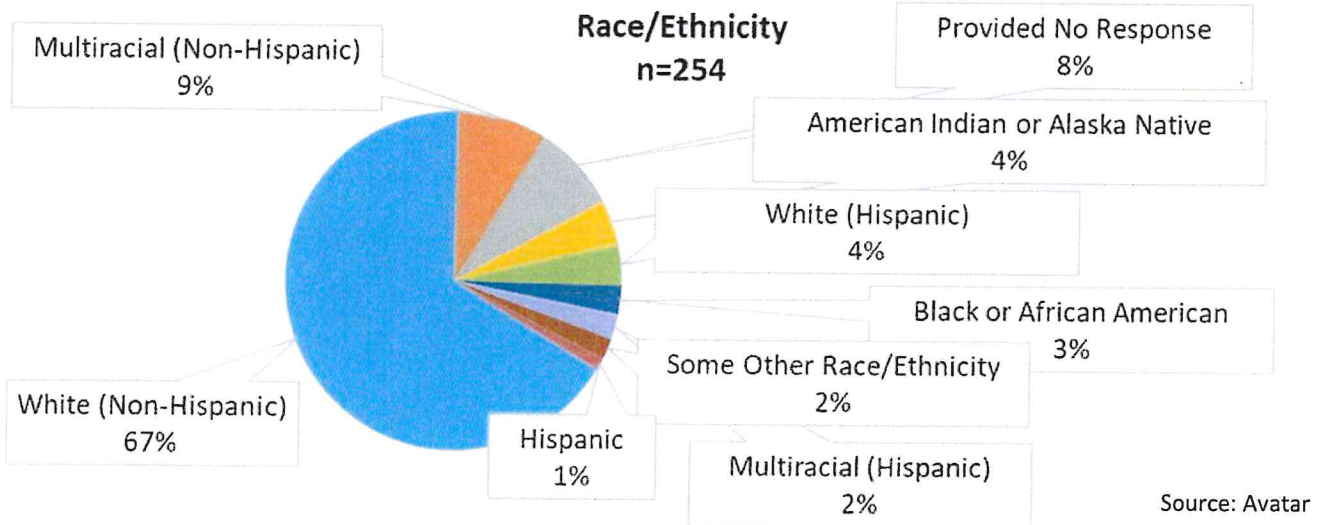
of the population Humboldt County live below the poverty line, a number that is higher than the national average of 12.3%.

Source: Data USA

PARTICIPANT INFORMATION

The chart below illustrates the race/ethnicity of the 254 participants in this program who obtained housing. Of those participants, 67% were White (Non-Hispanic) as compared to 74% of the County general population, 9% were Multiracial (Non-Hispanic), as compared to 5% of the County general population, 8% provided no response, 4% were American Indian or Alaska Native as compared to 5% of the County general population, 4% were White (Hispanic) as compared to 6% of the County general population, 3% were Black or African American as compared to 1% of the County general population, 2% Multiracial (Hispanic) as compared to 1% of the County general population, 2% were some other Race/Ethnicity, and 1% Hispanic.

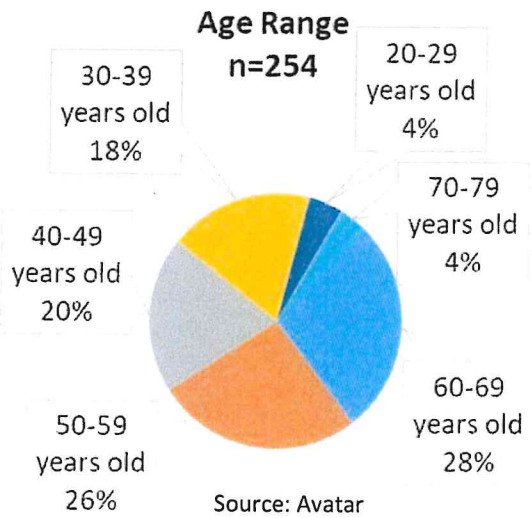
75%
of participants were receiving Federal Income/Disability Insurance due to a permanent disability.



This chart reflects the age ranges of the 254 participants in this program who obtained housing at the time they moved in. Of those participants, 4% were 20-29 years old, 18% were 30-39 years old, 20% were 40-49 years old, 26% were

146 participants were over 50 years old and **137** were over 60 years old at the time they exited homelessness and moved into their own home.

50-59 years old, 28% were 60-69 years old, and 4% were 70-79 years old. In addition, 57% of participants were female, 41% were male and 5% were some other gender.



FROM HOUSELESS TO HOUSED

Shelter in Place March 2020

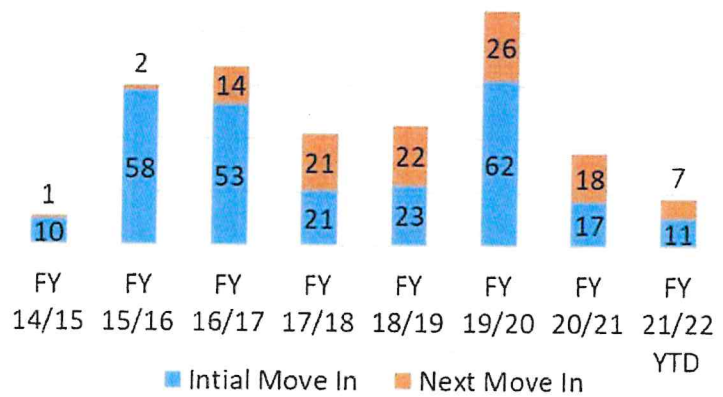
marked the beginning of the Covid-19 pandemic in Humboldt County. The HOME program continued support for both clients who had already obtained housing and clients who were still experiencing homelessness.

In addition, the HOME program was also charged with implementing the California's **Project Roomkey** in Eureka. HOME program staff screened hundreds of people experiencing homelessness for health conditions that put them at higher risk, supported them to enter motel shelter rooms and provided shelter management.

In addition, HOME provided individual care coordination to Roomkey participants including: accessing health care; obtaining important documents such as ID, birth certificates, and social security cards ; applying for stimulus checks; and applying for housing.

HOME has supported 254 individuals to obtain housing from January 2015 through December 2021. HOME continues to support individuals when it is necessary for them to move from their initial home to a new home for reasons such as obtaining Section 8, obtaining low-income housing, availability of more accessible housing for physical limitations, or when at times, they have been asked to leave by the landlord or received a 30 day notice.

Number of Clients Who Obtained Housing



Source: DHHS Housing Data

HOME has supported 117 people to move a second time, 43 people move a third, 10 people move a fourth and two people move a fifth time. 43% of people move voluntarily, 35% were asked to leave, and 15% due to eviction.

Moving In

81 participants were supported by HOME to move into new housing between **March 2020 and December 2021**

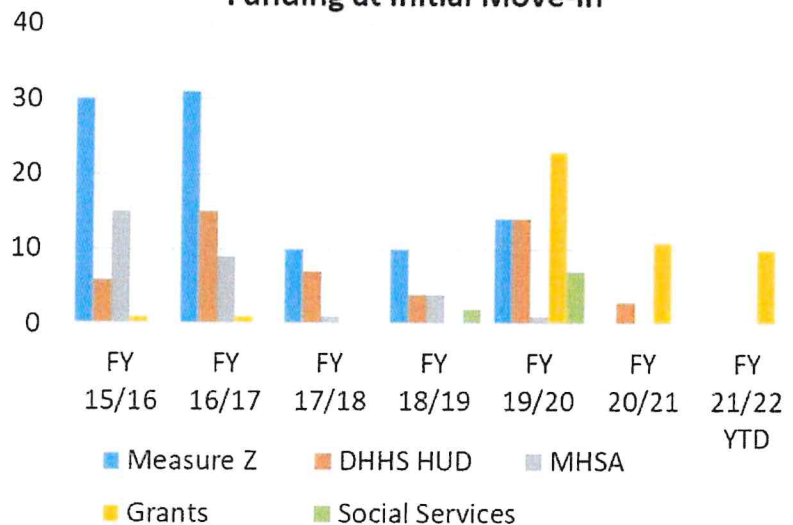
51 participants went from experiencing homelessness to living in their own home.

FUNDING

People who receive housing subsidies from DHHS-administered grants or through low income and tax credit properties can use more of their Federal Disability/Insurance income for other life necessities. When someone transitions from a DHHS Subsidy to a Housing Choice Voucher (Section 8), that frees up that DHHS subsidy for new clients. Some DHHS subsidies consist of a security deposit and 3-6 months of rent. A few grants will allow up to 2 years of subsidy. Even fewer people, who may not qualify for Section 8, have a long-term subsidy. On average, people receiving a subsidy are required to contribute 30% of their income towards rent. That leaves the remaining 70% to take care of their daily needs.

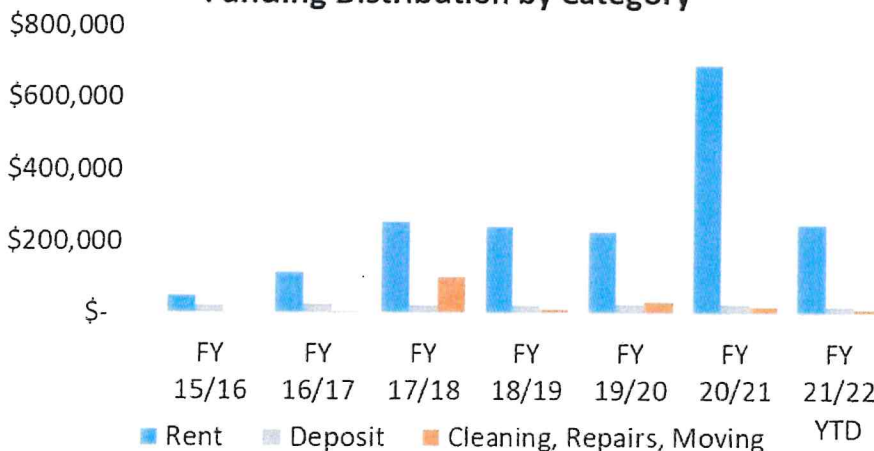
“DHHS HOME has been a joy to work with. Their attention to detail for both the tenant and the landlord throughout the move-in, current tenant needs, maintenance request, tenant issues and the move-out process is impressive. Our experience with DHHS Housing has been nothing but positive. We look forward to continuing to work with them in the future.”
 ~J & J Rentals

Number of Individuals Funded by Type of Funding at Initial Move-in



Source: DHHS Housing Data

Funding Distribution by Category



Source: DHHS Housing Data

83%
 of funding goes towards rental subsidies while only 9% is needed for cleaning, repairs for damages, and moving costs.

PROGRAM OUTCOMES— Housing Status

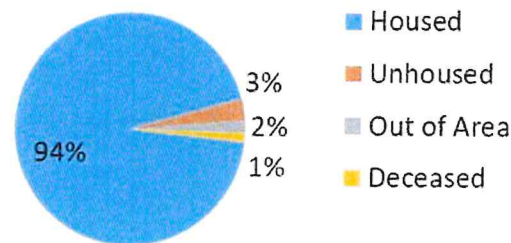
"DHHS HOME program first and foremost, cares for its clients. Working with them to provide housing for our formerly homeless residents has been a wonderful experience. Where we lack in experience with this demographic, DHHS provides support and knowledge so that we can all work together to be successful at keeping residents housed. The Danco mission to help the homeless community wouldn't be possible without our partnership with DHHS."

~Blair Brown, COS Vice President of Property Management

Where are they now?

Of the 236 people who obtained housing a year or more ago, **221** remained in housing after one year and only 7 returned to homelessness.

1 Year After Obtaining Housing
n=236



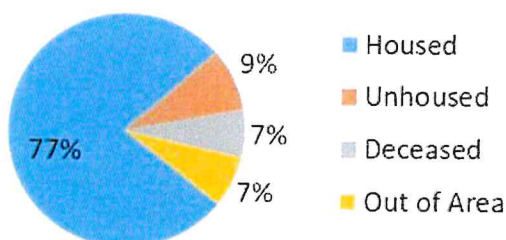
Source: DHHS Housing

"The social workers from the HOME program have gone above and beyond their normal duties."
~Redwood Coast Real Estate

"DHHS HOME program is #1 in trying to help people experiencing homelessness to find housing. They are the best and truly care about the people who are tenants here at the Lodge"

~Pat Davis

2 Years After Obtaining Housing
n=197



Source: DHHS Housing Data

"We have rented to almost a dozen HOME clients so far. I have had a great relationship with everyone on the team. I can always depend on them whenever an issue arises and I'm looking forward to continuing my work with HOME, and I support them finding housing for their clients."

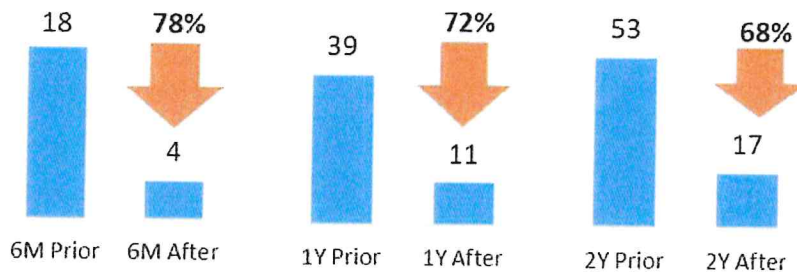
~ Simone Wiche, Strombeck Properties

PROGRAM OUTCOMES – Sempervirens, Crisis Stabilization Unit

Admissions and Jail Bookings

After obtaining housing for **6 months, 1 year and 2 years**, admissions to SV, CSU and Jail bookings declined for individuals who had at least one admission/booking within **6 months, 1 year, and 2 years** prior to obtaining housing.

Admits to SV for Housed Clients with a Prior Admit



6 months – Of the 18 admits by 15 clients, a reduction to 4 admits by 4 clients resulting in a decrease of 78% in number of admits and 73% in number of clients.

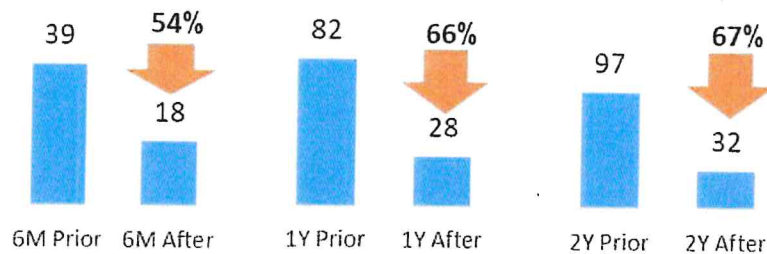
1 year - Of the 39 admits by 21 clients, a reduction to 11 admits by 7 clients resulting in a decrease of 72% in number of admits and 67% in number of clients.

2 year - Of the 53 admits by 25 clients, a reduction to 17 admits by 10 clients resulting in a decrease 68% in number of admits and 60% in number of clients.

Source: Avatar

SV, Sempervirens Psychiatric Health Hospital-offers a locked facility for clients who have serious and persistent mental illness and need acute psychiatric care.

Admits to CSU for Housed Clients with a Prior Admit



6 months – Of the 39 admits by 25 clients, a reduction to 18 admits by 11 clients resulting in a decrease of 54% in number of admits and 56% in number of clients.

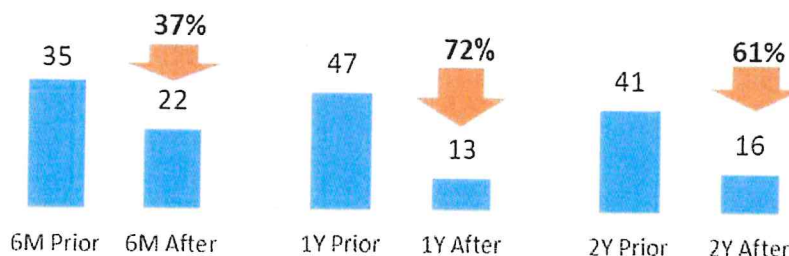
1 year - Of the 82 admits by 35 clients, a reduction to 28 admits by 15 clients resulting in a decrease of 66% in number of admits and 57% in number of clients.

2 year - Of the 97 admits by 37 clients, a reduction to 32 admits by 15 clients resulting in a decrease of 67% in number of admits and 59% in number of clients.

Source: Avatar

CSU, Crisis Stabilization Unit- an outpatient program that provides crisis intervention and stabilization services to individuals in need of immediate crisis services.

Jail Bookings for Housed Clients with a Prior Booking



6 months – Of the 35 bookings by 10 clients, a reduction to 22 bookings by 3 clients resulting in a decrease of 37% in number of bookings and 70% in number of clients.

1 year - Of the 47 bookings by 19 clients, a reduction to 13 bookings by 4 clients resulting in a decrease of 72% in number of bookings and 79% in number of clients.

2 year - Of the 41 bookings by 15 clients, a reduction to 16 bookings by 5 clients resulting in a decrease of 61% in number of bookings and 67% in number of clients.

Source: NCHIN

PROGRAM OUTCOMES – Hospital Emergency Department and Inpatient Admissions

After obtaining housing for **6 months, 1 year and 2 years**, emergency department and inpatient hospital admissions declined for individuals who had at least one admission within **6 months, 1 year, and 2 years** prior to obtaining housing.

Emergency Rooms (ED) and Inpatient Hospitals

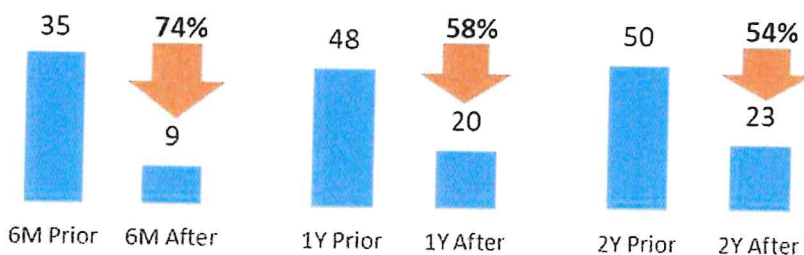
St. Joseph Hospital, Eureka

Mad River Community Hospital, Arcata

Redwood Memorial Hospital, Fortuna

Jerold Phelps Community Hospital, Garberville

Admits to Inpatient Care for Housed Clients with a Prior Admit



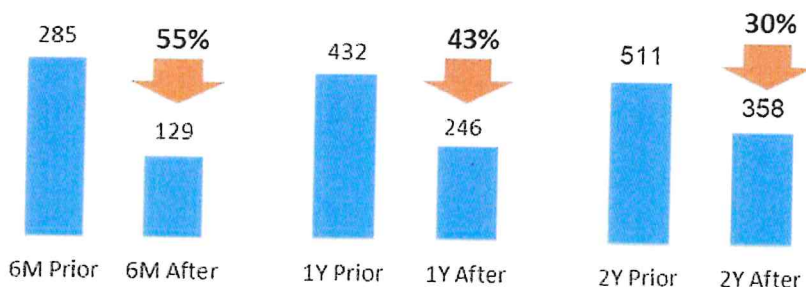
6 months – Of the 35 admits by 25 clients, a reduction to 9 admits by 7 clients resulting in a decrease of 74% in number of admits and 72% in number of clients.

1 year - Of the 48 admits by 27 clients, a reduction to 20 admits by 12 clients resulting in a decrease of 58% in number of admits and 56% in number of clients.

2 year - Of the 50 admits by 26 clients, a reduction to 23 admits by 12 clients resulting in a decrease of 54% in number of admits and 54% in number of clients.

Source: NCHIIN

Admits to Emergency Dept. for Housed Clients with a Prior Admit



6 months – Of the 285 admits by 80 clients, a reduction to 129 admits by 47 clients resulting in a decrease of 55% in number of admits and 41% in number of clients.

1 year - Of the 432 admits by 92 clients, a reduction to 246 admits by 61 clients resulting in a decrease of 55% in number of admits and 41% in number of clients.

2 year - Of the 511 admits by 75 clients, a reduction to 358 admits by 56 clients resulting in a decrease of 30% in number of admits and 25% in number of clients.

Source: NCHIIN

MORE TO DO . . .

Point in Time Count

During the 2019 Point in Time Count, 1702 people were observed as experiencing homelessness in Humboldt County. 447 reported having a diagnosis of severe mental illness and 454 reported being homeless for at least one year.

Questions? Contact:

Jaclyn Culleton, Program Manager

jculleton@co.humboldt.ca.us

Randy Prejean, Administrative Analyst

rprejean@co.humboldt.ca.us

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)



DATE: May 17, 2022
TO: Mayor and Members of the City Council
THROUGH: Kyle Knopp, City Manager
FROM: Cheryl Dillingham, Finance Director CD
SUBJECT: Presentation of the Fiscal Year 2022-23 Recommended Budget

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive a presentation of the Fiscal Year 2022-23 Recommended Budget and provide direction to staff, direct staff to return on June 7, 2022 for further discussion and presentation of any changes to the Recommended Budget and possible adoption.

BACKGROUND AND DISCUSSION:

The City's annual Operating and Capital Budget should be adopted by June 30th of each fiscal year to allow for expenditures starting July 1st of the new fiscal year. This is the first presentation of the Recommended Budget for fiscal year (FY) 2022-23 and provides an opportunity for input from the City Council and public. Staff will return to the Council on June 7, 2022 with any changes and on June 21, 2022, if needed, for final adoption of the Budget.

Changes to budget include a \$3 million increase due to new grants received by the City for park improvements, the construction of an Eel River trail, gateway beautification and State and Local Fiscal Recovery Funds (SLFRF).

Total expenditures in the proposed budget are \$8,885,344. This is an increase of \$3,216,150, or 56% from the adopted FY 2021-22 budget. Expenditures are broken into activities for operating (\$4,120,573), capital and special projects (\$4,269,369) and pass-thru funds and debt service (\$495,402).

Revenues total \$8,041,432, which is an increase of \$2,903,086 from the adopted FY 2021-22 budget. General Fund proposed revenues are \$1,764,617, this is an estimated decrease of \$15,025. The decrease is primarily due to lower cannabis tax (\$250,000) which was partially offset by higher sales tax (\$175,000) and property tax (\$40,000) revenues. The change in estimated revenues for FY 2022-23 is based on current year actual revenues.

Revenues in the sewer operating fund are proposed at \$944,585 an increase of \$52,519 or 6%. Water operating revenues are estimated at \$840,492 an increase of \$42,992 or 5%. These estimates are based on current year actuals and include adjustments for the adopted rate changes.

These are a few of the highlighted items to be discussed during the presentation.

ATTACHMENTS:

FY 2022-23 Draft Recommended Budget

00 - Revenue	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	3/31/2022 Y-T-D Actual	6/30/2022 Estimated	FY 2022-23 Proposed	Fund	Notes/Adjustments
Revenue									
4010 Tax - Property Current Secured	111,955.00	122,986.00	127,452.00	130,450.00	67,897.00	135,794.00	138,510.00	000-General	Current year estimated
4011 Tax - Property Current Unsecur	4,550.00	4,652.00	4,898.00	4,600.00	3,755.00	4,600.00	4,600.00	000-General	
4013 Tax - Property Prior Unsecured	50.00	56.00	61.00	50.00	41.00	50.00	50.00	000-General	
4025 Tax - Supplemental Roll	1,432.00	1,792.00	1,487.00	1,500.00	628.00	1,500.00	1,500.00	000-General	
4026 Tax - Home Owner's Property	1,329.00	1,339.00	1,331.00	1,200.00	687.00	1,300.00	1,200.00	000-General	
4027 Tax - Prior Years - Supplemental	266.00	363.00	387.00	300.00	196.00	300.00	300.00	000-General	
4030 Tax - Transient Occupancy Tax	9,328.00	11,797.00	20,597.00	11,000.00	10,870.00	20,000.00	20,000.00	000-General	
4035 Tax - Timber Yield	33.00	21.00	19.00	22.00	9.00	22.00	22.00	000-General	
4040 Tax - Retail Sales	197,781.00	237,872.00	345,512.00	275,000.00	182,467.00	343,923.00	340,000.00	000-General	
4042 Tax - Measure J Sales Tax	285,708.00	168,175.00	0.00	0.00	0.00	0.00	0.00	000-General	Reduced to zero new Sales Tax Measure
4044 Tax - Measure J Sales Tax	0.00	162,620.00	460,759.00	350,000.00	255,100.00	478,213.00	460,000.00	000-General	
4045 Tax - (HCAOG) Transportation - TDA	124,891.00	154,657.00	118,068.00	120,000.00	111,465.00	142,049.00	120,000.00	000-General	
4046 Tax SBI RMRA	69,069.00	58,333.00	62,438.00	64,700.00	39,001.00	69,760.00	76,772.00	024-TDA	Per HTA Resolution for FY 2022-23
4048 Tax - Gasoline (Highway Users Tax)	75,809.00	83,365.00	80,365.00	92,467.00	59,004.00	94,737.00	104,929.00	021-SB1	Based on CA City Finance estimates
4050 Tax - Documentary Real Property	8,298.00	6,639.00	12,492.00	8,000.00	6,467.00	8,000.00	8,000.00	020-Streets	Based on CA City Finance estimates
4056 Tax - Public Safety, 5% sales	3,105.00	4,757.00	3,676.00	3,200.00	0.00	3,200.00	3,200.00	000-General	
4110 Fees - Franchise - Electric	22,578.00	23,027.00	27,516.00	23,000.00	0.00	23,905.00	24,000.00	000-General	
4115 Fees - Franchise - Gas	8,233.00	9,354.00	9,552.00	9,000.00	0.00	9,000.00	9,000.00	000-General	
4120 Fees - Franchise - Garbage	22,296.00	21,240.00	23,829.00	21,240.00	12,242.00	24,000.00	24,000.00	000-General	
4125 Fees - Franchise - Cable TV	34,938.00	33,518.00	32,729.00	34,000.00	15,476.00	32,000.00	32,000.00	000-General	
4150 Fees - Business License	11,806.00	10,046.00	11,127.00	10,000.00	5,586.00	10,000.00	10,000.00	000-General	
4151 Fees - Business License CASP SB1186	1,060.00	928.00	960.00	800.00	480.00	900.00	900.00	000-General	
4153 Cannabis Stamp Fee Acct.	400.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
4154 Fees - Cannabis	12,713.00	28,040.00	55,526.00	36,000.00	36,000.00	36,000.00	36,000.00	000-General	
4155 Cannabis Business Tax Revenue	33,868.00	193,104.00	347,772.00	400,000.00	67,206.00	150,000.00	150,000.00	000-General	Decreased based on actuals
4162 Fees - Motor Vehicle License (VLF)	1,617.00	2,666.00	2,470.00	2,400.00	3,891.00	3,891.00	2,400.00	000-General	
4163 Fees - In Lieu VLF - County	382,576.00	407,072.00	422,026.00	425,000.00	223,696.00	447,392.00	456,340.00	000-General	Per County current year actuals plus 2% growth
4170 Fees - Animal License	2,540.00	1,028.00	1,532.00	2,000.00	1,157.00	1,500.00	1,750.00	000-General	
4173 Fees - Animal Control/Relinq.	429.00	168.00	170.00	200.00	503.00	500.00	250.00	000-General	
4178 Fees - Booking	596.00	286.00	146.00	250.00	0.00	200.00	200.00	000-General	
4180 Fees - Notary	165.00	105.00	21.00	135.00	60.00	90.00	100.00	000-General	
4183 Fees - Special Police Services	1,590.00	1,956.00	2,595.00	2,000.00	1,545.00	2,000.00	2,000.00	000-General	
4187 Penalties and Interest	0.00	0.00	12,282.00	0.00	0.00	0.00	0.00	000-General	
4190 Fees - Integrated Waste Management	4,358.00	4,233.00	4,346.00	4,000.00	4,918.00	4,918.00	4,500.00	027-Solid Waste	
4195 Fees - Customer tax and copy	112.00	75.00	33.00	20.00	48.00	50.00	20.00	000-General	
4230 Fines - Building Code	920.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
4240 Fines - Other	6,531.00	5,738.00	5,123.00	0.00	1,924.00	1,924.00	0.00	000-General	
4310 Interest Income	86,382.00	101,339.00	99,774.00	0.00	48,980.00	100,000.00	0.00	Various	County Revenue Recovery
4320 Rental Income - U.S. Cellular	6,421.00	7,736.00	7,291.00	8,045.00	4,946.00	8,045.00	8,045.00	000-General	Historically has a zero budget
4321 Rental Income - T. Mobile	15,250.00	15,860.00	16,495.00	16,490.00	14,273.00	16,490.00	16,490.00	000-General	
4410 Building Plan - Const Permits	56,950.00	18,679.00	33,145.00	24,000.00	19,254.00	25,000.00	24,000.00	008-Building	
4420 Planning - Zoning Fees	4,097.00	3,299.00	1,366.00	3,300.00	1,527.00	3,300.00	3,300.00	000-General	
4435 Planning - Home Occupation Permit	200.00	240.00	560.00	440.00	160.00	440.00	440.00	000-General	
4440 Building Plan - Plan Check Fee	11,009.00	2,455.00	3,484.00	4,500.00	4,914.00	4,500.00	4,500.00	008-Building	
4445 Building - Administrative Fees	44,924.00	12,301.00	25,476.00	15,000.00	16,532.00	20,000.00	20,000.00	008-Building	
4460 Building Plan - Seismic Fees	657.00	168.00	781.00	150.00	284.00	284.00	150.00	008-Building	
4462 Building Standards - SB1473	204.00	86.00	164.00	100.00	85.00	100.00	100.00	008-Building	
4463 Building - Continuing Education	326.00	126.00	249.00	120.00	180.00	180.00	200.00	008-Building	
4464 Building - Technology Fee	733.00	280.00	563.00	240.00	406.00	406.00	400.00	008-Building	
4465 Encroachment Permits	2,000.00	1,500.00	2,250.00	1,500.00	1,750.00	2,000.00	1,500.00	020-Streets	

00 - Revenue	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	3/31/2022 Y-T-D Actual	6/30/2022 Estimated	FY 2022-23 Proposed	Fund	Notes/Adjustments
4480 Insurance Premium Reimbursement	2,229.00	21,961.00	9,134.00	0.00	10,408.00	0.00	0.00	NA	
4510 Sewer - Service	830,556.00	835,392.00	858,209.00	867,066.00	636,534.00	858,200.00	919,585.00	050-Sewer	Adjusted based on Rate Study
4610 Water - Service	766,299.00	787,458.00	853,166.00	767,500.00	626,663.00	853,150.00	810,492.00	060-Water	Adjusted base on Rate Study
4630 Late Fee	52,405.00	27,468.00	30,762.00	25,000.00	21,928.00	25,000.00	25,000.00	050-Sewer	
4630 Late Fee	0.00	27,467.00	30,762.00	25,000.00	21,928.00	25,000.00	25,000.00	060-Water	
4635 Delinquent Fees	10,050.00	8,040.00	120.00	5,000.00	1,080.00	3,000.00	5,000.00	060-Water	
4640 Water - Damage Replacement	400.00	0.00	75.00	0.00	375.00	0.00	0.00	NA	
4653 Water - Metro Wells	17,451.00	17,771.00	18,448.00	17,100.00	13,705.00	18,440.00	18,440.00	063-Water Metro	
4654 Water - Dinmore Zone	21,429.00	21,836.00	79,290.00	21,800.00	18,421.00	22,000.00	22,000.00	064-Water Dins	
4700 Grant Revenue	0.00	0.00	0.00	0.00	400,576.00	400,576.00	400,576.00	076-ARPA	ARPA-SLFRF one time COVID funding relief
4712 Grant Restricted - RSTP HCAOG	26,707.00	28,315.00	28,135.00	25,627.00	0.00	25,627.00	26,000.00	026-RSTP	
4716 CARES Act	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00	000-General	
4725 Gen. Fund Income from CDBG Principal	83,959.00	26,296.00	174,531.00	5,000.00	105,703.00	5,000.00	5,000.00	039CDBG	Increased based on actual transfer
4740 Grant Restr. - Police Grant SLESF	148,747.00	159,426.00	155,222.00	150,000.00	127,335.00	150,000.00	150,000.00	040-SLESF	
4746 Grant Restricted - Recycling	5,000.00	5,000.00	5,000.00	0.00	0.00	5,000.00	5,000.00	074-Recycling	
4747 Grant - Measure Z	27,058.00	23,442.00	12,562.00	18,500.00	7,089.00	18,500.00	34,518.00	044-Measure Z	Based on actual amount approved
4763 Grant Rest. - Prop. 84/NCIRWMP	8,165.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
47XX Grant Park Per Capita	0.00	0.00	0.00	0.00	0.00	0.00	17,952.00	014-Park Per Capita	Prop 68 Park Per Capita grant
4766 Grant Restricted - ATP	85,448.00	837,653.00	469,228.00	0.00	81,450.00	81,450.00	0.00	047-ATP	Project completed FY 2020-21
4771 SWRRCB Arrearage Assistance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	018-Parks & Trails	
4XXX Clean California Grant	0.00	0.00	0.00	0.00	0.00	0.00	2,457,267.00	005-Admin	Clean CA grant for Eel River trail & beautification
4900 Interfund Revenue	1,729.00	2,536.00	6,761.00	21,000.00	17,394.00	34,000.00	36,000.00	000-General	Added new police vehicle replacement charge
4920 Misc - Special Public Works	0.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
4935 Gain Disposal of Assets	0.00	0.00	0.00	0.00	25,411.00	25,411.00	10,000.00	NA	Anticipated from sale of Police vehicle
4936 Bad Debt Recovery	3,707.00	2,052.00	2,604.00	0.00	746.00	746.00	0.00	NA	
4941 Misc - Post Training & Special	1,036.00	939.00	0.00	0.00	0.00	0.00	0.00	NA	
4950 Misc	504.00	585.00	284.00	0.00	210.00	210.00	0.00	NA	
4990 Misc - Other	94,718.00	464.00	470.00	0.00	0.00	0.00	0.00	NA	
4995 Donations	800.00	0.00	70.00	0.00	0.00	0.00	0.00	NA	
Total Revenue	3,860,480.00	4,760,178.00	5,175,728.00	4,055,012.00	3,342,566.00	4,783,773.00	7,239,498.00		

14 - CAPITAL PROJECTS

Revenue	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	3/31/2022 Y-T-D Actual	6/30/2022 Estimated	FY 2022-23 Proposed	Fund	Notes/Adjustments
4516 Sewer - Debt Service	327,174.00	329,111.00	338,040.00	302,934.00	302,934.00	302,934.00	302,934.00	054-Sewer Debt	Fund 054
4540 Sewer - Replacement Reserve	100,671.00	101,244.00	103,996.00	100,000.00	100,000.00	100,000.00	106,000.00	052-Sewer Cap	Revenue for capital costs
4520 Sewer - Connection	151,380.00	27,250.00	10,440.00	10,000.00	12,526.00	12,526.00	12,000.00	052-Sewer Cap	Budget in dept 14
4571 Sewer - Assmt Dist #1 - Prior	1,848.00	1,207.00	0.00	0.00	0.00	0.00	0.00	061-Water Debt	Move excess revenue to capital
4615 Water - Debt Service	174,414.00	177,634.00	184,461.00	136,000.00	136,000.00	136,000.00	136,000.00	062-Water	Fund 061 Reserve met
4616 Water - Debt Service Restricted	-61,358.00	0.00	19.00	0.00	0.00	0.00	0.00	062-Water	Goes to capital
4620 Water - Connection	86,400.00	18,900.00	10,800.00	5,400.00	10,432.00	11,000.00	11,000.00	062-Water Cap	Fund 28 Power Resiliency Grant
4650 Water - Capital	168,591.00	171,693.00	178,296.00	234,000.00	146,185.00	234,000.00	234,000.00	028-Grant	Based on actual grant amount
4730 CAL OES	0.00	0.00	0.00	0.00	0.00	295,000.00	0.00		Based on actual grant amount
4766 SWRRCB - PROP 1 Water CIP	189,036.00	115,357.00	171,329.00	0.00	0.00	0.00	0.00		
4770 SWRRCB -Sewer Evaluation Study	0.00	64,765.00	133,111.00	0.00	0.00	0.00	0.00		
4935 Gain/Loss on Disposal of Assets	13,500.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total Revenue	1,151,656.00	1,007,161.00	1,130,492.00	1,083,334.00	1,003,077.00	1,091,460.00	801,934.00		
						TOTAL REVENUE	8,041,432.00		
							5,138,346.00		

02 - CITY MANAGER DEPT Expenditures	6/30/2019	6/30/2020	6/30/2021	6/30/2022	3/15/2022	6/30/2022	FY 2022-23	Notes/Adjustments
	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5000 Full Time Salaries	156,846.00	145,123.00	162,085.00	250,190.00	133,227.00	197,067.00	260,730.00	
5035 Benefit - ICMA City 457	20,031.00	17,987.00	20,659.00	29,576.00	17,838.00	25,758.00	36,965.00	
5040 Benefit - Health Insurance	15,604.00	16,914.00	18,264.00	37,405.00	13,891.00	23,000.00	23,089.00	
5042 Benefit - Life Insurance	317.00	330.00	342.00	612.00	348.00	500.00	522.00	
5044 Benefit - Dental/Vision Insur	1,851.00	1,918.00	1,798.00	4,512.00	1,401.00	3,000.00	3,577.00	
5045 Worker Compensation Insurance	1,034.00	1,133.00	1,279.00	2,323.00	1,606.00	2,323.00	2,404.00	
5050 FICA	13,629.00	12,115.00	14,919.00	18,999.00	12,347.00	18,999.00	19,135.00	
5055 Unemployment Insurance	691.00	499.00	403.00	910.00	620.00	856.00	910.00	
5056 Employment Training Tax	0.00	11.00	11.00	18.00	21.00	21.00	18.00	
5069 Accrued Payroll Taxes Expense	-720.00	0.00	0.00	0.00	0.00	0.00	0.00	
5080 Hiring Costs	0.00	0.00	19.00	0.00	2,493.00	2,500.00	0.00	
5081 Compensated Absences Payable	1,670.00	-7.00	7,982.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	748.00	887.00	652.00	1,500.00	348.00	1,000.00	1,000.00	
5102 Operating Supplies	213.00	435.00	275.00	400.00	80.00	400.00	400.00	
5103 Postage	852.00	1,938.00	1,455.00	800.00	36.00	800.00	1,000.00	
5104 Printing - Forms	2,708.00	4,392.00	5,372.00	4,300.00	956.00	2,500.00	7,000.00	Increased for Measure J renewal cost
5105 Advertising	940.00	488.00	460.00	480.00	0.00	200.00	3,200.00	Increased for Measure J renewal cost
5106 Promotional	438.00	258.00	68.00	0.00	0.00	2,000.00	2,000.00	Promoting City Identity
5112 Legal	16,303.00	10,838.00	18,620.00	19,100.00	9,679.00	18,000.00	19,000.00	
5115 Contract/Professional Services	3,577.00	1,541.00	13,439.00	35,000.00	2,746.00	5,000.00	25,000.00	Increased for labor & special projects
5119 Safety Supplies & Equipment	0.00	115.00	3,197.00	3,000.00	807.00	1,000.00	1,000.00	
5120 Cell Phones	2,223.00	2,228.00	2,252.00	2,640.00	1,955.00	2,240.00	3,640.00	
5121 Telephone - Pager	126.00	102.00	130.00	120.00	74.00	130.00	130.00	
5122 Travel and Training Expense	2,122.00	1,319.00	254.00	3,000.00	1,602.00	2,000.00	3,000.00	
5123 Automobile - Transportation	4,802.00	4,850.00	5,517.00	4,800.00	4,191.00	4,800.00	4,900.00	
5125 Publications - Books	24.00	29.00	35.00	50.00	45.00	50.00	50.00	
5126 Dues & Memberships	4,594.00	583.00	5,052.00	4,500.00	3,236.00	4,472.00	4,500.00	Chamber, League CA Cities, ICMA
5128 Employee Relations	0.00	0.00	0.00	0.00	292.00	292.00	0.00	
5130 Rents - Leases	1,178.00	596.00	606.00	500.00	342.00	500.00	500.00	
5131 Records Maintenance	99.00	83.00	219.00	125.00	82.00	125.00	150.00	
5135 Maintenance - Repair	612.00	540.00	66.00	250.00	36.00	100.00	250.00	

02 - CITY MANAGER DEPT	6/30/2019		6/30/2020		6/30/2021		6/30/2022		3/15/2022		6/30/2022		FY 2022-23		Notes/Adjustments
	Actual	Budget	Actual	Budget	Actual	Budget	Y-T-D Actual	Estimated	Proposed						
Expenditures															
5138 Office Equipment	1,122.00	0.00	0.00	1,400.00	1,073.00	1,073.00	1,073.00	1,400.00							
5139 Equipment	0.00	17.00	0.00	500.00	101.00	200.00	200.00	500.00							
5141 General Liability Insurance	5,443.00	5,300.00	6,027.00	3,510.00	0.00	6,895.00	6,895.00	7,000.00							
5143 Property Insurance	1,265.00	2,130.00	2,610.00	1,305.00	0.00	3,768.00	3,768.00	6,780.00							
5144 Emp Practice Liab Insurance	433.00	455.00	545.00	450.00	0.00	670.00	670.00	670.00							
5150 Electricity	707.00	759.00	669.00	780.00	490.00	700.00	700.00	780.00							
5151 Natural Gas	96.00	98.00	110.00	120.00	58.00	75.00	75.00	110.00							
5152 Water	576.00	496.00	896.00	900.00	482.00	725.00	725.00	900.00							
5153 Sewer	189.00	155.00	154.00	150.00	110.00	150.00	150.00	150.00							
5160 Elections	1,229.00	0.00	2,148.00	0.00	0.00	0.00	0.00	6,000.00							Increased for County elections costs
5162 Medical	0.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00							
5164 Regulatory Fees	0.00	450.00	420.00	400.00	0.00	0.00	0.00	0.00							
5166 LAFCO Fees	0.00	1,647.00	1,381.00	1,850.00	0.00	1,711.00	1,711.00	1,765.00							
5171 Computer Software	1.00	824.00	42.00	500.00	249.00	250.00	250.00	300.00							
5173 Computer Maintenance - Support	2,207.00	2,551.00	6,697.00	2,750.00	7,300.00	7,600.00	7,600.00	8,000.00							
5174 Web Design Services	519.00	617.00	131.00	500.00	423.00	500.00	500.00	500.00							
5514 Engineering	1,473.00	4,230.00	326.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00							
5520 Improvements	0.00	0.00	42.00	0.00	0.00	0.00	0.00	0.00							
7000 Transfer In	0.00	0.00	-9,010.00	-8,800.00	0.00	(8,800.00)	(8,800.00)	(10,500.00)							Transfer in Solid Waste/CDBG/Bldg
Total Expenditures	267,772.00	247,004.00	298,668.00	434,925.00	222,123.00	337,150.00	450,425.00	460,925.00							

ALLOCATION BY FUND		020		024		050		060		TOTAL
	Fund		Fund		Fund		Fund		Fund	
General	41%	Gas Tax	3%	TDA	2%	Sewer	27.0%	Water	27.0%	100%
	253,392.50		10,552.50		7,035.00		94,972.50		94,972.50	460,925.00

	03 - FINANCE					3/15/2022 Y-T-D Actual	6/30/2022 Estimated	FY 2022-23 Proposed	Notes/Adjustments
	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	6/30/2022 Actual				
Expenditures									
5000 Full Time Salaries	195,729.00	171,154.00	178,848.00	197,113.00	139,051.00	190,003.00	222,464.00		
5030 Overtime Salaries	3,254.00	2,522.00	16,317.00	8,000.00	2,646.00	3,750.00	8,000.00		Includes part-time Finance Director
5035 Benefit - ICMA City 457	20,248.00	12,663.00	13,635.00	20,662.00	15,734.00	23,102.00	32,125.00		
5040 Benefit - Health Insurance	41,052.00	48,205.00	34,528.00	41,780.00	33,475.00	41,780.00	41,780.00		
5042 Benefit - Life Insurance	645.00	540.00	495.00	720.00	540.00	720.00	720.00		
5044 Benefit - Dental/Vision Insur	4,295.00	5,010.00	3,428.00	5,750.00	3,637.00	5,750.00	5,750.00		
5045 Worker Compensation	1,255.00	1,312.00	1,574.00	2,370.00	1,641.00	2,370.00	2,239.00		
5050 FICA	16,660.00	13,824.00	16,164.00	17,673.00	12,803.00	17,673.00	20,490.00		
5055 Unemployment Insurance	2,394.00	1,474.00	1,323.00	1,400.00	812.00	1,400.00	1,400.00		
5056 Employment Training Tax	0.00	28.00	35.00	28.00	28.00	28.00	28.00		
5069 Accrued Payroll Taxes Expense	-584.00	2.00	0.00	0.00	-5.00	0.00	0.00		
5080 Hiring Costs	1,031.00	114.00	1,270.00	500.00	254.00	254.00	500.00		
5081 Compensated Absences	3,920.00	3,398.00	-5,422.00	0.00	0.00	0.00	0.00		
5101 Office Supplies	3,084.00	3,651.00	3,093.00	3,650.00	1,943.00	3,500.00	3,650.00		
5102 Operating Supplies	196.00	276.00	574.00	275.00	577.00	600.00	600.00		
5103 Postage	1,986.00	877.00	863.00	750.00	545.00	750.00	750.00		Decreased utility bills direct charged
5104 Printing - Forms	1,077.00	892.00	995.00	1,200.00	1,359.00	1,400.00	1,500.00		Copier charges, budget
5106 Promotional	23.00	0.00	0.00	100.00	0.00	0.00	0.00		
5110 Accounting	15,439.00	11,686.00	19,675.00	27,000.00	18,495.00	18,495.00	27,000.00		Audit and single audit if needed
5112 Legal	180.00	87.00	969.00	400.00	421.00	500.00	500.00		
5115 Contract/Professional Services	4,887.00	9,940.00	1,483.00	2,000.00	88.00	100.00	500.00		
5116 Bank Fees	1,398.00	2,375.00	3,487.00	2,750.00	2,425.00	3,000.00	3,500.00		
5119 Safety Supplies & Equipment	0.00	116.00	139.00	0.00	0.00	0.00	0.00		
5120 Cell Phones	1,238.00	0.00	185.00	1,400.00	1,077.00	1,400.00	1,400.00		
5121 Telephone - Pager	127.00	103.00	131.00	120.00	155.00	175.00	175.00		
5122 Training - Conference	4,347.00	182.00	234.00	2,000.00	0.00	1,000.00	2,000.00		
5123 Automobile - Transportation	1,528.00	1,297.00	290.00	1,500.00	43.00	750.00	1,500.00		
5125 Publications - Books	25.00	30.00	36.00	95.00	46.00	50.00	100.00		
5126 Dues & Memberships	299.00	114.00	110.00	220.00	88.00	220.00	220.00		2 CSMFO
5127 License	0.00	610.00	0.00	1,000.00	0.00	0.00	0.00		
5130 Rents - Leases	1,077.00	854.00	594.00	1,000.00	335.00	500.00	600.00		
5131 Records Maintenance	805.00	1,287.00	818.00	1,000.00	1,028.00	1,100.00	1,200.00		
5135 Maintenance - Repair	605.00	4,652.00	306.00	1,500.00	37.00	500.00	1,000.00		

City of Rio Dell

Expenditures	03 - FINANCE		6/30/2022 Budget	3/15/2022 Y-T-D Actual	6/30/2022 Estimated	FY 2022-23 Proposed	Notes/Adjustments
	6/30/2019 Actual	6/30/2020 Actual					
5138 Office Equipment	3,406.00	5,423.00	4,000.00	1,320.00	4,500.00	4,500.00	
5141 General Liability Insurance	5,569.00	2,179.00	2,180.00	0.00	5,500.00	5,500.00	
5143 Property Insurance	1,295.00	466.00	2,671.00	0.00	2,600.00	2,600.00	
5144 Emp Practice Liab Insurance	443.00	777.00	1,000.00	0.00	800.00	800.00	
5150 Electricity	723.00	100.00	120.00	501.00	685.00	700.00	
5151 Natural Gas	99.00	650.00	113.00	59.00	120.00	150.00	
5152 Water	755.00	203.00	1,174.00	632.00	750.00	1,000.00	
5153 Sewer	248.00	0.00	202.00	144.00	220.00	250.00	
5163 Property Tax Admin Fees	0.00	3,357.00	3,357.00	0.00	3,357.00	3,357.00	County fees - Journalled
5171 Computer Software	571.00	2,651.00	207.00	150.00	750.00	1,000.00	Docstar
5173 Computer Maintenance -	13,666.00	12,798.00	13,980.00	11,432.00	14,000.00	15,000.00	Nylex, Accurfund, Suddenlink
5174 Web Design Services	40.00	140.00	52.00	24.00	50.00	100.00	
Total Expenditures	355,035.00	328,019.00	329,472.00	253,540.00	354,202.00	416,648.00	

ALLOCATION BY FUND

Fund	000 General	020 Gas Tax	024 TDA	050 Sewer	060 Water	TOTAL
	23%	1%	1%	35%	40%	100%
	95,829.04	4,166.48	4,166.48	145,826.80	166,659.20	416,648.00

Expenditures	04 - RECYCLING		6/30/2019		6/30/2020		6/30/2021		6/30/2022		3/15/2022		6/30/2022		FY 2022-23		Notes/Adjustments
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Y-T-D Actual	Estimated	Proposed						
5000 Full Time Salaries	1,761.00	0.00	1,531.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5035 Benefit - ICMA City 457	239.00	0.00	202.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5040 Benefit - Health Insurance	125.00	0.00	138.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5042 Benefit - Life Insurance	3.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5044 Benefit - Dental/Vision Insur	14.00	0.00	15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5045 Worker Compensation Insurance	12.00	0.00	12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5050 FICA	153.00	0.00	130.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5055 Unemployment Insurance	7.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5069 Accrued Payroll Taxes Expense	-10.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5101 Office Supplies	18.00	17.00	23.00	30.00	16.00	30.00	16.00	30.00	16.00	30.00	30.00	16.00	30.00	30.00	30.00		
5102 Operating Supplies	18.00	226.00	11.00	3,000.00	226.00	3,000.00	24,982.00	25,000.00	24,982.00	25,000.00	1,000.00	25,000.00	1,000.00	1,000.00	1,000.00		New trash/recycle bins FY 2021-22
5103 Postage	2.00	2.00	312.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00	10.00		
5104 Printing - Forms	1.00	1.00	519.00	0.00	1.00	0.00	4.00	10.00	4.00	10.00	10.00	4.00	10.00	10.00	10.00		
5106 Promotional	2.00	0.00	0.00	1,200.00	0.00	1,200.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00		
5112 Legal	629.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5115 Contract Professional Services	43.00	17.00	17.00	5,001.00	5,001.00	5,000.00	1.00	5,000.00	1.00	5,000.00	5,000.00	1.00	5,000.00	5,000.00	5,000.00		
5119 Safety Supplies & Equipment	0.00	11.00	11.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5120 Cell Phones	21.00	21.00	21.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5121 Telephone - Pager	11.00	9.00	9.00	12.00	10.00	10.00	7.00	10.00	7.00	10.00	10.00	7.00	10.00	10.00	10.00		
5122 Travel and Training Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5123 Automobile - Transportation	72.00	70.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5125 Publications - Books	2.00	3.00	3.00	3.00	5.00	5.00	4.00	5.00	4.00	5.00	5.00	4.00	5.00	5.00	5.00		
5126 Dues & Memberships	0.00	0.00	0.00	0.00	0.00	0.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00	8.00		
5130 Rents - Leases	7.00	7.00	7.00	3.00	0.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00		
5131 Records Maintenance	0.00	0.00	0.00	5.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5135 Maintenance - Repair	12.00	5.00	5.00	3,000.00	3.00	10.00	3.00	10.00	3.00	10.00	10.00	3.00	10.00	3,000.00	3,000.00		
5141 General Liability Insurance	506.00	493.00	493.00	561.00	0.00	500.00	0.00	500.00	0.00	500.00	500.00	0.00	500.00	500.00	500.00		
5143 Property Insurance	118.00	198.00	198.00	243.00	0.00	200.00	0.00	200.00	0.00	200.00	200.00	0.00	200.00	200.00	200.00		
5144 Emp Practice Liab Insurance	40.00	42.00	42.00	51.00	0.00	50.00	0.00	50.00	0.00	50.00	50.00	0.00	50.00	50.00	50.00		
5150 Electricity	66.00	71.00	71.00	62.00	75.00	75.00	46.00	65.00	46.00	65.00	65.00	46.00	65.00	65.00	65.00		
5151 Natural Gas	9.00	9.00	9.00	10.00	20.00	20.00	5.00	10.00	5.00	10.00	10.00	5.00	10.00	10.00	10.00		
5154 Garbage	3,578.00	4,361.00	4,361.00	81.00	4,000.00	4,000.00	1,560.00	4,000.00	1,560.00	4,000.00	4,000.00	1,560.00	4,000.00	4,224.00	4,224.00		Mother's day clean up and around recycling
5171 Computer Software	0.00	0.00	0.00	4.00	0.00	5.00	4.00	5.00	4.00	5.00	5.00	4.00	5.00	5.00	5.00		
5173 Computer Maintenance - Support	28.00	35.00	35.00	62.00	50.00	50.00	59.00	60.00	59.00	60.00	60.00	59.00	60.00	60.00	60.00		
5174 Web Design Services	4.00	13.00	13.00	5.00	0.00	5.00	2.00	5.00	2.00	5.00	5.00	2.00	5.00	5.00	5.00		

City of Rio Dell

Expenditures	04 - RECYCLING							Notes/Adjustments
	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	3/15/2022 Y-T-D Actual	6/30/2022 Estimated	FY 2022-23 Proposed	
7000 Transfer to City Manager	0.00	0.00	2,450.00	2,640.00	2,640.00	2,640.00	2,864.00	
Total Expenditures	7,491.00	8,266.00	8,799.00	19,785.00	30,343.00	38,610.00	18,068.00	
							15,204.00	
								Trf to City Mgr budget for 1.5% salary

05 - INTERGOVERNMENTAL SERVICES Expenditures	6/30/2019	6/30/2020	6/30/2021	6/30/2022	3/15/2022	6/30/2022	FY 2022-23	Notes/Adjustments
	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5135 Maintenance - Repair	91.00	0.00	0.00	100.00	0.00	100.00	100.00	
5212 Gas & Oil	306.00	473.00	998.00	1,000.00	81.00	200.00	1,000.00	
5213 Vehicle Repair	0.00	33.00	96.00	300.00	411.00	500.00	500.00	
Total Expenditures	397.00	506.00	1,094.00	1,400.00	492.00	800.00	1,600.00	

City of Rio Dell

06 - GENERAL GOVERNMENT Expenditures	6/30/2019	6/30/2020	6/30/2021	6/30/2022	3/15/2022	6/30/2022	FY 2022-23	Notes/Adjustments
	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5000 Full Time Salaries	31,432.00	17,652.00	22,489.00	20,018.00	32,528.00	20,018.00	21,129.00	
5035 Benefit - ICMA City 457	3,708.00	2,079.00	2,699.00	2,199.00	4,136.00	2,260.00	3,225.00	
5040 Benefit - Health Insurance	1,466.00	831.00	1,015.00	0.00	1,419.00	850.00	813.00	
5042 Benefit - Life Insurance	121.00	67.00	81.00	45.00	112.00	85.00	45.00	
5045 Worker Compensation	1,222.00	760.00	1,018.00	1,772.00	1,323.00	1,939.00	1,939.00	
5050 FICA	2,855.00	1,602.00	2,041.00	1,726.00	3,065.00	1,850.00	1,952.00	
5055 Unemployment Insurance	196.00	79.00	76.00	88.00	127.00	88.00	88.00	
5056 Employment Training Tax	0.00	2.00	2.00	2.00	4.00	4.00	2.00	
5069 Accrued Payroll Taxes Expense	-70.00	0.00	0.00	0.00	0.00	0.00	0.00	
5081 Compensated Absences Payable	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	9.00	12.00	8.00	200.00	8.00	50.00	200.00	
5102 Operating Supplies	9.00	6.00	176.00	200.00	1.00	50.00	200.00	
5103 Postage	64.00	38.00	27.00	65.00	1.00	65.00	65.00	
5104 Printing - Forms	38.00	28.00	34.00	40.00	141.00	150.00	200.00	
5106 Promotional	1.00	0.00	0.00	2,000.00	0.00	500.00	2,000.00	Economic Development
5112 Legal	232.00	1,678.00	1,470.00	1,500.00	4,970.00	5,000.00	5,000.00	
5115 Contract/Professional Services	22.00	3,601.00	1,531.00	75,000.00	4,001.00	30,000.00	75,000.00	Economic Development
5119 Safety Supplies & Equipment	0.00	6.00	0.00	0.00	0.00	0.00	0.00	
5120 Cell Phones	640.00	357.00	473.00	350.00	610.00	350.00	350.00	
5121 Telephone - Pager	6.00	5.00	6.00	10.00	4.00	5.00	10.00	
5122 Travel and Training Expense	0.00	14.00	0.00	0.00	0.00	0.00	0.00	
5123 Automobile - Transportation	0.00	37.00	0.00	0.00	0.00	0.00	0.00	
5125 Publications - Books	1.00	1.00	2.00	10.00	2.00	10.00	10.00	
5126 Dues & Memberships	0.00	0.00	0.00	0.00	4.00	10.00	10.00	
5130 Rents - Leases	76.00	76.00	80.00	80.00	44.00	50.00	80.00	
5131 Records Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5135 Maintenance - Repair	6.00	3.00	1,503.00	2,600.00	2.00	10.00	500.00	CDBG property clean up in FY 2020-21
5138 Office Equipment	249.00	821.00	0.00	0.00	0.00	0.00	0.00	
5141 General Liability Insurance	253.00	246.00	280.00	260.00	0.00	260.00	275.00	
5143 Property Insurance	59.00	99.00	121.00	100.00	0.00	120.00	130.00	
5144 Emp Practice Liab Insurance	20.00	21.00	25.00	30.00	0.00	30.00	40.00	
5150 Electricity	33.00	35.00	31.00	45.00	23.00	32.00	40.00	
5151 Natural Gas	4.00	5.00	5.00	10.00	3.00	6.00	10.00	

06 - GENERAL GOVERNMENT		6/30/2019	6/30/2020	6/30/2021	6/30/2022	3/15/2022	6/30/2022	FY 2022-23	Notes/Adjustments
Expenditures		Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5171 Computer Software		0.00	50.00	2.00	5.00	2.00	5.00	5.00	
5173 Computer Maintenance -		15.00	18.00	34.00	25.00	32.00	40.00	40.00	
5174 Web Design Services		2.00	6.00	2.00	10.00	1.00	5.00	10.00	
7000 Transfer In/Out		0.00	0.00	4,674.00	3,950.00	49.00	3,950.00	3,818.00	Tff from CDBG for 5% & 1.5% salary
7000 Transfer In/Out		0.00	0.00	-1,379.00	-1,310.00	0.00	(1,310.00)	(3,818.00)	Transfer in from CDBG for 5% Salary
Total Expenditures		42,669.00	30,235.00	38,526.00	111,030.00	52,612.00	66,482.00	113,368.00	

City of Rio Dell

	07 - POLICE		6/30/2019		6/30/2020		6/30/2021		6/30/2022		3/15/2022		6/30/2022		FY 2022-23		Notes/Adjustments		
	Expenditures	Actual	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed										
5000 Full Time Salaries	260,252.00	336,377.00	380,790.00	456,875.00	292,869.00	406,003.00	510,770.00												
5026 Part Time Temporary Salaries	24,592.00	35,931.00	40,786.00	46,816.00	23,233.00	46,816.00	86,064.00												Increased for additional part time staffing
5030 Overtime Salaries	22,955.00	10,840.00	9,015.00	19,461.00	9,104.00	15,000.00	18,000.00												
5035 Benefit - ICMA City 457	44,616.00	59,324.00	68,063.00	77,899.00	52,909.00	72,763.00	101,038.00												
5040 Benefit - Health Insurance	40,638.00	72,702.00	76,001.00	107,083.00	62,812.00	83,750.00	107,083.00												
5042 Benefit - Life Insurance	1,035.00	1,485.00	1,590.00	1,890.00	1,073.00	1,890.00	1,890.00												
5044 Benefit - Dental/Vision Insur	4,756.00	8,436.00	7,232.00	13,278.00	6,621.00	9,932.00	13,278.00												
5045 Worker Compensation	21,316.00	31,783.00	32,940.00	36,294.00	32,169.00	36,294.00	40,624.00												
5050 FICA	27,108.00	33,509.00	38,135.00	46,719.00	29,986.00	38,135.00	53,641.00												
5055 Unemployment Insurance	3,385.00	2,662.00	2,594.00	3,150.00	1,786.00	2,679.00	3,150.00												
5056 Employment Training Tax	0.00	57.00	70.00	63.00	59.00	63.00	63.00												
5060 Clothing Allowance	2,719.00	4,125.00	3,938.00	5,250.00	4,584.00	5,521.00	5,250.00												
5069 Accrued Payroll Taxes Expense	-1,463.00	14.00	45.00	0.00	-126.00	0.00	0.00												
5080 Hiring Costs	6,236.00	2,342.00	9,083.00	10,000.00	5,384.00	7,500.00	7,500.00												Increased recruitment costs
5101 Office Supplies	994.00	2,050.00	1,093.00	1,500.00	1,283.00	1,500.00	1,500.00												
5102 Operating Supplies	10,404.00	3,090.00	5,240.00	3,200.00	1,399.00	3,200.00	5,000.00												Ammo costs increasing
5103 Postage	910.00	577.00	1,324.00	700.00	716.00	1,000.00	1,000.00												
5104 Printing - Forms	381.00	265.00	346.00	250.00	342.00	375.00	400.00												
5106 Promotional	535.00	0.00	12.00	50.00	0.00	0.00	3,500.00												Promote Police department
5112 Legal	2,572.00	1,081.00	1,999.00	1,500.00	2,705.00	3,500.00	3,000.00												
5115 Contract/Professional Services	3,394.00	4,823.00	4,272.00	5,000.00	3,628.00	4,000.00	5,000.00												
5117 Animal Control	16,042.00	23,120.00	23,525.00	23,800.00	15,200.00	23,800.00	23,800.00												12 X 1,900 plus \$1,000 vet costs
5119 Safety Supplies & Equipment	1,527.00	245.00	3,561.00	2,500.00	294.00	500.00	2,500.00												
5120 Cell Phones	3,088.00	3,753.00	4,082.00	4,406.00	3,045.00	4,406.00	5,610.00												Increase by \$1,200 for new MDTs
5121 Telephone - Pager	2,213.00	1,921.00	2,035.00	2,420.00	1,250.00	2,000.00	2,400.00												
5122 Travel and Training Expense	5,352.00	6,658.00	2,573.00	12,500.00	2,177.00	5,000.00	10,000.00												
5123 Automobile - Transportation	97.00	1,222.00	7,253.00	20,500.00	18,729.00	30,000.00	30,000.00												Increased new vehicle replacement charge
5125 Publications - Books	152.00	191.00	53.00	500.00	67.00	100.00	250.00												
5126 Dues & Memberships	454.00	206.00	95.00	800.00	523.00	800.00	800.00												
5128 Employee Relations	0.00	0.00	0.00	250.00	0.00	0.00	0.00												
5130 Rents - Leases	892.00	4,044.00	4,533.00	4,000.00	2,338.00	4,000.00	4,000.00												Evidence storage vehicles
5131 Records Maintenance	611.00	376.00	372.00	400.00	613.00	800.00	800.00												
5135 Maintenance - Repair	905.00	250.00	673.00	1,200.00	131.00	200.00	1,000.00												
5138 Office Equipment	2,208.00	4,730.00	10,558.00	2,500.00	0.00	1,500.00	2,500.00												

Expenditures	07 - POLICE		6/30/2019		6/30/2020		6/30/2021		6/30/2022		3/15/2022		6/30/2022		FY 2022-23		Notes/Adjustments
	Actual	Budget	Actual	Budget	Actual	Budget	Y-T-D Actual	Estimated	Proposed								
5139 Equipment	3,729.00		1,960.00	12,394.00	38,500.00	887.00	22,500.00	4,000.00	Vests, fire arms, reduced MZ equipment								
5141 General Liability Insurance	8,101.00		7,888.00	8,970.00	8,200.00	0.00	10,263.00	10,250.00									
5143 Property Insurance	1,883.00		3,170.00	3,885.00	3,170.00	0.00	5,609.00	5,700.00									
5144 Emp Practice Liab Insurance	644.00		677.00	812.00	827.00	0	998.00	1,000.00									
5150 Electricity	1,314.00		1,224.00	1,200.00	1,500.00	940.00	1,500.00	1,575.00									
5151 Natural Gas	143.00		145.00	164.00	200.00	86.00	175.00	200.00									
5152 Water	1,375.00		1,184.00	2,140.00	1,800.00	1,151.00	1,800.00	2,000.00									
5153 Sewer	452.00		370.00	368.00	400.00	262.00	350.00	400.00									
5162 Medical	5,850.00		2,355.00	4,915.00	2,800.00	2,411.00	2,800.00	2,800.00									
5171 Computer Software	9,476.00		3,910.00	8,799.00	9,000.00	12,398.00	14,000.00	14,000.00	Licenses RIMS, Comcate, Nixle								
5173 Computer Maintenance -	9,259.00		14,894.00	14,102.00	15,000.00	9,692.00	10,000.00	10,000.00	Nylex, Suddenlink 12 X 900,								
5174 Web Design Services	58.00		204.00	76.00	100.00	35.00	50.00	100.00									
5192 Code Enforcement	2,791.00		1,621.00	180.00	10,000.00	38.00	5,000.00	5,000.00									
5193 Nuisance Abatement-Vehicle	0.00		0.00	700.00	2,000.00	0.00	500.00	2,000.00									
5212 Gas & Oil	16,658.00		16,422.00	16,894.00	15,000.00	15,552.00	16,500.00	16,000.00									
5213 Vehicle Repair	9,430.00		3,461.00	17,927.00	5,000.00	3,411.00	4,000.00	5,000.00	Reduced one-time funds last year for CSO								
5308 Dispatch Service Due	24,900.00		47,300.00	48,187.00	69,200.00	51,900.00	69,204.00	76,128.00	12 X 6,344 (max 10% increase)								
Total Expenditures	606,939.00		764,974.00	885,594.00	1,095,451.00	675,666.00	978,276.00	1,207,564.00									

ALLOCATION BY FUND		TOTAL	
000	040		
FUND	Measure Z	SLESF	
85.2%		14.8%	100%
#####	34,518.00	155,665.50	1,207,564.00

City of Rio Dell

Expenditures	08 - SEWER		6/30/2019		6/30/2020		6/30/2021		6/30/2022		3/15/2022		6/30/2022		FY 2022-23		Notes/Adjustments	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Y-T-D Actual	Estimated	Proposed							
5000 Full Time Salaries	134,321.00		123,005.00		139,938.00	181,066.00	99,589.00	149,589.00		208,193.00								
5026 Part Time Temporary Salaries	0.00		0.00		0.00	0.00	0.00	0.00		0.00								
5030 Overtime Salaries	4,695.00		1,408.00		3,541.00	5,610.00	2,609.00	5,330.00		5,000.00								
5035 Benefit - ICMCA City 457	13,231.00		12,380.00		13,859.00	18,061.00	11,024.00	18,061.00		28,624.00								
5040 Benefit - Health Insurance	31,003.00		27,283.00		37,613.00	55,522.00	26,108.00	39,162.00		55,522.00								
5042 Benefit - Life Insurance	557.00		471.00		462.00	616.00	365.00	462.00		616.00								
5044 Benefit - Dental/Vision Insur	3,696.00		2,966.00		3,674.00	6,437.00	2,821.00	3,875.00		6,437.00								
5045 Worker Compensation	19,166.00		20,303.00		19,775.00	26,396.00	17,699.00	20,775.00		30,296.00								
5050 FICA	11,518.00		10,388.00		11,729.00	15,909.00	9,065.00	12,100.00		18,863.00								
5055 Unemployment Insurance	2,645.00		1,016.00		784.00	1,197.00	521.00	780.00		1,197.00								
5056 Employment Training Tax	0.00		24.00		22.00	24.00	17.00	24.00		25.00								
5060 Clothing Allowance	2,171.00		2,667.00		2,006.00	2,665.00	1,155.00	2,665.00		2,665.00								
5069 Accrued Payroll Taxes Expense	-206.00		2.00		-2.00	0.00	-2.00	0.00		0.00								
5080 Hiring Costs	635.00		2,480.00		3,732.00	2,500.00	1,569.00	1,750.00		2,500.00								New hire costs
5081 Compensated Absences Payable	2,583.00		891.00		-1,990.00	0.00	0.00	0.00		0.00								
5101 Office Supplies	1,360.00		1,090.00		688.00	1,000.00	983.00	1,000.00		1,000.00								
5102 Operating Supplies	3,854.00		2,308.00		1,977.00	2,500.00	3,873.00	5,000.00		5,000.00								Increase based on current actuals
5103 Postage	3,139.00		6,899.00		9,703.00	13,500.00	2,744.00	6,000.00		7,000.00								Increase postage direct charged
5104 Printing - Forms	1,242.00		1,720.00		1,230.00	1,000.00	887.00	1,200.00		1,200.00								
5106 Promotional	93.00		0.00		0.00	100.00	0.00	0.00		0.00								Promote City services
5108 Streets	1,000.00		0.00		0.00	0.00	222.00	0.00		0.00								
5109 Chemicals	27,121.00		24,415.00		25,623.00	25,000.00	14,064.00	25,000.00		35,000.00								
5112 Legal	928.00		87.00		6,936.00	1,000.00	2,435.00	2,500.00		2,500.00								
5115 Contract/Professional Services	8,223.00		4,081.00		7,031.00	70,000.00	39,511.00	45,000.00		8,000.00								Reduce Rate Study and NPDES complete
5119 Safety Supplies & Equipment	2,977.00		4,324.00		2,319.00	2,500.00	1,988.00	2,400.00		2,500.00								
5120 Cell Phones	1,137.00		1,058.00		1,280.00	2,194.00	1,163.00	1,428.00		1,500.00								Cell phone allowance
5121 Telephone - Pager	2,510.00		2,129.00		2,629.00	2,500.00	1,531.00	2,600.00		2,600.00								
5122 Travel and Training Expense	554.00		587.00		739.00	3,000.00	710.00	2,000.00		3,000.00								New OIT's training and tests
5123 Automobile - Transportation	1,163.00		246.00		286.00	1,200.00	0.00	500.00		1,200.00								Decreased based on actual use
5125 Publications - Books	139.00		106.00		130.00	250.00	299.00	300.00		300.00								
5126 Dues & Memberships	82.00		85.00		66.00	85.00	479.00	500.00		1,000.00								
5127 License	768.00		595.00		95.00	1,200.00	0.00	100.00		1,200.00								
5130 Rents - Leases	2,448.00		2,204.00		2,197.00	2,500.00	1,170.00	2,000.00		2,500.00								

Expenditures	08 - SEWER							Notes/Adjustments
	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	3/15/2022 Y-T-D Actual	6/30/2022 Estimated	FY 2022-23 Proposed	
5131 Records Maintenance	40.00	42.00	41.00	100.00	38.00	50.00	100.00	
5135 Maintenance - Repair	18,674.00	29,306.00	40,488.00	30,000.00	36,531.00	50,000.00	50,000.00	Increased maintenance and repair
5138 Office Equipment - P.W.	132.00	3,853.00	0.00	1,000.00	0.00	500.00	1,000.00	
5139 Equipment	6,828.00	11,334.00	5,365.00	7,000.00	547.00	1,000.00	5,000.00	
5141 General Liability Insurance	19,935.00	19,413.00	22,075.00	22,075.00	0.00	26,379.00	26,900.00	
5143 Property Insurance	4,634.00	7,801.00	9,561.00	9,600.00	0.00	14,416.00	14,700.00	
5144 Emp Practice Liab Insurance	1,586.00	1,667.00	1,998.00	2,000.00	0.00	2,564.00	2,585.00	
5150 Electricity	132,796.00	157,556.00	133,059.00	150,000.00	103,724.00	145,000.00	150,000.00	
5151 Natural Gas	23,846.00	25,972.00	27,191.00	25,000.00	18,747.00	30,000.00	30,000.00	
5152 Water	16,574.00	3,465.00	5,678.00	5,000.00	2,272.00	3,609.00	4,000.00	
5154 Garbage	163.00	0.00	58.00	50.00	0.00	0.00	50.00	
5162 Medical	60.00	0.00	1,352.00	500.00	7.00	25.00	500.00	
5164 Regulatory Fees	9,704.00	10,549.00	11,995.00	12,000.00	13,276.00	13,500.00	13,500.00	Increased regulatory oversight
5165 Property Tax Assessment	2,456.00	2,441.00	2,438.00	2,487.00	2,416.00	2,416.00	0.00	
5171 Computer Software	9.00	1,287.00	384.00	500.00	149.00	250.00	500.00	
5173 Computer Maintenance -	1,310.00	1,656.00	3,106.00	2,000.00	2,638.00	3,200.00	3,200.00	
5174 Web Design Services	143.00	502.00	186.00	300.00	89.00	180.00	300.00	
5212 Gas & Oil	7,084.00	6,414.00	4,865.00	6,000.00	3,853.00	5,200.00	6,500.00	Increased based on actual usage
5213 Vehicle Repair	3,936.00	6,629.00	1,749.00	2,000.00	2,478.00	3,200.00	3,500.00	
5215 Public Works - Small Tools	2,941.00	2,314.00	3,448.00	2,500.00	1,289.00	1,500.00	2,500.00	
5225 Public Works - Lab Testing	22,269.00	28,017.00	22,042.00	20,000.00	14,738.00	20,000.00	20,000.00	
5227 Public Works - Equip. Repair	14,874.00	12,918.00	7,631.00	12,000.00	2,456.00	5,000.00	8,000.00	
5229 Public Works - Equip. Rental	1,791.00	1,007.00	3,437.00	4,000.00	0.00	2,000.00	4,000.00	
5430 Fines/Penalties	0.00	0.00	39.00	1,000.00	0.00	0.00	23,000.00	Pr yrs mandatory min penalties
5450 Misc Exp	0.00	0.00	749.00	0.00	0.00	0.00	0.00	
5514 Engineering	6,668.00	136.00	132.00	1,000.00	0.00	500.00	1,000.00	
Total Expenditures	583,206.00	591,497.00	607,139.00	763,644.00	449,847.00	682,590.00	806,273.00	

	09 - WATER										Notes/Adjustments			
	6/30/2019	Actual	6/30/2020	Actual	6/30/2021	Actual	6/30/2022	Budget	3/15/2022	Y-T-D Actual		6/30/2022	Estimated	FY 2022-23
Expenditures														
5000 Full Time Salaries	128,212.00		128,347.00		149,398.00		135,197.00		89,115.00		128,560.00		152,921.00	
5026 Part Time Temporary Salaries	0.00		0.00		0.00		0.00		0.00		0.00		0.00	
5030 Overtime Salaries	4,235.00		1,181.00		2,503.00		5,260.00		1,863.00		4,000.00		5,000.00	
5035 Benefit - ICMA City 457	13,373.00		12,666.00		14,557.00		13,461.00		9,589.00		13,831.00		20,788.00	
5040 Benefit - Health Insurance	28,535.00		22,385.00		25,396.00		24,315.00		14,940.00		20,257.00		24,315.00	
5042 Benefit - Life Insurance	388.00		393.00		448.00		362.00		274.00		362.00		436.00	
5044 Benefit - Dental/Vision Insur	3,481.00		2,388.00		2,332.00		2,320.00		1,494.00		2,320.00		2,979.00	
5045 Worker Compensation Insurance	17,760.00		21,126.00		21,419.00		19,826.00		15,090.00		19,826.00		22,413.00	
5050 FICA	10,805.00		10,924.00		12,773.00		11,941.00		8,110.00		9,834.84		16,799.00	
5055 Unemployment Insurance	1,810.00		759.00		671.00		987.00		375.00		750.00		987.00	
5056 Employment Training Tax	0.00		17.00		19.00		20.00		12.00		20.00		20.00	
5060 Clothing Allowance	1,395.00		1,326.00		1,751.00		1,320.00		1,111.00		1,500.00		1,800.00	
5069 Accrued Payroll Taxes Expense	-314.00		0.00		0.00		0.00		-2.00		0.00		0.00	
5080 Hiring Costs	487.00		258.00		1,569.00		500.00		226.00		500.00		525.00	
5081 Compensated Absences Payable	3,704.00		776.00		3,602.00		0.00		0.00		0.00		0.00	
5101 Office Supplies	871.00		1,005.00		760.00		850.00		1,255.00		1,600.00		1,050.00	
5102 Operating Supplies	1,542.00		1,206.00		1,350.00		3,000.00		6,845.00		8,000.00		10,500.00	
5103 Postage	2,434.00		3,295.00		3,746.00		3,500.00		2,807.00		3,500.00		3,500.00	
5104 Printing - Forms	1,547.00		2,091.00		1,115.00		2,000.00		964.00		1,500.00		2,000.00	
5105 Advertising	76.00		0.00		646.00		75.00		0.00		50.00		50.00	
5108 Streets	1,165.00		0.00		0.00		0.00		222.00		0.00		0.00	
5109 Chemicals	13,981.00		18,253.00		14,397.00		20,000.00		19,988.00		40,000.00		60,000.00	
5112 Legal	2,619.00		783.00		3,117.00		5,000.00		15,838.00		20,000.00		10,000.00	
5115 Contract/Professional Services	3,408.00		6,762.00		8,256.00		44,500.00		31,601.00		44,500.00		10,000.00	
5119 Safety Supplies & Equipment	1,297.00		1,117.00		1,909.00		2,000.00		623.00		1,000.00		1,500.00	
5120 Cell Phones	810.00		1,010.00		1,282.00		1,882.00		1,204.00		1,800.00		1,800.00	
5121 Telephone - Pager	2,443.00		2,072.00		2,564.00		2,600.00		1,716.00		2,600.00		2,600.00	
5122 Travel and Training Expense	1,409.00		962.00		548.00		2,500.00		685.00		1,200.00		2,500.00	
5123 Automobile - Transportation	1,482.00		623.00		0.00		2,500.00		307.00		800.00		2,500.00	
5125 Publications - Books	701.00		110.00		135.00		600.00		307.00		600.00		600.00	
5126 Dues & Memberships	1,712.00		901.00		511.00		1,500.00		1,131.00		1,200.00		1,500.00	
5127 License	340.00		315.00		180.00		1,000.00		160.00		200.00		500.00	
5130 Rents - Leases	2,461.00		2,217.00		2,202.00		3,000.00		1,310.00		2,200.00		2,500.00	

Supply chain issues 300% increase

Water rights

\$30K rate study, increased \$7,500 Dir

Cell phone allowance

Expenditures	09 - WATER							Notes/Adjustments
	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	3/1/5/2022 Y-T-D Actual	6/30/2022 Estimated	FY 2022-23 Proposed	
5131 Records Maintenance	40.00	42.00	41.00	200.00	43.00	50.00	100.00	
5135 Maintenance - Repair	33,521.00	29,739.00	27,808.00	40,000.00	32,751.00	45,000.00	45,000.00	Maintenance water system
5138 Office Equipment - P.W.	132.00	3,612.00	0.00	500.00	0.00	0.00	0.00	Use main office supplies account
5139 Equipment	7,652.00	1,115.00	6,437.00	7,500.00	616.00	5,000.00	7,500.00	
5141 General Liability Insurance	20,821.00	20,275.00	23,057.00	24,000.00	0.00	24,000.00	25,000.00	
5143 Property Insurance	4,840.00	8,148.00	9,986.00	10,000.00	0.00	10,000.00	11,000.00	
5144 Emp Practice Liab Insurance	1,656.00	1,741.00	2,087.00	2,000.00	0.00	2,000.00	2,200.00	
5150 Electricity	29,957.00	30,621.00	28,097.00	34,000.00	22,506.00	33,759.00	35,500.00	5% increase
5151 Natural Gas	285.00	285.00	366.00	350.00	212.00	375.00	400.00	
5153 Sewer	47,532.00	20,318.00	3,271.00	5,000.00	5,662.00	8,500.00	8,500.00	
5154 Garbage	163.00	0.00	0.00	0.00	18.00	20.00	50.00	
5162 Medical	0.00	0.00	1,177.00	1,200.00	0.00	250.00	1,000.00	
5164 Regulatory Fees	9,568.00	10,411.00	10,348.00	12,000.00	12,629.00	12,800.00	12,800.00	
5171 Computer Software	9.00	876.00	139.00	1,000.00	182.00	500.00	1,000.00	
5173 Computer Maintenance -	1,193.00	1,443.00	2,778.00	6,865.00	3,124.00	5,000.00	5,000.00	
5174 Web Design Services	150.00	525.00	195.00	500.00	85.00	200.00	400.00	
5212 Gas & Oil	6,933.00	5,731.00	3,971.00	6,000.00	4,276.00	6,000.00	6,000.00	
5213 Vehicle Repair	3,562.00	9,188.00	1,402.00	2,000.00	2,788.00	3,000.00	3,000.00	
5215 Public Works - Small Tools	1,548.00	959.00	1,791.00	2,000.00	1,123.00	2,000.00	2,000.00	
5225 Public Works - Lab Testing	4,754.00	3,040.00	3,999.00	5,000.00	2,809.00	5,000.00	5,000.00	Testing done every 3,5 7 years
5227 Public Works - Equip. Repair	5,003.00	1,663.00	1,960.00	5,000.00	4,022.00	5,000.00	5,000.00	
5229 Public Works - Equip. Rental	71.00	0.00	0.00	250.00	0.00	100.00	100.00	
5514 Engineering	2,822.00	0.00	1,010.00	1,800.00	0.00	500.00	1,500.00	
Total Expenditures	436,381.00	395,000.00	409,076.00	479,181.00	322,006.00	501,564.84	540,133.00	
					60,952.00			

Expenditures	10 - PLANNING						FY 2022-23 Proposed	Notes/Adjustments
	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	3/15/2022 Y-T-D Actual	6/30/2022 Estimated		
5000 Full Time Salaries	34,686.00	24,309.00	22,176.00	27,832.00	11,657.00	27,832.00	30,277.00	
5035 Benefit - ICMA City 457	3,924.00	2,770.00	2,544.00	2,998.00	1,409.00	1,409.00	4,365.00	
5040 Benefit - Health Insurance	3,445.00	2,133.00	2,524.00	1,094.00	1,268.00	2,300.00	2,297.00	
5042 Benefit - Life Insurance	128.00	93.00	83.00	72.00	40.00	72.00	72.00	
5044 Benefit - Dental/Vision Insur	310.00	160.00	199.00	160.00	117.00	160.00	160.00	
5045 Worker Compensation	900.00	805.00	647.00	1,564.00	325.00	1,000.00	1,708.00	
5050 FICA	3,093.00	2,197.00	2,003.00	2,396.00	1,096.00	2,396.00	2,688.00	
5055 Unemployment Insurance	218.00	110.00	78.00	123.00	46.00	123.00	123.00	
5056 Employment Training Tax	0.00	2.00	2.00	2.00	2.00	2.00	2.00	
5069 Accrued Payroll Taxes Expense	-136.00	0.00	0.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	253.00	73.00	144.00	450.00	39.00	200.00	450.00	
5102 Operating Supplies	38.00	23.00	33.00	150.00	3.00	100.00	150.00	
5103 Postage	258.00	143.00	196.00	250.00	214.00	250.00	250.00	
5104 Printing - Forms	1,223.00	865.00	843.00	1,200.00	478.00	1,000.00	1,200.00	
5106 Promotional	307.00	0.00	0.00	0.00	0.00	0.00	0.00	
5112 Legal	812.00	131.00	2,053.00	1,200.00	38.00	1,000.00	1,200.00	
5115 Contract/Professional Services	1,795.00	30.00	397.00	2,000.00	2.00	1,000.00	1,000.00	Increased for Housing Element
5119 Safety Supplies & Equipment	0.00	19.00	0.00	20.00	0.00	0.00	20.00	
5120 Cell Phones	702.00	494.00	431.00	490.00	234.00	490.00	490.00	
5121 Telephone - Pager	20.00	16.00	21.00	30.00	12.00	30.00	30.00	
5122 Travel and Training Expense	0.00	54.00	2.00	750.00	0.00	250.00	750.00	
5123 Automobile - Transportation	9.00	0.00	15.00	250.00	0.00	50.00	250.00	
5125 Publications - Books	4.00	1,283.00	6.00	250.00	7.00	50.00	250.00	
5126 Dues & Memberships	53.00	22.00	66.00	100.00	299.00	300.00	100.00	
5128 Employee Relations	0.00	0.00	0.00	25.00	0.00	0.00	25.00	
5130 Rents - Leases	445.00	97.00	97.00	450.00	54.00	100.00	450.00	
5131 Records Maintenance	85.00	83.00	79.00	100.00	82.00	100.00	100.00	
5135 Maintenance - Repair	109.00	9.00	14.00	200.00	6.00	100.00	200.00	
5138 Office Equipment	0.00	411.00	0.00	500.00	0.00	500.00	500.00	
5141 General Liability Insurance	886.00	863.00	981.00	1,000.00	0.00	1,000.00	1,000.00	
5143 Property Insurance	206.00	347.00	425.00	425.00	0.00	425.00	425.00	

City of Rio Dell

Expenditures	10 - PLANNING							Notes/Adjustments
	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	3/15/2022 Y-T-D Actual	6/30/2022 Estimated	FY 2022-23 Proposed	
5144 Emp Practice Liab Insurance	71.00	74.00	89.00	100.00	0.00	100.00	100.00	
5150 Electricity	115.00	124.00	109.00	150.00	80.00	150.00	150.00	
5151 Natural Gas	16.00	16.00	18.00	25.00	9.00	25.00	25.00	
5152 Water	150.00	129.00	234.00	220.00	126.00	230.00	220.00	
5153 Sewer	49.00	40.00	40.00	50.00	29.00	50.00	50.00	
5164 Regulatory Fees	0.00	0.00	25.00	1,000.00	0.00	500.00	1,000.00	
5171 Computer Software	0.00	231.00	7.00	200.00	7.00	200.00	200.00	
5173 Computer Maintenance -	977.00	1,029.00	1,119.00	1,100.00	1,006.00	1,200.00	1,200.00	
5174 Web Design Services	6.00	22.00	8.00	50.00	4.00	25.00	50.00	
5610 Bad Debt	3,364.00	0.00	0.00	0.00	29.00	30.00	0.00	
Total Expenditures	58,521.00	39,207.00	37,708.00	48,976.00	18,718.00	44,749.00	53,527.00	

City of Rio Dell

Expenditures	11 - BUILDING					3/15/2022 Y-T-D Actual	6/30/2022 Estimated	FY 2022-23 Proposed	Notes/Adjustments
	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	6/30/2022 Actual				
5000 Full Time Salaries	31,193.00	54,914.00	56,766.00	63,479.00	28,465.00	63,479.00	68,890.00		
5035 Benefit - ICMA City 457	3,512.00	6,193.00	6,578.00	6,794.00	3,401.00	6,794.00	9,870.00		
5040 Benefit - Health Insurance	3,282.00	5,542.00	5,387.00	3,281.00	3,519.00	5,278.00	6,076.00		
5042 Benefit - Life Insurance	114.00	211.00	214.00	171.00	99.00	171.00	171.00		
5044 Benefit - Dental/Vision Insur	310.00	481.00	397.00	481.00	350.00	481.00	481.00		
5045 Worker Compensation	754.00	1,654.00	1,853.00	1,440.00	709.00	1,440.00	1,569.00		
5050 FICA	2,775.00	4,957.00	5,133.00	5,462.00	2,676.00	5,462.00	6,111.00		
5055 Unemployment Insurance	196.00	252.00	199.00	280.00	112.00	280.00	280.00		
5056 Employment Training Tax	0.00	6.00	6.00	6.00	4.00	6.00	6.00		
5069 Accrued Payroll Taxes Expense	-112.00	0.00	0.00	0.00	0.00	0.00	0.00		
5101 Office Supplies	106.00	84.00	266.00	200.00	57.00	100.00	200.00		
5102 Operating Supplies	36.00	31.00	44.00	50.00	3.00	25.00	50.00		
5103 Postage	210.00	19.00	65.00	75.00	67.00	75.00	75.00		
5104 Printing - Forms	367.00	202.00	240.00	300.00	484.00	600.00	500.00		
5106 Promotional	3.00	0.00	0.00	0.00	0.00	0.00	0.00		
5112 Legal	0.00	0.00	38.00	500.00	861.00	900.00	500.00		
5115 Contract/Professional Services	4,549.00	1,381.00	8,134.00	2,000.00	2,332.00	2,500.00	3,000.00		
5119 Safety Supplies & Equipment	0.00	17.00	0.00	20.00	0.00	0.00	20.00		
5120 Cell Phones	631.00	1,117.00	1,104.00	1,120.00	571.00	670.00	1,120.00		
5121 Telephone - Pager	19.00	15.00	20.00	30.00	11.00	30.00	30.00		
5122 Travel and Training Expense	334.00	1,625.00	182.00	2,000.00	395.00	500.00	1,925.00		
5123 Automobile - Transportation	276.00	276.00	15.00	1,000.00	0.00	0.00	500.00		
5125 Publications - Books	4.00	4.00	94.00	100.00	7.00	10.00	100.00		
5126 Dues & Memberships	118.00	725.00	346.00	350.00	406.00	406.00	410.00		
5128 Employee Relations	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5130 Rents - Leases	438.00	90.00	90.00	200.00	51.00	75.00	100.00		
5131 Records Maintenance	163.00	165.00	158.00	200.00	165.00	225.00	225.00		
5135 Maintenance - Repair	108.00	8.00	13.00	200.00	5.00	20.00	100.00		
5138 Office Equipment	0.00	411.00	0.00	200.00	0.00	50.00	200.00		
5141 General Liability Insurance	823.00	801.00	911.00	911.00	0.00	1,042.00	1,060.00		
5143 Property Insurance	191.00	322.00	395.00	395.00	1,983.00	570.00	400.00		

City of Rio Dell

Expenditures	11 - BUILDING					3/15/2022 Y-T-D Actual	6/30/2022 Estimated	FY 2022-23 Proposed	Notes/Adjustments
	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	6/30/2022 Actual				
5144 Emp Practice Liab Insurance	65.00	69.00	82.00	82.00	0.00	101.00	110.00		
5150 Electricity	107.00	115.00	101.00	120.00	74.00	120.00	130.00		
5151 Natural Gas	15.00	15.00	17.00	20.00	9.00	20.00	25.00		
5152 Water	127.00	109.00	198.00	200.00	106.00	200.00	200.00		
5153 Sewer	42.00	34.00	34.00	45.00	24.00	45.00	45.00		
5164 Regulatory Fees	914.00	331.00	985.00	220.00	318.00	425.00	500.00		
5167 Seismic Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
5171 Computer Software	0.00	231.00	6.00	100.00	7.00	50.00	100.00		
5173 Computer Maintenance -	46.00	57.00	103.00	100.00	288.00	310.00	300.00		
5174 Web Design Services	6.00	21.00	8.00	50.00	4.00	10.00	50.00		
5513 Building Expense	0.00	150.00	150.00	150.00	150.00	150.00	150.00		
7000 Transfer to City Manager	0.00	0.00	3,265.00	0.00	0.00	3,520.00	258.00	Transfer for 2% City Manager Salary	
Total Expenditures	51,722.00	82,635.00	93,597.00	92,332.00	47,713.00	96,140.00	105,837.00	Adjustment for transfer	
							(3,520.00)		
							102,317.00		

Expenditures	12 - CITY COUNCIL						FY 2022-23 Proposed	Notes/Adjustments	
	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	3/15/2022 Y-T-D Actual	6/30/2022 Estimated			
5101 Office Supplies	98.00	20.00	64.00	50.00	0.00	50.00	50.00		
5102 Operating Supplies	49.00	9.00	106.00	70.00	251.00	251.00	200.00		
5103 Postage	12.00	0.00	84.00	100.00	336.00	336.00	200.00		
5104 Printing - Forms	145.00	0.00	137.00	150.00	0.00	0.00	150.00		
5105 Advertising	0.00	306.00	0.00	300.00	0.00	0.00	150.00		
5106 Promotional	2766.00	2,622.00	2,784.00	3,500.00	3,000.00	3,500.00	3,500.00	Includes \$3,000 Chamber of Commerce	
5112 Legal	5857.00	746.00	540.00	5,000.00	1,867.00	3,000.00	5,000.00		
5119 Safety Supplies & Equipment	0.00	0.00	1,794.00	0.00	40	50.00	50.00		
5115 Contract/Professional Services	0.00	0.00	110.00	750.00	966.00	1,500.00	1,000.00		
5122 Travel and Training Expense	5502.00	2,511.00	755.00	8,000.00	1,776.00	4,000.00	8,000.00		
5123 Automobile - Transportation	1422.00	1,044.00	0.00	1,000.00	295.00	750.00	1,000.00		
5126 Dues & Memberships	0.00	2,626.00	0.00	2,754.00	0.00	2,754.00	2,754.00		
5135 Maintenance - Repair	0.00	0.00	60.00	0.00	0.00	0.00	0.00		
5138 Office Equipment	0.00	0.00	5,423.00	200.00	0.00	0.00	200.00		
5173 Computer Maintenance -	0.00	0.00	213.00	5,000.00	0.00	0.00	2,000.00	Tech upgrades	
5174 Web Design Services	95.00	0.00	24.00	50.00	0.00	0.00	25.00		
5900 RFD and Library Water/Sewer	4263.00	4,724.00	4,512.00	5,000.00	3,748.00	5,000.00	5,000.00		
Total Expenditures	20,209.00	14,608.00	16,606.00	31,924.00	12,279.00	21,191.00	29,279.00		
ALLOCATION BY FUND								TOTAL	
	000	020	024	050	060				
	General Fund	Gas Tax Fund	TDA Fund	Sewer Fund	Water Fund				
	35%	3%	2%	30%	30%		100%		
	10,247.65	878.37	585.58	8,783.70	8,783.70		29,279.00		

FY 2022-23 Summary of Capital & Special Projects

ACCOUNT	PROJ #	PROJECT NAME	Gen Fund (000)	Park Per Capita (014)	Parks Capital (018)	ARRA- SLFRF (076)	Streets (020)	Sewer (052)	Water (062)	TOTAL
GENERAL FUND PROJECTS										
6500 14 000 0000	9068	Asphalt Street Resurfacing	450,000							450,000
6500 14 000 0000	9070	City Beautification	38,000							38,000
6525 14 000 0000	9031	City Hall Improvements	27,000							27,000
6000 14 000 0000	9050	Police Storage Container	10,000							10,000
6400 14 000 0000	9054	Replace Police Chief Vehicle	55,000							55,000
GRANTS										
6525 14 014 0000	9071	Per Capita Park Development (Dog Park)		177,952						177,952
6500 14 018 0000		Eel River Trail			2,259,397					2,259,397
6525 14 018 0000		Gateway Beautification			197,870					197,870
6500 14 076 0000	9080	Waste Water Upgrades				596,150				596,150
6525 14 076 0000	9086	Open Space Facility				140,000				140,000
WASTEWATER PROJECTS AND EQUIPMENT										
5115 14 052 0000	9036	SCADA Upgrades						10,000		10,000
6500 14 052 0000	9010	I&I Reductions						35,000		35,000
6500 14 052 0000	9008	Chloramine System						35,000		35,000
6400 14 VAR 0000	9029	Replace PW Truck	2,750				5,500	19,250		27,500
WATER PROJECTS AND EQUIPMENT										
5115 14 062 0000	9036	SCADA Upgrades							10,000	10,000
6500 14 062 0000	9048	Water Meter Replacement							12,000	12,000
6200 14 062 0000	9021	Water Reading Equipment Replacement							26,000	26,000
6500 14 062 0000	9049	Paint Water Tank (Douglas)							80,000	80,000
6000 14 062 0000	9054	Backwash Flow Meter							10,000	10,000
6500 14 064 0000	9011	Monument Water Line Replacement							45,000	45,000
6400 14 VAR 0000	9029	Replace PW Truck	2,750				5,500		19,250	27,500
TOTAL ALL PROJECTS			585,500	177,952	2,457,267	736,150	11,000	99,250	202,250	4,269,369

	18 - STREETS					3/15/2022	6/30/2022		FY 2022-23	Notes/Adjustments
	Actual	Actual	Actual	Budget	Actual	Actual	Estimated	Proposed		
Expenditures										
5000 Full Time Salaries	45,430.00	43,216.00	41,177.00	53,075.00	43,758.00	53,075.00	62,882.00		Salary increase \$14,164	
5026 Part Time Temporary Salaries	0.00	0.00	0.00	4,329.00	0.00	4,329.00	2,495.00			
5030 Overtime Salaries	568.00	388.00	172.00	560.00	149.00	560.00	500.00			
5035 Benefit - ICMA City 457	3,990.00	3,881.00	3,884.00	5,515.00	4,502.00	5,515.00	8,878.00			
5040 Benefit - Health Insurance	17,215.00	12,603.00	11,647.00	15,369.00	10,849.00	15,369.00	15,369.00			
5042 Benefit - Life Insurance	216.00	178.00	150.00	200.00	146.00	200.00	200.00			
5044 Benefit - Dental/Vision Insur	1,986.00	1,442.00	1,159.00	1,671.00	1,075.00	1,671.00	1,671.00			
5045 Worker Compensation Insurance	6,323.00	7,049.00	5,660.00	10,754.00	7,233.00	10,754.00	14,270.00			
5050 FICA	3,591.00	3,550.00	3,347.00	4,928.00	3,838.00	4,928.00	5,804.00			
5055 Unemployment Insurance	919.00	291.00	348.00	459.00	226.00	459.00	424.00			
5056 Employment Training Tax	0.00	7.00	10.00	9.00	8.00	9.00	8.00			
5060 Clothing Allowance	190.00	341.00	430.00	363.00	349.00	363.00	450.00			
5069 Accrued Payroll Taxes Expense	-124.00	-2.00	2.00	0.00	-2.00	0.00	0.00			
5080 Hiring Costs	26.00	70.00	420.00	500.00	75.00	250.00	500.00		Increased hiring costs	
5081 Compensated Absences Payable	594.00	-594.00	0.00	0.00	0.00	0.00	0.00			
5101 Office Supplies	22.00	5.00	11.00	250.00	109.00	250.00	250.00			
5102 Operating Supplies	450.00	258.00	194.00	500.00	471.00	500.00	500.00			
5103 Postage	8.00	0.00	2.00	20.00	316.00	316.00	50.00			
5104 Printing - Forms	11.00	7.00	15.00	50.00	15.00	50.00	50.00			
5105 Advertising	0.00	0.00	0.00	50.00	579.00	579.00	50.00			
5108 Streets	11,183.00	7,019.00	7,396.00	28,000.00	8,531.00	12,000.00	28,000.00			
5112 Legal	319.00	1,058.00	220.00	850.00	1,501.00	1,500.00	850.00			
5115 Contract/Professional Services	51,255.00	52,169.00	52,327.00	55,360.00	53,012.00	55,360.00	56,468.00		Transit service	
5119 Safety Supplies & Equipment	321.00	442.00	489.00	500.00	299.00	500.00	500.00			
5120 Cell Phones	958.00	839.00	1,050.00	1,000.00	529.00	1,000.00	1,000.00			
5121 Telephone - Pager	815.00	626.00	626.00	750.00	476.00	620.00	700.00			
5122 Travel and Training Expense	0.00	176.00	7.00	250.00	165.00	200.00	250.00			
5123 Automobile - Transportation	29.00	57.00	0.00	50.00	0.00	50.00	50.00			
5126 Dues & Memberships	18.00	19.00	18.00	20.00	47.00	50.00	50.00			
5130 Rents - Leases	0.00	0.00	0.00	250.00	0.00	0.00	0.00			
5131 Records Maintenance	11.00	12.00	11.00	20.00	14.00	20.00	20.00			

18 - STREETS

Expenditures	3/15/2022					Notes/Adjustments		
	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Actual	6/30/2022 Budget	Y-T-D Actual			
5135 Maintenance - Repair	3,003.00	4,283.00	5,352.00	8,500.00	1,425.00	3,000.00	8,500.00	Increased for hazard tree removal
5138 Office Equipment - P.W.	36.00	0.00	0.00	100.00	0.00	100.00	100.00	
5139 Equipment	2,051.00	225.00	356.00	1,200.00	174.00	500.00	1,200.00	
5141 General Liability Insurance	0.00	0.00	0.00	6,241.00	0.00	0.00	0.00	
5143 Property Insurance	0.00	0.00	0.00	1,020.00	0.00	0.00	0.00	
5144 Emp Practice Liab Insurance	0.00	0.00	0.00	400.00	0.00	0.00	0.00	
5150 Electricity	21,734.00	19,150.00	17,133.00	20,000.00	12,839.00	17,200.00	20,000.00	
5151 Natural Gas	84.00	89.00	55.00	100.00	35.00	100.00	100.00	
5152 Water	6,627.00	7,602.00	4,178.00	11,500.00	2,250.00	5,000.00	5,000.00	
5154 Garbage	246.00	272.00	375.00	350.00	173.00	350.00	350.00	
5162 Medical	0.00	0.00	47.00	20.00	0.00	20.00	20.00	
5164 Regulatory Fees	247.00	232.00	183.00	250.00	210.00	250.00	250.00	
5171 Computer Software	2.00	412.00	1.00	100.00	0.00	100.00	100.00	
5173 Computer Maintenance - Support	0.00	0.00	0.00	100.00	0.00	100.00	100.00	
5174 Web Design Services	0.00	0.00	0.00	50.00	0.00	50.00	50.00	
5212 Gas & Oil	1,918.00	1,444.00	1,096.00	2,000.00	1,425.00	2,000.00	2,000.00	
5213 Vehicle Repair	972.00	1,785.00	382.00	1,000.00	929.00	1,000.00	1,000.00	
5215 Public Works - Small Tools	145.00	369.00	775.00	2,000.00	432.00	2,000.00	2,000.00	
5227 Public Works - Equip. Repair	537.00	93.00	650.00	1,000.00	653.00	1,000.00	1,000.00	
5514 Engineering	10,463.00	4,705.00	1,393.00	20,000.00	0.00	4,000.00	18,892.00	Street planning
Total Expenditures	194,389.00	175,768.00	162,748.00	261,583.00	158,815.00	207,247.00	262,901.00	(56,468.00) 206,433.00 Pass thru payment

ALLOCATION BY FUND

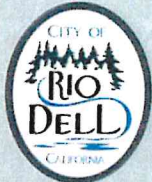
	020	024	026	021	TOTAL
Gax Tax					
Fund					
28%	68,905.12	30%	105,228.66	12%	22,504.92
				30%	66,262.30
					100%
					262,901.00

City of Rio Dell

19 - FACILITIES & GROUNDS Expenditures	6/30/2019		6/30/2020		6/30/2021		6/30/2022		3/15/2022		6/30/2022		FY 2022-23		Notes/Adjustments
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Estimated	Proposed			
5000 Full Time Salaries	31,232.00		51,215.00		47,367.00		58,905.00		47,697.00		58,905.00		68,328.00		\$10,375 salary increase
5026 Part Time Temporary Salaries	0.00		0.00		0.00		19,614.00		0.00		3,000.00		9,863.00		
5030 Overtime Salaries	2,833.00		4,937.00		5,200.00		7,000.00		2,129.00		7,000.00		6,000.00		
5035 Benefit - ICMA City 457	2,821.00		4,636.00		4,696.00		5,890.00		4,848.00		5,890.00		9,566.00		
5040 Benefit - Health Insurance	13,475.00		16,999.00		16,098.00		20,094.00		14,182.00		20,094.00		18,593.00		
5042 Benefit - Life Insurance	189.00		248.00		200.00		263.00		175.00		263.00		315.00		
5044 Benefit - Dental/Vision Insur	1,691.00		1,940.00		1,597.00		2,239.00		1,420.00		2,239.00		2,020.00		
5045 Worker Compensation	4,564.00		8,878.00		7,296.00		9,965.00		8,232.00		9,965.00		9,239.00		
5050 FICA	2,565.00		4,505.00		4,171.00		7,197.00		4,374.00		7,197.00		7,429.00		
5055 Unemployment Insurance	728.00		428.00		446.00		672.00		302.00		672.00		651.00		
5056 Employment Training Tax	0.00		10.00		12.00		13.00		10.00		13.00		15.00		
5060 Clothing Allowance	0.00		929.00		0.00		576.00		0.00		576.00		488.00		
5069 Accrued Payroll Taxes Expense	(32.00)		0.00		2.00		0.00		-3.00		0.00		0.00		
5080 Hiring Costs	0.00		0.00		0.00		0.00		0.00		0.00		0.00		
5081 Compensated Absences	1,070.00		-192.00		4.00		0.00		0.00		0.00		0.00		
5101 Office Supplies	35.00		44.00		31.00		36.00		31.00		36.00		40.00		
5102 Operating Supplies	40.00		442.00		136.00		1,000.00		153.00		750.00		1,000.00		Increased for maintenance supplies
5103 Postage	4.00		4.00		4.00		0.00		0.00		0.00		0.00		
5104 Printing - Forms	37.00		31.00		32.00		30.00		20.00		30.00		30.00		
5106 Promotional	4.00		0.00		0.00		0.00		0.00		0.00		0.00		
5107 Memorial Park Expense	392.00		3,850.00		0.00		1,000.00		0.00		1,000.00		1,000.00		
5112 Legal	0.00		0.00		0.00		0.00		0.00		0.00		0.00		
5115 Contract/Professional Services	80.00		32.00		3.00		100.00		67.00		100.00		100.00		
5119 Safety Supplies & Equipment	0.00		20.00		0.00		100.00		0.00		100.00		100.00		
5120 Cell Phones	626.00		504.00		636.00		672.00		477.00		672.00		680.00		Cell phone allowance
5121 Telephone - Pager	257.00		209.00		67.00		230.00		13.00		230.00		50.00		
5122 Travel and Training Expense	0.00		85.00		0.00		100.00		0.00		100.00		100.00		
5123 Automobile - Transportation	0.00		0.00		0.00		0.00		0.00		0.00		0.00		
5125 Publications - Books	4.00		5.00		6.00		5.00		8.00		10.00		10.00		
5126 Dues & Memberships	1.00		1.00		0.00		1.00		15.00		15.00		15.00		
5130 Rents - Leases	263.00		146.00		149.00		200.00		83.00		200.00		200.00		



City of Rio Dell Recommended Budget FY 2022-23



Recommended Budget Outline

- Budget Process Timeline
- Priority Update
- Budget Changes
- Total Recommended Budget
- City Expenses
- City Revenue Sources
- General Fund Expenses
- General Fund Revenue Sources
- General Fund 5 Year Comparison
- General Fund Unassigned Reserve
- Capital Projects
- Grants
- City Organizational Chart
- Personnel History
- Next Steps



FY 2022-23 Budget Process Timeline

March	April	May	June
<ul style="list-style-type: none"> ▪ Development of proposed staffing plan ▪ Salary costs are calculated based on the proposed staffing plan ▪ Revenue Forecasting is completed ▪ Budget worksheets are compiled ▪ Approve budget calendar ▪ Budget packets distributed to Department Heads / Supervisors 	<ul style="list-style-type: none"> ▪ Department Heads / Supervisors turn in Budget Requests to Finance Director ▪ Information compiled by Finance Director ▪ City Manager reviews Budget and provides recommended changes ▪ City Manager meets with Department Heads/ Supervisors as needed ▪ Finance Director finishes preparing recommended budget for City Manager approval 	<ul style="list-style-type: none"> ▪ Prepare Staff Report and Finalize Recommended Budget ▪ The Recommended Operating and Capital Budget is presented ▪ Special Budget meetings if necessary ▪ Priority Setting Meetings with City Council 	<ul style="list-style-type: none"> ▪ City Public Hearing- The revised Recommended Operating and Capital Budget is presented ▪ Special Budget meetings if necessary ▪ Special Presentation – The Final Operating and Capital Budget is presented for Adoption Resolution No. ____



Priority Implementation Update

- **Economic Development:** Staff started work on implementation of the Economic Development Immediate Action Plan (IAP). A Façade Improvement Program was developed with the City matching up to \$15,000 in qualified work. A number of business have submitted applications and are going through the approval process. Two Clean California grant applications were submitted and approved for the Eel River Trail and Gateway Beautification, valued at \$2.4 million.
- **Code Enforcement:** The new Community Service Officer has been actively working on code enforcement and abatement. There have been numerous sites cleaned up and vehicles removed.
- **Staff Turnover Reduction:** The City Council approved a number of pay and benefit increases that should help in retaining and recruiting staff.
- **Cannabis Expansion:** Upgrades to the Dinsmore water system tank to support cannabis cultivation are almost complete.
- **SB 1383 Organic Waste Diversion:** The City has been approved for a five year extension to implement the program.

Ongoing Priorities

- **Street Work:** The City completed street striping, patching and asphalt repairs on the Avenues, Riverside Drive, Cherry Lane, and Davis Street amongst other locations.
- **Water/Sewer Study:** The water/sewer rate study and rate update has been completed and approved.



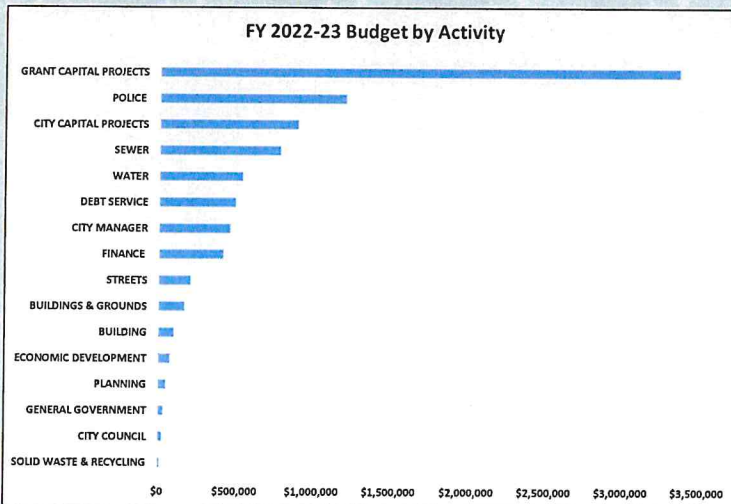
Budget Changes

Expenditures:	
Salary and Benefits	228,150
Additional Police staffing	31,000
Services and Supplies	55,631
Capital Projects	(175,000)
Per Capital Park Grant	177,952
Clean California Grant	2,457,267
State and Local Fiscal Recovery Funds (SLFRF)	736,150
Power Resiliency Equipment Grant	(295,000)
	3,216,150
Revenues:	
Sales Tax	175,000
Cannabis	(250,000)
Property Tax	40,000
Transient Occupancy Tax	9,000
Street Gas Tax	24,900
Sewer Charges	60,500
Measure Z	16,018
Other Revenue	86,873
Power Resiliency grant	(295,000)
Per Capital Park Grant	177,952
Clean California Grant	2,457,267
State and Local Fiscal Recovery Funds (SLFRF)	400,576
	2,903,086



Recommended City Budget \$8.9 Million

■ Total City Budget for FY 2022-23 is **\$8.9MM** compared to **\$5.6MM** the prior year. An increase of **\$3.2MM**, or **56%**.

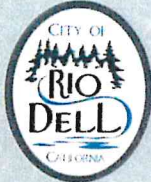
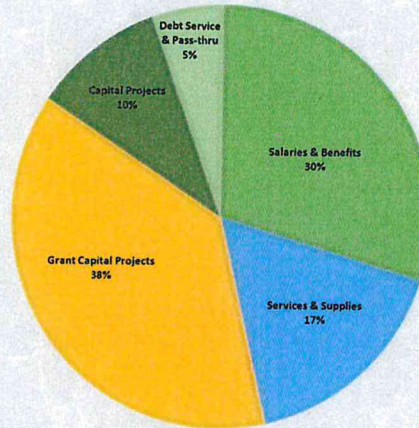




City Expenses

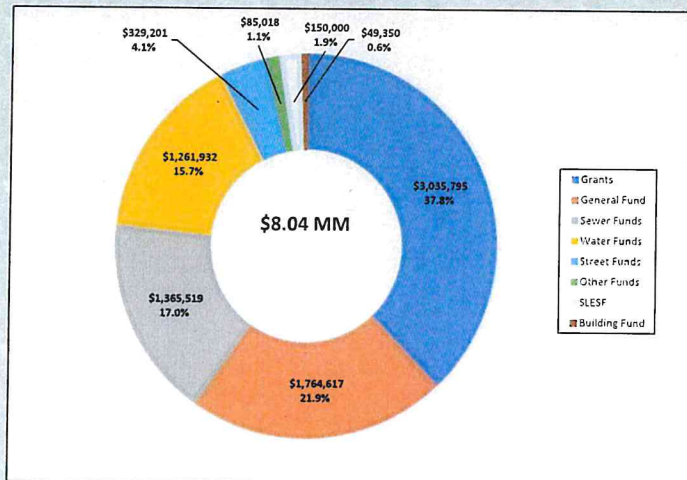
Salaries & Benefits	\$	2,643,297
Services & Supplies		1,477,276
Grant Capital Projects		3,371,369
Capital Projects		898,000
Debt Service & Pass-thru		495,402
Total Expenditures	\$	8,885,344

FY 2022-23 APPROPRIATIONS BY TYPE



City Revenue Sources

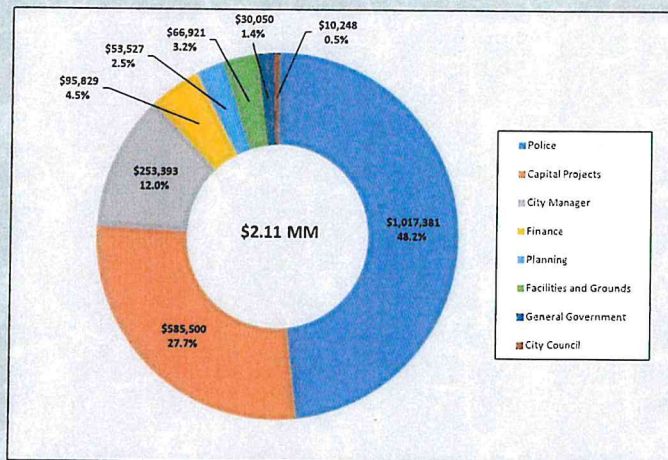
City revenues are estimated to be **\$8.04 MM** for FY 2022-23 compared to **\$5.1 MM** last year, an **increase of \$2.9 MM**, or **56%**





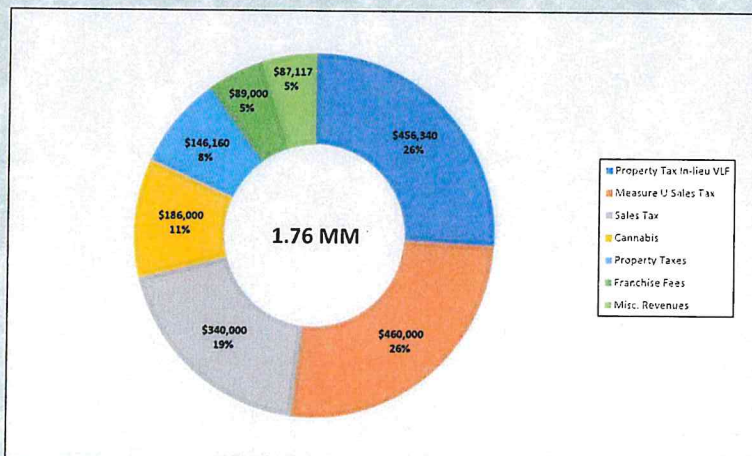
General Fund Expenses

Police Department	\$1,017,381
Capital Projects	585,500
City Administration	253,393
Finance Department	95,829
Planning	53,527
Facilities and Grounds	66,921
General Government	30,050
City Council	10,248
Total Expenses	\$2,112,849



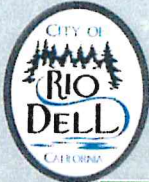
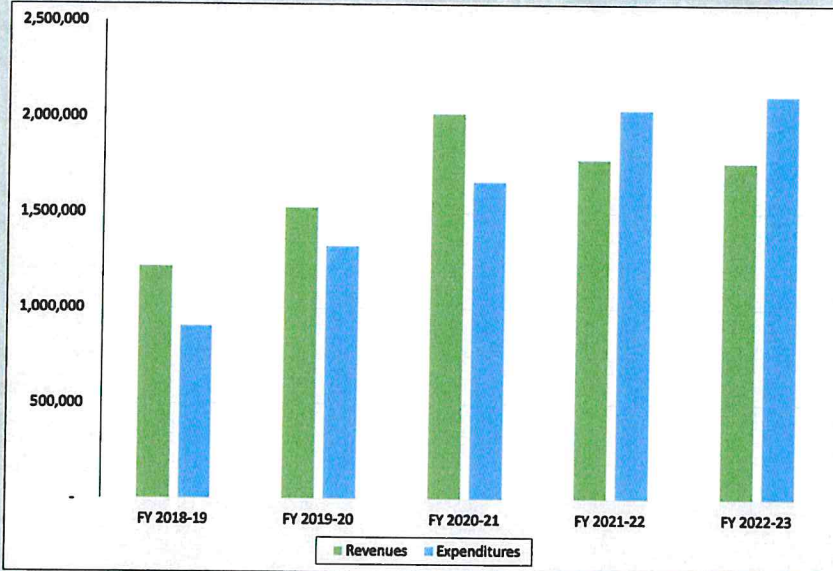
General Fund Revenue Sources

▪ Budgeted General Fund revenues for FY 2022-23 are **\$1.7 MM** compared to **\$1.2 MM** last year, an increase of **\$530,042**, or **43%**



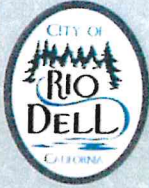


General Fund 5 Year Comparison



City Funds Unassigned Reserves

	Actual FY 2019-20	Actual FY 2020-21	Estimated FY 2021-22	Proposed FY 2022-23
General Fund Reserve	2,150,418	2,505,254	1,732,506	\$1,341,419
Streets Funds Reserve	321,202	383,882	372,883	384,068
Special Revenue Funds Reserve	725,896	969,037	1,294,489	903,355
Sewer Enterprise Reserve	2,182,450	2,335,816	2,122,077	1,987,731
Water Enterprise Reserve	2,315,290	2,838,632	2,891,418	2,962,726
Percent of Budget	174%	189%	148%	85%



Capital Projects

FY 2022-23 Summary of Capital & Special Projects										
ACCOUNT	PROJ #	PROJECT NAME	Gen Fund (000)	Park Per Capita (014)	Parks Capital (018)	ARPA-SLFRF (076)	Streets (020)	Sewer (052)	Water (062)	TOTAL
GENERAL FUND PROJECTS										
6500 14 000 0000	9068	Asphalt Street Resurfacing	450,000							450,000
6500 14 000 0000	9070	City Beautification	38,000							38,000
6525 14 000 0000	9031	City Hall Improvements	27,000							27,000
6000 14 000 0000	9050	Police Storage Container	10,000							10,000
6400 14 000 0000	9054	Replace Police Chief Vehicle	55,000							55,000
GRANTS										
6525 14 014 0000	9071	Per Capita Park Development (Dog Park)		177,952						177,952
6500 14 018 0000		Eel River Trail			2,259,397					2,259,397
6525 14 018 0000		Gateway Beautification			197,870					197,870
6500 14 076 0000	9080	Waste Water Upgrades				596,150				596,150
6525 14 076 0000	9086	Open Space Facility				140,000				140,000
WASTEWATER PROJECTS AND EQUIPMENT										
5115 14 052 0000	9036	SCADA Upgrades						10,000		10,000
6300 14 052 0000	9010	I&I Reductions						35,000		35,000
6300 14 052 0000	9008	Chloramine System						35,000		35,000
6400 14 VAR 0000	9029	Replace PW Truck	2,750				5,500	19,250		27,500
WATER PROJECTS AND EQUIPMENT										
5115 14 062 0000	9036	SCADA Upgrades						10,000		10,000
6500 14 062 0000	9048	Water Meter Replacement						12,000		12,000
6200 14 062 0000	9021	Meter Reading Equipment Replacement						26,000		26,000
6500 14 062 0000	9049	Paint Water Tank (Douglas)						80,000		80,000
6000 14 062 0000	9054	Backwash Flow Meter						10,000		10,000
6500 14 064 0000	9011	Monument Water Line Replacement						45,000		45,000
6400 14 VAR 0000	9029	Replace PW Truck	2,750				5,500	19,250		27,500
TOTAL ALL PROJECTS			585,500	177,952	2,457,267	736,150	11,000	99,250	202,250	4,269,369



Grants

Completed

- \$413,300 - Water Capital Improvement Plan – State Water Resource Control Board
- \$295,000 - Power Resiliency Improvements to City Hall and Wastewater facilities – Cal OES
- \$81,451 - Water and Wastewater Arrearages Program – American Rescue Plan Act
- Public/Private Partnership - Battery backup for Corp Yard – Tesla / State

Total: \$789,751



Grants

Funded

- **\$177,952** - Multi-use Dog Park – *Per Capita Park Development*
- **\$2,259,397** - Eel River Trail – *Clean California*
- **\$197,870** - Gateway Beautification – *Clean California*
- **\$596,150** - Wastewater Upgrades – *State and Local Fiscal Recovery Funds*
- **\$140,000** - Open Space Facility – *State Local Fiscal Recover Funds*
- **\$499,500** - Sanitary Sewer Evaluation Study – *State Water Resources Control Board*

Total: \$3,870,869



Grants

Submitted

- **\$9.5 MM** - Water Distribution System Upgrades – *State Water Resources Control Board*
- **\$3.5 MM** - Metropolitan Wells Bridge Water Pipeline Retrofit – *Cal OES Hazard Mitigation Grant*
- **\$1.9 MM** - Douglas Redwood Tank Seismic Retrofit – *Cal OES Hazard Mitigation Grant*

Total: \$14.9 MM



Next Steps

- City Public Hearing on Recommended Budget
- Adoption of the Proposed FY 2022-23 Budget

Questions?



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

May 17, 2022

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion on Purchase of Water Filled K-Rails for Open Space Events and other Public Works Related Use.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Provide direction to staff.

BACKGROUND AND DISCUSSION

As part of the economic development plan for the City, development of an open space facility for large public events was prioritized. One of the locations identified was in front of City Hall using a closed portion of Wildwood Avenue between Davis and Elko Streets. Traffic could be relatively easily diverted around the back side of City Hall on Davis and Side Streets. In order to make the space safer for use, discussion centered around the installation of metal traffic bollards that could be added and removed for these events. Events include Wildwood Days or other future public events.

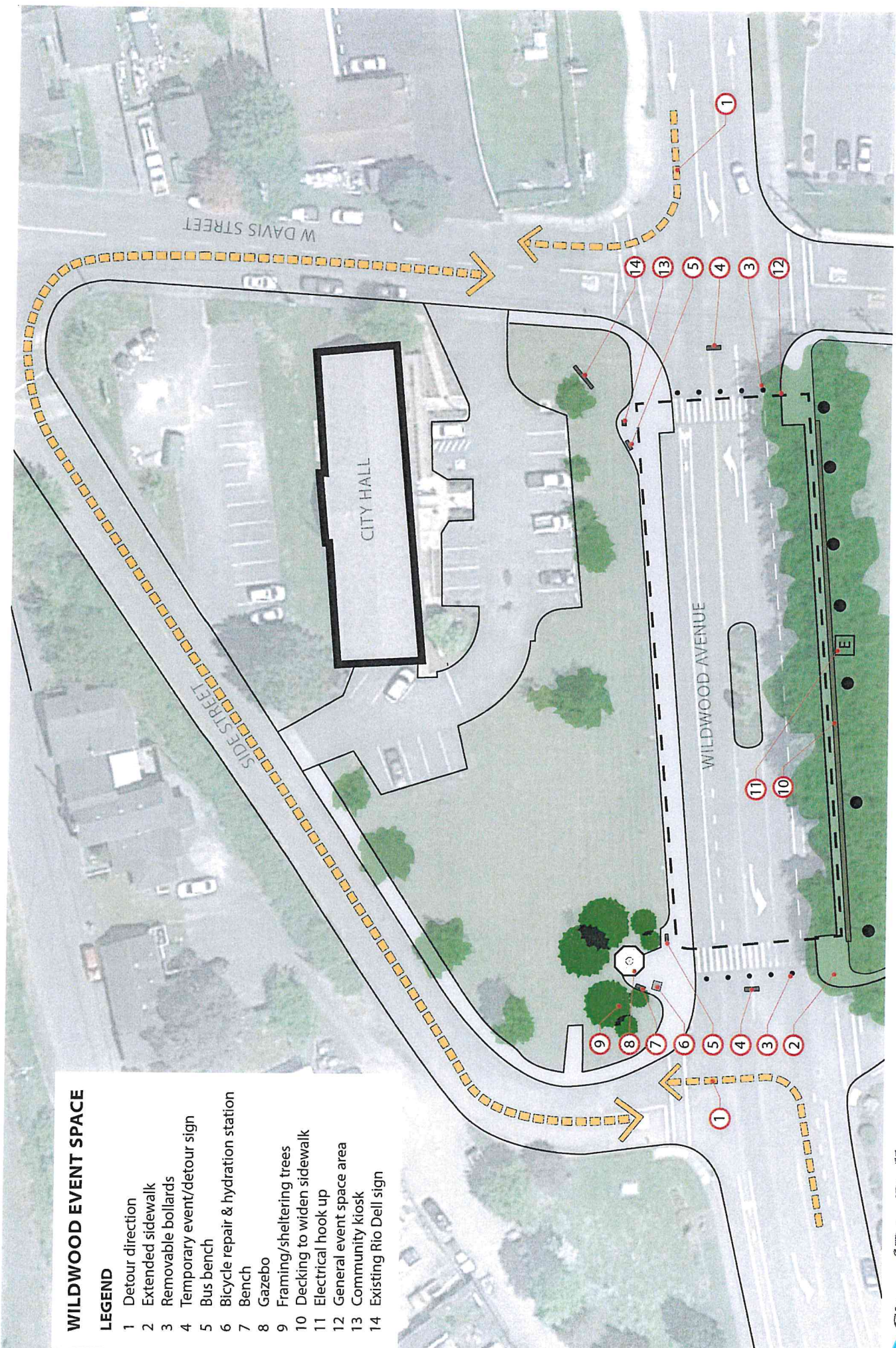
Staff believes there is a less expensive solution to the safety issue through the use of water filled K-Rails that also can be relatively easy to set up and install. The K-Rails would also be available for the use of Public Works for other street related work. The purchase is proposed to be funded through the Covid Recovery funds allocated to the City.

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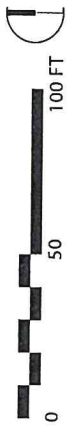
WILDWOOD AVENUE EVENT SPACE

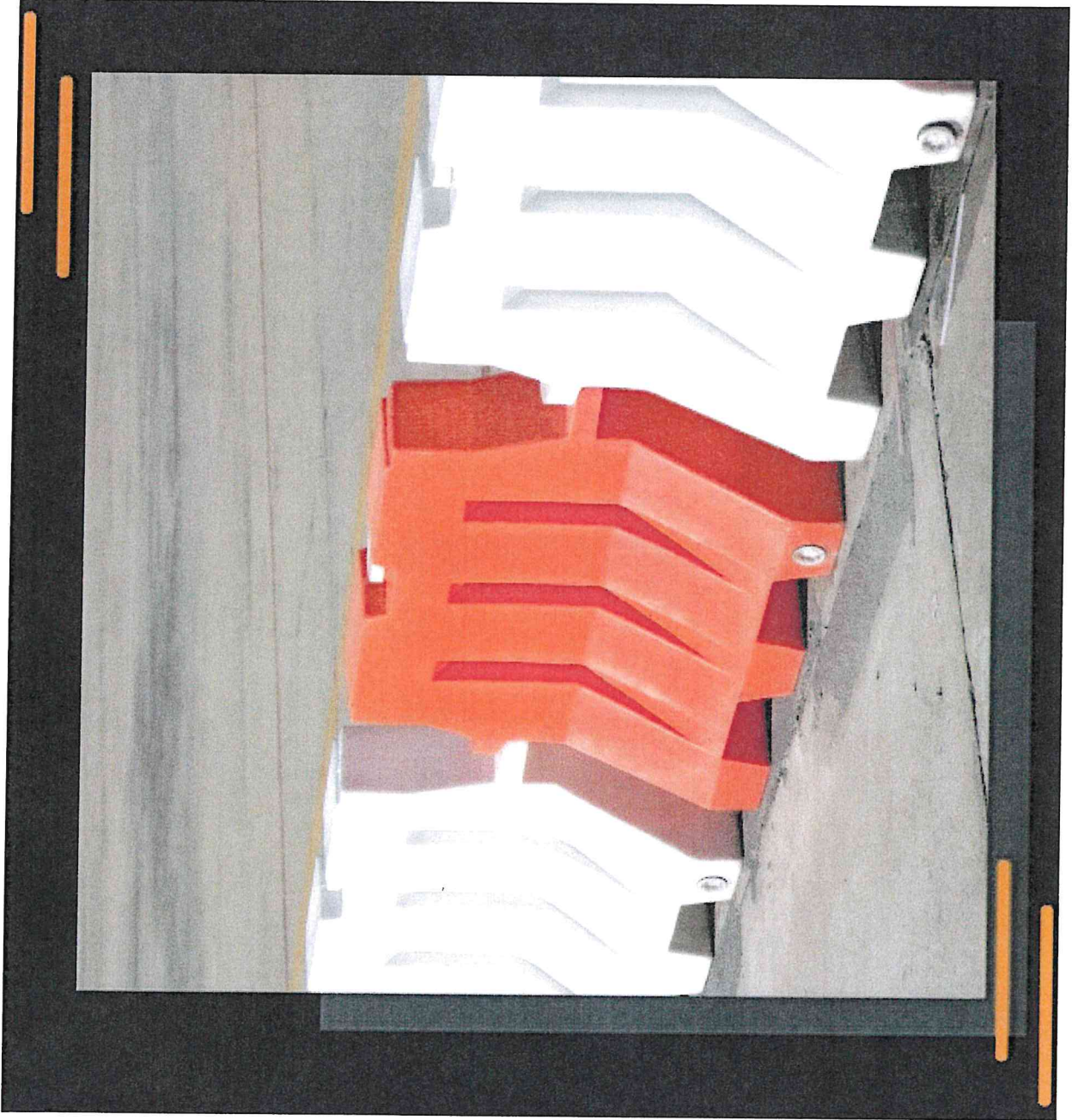
LEGEND

- 1 Detour direction
- 2 Extended sidewalk
- 3 Removable bollards
- 4 Temporary event/detour sign
- 5 Bus bench
- 6 Bicycle repair & hydration station
- 7 Bench
- 8 Gazebo
- 9 Framing/sheltering trees
- 10 Decking to widen sidewalk
- 11 Electrical hook up
- 12 General event space area
- 13 Community kiosk
- 14 Existing Rio Dell sign



WILDWOOD AVENUE EVENT SPACE





675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For Meeting of: May 17, 2022

Consent Item; Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director



Through: Kyle Knopp, City Manager

Date: April 21, 2022

Subject: Amending the City's Zoning Regulations Chapter 17 of the Rio Dell Municipal Code (RDMC) to be consistent with California Government Code Section 65650 et seq. (State Supportive Housing Law), 65660 et seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by establishing procedures for reviewing ministerial approval applications.

Recommendation:

That the City Council:

1. Introduction of Ordinance No. 391-2022 amending the City's Zoning Regulations Chapter 17 of the Rio Dell Municipal Code (RDMC) to be consistent with California Government Code Section 65650 et seq. (State Supportive Housing Law), 65660 et seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by establishing procedures for reviewing ministerial approval applications; and
2. Open the public hearing, receive public input and deliberate; and
3. Close the public hearing; and

4. Continue the hearing to the meeting of June 7, 2022 for the second reading, approval and adoption of Ordinance No. 391-2022 amending the City's Zoning Regulations Chapter 17 of the Rio Dell Municipal Code (RDMC) to be consistent with California Government Code Section 65650 et seq. (State Supportive Housing Law), 65660 et seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by establishing procedures for reviewing ministerial approval applications.

BACKGROUND

State Legislative Summary

Since 2016, the State Legislature, then-Governor Brown, and now-Governor Newsom have taken increased interest in reforming state housing policy and local control over development to facilitate housing production. In 2017 Governor Brown signed, SB 35 and AB 2162. In 2019, Governor Newsom signed AB 101, AB 1485, and AB 1763.

SB 35 creates a State Streamlined Ministerial Approval Process for certain urban multifamily projects. Among other requirements, projects must meet the following criteria:

- Have at least 2/3 of the floor area be dedicated to residential uses;
- Set aside a share of proposed residential units as affordable to households earning below 80% AMI;
- Meet objective local development standards;
- Not demolish any deed restricted or rent controlled rental housing that has been occupied in the last 10 years;
- Pay prevailing wages if it is not entirely a public work; and
- Use a skilled and trained workforce if the project has at least 75 units and is not 100% subsidized affordable housing.

Local governments must determine if a project is eligible for the streamlined process within 60 or 90 days depending on project size. Review of eligible projects must be complete within 90 or 180 days, depending on project size. This law was amended by AB 1485, which expands the ministerial approval process to include projects that include higher income levels, clarifies the 2/3 residential floor area requirement, and extends the effective period of ministerial approvals, among other smaller adjustments.

AB 2162 establishes supportive housing – housing for formerly homeless residents that is linked to housing and health-related services – as a use by right in multifamily and mixed-use zones,

including nonresidential zones where multifamily uses are permitted. To qualify, projects must meet the following criteria:

- Be 100% subsidized and affordable to lower income households;
- 25% -- or 12 units, whichever is greater -- of units must be supportive housing (projects with less than 12 units must be entirely supportive housing), provide onsite supportive services;
- Set aside 3% of nonresidential floor area (or 90 square feet for projects with 20 or fewer units) for that purpose;
- Units must include at least one bathroom and kitchen; and
- Comply with objective development standards that apply to other multifamily development within the same zone.

Local governments must notify applicants if the application is complete within 30 days of receiving the application and complete review in 60 or 120 days, depending on project size.

AB 101 establishes low barrier navigation centers – shelters focused on moving formerly homeless occupants into permanent housing while case managers connect them to services – as a use by right in multifamily and mixed-use zones, including nonresidential zones where multifamily uses are permitted. Qualifying navigation centers must be housing first, oriented around moving people into permanent housing, be equipped with information systems, and have reduced barriers to entry. Local governments must notify applicants if the application is complete within 30 days of receiving the application and complete review in 60 days.

Adopting the recommended Ordinance will facilitate the implementation of State law. The recommended ordinance conforms with State law requirements, and as analyzed below, it integrates the ministerial approval process into the City's development review framework.

ANALYSIS

Additional Permitted Uses

In compliance with State law, supportive housing and low barrier navigation centers are added as permitted uses in the Urban Residential (UR), Residential Multifamily (RM) and commercial, zoning districts where mixed use or multifamily uses are allowed and consistent with the General Plan.

Ministerial Approval Provisions

Revisions to Chapter 17.35 codifies the City's process for granting ministerial approvals as

required by State law. To avoid discrepancies between State law requirements and the City's regulations, Chapter 17.35 as amended, ties municipal requirements to State law and future amendments.

Development Standards

The recommended revisions to Chapter 17.35 require that ministerially approved housing developments and navigation centers meet all objective standards site, design, and construction standards from the Municipal Code, and projects must also comply with all objective design standards included in applicable specific plans or otherwise adopted by the City Council.

Application

Chapter 17.35 as recommended empowers the Community Development Director to create a ministerial approval application form. The form will gather the following information needed from developers to determine eligibility for ministerial approval:

1. A brief description of the proposed project, including a breakdown of units.
2. The current zoning district(s) and general plan land use designation(s) and assessor's parcel number(s) of the project site.
3. A vicinity map and site plan, drawn to scale, including building footprints, driveway, and parking layout.
4. Indication if the applicant also seeks a density bonus, incentive, waiver, or modification pursuant to the same Chapter. While density bonuses are not required to determine eligibility, a project that is eligible for ministerial approval is also likely eligible for a density bonus. Including this information on the ministerial approval application will facilitate review by staff.
5. A site plan showing the location of different types of units within the project.
6. If the applicant applies under the provisions of the State Supportive Housing Law, a plan for providing supportive services, with documentation demonstrating that the onsite supportive services provided meet the requirements of the Supportive Housing Law.
7. If a reduction in supportive housing units is requested under the State Supportive Housing Law, documentation in accordance with the Law's requirements.
8. Level of affordability of any deed-restricted affordable units and proposed method to ensure affordability.
9. If the applicant applies under the provisions of the State Streamlined Ministerial Approval

Process and the project is not entirely a public project, certification that the project will pay prevailing wages.

10. If the applicant applies under the provisions of the State Streamlined Ministerial Approval Process and the project meets the conditions specified in the Process, certification that the project will employ a skilled and trained workforce.

Application Review and Approval

Amended Chapter 17.35 confirms that, per State law, the responsible City decision maker must make the following findings, based on evidence in the record, before making a ministerial approval:

1. The housing development or navigation center is eligible for ministerial approval.
2. If applicable, a finding that all the requirements for a supportive housing development that are specified in the State Supportive Housing Law have been or will be met.
3. If applicable, a finding that all the requirements for a low barrier navigation center that are specified in the State Low Barrier Navigation Centers Law have been or will be met.
4. If applicable, a finding that all the requirements for a housing development approval that are specified in the State Ministerial Approval Process have been or will be met.
5. If applicable, a finding that all the requirements for density bonuses and/or other incentives that are specified in Chapter 17.35 have been or will be met.

Chapter 17.35 confirms that the City will only deny an application for ministerial approval as allowed by State law and only upon making the findings required by State law for denial. It also specifies requirements and a 3-year time limit for construction, unless otherwise required by State law or adjusted at the discretion of the Community Development Director.

General Plan Conformance: Housing Element Objectives

HCD certified the City's Housing Element for the 2019-2027 planning period on November 3, 2020. Part of the Housing Element's objective is to provide housing throughout the City in a range of residential densities and types to address the needs of an economically diverse population.

One of the Housing Element's Programs, B-2, requires the City to update our zoning regulations to be consistent with State law. The amendments to Chapter 17.35 are required by State law.

The General Plan aims to create vibrant, complete communities with a mix of commercial, retail, civic, and residential uses. A major challenge to maximizing this type of environment is ensuring that there are housing options for a range of household incomes. This ordinance, as

required by state law, will expedite the development of affordable units and supportive housing units.

Zone Amendment Required Findings:

1. The proposed amendments are deemed to be in the public interest.

The proposed amendments will facilitate the implementation of State law and integrates the ministerial approval process into the City's development review framework.

2. The proposed amendments are consistent and compatible with the rest of the General Plan and any implementation programs that may be affected.

HCD certified the City's Housing Element for the 2019-2027 planning period on November 3, 2020. Part of the Housing Element's objective is to provide housing throughout the City in a range of residential densities and types to address the needs of an economically diverse population.

One of the Housing Element's Programs, B-2, requires the City to update our zoning regulations to be consistent with State law. The amendments to Chapter 17.35 are required by State law.

The General Plan aims to create vibrant, complete communities with a mix of commercial, retail, civic, and residential uses. A major challenge to maximizing this type of environment is ensuring that there are housing options for a range of household incomes. This ordinance, as required by state law, will expedite the development of affordable units and supportive housing units.

3. The potential impacts of the proposed amendments have been assessed and have been determined not to be detrimental to the public health, safety, or welfare.

There is no evidence to suggest that the proposed State mandated amendments would be detrimental to the public health, safety or welfare.

4. The proposed amendments have been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA).

The proposed amendments are consistent with the CEQA Initial Study and subsequent Negative Declaration of Environmental Impact (SCH# 2019069048) adopted by the City for the City's Housing Element for the 2019-2027 planning period. As such, staff believes the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a *significant* effect on the environment.

Attachments:

Attachment 1: Affordable Housing Projects – Ministerial Approval Process Handout

Attachment 2: SB35 Affordable Housing – Streamlined Approval Process Handout

Attachment 3: Affordable Housing - Tribal Application Handout

Attachment 4: Ordinance No. 391-2022 amending to Chapter 17.35 Rio Dell Municipal Code (RDMC) to be consistent with California Government Code Section 65650 et seq. (State Supportive Housing Law), 65660 et seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by establishing procedures for reviewing ministerial approval applications.



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Affordable Housing Projects – Ministerial Approval Process

GETTING MORE HOMES APPROVED FASTER

Since 2018, California has enacted three laws that require cities to evaluate certain housing projects through a "streamlined ministerial process." This means:

- *Streamlining* - Projects must be approved or denied within a specified time limit.
- *Ministerial* - Projects must be approved if they meet the state law requirements, without any subjective judgment from planners.

This webpage provides an overview of these laws and the City of San José's process that implements these laws locally.

TABLE: COMPARISON OF STATE LAWS FOR STREAMLINED MINISTERIAL PROCESS

State law requirements	SB 35	AB 2162	AB 101
Type of Housing	Residential and mixed-use projects with at least 50% affordable housing	100% affordable housing projects with at least 25% (or 12 units, whichever is greater) set aside for supportive housing.	Low barrier navigation centers
Additional Requirements	If project is not a public work: The project must pay prevailing wages. If project has at least 75 units and is not 100% affordable: The project must use skilled and trained workforce.	On-site supportive services, units with bathrooms and private cooking facilities, developer supportive services plan	"Housing First," on-site services, and coordinated entry and client information systems

State law requirements	SB 35	AB 2162	AB 101
Areas where project is allowed	Urbanized infill site, General Plan or zoning allows for residential	Areas where multifamily and mixed uses are allowed	Areas zoned for mixed-use and nonresidential zones that permit multifamily uses
Areas where project is excluded	Farmland, wetlands, fire hazard zone, hazardous waste site, earthquake fault zone, flood hazard area, floodways, conservation lands and easements, protected habitat, and mobile home parks	N/A	N/A
Anti-Demolition Requirements	Project must not require demolition of deed-restricted housing; rent-controlled housing; a registered historic structure; or where site was tenant-occupied within the last 10 years.	Existing or demolished units must be replaced as required by the State Density Bonus Law .	N/A
City Development Standards	All laws require projects to comply with City objective development standards		
Parking Reduction	Parking not required if project is near transit, in a historic district, has required but not offered on-street parking permits, or is near car share	Parking not required for supportive housing units if project is near transit stop	N/A
Tribal Consultation	Required	Not required	Not required

State law requirements	SB 35	AB 2162	AB 101
Determination of Eligibility Time Limit	Up to 150 units: 60 calendar days Over 150 units: 90 calendar days	30 days	30 days
Time Limit for Application Review	Up to 150 units: 90 calendar days Over 150 units: 180 calendar days	Up to 50 units: 60 days Over 50 units: 120 days	60 days

About SB 35

SB 35 (2017), as amended by AB 1485 (2019), creates a State Streamlined Ministerial Approval Process for urban infill projects that are multifamily or mixed-use where at least two-thirds of the square footage is for residential use.

The affordable housing percentage required to qualify depends on the local jurisdiction's progress toward meeting their Regional Housing Needs Allocation (RHNA) targets. Rio Dell is on track to meet its very-low or low-income RHNA requirement. At least 50% of the units must be affordable to households that make at or below 80% of the Area Median Income (AMI).

Projects that are not a public work are further required to pay prevailing wages, and projects with at least 75 units and are not 100%-subsidized affordable housing must use a skilled and trained workforce to complete the development. However, projects are not required to pay prevailing wages or use a skilled and trained workforce if they have 10 or fewer units and are not a public work.

Eligibility. To qualify for SB 35, the site must meet all of these conditions:

- Within the City boundary;
- At least 75% of the perimeter is surrounded by defined urban uses; and
- Has a General Plan or zoning designation that allows for residential or mixed-use development.
- The site does not include:
 - A coastal zone (does not exist in Rio Dell)
 - State-designated prime farmland or farmland of statewide importance
 - Federal Fish and Wildlife Service-designated wetlands
 - State-defined very high fire hazard severity zone

- State-designated hazardous waste site
- State-delineated earthquake fault zone
- FEMA-designated special flood hazard area subject to inundation by a 1% annual chance flood
- FEMA-designated regulatory floodway
- Conservation lands
- Habitat for state- or federally-identified protected species
- Lands under conservation easement

Anti-Demolition. SB 35 cannot be used if the project would require the demolition of deed-restricted affordable housing, rent-controlled housing, or a historic structure placed on a national, state, or city historic register; or if the site had tenant-occupied housing within the last 10 years.

Parking. Parking is not required in SB 35 projects if:

- The project is within ½ mile of public transit;
- The project in an architecturally or historically significant historic district;
- On-street parking permits are required but not offered to project residents; or
- A car share vehicle is located within 1 block of the project.

Submitting an application under SB 35. Before submitting an application, developers must first submit a [Tribal Consultation Per AB 168 Application](#) to the City. The City then will initiate a scoping consultation with the Wiyot tribe. The City has 30 days to provide formal notice to the local Wiyot tribe. The City typically refers the Notice of Intent within five (5) working days of receiving the Notice of Intent.

The goal is to determine if there are any tribal cultural resources that could be affected by the proposed development. If such cultural resources are identified, the project is not eligible for SB 35 unless an enforceable agreement on tribal cultural resource treatment is documented between the tribe and the City.

The applicant next submits a formal SB 35 application. Depending on project size, the City has 60 or 90 days to determine if the project is eligible for SB 35.

- *If deemed eligible* - The City has 90 or 180 days (depending on project size) to complete public oversight and approve the project. Although the use is considered principally permitted, the project is subject to the [City's Design Review regulations, Section 17.25.050 of the Rio Dell Municipal Code](#).
- *If deemed not eligible* - The City will provide the applicant with a written list and explanation of how the project does not comply with the required standards.

About AB 2162

[AB 2162](#) (2018) requires that affordable housing projects with a supportive housing component be permitted through a ministerial process in zones where multifamily and mixed uses are permitted, including nonresidential zones permitting multifamily uses.

Eligibility. To be eligible, projects must meet the following requirements:

- 100% of units (excluding managers' units) are affordable to lower income households.
- At least 25% of units are supportive housing (or 12 units, whichever is greater; if the project has less than 12 units, then all non-managers' units in the project must be supportive housing).
- This amount can be reduced at the request of the project owner if rental assistance or operating subsidy for the supportive housing units is terminated through no fault of the project owner and 1) the owner has demonstrated a good-faith effort to find other financial support, 2) the reduction in supportive housing units is the minimum necessary to maintain financial feasibility, and 3) any change in occupancy minimizes tenant disruption and is only made following unit vacancy.
- If the project has more than 20 units, 3% of nonresidential floor area is for onsite supportive services (including, but not limited to, community rooms, case management offices, computer rooms, and community kitchens). If the project has up to 20 units, at least 90 square feet is for onsite services.
- Units excluding managers' units must include at least one bathroom and kitchen or other cooking facilities, including, at a minimum, a stovetop, sink, and refrigerator.
- The applicant must provide the City with a plan that documents and describes the services provided on site for supportive housing residents including 1) the name of service providers, 2) funding sources, and 3) staffing levels.

Anti-Demolition. Applicants using AB 2162 are required to replace any deed-restricted, rent-controlled, or low or very low income-occupied units demolished by the project or demolished within the last 5 years. Units must be replaced at equivalent size and affordable rent to the households that previously occupied them. For more information, refer to the unit replacement provisions of the [State Density Bonus Law](#).

Parking. Parking is not required for supportive housing units if the project is located within ½ mile of a transit stop.

- **Submitting an application under AB 2162.** Unlike SB 35, tribal consultation is not required prior to submittal of an application. The City has 30 days to determine if an application

is complete. Following determination of completion, the City has 60 or 120 days depending on project size to complete review. Although the use is considered principally permitted, the project is subject to the [City's Design Review regulations, Section 17.25.050 of the Rio Dell Municipal Code](#).

About AB 101

[AB 101](#) (2019) requires that low-barrier navigation centers be permitted through a ministerial process in areas zoned for mixed-use and nonresidential zones permitting multifamily uses.

Eligibility. To be eligible, projects must:

- Be "Housing First" and have lowered barriers to entry such as, but not limited to, allowing partners if the site is not population-specific (domestic violence, women, youth, etc.), allowing pets, having places to store possessions, and privacy (partitions around beds, or private rooms);
- Offer services to connect residents to permanent housing through a services plan that identifies staffing; and
- Be connected to coordinated entry and client information systems.

Submitting an application under AB 101. Regardless of unit count, the City has 30 days from receiving a AB 101 application to determine if the application is complete and 60 days to approve or deny the project based on the above requirements and objective development standards. Although the use is considered principally permitted, the project is subject to the [City's Design Review regulations, Section 17.25.050 of the Rio Dell Municipal Code](#)

APPLICATION FORMS

All forms are also found on the [City's website](#).

For SB 35, applicants should submit an [SB 35 Streamlined Ministerial Project Application](#) with accompanying documentation.

For AB 2162 and AB 101 projects, applicants should submit a [Site Development Permit](#) application with accompanying documentation and should specify which law they intend to apply under in Box 2.a.

For SB 35 projects, the first step is to submit a [Tribal Consultation Per AB 168 Application](#). Follow the submittal instructions on the form.

For more information on how to submit an application, please contact the City.



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SB35 Affordable Housing: Streamlined Approval Process

WHAT IS SB35 AFFORDABLE HOUSING STREAMLINED APPROVAL?

SB-35 allows qualifying development projects with certain minimum affordable housing guarantees to move more quickly through the local government review process and restricts the ability of local governments to reject these proposals. This is a voluntary program that a project sponsor may elect to pursue, provided that certain eligibility criteria are met. The bill was signed into law in 2017 and became effective on January 1, 2018.

The bill created a streamlined approval process for infill developments in localities that have failed to meet their regional housing needs allocation (RHNA). The bill amends Government Code Section 65913.4 to require local entities to streamline the approval of certain housing projects by providing a ministerial approval process, removing the requirement for CEQA analysis, and removing the requirement for discretionary entitlements granted by the Planning Commission. Although the use is considered principally permitted, the project is subject to the [City's Design Review regulations, Section 17.25.050 of the Rio Dell Municipal Code](#).

IS MY PROJECT ELIGIBLE FOR SB35 AFFORDABLE HOUSING STREAMLINED APPROVAL?

In order to be eligible for streamlining, the project must meet all of the following criteria:

- **Affordability:** At least 50% of the proposed residential units must be dedicated as affordable to households at 80% AMI for either rental or ownership projects. In order to assure that the affordable units remain so dedicated, applicants will be required to execute an Affordable Housing Agreement with regard to monitoring, enforcement, and procedures for eligibility.
- **Number of Units:** The development must contain at least two or more net new residential units.
- **Zoning and Residential Uses:** The development must be located on a legal parcel or parcels that are zoned for residential uses. At least 2/3 of the floor area of the proposed development must be dedicated to residential uses.
- **Location:** The development must be located on a property that is not within a coastal zone, prime farmland, wetlands, a high fire hazard severity zone, hazardous waste site, a delineated earthquake fault zone, a flood plain, a floodway, a community conservation plan area, a habitat for protected species, or under a conservation easement.

- **Demolition of Residential Units:** The project does not demolish any housing units that have been occupied by tenants in the last 10 years; are subject to any form of rent or price control, or are subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low incomes.
- **Historic Buildings:** The project does not demolish a historic structure that has been placed on a national, state, or local historic register.
- **Consistent with Objective Standards:** The project must meet all objective standards of the Zoning Code at the time of SB-35 application submittal. Such objective standards are those that require no personal or subjective (discretionary) judgment, such as objective dimensional requirements, and as otherwise set forth below.
- **Prevailing Wages:** If the development is not in its entirety a public work, as defined in Government Code Section 65913.4 (a)(8)(A), all construction workers employed in the execution of the development must be paid at least the general prevailing rate of per diem wages for the type of work and geographic area.
- **Skilled and Trained Workforce provisions:** A skilled and trained workforce, as defined in Government Code Section 65913.4 (a)(8)(B)iii, must complete the development if the project consists of 50 or more units.
- **Subdivisions:** The development did not or does not involve a subdivision of a parcel that is subject to the California Subdivision Map Act, unless the development either (i) receives a low-income housing tax credit and is subject to the requirement that prevailing wages be paid, or (ii) is subject to the requirements to pay prevailing wages and to use a skilled and trained workforce.
- **Notification to California Native American tribes:** After providing notice of the intent to develop the site to California Native American tribes that are traditionally and culturally affiliated with the geographic area of the proposed development site, a determination by the City that: the development site is not a tribal or cultural resource on a national, state, tribal or local historic register list; that the parties to a scoping consultation have documented an enforceable agreement on methods, measures, and conditions for tribal cultural resource treatment; or that the parties to the scoping consultation do not disagree as to whether a potential tribal cultural resource will be affected by the proposed development.

WHAT IS THE PROCESS FOR STREAMLINED APPROVAL?

Prior to accepting an application for SB-35 approval, the City must notify relevant California Native American tribes about the proposed development. A notice of intent to submit an SB-35 application shall include a Project Application, SB-35 Application Supplemental, State Density Bonus application supplemental (if required), a Preliminary Application pursuant to SB-330, and architectural plans. If there is no response to the notification of intent or there is an agreement

reached in a scoping consultation and the project application is deemed complete and eligible for SB-35 review, the project is eligible for SB-35 (ministerial) approval. If there is no agreement reached, a project is not eligible for SB-35 approval. Provided that the notification and scoping session result in either an agreement or no response, SB-35 timelines shall commence provide a building permit is submitted.

Projects that elect to take advantage of streamlining stipulated in SB-35 must submit a building permit application and an SB-35 Streamlined Development application demonstrating the project's eligibility.

CEQA review is not required for SB-35 eligible projects because they are subject to a ministerial approval process. The building permit will not be subject to any applicable neighborhood notice requirements in the Zoning Code, and the Department will not accept Discretionary Review applications for these projects because they are subject to a ministerial approval process.

SB-35 includes timelines for streamlined review. Planning staff must determine if a project is eligible for streamlining within 60 days of application submittal for projects of 150 or fewer units, and 90 days for projects containing more than 150 units.

If the Department provides written comments to an Applicant detailing how a project is not SB-35 eligible as proposed, or requests additional information to make such a determination, then the 60 or 90 day timeline will restart upon submittal of a revised development application in response to that written notice.

Any design review or public oversight must be completed in 90 days for 150 or fewer units and 180 days for projects with more than 150 units, measured from the date of the SB-35 application submittal.

State Density Bonus Projects under CA Govt. Code Section 65915

Projects that use the State Density Bonus Program and meet all other eligibility requirements above qualify for streamlining under SB-35. Any waivers, concessions, or incentives, conferred through the State Density Bonus Law are considered code-complying, and therefore are consistent with the objective standards of the Zoning Code. In addition, qualifying 100% affordable projects may qualify for the State Density Bonus set forth in CA Govt. Code Section 65915



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SB 35 Affordable Housing Projects Tribal Consultation Per AB 168 Notice of Intent to Submit an Application

[SB 35](#) (2017), as amended by [AB 1485](#) (2019), created a State Mandated Streamlined Ministerial Approval Process for urban infill projects that are multifamily or mixed-use where at least two-thirds of the square footage is for residential use. The first step of the process is to consult with the Wiyot tribe to determine if a Cultural Resource Study will be required.

WHAT IS A TRIBAL CONSULTATION PER AB 168?

Pursuant to AB 168 passed in 2020, this form serves as a Notice of Intent to submit an application for an affordable housing development project under the [SB 35 ministerial review process](#). After the applicant submits this Notice of Intent to the City, the City has 30 days to provide formal notice to the local native American tribes. The City typically refers the Notice of Intent within five (5) working days of receiving the Notice of Intent. For more information, please refer to the Governor's Office of Planning and Research publication, [AB 168: Tribal Scoping Requirements for Projects Seeking Review Under the Streamlined Ministerial Approval Process](#).

INSTRUCTIONS

As directed by the City Planner, complete this application form and submit it with all items outlined in the application package below.

FEES

A deposit of \$75.00 must be paid at the time of submittal. The applicant is required to pay for staff's time based on the current adopted burdened rates. Review of your submittal will not begin until the deposit is paid.

APPLICATION PACKAGE

HOW TO SUBMIT. Drop off the application at City Hall, 675 Wildwood Avenue.

WHAT TO SUBMIT. Please include the following in your application package:

PROPERTY OWNER AFFIDAVIT

The owner of each property involved must provide a signature to verify the Preliminary Application is being filed with their knowledge. Staff will confirm ownership based on the records of the County Assessor. In the case of partnerships, corporations, LLCs or trusts, the agent for service of process or an officer of the ownership entity so authorized may sign as stipulated below.

Ownership Disclosure. If the property is owned by a partnership, corporation, LLC or trust, a disclosure identifying the agent for service of process or an officer of the ownership entity must be submitted. The disclosure must list the names and addresses of the principal owners (25 percent interest or greater). The signatory must appear in this list of names. A letter of authorization, as described below, may be submitted provided the signatory of the letter is included in the Ownership Disclosure. Include a copy of the current partnership agreement, corporate articles, or trust document as applicable.

Letter of Authorization (LOA). A LOA from a property owner granting someone else permission to sign the Preliminary Application form may be provided if the property is owned by a partnership, corporation, LLC or trust, or in rare circumstances when an individual property owner is unable to sign the Preliminary Application form. To be considered for acceptance, the LOA must indicate the name of the person being authorized to file, their relationship to the owner or project, the site address, a general description of the type of application being filed and must also include the language in items 1-3 below. In the case of partnerships, corporations, LLCs or trusts, the LOA must be signed by the authorized signatory as shown on the Ownership Disclosure or in the case of private ownership by the property owner. Proof of Ownership for the signatory of the LOA must be submitted with said letter.

Grant Deed. Provide Copy of the Grant Deed if the ownership of the property does not match local records. The Deed must correspond exactly with the ownership listed on the application.

Multiple Owners. If the property is owned by more than one individual (e.g., John and Jane Doe, or Mary Smith and Mark Jones) signatures are required of all owners.

1. I hereby certify that I am the owner of record of the herein previously described property located in THE CITY OF RIO DELL which is involved in this Preliminary Application, or have been empowered to sign as the owner on behalf of a partnership, corporation, LLC, or trust as evidenced by the documents attached hereto.

2. I hereby consent to the filing of this Preliminary Application on my property for processing by THE CITY OF RIO DELL PLANNING DIVISION for the sole purpose of vesting the proposed housing project subject to the Planning and Zoning ordinances, policies, and standards adopted and in effect on the date that this Preliminary Application is deemed complete.

3. Further, I understand that this Preliminary Application will be terminated and vesting will be forfeited if the housing development project is revised such that the number of residential units or square footage of construction increases or decreases by 20 percent or more, exclusive of any increase resulting from the receipt of a density bonus, incentive, concession, waiver, or similar provision, and/or an application requesting approval of an entitlement is not filed with THE CITY OF RIO DELL PLANNING DIVISION within 180 days of the date that the Preliminary Application is deemed complete.

4. By my signature below, I certify that the foregoing statements are true and correct.

SB 35 Affordable Housing Projects
Tribal Consultation Per AB 168
Notice of Intent to Submit an Application

Property Owner Signature

Date [MM/DD/YYYY]

Property Owner Signature

Date [MM/DD/YYYY]

Property Owner Signature

Date [MM/DD/YYYY]

Property Owner Signature

Date [MM/DD/YYYY]

ORDINANCE NO. 391-2022



**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL
AMENDING THE CITY'S ZONING REGULATIONS CHAPTER 17 OF THE RIO DELL
MUNICIPAL CODE (RDMC) TO BE CONSISTENT WITH CALIFORNIA GOVERNMENT
CODE SECTION 65650 ET SEQ. (STATE SUPPORTIVE HOUSING LAW), 65660 ET
SEQ. (LOW BARRIER NAVIGATION CENTERS LAW), AND 65913.4 (STATE
STREAMLINED MINISTERIAL APPROVAL PROCESS) BY ESTABLISHING
PROCEDURES FOR REVIEWING MINISTERIAL APPROVAL APPLICATIONS.**

WHEREAS since 2016, the State Legislature, then-Governor Brown, and now-Governor Newsom have taken increased interest in reforming state housing policy and local control over development to facilitate housing production; and

WHEREAS in 2017 Governor Brown signed, SB 35 and AB 2162. In 2019, Governor Newsom signed AB 101, AB 1485, and AB 1763.; and

WHEREAS SB 35 creates a mandated Streamlined Ministerial Approval Process for certain urban multifamily projects; and

WHEREAS AB 2162 establishes supportive housing – housing for formerly homeless residents that is linked to housing and health-related services – as a use by right in multifamily and mixed-use zones, including nonresidential zones where multifamily uses are permitted; and

WHEREAS AB 101 establishes low barrier navigation centers – shelters focused on moving formerly homeless occupants into permanent housing while case managers connect them to services – as a use by right in multifamily and mixed-use zones, including nonresidential zones where multifamily uses are permitted; and

WHEREAS qualifying navigation centers must be housing first, oriented around moving people into permanent housing, be equipped with information systems, and have reduced barriers to entry; and

WHEREAS local governments must notify applicants if the application is complete within 30 days of receiving the application and complete review in 60 days; and

WHEREAS adopting the recommended Ordinance will facilitate the implementation of State law; and

WHEREAS the recommended ordinance conforms with State law requirements, and integrates the ministerial approval process into the City's development review framework; and

WHEREAS the project was evaluated for compliance with the City's Zoning Regulations, General Plan and compliance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA); and

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Rio Dell finds:

1. The proposed amendment are in the public interest and are required by State law.

The proposed amendments will facilitate the implementation of State law and integrates the ministerial approval process into the City's development review framework.

2. The proposed amendments are consistent and compatible with the General Plan and the State approved Housing Element.

HCD certified the City's Housing Element for the 2019-2027 planning period on November 3, 2020. Part of the Housing Element's objective is to provide housing throughout the City in a range of residential densities and types to address the needs of an economically diverse population.

One of the Housing Element's Programs, B-2, requires the City to update our zoning regulations to be consistent with State law. The amendments to Chapter 17.35 are required by State law.

The General Plan aims to create vibrant, complete communities with a mix of commercial, retail, civic, and residential uses. A major challenge to maximizing this type of environment is ensuring that there are housing options for a range of household incomes. This ordinance, as required by state law, will expedite the development of affordable units and supportive housing units.

3. The proposed amendments have been processed in accordance with the California Environmental Quality Act (CEQA).

The proposed amendments are consistent with the CEQA Initial Study and subsequent Negative Declaration of Environmental Impact (SCH# 2019069048) adopted by the City for the City's Housing Element for the 2019-2027 planning period. As such, staff believes the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a *significant* effect on the environment.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Rio Dell does hereby ordain as follows:

Section 1.

Purpose of the Zoning Regulation Amendments

The purpose of the amendments is to be consistent with California Government Code Section 65650 et seq. (State Supportive Housing Law), 65660 et seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by establishing procedures for reviewing ministerial approval applications.

Section 2. Amendments to Chapter 17.35 of the Rio dell Municipal Code

Chapter 17.30 of the Rio Dell Municipal Code is hereby amended as follows:

Chapter 17.35
AMENDMENTS, VARIANCES, ~~AND~~ USE PERMITS AND MINISTERIAL APPROVALS

Sections:

17.35.010 Amendments.

17.35.020 Variances.

17.35.030 Use permits.

17.35.040 Ministerial approvals.

17.35.~~040~~ 050 Revocation of variances and use permits.

17.35.050 060 Appeals.

17.35.010 Amendments.

- (1) This title may be amended consistent with the following City procedures.
- (2) An amendment may be initiated by one or more owners of property affected by the proposed amendment, as set out in subsection (3) of this section, or by action of the Planning Commission, or the City Council.
- (3) The application of one or more property owners for the initiation of an amendment shall be filed in the office of the City Clerk on a form provided, and shall be accompanied by a filing fee adopted by resolution of the City Council, and by plans and other information as may be required to describe fully the proposed amendment.
- (4) Subject only to the rules regarding the placing of matters on the Planning Commission agenda, the matter shall be set for a public hearing.
- (5) Notice of the time and place of the hearing shall be given at least 10 calendar days before the hearing by publication once in a newspaper of general circulation printed and published in the City, or by posting in at least three public places in the City.
- (6) At the public hearing, the Planning Commission shall hear any person affected by the proposed amendment. The hearing may be continued from time to time.
- (7) Within 40 days of the conclusion of the hearing, the Planning Commission shall submit to the City Council a written report of recommendations and reasons therefor.
- (8) Subject only to the rules regarding the placing of matters on its agenda, the City Council, at its next regular meeting following the receipt of such report, shall cause the matter to be set for a public hearing. Notice of the time and place of the hearing shall be given as provided in subsection (5) of this section.
- (9) At the public hearing, the City Council shall hear any person affected by the proposed amendment. The hearing may be continued to a specified future date, but shall be concluded within 60 days of the commencement thereof.
- (10) The City Council shall not make any change in the proposed amendment until the proposed change has been referred to the Planning Commission for a report, and the Planning Commission report has been filed with the City Council. The failure of the Planning Commission to report within 40 days after the reference of such proposed change shall be deemed to be approval of the proposed change. [Ord. 252 §§ 7.01 – 7.10, 2004.]

17.35.020 Variances.

- (1) A variance from the strict application of the terms of these regulations, other than regulations directly pertaining to the use of land and buildings which are not existing nonconforming uses, may be granted upon a finding that:
- (a) The location, shape, size, surroundings, topography, or other condition, applicable to the subject property, represent special circumstances, and that strict application of this title would deny the property owner privileges enjoyed by other property owners in the vicinity and within the same zoning district;
 - (b) The variance is necessary for the enjoyment and preservation of substantial property rights enjoyed by other property owners in the same vicinity and zoning district; and
 - (c) The variance is consistent with the general plan.
- (2) Application for a variance shall be filed in the office of the City Clerk upon a form provided, and shall be accompanied by a filing fee adopted by resolution of the City Council and by such other information as may be required to describe fully the proposed variance.
- (3) Subject only to the rules regarding the placing of matters on the Planning Commission agenda, the matter shall be set for a public hearing.
- (4) Notice of the time and place of the hearing shall be given at least 10 calendar days before the hearing by prepaid U.S. mail notices to owners of property adjoining that of the petitioner, using addresses from the last assessment roll, or by publication once in a newspaper of general circulation printed and published in the City and by posting said notice in conspicuous places close to the property affected.
- (5) At the public hearing, the Planning Commission shall hear any person affected by the proposed variance. The hearing may be continued from time to time, but shall be concluded within 60 days of the commencement thereof.
- (6) Within 30 days of the conclusion of the hearings, the Planning Commission shall grant or deny the variance. The grant of a variance may be made subject to terms and conditions attached thereto and made a part thereof. The action of the Planning Commission shall be expressed in writing and shall contain findings of fact as to the satisfaction of the conditions set out in subsection (1) of this section. Failure of the Planning Commission to act within 30 days of the conclusion of the hearing shall be deemed to be a denial of the application on that date. The decision of the Planning Commission shall become final 10 days from the date thereof, unless an appeal has been taken within that time. [Ord. 252 §§ 7.20 – 7.25, 2004.]

17.35.030 Use Permits.

- (1) Use permits provide a process for reviewing uses and activities that may be desirable in the applicable zoning district, but whose effect on the site and surroundings cannot be determined before being proposed for a particular location. A use permit is required to authorize proposed land use activities identified by Chapter 17.20 RDMC, Regulations for the Principal Zones, and certain uses described in this chapter. This procedure applies to uses allowable in the applicable zoning district subject to the approval of a use permit.
- (2) An application for a use permit shall be filed with the City Clerk using forms provided by the City Clerk. Applications shall include all necessary information and materials that are required by the City of Rio Dell and the payment of fees and/or deposits established by resolution of the City Council. Each application shall be analyzed by the City to ensure that the application is complete.
- (3) Subject only to the rules regarding the placing of matters on the Planning Commission agenda, the matter shall be set for a public hearing.
- (4) Such hearing shall be conducted, and notice thereof shall be given, in the same manner as a hearing upon an application for a variance, RDMC 17.35.020(4).
- (5) The Planning Commission may approve or disapprove an application for use permit. The Planning Commission shall record the decision and the findings on which the decision is based. The Planning Commission may approve a use permit only after first making all of the following findings:
 - (a) The proposed use is allowed within the applicable zoning district and complies with all other applicable provisions of this title and all other City ordinances;
 - (b) The proposed use is consistent with the general plan and any applicable specific plan;
 - (c) The design, location, size, and operating characteristics of the proposed activity are compatible with the existing and future land uses in the vicinity;
 - (d) The site is physically suitable for the type, density and intensity of use being proposed, including access, utilities, and the absence of physical constraints; and
 - (e) Granting the permit would not be detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity and zoning district in which the property is located.
- (6) Within 30 days of the conclusion of the hearing, the Planning Commission shall grant or deny the use permit. The granting of any use permit may be made subject to terms and conditions attached thereto and made a part thereof. Failure of the Planning Commission to act

within the time set out therein shall be deemed to be a denial of the application on that date. The action of the Planning Commission shall become final 10 days from the date thereof, unless an appeal has been taken within that time. [Ord. 252 §§ 7.30 – 7.34, 2004.]

17.35.040 Ministerial Approvals

(1) Purpose.

The purpose of this Chapter is to:

(a) Specify how the City will implement the review and approval requirements of California Government Code Sections 65650 et seq. ("State Supportive Housing Law"), 65660 et seq. ("State Low Barrier Navigation Centers Law"), and 65913.4 ("State Streamlined Ministerial Approval Process"); and

(b) Facilitate the development of affordable housing consistent with the goals, objectives, and policies of the City's General Plan Housing Element as may be amended from time to time. (Ord. 30422.)

(2) Definitions.

(a) All terms used in this Chapter that are defined in the State Supportive Housing Law, State Low Barrier Navigation Centers Law, and the State Streamlined Ministerial Approval Process shall have meaning established by their respective sections, as the same may be amended from time to time.

(i) As of date of publication of the ordinance adopting these regulations, the following terms are defined in the State Supportive Housing Law:

- (A) Supportive Housing;
- (B) Supportive Services;
- (C) Target Population;
- (D) Use by Right; and
- (E) Lower Income Households.

(ii) As of date of publication of the ordinance adopting these regulations, the following terms are defined in the State Low Barrier Navigation Centers Law:

- (A) Low Barrier Navigation Center;

- (B) Use by Right;
- (C) Coordinated Entry System.

(iii) As of date of publication of the ordinance adopting these regulations, the following terms are defined in the State Streamlined Ministerial Approval Process:

- (A) Objective Zoning Standards;
- (B) Objective Subdivision Standards;
- (C) Objective Design Review Standards;
- (D) Project Labor Agreement;
- (E) Skilled and Trained Workforce;
- (F) Affordable Housing Cost;
- (G) Affordable Rent;
- (H) Development Proponent;
- (I) Completed Entitlements;
- (J) Moderate Income Housing Units;
- (K) Production Report;
- (L) State Agency;
- (M) Subsidized;
- (N) Reporting Period; and
- (O) Urban Uses.

(b) All terms used in this Chapter that are defined in Chapter 17.10 of this Code shall have the meaning established in Chapter 17.10. Where terms that are defined in the State Housing Density Bonuses and Incentives Law are inconsistent with the definitions of the same terms set forth in Chapter 17.10 of this Code, the meaning of the terms in the State Housing Density Bonuses and Incentives Law shall prevail.

(c) Whenever the following terms are used in this Chapter, they shall have the meaning established by this Section:

(i) "Applicant" means the owner of the property, or person or entity with the written authority of the owner, that submits and application for Ministerial Approval.

(ii) "Director" means the Community Development of Planning and Building.

(ii) "Ministerial Approval" means any approval related to a housing development or a Low Barrier Navigation Center that meet the requirements of the State Supportive Housing Law, the State Low Barrier Navigation Centers Law, and/or the State Streamlined Ministerial Approval Process and does not require the exercise of judgement or deliberation by the Director.

(iv) "Restricted Affordable Unit" means a dwelling unit within a housing development that will be available at an Affordable Rent or Affordable Housing Cost as specified in the State Supportive Housing Law and the State Streamlined Ministerial Approval Process.

(v) "State Housing Density Bonuses and Incentives Law" means Government Code Section 65915 et seq. and all amendments and additions thereto, now or hereinafter enacted, that impose requirements applicable to the City related to the provision of housing Density Bonus(es) and Incentives.

(vi) "State Low Barrier Navigation Centers Law" means Government Code 65660 et seq. and all amendments and additions thereto, now or hereinafter enacted, that impose requirements applicable to the City related to Ministerial Approvals and Uses by Right.

(vii) "State Streamlined Ministerial Approval Process" means Government Code Section 65913.4 and all amendments and additions thereto, now or hereinafter enacted, that impose requirements applicable to the City related to Ministerial Approvals.

(viii) "State Supportive Housing Law" means Government Code Sections 65650 et seq. and all amendments and additions thereto, now or hereinafter enacted, that impose requirements applicable to the City related to Ministerial Approvals and Uses by Right.

(3) Ministerial Approval.

(a) Ministerially Approved Developments. The City will Ministerially Approve a housing development or Low Barrier Navigation Center that meets the requirements specified in the State Supportive Housing Law, the State Low Barrier Navigation Centers Law, and/or the State Streamlined Ministerial Approval Process when an Applicant submits an application as specified by these regulations.

(b) Restricted Affordability and Supportive Housing Calculations.

(i) If an Applicant seeks Ministerial Approval under the State Supportive Housing Law, the number of required Restricted Affordable Units, Supportive Housing Units, and Supportive Services floor area will be calculated in accordance with the State Supportive Housing Law.

(ii) If an Applicant seeks Ministerial Approval under the State Streamlined Ministerial Approval Process, the number of required Restricted Affordable Units will be calculated in accordance with the State Streamlined Ministerial Approval Process.

(c) Replacement of Pre-Existing Lower Income Units. A housing development seeking Ministerial Approval under the State Supportive Housing Law shall replace any dwelling units on the site of the proposed housing development in the manner required by the State Supportive Housing Law.

(d) Parking Ratios. The City shall not require parking beyond the maximum ratios specified in the State Streamlined Ministerial Approval Process if the project is Ministerially Approved under that section of state law.

(e) Development Standards. Notwithstanding the State Supportive Housing Law, the State Low Barrier Navigation Centers Law, and the State Streamlined Ministerial Approval Process, Ministerially Approved housing developments and Low Barrier Navigation Centers shall meet all objective site, design, and construction standards included in Title 15 (Buildings and Construction), Title 16 (Subdivisions), and Title 17 (Zoning) of this Code, and shall also comply with all objective design guidelines included in applicable specific plans or otherwise adopted by the City Council, and all administrative regulations adopted pursuant to Section 17.35.040(6) for the implementation of these regulations.

(4) Application Requirements and Timing.

(a) General. Aside from Ministerial Approvals for accessory dwelling units and junior accessory dwelling units as specified in State Law, any Ministerial Approval sought by an Applicant shall be made pursuant to this Chapter.

(b) Application. All applications pursuant to these regulations shall be filed with the Director in a form prescribed by the Director. The application shall be signed by:

(i) All owners of the real property included in the housing development or Low Barrier Navigation Center; or

(ii) The person or entity with written authority of the owner(s) to apply for Ministerial Approval for a housing development or Low Barrier Navigation Center.

(c) Application Received. No application for Ministerial Approval shall be deemed received until the following have been provided:

- (i) All fees for the application as set forth in the schedule of fees established by resolution of the City Council have been paid. No fee shall be deemed received until any negotiable instrument has been cleared and funds deposited on the City's account.
- (ii) All documents specified in this Chapter and on the application form have been filed.
- (d) The application shall include the following information:
 - (i) A brief description of the proposed housing development or Low Barrier Navigation Center, including, as applicable, the total number of dwelling units, Restricted Affordable Units, Supportive Housing Units, and Low Barrier Navigation Center beds proposed.
 - (ii) The current zoning district(s) and general plan land use designation(s) and assessor's parcel number(s) of the project Site.
 - (iii) A vicinity map and Site plan, drawn to scale, including building footprints, driveway, and parking layout.
 - (iv) Indication if the Applicant also seeks a density bonus, incentive, waiver, or modification.
 - (v) A Site plan showing location of, as applicable, Restricted Affordable Units, Supportive Housing Units, onsite Supportive Services, Low Barrier Navigation Center beds, and all other dwelling units within the proposed housing development or Low Barrier Navigation Center.
 - (vi) If the Applicant submits an application under the provisions of the State Supportive Housing Law, a plan for providing supportive services, with documentation demonstrating that the onsite supportive services provided meet the requirements of the Supportive Housing Law.
 - (vii) If a reduction in Supportive Housing Units is requested due to the termination of project-based rental assistance or operating subsidy through no fault of the project owner, an explanation of good faith efforts by the owner to find other sources of financial support, how any change in the number of Supportive Service Units is restricted to the minimum necessary to maintain the project's financial feasibility, and how any change to the occupancy of the Supportive Housing Units is made in a manner that minimizes tenant disruption and only upon the vacancy of Supportive Housing Units.
 - (viii) Level of affordability of any Restricted Affordable Units and proposed method to ensure affordability.
 - (ix) If the applicant submits an application under the provisions of the State Streamlined Ministerial Approval Process and it is not entirely a public work, certification that the project will pay prevailing wages.

(x) If the applicant submits an application under the provisions of the State Streamlined Ministerial Approval Process and the project meets the conditions specified in the Process, certification that the project will employ a skilled and trained workforce.

(5) Application Review and Approval Process.

(a) General. An application for Ministerial Approval shall be acted upon by the Director.

(b) Conditions for Approval. Before approving an application for Ministerial Approval, the Director must make the following findings based on evidence in the record, as applicable, that:

(i) The housing development or Low Barrier Navigation Center is eligible for Ministerial Approval.

(ii) If the Ministerial Approval is based all or in part on the provision of Supportive Housing, a finding that all the requirements for a Supportive housing development that are specified in the State Supportive Housing Law have been or will be met.

(iii) If the Ministerial Approval is for a Low Barrier Navigation Center, a finding that all the requirements for a Low Barrier Navigation Center that are specified in the State Low Barrier Navigation Centers Law have been or will be met.

(iv) If the Ministerial Approval request is based all or in part on the State Streamlined Ministerial Approval Process, a finding that all the requirements for a housing development approval that are specified in the State Ministerial Approval Process have been or will be met.

(v) If the application includes a request for a density bonus, incentive, waiver, or modification under these regulations, a finding that all the requirements for density bonuses and/or other incentives that are specified in these regulations have been or will be met.

(c) Conditions for Denial.

(i) The Director may deny an application for Ministerial Approval if the findings required by Subsection (b) above, as applicable, cannot be made.

(ii) The Director may deny a Ministerial Approval if doing so would be contrary to state and federal law, and this finding is made in writing.

(iii) Nothing in these regulations limits the City's right to deny an affordable housing project under Government Code Section 65589.5.

(d) Permit Conditions

(i) Term. Unless otherwise required by state law, Ministerial Approvals shall automatically expire three years from the date of the final action establishing that approval, unless otherwise provided in the permit, from and after the date of issuance of the development permit if within such three-year period, pursuant to and in accordance with the provisions of the Ministerial Approval. The duration of the approval may be extended as provided for in state law.

(ii) Conditions. Following approval of an application under the Streamlined Ministerial Approval Process, but prior to issuance of a building permit for the development, the Director may require one-time changes to the development that are necessary to comply with the objective uniform construction codes (including, without limitation building, plumbing, electrical, fire, and grading codes), to comply with federal or state laws, or to mitigate a specific, adverse impact upon the public health or safety and there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without modifying the development. A "specific, adverse impact" has the meaning defined in Government Code section 65589.5(d)(2).

(iii) Failure to install public improvements. It shall be a violation of this title for any person who has signed the acceptance of a permit or approval issued pursuant to this chapter to fail to secure the completion of the public improvements required by the permit or approval within the time period specified. If no time period is specified, the time period for completion of improvements shall be deemed to be one year from the issuance of a building permit unless an extension has been granted in writing by the Director or, if no building permit is required, one year from the issuance of the permit or approval.

(iv) Construction clean up. It shall be a violation of this title for any person responsible for construction including but not limited to the permit holder and any contractor thereof to fail to keep the public right-of-way free from construction dirt and debris. All on-site construction debris shall be removed at least weekly.

(v) Window Glazing. Unless otherwise indicated on an approved plan or in the approved permit, all first-floor, ground floor windows for any commercial use shall consist of transparent glass.

(vi) Maintenance of Landscape. It shall be a violation of this title for any property owner or other person in control of any site to fail to install or maintain any landscaping required by a permit or approval issued pursuant to these regulations. Any vegetation, required by a permit or approval, which is dead or dying, shall be replaced within sixty days.

(vii) Hours of Construction within 500 feet of a residential unit. No applicant or agent of an applicant shall suffer or allow any construction activity on a site located within 500 feet of a residential unit before 7:00 a.m. or after 7:00 p.m., Monday through Friday, or at any time on weekends.

(viii) All projects approved under these regulations shall follow current Best Management Practices (BMPs) for stormwater management.

(ix) Prior to the approval of the Tract or Parcel Map (if applicable) by the Director of Public Works, or the issuance of Building permits, whichever occurs first, all projects approved under these regulations shall satisfy all applicable Public Works clearance and Building Division clearance requirements.

(x) All projects approved under these regulations shall, if required by the Zoning Ordinance, satisfy the performance standards of the applicable Zoning Districts.

(6) Regulations.

The Director is hereby authorized to promulgate forms, policies, and regulations for the implementation of this Chapter.

17.35.040 050 Revocation of Variances and Use Permits.

In any case where the terms and conditions of a grant of a variance or use permit are not complied with, the Planning Commission shall give notice to the holder of such variance or use permit of its intention to revoke such variance or use permit. Proceedings for the revocation of a variance or use permit shall be conducted in the same manner as proceedings for the grant of a variance or use permit. [Ord. 252 § 7.40, 2004.]

17.35.050 060 Appeals.

(1) The City Manager or any person aggrieved by an action of the Planning Commission may take an appeal to the City Council by filing a notice of appeal with the City Clerk and with the Planning Commission within 10 days of the action of the Planning Commission. The City Manager is authorized to submit appeals without any further pre-submittal action by the City Council. The notice of appeal filed with the City Clerk shall be accompanied by a filing fee adopted by resolution of the City Council. No filing fee shall be required for any appeal filed by the City Manager. Upon receipt of the notice of appeal, the Planning Commission shall transmit to the City Council all the papers constituting the record upon which the action appealed from was taken.

(2) The City Council shall consider the appeal and the record upon which the action appealed from was taken and shall cause the matter to be set for a public hearing.

(3) Notice of the hearing shall be given as provided in RDMC [17.35.020\(4\)](#).

(4) Within 60 days of the filing of the notice of appeal, the City Council shall render its decision on the matter. Failure of the City Council to render its decision on the matter within 60 days of the filing of the notice of appeal shall be deemed to be a denial of the appeal and an affirmation of the action of the Planning Commission.

(5) The decision of the City Council upon an appeal is final and conclusive as to all things involved in the matter. [Ord. 252 §§ 7.50 – 7.54, 2004.]

Section 3. Severability

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

Section 4. Limitation of Actions

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

Section 5. Effective Date

This ordinance becomes effective thirty (30) days after adoption.

I HEREBY CERTIFY that the forgoing Ordinance was PASSED and ADOPTED at a regular meeting of the City Council of the City of Rio Dell on May 17, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

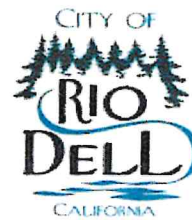
Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No, 391-2022 adopted by the City Council of the City of Rio Dell on May 17, 2022.

Karen Dunham, City Clerk, City of Rio Dell

675 Wildwood Avenue
Rio Dell, CA 95562-1597
(707) 764-5642



For Meeting of: May 17, 2022

Consent Item; Public Hearing Item

To: City Council
From: Jeff Conner, Chief of Police
Through: Kyle Knopp, City Manager
Date: May 12, 2022
Subject: Adoption by Ordinance 392-2022 of the Rio Dell Police Department's Military Equipment Use Policy (First Reading)

STAFF RECOMMENDATION:

That the City Council

1. Introduce (first reading) Ordinance 392-2022 adopting by reference the Rio Dell Police Department's Military Equipment Use Policy (Policy #706); and
2. Open the public hearing, receive public input, and deliberate; and
3. Continue consideration, approval, and adoption of the proposed ordinance to your meeting of June 7, 2022.

BACKGROUND and DISCUSSION

On September 30, 2021, Governor Newsom signed into law Assembly Bill 481 ("AB 481"), which among other things, adds Chapter 12.8 to Division 7 of Title 1 to the California Government Code providing certain requirements for the funding, acquisition, and use of military equipment, as that term is defined in AB 481, by the Rio Dell Police Department.

Principally, AB 481 requires the City to adopt a written policy governing the use and acquisition of military equipment as defined in the code. The attached Rio Dell Police Department Policy 706, Military Equipment Use, meets that requirement. It provides information on the Police Department's current inventory of items that meet that definition of military equipment as outlined in AB 481. These include six patrol rifles, a beanbag shotgun, and the ammunition used

by both weapon systems. None of these items were obtained from the military and both patrol rifles and beanbag shotguns are standard police equipment in California and the rest of the nation. The policy further describes how and when these tools may be used and what training is required before they may be put into service.

In addition to an inventory of current equipment and how it may be used, the policy outlines the steps that must be taken before seeking funds for and/or purchasing additional equipment that meets the definitions as outlined in the code. These include public hearings and approval by your Council. It also requires a yearly public discussion of the use of the Department's equipment and a renewal of the policy by your Council.

ATTACHMENTS:

- *Ordinance 392-2022, An Ordinance of the City of Rio Dell Adopting the Rio Dell Police Department Policy 706 – Military Equipment Use Policy*
- *Rio Dell Police Department Policy 706 – Military Equipment Use*



ORDINANCE NO. 392-2022

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL
ADOPTING THE RIO DELL POLICE DEPARTMENT POLICY 706
MILITARY EQUIPMENT USE POLICY**

WHEREAS, On September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481, relating to the use of military equipment by law enforcement agencies; and

WHEREAS, Assembly Bill 481, codified at California Government Code Sections 7070 through 7075, requires law enforcement agencies to obtain approval of the governing body, by an ordinance adopting a military equipment use policy at a regular meeting held pursuant to open meeting laws prior to taking certain actions relating to the funding, acquisition, or use of military equipment (as said term is defined in California Government Code Section 7070); and

WHEREAS, Assembly Bill 481 requires the governing body to make specified determinations before it approves the funding, acquisition, or use of military equipment within its jurisdiction; and

WHEREAS, the City of Rio Dell's proposed military equipment use policy is found within Rio Dell Police Department Policy 706; and

WHEREAS, the Rio Dell Police Department Policy 706 meets the requirements of Government Code Section 7070(d); and

WHEREAS, the City Council has determined with respect to Rio Dell Police Department Policy 706 that: (i) the military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety; (ii) the proposed military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties; (iii) the equipment identified in the proposed military equipment use policy is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety; and (iv) prior military equipment use complied with the equipment use policy (which included equipment now defined as military equipment) that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and unsure future compliance; and

WHEREAS, the proposed Rio Dell Police Department Policy 706 was published on the Rio Dell Police Department's internet website for a period of at least 30 days prior to the public hearing concerning the military equipment use at issue as required by Government Code Section 7071(b).

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RIO DELL
ORDAINS AS FOLLOWS:**

Section 1. The Council hereby approves City of Rio Dell Police Department Policy 706 – Military Equipment Use Policy, a copy of which is attached hereto as “Attachment A” and incorporated herein by reference.

Section 2. A copy of the approved City of Rio Dell Police Department Policy 706 shall be made publicly available on the Rio Dell Police Department’s internet website for as long as the military equipment is available for use.

Section 3. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

Section 4. The City Council shall review this Ordinance at least annually and vote on whether to renew the ordinance, consistent with the requirements of State Law.

Section 5. This ordinance shall become effective on the thirtieth (30th) day following its passage and adoption hereof.

PASSED AND ADOPTED by the City Council of the City of Rio Dell, State of California, on May _____, 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Debra Garnes, Mayor

Attest:

Karen Dunham, City Clerk



Policy 706 – Military Equipment Use Policy

706.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

706.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The City Council of the City of Rio Dell.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.

- Any other equipment as determined by a governing body or a state agency to require additional oversight.

706.2 POLICY

It is the policy of the Rio Dell Police Department that members of this Department comply with the provisions of Government Code § 7071 with respect to military equipment.

706.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this Department to act as the military equipment coordinator. The Chief of Police may appoint himself/herself to serve in this role. The responsibilities of the military equipment coordinator include but are not limited to:

- a. Acting as liaison to the governing body for matters related to the requirements of this policy.
- b. Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- c. Conducting an inventory of all military equipment at least annually.
- d. Collaborating with any allied agency that may use military equipment within the jurisdiction of the Rio Dell Police Department (Government Code § 7071).
- e. Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the Department's funding, acquisition, and use of equipment.
- f. Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the Department website (Government Code § 7072).
- g. Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

706.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

Specialized Firearms and Ammunition

Description, Quantity, Capabilities, and Purchase cost

The Carbine Rifle is a firearm capable of accurately stopping an armed subject at various ranges. The Carbine Rifle is a lightweight, air-cooled, gas operated, magazine fed, shoulder fired weapon that fires a single shot with each pull of the trigger. The Carbine Rifle does not have an expiration date and will need to be serviced or replaced when the

weapon becomes unserviceable. The .223/5.56mm cartridge is used as a lethal option designed to stop violent encounters. The projectile is capable of defeating soft body armor being worn by armed and violent subjects

Rock River Arms LAR-15 – Purchase cost: \$1500 – Quantity: 2

Colt M4 Carbine – Purchase cost: \$4000 – Quantity: 4

PMC .223 55 grain ammunition – Purchase cost: \$1150 – Quantity: 2000 rounds

Purpose

To be used as a lethal weapon to address a threat with more precision and/or at greater distances than is possible with a handgun.

Authorized Use

Only Department members that are POST certified and authorized by the Chief may use carbine rifles while on patrol. All other Rio Dell Police Department policies, including but not limited to, Use of Force (RDPD Policy 300) and Firearms (RDPD Policy 306), remain in effect. In addition, Carbine Rifles and the corresponding ammunition may be used in training exercises as authorized by the Chief.

Expected Lifespan:

Carbine Rifles – No expiration

PMC ammunition – No expiration

Fiscal Impact

Carbine Rifles - \$0 - \$1500 annually

PMC .223 55 grain ammunition - \$200 - \$800 annually

Kinetic energy weapons and munitions.

Description, Quantity, Capabilities, and Purchase cost

The Bean Bag Shotgun is a Remington 870 shotgun with an orange stock and forearm. It is used to fire 12-gauge bean bag impact weapons from a safe distance.

Remington 870 Shotgun – Purchase Cost: \$500 – Quantity: 1

CTS Model 2581 Super Sock Bean Bag round – Purchase Cost: \$175 – Quantity: 25

Purpose

To limit the escalation of conflict where employment of lethal force is not allowed or is undesirable.

Authorized Use

The Bean Bag Shotgun is authorized for use in the following situations

Self-destructive, dangerous, and/or combative persons
Riot control and civil unrest incidents
Circumstances where a tactical advantage can be obtained
Potentially vicious animals
Training exercises or approved demonstrations

All other Rio Dell Police Department Policies, including but not limited to, Use of Force (RDPD Policy 300) and Control Devices and Techniques (RDPD Policy 303), remain in effect.

Expected Lifespan

Remington 870 shotgun – No expiration
CTS Model 2581 rounds – 5 years

Fiscal Impact

Remington 870 Shotgun – \$0 to \$500 annually
CTS Model 2581 rounds - \$0 to \$175 annually

706.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the Department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- a. Requesting military equipment made available pursuant to 10 USC § 2576a.
- b. Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- c. Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- d. Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this Department.
- e. Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- f. Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.

g. Acquiring military equipment through any means not provided above.

706.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment being used in this jurisdiction by members of the Rio Dell Police Department shall comply with the City of Rio Dell's approved military equipment policy. During times of mutual aid or when utilizing the Humboldt County Regional SWAT Team, allied agencies and their personnel should only use military equipment which is approved for use in the allied agencies' own military equipment policy. This shall not prevent Rio Dell Police Officers who are members of the Humboldt County Regional SWAT Team from deploying military equipment approved by the Humboldt County Sheriff's Department for use by Rio Dell Police Officers who are assigned to the SWAT Team. Nothing in this policy shall prohibit the use of unapproved military equipment by members of the Rio Dell Police Department or its allied agencies during times of exigent circumstances.

706.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the Department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in Department inventory.

706.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

FY 2022-23 DRAFT RECOMMENDED OPERATING AND CAPITAL BUDGET

RESOLUTION XXXX-2022, Adopted June X, 2022

City of Rio Dell

Budget Summary by Department and by Fund

FUND	NAME	RESERVES	REVENUES	CITY OPERATIONS									PUBLIC WORKS OPERATIONS			OTHER			EXPENDITURES		RESERVES			
		EST Beginning Fund Bal.	Projected Totals	Admin Car	Building Dept.	City Council Dept.	City Manager Dept.	Finance Dept.	General Govt. Dept.	Planning Dept.	Police Dept.	Recycling and Solid Waste	Facilities and Grounds	Sewer Dept	Streets Dept	Water Dept	Capital Projects	Pymts and Debt Svc	Contingency	Projected Totals	Transfers	Change in Fund Balance	Est. End. Fund Balance	Target 30% Reserve
005	Admin Fund	20,649	36,000	1,600												-			1,600		34,400	55,049	480	
008	Building Fund	-	49,350		102,317														102,317	(52,967)	-	-	NA	
037	CDBG Fund	-																	-		-	-	-	
039	CDBG RRLF Fund	497,493	5,000					6,318											6,318	5,730	(7,048)	496,763	1,895	
000	General Fund	1,732,506	1,764,617			10,248	253,393	95,829	30,050	53,527	1,017,381		66,921			585,500		-	2,112,847	44,373	(392,603)	1,339,903	633,854	
003	Economic Development	255,000	-						77,000										77,000	-	(77,000)	178,000	23,100	
044	Measure Z Fund	-	34,518								34,518								34,518		0	-	-	
074	Recycling Fund	27,855	5,000									9,000							9,000		(4,000)	23,855	2,700	
015	Parks Fund	18,184	-																-		-	18,184	-	
014	Park Per Capita Grant	-	177,952													177,952			177,952		-	-	NA	
040	SLESF Fund	125,228	150,000								155,666								155,666		(5,666)	119,563	46,700	
018	Trails & Parks (Clean CA)	-	2,457,267													2,457,267			2,457,267		-	-	737,180	
052	Sewer Capital Fund	1,194,772	118,000													99,250			99,250		18,750	1,213,522	29,775	
054	Sewer Debt Svc Fund	113,651	302,934														302,934		302,934		-	113,651	-	
054	Sewer Restricted Reserve	302,822	-																-		-	302,822	302,822	
050	Sewer Operations Fund	510,832	944,585			8,784	94,973	145,827					41,826	806,273					1,097,682		(153,097)	357,736	329,304	
027	Solid Waste Fund	11,276	4,500									6,204							6,204	2,864	(4,568)	6,708	1,861	
093	Spay & Neuter Fund	3,228																	-		-	3,228	-	
020	Gas Tax Fund (HUTA)	180,637	106,429			878	10,553	4,166					11,711	68,905		11,000			107,214		(785)	179,852	32,164	
024	TDA Fund	52,242	120,000			586	7,035	4,166					5,019	48,761			56,468		122,035		(2,035)	50,207	36,610	
026	RSTP Fund	28,026	26,000																22,505		3,495	31,521	6,751	
021	SB1 (RMRA) Fund	111,978	76,772																66,262		10,510	122,488	19,879	
076	ARPA-SLFRF	335,576	400,576													736,150			736,150		(335,574)	2		
062	Water Capital Fund	1,166,556	245,000													157,250			157,250		87,750	1,254,306	47,175	
063	Water Metro Wells Fund	52,699	18,440																24,298		(5,858)	46,841	7,289	
064	Water Dinsmore Zone	10,674	22,000																10,100	45,000	(33,100)	(22,426)	16,530	
061	Water Restricted Reserve	136,000	-																-		-	136,000	136,000	
061	Water Debt Svc Fund	258,930	136,000																136,000		-	258,930	40,800	
060	Water Operations Fund	1,266,559	840,492			8,784	94,973	166,659					41,826						817,976		22,516	1,289,075	245,393	
	TOTAL	8,413,373	8,041,432	1,600	102,317	29,279	460,925	416,648	113,368	53,527	1,207,564	15,204	167,302	806,273	206,433	540,133	4,269,369	495,402	-	8,885,344	-	(843,912)	7,575,779	2,698,264

2,400,432

1,720,141

4,764,771

8,885,344

CITY-WIDE OPERATIONS

4,120,573

UPDATED 5/10/2021