



RIO DELL CITY COUNCIL
VIRTUAL MEETING AGENDA
CLOSED SESSION – 5:00 P.M.
REGULAR MEETING - 6:30 P.M.
TUESDAY, MAY 18, 2021
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

***WELCOME** - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at cityofriodell.ca.gov. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

**SPECIAL PUBLIC HEALTH EMERGENCY ALTERATIONS TO MEETING FORMAT
CORONAVIRUS (COVID-19)**

Due to the unprecedented public health threats posed by COVID-19 and the resultant need for social distancing, changes to the City Council meeting format are required. Executive Order N-25-20 and N-29-20 from Governor Gavin Newsom allow for telephonic Council meetings of the City Council and waives in-person accessibility for Council meetings, provided that there are other means for the public to participate. Therefore, and effective immediately, and continuing only during the period in which state or local public health officials have imposed or recommended social distancing measures, the Rio Dell City Council will only be viewable via livestreaming through our partners at Access Humboldt via their YouTube channel or Suddenlink channels on Cable TV.

Public Comment by Email:

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at publiccomment@cityofriodell.ca.gov. Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) and email no later than one hour prior to the start of the Council meeting. Your comments will be read out loud, for up to three minutes.

Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

Zoom Public Comment:

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

- A. CALL TO ORDER
- B. ROLL CALL
- C. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

1) 2021/0518.01 - **Public Employee Performance Evaluation – City Manager**
Pursuant to Government Code Section 54957

- D. PLEDGE OF ALLEGIANCE
- E. CEREMONIAL MATTERS
- F. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

G. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.

- 1) 2021/0518.02 - Approve Minutes of the May 4, 2021 Regular Meeting
(ACTION) 1
- 2) 2021/0518.03 - Receive and File Check Register for April 2021 **(ACTION)** 18

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

I. REPORTS/STAFF COMMUNICATIONS

- 1) 2021/0518.04 - City Manager/Staff Update **(RECEIVE & FILE)** 22

J.	SPECIAL PRESENTATIONS/STUDY SESSIONS	
	1) 2021/0518.05 - Presentation of FY 2021-22 Recommended Budget (DISCUSSION/POSSIBLE ACTION)	25
K.	SPECIAL CALL ITEMS/COMMUNITY AFFAIRS	
	1) 2021/0518.06 – City Council Priorities for FY 2021-2022 (DISCUSSION/POSSIBLE ACTION)	64
L.	ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS	
M.	COUNCIL REPORTS/COMMUNICATIONS	
N.	ADJOURNMENT	

*The next regular City Council meeting is scheduled for
Tuesday, June 1, 2021 at 6:30 p.m.*

**RIO DELL CITY COUNCIL
REGULAR MEETING MINUTES
MAY 4, 2021**

The regular "virtual" meeting of the Rio Dell City Council was called to order at 6:30 p.m. by Mayor Garnes.

ROLL CALL: Present: Mayor Garnes, Mayor Pro Tem Johnson, Councilmembers Carter, Wilson and Woodall

Others Present: City Manager Knopp, Chief of Police Conner, Finance Director Dillingham, Water/Roadways Superintendent Jensen, Wastewater Superintendent Taylor and City Clerk Dunham

Absent: Community Development Director Caldwell

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Public Employee Performance Evaluation – City Manager

Pursuant to Government Code Section 54957

Mayor Garnes announced that the scheduled closed session was cancelled so there was nothing to report.

PUBLIC PRESENTATIONS

Mayor Garnes asked if there were any public comments received.

City Clerk Dunham announced that there were two public comments received which she then read. The first comment from a citizen opposing universal trash collection (included with these minutes as Attachment 1). The second comment was from Veronica Cortazar in support of the cultivation of industrial Hemp. (included with these minutes as Attachment 2).

CONSENT CALENDAR

Mayor Garnes asked if any councilmember, staff or member of the public, would like to remove any item from the consent calendar for separate discussion.

Councilmember Wilson removed Item 1 for separate discussion; the minutes of the April 20, 2021 regular meeting.

Motion was made by Johnson/Woodall to approve the Consent Calendar including approval of Resolution No. 1488-2021 amending the FY 2020-2021 Adopted Budget to increase appropriations for the 2021 Street Improvement Project, and authorizing the City Manager to sign Legal Services Agreement with the Mitchell Law Firm, LLP. Motion carried 5-0.

ITEMS REMOVED FROM THE CONSENT CALENDAR

Approve Minutes of the April 20, 2021 Regular Meeting

Councilmember Wilson stated for the record that the way the closed session was depicted in the minutes was inaccurate in that the meeting was not actually called to order in open session prior to the Council going into closed session.

Mayor Garnes asked if there were any public comments received.

Christopher Bloom from Element 7 said that he called into the meeting a little late but would like to comment under Public Presentations. He said that they are working on the final completion of the building and announced the soft opening of Element 7 on Friday, May 7 followed by their grand opening on May 14. He said that they appreciated all of the support given to them by the City, was looking forward to being a valued member of the community and invited the Council to take a tour of the facility.

Mayor Garnes thanked him for the invitation and welcomed them to the City.

Motion was made by Wilson/Johnson to approve the minutes of the April 20, 2021 regular meeting. Motion carried 5-0.

REPORTS/STAFF COMMUNICATIONS

City Manager/Staff Update

City Manager Knopp provided highlights of the staff update and began by providing an update on the May 6th COVID-19 Vaccine Clinic. He said that the clinic would take place at the Rio Dell Fire Hall from 10-3 with a break at noon. He stated for clarification that the mailer that went out to residents showed that the clinic started at 9 am rather than 10 am. He said that the vaccine provided will be the Johnson and Johnson and that staff had not received confirmation of any other vaccines being provided at this time. He encouraged residents in need of a ride to and from the clinic to contact City Hall and City staff would arrange for a van to pick them up.

He thanked Mayor Garnes and the County Public Health Department for help in setting up the clinic.

Mayor Garnes expressed special thanks to Jolon Wilson for helping with the phone calls.

Councilmember Wilson referred to comments on social media related to a situation with a van with a church insignia in town attempting to accost a woman and asked Chief Conner for an update.

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Chief Conner explained that he first learned about this on Sunday when a Sheriff's Deputy called him saying that he was in contact with the van in the Garberville area. The woman that was involved, called him on Monday and reported what had happened. The van was apparently contacted three times in the Garberville/Redway area with the same two occupants each time. He then received a call from a Judge that it was located in McKinleyville. Later Facebook suggested that it was in the Willow Creek area. He noted that it has not been seen in Rio Dell since 5:00 p.m. on Saturday. So far, no substantiated crimes have been committed and there are no warrants pending.

Councilmember Woodall commented on the COVID-19 vaccine clinic and questioned whether a second clinic would need to be held should they also administer the Moderna or Pfizer vaccines.

City Manager Knopp said that at this point staff has not received further clarification on whether multiple vaccines will be available so likely it will only be the Johnson and Johnson which is a one-dose vaccine.

Councilmember Woodall referred to the Water Department Staff Update regarding the water storage tank cleaning and inspection and the inability to repair the leaks along the bottom perimeter of the Redwood tank and asked staff how they planned to proceed.

Water Superintendent Jensen explained that the tank has been out of service for a number of years and is only used as backwash for the gallery. The tank could continue to be used for that purpose for the time being but staff was working with GHD and looking into funding opportunities for replacement of the tank.

Councilmember Woodall then complimented Public Works staff for doing a great job on the medians.

She commented that she had spoken to Chief Conner regarding the number of calls for service at 355 Center St. (River Bluff Cottages) and asked how those numbers compare to the calls for service at the 49-unit low-income apartments.

Chief Conner said that he researched the issue after talking to Councilmember Woodall and reported that over a 4-week period there were four calls for service at the 49-unit apartment complex which is significantly lower than the River Bluff Cottages. He indicated that he would try and generate numbers for a longer period of time and do another comparison.

Councilmember Wilson commented that there was a note in the Councilmembers boxes related to a complaint from a citizen regarding the leak from the Redwood tank damaging the road.

Water Superintendent Jensen explained that the excess water was from filling the tank and that they dealt with the situation with no damage to the road.

SPECIAL PRESENTATIONS/STUDY SESSIONS

Presentation and Possible Action to Adopt Economic Development Goals and Actions to Achieve Economic Development in Rio Dell Including the Immediate Action Plan

City Manager Knopp provided an update on the recommendations from the Economic Development Ad Hoc Committee meeting and noted that the committee has been working on the plan for some time now. He reviewed the *Draft Goals and Actions to Achieve Economic Development*. Goals which the committee recommended the City Council adopt included:

- Maximize the economic potential of this bedroom community
- Create a more visually attractive community
- Increase City revenues to maintain and enhance public services
- Create a reason for outsiders to visit
- Create a team with resources, empowered to accomplish goals

He reviewed the Mission Statement which he said summarizes the overall effort the committee is trying to achieve. He then highlighted some of the goal directives including façade improvements for the downtown businesses, a “Phantom Gallery” for artists to rent unused available space, to develop a Downtown Walkability Enhancement & Beautification Plan, purchase and pollution remediation of 255 Wildwood Ave. for commercial space, develop advocacy plan for the future of the Eagle Prairie Bridge, develop and implement a mural program, develop space for special events, invest in highway billboard signage, increase the overall quality of life in Rio Dell, capitalize on strengths and opportunities, and to come up with branding ideas such as developing a “selfie-station” for visitors.

City Manager Knopp explained that there are a number of ways to implement metrics such as measuring the downtown vacancy rates, traffic activity, and measurement of City revenues.

He said that it is also important to highlight the City’s recent success such as street and sidewalk work, increased staffing in the Police Department, business investment in cannabis and cannabis taxes, infrastructure grants, and increased code enforcement and self-image for the community.

He said that the committee also recommended the City Council prioritize specific areas to focus on with regard to Economic Development.

The Immediate Action Plan (IAP) included six elements which included a third-party Leakage Study, Façade Improvement Program, open space facility, Todd property, Beautification/Walkability Committee, Dinsmore Plateau/Humboldt Rio Dell Business Park Development

and to continue to invest in the current largest economic driver in Rio Dell which is the legal cannabis industry.

The three options for the City Council to consider were:

1. Adopt Economic Goals and Actions including the Immediate Action Plan (IAP), further directing staff to begin implementation of the Immediate Action Plan including the necessary steps to create a Beautification and Walkability Committee and return to the Council as appropriate; or
2. Continue discussion with the Council; or
3. Provide direction and re-refer to the Economic Development Ad Hoc

Councilmember Woodall said that she was impressed with the proposed Economic Development Plan commenting that it covers everything. She said she would like to see a 5-year plan established for economic development like the 5-year street plan to make sure that the plan is followed through. She recommended moving forward with the adoption of the plan as proposed.

Councilmember Wilson agreed and suggested moving forward with the Immediate Action Plan (IAP). He commended the Ad Hoc for doing a good job putting the plan together. He said that the question is how to make the plan become a reality but agreed to take what's been presented and move ahead so it doesn't fall by the wayside.

Councilmember Carter said that this is what she imagined when she ran for City Council and agreed to move forward with the plan as proposed. She volunteered to serve on the Walkability/Beautification Committee and said that she has many ideas that she would like to share and asked for guidance on how to do that.

City Manager Knopp suggested starting with the Walkability/Beautification Committee and proposed the Committee revisit the plan with the City Council every 6 months or so.

Mayor Pro Tem Johnson said that one thing he sees headed the City's way is the need for an Economic Development Coordinator which is something the Council needs to consider.

Mayor Garnes said that she was very excited about the plan and suggested moving forward right away. She suggested the Councilmembers take turns serving on the Walkability/Beautification Committee since she also has some good ideas she would like to share. She expressed the importance of having citizen involvement with the plan.

Mayor Garnes called for public comment on the proposed plan. No public comment was received.

Motion was made by Woodall/Wilson to adopt the Economic Goals and Actions including the Immediate Action Plan (IAP), further directing staff to begin implementation of the Immediate Action Plan (IAP) including the necessary steps to create a Beautification & Walkability Committee and return to the Council as appropriate. Motion carried 5-0.

SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

Priority Setting Session for FY 2021-2022

City Manager Knopp provided a staff report and said that the last priority setting session with the City Council and staff was conducted on June 2, 2020. The Council underwent a priority setting exercise that listed various high priority topics. Some of the general concerns included the following items:

- Nuisance Abatement
- Street Work
- Infrastructure
- Public Safety
- Total Compensation Study
- Ethics Policy
- Public Safety Power Shutoffs
- COVID-19
- Economic Development Recovery (COVID-19)
- Abandoned Vehicles
- Police Foot/Bicycle Patrol
- Community Services Officer (CSO)
- 5-Year Streets Plan
- Total Build-Out of the Humboldt-Rio Dell Business Park

He continued with review of the prioritization graph from the past four (4) years and noted that the 2020 priorities identified Street Planning and Work as the number one priority followed by Code Enforcement, Public Safety General, Economic Development and Personnel General.

City Manager Knopp reviewed some of the accomplishments in 2020 including the ATP Project and the development of a 5-year Street Plan allocating around \$450,000 in street improvements each year. The street work for this year was anticipated to begin around May 17th.

Related to Code Enforcement, significant progress was made including the hiring of a Community Services Officer (CSO) who has worked closely with the Nuisance Advisory Committee to address nuisance and code enforcement issues throughout the city.

Under Public Safety, the Police Department is now staffed with 6.25 police officers with one

CSO and one clerical position as well as purchasing three new police vehicles.

The City has moved forward with Economic Development efforts as previously discussed, and Personnel encompassed labor negotiations and completion of a Total Compensation Study.

City Manager Knopp explained that the purpose today is to have a generalized discussion with the Council on this year's priorities. Staff would then develop a list of the Council's top five priorities and either present the results at the May 18, 2021 regular meeting, or schedule a special meeting to further discuss the priorities.

Each of the Councilmembers were asked to provide their top five priorities for the year.

The priorities for 2021-2022 were as follows:

Mayor Pro Tem Johnson

1. Acquire Waterline at the Humboldt-Rio Dell Business Park
2. Provide infrastructure to support Dinsmore Plateau Cannabis industry
3. Retain Quality Staff
4. Todd Property Development
5. Water/Sewer Rate Study/Prop 218 process

Councilmember Wilson

1. Immediate Action Plan (IAP)
2. PSPS power resiliency
3. Maintain Public Safety staffing level
4. Eagle Prairie Bridge
5. SB 1383 - Organic Waste Diversion Plan & Universal Collection

Councilmember Woodall

1. Under the Immediate Action Plan (IAP) continue to invest in the legal Cannabis Industry (Dinsmore Plateau and Humboldt-Rio Dell Business Park)
2. Personnel – Hire Economic Development Coordinator
3. Code Enforcement – Improve Quality of Life
4. Pursue Todd property
5. Anything that promotes Economic Development

Councilmember Carter

1. Economic Development
2. Code Enforcement/Nuisance Abatement
3. Maintain staffing levels
4. Investment in Cannabis Industry
5. Infrastructure

Mayor Garnes

1. Immediate Action Plan (IAP)/Economic Development
2. Cannabis development (Dinsmore Plateau and Humboldt-Rio Dell Business Park
3. Development of Edwards Dr. to the river
4. SB 1383 – Organic Waste Diversion Plan & Universal Collection
5. Todd Property

Mayor Garnes called for a 5-minute recess at 7:52 p.m. to allow staff to compile the priority list.

The meeting reconvened at 7:57 p.m.

City Manager Knopp provided a recap of the priorities as presented and said that staff would further refine the list and return to Council at the next meeting with the results.

The top three priorities for 2020-2021 were: Economic Development, Cannabis, and Staff Turnover Reduction, followed by the Todd Property, Code Enforcement and SB 1383.

Mayor Pro Tem Johnson noted that in looking over the past four years and the City's accomplishments, they have been huge.

Councilmember Carter commented that she was happy to be on the team and to be part of what's going on in the City.

Councilmember Wilson said that the list of priorities is good and is a continuation of what the City has been doing. He pointed out that there is a different face from ten years ago as the world and the economy is changing and felt the City was headed in the right direction.

Councilmember Woodall said that she liked the list of priorities and was glad that staff would be bringing it back at the next meeting to allow the Council time to think about the priorities a little more.

Mayor Garnes commented that she was in full agreement with the Council.

COUNCIL REPORTS/COMMUNICATIONS

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Councilmember Woodall reported that she would be attending a Humboldt Transit Authority (HTA) meeting tomorrow and asked Mayor Garnes if they would be meeting as the Gateway Ad Hoc Committee. A meeting was scheduled for Monday, May 17th at 10:30 a.m.

Councilmember Wilson said that he had nothing to report at this time.

Councilmember Carter reported that she attended a Redwood Region Economic Development Commission meeting on April 26th and that the Director of Aviation was there to report on flights coming back to the Arcata Airport.

Mayor Prop Tem Johnson reported on the Last Chance Grade Stakeholders meeting with all four groups and said that they met using WebEx rather than Zoom which worked well. He said that there were about 55 people in attendance and options in moving forward were to continue in the same right-of-way close to the current alignment and the tunnel option.

Mayor Garnes reported that she was invited by Eureka Mayor Susan Seaman to tour the Redwood Sky Walk Exhibit at the Sequoia Park Zoo. She noted that it was really impressive and something for Humboldt County to be proud of. She commented that the sky walk has partial ADA access and chain bridges. She expressed thanks to the Zoo Director and staff for the tour and proudly announced that she was able to purchase the first sweatshirt from the zoo.

ADJOURNMENT

Motion was made by Johnson/Carter to adjourn the meeting at 8:10 p.m. to the May 18, 2021 Regular meeting. Motion carried 5-0.

Debra Garnes, Mayor

Attest:

Karen Dunham, City Clerk

Public Comment

From: Strange Heroes <jbrodeur80@gmail.com>
Sent: Wednesday, April 21, 2021 7:13 PM
To: Public Comment
Subject: CCM comment
Attachments: 20210419_091715.jpg

I'm writing this in regards to the Draconian measures to require everybody to have trash service. I am highly opposed to this.

I currently have trash service but when I'm not producing enough I cancel my service. In my neighborhood out of 14 houses that I can count standing right here there are 3 residences that have trash service. There is not trash spewing into the street everywhere there are ex city council members and others who attend your meetings on a regular basis who do not have trash service, everything is fine in our neighborhood.

To think that the nuisance advisory committee recommended this. I saw those people walking through my neighborhood looking for things wrong and you know who you are and she never stopped and said hi and create a dialouge. Which I believe is really the perfect time to talk to Citizens because when speaking in front of the council it's more like you're talking to you guys and not really having a dialogue. Walking around trying to find things wrong is pretty ridiculous.

I also pick up trash on the River Bar, requiring service is not going to solve that issue in any way, as a lot of those people doing that are mostly homeless. Those who dumped appliances and everything else this will not change that they will just go to further links and further places where we cannot easily clean it up.

Lastly you want to talk about a nuisance having every single house with a trash, recycle and green waste bin in front of their house is a nuisance in itself. Hauling all those cans out to the street once a week and then the noise pollution coming from the trucks stopping at every house as many as three times per residence is ridiculous. The extremely narrow streets in part of town where the vehicles barely fit now every house is going to have multiple cans? The damage to the roads from these heavy trucks coming in more than they ever have on the roads that seemed to really never get repaired is going to make it extremely worse. What are we going to do about the roads at that point?

I know there are things being placed in the dumpster behind City Hall be glad that those people put that stuff there instead of citizens having to pick it up off the River Bar. To punish all for the acts of a few is pretty out there considering when I first moved here I thought this was a Republican town which don't really believe in collective punishment, less taxes and regulation.

Attached is a picture of trash that I just took this Monday that was removed from the Scotia side. Requiring everybody to have trash service does not fix this. I also find it ridiculous that it is left upon the citizens to pay for the removal fees. With all of the tax money that is received by this city government. Let's try to solve real issues not thinking were mitigating one issue to really create a bunch of noise and clutter issues.



Good evening to The City of Rio Dell,

We are an up and coming Cannabis business serving our community through the cultivation of Hemp. Our business enterprise is ran in a rewarding manner with excellent intentions. We are genuine people who run a business that affects the lives of many, now not simply our clients however our employees too. Us and our affiliate entrepreneurs grant a higher quality of life for our customers through Hemp Flower. To shut us down would be detrimental to our community and negativity impact all of our customers, affiliate marketers, and employees. Growing female plants in a controlled surroundings creates a non issue with no contamination. The methods we use when developing our boutique style cannabis from clones in a managed environment creates very little risk. Our secure cultivation practices have been researched by medical doctors and universities throughout the world. The Hemp Industry is booming and we aspire to be apart of this remarkable green future.

Best Regards,

Your local hemp farmer and business owner

Veronica Reign Cortazar

Brief History of Hemp (Cannabis Sativa L.) and Humanity

Hello, And thank you all for your time and attention today. This is just a brief history of this varietal. I ask you to please review this history before making a decision on the hemp moratorium.

Historic records show that Hemp was widely cultivated across most of the planet by people who recognized its great properties. Hemp has been one of the most significant crops for mankind up until this last century. It is astonishing to see how the widespread use of Hemp has deteriorated to such an extent that people barely recognize it as anything but a plant that “gets you high”. We know that Medical Cannabis (one of the oldest words in history) was well in use long before written history is because so many civilizations (as soon as they obtain a written language), speak of it in their writings in the past tense as if it had already been in use for many hundreds of years before then.

Archaeologists found a remnant of hemp cloth in ancient Mesopotamia (currently Iran and Iraq) which dates back to 8,000 BC.

Hemp is also believed to be the oldest example of human industry. In China, we find reference to the Emperor (28th century BC) who taught his people to cultivate hemp for cloth. The early Chinese are also credited with being the first recorded people to use cannabis as an anesthetic with the Chinese term for "anesthesia" (mázui 麻醉) literally means "cannabis intoxication". Cannabis is one of the "fundamental" herbs in traditional Chinese medicine. Every part of the hemp plant is used in medicine.

Around 2,000 BC, the ancient Egyptians used cannabis to treat sore eyes. Egyptologist Ms.Manniche notes the reference to "plant medical cannabis" in several Egyptian texts, one of which dates back to the eighteenth century BC.

It is believed that hemp made it to Europe in approximately 1,200 BC.

An ancient medical text (700 BC), the Cuneiform tablet fragment recording an ancient herbal remedy that uses cannabis for childbirth. Additional medical uses were highlighted in a pharmacopeia, which prescribed the root of the plant to remove a blood clot, while the juice from the leaves could be ingested to combat tapeworm. The seeds, reduced to powder and mixed with rice wine, were recommended against several ailments, ranging from constipation to hair loss.

In 1535 Henry VIII, of the United Kingdom passed an act compelling all landowners to grow 1/4 of an acre or be fined. Due in part to more and more sailing ships became dependent on Canvas and Hemp rope due to it being 3 times stronger than Cotton and its salt-water resistant properties. In fact, in an ancient language, Hemp rope and a ship's cable are used synonymously.

By the mid-1600s, hemp had become an important part of the Colonial economy

Brief History of Hemp (*Cannabis Sativa L.*) and Humanity

Hemp was in use in the United States, long before its creation in 1776, by the indigenous people of the land for making fishing and carrying nets, for string and ropes, and to some extent for weaving rough cloth.

Under the French regime, hemp is grown and was the first crop to be subsidized by the government. In 1822, Canada allocated £450 for the purchase and maintenance of machinery to process hemp.

In the 1830s, Sir William Brooke O'Shaughnessy, an Irish doctor studying in India, found that cannabis extracts could help lessen stomach pain and vomiting in people suffering from cholera.

California established itself in the United States in 1850, the same year cannabis was described in the United States Pharmacopoeia for the first time.

In 1899 the California State Agricultural Society included a letter written by Mr. Heaney in which he says that he has "been actively engaged with hemp since 1874.", "raising hemp in California since 1896." and "have now at this point 350 acres of hemp". With an average price of 6.5 cents per pound (equivalent to \$2 today*1). San Francisco Call newspaper recounts J. Cunningham of Salem Oregon found the California "hemp to be superior to the hemp of Oregon".

In the USDA's 1913 Yearbook botanist author Mr. Dewey recounted that the hemp produced in California is very strong even stronger than that produced in Kentucky." And then in 1913 California enacts the Poison Act Amendments outlawing hemp farming.

In the 19th century, cannabis was one of the secret ingredients in several medicines. There were at least 2000 cannabis medicines prior to 1937, produced by over 280 manufacturers.

The Marijuana Tax Act of 1937 was the first federal U.S. law to criminalize cannabis nationwide. With 48-year-old Mr. Caldwell (no known relation to community director currently trying to outlaw hemp) being the first person prosecuted, he was arrested for selling cannabis just one day after the Act's passage. The process was complete. In just a few years cannabis had been transformed from a useful crop and beneficial remedy into a crime.

With the possibility of losing federal funding, grants, or subsidies almost all cannabis research in the United States suddenly stopped.

In NUG Magazine, Mr. Markgraaff has written that in 1917 farmers get \$75 per (equivalent to \$1,541 today*2) acre on a hemp crop that matures in 100 days. The stubble and that part of the leaves and tops which remain on the field (containing more than 50% nitrogen) are wonderful fertilizer. Moreover, Hemp kills all weeds. The farmer's land is left in fine condition for immediate planting of other crops."

Brief History of Hemp (Cannabis Sativa L.) and Humanity

The Hemp crisis in America arose during the 1930s due to propaganda created from companies with a vested interest, barons who saw hemp as the biggest threat to their businesses.

According to Popular Mechanics (written early 1937), hemp was then on the verge of becoming “the billion-dollar crop.” However, in September 1937, the United States government, under the influence of lobbying and several other powerful groups who saw hemp as a big threat to their businesses, proposed the ban on the production of Hemp.

In 1940 the discovery of two new chemical compounds, CBD and THC were first isolated.

In 1942 during World War II, the U.S. and Canadian governments lifted restrictions on growing hemp to supply the war effort. To encourage farmers to grow hemp during this period, the United States Department of Agriculture released the film “Hemp for Victory”. It stated, “In 1942, patriotic farmers at the government’s request planted Hemp.

However, after World War II ended in 1945 the ban on growing hemp began to be reinstated with the last U.S. hemp fields being planted in Wisconsin(1957). Hemp, which has historically had over 25,000 diverse uses ranging from paints, Government documents, food, canvas, and building materials remains banned in a country whose Declaration of Independence was written on Hemp paper.

The Controlled Substances Act of 1970, signed into law by President Richard Nixon, listed cannabis as a Schedule I drug, along with heroin, LSD, and ecstasy, with no medical uses and a high potential for abuse. It was identified in anti-drug programs like D.A.R.E. (Drug Abuse Resistance Education) as a “gateway drug.”The same year the first licensed cannabis tincture was released, for medical purposes in the United Kingdom.

In 1972, The National Commission on Marijuana and Drug Abuse released “Marijuana: A Signal of Misunderstanding.” The report recommended “partial prohibition” and lower penalties for possession of small amounts of marijuana. The report's findings were ignored.

With modern technical developments, uses have increased exponentially to composite boards, brake and clutch pads, plastics, medicines, and fuels. In fact, anything that can be made from a hydrocarbon (fossil fuel) can be made from a carbohydrate, but the strong lobbies still manage to keep the growth of this useful crop banned and the public disillusioned.

In 1990 the endocannabinoid system was discovered, a complex network that runs on the power of the body’s natural curing internal cannabinoids. The ECS is responsible for keeping many key elements of the body in balance, including sleep, appetite, pain and stress tolerance, immunity, inflammation, and more. The so-called folk remedy had finally been recognized by science.

Brief History of Hemp (Cannabis Sativa L.) and Humanity

In 1994 Christopher Boucher in cooperation with the County Agriculture Commissioner receives permits and letters from the USDA to plant a crop of hemp. The crop is destroyed at the direction of the Attorney General which referred to the state's 1913 Poison Act Amendment.

In 1999 the state adopted to revise the legal status of hemp to allow for its growth in California and began actively looking for studies on the cultivation, processing, and marketing of hemp. In 2002 the University of California requests to assess the economic opportunities of hemp including market demand, identification of potential barriers, production, and processing, passes the legislature and is vetoed by the Governor *3.

California, in the Compassionate Use Act of 1996, became the first state to legalize cannabis for medicinal use.

In the fall of 2018, the president signed into law federal legislation that created an infrastructure for the governance of hemp. With the Farm Bill signed, the chains were finally unlocked. With many believing that a golden age of new discovery may finally begin. Including iCannBe located in Rio Dell.

With that in mind, iCannBe and Humboldt Exotic Hemp are created.

Brief History of Hemp (Cannabis Sativa L.) and Humanity

<https://www.mit.edu/~thistle/v13/2/history.html#:~:text=Hemp%20was%20probably%20the%20earliest,oldest%20example%20of%20human%20industry.>

<http://antiquecannabisbook.com/chap2B/Assyria/Assyria.htm>

<https://www.coloradonorml.org/the-first-pot-pow.html>

https://books.google.com/books?id=R8DPDwAAQBAJ&pg=PT38&lpg=PT38&dq=Judge+Foster+Symes,+who+sentenced+the+men+said:+%22I+consider+marijuana+the+worst+of+all+narcotics,+far+worse+than+the+use+of+morphine+or+cocaine.+Under+its+influence+men+become+beasts.+Marijuana+destroys+life+itself.+I+have+no+sympathy+with+those+who+sell+this+weed.+The+government+is+going+to+enforce+this+new+law+to+the+letter.%22&source=bl&ots=AInfOBZ2Jn&sig=ACfU3U2QLH8I64qi_rAJFgi1tL3gqgWk1A&hl=en&sa=X&ved=2ahUKEwjvsLbttO_vAhXF54KHa6wCtsQ6AEwBHoECAMQAw#v=onepage&q=Judge%20Foster%20Symes%2C%20who%20sentenced%20the%20men%20said%3A%20%22I%20consider%20marijuana%20the%20worst%20of%20all%20narcotics%2C%20far%20worse%20than%20the%20use%20of%20morphine%20or%20cocaine.%20Under%20its%20influence%20men%20become%20beasts.%20Marijuana%20destroys%20life%20itself.%20I%20have%20no%20sympathy%20with%20those%20who%20sell%20this%20weed.%20The%20government%20is%20going%20to%20enforce%20this%20new%20law%20to%20the%20letter.%22&f=false

https://www.cancer.gov/about-cancer/treatment/cam/hp/cannabis-pdq#section/_1

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5312634/>

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
9936	4/08/2021	[0576] 101 AUTO PARTS	NEW PIG MAT PADS, IND BELT; STEEL DRIVE PULLEY; SUPER HC IND V-BELT,FITTING	293.55
9937	4/08/2021	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES FOR MARCH 2021	449.38
9938	4/08/2021	[4892] KEVIN T CALDWELL	REIMBURSEMENT FOR NORTHWESTERN FLOWER COMPANY PLAN SHIPPING (FEDEX)	17.00
9939	4/08/2021	[4603] CALIF. BUILDING STANDARDS COMMISSION	PERMIT ASSESSMENT FEES FOR JAN THROUGH MAR 2021	21.60
9940	4/08/2021	[2293] CITY OF FORTUNA	POLICE DISPATCH SERVICES FOR APRIL 2021, LIVE SCAN FOR PRE-EMPLOYMENT, LAB TESTING - COLIFORM QUANTI-TRAY; BOD; TSS/MLSS; COLIFORM PA; COLIFORM 3X5	6,090.33
9941	4/08/2021	[2342] DEPT OF CONSERVATION DIVISION OF ADMIN.	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD MAPPING FEE FOR JAN THROUGH MARCH 2021	62.08
9942	4/08/2021	[5568] DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & EDUCATION FEES FOR JAN THROUGH MAR 2021	2.40
9943	4/08/2021	[2407] FORBUSCO LUMBER	LUMBER PRODUCTS	135.60
9944	4/08/2021	[2405] FORTUNA ACE HARDWARE	GATEWAY MAINTENANCE, VS MECHANICS; \$40 INSTANT SAVINGS, WIRE BRUSH; BRUSH DECK; ACE EXT POLE; PRO EXTPOLE ALMGLS	474.91
9945	4/08/2021	[6486] GREEN TO GOLD ENTERPRISES LLC	PVC COUPLER; PVC THREAD; BUSHING; PVC NIPPLE; CONNECTOR WIRE AQUA/ORANGE, PVC TEE; PVC THREAD; BUSHING, PVC COUPLER, PVC PIPE, PVC COUPLER	81.52
9946	4/08/2021	[3196] RANDY W JENSEN	REIMBURSEMENT FOR SPORT&CYCLE CLOTHING ALLOWANCE	121.51
9947	4/08/2021	[2551] MIRANDA'S ANIMAL RESCUE	ANIMAL CONTROL FOR MARCH 2021	1,900.00
9948	4/08/2021	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; PAPER TOWELS; ANTIBACTERIAL FOAM HAND SOAP; CLEAN MOP HEAD	122.52
9949	4/08/2021	[5934] NORTH COAST JOURNAL	EMPLOYMENT ADVERTISEMENT - HELP WANTED	156.00
9950	4/08/2021	[2569] NORTH COAST LABORATORIES, INC.	BOD/NFR	215.00
9951	4/08/2021	[4393] NYLEX.net. Inc.	MONTHLY MAINTENANCE FOR APRIL 15 THROUGH MAY 15, 2021; ADDITIONAL EMAILS (2); AND SECURITY GATEWAY FOR PD	1,340.00
9952	4/08/2021	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE FOR APRIL '2021	115.20
9953	4/08/2021	[6634] DEREK R TAYLOR	REIMBURSEMENT FOR SPORT&CYCLE CLOTHING ALLOWANCE	351.52
9954	4/08/2021	[2787] WYCKOFF'S	150LBS UNION GALV MALLEABLE; PIPE NIPPLES; 90DEG ELBOW	19.99
9955	4/13/2021	[4109] ACCESS HUMBOLDT	SL FRANCHISE OVERSIGHT ON BEHALF OF LFA'S PER AGREEMENT OF JUNE 1, 2008	270.00
9956	4/13/2021	[2340] DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	FINGERPRINT APPS; FINGERPRINT - FBI, BLOOD ALCOHOL ANALYSIS FOR MARCH 2021	119.00
9958	4/13/2021	[2405] FORTUNA ACE HARDWARE	2- HEDGE SHEARS; LOPPER BYPASS; 2- PRUNER ANVIL LEVER; BYPASS PRUNER FORGED;	180.04
9959	4/13/2021	[6998] MAD RIVER COMMUNITY HOSPITAL	PRE-EMPLOYMENT PHYSICAL & EVALUATION; DRUG SCREENING	253.75
9960	4/13/2021	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; CLEAN MOP HEAD	41.45
9961	4/13/2021	[2569] NORTH COAST LABORATORIES, INC.	1, 2, 3 TRICHLOROPROANE AND PICKUP CHARGE	695.00
9962	4/13/2021	[6100] NORTHERN CALIFORNIA GLOVE	MUCK BOOTS; YELLOW VISION PANTS, ICON JACKET (YELLOW/BLACK); VENOM HEADGEAR; BLUE ATLAS FIT GLOVES; OTG 3001; GOOGLES; TOOL HANDZ; VEST; 8950 HI VIZ BUMP CAP	422.77
9963	4/13/2021	[6943] PACE SUPPLY CORP	1 LF STREET 90 ELL BRASS & 3/4 RUBBER METER GASKET 1/8 FORD	175.76
9964	4/13/2021	[2668] RWS SERVICES	2 NEW RADIOS AND RADIO EQUIPMENT FOR NEW VEHICLES;1 REPLACEMENT RADIO	4,377.53
9965	4/13/2021	[2693] SHELTON'S AUTO LUBE	FULL OIL CHANGE AND AIR FILTER REPLACEMENT	79.32

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
9966	4/13/2021	[6483] SONOMA CO JR COLLEGE /ACCTG	OFFICER FIELD TRAINING	99.00
9967	4/13/2021	[6825] SUDDENLINK	INTERNET SERVICES 4/01/21- 4/30/21	900.00
9968	4/13/2021	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR MAY 2021	534.58
9969	4/13/2021	[2779] WILDWOOD SAW	HEDGE TRIMMER PRO; HEDGE TRIMMER RESIN CLEANER; HEDGE TRIMMER GREASE	375.33
9970	4/22/2021	[2218] AMERICAN WATER WORKS ASSN	ANNUAL MEMBERSHIP DUES 7/1/21-6/30/22	459.00
9971	4/22/2021	[2303] COAST CENTRAL CREDIT UNION	POA Dues for PPE 03/12/2021, POA Dues for PPE 03/26/2021, POA Dues for PPE 04/09/2021; Adjustment: Over Paid Dues in Jan2021 by \$30	420.00
9972	4/22/2021	[3886] DIANE DECK	Customer Deposit Refund	
9973	4/22/2021	[5352] JOANNE E FARLEY	Notary Photo, Parking Permit CR for Notary Exam, Mikeage - 78.6	46.80
9974	4/22/2021	[2405] FORTUNA ACE HARDWARE	2 Pop-Up 3" Maxi-Paw; 4 Coupling Compression; 1 Mag 2" Combo w/ Key #2	62.28
9975	4/22/2021	[2423] GEORGE'S GLASS, INC	2017 Ford Taurus, VIN (Last 6#) 140211; Window Tinting	80.65
9976	4/22/2021	[3006] MISSION LINEN SUPPLY, INC	UTILITY WORKERS SAFETY WEAR; CLEAN MOP HEAD	498.44
9977	4/22/2021	[2570] NILSEN COMPANY	189 Salt Softener Solar 40#, 126 Salt Softener Solar 40# and Delivery, Over charge on Invoice #145958/2	31.91
9978	4/22/2021	[2569] NORTH COAST LABORATORIES, INC.	#145958/2	1,866.77
9979	4/22/2021	[4393] NYLEX.net. Inc.	ACID DIGESTION; AMMONIA NITROGEN UN-IONIZED; AMMONIA NITROGEN W/O	5,558.00
9980	4/22/2021	[6349] RECOLOGY EEL RIVER	DISTILLATION; CONDUCTIVITY; HARDNESS; ICAP METALS; NITRATE/NITRITE; THM by EPA 624;	
9981	4/22/2021	[2657] RIO DELL EMPLOYEES ASSOC	TOTAL DISSOLVED SOLIDS; TOTAL NITROGEN; TOTAL PHOSPHATE PHOSPHORUS; TURBIDITY, 2,	
9982	4/22/2021	[2659] RIO DELL PETTY CASH	3, 7, 8-TCDD (Dioxin); Acid Digestion; Acrolein/acrylonitrile by EPA 624; Asbestos-Water; EPA	
9983	4/22/2021	[4215] ROCHA'S AUTOMOTIVE, INC.	608 Subcontract; EPA 624; EPA 652-SVOC's; Haloacetic Acids; Hexavalent Chromium; ICAP	
9984	4/22/2021	[3137] SIX RIVERS COMMUNICATIONS, INC.	Metals; Mercury; THM by EPA 624; Total Cyanide-Water	
9985	4/22/2021	[4908] THE MITCHELL LAW FIRM, LLP	Delivered AC adapter to Kyle	76.11
9986	4/22/2021	[2754] US CELLULAR	General Debris; Bin's behind City Hall, GARBAGE BAGS FOR MARCH 2021	207.04
9987	4/22/2021	[2750] USA BLUEBOOK	EMPLOYEE DUES FOR QTR ENDING 12/31/20, EMPLOYEE DUES FOR QTR ENDING 3/31/21	200.00
9988	4/22/2021	[2787] WYCKOFF'S	PETTY CASH FOR MAR 2021: Black Phone Cord 15FT	4.74
9990	4/28/2021	[6038] ACCURATE TERMITE & PEST SOLUTIONS	Oil Change; Cabin Filter Service; and Air Filter Replacement	173.23
9991	4/28/2021	[3975] AT&T - 5709	Motorola Compact Microphone W/ Clip	43.40
9992	4/28/2021	[2386] EUREKA RUBBER STAMP CO.	LEGAL SERVICES FOR MARCH 2021, LEGAL SERVICES FOR MARCH 2021, LEGAL SERVICES FOR	1,765.00
9993	4/28/2021	[2405] FORTUNA ACE HARDWARE	MARCH 2021, LEGAL SERVICES FOR MARCH 2021, LEGAL SERVICES FOR MARCH 2021	
			MONTHLY SERVICE FOR SAFETY PHONE 4/8/21 - 5/7/21	66.13
			Anti Condensation Heater	76.83
			Hole Saw; TF100 1in Poly Tank Flange, 1" x Close PVC Nipple; 1x2 1/2" PVC Nipple; 1x3 1/2" PVC Nipple	29.37
			RODENT & INSECT CONTROL @ 475 HILLTOP DR	170.00
			FAX LINE EXPENSES FOR APRIL 2021-PD, FAX LINE EXPENSES FOR APRIL 2021-CITY HALL	57.62
			PRINTED 30 RED "ON FILE" STAMP	28.92
			PORTLAND 1&2 CEMENT 94#, 5 KEYKRAFTER #80 BRASS; 15 COUPLING COMPRESSION 710; 3 PRSR DRIPPER 1/2 GPH 50 PK; 1 TUBING POLY .710"ODX100"	198.25

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
9994	4/28/2021	[6486] GREEN TO GOLD ENTERPRISES LLC	BOND BULK TIE TAPE 1"X150', FISKARS FORGED PRUNER 3/4"	70.41
9995	4/28/2021	[2457] HUMBOLDT COUNTY CLERK-RECORDER	COPIES	14.00
9996	4/28/2021	[4212] LEC CORPORATION	Water System Capital Project - Water Tank Cleaning	5,230.00
9997	4/28/2021	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE, LAUNDRY UTILITY WORKERS SHIRTS; PAPER TOWELS; CLEAN MOP HEAD	76.44
9998	4/28/2021	[4393] NYLEX.net. Inc.	External Backup Drive for Domain Controller, External Samsung 1TB Portable SSD	737.78
9999	4/28/2021	[6806] PINTERMEDIA LLC	External Backup Drive for Meter Reader Server, External Samsung 1 TB Portable SSD	30.00
10000	4/28/2021	[7156] POWELL LANDSCAPE MATERIALS	MONTHLY WEB HOSTING FEE FOR MAY	2,403.44
10001	4/28/2021	[5253] REGAL FORMS	30 Yrd Med Bark; 5 GF 5 Gator Fabric	725.00
10002	4/28/2021	[2709] STAPLES DEPT. 11-04079109	CITE AMENMENT	305.55
10003	4/28/2021	[2319] SUDDENLINK COMMUNICATIONS	2 Black Toners; 1 Viewsonic Monitor	548.61
10004	4/28/2021	[2757] US POSTMASTER	PUBLIC WORKS INTERNET & CITY HALL/PD/ PW PHONE SERVICES 4/10/21 - 5/9/21	245.00
10005	4/28/2021	[7158] WILDING DESIGN STUDIO	ANNUAL FIRST-CLASS PRESORT MAILING PERMIT	2,000.00
10006	4/28/2021	[2779] WILDWOOD SAW	Wildwood Avenue Event Space	86.73
10007	4/28/2021	[2787] WYCKOFF'S	4 Oregon 90Px044 Saw Chain; 2 Kinetix Premium Bar Oil 1 Gallon	32.22
10009	4/29/2021	[2546] MERCER-FRASER CO. INC	30 P. Hose	211,287.98
Total Checks/Deposits				256,407.29

Ref#	Date	Vendor	Description	Amount
308-896	4/01/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 03/26/2021	-2,816.65
9510667	4/02/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ALLIED ADMINISTRATORS-DELTA DENTAL ONLINE PAYMENT FOR MAY 2021	-2,252.20
4444082	4/05/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 03/26/2021	-14,477.08
513559	4/05/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ICMA-RC/MISSIONSQUARE RETIREMENT ONLINE PAYMENT FOR PPE 03/26/2021.	-7,679.55
144603	4/05/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE FOR MARCH 2021	-425.08
1110391	4/14/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ONLINE WEXBANK/SHELL FUEL CO PAYMENT FOR MARCH-APRIL 2021	-2,700.53
9510669	4/14/2021	WITHDRAWALS	BANK ANALYSIS FEE FOR APRIL 2021	-347.53
879-904	4/14/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 04/09/2021	-2,583.33
520184	4/14/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ICMARC - MISSIONSQUARE RETIREMENT ONLINE FOR PPE 04/09/2021	-7,472.20
4262021	4/14/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR PG&E ONLINE PAYMENT FOR APRIL 2021	-17,898.18
563125	4/19/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 04/09/2021	-13,514.32
5012021	4/20/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ONLINE DEARBORN LIFE INSURANCE PAYMENT FOR MAY 2021.	-360.00
2173843	4/20/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR VSP INSURANCE ONLINE PAYMENT FOR MAY 2021	-365.12
5312021	4/22/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR BENEFIT BRIDGE/PUBLIC AGENCY COALITION ONLINE PAYMENT FOR MAY 2021	-21,701.03

**City of Rio Dell
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
4095821	4/22/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR ONLINE PAYMENT FOR BANK OF AMERICA C.C. FOR THE MONTH OF APRIL 2021.	-5,092.08
1E+09	4/28/2021	WITHDRAWALS	DEPOSITED ITEM RETURNED	-102.26
501-792	4/30/2021	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 04/23/2021.	-2,649.71
57450	4/30/2021	DEBIT CARD WITHDRAWALS	EFT FOR POSTAGE TO MAIL U/B BILLS FOR APRIL 2021	-384.01
Total EFT's/Bank Withdrawals				-102,820.86

Ref#	Date	Vendor	Description	Amount
TRX TO PR	4/14/2021	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR PPE 04/09/2021	-36,075.28
TRX TO PR	4/28/2021	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR PPE 04/23/2021	-36,865.67
Total Transfers Between Accounts				-72,940.95



Staff Highlights – 2021-05-18

City Council

City Manager

Street Sweeping scheduled for Friday, May 21st.

The Community Power Resiliency Program deadline was extended from October 31, 2021, to March 31, 2022.

Met with pavement contractor S.T. Rhoades. 2021 Rio Dell Street Improvements Project tentatively set to begin June 1st and completed July 30th.

Vaccine Clinic was a success on May 6th. 179 vaccines were administered, which is all the vaccines they had on hand.

City Clerk

Processed Three (3) Building Permits:

775 Pacific Ave. – Re-Roof Shop
12 Center St. – Sewer Lateral
455 Wildwood Ave. – Demolition of garage

Processed Five (5) Business Licenses:

Miguel Quiroz Contracting, Inc. – Non-Resident Contract
Duncan Electric – Non-Resident Contractor
Beck Roofing – Non-Resident Contractor
Payne Electric – Non-Resident Contractor
Tesla, Inc. – Non-Resident Contractor

Processed One (1) Encroachment Permit:

PG&E – Install new gas line at 1175 Eeloa Ave.

Misc:

Submitted CHF/CIRB Building Permit Report for April
Submitted Monthly Employment Data Report for May
Records Retention



City Attorney

Human Resources, Risk & Training

Finance Department

Public Works Water

Complete Monthly Water Report

Complete Water Annual Report

General Water Treatment Plant Maintenance and Scada troubleshooting.

Replaced and installed register and ERT's to water meters before next meter reading.

Repair Leak on upper Monument Rd

Meetings about Upper Monument / Dinsmore Flat and Cultivation (Water Supply for build out)

Public Works Wastewater

Meeting With BCR to discuss a site visit and sludge Dryer inspection.

Working on CTR Priority Pollutants Report for State and upcoming Permit Renewal.

Switch Discharge locations to Irrigation field for Dry Weather Discharge.

Site Visit with GHD for Ammonia and Chloramines pilot study.

Sewer lateral inspection 267 Belleview, 375 Painter st.

Sit down and field meeting with ST. Rhoades for the upcoming paving project and Sewer manhole install later this summer.

Update meeting with GHD and city staff pertaining to all the city projects.

Schedule Maintenance on Plant blows.

Public Works Streets, Buildings and Grounds

Weekly morning safety meeting.

Mowed Gateway and South Gateway



Mowed City Hall, Memorial Park, Blue Star Park, School entrance and Davis St overpass and Painter St overpass.

Repairing irrigation drip line on south Islands and adding new wood bark to finished islands.
(ONGOING)

Weekly routine of applying vinegar, salt and dish soap mixture around town to kill and prevent weeds.

Public Works City Engineer

Public Works Capital Projects

Police Department

Community Development Department

Intergovernmental

Humboldt-Rio Dell Business Park

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)



May 18, 2021

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager *zk*

FROM: Cheryl Dillingham, Finance Director *CD*

SUBJECT: Presentation of the Fiscal Year 2021-22 Recommended Budget

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive presentation of the Fiscal Year 2021-22 Recommended Budget and provide direction to staff, direct staff to return on June 1, 2021 for further discussion and presentation of any changes to the Recommended Budget and possible adoption.

BACKGROUND AND DISCUSSION:

The City's annual Operating and Capital Budget should be adopted by June 30 of each fiscal year to allow for expenditures starting July 1 of the new fiscal year. This is the first presentation of the Recommended Budget for fiscal year (FY) 2021-22 and provides an opportunity for input from the City Council and public. Staff will return to the Council on June 1, 2021 with any changes and on June 15, 2021, if needed, for final adoption of the Budget.

Changes to budget include a new Administrative Analyst position and \$550,000 for streets work both funded by the General Fund.

Total expenditures in the proposed budget are \$5,671,694. This is an increase of \$889,817, or 18% from the adopted FY 2020-21 budget. Expenditures are broken into activities for operating (\$3,809,400), capital and special projects (\$1,368,000) and pass-thru funds and debt service (\$494,294).

Revenues total \$5,138,346, which is an increase of \$1,067,138 from the adopted FY 2020-21 budget. General Fund proposed revenues are \$1,779,642, this is an estimated increase of \$545,067. The increase is primarily due to higher cannabis tax (\$301,000) and sales tax (\$190,600) revenues. Fortunately, current year actual sales tax and property tax revenues are coming in above budgeted amounts which were reduced due to COVID-19. The increase in estimated revenues for FY 2021-22 is based on current actual revenues.

Revenues in the sewer operating fund are proposed at \$892,066 an increase of \$78,566 or 9%. Water operating revenues are estimated at \$797,500 an increase of \$34,800 or 4%. These estimates are based on current year and pre-pandemic actuals.

These are a few of the highlighted items to be discussed during the presentation.

ATTACHMENTS:

FY 2021-22 Draft Recommended Budget

City of Rio Dell

02 - CITY MANAGER

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5139 Equipment	0.00	0.00	17.00	500.00	0.00	0.00	500.00	
5141 General Liability Insurance	5,210.00	5,443.00	5,300.00	3,510.00	3,013.00	3,510.00	3,510.00	
5143 Property Insurance	977.00	1,265.00	2,130.00	573.00	1,305.00	1,305.00	1,305.00	
5144 Emp Practice Liab Insurance	425.00	433.00	455.00	227.00	273.00	450.00	450.00	
5150 Electricity	637.00	707.00	759.00	794.00	489.00	780.00	780.00	
5151 Natural Gas	86.00	96.00	98.00	140.00	61.00	120.00	120.00	
5152 Water	375.00	576.00	496.00	227.00	629.00	900.00	900.00	
5153 Sewer	238.00	189.00	155.00	103.00	103.00	150.00	150.00	
5160 Elections	5,601.00	1,229.00	0.00	0.00	0.00	0.00	0.00	
5162 Medical	0.00	0.00	0.00	0.00	50.00	50.00	0.00	
5164 Regulatory Fees	0.00	0.00	450.00	0.00	400.00	400.00	400.00	
5166 LAFCO Fees	1,029.00	0.00	1,647.00	1,851.00	0.00	1,851.00	1,850.00	
5171 Computer Software	257.00	1.00	824.00	503.00	42.00	500.00	500.00	
5173 Computer Maintenance - Support	2,485.00	2,207.00	2,581.00	2,743.00	2,414.00	2,700.00	2,750.00	
5174 Web Design Services	477.00	519.00	617.00	877.00	43.00	500.00	500.00	
5514 Engineering	2,446.00	1,473.00	4,230.00	1,000.00	326.00	1,000.00	2,000.00	
5520 Improvements	0.00	0.00	0.00	220.00	0.00	0.00	0.00	
7000 Transfer In	0.00	0.00	0.00	0.00	0.00	0.00	(8,800.00)	
Total Expenditures	262,175.00	267,772.00	247,004.00	291,500.00	203,391.00	291,392.00	434,925.00	Transfer in Solid Waste/CDBG/Bldg

443,725.00

ALLOCATION BY FUND				TOTAL
000	020	024	050	060
General Fund	Gas Tax Fund	TDA Fund	Sewer Fund	Water Fund
41%	3%	2%	27.0%	27.0%
237,540.50	10,036.50	6,691.00	90,328.50	90,328.50
				434,925.00

City of Rio Dell

02 - CITY MANAGER

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5000 Full Time Salaries	144,899.00	156,846.00	145,123.00	162,753.00	110,026.00	162,753.00	250,190.00	Includes new Admin Analyst position
5035 Benefit - ICMA City 457	19,247.00	20,031.00	17,987.00	20,200.00	14,383.00	20,200.00	29,576.00	New position 100% General Fund
5040 Benefit - Health Insurance	13,788.00	15,604.00	16,914.00	16,941.00	12,114.00	16,941.00	37,405.00	
5042 Benefit - Life Insurance	315.00	317.00	330.00	287.00	257.00	287.00	612.00	
5044 Benefit - Dental/Vision Insur	1,820.00	1,851.00	1,918.00	956.00	2,726.00	1,972.00	4,512.00	
5045 Worker Compensation Insurance	1,436.00	1,034.00	1,133.00	8,413.00	828.00	1,600.00	2,323.00	
5050 FICA	12,238.00	13,629.00	12,115.00	13,997.00	10,270.00	13,997.00	18,999.00	
5055 Unemployment Insurance	644.00	691.00	499.00	688.00	403.00	680.00	910.00	
5056 Employment Training Tax	0.00	0.00	11.00	0.00	11.00	11.00	18.00	
5069 Accrued Payroll Taxes Expense	18.00	-720.00	0.00	0.00	0.00	0.00	0.00	
5080 Hiring Costs	0.00	0.00	0.00	0.00	19.00	20.00	0.00	
5081 Compensated Absences Payable	-920.00	1,670.00	-7.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	916.00	748.00	887.00	1,503.00	555.00	1,500.00	1,500.00	
5102 Operating Supplies	183.00	213.00	435.00	412.00	215.00	400.00	400.00	
5103 Postage	587.00	852.00	1,938.00	546.00	671.00	800.00	800.00	
5104 Printing - Forms	4,009.00	2,708.00	4,392.00	4,351.00	2,879.00	4,300.00	4,300.00	
5105 Advertising	0.00	940.00	488.00	146.00	460.00	480.00	480.00	
5106 Promotional	0.00	438.00	258.00	303.00	68.00	200.00	500.00	Promoting City identity
5112 Legal	19,341.00	16,303.00	10,838.00	20,621.00	13,369.00	20,600.00	20,600.00	
5115 Contract/Professional Services	6,896.00	3,577.00	1,541.00	9,646.00	13,678.00	15,000.00	35,000.00	Increased for labor & special projects
5119 Safety Supplies & Equipment	0.00	0.00	115.00	0.00	2,735.00	3,000.00	3,000.00	
5120 Cell Phones	1,462.00	2,223.00	2,228.00	2,220.00	1,673.00	2,240.00	3,640.00	
5121 Telephone - Pager	185.00	126.00	102.00	360.00	86.00	120.00	120.00	
5122 Travel and Training Expense	456.00	2,122.00	1,319.00	3,000.00	25.00	100.00	3,000.00	
5123 Automobile - Transportation	4,819.00	4,802.00	4,850.00	4,643.00	3,442.00	4,800.00	4,800.00	
5125 Publications - Books	247.00	24.00	29.00	87.00	35.00	50.00	50.00	
5126 Dues & Memberships	5,214.00	4,594.00	583.00	2,000.00	2,809.00	3,000.00	3,000.00	
5130 Rents - Leases	1,158.00	1,178.00	596.00	1,923.00	410.00	500.00	500.00	
5131 Records Maintenance	83.00	99.00	83.00	127.00	57.00	125.00	125.00	
5135 Maintenance - Repair	1,108.00	612.00	540.00	703.00	39.00	100.00	250.00	
5138 Office Equipment	1,783.00	1,122.00	0.00	1,406.00	0.00	1,400.00	1,400.00	

City of Rio Dell

00 - Revenue	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/31/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Fund	Notes/Adjustments
Revenue									
4010 Tax - Property Current Secured	110,376.00	111,955.00	122,986.00	118,000.00	64,344.00	128,688.00	130,450.00	000-General	From County AB-8 with 2% growth
4011 Tax - Property Current Unsecured	3,892.00	4,550.00	4,652.00	4,000.00	4,494.00	4,500.00	4,600.00	000-General	
4013 Tax - Property Prior Unsecured	66.00	50.00	56.00	50.00	50.00	50.00	50.00	000-General	
4025 Tax - Supplemental Roll	1,565.00	1,432.00	1,792.00	500.00	633.00	1,500.00	1,500.00	000-General	
4026 Tax - Home Owner's Property	1,360.00	1,329.00	1,399.00	1,390.00	672.00	1,144.00	1,200.00	000-General	
4027 Tax - Prior Years - Supplemental	220.00	266.00	363.00	200.00	281.00	300.00	300.00	000-General	
4030 Tax - Transient Occupancy Tax	13,857.00	9,328.00	11,797.00	5,000.00	10,047.00	11,000.00	11,000.00	000-General	
4035 Tax - Timber Yield	32.00	33.00	21.00	30.00	11.00	22.00	22.00	000-General	
4040 Tax - Retail Sales	203,758.00	197,781.00	237,872.00	177,900.00	184,053.00	270,000.00	275,000.00	000-General	Increased based on current actuals
4042 Tax - Measure U Sales Tax	289,425.00	285,708.00	168,175.00	0.00	0.00	0.00	0.00	000-General	Reduced to zero new Sales Tax Measure
4044 Tax - Measure J Sales Tax	0.00	0.00	154,657.00	111,219.00	52,722.00	118,068.00	350,000.00	000-General	Increased based on current actuals
4045 Tax - (HCAOG) Transportation - TDA	114,217.00	124,891.00	154,657.00	111,219.00	31,295.00	60,105.00	120,000.00	024-TDA	
4046 Tax SB1 RMRA	12,892.00	69,069.00	58,333.00	57,250.00	31,295.00	84,527.00	65,827.00	021-SB1	FY 2019-20 had a \$43,000 carry forward
4048 Tax - Gasoline (Highway Users Tax)	72,769.00	75,809.00	83,365.00	81,670.00	54,933.00	84,527.00	92,467.00	020-Streets	Based on CA City Finance estimates
4050 Tax - Documentary Real Property	6,965.00	8,298.00	6,639.00	8,000.00	6,516.00	8,000.00	8,000.00	000-General	
4056 Tax - Public Safety .5% sales	3,957.00	3,105.00	4,757.00	3,100.00	883.00	3,200.00	3,200.00	000-General	
4110 Fees - Franchise - Electric	28,223.00	22,578.00	23,027.00	23,000.00	0.00	23,000.00	23,000.00	000-General	
4115 Fees - Franchise - Gas	9,138.00	8,233.00	9,354.00	8,000.00	0.00	8,000.00	9,000.00	000-General	
4120 Fees - Franchise - Garbage	13,088.00	22,296.00	21,240.00	22,000.00	11,300.00	21,240.00	21,240.00	000-General	
4125 Fees - Franchise - Cable TV	35,341.00	34,938.00	33,518.00	34,000.00	16,083.00	34,000.00	34,000.00	000-General	
4150 Fees - Business License	10,313.00	11,806.00	10,046.00	5,000.00	5,389.00	10,000.00	10,000.00	000-General	
4151 Fees - Business License CASP SB1186	581.00	1,060.00	928.00	800.00	436.00	800.00	800.00	000-General	
4152 Fees - Memorial Park	95.00	100.00	0.00	50.00	0.00	0.00	0.00	000-General	
4153 Cannabis Stamp Fee Acct.	420.00	400.00	0.00	0.00	0.00	0.00	0.00	000-General	
4154 Fees - Cannabis	23,000.00	12,713.00	28,040.00	25,000.00	48,500.00	48,500.00	36,000.00	000-General	NA
4155 Cannabis Business Tax Revenue	0.00	33,868.00	193,104.00	110,000.00	221,134.00	350,000.00	400,000.00	000-General	
4162 Fees - Motor Vehicle License (VLF)	13,999.00	1,617.00	2,666.00	0.00	2,470.00	2,470.00	2,400.00	000-General	Increased based on actuals
4163 Fees - In Lieu VLF - County	369,160.00	382,576.00	407,072.00	400,000.00	211,013.00	422,026.00	425,000.00	000-General	Per County current year actuals plus 1% growth
4170 Fees - Animal License	1,199.00	2,540.00	1,028.00	2,000.00	1,070.00	1,100.00	2,000.00	000-General	
4173 Fees - Animal Control/Relinq.	316.00	429.00	168.00	400.00	24.00	100.00	200.00	000-General	
4178 Fees - Booking	784.00	596.00	286.00	350.00	146.00	200.00	250.00	000-General	Only \$72 for first 6 months
4180 Fees - Notary	120.00	165.00	105.00	120.00	45.00	90.00	135.00	000-General	
4183 Fees - Special Police Services	1,951.00	1,590.00	1,956.00	1,500.00	1,815.00	2,000.00	2,000.00	000-General	
4190 Fees - Integrated Waste Management	6,698.00	4,358.00	4,233.00	4,000.00	1,128.00	4,000.00	4,000.00	000-General	
4195 Fees - Customer fax and copy	99.00	112.00	75.00	100.00	10.00	20.00	20.00	027-Solid Waste	
4230 Fines - Building Code	0.00	920.00	0.00	0.00	0.00	0.00	0.00	000-General	
4240 Fines - Other	0.00	6,531.00	5,738.00	0.00	0.00	0.00	0.00	000-General	NA
4310 Interest Income	1,842.00	86,382.00	101,339.00	0.00	58,563.00	100,000.00	0.00	000-General	County Revenue Recovery
4320 Rental Income - U.S. Cellular	6,882.00	6,421.00	7,736.00	7,073.00	4,841.00	7,736.00	8,045.00	Various	Historically has a zero budget
4321 Rental Income - T. Mobile	14,664.00	15,250.00	15,860.00	15,372.00	12,338.00	15,860.00	16,490.00	000-General	
4410 Building Plan - Constr Permits	18,912.00	56,950.00	18,679.00	24,000.00	12,362.00	24,000.00	24,000.00	008-Building	
4420 Planning - Zoning Fees	5,993.00	4,097.00	3,299.00	5,000.00	1,000.00	2,000.00	3,300.00	000-General	
4435 Planning - Home Occupation Permit	320.00	200.00	240.00	200.00	440.00	440.00	440.00	000-General	
4440 Building Plan - Plan Check Fee	8,564.00	11,009.00	2,455.00	5,000.00	3,956.00	4,500.00	4,500.00	008-Building	
4445 Building - Administrative Fees	16,035.00	44,924.00	12,301.00	15,000.00	9,416.00	15,000.00	15,000.00	008-Building	
4456 Planning - Parks & Recreation	1,500.00	0.00	0.00	500.00	0.00	0.00	0.00	015-Parks	
4460 Building Plan - Seismic Fees	442.00	657.00	168.00	200.00	124.00	150.00	150.00	008-Building	
4462 Building Standards - SB1473	108.00	204.00	86.00	100.00	44.00	100.00	100.00	008-Building	
4463 Building - Continuing Education	161.00	326.00	126.00	200.00	93.00	100.00	120.00	008-Building	
4 - Building - Technology Fee	361.00	733.00	280.00	400.00	212.00	280.00	240.00	008-Building	

00 - Revenue	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/31/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Fund	Notes/Adjustments
4465 Encroachment Permits	1,175.00	2,000.00	1,500.00	1,500.00	875.00	1,200.00	1,500.00	020-Streets	
4480 Insurance Premium Reimbursement	19,921.00	2,229.00	21,961.00	0.00	6,998.00	6,998.00	0.00	NA	
4510 Sewer - Service	795,560.00	830,556.00	835,392.00	788,500.00	573,503.00	835,500.00	867,065.00	050-Sewer	Est higher due to recovery from COVID-19
4610 Water - Service	755,966.00	766,299.00	787,458.00	727,700.00	572,150.00	750,500.00	767,500.00	060-Water	Est higher due to recovery from COVID-19
4630 Late Fee	52,707.00	52,405.00	27,468.00	25,000.00	21,188.00	28,250.00	25,000.00	050-Sewer	
4630 Late Fee	0.00	0.00	27,467.00	25,000.00	21,202.00	28,250.00	25,000.00	060-Water	
4635 Delinquent Fees	9,130.00	10,050.00	8,040.00	10,000.00	120.00	250.00	5,000.00	060-Water	
4640 Water - Damage Replacement	400.00	400.00	0.00	0.00	0.00	0.00	0.00	NA	
4653 Water - Metro Wells	17,178.00	17,451.00	17,771.00	17,100.00	12,375.00	17,100.00	17,100.00	063-Water Metro	
4654 Water - Dismore Zone	22,196.00	21,429.00	21,836.00	21,400.00	15,360.00	21,800.00	21,800.00	064-Water Dins	
4700 Grant Revenue	100,000.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
4712 Grant Restricted - RSTP HCAOG	27,451.00	26,707.00	28,315.00	24,500.00	-1,608.00	24,500.00	24,500.00	026-RSTP	
4716 CARES Act	0.00	0.00	0.00	0.00	0.00	0.00	0.00	000-General	
4725 Gen. Fund Income from CDBG Principal	44,247.00	83,959.00	26,296.00	4,644.00	50,000.00	50,000.00	0.00	000-General	
4740 Grant Restr. - Police Grant SLESF	139,416.00	148,747.00	159,426.00	100,000.00	117,273.00	117,500.00	5,000.00	039CDBG	Increased based on actual transfer
4746 Grant Restricted - Recycling	5,000.00	5,000.00	5,000.00	100,000.00	104,949.00	150,000.00	150,000.00	040-SLESF	
4747 Grant - Measure Z	26,112.00	27,058.00	23,442.00	0.00	0.00	0.00	0.00	NA	
4763 Grant Rest. - Prop. 84/NCIRWMP	488,206.00	8,165.00	0.00	0.00	0.00	11,500.00	18,500.00	044-Measure Z	Should be based on actual amount approved
4764 Grant Rest. -USDA ECWAG	158,150.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
4766 Grant Restricted - ATP	96,838.00	85,448.00	837,653.00	503,039.00	261,807.00	503,000.00	0.00	NA	
4804 Sculptures on the Avenue	1,250.00	0.00	0.00	0.00	0.00	0.00	0.00	047-ATP	Project completed FY 2020-21
4900 Interfund Revenue	1,977.00	1,729.00	2,536.00	1,750.00	3,617.00	4,800.00	21,000.00	005-Admin	
4920 Misc - Special Public Works	1,409.00	0.00	0.00	0.00	0.00	0.00	0.00	NA	
4936 Bad Debt Recovery	4,276.00	3,707.00	2,052.00	0.00	1,771.00	1,771.00	0.00	NA	
4941 Misc - Post Training & Special	0.00	1,036.00	939.00	0.00	0.00	0.00	0.00	NA	
4950 Misc	485.00	504.00	585.00	0.00	304.00	304.00	0.00	NA	
4990 Misc - Other	861.00	94,718.00	464.00	0.00	450.00	450.00	0.00	NA	
4995 Donations	0.00	700.00	0.00	0.00	0.00	0.00	0.00	NA	
Total Revenue	4,195,571.00	3,860,480.00	4,760,178.00	3,784,247.00	3,034,864.00	4,687,489.00	4,055,012.00		

14 - CAPITAL PROJECTS

Revenue	6/30/2020 Actual	6/30/2021 Budget	3/31/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Fund	Notes/Adjustments
4516 Sewer - Debt Service	315,539.00	327,174.00	329,111.00	320,000.00	302,934.00	054-Sewer Debt	
4540 Sewer - Replacement Reserve	97,080.00	100,671.00	101,244.00	100,000.00	100,000.00	052-Sewer Cap	
4520 Sewer - Connection	20,880.00	151,380.00	27,250.00	5,000.00	10,000.00	052-Sewer Cap	
4570 Sewer - Assmt Dist #1 Current	27,584.00	0.00	0.00	0.00	0.00	Budget in dept 14	
4571 Sewer - Assmt Dist #1 - Prior	670.00	1,848.00	1,207.00	0.00	0.00		
4615 Water - Debt Service	171,700.00	174,414.00	177,634.00	200,000.00	136,000.00	061-Water Debt	
4616 Water - Debt Service Restricted	34,338.00	-61,358.00	0.00	0.00	0.00		
4620 Water - Connection	8,100.00	86,400.00	18,900.00	0.00	5,400.00	062-Water	
4650 Water - Capital	165,979.00	168,591.00	171,693.00	165,000.00	234,000.00	062-Water Cap	
4730 CAL OES	0.00	0.00	0.00	0.00	295,000.00	028-Grant	
4765 Grant Rest. DWSRF	405,560.00	0.00	0.00	0.00	0.00		
4768 SWRCB - PROP 1 Water CIP	0.00	189,036.00	115,357.00	288,423.00	0.00		
4770 SWRCB - Sewer Evaluation Study	0.00	0.00	64,765.00	432,806.00	0.00		
4935 Gain/Loss on Disposal of Assets	0.00	13,500.00	0.00	0.00	0.00		
Total Revenue	1,247,430.00	1,151,656.00	1,007,161.00	1,511,229.00	1,083,334.00		
TOTAL REVENUE					5,138,346.00		

City of Rio Dell

04 - RECYCLING Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5171 Computer Software	23.00	0.00	0.00	0.00	4.00	0.00	0.00	
5173 Computer Maintenance - Support	45.00	28.00	35.00	25.00	43.00	50.00	50.00	
5174 Web Design Services	12.00	4.00	13.00	20.00	4.00	0.00	0.00	
7000 Transfer to City Manager	0.00	0.00	0.00	0.00	0.00	0.00	2,640.00	Trf to City Mgr budget for 1.5% salary
Total Expenditures	6,250.00	7,491.00	8,266.00	23,785.00	5,615.00	23,580.00	19,785.00	

City of Rio Dell

03 - FINANCE

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5000 Full Time Salaries	205,249.00	195,729.00	171,154.00	207,652.00	119,320.00	176,517.00	197,113.00	Includes part-time Finance Director
5030 Overtime Salaries	793.00	3,254.00	2,522.00	3,546.00	11,056.00	15,200.00	8,000.00	359,626.00
5035 Benefit - ICMA City 457	21,255.00	20,248.00	12,663.00	21,726.00	8,167.00	17,600.00	20,662.00	Savings for part-time \$59,251
5040 Benefit - Health Insurance	37,137.00	41,052.00	48,205.00	73,697.00	19,307.00	38,197.00	41,780.00	
5042 Benefit - Life Insurance	724.00	645.00	540.00	720.00	300.00	540.00	720.00	
5044 Benefit - Dental/Vision Insur	6,378.00	4,295.00	5,010.00	8,290.00	5,263.00	7,895.00	5,750.00	
5045 Worker Compensation	2,031.00	1,255.00	1,312.00	2,056.00	1,004.00	1,320.00	2,370.00	
5050 FICA	17,103.00	16,660.00	13,824.00	18,237.00	10,791.00	13,523.00	17,673.00	
5055 Unemployment Insurance	2,079.00	2,394.00	1,474.00	1,386.00	1,080.00	1,474.00	1,400.00	
5056 Employment Training Tax	0.00	0.00	28.00	30.00	28.00	28.00	28.00	
5069 Accrued Payroll Taxes Expense	-4.00	-584.00	2.00	0.00	-5.00	0.00	0.00	
5080 Hiring Costs	620.00	1,031.00	114.00	0.00	1,270.00	1,270.00	500.00	
5081 Compensated Absences	1,102.00	3,920.00	3,398.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	2,797.00	3,084.00	3,651.00	3,500.00	2,314.00	3,500.00	3,650.00	
5102 Operating Supplies	124.00	196.00	276.00	500.00	35.00	500.00	275.00	
5103 Postage	1,986.00	1,986.00	877.00	749.00	421.00	730.00	750.00	Decreased utility bills direct charged
5104 Printing - Forms	1,217.00	1,077.00	892.00	1,500.00	632.00	1,200.00	1,200.00	Copier charges, budget
5106 Promotional	0.00	23.00	0.00	33.00	0.00	0.00	100.00	
5110 Accounting	34,970.00	15,439.00	11,686.00	27,000.00	18,510.00	20,000.00	27,000.00	Audit and single audit if needed
5112 Legal	516.00	180.00	87.00	400.00	79.00	200.00	400.00	
5115 Contract/Professional Services	28.00	4,887.00	9,940.00	2,500.00	1,483.00	2,500.00	2,000.00	Decreased no temp staff support
5116 Bank Fees	968.00	1,398.00	2,375.00	1,200.00	2,619.00	2,750.00	2,750.00	
5119 Safety Supplies & Equipment	0.00	0.00	116.00	0.00	0.00	0.00	0.00	
5120 Cell Phones	1,400.00	1,238.00	0.00	1,400.00	0.00	0.00	1,400.00	
5121 Telephone - Pager	187.00	127.00	103.00	284.00	86.00	110.00	120.00	
5122 Training - Conference	1,535.00	4,347.00	182.00	500.00	0.00	0.00	2,000.00	
5123 Automobile - Transportation	1,358.00	1,528.00	1,297.00	1,500.00	215.00	1,200.00	1,500.00	
5125 Publications - Books	75.00	25.00	30.00	95.00	36.00	95.00	95.00	
5126 Dues & Memberships	224.00	299.00	114.00	220.00	110.00	220.00	220.00	2 CSMFO
5127 License	43.00	0.00	610.00	1,753.00	402.00	1,000.00	1,000.00	
5130 Rents - Leases	1,054.00	1,077.00	854.00	1,000.00	591.00	850.00	1,000.00	
5131 Records Maintenance	804.00	805.00	1,287.00	1,600.00	230.00	500.00	1,000.00	
5135 Maintenance - Repair	780.00	605.00	4,652.00	3,000.00	228.00	1,500.00	1,500.00	

City of Rio Dell

03 - FINANCE

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5138 Office Equipment	2,210.00	3,406.00	5,423.00	2,126.00	3,084.00	4,000.00	4,000.00	
5141 General Liability Insurance	5,331.00	5,569.00	2,179.00	347.00	1,336.00	2,180.00	2,180.00	
5143 Property Insurance	1,000.00	1,295.00	466.00	134.00	279.00	465.00	475.00	
5144 Emp Practice Liab Insurance	435.00	443.00	777.00	1,000.00	501.00	750.00	1,000.00	
5150 Electricity	651.00	723.00	100.00	139.00	63.00	100.00	120.00	
5151 Natural Gas	89.00	99.00	650.00	650.00	824.00	950.00	1,000.00	
5152 Water	514.00	755.00	203.00	200.00	135.00	150.00	160.00	
5153 Sewer	324.00	248.00	0.00	0.00	100.00	125.00	120.00	
5163 Property Tax Admin Fees	1,416.00	0.00	3,357.00	2,800.00	0.00	3,357.00	3,357.00	County fees - journalled
5171 Computer Software	536.00	571.00	2,651.00	2,000.00	147.00	300.00	2,000.00	Docstar
5173 Computer Maintenance -	12,570.00	13,666.00	12,798.00	15,178.00	10,319.00	13,780.00	15,000.00	Nylex, Accufund, Suddenlink
5174 Web Design Services	130.00	40.00	140.00	358.00	44.00	50.00	100.00	
Total Expenditures	369,739.00	355,035.00	328,019.00	411,006.00	222,404.00	336,626.00	373,468.00	

ALLOCATION BY FUND						TOTAL
000	020	024	050	060		
General Fund	Gas Tax Fund	TDA Fund	Sewer Fund	Water Fund		
23%	1%	1%	35%	40%		
85,897.64	3,734.68	3,734.68	130,713.80	149,387.20		373,468.00

City of Rio Dell

04 - RECYCLING

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5000 Full Time Salaries	1,701.00	1,761.00	1,531.00	0.00	0.00	0.00	0.00	
5030 Overtime Salaries	153.00	0.00	0.00	0.00	0.00	0.00	0.00	
5035 Benefit - ICMA City 457	250.00	239.00	202.00	0.00	0.00	0.00	0.00	
5040 Benefit - Health Insurance	113.00	125.00	138.00	0.00	0.00	0.00	0.00	
5042 Benefit - Life Insurance	3.00	3.00	3.00	0.00	0.00	0.00	0.00	
5044 Benefit - Dental/Vision Insur	15.00	14.00	15.00	0.00	0.00	0.00	0.00	
5045 Worker Compensation Insurance	47.00	12.00	12.00	0.00	0.00	0.00	0.00	
5050 FICA	157.00	153.00	130.00	0.00	0.00	0.00	0.00	
5055 Unemployment Insurance	7.00	7.00	5.00	0.00	0.00	0.00	0.00	
5056 Employment Training Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5069 Accrued Payroll Taxes Expense	0.00	-10.00	0.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	24.00	18.00	23.00	30.00	11.00	30.00	30.00	
5102 Operating Supplies	8.00	18.00	11.00	3,000.00	3.00	0.00	3,000.00	(Recycling) City Hall compost bin
5103 Postage	22.00	2.00	312.00	20.00	0.00	0.00	0.00	
5104 Printing - Forms	30.00	1.00	519.00	0.00	1.00	0.00	0.00	
5106 Promotional	0.00	2.00	0.00	1,200.00	0.00	50.00	1,200.00	(Recycling) Educational outreach
5112 Legal	535.00	629.00	0.00	0.00	0.00	0.00	0.00	
5115 Contract Professional Services	-1,997.00	43.00	17.00	20.00	5,001.00	5,000.00	5,000.00	(Recycling) Pass through payment to HWWMA
5119 Safety Supplies & Equipment	0.00	0.00	11.00	10.00	0.00	0.00	0.00	
5120 Cell Phones	21.00	21.00	21.00	0.00	0.00	0.00	0.00	
5121 Telephone - Pager	17.00	11.00	9.00	0.00	8.00	8.00	10.00	
5122 Travel and Training Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5123 Automobile - Transportation	72.00	72.00	70.00	0.00	0.00	0.00	0.00	
5125 Publications - Books	2.00	2.00	3.00	0.00	3.00	3.00	5.00	
5126 Dues & Memberships	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5130 Rents - Leases	3.00	7.00	7.00	10.00	0.00	0.00	0.00	
5131 Records Maintenance	1.00	0.00	0.00	0.00	2.00	2.00	5.00	
5135 Maintenance - Repair	46.00	12.00	5.00	3,000.00	4.00	5.00	3,000.00	(Recycling) sign replacement City Hall
5139 Equipment	0.00	0.00	0.00	12,000.00	0.00	14,000.00	0.00	
5141 General Liability Insurance	485.00	506.00	493.00	510.00	280.00	500.00	500.00	
5143 Property Insurance	91.00	118.00	198.00	200.00	121.00	200.00	200.00	
5144 Emp Practice Liab Insurance	40.00	40.00	42.00	55.00	25.00	50.00	50.00	
5150 Electricity	59.00	66.00	71.00	75.00	46.00	70.00	75.00	
5151 Natural Gas	8.00	9.00	9.00	10.00	6.00	12.00	20.00	
5152 Garbage	4,257.00	3,578.00	4,361.00	3,600.00	53.00	3,600.00	4,000.00	Mother's day clean up and around recycling

City of Rio Dell

05 - INTERGOVERNMENTAL SERVICES	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
Expenditures								
5135 Maintenance - Repair	0.00	91.00	0.00	500.00	0.00	50.00	100.00	
5212 Gas & Oil	108.00	306.00	473.00	500.00	692.00	1,150.00	1,000.00	
5213 Vehicle Repair	86.00	0.00	33.00	300.00	96.00	100.00	300.00	
Total Expenditures	194.00	397.00	506.00	1,300.00	788.00	1,300.00	1,400.00	

City of Rio Dell

06 - GENERAL GOVERNMENT Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5151 Natural Gas	4.00	4.00	5.00	10.00	3.00	6.00	10.00	
5171 Computer Software	13.00	0.00	50.00	0.00	2.00	5.00	5.00	
5173 Computer Maintenance -	24.00	15.00	18.00	25.00	23.00	25.00	25.00	
5174 Web Design Services	6.00	2.00	6.00	25.00	2.00	10.00	10.00	
7000 Transfer In/Out	0.00	0.00	0.00	0.00	0.00	0.00	3,950.00	Trf from CDBG for 5% & 1.5% salary
7000 Transfer In/Out	0.00	0.00	0.00	0.00	0.00	0.00	(1,310.00)	Transfer in from CDBG for 5% Salary
Total Expenditures	27,241.00	42,669.00	30,235.00	79,579.00	25,127.00	49,663.00	111,030.00	

City of Rio Dell

06 - GENERAL GOVERNMENT		6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	Notes/Adjustments
Expenditures		Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5000 Full Time Salaries		20,563.00	31,432.00	17,652.00	17,946.00	15,089.00	17,946.00	20,018.00	
5035 Benefit - ICMA City 457		2,481.00	3,708.00	2,079.00	2,055.00	1,811.00	2,055.00	2,199.00	
5040 Benefit - Health Insurance		984.00	1,466.00	831.00	813.00	687.00	813.00	0.00	
5042 Benefit - Life Insurance		82.00	121.00	67.00	45.00	61.00	90.00	45.00	
5045 Worker Compensation		849.00	1,222.00	760.00	1,663.00	648.00	1,200.00	1,772.00	
5050 FICA		1,870.00	2,855.00	1,602.00	1,619.00	1,371.00	1,620.00	1,726.00	
5055 Unemployment Insurance		130.00	196.00	79.00	88.00	76.00	88.00	88.00	
5056 Employment Training Tax		0.00	0.00	2.00	2.00	2.00	2.00	2.00	
5069 Accrued Payroll Taxes Expense		-1.00	-70.00	0.00	0.00	0.00	0.00	0.00	
5081 Compensated Absences Payable		-1,230.00	0.00	0.00	0.00	0.00	0.00	0.00	
5101 Office Supplies		12.00	9.00	12.00	400.00	6.00	100.00	200.00	
5102 Operating Supplies		4.00	9.00	6.00	40.00	176.00	200.00	200.00	
5103 Postage		62.00	64.00	38.00	65.00	26.00	50.00	65.00	
5104 Printing - Forms		37.00	38.00	28.00	40.00	29.00	40.00	40.00	
5106 Promotional		0.00	1.00	0.00	2,000.00	0.00	0.00	2,000.00	Economic Development
5112 Legal		424.00	232.00	1,678.00	750.00	2,426.00	3,000.00	1,500.00	
5115 Contract/Professional Services		1.00	22.00	3,601.00	50,000.00	576.00	20,000.00	75,000.00	Economic Development
5116 Bank Fees		66.00	0.00	0.00	0.00	0.00	0.00	0.00	
5119 Safety Supplies & Equipment		0.00	0.00	6.00	5.00	0.00	0.00	0.00	
5120 Cell Phones		414.00	640.00	357.00	350.00	314.00	350.00	350.00	
5121 Telephone - Pager		9.00	6.00	5.00	8.00	4.00	8.00	10.00	
5122 Travel and Training Expense		0.00	0.00	14.00	20.00	0.00	0.00	0.00	
5123 Automobile - Transportation		0.00	0.00	37.00	50.00	0.00	0.00	0.00	
5125 Publications - Books		1.00	1.00	1.00	10.00	2.00	10.00	10.00	
5126 Dues & Memberships		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5130 Rents - Leases		76.00	76.00	76.00	80.00	54.00	80.00	80.00	
5131 Records Maintenance		0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5135 Maintenance - Repair		23.00	6.00	3.00	50.00	1,502.00	1,550.00	2,600.00	CDBG property clean up in FY 2020-21
5138 Office Equipment		0.00	249.00	821.00	950.00	0.00	0.00	0.00	
5141 General Liability Insurance		242.00	253.00	246.00	300.00	140.00	250.00	260.00	
5143 Property Insurance		45.00	59.00	99.00	100.00	61.00	100.00	100.00	
5144 Emp Practice Liab Insurance		20.00	20.00	21.00	30.00	13.00	25.00	30.00	
5150 Electricity		30.00	33.00	35.00	40.00	23.00	40.00	45.00	

City of Rio Dell

07 - POLICE

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5138 Office Equipment	382.00	2,208.00	4,730.00	7,500.00	10,308.00	12,000.00	2,500.00	Reduced by \$5,000 one-time for CSO
5139 Equipment	-1,064.00	3,729.00	1,960.00	5,000.00	3,874.00	6,500.00	20,000.00	Vests, fire arms, radios, vehicle upfit
5141 General Liability Insurance	7,754.00	8,101.00	7,888.00	8,200.00	4,485.00	7,900.00	8,200.00	
5143 Property Insurance	1,455.00	1,883.00	3,170.00	3,170.00	1,943.00	3,170.00	3,170.00	
5144 Emp Practice Liab Insurance	633.00	644.00	677.00	827.00	406.00	675.00	827.00	
5150 Electricity	1,203.00	1,314.00	1,224.00	1,500.00	843.00	1,500.00	1,500.00	
5151 Natural Gas	129.00	143.00	145.00	200.00	91.00	175.00	200.00	
5152 Water	930.00	1,375.00	1,184.00	1,400.00	1,501.00	1,800.00	1,800.00	
5153 Sewer	587.00	452.00	370.00	400.00	245.00	400.00	400.00	
5162 Medical	905.00	5,850.00	2,355.00	2,800.00	2,870.00	3,000.00	2,800.00	
5171 Computer Software	1,307.00	9,476.00	3,910.00	2,500.00	8,799.00	9,000.00	9,000.00	Annual licenses
5173 Computer Maintenance -	6,858.00	9,259.00	14,894.00	15,000.00	10,588.00	12,000.00	25,000.00	Nylex, City Hall camera video, Suddenlink
5174 Web Design Services	189.00	58.00	204.00	250.00	64.00	100.00	100.00	
5192 Code Enforcement	0.00	2,791.00	1,621.00	10,500.00	37.00	5,000.00	10,000.00	
5193 Nuisance Abatement-Vehicle	1,882.00	0.00	0.00	1,750.00	700.00	1,750.00	2,000.00	
5212 Gas & Oil	13,190.00	16,658.00	16,422.00	16,970.00	9,729.00	15,000.00	15,000.00	
5213 Vehicle Repair	4,977.00	9,430.00	3,461.00	12,500.00	11,899.00	12,500.00	5,000.00	Reduced one-time funds last year for CSO
5308 Dispatch Service Due	24,900.00	24,900.00	47,300.00	47,300.00	36,096.00	48,186.00	48,364.00	12 X 4,030
Total Expenditures	618,077.00	606,939.00	764,974.00	947,493.00	602,314.00	880,004.00	1,066,115.00	

ALLOCATION BY FUND			TOTAL
000		040	
FUND	Measure Z	SLESF	
85.2%		14.8%	100%
904,449.50	0.00	161,665.50	1,066,115.00

City of Rio Dell

07 - POLICE		6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	Notes/Adjustments
Expenditures		Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
5000 Full Time Salaries		286,249.00	260,252.00	336,377.00	405,563.00	256,312.00	375,320.00	456,875.00	Salary increase \$51,312
5026 Part Time Temporary Salaries		23,979.00	24,592.00	35,931.00	44,089.00	30,021.00	41,200.00	46,816.00	
5030 Overtime Salaries		22,069.00	22,955.00	10,840.00	9,000.00	5,891.00	9,000.00	19,461.00	
5035 Benefit - ICMA City 457		49,574.00	44,616.00	59,324.00	69,441.00	45,165.00	63,800.00	77,899.00	
5040 Benefit - Health Insurance		59,583.00	40,638.00	72,702.00	113,039.00	53,563.00	91,262.00	107,083.00	
5042 Benefit - Life Insurance		1,212.00	1,035.00	1,485.00	1,890.00	1,140.00	1,890.00	1,890.00	
5044 Benefit - Dental/Vision Insur		8,501.00	4,756.00	8,436.00	13,276.00	5,658.00	9,500.00	13,278.00	
5045 Worker Compensation		24,605.00	21,316.00	31,783.00	32,635.00	22,396.00	32,635.00	36,294.00	
5050 FICA		28,337.00	27,108.00	33,509.00	42,019.00	25,742.00	36,500.00	46,719.00	
5055 Unemployment Insurance		2,604.00	3,385.00	2,662.00	3,150.00	2,464.00	3,150.00	3,150.00	
5056 Employment Training Tax		0.00	0.00	57.00	63.00	66.00	66.00	63.00	
5060 Clothing Allowance		3,125.00	2,719.00	4,125.00	5,250.00	2,813.00	5,250.00	5,250.00	
5069 Accrued Payroll Taxes Expense		-137.00	-1,463.00	14.00	0.00	-81.00	0.00	0.00	
5080 Hiring Costs		4,553.00	6,236.00	2,342.00	3,000.00	7,824.00	8,000.00	10,000.00	Increased recruitment costs
5101 Office Supplies		1,326.00	994.00	2,050.00	2,200.00	1,005.00	1,500.00	1,500.00	
5102 Operating Supplies		2,546.00	10,404.00	3,090.00	3,200.00	2,118.00	3,200.00	3,200.00	Ammo
5103 Postage		600.00	910.00	577.00	600.00	660.00	700.00	700.00	
5104 Printing - Forms		359.00	381.00	265.00	480.00	248.00	250.00	250.00	
5105 Advertising		1,152.00	0.00	0.00	300.00	0.00	0.00	0.00	
5106 Promotional		0.00	535.00	0.00	50.00	12.00	50.00	50.00	
5112 Legal		1,702.00	2,572.00	1,081.00	1,000.00	1,263.00	1,500.00	1,500.00	
5115 Contract/Professional Services		3,537.00	3,394.00	4,823.00	5,000.00	2,404.00	5,000.00	5,000.00	
5117 Animal Control		12,184.00	16,042.00	23,120.00	22,800.00	15,873.00	23,800.00	23,800.00	12 X 1,900 plus vet costs
5119 Safety Supplies & Equipment		125.00	1,527.00	245.00	1,200.00	2,436.00	2,500.00	2,500.00	
5120 Cell Phones		2,959.00	3,088.00	3,753.00	4,611.00	2,945.00	4,200.00	4,406.00	
5121 Telephone - Pager		2,984.00	2,213.00	1,921.00	2,420.00	1,331.00	2,420.00	2,420.00	
5122 Travel and Training Expense		2,148.00	5,352.00	6,658.00	12,500.00	1,156.00	5,000.00	12,500.00	Carry over plus \$3,500 for CSO
5123 Automobile - Transportation		702.00	97.00	1,222.00	2,500.00	4,030.00	5,400.00	20,500.00	Increased new vehicle replacement charge
5125 Publications - Books		360.00	152.00	191.00	500.00	53.00	200.00	500.00	
5126 Dues & Memberships		785.00	454.00	206.00	1,800.00	95.00	800.00	800.00	
5127 License		56.00	0.00	0.00	0.00	0.00	0.00	0.00	
5128 Employee Relations		0.00	0.00	0.00	250.00	0.00	0.00	250.00	
5130 Rents - Leases		1,903.00	892.00	4,044.00	3,000.00	2,437.00	3,655.00	4,000.00	Evidence storage
5131 Records Maintenance		354.00	611.00	376.00	400.00	207.00	400.00	400.00	
5135 Maintenance - Repair		1,824.00	905.00	250.00	2,500.00	589.00	1,200.00	1,200.00	

City of Rio Dell

08 - SEWER

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5131 Records Maintenance	62.00	40.00	42.00	100.00	29.00	50.00	100.00	
5135 Maintenance - Repair	42,701.00	18,674.00	29,306.00	25,000.00	21,934.00	25,000.00	30,000.00	Increased maintenance and repair
5138 Office Equipment - P.W.	1,526.00	132.00	3,853.00	1,000.00	0.00	1,000.00	1,000.00	
5139 Equipment	10,805.00	6,828.00	11,334.00	7,000.00	4,709.00	7,000.00	7,000.00	
5141 General Liability Insurance	19,082.00	19,935.00	19,413.00	19,500.00	11,038.00	22,075.00	22,075.00	
5143 Property Insurance	3,580.00	4,634.00	7,801.00	7,960.00	4,781.00	9,561.00	9,600.00	
5144 Emp Practice Liab Insurance	1,557.00	1,586.00	1,667.00	1,750.00	999.00	1,998.00	2,000.00	
5150 Electricity	153,754.00	132,796.00	157,556.00	136,500.00	93,108.00	147,162.00	150,000.00	
5151 Natural Gas	25,566.00	23,846.00	25,972.00	21,525.00	14,840.00	25,000.00	25,000.00	
5152 Water	31,322.00	16,574.00	3,465.00	5,000.00	3,594.00	5,000.00	5,000.00	
5154 Garbage	0.00	163.00	0.00	0.00	58.00	58.00	50.00	
5162 Medical	148.00	60.00	0.00	500.00	1,255.00	1,255.00	500.00	
5164 Regulatory Fees	8,262.00	9,704.00	10,549.00	12,000.00	11,995.00	12,000.00	12,000.00	Increased regulatory oversight
5165 Property Tax Assessment	2,385.00	2,456.00	2,441.00	2,500.00	2,438.00	2,438.00	2,487.00	
5171 Computer Software	1,258.00	9.00	1,287.00	500.00	384.00	500.00	500.00	
5173 Computer Maintenance -	2,007.00	1,310.00	1,656.00	2,000.00	2,148.00	2,500.00	2,000.00	
5174 Web Design Services	465.00	143.00	502.00	375.00	158.00	160.00	300.00	
5212 Gas & Oil	5,253.00	7,084.00	6,414.00	6,600.00	2,552.00	5,100.00	6,000.00	Increased based on actual useage
5213 Vehicle Repair	2,833.00	3,936.00	6,629.00	3,000.00	1,005.00	1,500.00	2,000.00	
5215 Public Works - Small Tools	1,946.00	2,941.00	2,314.00	2,500.00	1,976.00	2,500.00	2,500.00	
5225 Public Works - Lab Testing	20,702.00	22,269.00	28,017.00	26,800.00	8,435.00	20,000.00	20,000.00	
5227 Public Works - Equip. Repair	15,967.00	14,874.00	12,918.00	15,500.00	6,993.00	10,000.00	12,000.00	
5229 Public Works - Equip. Rental	1,825.00	1,791.00	1,007.00	2,000.00	2,877.00	4,000.00	4,000.00	
5430 Fines/Penalties	0.00	0.00	0.00	1,000.00	791.00	791.00	1,000.00	
5514 Engineering	1,149.00	6,668.00	136.00	1,000.00	132.00	500.00	1,000.00	
5520 Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Total Expenditures	599,808.00	583,206.00	591,497.00	678,985.00	406,894.00	612,144.00	763,644.00	

City of Rio Dell

08 - SEWER

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5000 Full Time Salaries	104,524.00	134,321.00	123,005.00	150,227.00	101,642.00	141,870.00	181,066.00	Salary increase of \$24,609
5026 Part Time Temporary Salaries	0.00	0.00	0.00	6,230.00	0.00	0.00	0.00	
5030 Overtime Salaries	3,088.00	4,695.00	1,408.00	5,000.00	2,094.00	5,000.00	5,610.00	
5035 Benefit - ICMA City 457	9,854.00	13,231.00	12,380.00	15,087.00	10,109.00	13,830.00	18,061.00	
5040 Benefit - Health Insurance	23,963.00	31,003.00	27,283.00	53,448.00	27,103.00	40,660.00	55,522.00	
5042 Benefit - Life Insurance	416.00	557.00	471.00	580.00	374.00	580.00	616.00	
5044 Benefit - Dental/Vision Insur	3,837.00	3,696.00	2,966.00	6,112.00	6,448.00	6,112.00	6,437.00	
5045 Worker Compensation	19,066.00	19,166.00	20,303.00	22,878.00	13,716.00	20,575.00	26,396.00	
5050 FICA	8,727.00	11,518.00	10,388.00	13,745.00	8,495.00	11,650.00	15,909.00	
5055 Unemployment Insurance	1,581.00	2,645.00	1,016.00	1,267.00	714.00	1,110.00	1,197.00	
5056 Employment Training Tax	0.00	0.00	24.00	28.00	20.00	25.00	24.00	
5060 Clothing Allowance	1,323.00	2,171.00	2,667.00	1,026.00	1,081.00	2,667.00	2,665.00	
5069 Accrued Payroll Taxes Expense	36.00	-206.00	2.00	0.00	-3.00	0.00	0.00	
5080 Hiring Costs	1,812.00	635.00	2,480.00	2,000.00	1,718.00	2,000.00	2,500.00	New hire costs
5081 Compensated Absences Payable	-987.00	2,583.00	891.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	1,795.00	1,360.00	1,090.00	1,000.00	494.00	1,000.00	1,000.00	
5102 Operating Supplies	995.00	3,854.00	2,308.00	3,300.00	856.00	2,500.00	2,500.00	
5103 Postage	4,295.00	3,139.00	6,899.00	6,500.00	9,012.00	12,500.00	13,500.00	Increased postage direct charged
5104 Printing - Forms	1,208.00	1,242.00	1,720.00	1,300.00	337.00	1,000.00	1,000.00	
5106 Promotional	83.00	93.00	0.00	0.00	0.00	0.00	100.00	Promote City services
5108 Streets	0.00	1,000.00	0.00	1,000.00	0.00	0.00	0.00	
5109 Chemicals	32,304.00	27,121.00	24,415.00	30,000.00	18,240.00	25,000.00	25,000.00	
5112 Legal	135.00	928.00	87.00	1,000.00	580.00	1,000.00	1,000.00	
5115 Contract/Professional Services	13,358.00	8,223.00	4,081.00	40,000.00	66.00	5,000.00	70,000.00	\$30K for rate study/\$35K for NPDES per
5119 Safety Supplies & Equipment	1,268.00	2,977.00	4,324.00	2,500.00	1,198.00	2,500.00	2,500.00	
5120 Cell Phones	778.00	1,137.00	1,058.00	2,162.00	927.00	1,162.00	2,194.00	Cell phone allowance
5121 Telephone - Pager	2,082.00	2,510.00	2,129.00	2,500.00	1,763.00	2,500.00	2,500.00	
5122 Travel and Training Expense	4,732.00	554.00	587.00	3,000.00	0.00	500.00	3,000.00	New OITs training and tests
5123 Automobile - Transportation	1,552.00	1,163.00	246.00	1,200.00	0.00	250.00	1,200.00	Decreased based on actual use
5125 Publications - Books	222.00	139.00	106.00	500.00	130.00	220.00	250.00	
5126 Dues & Memberships	84.00	82.00	85.00	85.00	66.00	85.00	85.00	
5127 License	1,130.00	768.00	595.00	1,200.00	0.00	1,200.00	1,200.00	
5130 Rents - Leases	2,392.00	2,448.00	2,204.00	2,500.00	1,485.00	2,500.00	2,500.00	

City of Rio Dell

09 - WATER

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5131 Records Maintenance	63.00	40.00	42.00	200.00	29.00	50.00	200.00	
5135 Maintenance - Repair	33,820.00	33,521.00	29,739.00	40,000.00	16,760.00	30,000.00	40,000.00	Maintenance water system
5138 Office Equipment - P.W.	362.00	132.00	3,612.00	150.00	0.00	150.00	500.00	Increased for printer and computer
5139 Equipment	6,201.00	7,652.00	1,115.00	7,500.00	4,346.00	6,200.00	7,500.00	
5141 General Liability Insurance	17,174.00	20,821.00	20,275.00	20,880.00	11,528.00	23,057.00	24,000.00	
5143 Property Insurance	3,222.00	4,840.00	8,148.00	8,400.00	4,993.00	9,986.00	10,000.00	
5144 Emp Practice Liab Insurance	1,402.00	1,656.00	1,741.00	1,800.00	1,043.00	2,087.00	2,000.00	
5150 Electricity	9,882.00	29,957.00	30,621.00	34,440.00	18,882.00	32,000.00	34,000.00	
5151 Natural Gas	254.00	285.00	285.00	300.00	179.00	350.00	350.00	
5153 Sewer	38,597.00	47,532.00	20,318.00	20,950.00	2,181.00	3,300.00	5,000.00	
5154 Garbage	184.00	163.00	0.00	100.00	0.00	0.00	0.00	
5162 Medical	59.00	0.00	0.00	300.00	1,080.00	1,380.00	1,200.00	
5164 Regulatory Fees	8,700.00	9,568.00	10,411.00	12,000.00	10,309.00	10,500.00	12,000.00	
5171 Computer Software	854.00	9.00	876.00	1,500.00	139.00	500.00	1,000.00	
5173 Computer Maintenance -	3,192.00	1,193.00	1,443.00	3,000.00	1,955.00	2,965.00	6,865.00	New Cloud meter reading \$325/mo
5174 Web Design Services	486.00	150.00	525.00	500.00	165.00	215.00	500.00	
5212 Gas & Oil	4,783.00	6,933.00	5,731.00	6,500.00	2,552.00	3,500.00	6,000.00	
5213 Vehicle Repair	2,833.00	3,562.00	9,188.00	4,000.00	658.00	1,200.00	2,000.00	
5215 Public Works - Small Tools	1,477.00	1,548.00	959.00	2,000.00	507.00	1,000.00	2,000.00	
5225 Public Works - Lab Testing	3,590.00	4,754.00	3,040.00	11,700.00	2,621.00	5,000.00	5,000.00	Testing done every 3,5 7 years
5227 Public Works - Equip. Repair	3,610.00	5,003.00	1,663.00	5,800.00	1,322.00	2,500.00	5,000.00	
5229 Public Works - Equip. Rental	0.00	71.00	0.00	250.00	0.00	150.00	250.00	
5514 Engineering	15,343.00	2,822.00	0.00	1,800.00	1,010.00	1,800.00	1,800.00	
Total Expenditures	343,564.00	436,381.00	395,000.00	510,744.00	270,001.00	414,877.00	471,681.00	

City of Rio Dell

09 - WATER

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5000 Full Time Salaries	83,257.00	128,212.00	128,347.00	137,920.00	104,446.00	142,446.00	135,197.00	
5026 Part Time Temporary Salaries	0.00	0.00	0.00	6,295.00	0.00	6,295.00	0.00	
5030 Overtime Salaries	1,792.00	4,235.00	1,181.00	4,693.00	1,749.00	4,500.00	5,260.00	
5035 Benefit - ICMA City 457	8,607.00	13,373.00	12,666.00	13,960.00	10,216.00	14,245.00	13,461.00	
5040 Benefit - Health Insurance	18,388.00	28,535.00	22,385.00	28,281.00	17,172.00	28,200.00	24,315.00	
5042 Benefit - Life Insurance	346.00	388.00	393.00	436.00	335.00	436.00	362.00	
5044 Benefit - Dental/Vision Insur	2,316.00	3,481.00	2,388.00	2,979.00	4,285.00	2,850.00	2,320.00	
5045 Worker Compensation Insurance	15,045.00	17,760.00	21,126.00	21,050.00	14,396.00	21,050.00	19,826.00	
5050 FICA	7,209.00	10,805.00	10,924.00	12,663.00	8,931.00	11,395.00	11,941.00	
5055 Unemployment Insurance	907.00	1,810.00	759.00	987.00	602.00	758.00	987.00	
5056 Employment Training Tax	0.00	0.00	17.00	10.00	17.00	20.00	20.00	
5060 Clothing Allowance	1,150.00	1,395.00	1,326.00	1,200.00	1,080.00	1,320.00	1,320.00	
5069 Accrued Payroll Taxes Expense	154.00	-314.00	0.00	0.00	-2.00	0.00	0.00	
5080 Hiring Costs	904.00	487.00	258.00	250.00	1,420.00	1,520.00	500.00	
5081 Compensated Absences Payable	-20.00	3,704.00	776.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	1,447.00	871.00	1,005.00	850.00	524.00	850.00	850.00	
5102 Operating Supplies	1,223.00	1,542.00	1,206.00	4,000.00	672.00	1,500.00	3,000.00	
5103 Postage	2,586.00	2,434.00	3,295.00	3,700.00	1,939.00	3,200.00	3,500.00	
5104 Printing - Forms	1,057.00	1,547.00	2,091.00	1,900.00	343.00	1,900.00	2,000.00	
5105 Advertising	83.00	76.00	0.00	450.00	0.00	0.00	75.00	
5108 Streets	0.00	1,165.00	0.00	4,000.00	0.00	0.00	0.00	
5109 Chemicals	13,626.00	13,981.00	18,253.00	20,000.00	12,682.00	20,000.00	20,000.00	Winter weather influences costs
5112 Legal	2,822.00	2,619.00	783.00	5,000.00	537.00	1,000.00	5,000.00	For 218 process review
5115 Contract/Professional Services	16,377.00	3,408.00	6,762.00	37,000.00	766.00	3,500.00	37,000.00	Carryforward \$30K for rate study
5119 Safety Supplies & Equipment	537.00	1,297.00	1,117.00	2,500.00	670.00	1,200.00	2,000.00	
5120 Cell Phones	1,134.00	810.00	1,010.00	1,000.00	927.00	1,290.00	1,882.00	Cell phone allowance
5121 Telephone - Pager	2,010.00	2,443.00	2,072.00	2,600.00	1,720.00	2,500.00	2,600.00	
5122 Travel and Training Expense	982.00	1,409.00	962.00	2,500.00	0.00	500.00	2,500.00	
5123 Automobile - Transportation	547.00	1,482.00	623.00	2,450.00	0.00	500.00	2,500.00	
5125 Publications - Books	75.00	701.00	110.00	600.00	135.00	300.00	600.00	
5126 Dues & Memberships	85.00	1,712.00	901.00	1,900.00	511.00	1,000.00	1,500.00	
5127 License	431.00	340.00	315.00	2,500.00	180.00	500.00	1,000.00	
5128 Rents - Leases	2,399.00	2,461.00	2,217.00	3,000.00	1,489.00	2,212.00	3,000.00	

City of Rio Dell

10 - PLANNING

<u>Expenditures</u>	<u>6/30/2018</u> <u>Actual</u>	<u>6/30/2019</u> <u>Actual</u>	<u>6/30/2020</u> <u>Actual</u>	<u>6/30/2021</u> <u>Budget</u>	<u>3/15/2021</u> <u>Y-T-D Actual</u>	<u>6/30/2021</u> <u>Estimated</u>	<u>FY 2021-22</u> <u>Proposed</u>	<u>Notes/Adjustments</u>
5150 Electricity	104.00	115.00	124.00	165.00	80.00	125.00	150.00	
5151 Natural Gas	14.00	16.00	16.00	20.00	10.00	20.00	25.00	
5152 Water	102.00	150.00	129.00	150.00	164.00	220.00	220.00	
5153 Sewer	64.00	49.00	40.00	50.00	27.00	40.00	50.00	
5164 Regulatory Fees	0.00	0.00	0.00	2,000.00	0.00	0.00	1,000.00	
5171 Computer Software	41.00	0.00	231.00	200.00	7.00	200.00	200.00	
5173 Computer Maintenance -	967.00	977.00	1,029.00	1,100.00	842.00	1,100.00	1,100.00	
5174 Web Design Services	21.00	6.00	22.00	350.00	7.00	20.00	50.00	
5610 Bad Debt	0.00	3,364.00	0.00	0.00	0.00	0.00	0.00	
Total Expenditures	67,987.00	58,521.00	39,207.00	52,424.00	26,395.00	37,579.00	48,976.00	

City of Rio Dell

10 - PLANNING

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5000 Full Time Salaries	43,485.00	34,686.00	24,309.00	25,888.00	15,561.00	22,242.00	27,832.00	
5035 Benefit - ICMA City 457	5,061.00	3,924.00	2,770.00	2,780.00	1,780.00	2,447.00	2,998.00	
5040 Benefit - Health Insurance	4,480.00	3,445.00	2,133.00	2,209.00	1,750.00	2,209.00	1,094.00	
5042 Benefit - Life Insurance	177.00	128.00	93.00	72.00	63.00	72.00	72.00	
5044 Benefit - Dental/Vision Insur	412.00	310.00	160.00	161.00	267.00	160.00	160.00	
5045 Worker Compensation	1,308.00	900.00	805.00	1,464.00	430.00	860.00	1,564.00	
5050 FICA	3,799.00	3,093.00	2,197.00	2,230.00	1,407.00	1,780.00	2,396.00	
5055 Unemployment Insurance	282.00	218.00	110.00	123.00	78.00	120.00	123.00	
5056 Employment Training Tax	0.00	0.00	2.00	2.00	2.00	2.00	2.00	
5069 Accrued Payroll Taxes Expense	26.00	-136.00	0.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	220.00	253.00	73.00	450.00	114.00	200.00	450.00	
5102 Operating Supplies	14.00	38.00	23.00	150.00	5.00	50.00	150.00	
5103 Postage	396.00	258.00	143.00	350.00	88.00	150.00	250.00	
5104 Printing - Forms	1,102.00	1,223.00	865.00	1,200.00	522.00	900.00	1,200.00	
5106 Promotional	0.00	307.00	0.00	50.00	0.00	0.00	0.00	
5112 Legal	2,038.00	812.00	131.00	1,200.00	1,830.00	2,000.00	1,200.00	
5115 Contract/Professional Services	346.00	1,795.00	30.00	5,300.00	37.00	100.00	2,000.00	Increased for Housing Element
5119 Safety Supplies & Equipment	0.00	0.00	19.00	20.00	0.00	20.00	20.00	
5120 Cell Phones	597.00	702.00	494.00	490.00	323.00	490.00	490.00	
5121 Telephone - Pager	30.00	20.00	16.00	50.00	14.00	20.00	30.00	
5122 Travel and Training Expense	622.00	0.00	54.00	750.00	0.00	0.00	750.00	
5123 Automobile - Transportation	112.00	9.00	0.00	250.00	15.00	20.00	250.00	
5125 Publications - Books	3.00	4.00	1,283.00	250.00	6.00	50.00	250.00	
5126 Dues & Memberships	403.00	53.00	22.00	150.00	66.00	66.00	100.00	
5128 Employee Relations	0.00	0.00	0.00	0.00	25.00	25.00	25.00	
5130 Rents - Leases	444.00	445.00	97.00	450.00	65.00	100.00	450.00	
5131 Records Maintenance	78.00	85.00	83.00	100.00	57.00	75.00	100.00	
5135 Maintenance - Repair	163.00	109.00	9.00	300.00	6.00	100.00	200.00	
5138 Office Equipment	0.00	0.00	411.00	500.00	0.00	100.00	500.00	
5141 General Liability Insurance	848.00	886.00	863.00	1,000.00	491.00	981.00	1,000.00	
5143 Property Insurance	159.00	206.00	347.00	350.00	212.00	425.00	425.00	
5144 Emp Practice Liab Insurance	69.00	71.00	74.00	100.00	44.00	90.00	100.00	

City of Rio Dell

Expenditures	6/30/2018	6/30/2019	6/30/2020	6/30/2021	3/15/2021	6/30/2021	FY 2021-22	Notes/Adjustments
	Actual	Actual	Actual	Budget	Y-T-D Actual	Estimated	Proposed	
11 - BUILDING								
5144 Emp Practice Liab Insurance	64.00	65.00	69.00	75.00	41.00	82.00	82.00	
5150 Electricity	96.00	107.00	115.00	175.00	74.00	115.00	120.00	
5151 Natural Gas	13.00	15.00	15.00	25.00	9.00	15.00	20.00	
5152 Water	97.00	127.00	109.00	140.00	139.00	190.00	200.00	
5153 Sewer	60.00	42.00	34.00	48.00	23.00	40.00	45.00	
5164 Regulatory Fees	379.00	914.00	331.00	220.00	122.00	220.00	220.00	
5167 Seismic Fees	24.00	0.00	0.00	165.00	0.00	0.00	0.00	
5171 Computer Software	39.00	0.00	231.00	100.00	6.00	50.00	100.00	
5173 Computer Maintenance -	74.00	46.00	57.00	50.00	71.00	100.00	100.00	
5174 Web Design Services	19.00	6.00	21.00	100.00	7.00	20.00	50.00	
5513 Building Expense	0.00	0.00	150.00	0.00	150.00	150.00	150.00	
7000 Transfer to City Manager	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Transfer for 2% City Manager Salary
Total Expenditures	55,990.00	51,722.00	82,635.00	90,484.00	58,546.00	85,722.00	92,332.00	

City of Rio Dell

11 - BUILDING

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5000 Full Time Salaries	36,770.00	31,193.00	54,914.00	58,905.00	39,884.00	58,905.00	63,479.00	
5035 Benefit - ICMA City 457	4,249.00	3,512.00	6,193.00	6,285.00	4,613.00	6,285.00	6,794.00	
5040 Benefit - Health Insurance	4,159.00	3,282.00	5,542.00	5,813.00	3,677.00	5,813.00	3,281.00	
5042 Benefit - Life Insurance	150.00	114.00	211.00	171.00	160.00	171.00	171.00	
5044 Benefit - Dental/Vision Insur	412.00	310.00	481.00	482.00	533.00	481.00	481.00	
5045 Worker Compensation	984.00	754.00	1,654.00	1,346.00	1,238.00	1,440.00	1,440.00	
5050 FICA	3,188.00	2,775.00	4,957.00	5,073.00	3,610.00	5,073.00	5,462.00	
5055 Unemployment Insurance	239.00	196.00	252.00	280.00	199.00	280.00	280.00	
5056 Employment Training Tax	0.00	0.00	6.00	6.00	6.00	6.00	6.00	
5069 Accrued Payroll Taxes Expense	3.00	-112.00	0.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	301.00	106.00	84.00	350.00	127.00	200.00	200.00	
5102 Operating Supplies	13.00	36.00	31.00	50.00	4.00	50.00	50.00	
5103 Postage	249.00	210.00	19.00	75.00	29.00	70.00	75.00	
5104 Printing - Forms	652.00	367.00	202.00	300.00	163.00	300.00	300.00	
5106 Promotional	0.00	3.00	0.00	10.00	0.00	0.00	0.00	
5112 Legal	87.00	0.00	0.00	500.00	0.00	0.00	500.00	
5115 Contract/Professional Services	335.00	4,549.00	1,381.00	2,000.00	1,352.00	2,000.00	2,000.00	
5119 Safety Supplies & Equipment	0.00	0.00	17.00	20.00	0.00	20.00	20.00	
5120 Cell Phones	458.00	631.00	1,117.00	1,120.00	827.00	1,120.00	1,120.00	
5121 Telephone - Pager	28.00	19.00	15.00	30.00	13.00	20.00	30.00	
5122 Travel and Training Expense	323.00	334.00	1,625.00	3,000.00	180.00	250.00	2,000.00	
5123 Automobile - Transportation	532.00	276.00	276.00	1,000.00	15.00	50.00	1,000.00	
5125 Publications - Books	3.00	4.00	4.00	50.00	94.00	100.00	100.00	
5126 Dues & Memberships	303.00	118.00	725.00	300.00	346.00	350.00	350.00	
5128 Employee Relations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5130 Rents - Leases	438.00	438.00	90.00	440.00	61.00	120.00	200.00	
5131 Records Maintenance	155.00	163.00	165.00	180.00	114.00	180.00	200.00	
5135 Maintenance - Repair	158.00	108.00	8.00	200.00	6.00	50.00	200.00	
5138 Office Equipment	0.00	0.00	411.00	200.00	0.00	100.00	200.00	
5141 General Liability Insurance	788.00	823.00	801.00	850.00	456.00	911.00	911.00	
5143 Property Insurance	148.00	191.00	322.00	350.00	197.00	395.00	395.00	

City of Rio Dell

12 - CITY COUNCIL

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5101 Office Supplies	196.00	98.00	20.00	100.00	3.00	20.00	50.00	
5102 Operating Supplies	31.00	49.00	9.00	20.00	38.00	40.00	70.00	
5103 Postage	6.00	12.00	0.00	46.00	83.00	100.00	100.00	
5104 Printing - Forms	195.00	145.00	0.00	151.00	137.00	150.00	150.00	
5105 Advertising	0.00	0.00	306.00	300.00	0.00	0.00	300.00	
5106 Promotional	1661.00	2766.00	2,622.00	4,000.00	2,784.00	3,500.00	3,500.00	
5112 Legal	5265.00	5857.00	746.00	5,000.00	0.00	0.00	5,000.00	Includes \$3,000 Chamber of Commerce
5115 Contract/Professional Services	0.00	0.00	0.00	751.00	0.00	0.00	750.00	
5122 Travel and Training Expense	4263.00	5502.00	2,511.00	8,000.00	755.00	1,500.00	8,000.00	
5123 Automobile - Transportation	750.00	1422.00	1,044.00	1,100.00	0.00	0.00	1,000.00	
5126 Dues & Memberships	0.00	0.00	2,626.00	2,754.00	0.00	0.00	2,754.00	
5138 Office Equipment	326.00	0.00	0.00	0.00	0.00	0.00	200.00	
5141 General Liability Insurance	0.00	0.00	0.00	600.00	0.00	0.00	0.00	
5143 Property Insurance	0.00	0.00	0.00	99.00	0.00	0.00	0.00	
5173 Computer Maintenance -	0.00	0.00	0.00	5,000.00	105.00	200.00	5,000.00	Tech upgrades
5174 Web Design Services	0.00	95.00	0.00	98.00	24.00	50.00	50.00	
5900 RFPD and Library Water/Sewer	4780.00	4263.00	4,724.00	5,000.00	3,038.00	4,820.00	5,000.00	
Total Expenditures	17,473.00	20,209.00	34,682.00	33,019.00	6,967.00	10,380.00	31,924.00	

ALLOCATION BY FUND						TOTAL
000	020	024	050	060		
General	Gas Tax	TDA	Sewer	Water		
Fund	Fund	Fund	Fund	Fund		
35%	3%	2%	30%	30%		100%
11,173.40	957.72	638.48	9,577.20	9,577.20		31,924.00

City of Rio Dell

18 - STREETS

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5135 Maintenance - Repair	2,591.00	3,003.00	4,283.00	6,300.00	1,561.00	6,000.00	8,500.00	Increased for hazard tree removal
5138 Office Equipment - P.W.	25.00	36.00	0.00	100.00	0.00	100.00	100.00	
5139 Equipment	47.00	2,051.00	225.00	1,200.00	356.00	500.00	1,200.00	
5141 General Liability Insurance	2,756.00	0.00	0.00	6,241.00	0.00	6,241.00	6,241.00	
5143 Property Insurance	517.00	0.00	0.00	1,020.00	0.00	1,020.00	1,020.00	
5144 Emp Practice Liab Insurance	225.00	0.00	0.00	400.00	0.00	400.00	400.00	
5150 Electricity	22,317.00	21,734.00	19,150.00	23,100.00	10,754.00	19,150.00	20,000.00	
5151 Natural Gas	77.00	84.00	89.00	100.00	55.00	100.00	100.00	
5152 Water	7,832.00	6,627.00	7,602.00	9,000.00	8,972.00	11,500.00	11,500.00	
5154 Garbage	0.00	246.00	272.00	0.00	98.00	375.00	350.00	
5162 Medical	16.00	0.00	0.00	20.00	20.00	20.00	20.00	
5164 Regulatory Fees	408.00	247.00	232.00	250.00	183.00	250.00	250.00	
5171 Computer Software	0.00	2.00	412.00	100.00	1.00	100.00	100.00	
5173 Computer Maintenance - Support	0.00	0.00	0.00	100.00	0.00	0.00	100.00	
5174 Web Design Services	0.00	0.00	0.00	100.00	0.00	0.00	50.00	
5212 Gas & Oil	1,356.00	1,918.00	1,444.00	2,500.00	696.00	1,500.00	2,000.00	
5213 Vehicle Repair	773.00	972.00	1,785.00	1,800.00	179.00	500.00	1,000.00	
5215 Public Works - Small Tools	388.00	145.00	369.00	2,000.00	138.00	1,000.00	2,000.00	
5227 Public Works - Equip. Repair	965.00	537.00	93.00	1,000.00	360.00	1,000.00	1,000.00	
5514 Engineering	4,200.00	10,463.00	4,705.00	4,000.00	262.00	4,000.00	20,000.00	Increased for project planning
Total Expenditures	166,692.00	194,389.00	221,955.00	222,881.00	122,553.00	207,157.00	261,583.00	

ALLOCATION BY FUND				TOTAL
020	024	026	021	
Gas Tax	TDA	RSTP	SB 1	
Fund	Fund	Fund	Fund	
28%	30%	12%	30%	
<u>69,591.36</u>	<u>103,777.98</u>	<u>22,346.76</u>	<u>65,866.90</u>	<u>261,583.00</u>

City of Rio Dell

18 - STREETS

Expenditures	3/15/2021				FY 2021-22 Proposed	Notes/Adjustments
	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget		
5000 Full Time Salaries	35,555.00	45,430.00	43,216.00	38,911.00	38,911.00	
5026 Part Time Temporary Salaries	0.00	0.00	0.00	3,147.00	3,147.00	Salary increase \$14,164
5030 Overtime Salaries	237.00	568.00	388.00	500.00	500.00	
5035 Benefit - ICMA City 457	3,273.00	3,990.00	3,881.00	4,024.00	4,024.00	
5040 Benefit - Health Insurance	7,295.00	17,215.00	12,603.00	13,986.00	13,986.00	
5042 Benefit - Life Insurance	136.00	216.00	178.00	174.00	174.00	
5044 Benefit - Dental/Vision Insur	923.00	1,986.00	1,442.00	1,556.00	1,556.00	
5045 Worker Compensation Insurance	6,600.00	6,323.00	7,049.00	9,891.00	9,891.00	
5050 FICA	2,980.00	3,591.00	3,550.00	3,722.00	3,722.00	
5055 Unemployment Insurance	750.00	919.00	291.00	310.00	310.00	
5056 Employment Training Tax	0.00	0.00	7.00	8.00	8.00	
5060 Clothing Allowance	148.00	190.00	341.00	320.00	320.00	
5069 Accrued Payroll Taxes Expense	-10.00	-124.00	-2.00	0.00	0.00	
5080 Hiring Costs	237.00	26.00	70.00	20.00	420.00	Increased hiring costs
5081 Compensated Absences Payable	-1,178.00	594.00	-594.00	0.00	0.00	
5101 Office Supplies	51.00	22.00	5.00	673.00	50.00	
5102 Operating Supplies	423.00	450.00	258.00	696.00	300.00	
5103 Postage	43.00	8.00	0.00	20.00	10.00	
5104 Printing - Forms	11.00	11.00	7.00	50.00	10.00	
5105 Advertising	23.00	0.00	0.00	50.00	0.00	
5108 Streets	11,868.00	11,183.00	7,019.00	28,000.00	20,000.00	
5112 Legal	0.00	319.00	1,058.00	850.00	500.00	
5115 Contract/Professional Services	50,967.00	51,255.00	52,169.00	52,722.00	52,722.00	Transit service
5119 Safety Supplies & Equipment	197.00	321.00	442.00	800.00	500.00	
5120 Cell Phones	1,134.00	958.00	839.00	1,000.00	1,000.00	
5121 Telephone - Pager	413.00	815.00	626.00	1,000.00	650.00	
5122 Travel and Training Expense	35.00	0.00	176.00	250.00	150.00	
5123 Automobile - Transportation	47.00	29.00	57.00	50.00	0.00	
5126 Dues & Memberships	19.00	18.00	19.00	20.00	20.00	
5130 Rents - Leases	11.00	0.00	0.00	780.00	500.00	
5131 Records Maintenance	11.00	11.00	12.00	20.00	20.00	

City of Rio Dell

19 - FACILITIES & GROUNDS

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5131 Records Maintenance	1.00	0.00	0.00	20.00	0.00	0.00	20.00	
5135 Maintenance - Repair	8,105.00	3,216.00	4,798.00	3,500.00	14,488.00	10,000.00	15,000.00	Increased for additional maintenance
5136 Parks Maintenance - Repair	0.00	343.00	277.00	2,000.00	0.00	2,000.00	7,000.00	Increased for general rehab of parks
5139 Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5141 General Liability Insurance	909.00	949.00	924.00	951.00	526.00	950.00	950.00	
5143 Property Insurance	170.00	221.00	372.00	380.00	228.00	380.00	380.00	
5144 Emp Practice Liab Insurance	74.00	75.00	79.00	80.00	48.00	80.00	80.00	
5150 Electricity	425.00	1,214.00	616.00	1,300.00	709.00	1,060.00	1,060.00	
5151 Natural Gas	15.00	17.00	17.00	2,246.00	11.00	20.00	20.00	
5152 Water	7,280.00	7,327.00	6,459.00	5,194.00	4,037.00	6,550.00	6,600.00	Irrigation
5171 Computer Software	44.00	0.00	0.00	0.00	7.00	7.00	10.00	
5173 Computer Maintenance -	85.00	53.00	65.00	70.00	80.00	80.00	80.00	
5174 Web Design Services	22.00	7.00	24.00	30.00	8.00	10.00	20.00	
5212 Gas & Oil	0.00	0.00	0.00	100.00	0.00	0.00	20.00	
5215 Public Works - Small Tools	24.00	18.00	0.00	151.00	11.00	25.00	1,000.00	Increased for tool for increased mair
5227 Public Works - Equip. Repair	32.00	0.00	0.00	800.00	0.00	0.00	0.00	
5229 Public Works - Equip. Rental	0.00	0.00	0.00	498.00	0.00	100.00	1,000.00	Increased for tool for increased mair
Total Expenditures	57,642.00	76,319.00	96,488.00	112,967.00	74,769.00	112,579.00	169,142.00	

ALLOCATION BY FUND				TOTAL
000	020	024	050	060
General Fund				
Gas Tax Fund				
40% #####	11,839.94	5,074.26	42,285.50	42,285.50
	7%	3%	25%	25%
				100%
				169,142.00

City of Rio Dell

19 - FACILITIES & GROUNDS

Expenditures	6/30/2018 Actual	6/30/2019 Actual	6/30/2020 Actual	6/30/2021 Budget	3/15/2021 Y-T-D Actual	6/30/2021 Estimated	FY 2021-22 Proposed	Notes/Adjustments
5000 Full Time Salaries	25,949.00	31,232.00	51,215.00	48,530.00	27,432.00	46,020.00	58,905.00	\$10,375 salary increase
5026 Part Time Temporary Salaries	0.00	0.00	0.00	0.00	0.00	0.00	19,614.00	
5030 Overtime Salaries	0.00	2,833.00	4,937.00	7,000.00	3,735.00	6,000.00	7,000.00	
5035 Benefit - ICMA City 457	2,174.00	2,821.00	4,636.00	4,854.00	2,936.00	4,854.00	5,890.00	
5040 Benefit - Health Insurance	2,807.00	13,475.00	16,999.00	18,536.00	9,453.00	17,850.00	20,094.00	
5042 Benefit - Life Insurance	65.00	189.00	248.00	251.00	158.00	251.00	263.00	
5044 Benefit - Dental/Vision Insur	512.00	1,691.00	1,940.00	2,020.00	3,188.00	2,020.00	2,239.00	
5045 Worker Compensation	4,397.00	4,564.00	8,878.00	6,510.00	4,183.00	6,275.00	9,965.00	
5050 FICA	2,146.00	2,565.00	4,505.00	5,068.00	2,455.00	5,068.00	7,197.00	
5055 Unemployment Insurance	495.00	728.00	428.00	195.00	258.00	428.00	672.00	
5056 Employment Training Tax	0.00	0.00	10.00	10.00	7.00	10.00	13.00	
5060 Clothing Allowance	0.00	0.00	929.00	420.00	0.00	420.00	576.00	
5069 Accrued Payroll Taxes Expense	(47.00)	(32.00)	0.00	0.00	-1.00	0.00	0.00	
5080 Hiring Costs	56.00	0.00	0.00	0.00	0.00	0.00	0.00	
5081 Compensated Absences	9.00	1,070.00	-192.00	0.00	0.00	0.00	0.00	
5101 Office Supplies	46.00	35.00	44.00	36.00	21.00	36.00	36.00	
5102 Operating Supplies	41.00	40.00	442.00	376.00	136.00	376.00	1,000.00	Increased for maintenance supplies
5103 Postage	3.00	4.00	4.00	0.00	0.00	0.00	0.00	
5104 Printing - Forms	27.00	37.00	31.00	20.00	22.00	32.00	30.00	
5106 Promotional	0.00	4.00	0.00	0.00	0.00	0.00	0.00	
5107 Memorial Park Expense	92.00	392.00	3,850.00	500.00	0.00	500.00	1,000.00	
5112 Legal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5115 Contract/Professional Services	627.00	80.00	32.00	80.00	3.00	20.00	100.00	
5119 Safety Supplies & Equipment	0.00	0.00	20.00	151.00	0.00	25.00	100.00	
5120 Cell Phones	756.00	626.00	504.00	487.00	463.00	695.00	672.00	Cell phone allowance
5121 Telephone - Pager	36.00	257.00	209.00	230.00	60.00	230.00	230.00	
5122 Travel and Training Expense	0.00	0.00	85.00	100.00	0.00	0.00	100.00	
5123 Automobile - Transportation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
5125 Publications - Books	3.00	4.00	5.00	5.00	6.00	6.00	5.00	
5126 Dues & Memberships	1.00	1.00	1.00	1.00	0.00	1.00	1.00	
5127 Rents - Leases	261.00	263.00	146.00	267.00	101.00	200.00	200.00	

FY 2021-22 Summary of Capital & Special Projects

ACCOUNT	PROJ #	PROJECT NAME	Gen Fund (000)	Admin (005)	Cal OES (028)	Sewer (052)	Water (062)	TOTAL
GENERAL FUND PROJECTS								
6500 14 000 0000	9068	Asphalt Street Resurfacing	550,000					550,000
6500 14 000 0000	9070	Beautification (Gateway, landscape, signs)	38,000					38,000
6525 14 000 0000		City Hall Improvements	27,000					27,000
6000 14 000 0000		Police Radio Upgrades	10,000					10,000
5115 14 000 0000		City Hall Planning	30,000					30,000
6400 14 005 0000		Replace Admin Vehicle		25,000				-
GRANTS								
6000 14 028 0000	9074	Power Resiliency Equipment			295,000			295,000
WASTEWATER PROJECTS AND EQUIPMENT								
6200 14 052 0000		Generator & Transfer Switch Replacement				65,000		65,000
5115 14 052 0000	9036	SCADA Upgrades				10,000		10,000
6500 14 052 0000		Boiler				15,000		15,000
6500 14 052 0000	9010	I&I Reductions				45,000		45,000
6500 14 052 0000		Chloramine System				25,000		25,000
WATER PROJECTS AND EQUIPMENT								
5115 14 062 0000		SCADA Upgrades					10,000	10,000
6500 14 062 0000	9048	Water Meter Replacement					12,000	12,000
6200 14 062 0000		Meter Reading Equipment Replacement					26,000	26,000
6000 14 062 0000	9054	Backwash Flow Meter					10,000	10,000
6200 14 062 0000		Turbidity Meter Replacement					30,000	30,000
6500 14 064 0000		Monument Water Line Replacement					45,000	45,000
6500 14 064 0000		Dinmore Upgrades					100,000	100,000
TOTAL ALL PROJECTS			655,000	25,000	295,000	160,000	233,000	1,368,000

Position Allocations by Department and Fund

Function/Job Description	FTEs	Percent Allocated by Fund											
		General Fund	Solid Waste	SLESF	Streets	TDA	RSTP	SB 1	Water	Sewer	Metro Wells	CDBG	Building
<u>City Manager</u>													
City Manager/Public Works Director	1.000	40.0%	1.5%		3.0%	2.0%			25.0%	25.0%		1.5%	2.0%
Admin Analyst I/II/III	1.000	100.0%											
City Clerk	0.600	40.0%			3.0%	2.0%			27.5%	27.5%			
	<u>2.600</u>												
<u>Finance</u>													
Finance Director	0.600	23.0%			1.0%	1.0%			35.0%	40.0%			
Accountant	1.000	23.0%			1.0%	1.0%			35.0%	40.0%			
Sr Fiscal Assistant	1.000	23.0%			1.0%	1.0%			35.0%	40.0%			
Fiscal Assistant I/II	1.000	23.0%			1.0%	1.0%			35.0%	40.0%			
	<u>3.600</u>												
<u>General Government</u>													
Community Development Director	0.200	95.0%										5.0%	
<u>Building</u>													
Community Development Director	0.450												100.0%
City Clerk	0.250												100.0%
	<u>0.700</u>												
<u>Planning</u>													
Community Development Director	0.150	100.0%											
City Clerk	0.150	100.0%											
	<u>0.300</u>												
<u>Police</u>													
Chief of Police	1.000	100.0%											
Sergeant	1.000	100.0%											
Police Officer	2.750	100.0%											
Police Officer	1.500												100.0%
Community Service Officer	1.000	100.0%											
Records Technician	0.700	100.0%											
	<u>7.950</u>												
<u>Public Works</u>													
<u>Sewer</u>													
Wastewater Superintendent	0.900												100.0%
Water/Streets Superintendent	0.050												100.0%
Public Works Leadman	0.070												100.0%

Position Allocations by Department and Fund

Function/Job Description	FTEs	Percent Allocated by Fund												
		General Fund	Solid Waste	SLESF	Streets	TDA	RSTP	SB 1	Water	Sewer	Metro Wells	CDBG	Building	
W/WW Operator I/II/III	0.400											100.0%		
<u>Sewer</u> (continued)														
W/WW Operator I/II/III	0.850											100.0%		
Operator In Training	0.950											100.0%		
Utility Worker I/II/III	0.100											100.0%		
Utility Worker I/II/III	0.100											100.0%		
	<u>3.420</u>													
<u>Water</u>														
Wastewater Superintendent	0.040									95.0%			5.0%	
Water/Streets Superintendent	0.800									95.0%			5.0%	
Public Works Leadman	0.170									95.0%			5.0%	
W/WW Operator I/II/III	0.600									95.0%			5.0%	
W/WW Operator I/II/III	0.150									95.0%			5.0%	
Operator In Training	0.050									95.0%			5.0%	
Utility Worker I/II	0.100									95.0%			5.0%	
Utility Worker I/II	0.100									95.0%			5.0%	
	<u>2.010</u>													
<u>Streets</u>														
Wastewater Superintendent	0.060				32.0%	26.0%	12.0%	12.0%	30.0%					
Water/Streets Superintendent	0.150				32.0%	26.0%	12.0%	12.0%	30.0%					
Public Works Leadman	0.300				32.0%	26.0%	12.0%	12.0%	30.0%					
Utility Worker I/II	0.300				32.0%	26.0%	12.0%	12.0%	30.0%					
Utility Worker I/II	0.300				32.0%	26.0%	12.0%	12.0%	30.0%					
Part-Time Utility I/II	0.100				32.0%	26.0%	12.0%	12.0%	30.0%					
	<u>1.210</u>													
<u>Facilities & Grounds</u>														
Public Works Leadman	0.460	40.0%			7.0%	3.0%				25.0%			25.0%	
Utility Worker I/II	0.500	40.0%			7.0%	3.0%				25.0%			25.0%	
Utility Worker I/II	0.500	40.0%			7.0%	3.0%				25.0%			25.0%	
Part-Time Utility I/II	0.400	40.0%			7.0%	3.0%				25.0%			25.0%	
	<u>1.860</u>													
Total Public Works	<u>8.500</u>													
Total City	<u>23.850</u>													

FISCAL YEAR 2021-22
POSITION ALLOCATION TABLE

DEPARTMENT/POSITION	FULL-TIME EMPLOYEES (FTEs)				
	2017-18	2018-19	2019-20	2020-21	2021-22

ADMINISTRATION					
Administrative Analyst I/II/III	-	-	-	-	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
City Manager/Public Works Director	1.00	1.00	1.00	1.00	1.00
Community Development Director	0.80	0.80	0.80	0.80	0.80
Total FTEs	2.80	2.80	2.80	2.80	3.80

FINANCE DEPARTMENT					
Accountant I/II	1.00	1.00	1.00	1.00	1.00
Finance Director	1.00	1.00	1.00	1.00	0.60
Fiscal Assistant I/II	1.00	1.00	1.00	1.00	1.00
Senior Fiscal Assistant	1.00	1.00	1.00	1.00	1.00
Total FTEs	4.00	4.00	4.00	4.00	3.60

POLICE DEPARTMENT					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Community Service Officer	--	--	--	1.00	1.00
Police Officer	3.00	4.00	4.25	4.25	4.25
Records Technician	0.70	0.70	0.70	0.70	0.70
Sergeant	1.00	1.00	1.00	1.00	1.00
Total FTEs	5.70	6.70	6.95	7.95	7.95

PUBLIC WORKS DEPARTMENT					
Operator in Training (OIT)	--	1.00	1.00	1.00	1.00
Public Works Leadman	1.00	1.00	1.00	1.00	1.00
Utility Worker I/II	2.00	2.50	2.50	2.50	2.50
Wastewater Superintendent Trainee	1.00	1.00	--	--	--
Wastewater Superintendent	--	--	1.00	1.00	1.00
Water/Streets Superintendent	1.00	1.00	1.00	1.00	1.00
Water/Wastewater Plant Operator I/II	1.00	2.00	2.00	2.00	2.00
Total FTEs	6.00	8.50	8.50	8.50	8.50

TOTAL CITY FTEs	18.50	22.00	22.25	23.25	23.85
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City of Rio Dell Recommended Budget

FY 2021-22



FY 2021-22 Budget Process Timeline

- March 2 - Budget Calendar Adopted
- April - Budget Development
- May 4 - Priority Setting Session
- May 18 - Recommended Budget Presented
- June 1 - Revised Recommended Budget Presented
- June 15 - Presentation of Final Recommended Budget for Adoption
- July 1 - FY 2021-22 Budget Year Starts

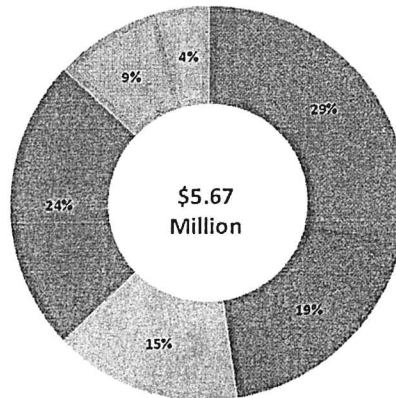
Budget Changes

Expenditures:	
New Administrative Analyst position	114,334
0.4 FTE reduction Finance Director	(57,145)
Streets work	550,000
Power Resiliency grant	295,000
	<hr/>
	902,189
Revenues:	
Sales Tax	190,600
Cannabis	301,000
Property Tax	45,000
Sewer Charges	78,566
Water Charges	39,800
Power Resiliency grant	295,000
SLESF	50,000
Streets	28,155
Measure Z equipment	18,500
	<hr/>
	1,046,621

Total Recommended City Budget \$5,671,694

FY 2021-22 EXPENDITURES BY SERVICE

- Public Works - \$1,610,690
- Police - \$1,084,615
- Administrative Services - \$867,662
- Capital Projects - \$1,368,000
- Debt Service & Payments - \$494,294
- Community Development - \$246,433

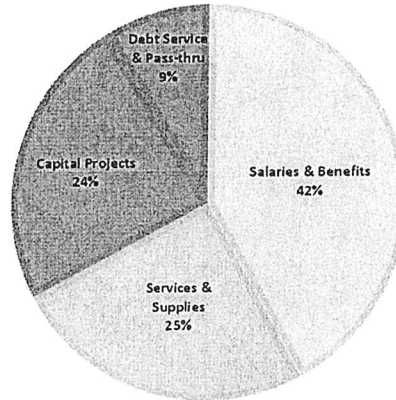


The total City budget for FY 2021-22 is \$5,671,694 compared to \$4,781,877 last year, an increase of \$889,817 or 18%

Total City Expenditures

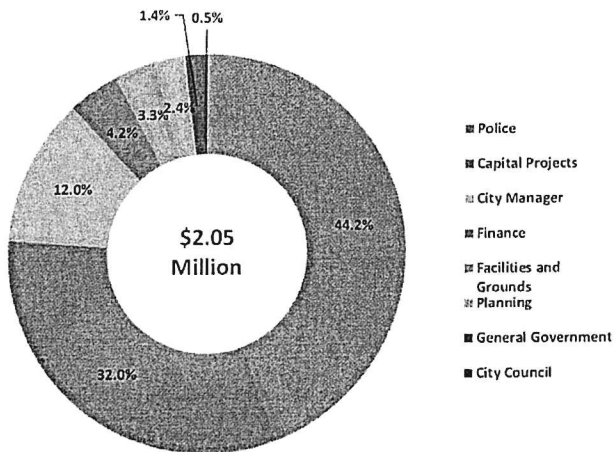
Salaries & Benefits	\$	2,384,148
Services & Supplies		1,425,252
Capital Projects		1,368,000
Debt Service & Pass-thru		494,294
Total Expenditures	\$	5,671,694

FY 2021-22 APPROPRIATIONS BY TYPE



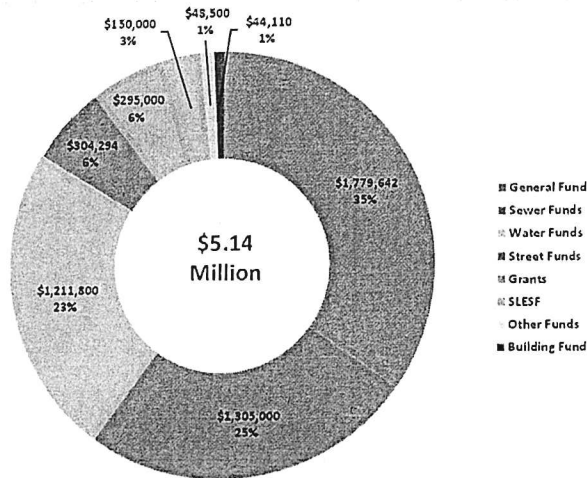
General Fund Expenditures by Service

Police	\$	904,450
Capital Projects		655,000
City Manager		246,341
Finance		85,898
Facilities and Grounds		67,657
Planning		48,976
General Government		28,890
City Council		11,173
Total Expenditures	\$	2,048,385



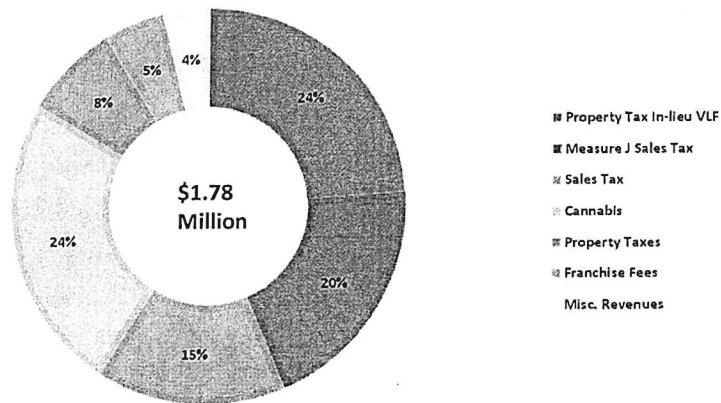
Total City Revenues by Fund

City revenues are estimated to be \$5,138,346 for FY 2021-22 compared to \$4,071,208 last year, an increase of \$1,067,138 or 26%



General Fund Revenues by Type

Budgeted General Fund revenues for FY 2021-22 are \$1,779,642 compared to \$1,234,575 last year, an increase of \$545,067 or 44%



Capital Projects

ACCOUNT	PROJ #	PROJECT NAME	Gen Fund (000)	Admin (005)	Cal OES (028)	Sewer (052)	Water (062)	TOTAL
GENERAL FUND PROJECTS								
6500 14 000 0000	9068	Asphalt Street Resurfacing	550,000					550,000
6500 14 000 0000	9070	Beautification (Gateway, landscape, signs)	38,000					38,000
6525 14 000 0000		City Hall Improvements	27,000					27,000
6000 14 000 0000		Police Radio Upgrades	10,000					10,000
5115 14 000 0000		City Hall Planning	30,000					30,000
6400 14 005 0000		Replace Admin Vehicle		25,000				25,000
GRANTS								
6000 14 028 0000	9074	Power Resiliency Equipment			295,000			295,000
WASTEWATER PROJECTS AND EQUIPMENT								
6200 14 052 0000		Generator & Transfer Switch Replacement				65,000		65,000
5115 14 052 0000	9036	SCADA Upgrades				10,000		10,000
6500 14 052 0000		Boiler				15,000		15,000
6500 14 052 0000	9010	I&I Reductions				45,000		45,000
6500 14 052 0000		Chloramine System				25,000		25,000
WATER PROJECTS AND EQUIPMENT								
5115 14 062 0000		SCADA Upgrades					10,000	10,000
6500 14 062 0000	9048	Water Meter Replacement					12,000	12,000
6200 14 062 0000		Meter Reading Equipment Replacement					26,000	26,000
6000 14 062 0000	9054	Backwash Flow Meter					10,000	10,000
6200 14 062 0000		Turbidity Meter Replacement					30,000	30,000
6500 14 064 0000		Monument Water Line Replacement					45,000	45,000
6500 14 064 0000		Dinsmore Upgrades					100,000	100,000
TOTAL ALL PROJECTS			655,000	25,000	295,000	160,000	233,000	1,968,000

Priorities

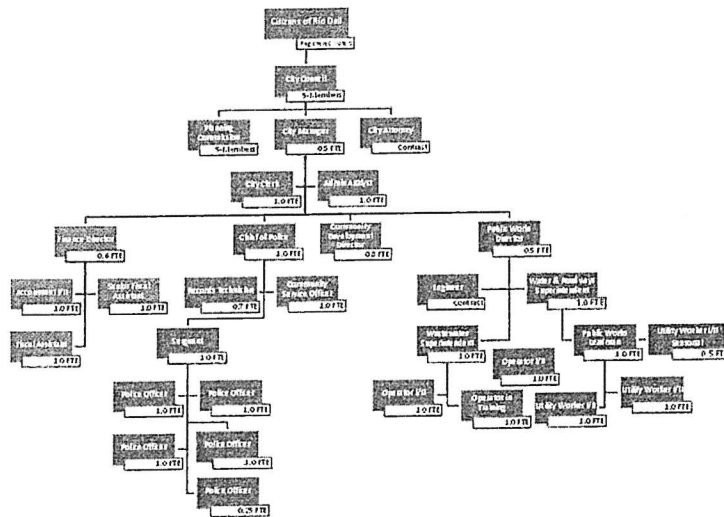
The following list describes how the Councils priorities are reflected in the FY 2021-22 budget.

- ▶ **Street Work:** This budget includes a Streets General Fund subsidy of \$550,000 for street work.
- ▶ **Code Enforcement:** This budget continues to fund a Community Service Officer to perform code enforcement activities. Additionally, \$10,000 is included for abatement activity.
- ▶ **Economic Development:** In FY 2019-20 a new economic development fund was created through an interfund transfer of \$300,000 from the General Fund. A draw down of \$77,000 is budgeted for FY 2021-22 to implement the Economic Development IAP. Additionally, the budget has a 1.0 FTE increase for an Administrative Analyst to perform economic development activities. There is also \$38,000 for beautification and revitalization projects in the City.
- ▶ **Cannabis:** This budget includes \$100,000 for upgrades to the Dinsmore water system to support cannabis cultivation. Cannabis continues to be a source of additional revenues for the City General Fund.
- ▶ **Personnel Retention:** This budget allocates \$20,000 for a Labor consultant to start labor negotiations and develop strategies to support staff and encourage retention. There is also \$10,000 included for police recruitment.

Financing Sources and Uses

		Non-recurring Expenditures	
Recurring Revenues	\$ 4,824,846	Recycling Fund	City Hall Recycling Improvements 7,200
Grants	\$ 313,500	Sewer Operations Fund	Rate Study 30,000
Use of Fund Balance	533,348	Sewer Operations Fund	NPDES Permit 35,000
Total Financing Sources	\$ 5,671,694	Water Operations Fund	Rate Study 30,000
		General Fund	Asphalt Street Resurfacing 550,000
Recurring Expenditures	\$ 4,182,994	General Fund	City Beautification 38,000
Non-recurring Expenditures	1,488,700	General Fund	City Hall Planning & Improvements 57,000
Total Expenditures	\$ 5,671,694	General Fund	Police Radio Upgrades 10,000
		Sewer Capital Fund	Generator & Transfer Switch Replacement 65,000
		Sewer Capital Fund	SCADA Upgrades 10,000
		Sewer Capital Fund	I & I Reductions 45,000
		Sewer Capital Fund	Boiler 15,000
		Sewer Capital Fund	Chloramine System 25,000
		Water Capital Fund	SCADA Upgrades 10,000
		Water Capital Fund	Water Meter Replacement 12,000
		Water Capital Fund	Meter Reading Equipment Replacement 26,000
		Water Capital Fund	Backwash Flow Meter 10,000
		Water Capital Fund	Turbidity Meter Replacement 30,000
		Water Capital Fund	Monument Water Line Replacement 45,000
		Water Capital Fund	Dinsmore Upgrade 100,000
		Admin Fund	Admin Vehicle Replacement 25,000
		Measure Z	Equipment 18,500
		Power Resiliency Grant	Equipment 295,000
			\$ 1,488,700

City Organizational Chart (23.85 FTEs)





*Rio Dell City Hall
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Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

May 18, 2021

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action to Adopt Priorities for FY 2021-22

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve or amend FY 2021-22 priorities:

- Economic Development (Non-Cannabis)
- Cannabis Expansion
- Staff Turnover Reduction
- Code Enforcement
- SB 1383

BACKGROUND AND DISCUSSION

The City Council conducted a priority setting session for the upcoming FY 2021-22 Fiscal Year. This process helps set budget priorities and staff time over the upcoming year. The Council listed a various high priority items, listed below in no particular order.

Mayor Pro Tem Johnson

1. Acquire Waterline at the Humboldt-Rio Dell Business Park
2. Provide infrastructure to support Dinsmore Plateau Cannabis industry
3. Retain Quality Staff
4. Todd Property Development
5. Water/Sewer Rate Study/Prop 218 process

Councilmember Wilson

1. Immediate Action Plan (IAP)
2. PSPS power resiliency
3. Maintain Public Safety staffing level
4. Eagle Prairie Bridge
5. SB 1383 - Organic Waste Diversion Plan & Universal Collection

Councilmember Woodall

1. Under the Immediate Action Plan (IAP) continue to invest in the legal Cannabis Industry (Dinsmore Plateau and Humboldt-Rio Dell Business Park)
2. Personnel – Hire Economic Development Coordinator
3. Code Enforcement – Improve Quality of Life
4. Pursue Todd property
5. Anything that promotes Economic Development

Councilmember Carter

1. Economic Development
2. Code Enforcement/Nuisance Abatement
3. Maintain staffing levels
4. Investment in Cannabis Industry
5. Infrastructure

Mayor Garnes

1. Immediate Action Plan (IAP)/Economic Development
2. Cannabis development (Dinsmore Plateau and Humboldt-Rio Dell Business Park)
3. Development of Edwards Dr. to the river
4. SB 1383 – Organic Waste Diversion Plan & Universal Collection
5. Todd Property

Proposed Collective Priorities for FY 2021-22

- Economic Development (Non-Cannabis)
- Cannabis Expansion
- Staff Turnover Reduction
- Code Enforcement
- SB 1383

Background:

On June 2, 2020 the City Council and staff held a priority setting session to discuss the priorities of the City Council. The council underwent a priority setting exercise that listed various high priority topics. A summary is listed below in no particular order:

- Nuisance abatement
- Street work
- Infrastructure
- Public safety
- Total Compensation Study
- Ethics policy
- Public Safety Power Shutoffs
- COVID-19
- Economic development recovery (COVID-19)
- Abandoned vehicles
- Police foot/bicycle patrol
- Community Services Officer

- 5-Year Streets Plan
- Total build-out of Humboldt-Rio Dell Business Park

The deliberation over the 2020 Priority Setting Session on June 2, 2020 resulted in the following prioritization graph, which also includes the results from the prior three years.

Priorities			
2017	2018	2019	2020
Street Work	Street Work	Code Enforcement	Street Planning & Work
Habitat Parcel	River Access	Police Employees	Code Enforcement
I&I Mitigation	Habitat Parcel	Street Work	Public Safety General
Tax Measure	Code Enforcement	Water Sewer Study	Economic Development
Proposition 64	Access Humboldt	Economic Development	Personnel General

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FY 2021-22 RECOMMENDED OPERATING AND CAPITAL BUDGET

DRAFT

City of Rio Dell

Budget Summary by Department and by Fund

FUND	NAME	RESERVES	REVENUES	CITY OPERATIONS								PUBLIC WORKS OPERATIONS			OTHER			EXPENDITURES		RESERVES				
		EST Beginning Fund Bal.	Projected Totals	Admin Car	Building Dept.	City Council Dept.	City Manager Dept.	Finance Dept.	General Govt. Dept.	Planning Dept.	Police Dept.	Recycling and Solid Waste	Facilities and Grounds	Sewer Dept	Streets Dept	Water Dept	Capital Projects	Pymts and Debt Svc	Contingency	Projected Totals	Transfers	Change in Fund Balance	Est. End. Fund Balance	Target 30% Reserve
005	Admin Fund	17,619	21,000	1,400												25,000			26,400		(5,400)	12,219	7,920	
008	Building Fund	6,629	44,110		89,067														89,067	(34,808)	(10,149)	(3,520)	NA	
037	CDBG Fund	-																	-		-	-	-	
039	CDBG RRLF Fund	409,522	5,000					2,500											2,500	3,950	(1,450)	410,572	750	
000	General Fund	1,719,830	1,779,642			11,173	246,341	85,898	28,890	48,976	904,450		67,657			655,000		-	2,048,384	28,218	(296,960)	1,422,870	614,515	
003	Economic Development	295,000	-					77,000											77,000	-	(77,000)	218,000	23,100	
044	Measure Z Fund	-	18,500								18,500								18,500		0	-	-	
074	Recycling Fund	22,759	-										7,200						7,200		(7,200)	15,559	2,160	
015	Parks Fund	18,102	-																-		-	18,102	-	
028	Power Resiliency Equipment	-	295,000													295,000			295,000		-	-	NA	
040	SLESF Fund	100,255	150,000								161,666								161,666		(11,666)	88,590	48,500	
043	Vehicle Abatement Fund	2,669																	-		-	2,669	-	
052	Sewer Capital Fund	1,223,330	110,000													160,000			160,000		(50,000)	1,173,330	48,000	
054	Sewer Debt Svc Fund	94,590	302,934														302,934		302,934		-	94,590	-	
054	Sewer Restricted Reserve	302,822	-																-		-	302,822	302,822	
050	Sewer Operations Fund	569,935	892,066			9,577	90,329	130,714					42,286	763,644					1,036,549		(144,483)	425,452	310,965	
027	Solid Waste Fund	21,456	4,000										9,945						9,945	2,640	(8,585)	12,871	2,984	
093	Spay & Neuter Fund	3,146																	-		-	3,146	-	
020	Gas Tax Fund (HUTA)	160,916	93,967			958	10,037	3,735					11,840	69,591					96,160		(2,193)	158,723	28,848	
024	TDA Fund	41,923	120,000			638	6,691	3,735					5,074	48,418			55,360		119,916		84	42,007	35,975	
026	RSTP Fund	21,371	24,500											22,347					22,347		2,153	23,524	6,704	
021	SB1 (RMRA) Fund	60,990	65,827											65,867					65,867		(40)	60,950	19,760	
047	STIP ATP Grant	-	-																-		-	-	-	
062	Water Capital Fund	1,000,140	239,400													88,000			88,000		151,400	1,151,540	26,400	
063	Water Metro Wells Fund	48,392	17,100																22,050		(4,950)	43,442	6,615	
064	Water Dinsmore Zone	86,008	21,800													2,600	145,000		147,600		(125,800)	(39,792)	44,280	
061	Water Restricted Reserve	136,000	-																-		-	136,000	136,000	
061	Water Debt Svc Fund	274,322	136,000														136,000		136,000		-	274,322	40,800	
060	Water Operations Fund	997,628	797,500			9,577	90,329	149,387					42,286		447,031				738,609		58,891	1,056,519	221,583	
TOTAL		7,635,354	5,138,346	1,400	89,067	31,924	443,725	373,468	108,390	48,976	1,084,615	17,145	169,142	763,644	206,223	471,681	1,368,000	494,294	-	5,671,694	-	(533,348)	7,104,506	1,928,680

2,198,710	1,610,690	1,862,294	5,671,694
CITY-WIDE OPERATIONS		3,809,400	

UPDATED 5/10/2021