



AGENDA
RIO DELL CITY COUNCIL
SPECIAL MEETING - 6:30 P.M.
MONDAY, JUNE 13, 2016
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE

***WELCOME . . .** By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

E. CONSENT CALENDAR

1) 2016/0613.01 - Authorize the Mayor to Sign Letter Opposing SB 1069 Second Units and Removal of Local Land Use Authority
(ACTION)

2) 2016/0613.02 - Authorization for City Manager to Sign Agreement with City of Fortuna for Wastewater Compliance Services
(ACTION)

3) 2016/0613.03 - Authorization for City Manager to Sign Agreement with Rick Chicora for Wastewater Contract Services
(ACTION)

F. SPECIAL MEETING MATTERS

- 1) 2016/0613.04 - Consideration of Final Amendments to the FY 2016-2017 Operating and Capital Budget **(DISCUSSION/POSSIBLE ACTION)**
- 2) 2016/0613.05 - Review and Approval of Chamber of Commerce Signage on City Property **(DISCUSSION/POSSIBLE ACTION)**
- 3) 2016/0613.06 - Consideration of City Council Meeting Calendar through July 5, 2016 **(DISCUSSION/POSSIBLE ACTION)**

G. ADJOURNMENT



In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.


*A Special meeting of the City Council is scheduled for
Tuesday, June 14, 2016*


*The next regular City Council meeting is scheduled for
Tuesday, June 21, 2016 at 6:30 p.m.*



For Meeting of: June 13, 2016

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager 

Date: June 9, 2016

Subject: SB 1069 – Second Units and Removal of Local Land Use Authority

Recommendation:

That the City Council:

1. Review the Staff Report and attached information; and
2. Authorize the Mayor to sign the attached letter opposing the legislation.

Background

This item was originally scheduled for the meeting of June 7, 2016. As the Council is aware the meeting was adjourned before this item was considered. Staff previously provided the League of California Cities Action Alert and a copy of SB 1069 to your Council in the June 7th packet. As such they are not included herein.

Discussion

The City recently received the attached information from the League of California Cities regarding SB 1069. In summary the intent of SB 1069 is to facilitate housing opportunities in the State. Although the intent is good, the legislation as proposed would severely limit local

jurisdictions ability to impose certain conditions, including parking. As the Council is aware, parking is one of the primary concerns related to second units. The legislation would also prohibit the City from imposing sewer and water connection fees. Staff believes that the inability to impose sewer and water connection fees could result in the need to increase rates on existing customers. The League has requested local jurisdictions to submit comments on the impacts of the proposed legislation to the author of SB 1069, Senator Bob Wieckowski. Attached is a draft letter prepared for the Mayor's signature opposing AB 1069.

Please review the draft letter and authorize the Mayor to sign it on the City's behalf.

Attachments

Attachment 1: Draft Letter opposing SB 1069.



June 13, 2016

Honorable Bob Wieckowski
Member, California State Senate
State Capitol Building, Room 3086
Sacramento, CA 95814
Via FAX: (916) 651-4910

Subject: SB 1069 Accessory Dwelling Units

Dear Senator:

The City of Rio Dell was recently informed of your proposed legislation, SB 1069, relating to second units, which would be renamed "accessory dwelling units." It's our understanding that SB 1069 is so prescriptive that it removes local land use flexibility and limits the public engagement process.

One of the primary issues in our City is the lack of on-site parking. Many of our streets are not wide enough to accommodate on-street parking and a two-lane travelway. In addition, many streets are used to store trailers, boats and recreational vehicles. Under SB 1069, additional parking associated with accessory dwelling units on our congested streets could exacerbate this problem.

In addition, this measure could result in rate hikes to existing private and public utility customers. Under SB 1069, accessory dwelling units cannot be considered a new residential unit for purposes of calculating utility connection fees. The cumulative impact of new units on a water or sewer system could create financial strains for our City resulting in potential rate hikes on existing customers who have already paid their fair share to be part of that system.

For these reasons, the City of Rio Dell respectfully opposes SB 1069.

Sincerely,

Frank Wilson, Mayor

Copy: Senator McGuire
Meg Desmond, League of California Cities, mdesmond@cacities.org

*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com*



June 13, 2016

TO: Rio Dell City Council
FROM: Kyle Knopp, City Manager 
SUBJECT: Authorization for the City Manager to Sign Agreement for Wastewater Plant Operation Services.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the City Manager to sign the attached agreement.

BACKGROUND AND DISCUSSION

The State Water Resources Control board requires the wastewater plant to have a certified licensed operator at a grade III level. The City's current Wastewater Superintendent Trainee is not expected to achieve this level of certification for another 6-12 months. Staff has developed an interim agreement for wastewater plant operation services with the City of Fortuna to cover this period. The estimated commitment from the staff of the City of Fortuna around 5 hours per month in order to comply with State regulations. The contract has been reviewed by the City Attorney. The contract would be supplemented with a transitional agreement with former Wastewater Superintendent Rick Chicora.

///

**AGREEMENT FOR WASTEWATER PLANT OPERATION SERVICES
BETWEEN THE CITY OF FORTUNA AND
THE RIO DELL CITY OF RIO DELL**

This agreement is entered into on the ____ day of _____ 2016, between the CITY OF FORTUNA, a municipal corporation, herein referred to as 'CITY", and the CITY OF RIO DELL, a municipal corporation , herein referred to as "RIO DELL."

RECITALS

Whereas, RIO DELL owns and operates a Wastewater Treatment Plant (Plant) in Rio Dell, California;
and

Whereas, RIO DELL has the proper certified Grade II Wastewater Treatment Plant Operator to provide daily operations of the Plant; and

Whereas, RIO DELL needs certified personnel with a minimum Grade III Wastewater Treatment Plant Operator certification issued by the State of California Regional Water Quality Control Board for oversight of said Plant; and

Whereas, RIO DELL is unable to provide properly certificated personnel to oversee the plant operations;
and

Whereas, CITY has the properly trained and certificated personnel to oversee the Plant; and

Whereas, CITY and RIO DELL desire to enter into a formal agreement to provide for the terms and conditions by which CITY will provide said cooperative personnel services and RIO DELL will pay for such services;

Now, therefore, it is agreed as follows:

1. RIO DELL shall continue normal day-today operations of the Plant.
2. CITY shall provide properly trained and certificated staff persons to oversee the Plant. City shall not be responsible for maintenance or condition of plant beyond normal operations.
3. RIO DELL shall assign, Kyle Knopp, City Manager, as principal contact for this agreement. CITY shall assign Doug Culbert, Chief Plant Operator, as principal contact for this agreement.
3. The initial term of this agreement shall commence upon signing, and shall terminate on December 31, 2017.
4. This agreement may be cancelled by either party with or without cause, upon the provision of a sixty (60) day written notice to the other party.
5. CITY shall charge RIO DELL, and RIO DELL agrees to pay to CITY, costs for services based upon time and materials as shown in Exhibit A attached hereto, which are incurred each month. The cost shown on the attached Exhibit A is an estimate only of the expected level of effort needed to provide basic services for oversight of the plant. At the minimum invoices will

include task, employee title and number of hours along with the billing rate as shown on Exhibit A. The CITY will invoice RIO DELL on a monthly basis and RIO DELL will pay each invoice within 30 days of the date of the invoice. A late fee of 1.5% per month may be added to invoices paid thirty-one or more days after the invoice date.

6. RIO DELL is not responsible for providing transportation for CITY employees. RIO DELL shall reimburse CITY for mileage on CITY vehicles used to carryout work under this agreement at the current IRS-approved rate.
7. RIO DELL will sign authorization form for CITY to submit monthly and other reports.
8. RIO DELL will be responsible for compilation of data for monthly and other reports. RIO DELL will complete the draft report on a monthly basis within the due dates expressed in RIO DELL'S NPDES permit. After review by CITY, all reports shall be signed by CITY authorized personnel. CITY is responsible for accuracy of final reports that are submitted to the applicable regulatory agency.
9. CITY and RIO DELL agree to the fees shown in Exhibit A. If the term of this Agreement is extended, the CITY and RIO DELL shall negotiate and agree on any additional fees.
10. RIO DELL shall reimburse CITY for any premium increases by CITY'S workman's compensation provider that is accessed as a result of injuries, or other causes, to CITY's personnel incurred in the performance of this agreement. This is in addition to normal, monthly operating expenses.
11. Performance of work for RIO DELL includes travel time, and CITY personnel shall be deemed to be in performance under this agreement from the time they leave the CITY corporation yard, or their personal residence, until the time they return to the CITY corporation yard, or their personal residence following completion of tasks involved in carrying out the terms of this agreement. Overtime created by the CITY is not the responsibility of RIO DELL, however overtime or callouts requested by RIO DELL and holidays shall be paid at the overtime rate.
12. RIO DELL and CITY shall provide copies of this agreement to the Humboldt County Health Department and the State of California Regional Water Quality Control Board.
13. CITY and its employees shall be held harmless, and RIO DELL agrees to defend and indemnify CITY and its employees, from any and all claims, demands, penalties, or other liability arising from or imposed by any local, state, or federal agency, including, but not limited to the Regional Water Quality Control Board, concerning CITY's performance of this agreement. This indemnification and hold harmless agreement extends to any fines or sanctions, or penalties of any kind, which could be levied against RIO DELL or CITY and its certificated operators.
14. If legal action is brought to enforce or interpret this agreement, the prevailing party shall be entitled to recovery of reasonable attorney's fees and court costs from the non-prevailing party.
15. If any one or more of the terms or provisions of this agreement shall, for any reason, be adjudged invalid, unenforceable, void, or voidable, by a court of competent jurisdiction, each and all of the remaining terms and provisions shall not be affected thereby, and shall be valid and enforceable to the fullest extent permitted by law.

16. RIO DELL shall indemnify, defend, and hold harmless CITY and its officers, officials, employees and volunteers from and against any and all claims, damages, losses and expenses (including attorney fees) arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission of the CITY, and anyone employed directly or indirectly by the CITY, or anyone for whose acts any of them may be found liable, except where caused by the active negligence, sole negligence, or willful misconduct of the CITY. RIO DELL will defend and/or settle any such claims or disputes, and pay the amount of any settlement or judgment rendered thereon, for all assistance to CITY related to its performance hereunder.
17. RIO DELL shall procure and maintain for the duration of the agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the CITY, its agents, representatives, employees or subcontractors.
18. Authority to Enter Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and to bind each respective party.

Minimum Scope of Insurance

Coverage shall be at least as broad as:

- A. Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).

Minimum Limits of Insurance

Both CITY and RIO DELL shall maintain limits no less than:

- A. Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the RIO DELL."

Both CITY and RIO DELL shall maintain limits no less than:

- A. General Liability: \$2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

Deductibles and Self-Insured Retention

Any deductibles or self-insured retention must be declared to and approved by the CITY. At the option of the CITY, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the CITY, its officers, officials, employees and volunteers; or RIO DELL

shall provide a financial guarantee satisfactory to the CITY guaranteeing payment of losses and related investigations, claim administration and defense expenses.

Other Insurance Provisions

The general liability policies are to contain, or be endorsed to contain, the following provisions:

- A. The City, its officers, officials, employees and volunteers are to be covered as insureds with respect to liability arising out of work or operations performed by or on behalf of the RIO DELL including materials, parts or equipment furnished in connection with such work or operations. Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured or in any case where an agreement to indemnify the additional insured would be invalid under subsection b of Section 2782 of the Civil Code. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance, or as a separate owner's policy.
- B. For any claims related to this project, the RIO DELL's insurance coverage shall be **primary** insurance as respects the CITY, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees or volunteers shall be excess of the RIO DELL's insurance and shall not contribute with it.
- C. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled by either party, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Verification of Coverage

RIO DELL shall furnish the CITY with **original** certificates and amendatory endorsements effecting coverage required by this clause. The endorsements shall be signed by an authorized representative of the issuing insurer. The endorsements shall be on forms provided by the CITY, or if provided on other than the CITY's forms, those endorsements or policies shall conform to the CITY's requirements. All certificates and endorsements are to be received and approved by the CITY before work commences. The CITY reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

- 19. The parties acknowledge and agree that this agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced and governed by and under the laws of the State of California, and venue shall be in the Superior Court of the County of Humboldt, California, and no other place. The parties further acknowledge and agree that this agreement is to be construed without regard to the identity of the persons

who drafted its various provisions. The parties further agree that each and every provision of this agreement shall be construed as though all parties participated equally in the drafting of the same, and that any rule of construction that the document is to be construed against the drafting party shall not be applicable to this agreement.

- 20. The waiver of any breach of any provision of this agreement shall not be deemed a continuing waiver, nor a waiver of any subsequent breach, whether of the same or another provision of this agreement.
- 21. This is the entire agreement of the parties, and this writing supersedes any oral or written understanding between the parties. This agreement may only be modified by a written agreement signed by each party.

IN WITNESS THEREOF, the parties have executed this agreement as of the date first noted above.

CITY OF FORTUNA

DATE

RIO DELL

DATE

**EXHIBIT A
CITY OF FORTUNA
FEES FOR OPERATION OF RIO DELL PLANT
As of June 1, 2016**

Description	Fully Loaded Bill Rate
Chief Operator(LRO)	52.32/hour
TPOIII	42.65/hour
TPOII	34.49/hour
Other Employees	Current Pay plus benefits (loaded rate)
Milcage	Current IRS rate



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com*

June 13, 2016

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager 

SUBJECT: Authorization for the City Manager to Sign Agreement for Wastewater Plant Consulting Services.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the City Manager to sign the attached agreement.

BACKGROUND AND DISCUSSION

The City's current Wastewater Superintendent Trainee is not expected to achieve Grade III certification for another 6-12 months. This level of certification is required to legally operate the wastewater plant. During this interim period, the City Manager will need consulting services for advice and review of documents and the Wastewater Superintendent Trainee will need access to advice and review of plant operations. The contract has been reviewed by the City Attorney and authorizes approximately 140 hours of consulting services to the City. The contract would be supplemented with an agreement with the City of Fortuna for compliance with State Water Resource Control Board mandates.

///

**CITY OF RIO DELL
WASTEWATER TRANSITION CONSULTING
AGREEMENT**

This Wastewater Transition Consulting Agreement (this "Agreement"), is made and entered on or about this _____ (the "Effective Date") by and between the **CITY OF RIO DELL**, a municipal corporation of the State of California, hereinafter referred as the "Employer" and **RICK CHICORA**, hereinafter referred to as "Contractor", both of whom understand as follows:

WHEREAS, Employer desires to retain the services of said contractor as a **consultant** to the City of Rio Dell; and

WHEREAS, it is the desire of the **EMPLOYER**, to provide compensation to consultant for knowledge and expertise when consultant was formerly employed by Employer; and

WHEREAS, Employee desires to provide certain services to said City;

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION 1. DUTIES

Employer will retain Contractor as a consultant for all matters related to wastewater.

Contractor shall: advising the City Manager, reviewing documents produced by City Employees, ensure accurate and timely reporting to State regulatory agencies, alerting the City to issues where compliance with State law may in jeopardy, mentoring the Wastewater Superintendent Trainee, reviewing all Wastewater Superintendent Trainee reporting and work, monitoring the wastewater treatment plant. Contractor shall remain California State certified Grade III Wastewater Technician, or higher, during the term of this contract.

SECTION 2. TERM

Both Employer and Contractor may end this Agreement at any time upon written notice. Upon written notice of either party giving notice of termination, Contractor agrees to draft and issue final invoice for services rendered up to issuance of termination.

SECTION 3. TERMINATION AND SUSPENSION OF AGREEMENT

The Employee may be suspended, removed, or dismissed from the service of the City of Rio Dell pursuant to Section 2 above or the provisions of City of Rio Dell code or ordinances. The Employer may at its discretion direct Contractor to suspend work at any time for any length of time during the term of this Agreement.

SECTION 5. COMPENSATION

Contractor shall invoice at an hourly rate of \$35.00 per hour of service rendered, billable in 15 minute increments and up to a total contract maximum of \$5,000.00 (Five-Thousand) dollars.

In no circumstances shall the City's obligation to Contractor under this Agreement exceed the sum of five thousand dollars (\$5,000.00.).

Contractor shall bear all responsibility for federal state and local taxes, withholdings and calculations.

Contractor shall submit a monthly invoice within thirty (30) days of the end of a billable month, to receive compensation for hours worked. If an invoice is not submitted within 30 days of the conclusion of a month, it will be considered that the contractor did not work and was not entitled to compensation for the billable month and no payment will be made.

City shall process and pay approved invoices within thirty (30) days of their receipt.

SECTION 6. HOURS OF WORK.

Contractor shall not exceed 140 hours of work during this contract without the express written permission of the Employer. Contractor shall not work in excess of 20 hours within seven (7) calendar days without the express written permission of the employer. Contractor is not, and shall not, be deemed "on-call" under this Agreement.

Without limiting the foregoing, Contractor shall use its best efforts to be available to respond via email or phone to any and all queries from the City within 12 hours of issuance, via electronic mail or phone message, or as soon thereafter as possible as time and circumstances reasonably permit.

SECTION 7. BENEFITS

Contractor expressly waives and right or claim to receive benefits from the City of Rio Dell, and acknowledges that Contractor's work provided under this Agreement is provided in the capacity of an independent contractor, not an employee or agent of the City.

SECTION 8. WORK RELATED EXPENSES REIMBURSEMENT

Employer agrees to reimburse the Employee such verifiable work related out-of-pocket expenses incurred by the Employee up to a maximum of \$500.00, but no more during the term of this Agreement unless specifically authorized, in writing, by the City prior to any expense being incurred by Contractor.

SECTION 9. AGREEMENT EFFECTIVE

This Employment Agreement shall become effective June 7, 2016 and shall remain in effect through December 21, 2017, subject to changes pursuant to amendments or adjustments made at mutually agreed upon times throughout Contractor's term of agreement with Employer.

SECTION 10. LICENSING AND TRAINING

Employer agrees to budget and pay for the professional licensing and continued education of Employee for training as necessary and approved by the City Manager.

SECTION 11. TRAVEL EXPENSES

In the unlikely event that travel is required of the Contractor to perform assistance of an emergency nature, Employer agree to reimburse Contractor for all travel expenses, provided that the City Manager has first approved and authorized said travel and training expenses.

SECTION 12. NOTICES

Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid, addressed as follows:

EMPLOYER

CONTRACTOR

**Rio Dell City Hall
675 Wildwood Ave
Rio Dell, California 95562
knoppk@cityofriodell.ca.gov**

**Rick Chicora
112 Lockett Lane
Saint George, KS 66535
rchicora@yahoo.com**

Alternatively, notices required pursuant to this agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written in the course of transmission in the United States Postal Service.

SECTION 13. GENERAL PROVISIONS

- A. The text herein shall constitute the agreement between parties.
- B. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Employee
- C. This Agreement shall become effective commencing immediately, subject to Section 17 above.
- D. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

IN WITNESS WHEREOF, the City of Rio Dell has caused this Agreement to be signed and executed in its behalf by its City Manager, and the Employee has signed and executed this Agreement, both in duplicate.

EMPLOYEE

EMPLOYER

Rick Chicora, Date
Grade III Wastewater Operator

Kyle Knopp Date
City Manager

Approved as to form:

Russ Gans, City Attorney Date

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)
E-mail: k



CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
June 13, 2016

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager *3*

FROM: Brooke Woodcox, Finance Director *BW*

DATE: June 13, 2016

SUBJECT: FY 2016/17 Proposed Operating and Capital Budget with consideration for final changes

RECOMMENDATION

1. Receive staff presentation
2. Open the public comment
3. Motion to close the public comment
4. Direct staff on final budget changes

BACKGROUND AND DISCUSSION

At two regularly scheduled Council meetings (May 3rd and 17th) Council reviewed the 2016/17 proposed Operating and Capital Budget as presented by staff and held budgetary discussions. The budget was again presented and further discussed at a budget workshop on May 23, 2016. Since that time staff has identified additional items for discussion. Included in the budget packet is the entire budget as discussed and modified at the workshop (Budget A). Also included are two additional Summary Budget Worksheets (Budget B and Budget C) in order to incorporate any changes council may make prior to adoption to the final budget.

The items identified for additional budget discussions are **(1)** the Fire Department and Rio Dell Library water and sewer bill, **(2)** costs for a traffic study at Highway 101 and Metropolitan Avenue, and **(3)** wastewater contractor amounts for on-call assistance with the prior Wastewater Superintendent and City of Fortuna wastewater compliance

services. Staff will bring the 2016/17 finalized budget back with any Council approved changes as a consent item on June 21, 2016.

BUDGET A: Budget as discussed at the Budget Workshop with changes that increased general fund subsidy to streets (\$42,000) and decreased Council Chamber equipment (\$5,000).

BUDGETARY IMPACT	
Total Revenue	\$4,520,048
Total Appropriations	<u>\$4,718,935</u>
	(\$198,887)

BUDGET B: Additional increase of general fund appropriated amount for Rio Dell Fire Department and Library water consumption from \$3,290 to \$4,667 (\$1,377).

RDFD amount is based on estimate of annual average of 21 units/month for water and 7 units/month for sewer

RD Library amount is based on estimated of annual average of 1 unit/month for water and 1 unit/month for sewer

BUDGETARY IMPACT	
Total Revenue	\$4,520,048
Total Appropriations	<u>\$4,720,312</u>
	(\$200,265)

BUDGET C: Additional increase of general fund appropriated amount for RDFD and Library (\$1,377) and traffic control study (\$13,750) for Highway 101 and Metropolitan Avenue

BUDGETARY IMPACT	
Total Revenue	\$4,520,048
Total Appropriations	<u>\$4,734,062</u>
	(\$214,015)

BUDGET D: Additional increase of general fund appropriated amount for RDFD and Library (\$1,377) and traffic control study (\$13,750) for Highway 101 and Metropolitan Avenue; additional wastewater fund appropriated amount for wastewater contracted assistance (\$10,000)

BUDGETARY IMPACT	
Total Revenue	\$4,520,048
Total Appropriations	<u>\$4,744,062</u>
	(\$224,015)

ATTACHMENTS:

- Staffing Chart
- Proposed Departmental Allocations
- Salary Chart
- Budget A - as presented May 23, 2016 with Council approved changes
 - Departmental budgets by line item
 - Capital Budget
- Supplementary information: Part-time Measure Z Position
- Supplementary information: Financial charts and summary information
- Budget A - Master Budget Summary Sheet
- Budget B - Master Budget Summary Sheet
- Budget C - Master Budget Summary Sheet
- Budget D - Master Budget Summary Sheet

FISCAL YEAR 2016/17
PROPOSED STAFFING SCHEDULE

JOB TITLE	FULL TIME EMPLOYEES BY FISCAL YEAR				
	2012 2013	2013 2014	2014 2015	2015 2016	2016 2017
ACCOUNTANT I/II	1	1	–	1	1
ADMINISTRATIVE ASSISTANT	--	--	--	--	--
CHIEF OF POLICE	1	1	1	1	1
CITY CLERK	1	1	1	1	1
CITY MANAGER /PUBLIC WORKS DIRECTOR	1	1	1	1	1
COMMUNITY DEVELOPMENT DIRECTOR	1	1	0.8	0.8	0.8
FINANCE DIRECTOR	1	1	1	1	1
FISCAL ASSISTANT I/II	1	1	1	1	1
POLICE CORPORAL	--	--	--	--	--
POLICE OFFICER	3	3	3	3	3
POLICE RECORDS TECHNICIAN	--	--	--	--	--
POLICE SERGEANT	1	1	1	1	1
PUBLIC WORKS LEADMAN	--	--	--	--	--
PW ADMINISTRATIVE TECHNICIAN	--	--	--	--	--
SENIOR FISCAL ASSISTANT	1	1	1	1	1
UTILITY WORKER I/II	3	3	3	3	2
WATER/WASTEWATER PLANT OPERATOR	1	1	1	1	1
WASTEWATER SUPERINTENDENT TRAINEE	--	--	--	--	1
WASTEWATER SUPERINTENDENT	1	1	1	1	--
WATER & ROADWAYS SUPERINTENDENT	1	1	1	1	1
PUBLIC WORKS DIRECTOR	--	--	--	--	--
ALLOCATED POSITIONS	17.75	17.75	16.80	17.80	16.80

PROPOSED DEPARTMENTAL ALLOCATIONS
FY 2016-2017

CITY MANAGER DEPARTMENT BUDGET

ALLOCATION BY FUND		
General Fund	20%	59,126
Streets Funds	10%	29,563
Wastewater Fund	35%	103,470
Water Fund	35%	103,470
	<u>100%</u>	<u>295,629</u>

ALLOCATION BY POSITION	
City Manager	98%
City Clerk	60%

FINANCE DEPARTMENT BUDGET

ALLOCATION BY FUND		
General Fund	20%	74,087
Streets Funds	10%	37,044
Wastewater Fund	35%	129,653
Water Fund	35%	129,653
	<u>100%</u>	<u>370,437</u>

ALLOCATION BY POSITION	
Finance Director	100%
Accountant I	100%
Senior Fiscal Assistant	100%
Fiscal Clerk II	100%

SOLID WASTE DEPARTMENT BUDGET

ALLOCATION BY FUND		
Solid Waste Fund	<u>100%</u>	<u>10,973</u>

ALLOCATION BY POSITION	
City Manager	2%

PROPOSED DEPARTMENTAL ALLOCATIONS
FY 2016-2017

GENERAL GOVERNMENT DEPARTMENT BUDGET

ALLOCATION BY FUND		
General Fund	78%	23,547.18
CDBG	22%	6,641.51
	100%	30,189

ALLOCATION BY POSITION	
Community Development Director	30%

POLICE DEPARTMENT BUDGET

ALLOCATION BY FUND		
General Fund	86%	552,371
SLESF Fund	14%	89,158
Measure Z	0%	-
	100%	641,529

ALLOCATION BY POSITION	
Police Chief, Sergeant, and 3 Officers	100%

PLANNING DEPARTMENT BUDGET

ALLOCATION BY FUND		
General Fund	100%	67,811

ALLOCATION BY POSITION	
Community Development Director	40%
City Clerk	20%

BUILDING DEPARTMENT BUDGET

ALLOCATION BY DEPARTMENT		
General Fund	10%	5,869
Building Fund	90%	51,599
	100%	57,468

ALLOCATION BY POSITION	
Community Development Director	30%
City Clerk	20%

PROPOSED DEPARTMENTAL ALLOCATIONS
FY 2016-2017

CITY COUNCIL DEPARTMENT BUDGET

ALLOCATION BY FUND		
General Fund	38%	5,488
Streets Funds	8%	1,099
Wastewater Fund	27%	3,846
Water Fund	27%	3,846
	100%	14,279

STREETS DEPARTMENT BUDGET

ALLOCATION BY FUND		
Gas Tax (HUTA) Fund	38%	74,339
TDA Fund	39%	76,002
RSTP Fund	11%	22,000
		172,341
RESERVES (Gas Tax)	12%	24,788
	100%	197,129

ALLOCATION BY POSITION	
Water and Roads Superintendent	15%
Utility Worker I (2)	35%
Wastewater Operator I	20%

SEWER DEPARTMENT BUDGET

ALLOCATION BY FUND		
Sewer Fund	100%	474,583

ALLOCATION BY POSITION	
Wastewater Superintendent	100%
Water and Roads Superintendent	20%
Utility Worker I (2)	10%
Wastewater Operator I	50%

PROPOSED DEPARTMENTAL ALLOCATIONS
FY 2016-2017

WATER DEPARTMENT BUDGET

ALLOCATION BY FUND		
Water Fund	<u>100%</u>	<u>375,772</u>

ALLOCATION BY POSITION	
Water and Roads Superintendent	60%
Utility Worker I (2)	35%
Wastewater Operator I	20%

BUILDINGS AND GROUNDS DEPARTMENT BUDGET

ALLOCATION BY FUND		
General Fund	20%	9,797
Streets Funds	10%	4,899
Wastewater Fund	35%	17,145
Water Fund	<u>35%</u>	<u>17,145</u>
	100%	48,986

ALLOCATION BY POSITION	
Water and Roads Superintendent	5%
Utility Worker I (2)	20%
Wastewater Operator I	10%

ADMINISTRATION VEHICLE

ALLOCATION BY FUND		
Admin Fund	<u>100%</u>	<u>1,250</u>

Peace Officers Association

JOB TITLE	Salary Range				
	A	B	C	D	E
Police Officer	41,823	43,078	44,370	45,701	47,072
Police Corporal	46,005	47,385	48,807	50,271	51,779
Records Technician	32,660	33,640	34,649	35,688	36,759
Sergeant	50,606	52,124	53,688	55,298	56,957

Rio Dell Employee's Association

JOB TITLE	Salary Range				
	A	B	C	D	E
Accountant I	42,682	43,963	45,282	46,640	48,039
Accountant II	46,951	48,359	49,810	51,304	52,843
Administrative Assistant	29,036	29,907	30,804	31,728	32,680
Administrative Technician	35,246	36,304	37,393	38,515	39,670
Fiscal Assistant I	28,618	29,477	30,361	31,272	32,210
Fiscal Assistant II	32,084	33,046	34,037	35,059	36,110
Office Assistant	23,759	24,472	25,206	25,962	26,741
Public Works Leadman	33,170	34,165	35,190	36,246	37,333
Records Technician	32,656	33,636	34,645	35,684	36,755
Senior Fiscal Assistant	36,786	37,889	39,026	40,197	41,402
Utility Worker I	26,209	26,995	27,805	28,639	29,498
Utility Worker II	28,843	29,709	30,600	31,518	32,464
Water/Wastewater Plant Operator I	32,069	33,031	34,022	35,042	36,094
Water/Wastewater Plant Operator II	35,276	36,334	37,424	38,547	39,703

Contract Employees

JOB TITLE	Salary Range				
	A	B	C	D	E
City Clerk	52,081	53,644	55,253	56,911	58,618
City Manager	106,875	110,081	113,384		
Chief of Police	79,540	81,926	84,384		
Finance Director	67,473	69,497	71,582		
Community Development Director	73,394	75,595	77,863	80,199	
Wastewater Superintendent Trainee	46,384				
Wastewater Superintendent	49,743	51,235	52,772	54,356	55,986
Water/Streets Superintendent	55,960	57,639	59,368	61,149	62,983

2016-2017 REVENUE BUDGET			6/30/2014	6/30/2014	6/30/2015	6/30/2015	2/29/2016	6/30/2016	//	
			Actual	Budget	Actual	Budget	Y-T-D Actual	Budget	Proposed	
TOTAL REVENUE ALL FUNDS			4,606,817	7,595,058	3,330,898	3,177,436	2,048,592	3,128,891	4,520,873	
ADMIN FUND										
4900	ADM	Interfund Revenue	987	-	4,444	-	1,454	4,000	2,800	
TOTAL ADMIN FUND			987	-	4,444	-	1,454	4,000	2,800	
ANNIVERSARY FUND										
4963	AN	Anniversary Income	-	-	850	-	-	850	-	
TOTAL ANNIVERSARY FUND			-	-	850	-	-	850	-	
BUILDING FUND										
4445	BUI	Building - Administrative Fees	2,846	-	14,854	150	12,622	8,000	14,000	
4463	BUI	Building - Continuing Education	-	-	201	-	111	125	110	
4464	BUI	Building - Technology Fee	-	-	453	-	250	340	340	
4410	BUI	Building Plan - Constr Permits	23,951	28,800	14,123	30,000	12,398	18,000	13,885	
4440	BUI	Building Plan - Plan Check Fee	9,898	5,000	5,324	19,800	3,720	6,000	3,950	
4460	BUI	Building Plan - Seismic Fees	142	75	112	125	118	75	125	
4462	BUI	Building Standards- SB1473	119	125	63	-	47	60	66	
4465	BUI	Encroachment Permits	500	-	500	250	375	500	425	
TOTAL BUILDING FUND			37,456	34,000	35,630	50,325	29,641	33,100	32,901	
CDBG FUNDS										
4729	CDBG	Deferred Revenue	-	5,120	(17,654)	-	(945)	-	-	
4727	CDBG	Grant Restr - CDBG PI Interest/late fees	47	-	1	-	1	-	-	
4725	CDBG	Grant Restr - CDBG PI Principle	5,366	-	24,143	-	8,912	-	12,000	
TOTAL CDBG FUNDS			5,413	5,120	6,490	-	7,968	-	12,000	
GENERAL FUND										
4995	GF	Donations	100	-	-	-	700	-	-	
4802	GF	Donations- Bicycle Helmets	300	-	500	-	-	-	-	
4803	GF	Donations- Misc	384	-	50	-	20	-	-	
4197	GF	Fees - Admin Vehicle User Fees	-	5,000	-	-	-	-	-	
4173	GF	Fees - Animal Control/Retinq.	1,588	500	1,278	1,200	489	1,200	1,200	
4170	GF	Fees - Animal License	1,252	800	1,281	1,000	1,327	1,800	1,350	
4178	GF	Fees - Booking	547	500	741	500	358	200	500	

2016-2017 REVENUE BUDGET		6/30/2014 Actual	6/30/2014 Budget	6/30/2015 Actual	6/30/2015 Budget	2/29/2016 Y T-D Actual	6/30/2016 Budget	// Proposed
TOTAL REVENUE ALL FUNDS		4,606,817	7,595,058	3,330,898	3,177,436	2,048,592	3,128,891	4,520,873
4150	GF Fees - Business License	11,500	6,000	8,724	8,000	4,440	9,500	9,000
4151	GF Fees - Business License CASP SB1186	285	50	180	200	90	250	180
4195	GF Fees - Customer fax and copy	85	25	38	25	36	25	25
4125	GF Fees - Franchise - Cable TV	33,531	33,000	34,590	33,000	16,974	33,000	33,600
4110	GF Fees - Franchise - Electric	27,722	24,000	26,682	28,000	-	26,200	27,000
4120	GF Fees - Franchise - Garbage	15,145	15,000	15,568	15,275	7,904	15,000	15,000
4115	GF Fees - Franchise - Gas	6,277	6,000	5,720	6,300	-	5,600	6,000
4163	GF Fees - In Lieu VLF - County	340,093	330,000	342,092	340,094	171,044	342,000	342,000
4162	GF Fees - Motor Vehicle License (VLF)	7,943	6,600	6,795	7,600	4,309	7,100	7,100
4180	GF Fees - Notary	47	-	220	-	-	100	-
4105	GF Fees - Recorders Fees	-	500	-	-	-	-	-
4183	GF Fees - Special Police Services	1,712	1,200	3,125	1,500	1,285	1,500	1,900
4185	GF Fees - Street & Sidewalks	960	300	-	500	-	-	-
4186	GF Fees - Weed & Lot	-	300	-	300	-	300	-
4220	GF Fines-.Animal Control/spa-neu	-	150	-	-	-	-	-
4728	GF Gen Fund Income from CDBG Misc. fees	-	-	32	-	-	-	-
4747	GF Grant - Measure Z	-	-	-	-	9,086	35,569	-
4941	GF Misc - Post Training & Special Project Reimbursen	-	-	-	3,000	-	-	-
4435	GF Planning - Home Occupation Permit Fee	80	750	440	500	160	300	200
4455	GF Planning - Other	-	-	138	-	-	50	-
4456	GF Planning - Parks & Rec Dev. Fees	-	6,075	3,000	-	1,500	-	-
4430	GF Planning - Subdivision Fee	-	1,500	-	1,500	-	1,500	1,500
4420	GF Planning - Zoning Fees	5,553	8,000	4,233	8,000	1,230	2,500	2,500
4322	GF Rental income - Property	-	4,500	-	-	-	-	-
4321	GF Rental Income - T. Mobile	13,587	10,800	11,983	11,681	9,002	13,000	11,800
4320	GF Rental Income - U.S. Cellular	6,513	6,000	6,571	6,370	3,831	6,370	6,500
4050	GF Tax - Documentary Real Property	4,350	2,200	3,503	2,300	2,365	4,000	2,800
4026	GF Tax - Home Owner's Property	1,567	1,600	1,454	1,600	709	1,400	1,400
4041	GF Tax - In Lieu Retail Sales - County	43,570	51,192	29,148	43,510	5,010	29,100	16,000
4042	GF Tax - Measure U Sales Tax	-	-	44,477	-	101,910	160,000	170,000
4027	GF Tax - Prior Years - Supplemental	778	-	709	-	75	-	-
4010	GF Tax - Property Current Secured	101,279	100,235	101,807	103,921	52,444	103,500	102,000
4011	GF Tax - Property Current Unsecur	3,716	3,600	3,890	3,600	3,481	3,600	3,600
4012	GF Tax - Property Prior Secured	62	-	-	-	-	-	-
4013	GF Tax - Property Prior Unsecured	-	100	116	-	42	-	100
4056	GF Tax - Public Safety .5% sales	2,987	3,200	3,445	3,300	1,727	3,100	3,300
4040	GF Tax - Retail Sales	100,140	122,000	93,210	129,500	51,701	117,000	100,500
4025	GF Tax - Supplemental Roll	3,396	2,200	622	2,200	302	2,200	2,200
4035	GF Tax - Timber Yield	16	10	14	12	12	14	10
4030	GF Tax - Transient Occupancy Tax	11,424	10,105	10,793	11,000	10,073	11,000	10,500
TOTAL GENERAL FUND TAX PROCEEDS		748,489	763,992	767,169	775,488	463,636	937,978	879,765

2016-2017 REVENUE BUDGET			6/30/2014	6/30/2014	6/30/2015	6/30/2015	2/29/2016	6/30/2016	//	
			Actual	Budget	Actual	Budget	Y-T-D Actual	Budget	Proposed	
TOTAL REVENUE ALL FUNDS			4,606,817	7,595,058	3,330,898	3,177,436	2,048,592	3,128,891	4,520,873	
MEASURE Z FUND										
MZ	Measure Z		-	-	-	-	17,458	35,569	-	
TOTAL MEASURE Z FUND			-	-	-	-	17,458	35,569	-	
RECYCLING FUND										
4746	REC	Grant Restricted - Recycling	5,000	-	-	-	5,000	5,000	5,000	
TOTAL RECYCLING FUND			5,000	-	-	-	5,000	5,000	5,000	
GRANT RESTRICTED FUNDS										
4757	RES	Grant - Safe Routes To School	128,062	152,300	-	-	-	-	-	
4720	RES	Grant Headwaters	-	100,000	-	-	-	-	-	
4744	RES	Grant Rest - Police Realignment Grant	20,000	-	14,817	-	9,884	7,000	5,500	
4763	RES	Grant Rest.- Prop. 84 - SDWSRF	-	-	192,206	-	-	-	591,794	
4765	RES	Grant Rest.-USDA ECWAG	-	-	-	-	-	-	373,200	
4710	RES	Grant Restr - ISTE A	-	21,000	-	-	-	-	-	
4750	RES	Grant Restr- DOT RPSTLE-5396	536,412	-	-	-	-	-	-	
4755	RES	Grant Restrictfed - STIP	-	491,263	-	-	-	-	-	
4759	RES	Grant Restr-SWRCB Grant Fac&Eff Disp.	716,804	3,718,874	-	-	-	-	-	
TOTAL RESTRICTED FUNDS			1,401,278	4,483,437	207,023	-	9,884	7,000	970,494	
SEWER FUNDS										
4571	SEW	Sewer - Assmt Dist #1 - Prior	2,009	-	939	-	1,424	-	-	
4570	SEW	Sewer - Assmt Dist #1 Current	28,159	28,785	2,962	28,785	16,776	30,950	32,000	
4520	SEW	Sewer - Connection	5,220	4,600	10,440	-	15,660	5,220	5,220	
4516	SEW	Sewer - Debt Service	359,382	323,184	348,356	325,900	203,319	310,000	310,000	
4540	SEW	Sewer - Replacement Reserve	185,812	172,216	180,188	255,571	105,167	170,000	98,344	
4510	SEW	Sewer - Service	696,322	670,458	673,023	602,614	392,630	555,000	758,656	
4630	SEW	Late Fee	21,396	18,800	20,555	38,000	22,901	20,000	20,600	
4936	SEW	Bad Debt Recovery	1,127	500	1,693	1,000	437	1,430	2,000	
4920	SEW	Misc - Special Public Works	2,945	1,000	1,909	-	-	1,900	-	
TOTAL SEWER FUNDS			1,302,372	1,219,543	1,240,064	1,251,870	758,314	1,094,500	1,226,820	

2016-2017 REVENUE BUDGET			6/30/2014	6/30/2014	6/30/2015	6/30/2015	2/29/2016	6/30/2016	//	
			Actual	Budget	Actual	Budget	Y-T-D Actual	Budget	Proposed	
TOTAL REVENUE ALL FUNDS			4,606,817	7,595,058	3,330,898	3,177,436	2,048,592	3,128,891	4,520,873	
SLESF FUND										
4740	SLESF	Grant Restr - Police Grant SLESF	98,562	100,000	100,000	100,000	48,069	100,000	100,000	
TOTAL SLESF FUND			98,562	100,000	100,000	100,000	48,069	100,000	100,000	
SOLID WASTE FUND										
4190	SO	Fees - Integrated Waste Management	8,173	8,500	9,199	8,500	4,976	9,500	9,000	
TOTAL SOLID WASTE FUND			8,173	8,500	9,199	8,500	4,976	9,500	9,000	
STREETS FUNDS										
4045	ST	Tax - (HCAOG) Transportation - TDA	117,477	117,251	114,888	108,609	48,365	108,945	111,600	
4712	ST	Grant Restricted - RSTP HCAOG	46,763	-	22,572	21,000	-	21,000	22,000	
4048	ST	Tax - Gasoline (Highway Users Tax)	109,540	103,464	103,581	90,010	47,740	76,820	74,339	
TOTAL STREETS FUNDS			273,780	220,715	241,041	219,619	96,105	206,765	207,939	
WATER FUNDS										
4650	WAT	Water - Capital	64,780	-	65,813	77,000	48,967	63,000	171,728	
4620	WAT	Water - Connection	8,100	10,800	5,400	5,410	8,100	2,700	2,700	
4640	WAT	Water - Damage Replacement	1,014	400	-	1,000	-	11,000	-	
4615	WAT	Water - Debt Service	144,920	134,000	172,949	140,724	108,698	140,000	152,371	
4616	WAT	Water - Debt Service Restricted	-	-	-	-	3,053	-	20,783	
4653	WAT	Water - Metro Wells	-	-	-	-	1,528	-	11,697	
4654	WAT	Water - Dinsmore Zone Charge	-	-	-	-	2,426	-	17,466	
4610	WAT	Water - Service	466,408	543,397	426,809	501,967	299,410	450,000	667,805	
4635	WAT	Shut Off Fees	15,100	10,200	17,560	5,933	3,825	6,000	6,180	
4630	WAT	Late Fee	21,396	18,800	20,555	38,000	22,901	20,000	20,600	
4936	WAT	Bad Debt Recovery	1,127	500	1,693	1,000	437	1,430	2,000	
4651	WAT	Water Capital Infiltration Gallery	-	-	-	-	100,000	-	-	
TOTAL WATER FUNDS			722,845	718,097	710,778	771,034	599,345	694,130	1,073,329	
MISC FUND DISTRIBUTION										
4935	MISC	Gain/Loss on Disposal of Assets	54	-	-	-	-	-	-	
4480	MISC	Insurance Premium Reimbursement	280	-	-	-	4,145	-	-	

2016-2017 REVENUE BUDGET			6/30/2014	6/30/2014	6/30/2015	6/30/2015	2/29/2016	6/30/2016	//
			Actual	Budget	Actual	Budget	Y-T-D Actual	Budget	Proposed
TOTAL REVENUE ALL FUNDS			4,606,817	7,595,058	3,330,898	3,177,436	2,048,592	3,128,891	4,520,873
4310	MISC	Interest Income	190	100	1,422	100	818	100	425
4310	MISC	Interest Income	1,077	-	5,126	-	7	-	-
4950	MISC	Misc	400	1,000	520	500	325	400	400
4990	MISC	Misc - Other	515	30,554	1,142	-	1,448	-	-
4991	MISC	Misc Income - Suspense	-	10,000	-	-	-	-	-
TOTAL MISC FUND DISTRIBUTION			2,462	41,654	8,210	600	6,743	500	825
TOTAL REVENUE ALL FUNDS			4,606,817	7,595,058	3,330,898	3,177,436	2,048,592	3,128,891	4,520,873

2016-2017 CITY MANAGER

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5000 Full Time Salaries	137,720	110,019	139,444	171,281	92,590	151,272	154,945	
5032 Retirement - City Manager	6,564	11,300	2,457	-	-	-		
5035 Benefit - ICMA City 457	11,611	3,517	16,331	22,891	12,357	17,430	17,311	
5040 Benefit - Health Insurance	15,760	14,077	15,433	34,427	13,557	21,641	14,679	
5042 Benefit - Life Insurance	304	324	320	371	154	304	303	
5044 Benefit - Dental/Vision Insur	2,426	2,507	1,753	2,417	1,418	3,214	1,949	
5045 Worker Compensation Insurance	2,920	2,002	2,094	1,732	1,555	1,598	2,024	
5050 FICA/MEDI	11,558	8,416	12,417	13,104	7,464	11,634	11,852	
5055 Unemployment Insurance	642	1,100	1,016	1,517	645	694	686	
5080 Hiring Costs	27,148	45,251	-	5,000	-	-		
5081 Compensated Absences Payable	6,333	-	(9,125)	-	-	-		
5101 Office Supplies	1,675	1,496	1,283	1,500	548	1,500	1,500	
5102 Operating Supplies	306	700	382	350	219	350	350	
5103 Postage	235	250	294	250	117	250	250	
5104 Printing - Forms	3,931	2,000	4,011	3,000	1,561	4,000	4,000	
5106 Promotional	-	51	85	-	-	-	-	
5112 Legal	5,849	20,000	6,271	15,000	4,960	15,000	15,000	
5115 Contract/Professional Services	17,827	61,420	4,804	29,240	639	23,000	33,300	
5121 Telephone - Pager	1,707	900	1,739	2,000	1,115	1,760	1,760	
5122 Training - Conference	1,501	4,500	1,686	2,000	585	3,000	3,000	
5123 Automobile - Transportation	2,169	6,000	4,645	4,200	3,155	4,200	4,645	
5125 Publications - Books	28	100	76	50	-	50	50	
5126 Dues & Memberships	236	2,500	622	1,100	1,075	1,100	1,100	
5128 Employee Relations	-	151	-	100	-	100	100	
5130 Rents - Leases	920	4,500	1,858	3,000	983	2,100	2,100	
5131 Records Maintenance	103	-	76	100	43	110	110	
5135 Maintenance - Repair	537	251	1,083	450	715	700	700	
5138 Office Equipment	783	251	419	500	-	500	3,500	
5139 Equipment	-	500	-	500	-	500	500	
5140 Bond Insurance	-	10	-	-	-	-	-	
5141 General Liability Insurance	1,812	4,167	8,054	4,312	5,264	8,538	8,538	
5143 Property Insurance	420	936	1,577	957	996	1,672	1,672	
5144 Emp Practice Liab Insurance	102	330	121	318	994	762	1,400	
5148 Office Equipment	-	201	-	-	-	-	-	
5150 Electricity	676	651	1,375	586	858	1,430	1,473	
5151 Natural Gas	59	300	111	63	54	137	141	
5152 Water	-	-	59	38	70	50	225	
5153 Sewer	-	-	99	73	40	100	103	
5160 Elections	-	-	1,003	-	-	-	-	
5161 Sales Tax Admin Fees	-	-	7,290	-	-	-	-	
5162 Medical	2	-	-	-	-	-	-	

2016-2017 CITY MANAGER

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	Proposed	Requests
5166 LAFCO Fees	1,245	-	1,429	-	1,695	1,500	1,500	
5171 Computer Software	-	500	1	500	1	500	500	
5173 Computer Maintenance - Support	1,248	1,100	2,161	1,769	1,485	2,379	2,739	
5174 Web Design Services	24	500	521	30	47	300	400	
5215 Public Works - Small Tools	-	100	-	-	-	-	-	
5514 Engineering	272	-	-	1,000	885	1,000	1,000	
5520 Improvements	191	-	-	-	-	220	220	
6100 Fixed Asset - Computer Hardware	-	1,497	-	-	-	-	-	
TOTAL EXPENDITURES	266,844	314,375	235,275	325,726	157,844	284,595	295,629	

ALLOCATION BY FUND		
General Fund	20%	59,126
Streets Funds	10%	29,563
Wastewater Fund	35%	103,470
Water Fund	35%	103,470
	100%	295,629

ALLOCATION BY POSITION	
City Manager	98%
City Clerk	60%

2016-2017 FINANCE DEPARTMENT

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5000 Full Time Salaries	148,874	172,212	180,043	179,006	112,147	185,654	198,081	
5030 Overtime Salaries	1,015	2,000	5	-	132	-	-	
5035 Benefit - ICMA City 457	15,133	20,693	19,162	19,313	12,104	19,698	20,964	
5040 Benefit - Health Insurance	21,802	26,568	38,970	39,106	23,448	37,732	33,217	
5042 Benefit - Life Insurance	435	630	540	651	221	461	480	
5044 Benefit - Dental/Vision Insur	3,453	3,845	5,043	4,758	3,104	4,922	5,121	
5045 Worker Compensation Insurance	3,496	1,674	2,496	1,793	1,931	2,042	2,600	
5050 FICA	12,532	14,735	15,127	13,551	9,713	14,348	15,153	
5055 Unemployment Insurance	2,103	1,926	1,669	1,536	1,609	1,649	1,736	
5080 Hiring Costs	903	3,000	-	-	-	-	-	
5081 Compensated Absences Payable	1,648	-	3,254	-	-	-	-	
5101 Office Supplies	3,046	3,500	3,805	3,610	2,451	3,610	3,610	
5102 Operating Supplies	787	1,500	333	800	218	800	800	
5103 Postage	4,054	5,526	2,868	6,974	3,053	4,050	4,050	
5104 Printing - Forms	3,825	2,000	3,232	3,301	1,328	3,301	3,301	
5105 Advertising	2,937	-	-	-	-	-	-	
5106 Promotional	-	-	80	-	34	-	-	
5110 Accounting	36,970	36,790	34,936	28,800	20,937	30,000	26,500	
5112 Legal	252	1,000	784	400	-	400	400	
5115 Contract/Professional Services	833	500	-	400	24	750	750	
5116 Bank Fees	2,117	2,000	1,893	2,092	992	2,200	2,200	
5121 Telephone - Pager	1,330	1,530	1,614	2,238	1,114	2,200	2,200	
5122 Training - Conference	2,402	4,500	2,786	4,501	1,785	4,501	4,501	
5123 Automobile - Transportation	3,950	1,300	915	1,301	-	1,301	1,301	
5125 Publications - Books	34	200	48	94	-	94	94	
5126 Dues & Memberships	126	151	122	125	220	125	125	
5128 Employee Relations	-	100	-	-	-	-	-	
5130 Rents - Leases	2,549	3,000	1,740	3,101	922	2,500	2,500	
5131 Records Maintenance	630	-	659	525	475	600	1,000	
5135 Maintenance - Repair	1,395	1,800	1,088	1,951	899	1,951	1,951	
5138 Office Equipment	2,582	3,000	41	3,200	4,314	8,200	5,200	
5139 Equipment	-	100	-	-	-	-	-	
5141 General Liability Insurance	4,794	10,938	7,999	11,408	5,228	8,480	8,480	
5143 Property Insurance	1,112	2,460	1,566	2,531	989	1,660	1,660	
5144 Emp Practice Liab Insurance	270	907	120	841	987	756	1,600	
5150 Electricity	1,788	1,500	1,366	1,572	852	1,421	1,464	
5151 Natural Gas	155	151	110	170	54	137	141	
5152 Water	-	-	133	87	157	110	365	
5153 Sewer	-	-	223	165	91	216	222	
5162 Medical	100	-	-	-	-	-	-	
5163 Property Tax Admin Fees	2,777	3,000	2,744	3,000	1,305	3,000	3,000	

2016-2017 FINANCE DEPARTMENT

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5171 Computer Software	68	500	1	170	76	200	200	
5172 Computer Training	75	3,000	-	-	-	-	-	
5173 Computer Maintenance - Support	14,998	8,999	14,497	15,023	7,959	14,500	15,220	
5174 Web Design Services	73	196	110	146	46	150	250	
5520 Improvements	505	-	-	-	-	-	-	
TOTAL EXPENDITURES	307,928	347,431	352,122	358,240	220,919	363,719	370,437	

ALLOCATION BY FUND		
General Fund	20%	74,087
Streets Funds	10%	37,044
Wastewater Fund	35%	129,653
Water Fund	35%	129,653
	100%	370,437

ALLOCATION BY POSITION	
Finance Director	100%
Accountant I	100%
Senior Fiscal Assistant	100%
Fiscal Clerk II	100%

2016-2017 SOLID WASTE

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5000 Full Time Salaries	1,954	2,000	2,055	2,055	423	2,055	2,180	
5030 Overtime Salaries	125	-	-	-	-	-	-	
5032 Retirement - City Manager	198	-	-	-	-	-	-	
5035 Benefit - ICMA City 457	83	-	288	288	59	247	249	
5040 Benefit - Health Insurance	-	-	-	535	-	114	138	
5042 Benefit - Life Insurance	-	-	-	6	-	4	4	
5044 Benefit- Dental/Vision Ins	-	-	-	33	-	43	19	
5045 Workers Compensation Insurance	144	-	25	20	4	23	32	
5050 Fica	186	-	188	157	39	157	171	
5055 Unemployment Insurance	9	-	-	21	-	127	8	
5101 Office Supplies	14	200	18	17	7	17	17	
5102 Operating Supplies	572	1,000	9	50	6	50	50	
5103 Postage	13	500	34	-	-	23	23	
5104 Printing - Forms	14	200	55	-	4	-	-	
5105 Advertising	222	300	-	50	-	-	-	
5106 Promotional	-	250	-	-	-	-	-	
5112 Legal	746	-	1,763	-	972	-	-	
5115 Contract Professional Services	140	3,671	12,000	5,000	1	7,000	7,000	
5121 Telephone - Pager	29	-	6	-	4	-	8	
5122 Training - Conference	-	-	-	-	-	-	-	
5123 Automobile - Transportation	-	100	1	-	-	-	-	
5125 Publications - Books	2	-	1	-	-	-	-	
5126 Dues & Memberships	-	-	-	-	-	-	-	
5130 Rents & Leases	146	-	60	110	25	-	-	
5131 Records Maintenance	9	-	-	-	-	-	-	
5135 Maintenance - Repair	84	-	236	56	14	-	-	
5138 Office Equipment	1	-	-	-	-	-	-	
5141 General Liability Insurance	298	521	221	-	144	234	234	
5143 Property Insurance	69	117	43	-	27	46	46	
5144 Emp Practice Liab Insurance	17	41	3	-	27	21	55	
5150 Electricity	111	-	38	-	24	39	40	
5151 Electricity	10	150	3	-	1	4	4	
5154 Garbage	1,413	1,400	1,095	1,102	147	650	650	
5171 Computer Software	-	-	-	-	-	-	-	
5173 Computer Maintenance - Support	30	-	19	-	13	-	25	
5174 Web Design Services	4	50	3	-	1	-	20	
5520 Improvements	31	-	-	-	-	-	-	
TOTAL EXPENDITURES	6,674	10,500	18,166	9,500	1,942	10,854	10,973	

2016-2017 SOLID WASTE

EXPENDITURES

6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	Proposed	Requests
-------------------	-------------------	-------------------	-------------------	-------------------------	-------------------	----------	----------

ALLOCATION BY FUND

Solid Waste Fund

100%

10,973

ALLOCATION BY POSITION

City Manager

2%

2016-2017 ADMIN FUND (VEHICLE)	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5135 Maintenance - Repair	37	-	125	-	16	500	500	
5212 Gas & Oil	259	5,000	374	-	236	700	500	
5213 Vehicle Repair	-	-	66	-	-	-	250	
TOTAL EXPENDITURES	296	5,000	565	-	252	1,200	1,250	

ALLOCATION BY FUND		
Admin Fund	100%	1,250

2016-2017 GENERAL GOVERNMENT

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5000 Full Time Salaries	-	-	-	-	17,068	32,642	20,567	
5035 Benefit - ICMA City 457	-	-	-	-	2,132	3,737	2,355	
5040 Benefit - Health Insurance	-	-	-	-	1,189	1,876	975	
5042 Benefit - Life Insurance	-	-	10	-	64	144	86	
5045 Worker Compensation Insurance	-	-	-	-	714	359	272	
5050 FICA	-	-	-	-	1,578	2,516	1,573	
5055 Unemployment Insurance	-	-	-	-	174	217	130	
5101 Office Supplies	-	-	6	-	62	-	106	
5102 Special Department Supplies	-	-	-	-	52	-	89	
5103 Postage	-	-	-	-	-	-	-	
5104 Printing - Forms	-	-	-	-	23	-	39	
5115 Contract/Professional Services	-	-	-	-	6	-	10	
5121 Telephone - Pager	-	-	-	-	292	-	434	
5125 Publications - Books	-	-	6	-	-	-	-	
5130 Rents - Leases	-	-	-	-	120	-	205	
5135 Maintenance - Repair	-	-	-	-	125	-	200	
5138 Office Equipment	-	-	-	-	-	-	400	
5141 General Liability Insurance	-	-	-	-	1,244	-	1,600	
5143 Property Insurance	-	-	-	-	235	-	401	
5144 Emp Praclice Liab Insurance	-	-	-	-	92	-	157	
5150 Electricity	-	-	-	-	203	-	347	
5151 Natural Gas	-	-	-	-	13	-	22	
5171 Computer Software	-	-	-	-	-	-	-	
5173 Computer Maintenance - Support	-	-	-	-	61	3,500	179	
5174 Web Design Services	-	-	-	-	11	-	40	
TOTAL EXPENDITURES	-	-	22	-	25,458	44,991	30,189	

ALLOCATION BY FUND		
General Fund	78%	23,547.18
CDBG	22%	6,641.51
	100%	30,189

ALLOCATION BY POSITION	
Community Development Director	30%

2016-2017 POLICE DEPARTMENT

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5000 Full Time Salaries	302,774	278,897	304,756	289,554	202,102	279,238	279,020	
5030 Overtime Salaries	11,087	8,000	11,196	8,112	13,599	22,541	20,391	
5035 Benefit - ICMA City 457	54,173	60,599	54,433	59,918	33,549	57,685	58,336	
5040 Benefit - Health Insurance	68,717	59,352	74,297	71,079	44,078	67,798	68,953	
5042 Benefit - Life Insurance	1,013	990	1,237	1,075	483	1,075	1,056	
5044 Benefit - Dental/Vision Insur	8,797	8,680	11,116	10,097	8,091	11,204	10,786	
5045 Worker Compensation Insurance	20,203	11,389	27,938	28,318	19,647	28,911	35,528	
5050 FICA	27,059	21,565	26,642	22,151	18,847	23,285	22,905	
5055 Unemployment Insurance	2,356	2,199	2,671	2,896	3,043	2,258	2,170	
5060 Clothing Allowance	3,759	3,751	3,553	3,742	2,438	3,750	3,750	
5080 Hiring Costs	566	3,000	-	750	2,950	2,000	3,000	
5101 Office Supplies	880	1,200	496	1,000	1,200	1,000	1,200	
5102 Operating Supplies	2,740	3,200	1,309	2,500	1,121	2,500	2,200	
5103 Postage	790	1,000	584	665	299	600	600	
5104 Printing - Forms	303	800	860	463	167	1,000	1,000	
5105 Advertising	40	50	-	50	386	50	300	
5106 Promotional	-	50	115	50	15	50	50	
5112 Legal	1,506	1,500	1,386	1,000	4,710	1,000	1,000	
5115 Contract/Professional Services	3,680	3,000	1,546	3,000	5,184	3,000	3,650	
5117 Animal Control	8,882	5,000	6,533	6,500	7,070	6,500	12,000	
5119 Safety Supplies & Equipment	-	-	1,266	1,239	272	1,239	1,239	
5121 Telephone - Pager	7,798	7,000	7,774	7,000	4,913	7,610	7,610	
5122 Training - Conference	(2,931)	2,000	1,184	-	3,644	4,400	4,400	
5123 Automobile - Transportation	193	1,000	749	500	416	500	500	
5125 Publications - Books	2,226	500	73	500	136	500	500	
5126 Dues & Memberships	1,638	2,000	1,659	1,800	390	1,800	1,800	
5128 Employee Relations	-	2,550	-	250	-	250	250	
5130 Rents - Leases	2,521	2,000	2,160	2,500	1,523	2,500	2,500	
5131 Records Maintenance	242	-	370	350	270	500	400	
5135 Maintenance - Repair	1,963	2,000	4,231	5,523	858	5,523	5,523	
5138 Office Equipment	28	2,200	2,575	2,100	142	2,100	4,200	
5139 Equipment	4,052	5,450	16,003	13,658	300	7,025	7,025	
5141 General Liability Insurance	6,009	13,543	12,137	14,301	7,932	12,865	12,865	
5143 Property Insurance	1,394	3,045	2,376	3,172	1,501	2,519	2,519	
5144 Employee Practice Liab Insurance	339	1,114	182	1,106	1,497	1,147	2,050	
5150 Electricity	2,482	-	2,317	2,000	1,439	2,412	2,484	
5151 Natural Gas	194	-	167	200	82	207	213	
5152 Water	-	-	226	147	267	180	545	
5153 Sewer	-	-	377	274	153	370	381	
5154 Garbage	166	-	-	200	-	-	-	
5162 Medical	1,425	6,000	3,096	3,000	2,224	3,000	3,200	

2016-2017 POLICE DEPARTMENT

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
5171 Computer Software	378	1,500	389	500	2	500	500	
5173 Computer Maintenance - Support	5,069	3,200	7,411	7,950	4,091	6,500	7,580	
5174 Web Design Services	89	100	167	100	70	200	500	
5192 Code Enforcement	20	3,000	445	1,000	-	1,000	1,000	
5193 Nuisance Abatement-Vehicle	80	2,500	150	1,250	250	1,250	1,250	
5212 Gas & Oil	15,712	15,000	13,452	13,000	7,900	13,400	13,700	
5213 Vehicle Repair	3,443	4,000	9,189	2,500	2,528	4,000	4,000	
5215 Public Works - Small Tools	30	-	-	-	-	-	-	
5305 Booking Fees Due	(3,439)	1,500	-	-	-	-	-	
5308 Dispatch Service Due	18,504	18,503	18,504	18,500	16,600	24,900	24,900	
5520 Improvements	634	-	-	-	-	-	-	
6100 Fixed Asset - Computer Hardware	2,711	1,300	-	-	-	-	-	
TOTAL EXPENDITURES	592,295	575,227	639,297	617,540	428,379	623,842	641,529	

ALLOCATION BY FUND

General Fund	86%	552,371
SLESF Fund	14%	89,158
Measure Z	0%	-
	<u>100%</u>	<u>641,529</u>

ALLOCATION BY POSITION

Police Chief, Sergeant, and 3 Officers	100%
--	------

2016-2017 PLANNING

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5000 Full Time Salaries	89,092	91,780	62,258	64,592	22,576	35,210	39,823	
5035 Benefit - ICMA City 457	11,088	12,919	7,527	7,751	2,724	4,023	4,547	
5040 Benefit - Health Insurance	8,754	7,649	11,094	14,482	3,837	6,312	3,773	
5042 Benefit - Life Insurance	333	297	299	266	70	139	154	
5044 Benefit - Dental/Vision Insur	406	379	540	935	235	325	325	
5045 Worker Compensation Insurance	2,078	1,670	1,889	1,890	743	380	527	
5050 FICA	7,740	7,021	5,405	4,941	1,980	2,715	3,046	
5055 Unemployment Insurance	543	918	447	646	263	239	260	
5101 Office Supplies	336	400	619	350	119	350	297	
5102 Operating Supplies	147	300	76	150	36	150	150	
5103 Postage	428	600	258	300	231	300	300	
5104 Printing - Forms	2,896	250	1,382	1,250	1,035	1,670	1,631	
5106 Promotional	-	-	27	-	7	-	-	
5112 Legal	363	3,000	418	1,000	-	1,000	1,000	
5115 Contract/Professional Services	52	1,000	-	300	4	300	300	
5121 Telephone - Pager	962	826	662	975	219	975	533	
5122 Training - Conference	851	1,500	60	750	-	750	750	
5123 Automobile - Transportation	606	1,750	9	1,250	-	1,250	1,250	
5125 Publications - Books	110	250	35	100	-	100	100	
5126 Dues & Memberships	178	300	228	350	85	350	350	
5128 Employee Relations	-	50	-	25	-	25	25	
5130 Rents - Leases	771	700	622	800	298	800	595	
5131 Records Maintenance	93	-	66	100	43	100	100	
5135 Maintenance - Repair	881	500	267	400	181	400	300	
5138 Office Equipment	7	100	-	500	-	500	1,400	
5141 General Liability Insurance	1,491	3,646	1,931	3,548	872	2,047	1,447	
5143 Property Insurance	346	820	378	787	165	401	251	
5144 Employee Practice Liab Insurance	84	289	29	261	209	183	348	
5150 Electricity	556	560	330	600	142	343	353	
5151 Natural Gas	48	90	27	100	9	33	34	
5152 Water	-	-	25	16	29	30	66	
5153 Sewer	-	-	41	30	17	50	52	
5164 Regulatory Fees	50	4,000	-	2,000	-	2,000	2,000	
5166 Regulatory Fees	-	1,700	-	1,700	-	-	-	
5171 Computer Software	474	900	-	200	-	200	200	
5173 Computer Maintenance - Support	762	250	955	875	601	1,050	1,125	
5174 Web Design Services	20	250	27	400	8	400	400	
5512 Planning	-	-	13	-	-	-	-	
5520 Improvements	157	-	-	-	-	-	-	
TOTAL EXPENDITURES	132,703	146,664	97,944	114,620	36,738	65,100	67,811	

2016-2017 PLANNING

<u>6/30/14</u> Actual	<u>6/30/14</u> Budget	<u>6/30/15</u> Actual	<u>6/30/15</u> Budget	<u>2/24/16</u> Y-T-D Actual	<u>6/30/16</u> Budget	<u> / /</u> Proposed	<u> / /</u> Requests
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------------	--------------------------	---------------------------	---------------------------

EXPENDITURES

ALLOCATION BY FUND		
General Fund	<u>100%</u>	<u>67,811</u>

ALLOCATION BY POSITION	
Community Development Director	40%
City Clerk	20%

2016-2017 CITY COUNCIL

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5101 Office Supplies	-	-	12	-	21	-	40	
5102 Operating Supplies	-	51	20	-	-	-	-	
5103 Postage	-	-	120	-	3	111	111	
5104 Printing - Forms	-	51	584	-	216	837	837	
5106 Promotional	4,128	5,000	119	850	844	1,050	1,050	
5112 Legal	-	1,000	1,769	502	1,827	502	502	
5115 Contract/Professional Services	788	7,059	-	-	-	-	-	
5122 Training - Conference	663	-	1,786	2,000	905	3,000	3,000	
5123 Automobile - Transportation	1,409	-	1,661	1,502	1,089	2,000	2,000	
5125 Publications-Books	-	-	98	-	-	-	-	
5126 Dues & Memberships	2,578	2,751	2,344	2,751	-	2,751	2,751	
5129 Meeting	-	2,100	-	-	-	-	-	
5135 Maintenance - Repair	947	-	-	502	-	-	-	
5138 Office Equipment	2,890	2,892	-	-	-	-	-	
5141 General Liability Insurance	-	1,302	-	710	-	-	-	
5143 Property Insurance	-	294	-	157	-	-	-	
5173 Computer Maintenance - Support	-	-	-	-	-	-	600	
5174 Web Design Services	-	-	60	-	-	98	98	
5450 Miscellaneous Expense	6,250	6,250	-	-	-	-	-	
5540 Mayor Woodall	-	251	-	-	-	-	-	
5541 Gordon Johnson	525	251	-	-	-	-	-	
5560 Council Member Marks	-	251	-	-	-	-	-	
5563 Council Member Thompson	-	1,096	-	-	-	-	-	
5564 Council Member Wilson	-	1,096	-	-	-	-	-	
5900 RDFD and Library Water/Sewer	-	-	4,252	3,388	3,443	4,000	4,667	
TOTAL EXPENDITURES	20,178	31,695	12,825	12,362	8,348	14,349	15,656	

ALLOCATION BY FUND		
General Fund	44%	6,865
Streets Funds	7%	1,099
Wastewater Fund	25%	3,846
Water Fund	25%	3,846
	100%	15,656

2016-2017 BUILDING DEPARTMENT

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5000 Full Time Salaries	16,712	14,654	38,403	39,319	14,769	22,153	32,967	
5035 Benefit - ICMA City 457	1,929	3,664	4,556	4,718	1,748	2,528	3,762	
5040 Benefit - Health Insurance	6,402	4,399	9,729	11,201	3,265	5,591	3,448	
5042 Benefit - Life Insurance	48	45	169	150	41	82	125	
5044 Benefit - Dental/Vision Insur	406	379	540	728	235	325	325	
5045 Worker Compensation Insurance	474	267	970	928	413	237	436	
5050 FICA	1,292	1,121	3,229	3,008	1,258	1,708	2,522	
5055 Unemployment Insurance	109	147	273	393	177	152	217	
5101 Office Supplies	56	80	544	150	101	400	347	
5102 Operating Supplies	243	50	74	633	15	200	200	
5103 Postage	32	50	45	40	13	40	40	
5104 Printing - Forms	273	200	124	100	75	140	140	
5106 Promotional	-	-	26	-	-	-	-	
5112 Legal	1,363	1,000	37	700	-	500	500	
5115 Contract/Professional Services	24,139	24,000	5,703	5,000	452	2,000	2,000	
5121 Telephone - Pager	74	256	261	600	178	280	280	
5122 Training - Conference	1,708	-	2,990	3,000	296	3,000	3,000	
5123 Automobile - Transportation	810	-	1,223	1,000	31	1,000	1,000	
5125 Publications - Books	2	1,000	706	500	-	500	500	
5126 Dues & Memberships	525	500	283	250	-	250	250	
5128 Employee Relations	-	-	-	25	-	25	25	
5130 Rents - Leases	171	300	695	150	261	700	630	
5131 Records Maintenance	102	-	128	60	85	115	115	
5135 Maintenance - Repair	1,595	50	308	400	131	500	400	
5138 Office Equipment	1	-	-	500	-	500	1,200	
5141 General Liability Insurance	298	1,302	1,876	710	371	1,989	989	
5143 Property Insurance	69	293	367	-	70	389	239	
5144 Employee Practice Liab Insurance	17	124	28	-	168	178	285	
5150 Electricity	111	300	320	125	61	341	351	
5151 Natural Gas	10	50	26	50	4	25	26	
5152 Water	-	-	49	33	58	40	107	
5153 Sewer	-	-	82	61	33	80	82	
5164 Regulatory Fees	185	50	168	250	70	250	250	
5167 Seismic Fees	152	200	176	200	110	200	200	
5171 Computer Software	-	25	-	100	-	100	100	
5173 Computer Maintenance - Support	28	99	118	200	30	180	210	
5174 Web Design Services	4	-	26	200	3	200	200	
5215 Public Works - Small Tools	7	-	-	-	-	-	-	
5520 Improvements	31	-	-	-	-	-	-	
TOTAL EXPENDITURES	59,378	54,605	74,252	75,482	24,522	46,898	57,468	

2016-2017 BUILDING DEPARTMENT

<u>6/30/14</u> Actual	<u>6/30/14</u> Budget	<u>6/30/15</u> Actual	<u>6/30/15</u> Budget	<u>2/24/16</u> Y-T-D Actual	<u>6/30/16</u> Budget	<u> / /</u> Proposed	<u> / /</u> Requests
--------------------------	--------------------------	--------------------------	--------------------------	--------------------------------	--------------------------	---------------------------	---------------------------

ALLOCATION BY DEPARTMENT		
General Fund	10%	5,869
Building Fund	90%	51,599
	100%	57,468

ALLOCATION BY POSITION	
Community Development Director	30%
City Clerk	20%

2016-2017 STREETS

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5000 Full Time Salaries	77,831	59,377	78,923	82,525	36,123	60,393	37,441	
5030 Overtime Salaries	494	900	722	3,004	671	3,126	2,078	
5035 Benefit - ICMA City 457	7,311	5,826	7,628	8,123	3,511	6,448	4,044	
5040 Benefit - Health Insurance	6,413	5,331	15,785	15,705	7,258	12,999	8,860	
5042 Benefit - Life Insurance	84	86	256	235	64	187	137	
5044 Benefit - Dental/Vision Insur	807	725	2,300	2,108	1,371	2,259	1,455	
5045 Worker Compensation Insurance	4,980	4,434	13,563	14,942	6,249	11,097	7,962	
5050 FICA	6,494	4,991	6,752	6,313	3,164	4,921	3,023	
5055 Unemployment Insurance	1,040	815	902	825	481	705	413	
5060 Clothing Allowance	207	235	549	825	292	685	428	
5080 Hiring Costs	-	55	-	-	-	-	-	
5101 Office Supplies	90	264	345	90	235	300	300	
5102 Operating Supplies	793	880	724	930	899	1,050	1,200	
5103 Postage	42	45	24	26	1	20	20	
5104 Printing - Forms	28	45	124	28	32	160	160	
5105 Advertising	138	45	-	188	35	-	188	
5106 Promotional	-	-	29	-	-	-	-	
5107 Memorial Park Expense	1,269	2,200	-	-	-	-	-	
5108 Streets	8,605	13,200	5,456	14,025	10,482	18,000	18,000	
5109 Chemicals	304	-	65	-	20	-	-	
5112 Legal	1,121	221	36	1,373	225	1,200	1,200	
5115 Contract/Professional Services	52,745	2,640	47,260	47,276	28,221	47,479	48,365	
5119 Safety Supplies & Equipment	135	2,200	59	173	245	175	805	
5121 Telephone - Pager	898	1,056	2,362	1,068	1,189	2,350	2,350	
5122 Training - Conference	-	1,320	196	-	85	250	250	
5123 Auto/Transportation - Public Works	111	88	15	151	2	150	150	
5125 Publications - Books	7	88	18	10	-	10	10	
5126 Dues & Memberships	113	176	58	155	49	100	100	
5127 License	8	-	-	10	-	10	10	
5128 Employee Relations	-	17	-	-	-	-	-	
5130 Rents - Leases	416	1,320	691	493	536	710	780	
5131 Records Maintenance	36	-	30	46	15	40	40	
5135 Maintenance - Repair	1,519	3,080	1,944	1,934	-	6,300	6,300	
5136 Parks Maintenance-Repair	-	2,200	10	-	-	-	-	
5138 Office Equipment - P.W.	28	88	336	39	24	130	130	
5139 Equipment	1,285	3,140	137	1,476	284	1,200	1,200	
5141 General Liability Insurance	870	2,000	3,034	2,347	1,983	3,255	3,255	
5143 Property Insurance	202	449	594	739	375	637	637	
5144 Employee Practice Liability Insurance	44	158	45	173	374	290	685	
5148 Office Equipment	24	-	-	33	-	-	-	
5150 Electricity	23,952	22,000	24,555	25,000	13,981	25,889	26,666	

2016-2017 STREETS

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5151 Natural Gas	32	440	42	38	20	122	126	
5152 Water	-	-	3,341	3,881	1,446	4,100	4,223	
5154 Garbage	47	53	-	64	17	-	-	
5162 Medical	25	133	66	30	29	30	30	
5164 Regulatory Fees	66	880	7	90	466	90	90	
5165 Property Tax Assessment	-	32	-	-	-	-	-	
5171 Computer Software	55	133	-	75	48	75	75	
5173 Computer Maintenance - Support	93	221	151	79	100	165	415	
5174 Web Design Services	13	9	42	18	18	40	75	
5175 Community Promotions	-	9	-	-	-	-	-	
5212 Gas & Oil	1,820	2,200	4,542	1,508	2,335	4,350	4,350	
5213 Vehicle Repair	1,410	1,760	1,211	1,861	1,670	1,800	1,800	
5215 Public Works - Small Tools	750	1,760	531	781	1,603	780	780	
5217 License	7	-	-	10	-	10	10	
5227 Public Works - Equip. Repair	683	880	715	718	1,403	700	1,510	
5229 Public Works - Equip. Rental	-	221	154	-	-	-	-	
5410 Interest Expense	-	-	-	-	-	-	-	
5450 Miscellaneous Expense	-	-	-	-	32	-	-	
5514 Engineering	1,154	30,800	3,411	23,000	945	5,004	5,004	
5520 Improvements	104	874	-	-	-	-	-	
TOTAL EXPENDITURES	206,703	182,100	229,740	264,541	128,608	229,791	197,129	

ALLOCATION BY FUND

Gas Tax (HUTA) Fund	38%	74,339
TDA Fund	39%	76,002
RSTP Fund	11%	22,000
		<u>172,341</u>
RESERVES (Gas Tax)	12%	24,788
	100%	<u>197,129</u>

ALLOCATION BY POSITION

Water and Roads Superintendent	15%
Utility Worker I (2)	35%
Wastewater Operator I	20%

2016-2017 SEWER

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5000 Full Time Salaries	92,825	115,024	93,261	82,405	63,491	86,013	86,639	
5030 Overtime Salaries	2,103	3,675	2,729	1,099	1,514	1,443	2,086	
5035 Benefit - ICMA City 457	9,590	12,634	9,982	9,522	6,576	9,695	9,625	
5040 Benefit - Health Insurance	30,897	21,770	24,416	25,556	14,120	22,693	24,312	
5042 Benefit - Life Insurance	403	350	313	278	128	278	330	
5044 Benefit - Dental/Vision Insur	3,896	2,961	3,322	3,383	2,292	3,545	3,963	
5045 Worker Compensation Insurance	7,255	5,636	13,916	14,981	10,340	15,279	17,876	
5050 FICA	7,414	8,799	7,628	6,560	5,305	6,757	6,787	
5055 Unemployment Insurance	850	1,150	817	857	866	760	849	
5060 Clothing Allowance	1,170	956	647	770	669	730	930	
5081 Compensated Absences Payable	43	-	(1,937)	-	-	-	-	
5101 Office Supplies	696	800	736	500	467	500	500	
5102 Operating Supplies	2,409	1,750	2,549	2,000	1,590	2,000	2,000	
5103 Postage	3,130	100	2,548	1,700	1,685	2,400	2,400	
5104 Printing - Forms	504	200	584	125	103	465	465	
5105 Advertising	663	200	-	700	35	200	200	
5106 Promotional	-	-	91	-	9	-	-	
5107 Memorial Park Expense	-	-	(135)	-	-	-	-	
5108 Streets	4	1,170	24	1,000	-	1,000	1,000	
5109 Chemicals	30,504	22,719	23,769	29,000	13,428	30,000	30,000	
5112 Legal	2,495	500	1,348	500	-	500	500	
5115 Contract/Professional Services	2,983	10,000	3,360	5,000	6,664	2,000	3,500	
5119 Safety Supplies & Equipment	691	1,000	58	1,000	166	1,000	1,400	
5120 Cell Phones	4,152	4,500	1,577	3,500	1,224	-	-	
5121 Telephone - Pager	-	-	978	-	633	2,440	2,440	
5122 Training - Conference	90	1,350	1,639	1,350	45	1,350	1,350	
5123 Auto/Transportation - Public Works	582	250	1,090	500	-	500	500	
5125 Publications - Books	162	50	53	200	-	200	200	
5126 Dues & Memberships	965	800	301	1,000	279	1,000	1,000	
5127 License	207	-	710	100	-	260	1,000	
5128 Employee Relations	-	50	-	50	-	50	50	
5130 Rents - Leases	1,558	1,300	1,886	1,300	892	1,968	1,968	
5131 Records Maintenance	149	-	31	150	15	40	40	
5135 Maintenance - Repair	15,528	15,000	15,443	15,000	4,196	20,000	20,000	
5136 Parks Maintenance-Repair	-	-	(431)	-	-	-	-	
5138 Office Equipment - P.W.	1,355	1,200	564	1,200	598	800	800	
5139 Equipment	5,189	3,000	6,407	4,500	2,460	4,500	4,500	
5141 General Liability Insurance	3,945	8,167	8,827	9,389	5,768	9,329	9,329	
5143 Property Insurance	915	1,836	1,728	2,083	1,092	1,827	1,827	
5144 Employee Practice Liab Insurance	223	647	132	692	1,089	832	1,680	
5148 Office Equipment	114	-	-	-	-	-	-	

2016-2017 SEWER

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5150 Electricity	118,656	55,000	125,877	108,327	68,144	133,431	133,431	
5151 Natural Gas	19,918	7,500	17,078	20,000	11,244	22,566	23,243	
5152 Water	-	-	21,893	33,600	44,963	28,500	29,355	
5153 Sewer	-	-	169	-	-	50	-	
5154 Garbage	105	2,500	-	1,000	17	-	-	
5162 Medical	276	250	40	250	29	250	250	
5164 Regulatory Fees	12,004	12,000	7,863	15,000	7,773	15,000	15,000	
5165 Property Tax Assessment	-	35	6,115	-	2,242	-	2,242	
5171 Computer Software	266	1,000	99	500	2,027	500	500	
5173 Computer Maintenance - Support	869	50	740	500	386	920	1,290	
5174 Web Design Services	52	-	122	65	51	75	175	
5212 Gas & Oil	9,491	8,200	3,195	2,500	2,449	3,002	3,002	
5213 Vehicle Repair	2,700	3,000	2,117	3,000	2,125	2,500	2,500	
5215 Public Works - Small Tools	5,112	2,646	987	2,646	972	2,300	2,300	
5217 License	36	-	-	-	-	-	-	
5225 Public Works - Lab Testing	12,908	12,985	12,325	12,500	5,724	12,500	12,500	
5227 Public Works - Equip. Repair	2,747	2,750	6,976	2,750	3,934	2,750	2,750	
5229 Public Works - Equip. Rental	-	1,000	(23)	1,000	-	1,000	1,000	
5410 Interest Expense	-	-	-	-	-	-	-	
5430 Fines/Penalties	25	3,000	-	2,000	-	2,000	1,000	
5450 Miscellaneous Expense	-	-	-	-	32	-	-	
5514 Engineering	1,005	1,000	-	1,000	126	1,000	1,000	
5520 Improvements	416	1,000	-	1,000	-	1,000	1,000	
TOTAL EXPENDITURES	422,245	363,460	436,534	435,588	299,977	461,698	474,583	

ALLOCATION BY FUND		
Sewer Fund	100%	474,583

ALLOCATION BY POSITION	
Wastewater Superintendent	100%
Water and Roads Superintendent	20%
Utility Worker I (2)	10%
Wastewater Operator I	50%

2016-2017 WATER

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	1/1 Proposed	1/1 Requests
EXPENDITURES								
5000 Full Time Salaries	75,901	89,202	37,622	49,586	39,117	65,039	63,606	
5030 Overtime Salaries	2,879	2,850	2,853	1,612	1,425	3,368	3,530	
5035 Benefit - ICMA City 457	7,771	9,798	4,763	6,192	3,905	6,945	6,870	
5040 Benefit - Health Insurance	20,404	16,883	10,020	10,376	6,984	14,000	15,052	
5042 Benefit - Life Insurance	266	271	188	171	78	202	233	
5044 Benefit - Dental/Vision Insur	2,568	2,296	1,434	1,375	1,237	2,432	2,471	
5045 Worker Compensation Insurance	5,972	4,371	6,572	9,797	6,719	11,951	13,527	
5050 FICA	6,529	6,824	3,460	3,793	3,435	5,300	5,136	
5055 Unemployment Insurance	585	892	564	496	524	760	702	
5060 Clothing Allowance	894	741	690	461	463	550	728	
5080 Hiring Costs	-	190	-	-	-	-	-	
5081 Compensated Absences Payable	29	-	(1,672)	-	-	-	-	
5101 Office Supplies	388	500	793	-	706	300	300	
5102 Operating Supplies	3,450	1,500	1,069	4,000	1,575	4,000	9,000	
5103 Postage	1,801	500	2,827	1,800	1,245	1,800	1,800	
5104 Printing - Forms	469	500	2,687	200	241	3,600	3,600	
5105 Advertising	438	110	-	450	46	450	450	
5106 Promotional	-	-	78	-	-	-	-	
5107 Memorial Park Expense	-	-	(135)	-	-	-	-	
5108 Streets	1,189	1,200	1,539	1,300	-	2,000	2,000	
5109 Chemicals	11,488	25,000	15,116	23,000	14,254	23,000	23,000	
5112 Legal	3,730	4,000	12,689	20,000	6,483	10,000	10,000	
5115 Contract/Professional Services	-	8,000	10,433	65,000	409	40,000	40,000	
5119 Safety Supplies & Equipment	429	1,000	63	505	221	505	905	
5120 Cell Phones	3,144	2,600	831	3,184	619	-	-	
5121 Telephone - Pager	-	-	1,902	-	790	3,184	3,184	
5122 Training - Conference	125	2,000	1,664	2,000	-	2,000	2,000	
5123 Auto/Transportation - Public Works	352	250	862	250	-	250	250	
5125 Publications - Books	23	100	51	100	-	100	100	
5126 Dues & Memberships	467	1,800	856	1,800	853	1,800	1,800	
5127 License	205	-	700	-	220	350	350	
5128 Employee Relations	-	60	-	60	-	60	60	
5130 Rents - Leases	1,076	1,000	1,810	1,000	890	2,000	2,000	
5131 Records Maintenance	117	-	45	-	20	50	50	
5135 Maintenance - Repair	44,708	43,000	17,069	40,000	35,131	53,000	53,000	
5136 Parks Maintenance-Repair	-	-	(431)	-	-	-	-	
5138 Office Equipment - P.W.	273	1,200	1,775	1,500	606	1,500	1,500	
5139 Equipment	4,086	3,000	2,500	4,000	7,091	4,000	4,000	
5141 General Liability Insurance	3,211	6,334	8,606	7,642	5,624	9,112	9,112	
5143 Property Insurance	745	1,424	1,685	1,695	1,064	1,784	1,784	
5144 Employee Practice Liab Insurance	181	502	129	563	1,062	813	1,531	

2016-2017 WATER

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	Proposed	Requests
EXPENDITURES								
51 48 Office Equipment	75	-	-	-	-	-	-	-
5150 Electricity	23,446	60,000	19,733	54,000	11,720	20,147	20,751	-
5151 Natural Gas	104	2,000	118	150	58	140	144	-
5152 Water	-	-	277	-	83	380	391	-
5153 Sewer	-	-	22,297	43,500	17,451	26,500	27,295	-
5154 Garbage	69	100	-	100	22	100	100	-
5162 Medical	235	400	82	300	38	300	300	-
5164 Regulatory Fees	16,234	13,000	7,551	8,000	-	16,500	16,500	-
5165 Property Tax Assessment	-	30	-	-	-	-	-	-
5171 Computer Software	176	750	1	450	95	450	450	-
5173 Computer Maintenance - Support	958	1,000	449	1,000	380	500	750	-
5174 Web Design Services	42	20	119	55	50	80	180	-
5175 Community Promotions	-	10	-	-	-	-	-	-
5212 Gas & Oil	5,722	6,000	5,841	5,000	3,100	6,000	6,000	-
5213 Vehicle Repair	2,337	5,500	1,694	2,200	2,226	2,200	2,200	-
5215 Public Works - Small Tools	3,186	3,000	615	2,500	1,175	2,500	2,500	-
5217 License	24	-	-	30	-	30	30	-
5225 Public Works - Lab Testing	2,127	5,000	3,449	3,500	3,642	10,000	10,000	-
5227 Public Works - Equip. Repair	2,750	2,500	727	2,800	632	2,800	2,800	-
5229 Public Works - Equip. Rental	-	1,500	375	-	-	250	250	-
5410 Interest Expense	-	-	-	-	-	-	-	-
5430 Fines/Penalties	25	-	-	-	-	-	-	-
5450 Miscellaneous Expense	-	-	-	-	43	-	-	-
5514 Engineering	1,168	2,000	-	1,500	404	1,500	1,500	-
5520 Improvements	339	1,000	-	-	-	-	-	-
6000 Fixed Asset - Equipment	-	-	7,078	-	-	-	-	-
TOTAL EXPENDITURES	264,910	343,708	224,113	388,993	184,156	366,582	375,772	

ALLOCATION BY FUND		
Water Fund	100%	375,772

ALLOCATION BY POSITION	
Water and Roads Superintendent	60%
Utility Worker I (2)	35%
Wastewater Operator I	20%

2016-2017 BUILDINGS & GROUNDS

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	// Proposed	// Requests
EXPENDITURES								
5000 Full Time Salaries	-	-	31,367	36,798	17,172	32,518	18,746	
5030 Overtime Salaries	-	-	502	1,612	137	1,683	1,040	
5035 Benefit - ICMA City 457	-	-	2,899	2,687	1,558	3,472	2,025	
5040 Benefit - Health Insurance	-	-	9,206	6,649	7,822	7,000	4,436	
5042 Benefit - Life Insurance	-	-	130	83	66	102	69	
5044 Benefit - Dental/Vision Insur	-	-	1,369	909	1,458	1,217	728	
5045 Worker Compensation Insurance	-	-	5,635	4,693	2,907	5,976	3,986	
5050 FICA	-	-	2,551	2,057	1,467	2,651	1,514	
5055 Unemployment Insurance	-	-	321	268	257	381	207	
5060 Clothing Allowance	-	-	90	286	79	336	214	
5101 Office Supplies	-	-	127	-	81	-	108	
5102 Operating Supplies	-	-	281	151	118	365	365	
5103 Postage	-	-	20	-	-	16	16	
5104 Printing - Forms	-	-	60	-	30	68	68	
5106 Promotional	-	-	21	-	-	32	32	
5107 Memorial Park Expense	-	-	503	1,300	-	1,101	1,101	
5109 Chemicals	-	-	175	-	16	-	-	
5112 Legal	-	-	29	-	-	-	-	
5115 Contract/Professional Services	-	-	-	-	7	-	-	
5119 Safety Supplies & Equipment	-	-	48	151	79	153	153	
5120 Cell Phones	-	-	889	-	248	1,100	1,100	
5121 Telephone - Pager	-	-	67	-	43	122	122	
5122 Training - Conference	-	-	5	-	-	-	-	
5123 Automobile - Transportation	-	-	12	-	-	-	-	
5125 Publications - Books	-	-	15	-	-	11	11	
5126 Dues & Memberships	-	-	4	-	-	6	6	
5130 Rents - Leases	-	-	386	-	214	423	423	
5131 Records Maintenance	-	-	4	-	-	6	6	
5135 Maintenance - Repair	-	-	2,366	-	476	1,557	1,557	
5136 Parks Maintenance - Repair	-	-	1,416	4,251	-	2,024	2,024	
5139 Equipment	-	-	250	800	-	799	799	
5141 General Liability Insurance	-	-	2,483	-	1,622	2,632	2,632	
5143 Property Insurance	-	-	486	-	307	514	514	
5144 Employee Practice Liability Insurance	-	-	37	-	306	234	455	
5150 Electricity	-	-	979	-	628	937	965	
5151 Natural Gas	-	-	34	-	17	42	43	
5152 Water	-	-	1,634	1,728	-	501	1,070	
5171 Computer Software	-	-	-	-	-	-	-	
5173 Computer Maintenance - Support	-	-	138	-	92	153	183	
5174 Web Design Services	-	-	34	-	14	21	295	
5212 Gas & Oil	-	-	468	1,500	10	500	500	

2016-2017 BUILDINGS & GROUNDS

EXPENDITURES

	6/30/14 Actual	6/30/14 Budget	6/30/15 Actual	6/30/15 Budget	2/24/16 Y-T-D Actual	6/30/16 Budget	Proposed	Requests
5215 Public Works - Small Tools	-	-	756	1,000	298	184	184	
5227 Public Works - Equip. Repair	-	-	552	851	258	799	799	
5229 Public Works - Equip. Rental	-	-	234	751	-	500	500	
TOTAL EXPENDITURES	-	-	68,583	68,525	37,787	70,136	48,996	

21,140

ALLOCATION BY FUND

General Fund	20%	9,799
Streets Funds	10%	4,900
Wastewater Fund	35%	17,149
Water Fund	35%	17,149
	<u>100%</u>	<u>48,996</u>

ALLOCATION BY POSITION

Water and Roads Superintendent	5%
Utility Worker I (2)	20%
Wastewater Operator I	10%

FY 2016-2017
PROPOSED CAPITAL PROJECTS



GENERAL FUND	DESCRIPTION	
Parking Lot (Carry over 15/16)	6,132	Carried over from 2015/16 capital projects
Belleview/Ogle (carry-over 15/16)	45,000	Grant match for Belleview/Ogle street repairs
Police Vehicles	40,000	City's matching funds for 2 Police Vehicles (USDA)
Streets Subsidy	80,000	Subsidy for Streets Maint.and Repairs (see list)
Council Chambers	1,500	Floor electrical outlet
GEN FUND CAP PROJ	172,632	
WATER		
Wells project Prop 84 funding	591,794	Grant funding through PROP 84
Wells project USDA ECWAG	373,200	Grant funding through USDA ECWAG
Wells project City match	133,529	City match for the Metro. Well Project
Ditch Witch Vactor Trailer	15,000	1/3 cost each between Water/Sewer/Streets
Spot repairs	20,000	Set aside funds for top priority water system repairs
Filter Recoating (Contractor)	8,000	Recoating project
Old Ranch Road Repairs	35,000	Paid for out of Dinsmore Zone Revenues
WATER FUND CAP PROJ	1,176,523	
SEWER		
Inflow and Infiltration (carry over)	15,000	Carry over from 2015/16
Lift Station Pumps (2)	30,000	Pumps are nearing the end of their useful lives
Ditch Witch Vactor Trailer	15,000	1/3 cost each between Water/Sewer/Streets
Sewerline Repairs		
Dixie and Second Streets	20,000	Top priority sewer line maintenance
Dixie and Third Streets	20,000	Top priority sewer line maintenance
SEWER CAP PROJ	100,000	
STREETS		
Ditch Witch Vactor Trailer	15,000	1/3 cost each between Water/Sewer/Streets
STREETS CAPITAL PROJECTS	15,000	
CDBG FUND		
CDBG ADA Entrance/Bathrooms	160,000	CDBG program income upgrades
CDBG CAP PROJ	160,000	
PROPOSED CAPITAL PROJECTS FY 2016-2017	1,624,155	

MEMORANDUM

THROUGH: KYLE KNOPP, CITY MANAGER

FROM: BROOKE WOODCOX, FINANCE DIRECTOR
GRAHAM HILL, CHIEF OF POLICE

SUBJECT: SUPPLEMENTARY INFORMATION
PART-TIME MEASURE Z POSITION

DATE: JUNE 7, 2016

BACKGROUND AND DISCUSSION

At the beginning of fiscal year 2015/16 the City was awarded \$35,569 in Measure Z funds to provide clerical support in the Police Department. Staff determined that in order to save the City money Finance Department staff could be utilized to fill the position 24 hours per week. On November 3, 2015 the Finance Director reported to Council that staff would be re-evaluating staffing and may look into hiring a part-time person in the Police Department. As the fiscal year further progressed it became apparent that a part-time employee outside of current staff would better fill the objectives set forth in the City's request for Measure Z funds.

Following is a list of the issues that surfaced:

- There wasn't any continuity in scheduled hours in the Police Department. Finance Department staff have job tasks that are done during specific timeframes (i.e. utility billing and payroll) which meant that regularly scheduled assistance in the Police Department couldn't be maintained. This also meant that repetitive tasks with specific time frames within the police department could not be assigned to finance staff because of schedule changes, which in many ways defeated the purpose of having additional help at the police department
- In addition to providing a better overall service provided by the police department the Measure Z funding was also intended to be used to enhance code enforcement efforts. Because code enforcement was a priority, one day per week was dedicated to code enforcement only, limiting other police department duties that could have been accomplished. Currently, by utilizing a part time employee four days a week, code enforcement projects can be distributed throughout the work week, making the process more efficient.
- The Finance Department workflow was continually being interrupted leading to less efficient work processes and procedures in the Finance Department; in

addition, Finance Department staff was under pressure with the rushed time schedules which increased chances for error in their work

- For 2016/17 the Measure Z proposal, which has not been approved as of June 3, 2016, is based on the hiring of a part-time employee; therefore the requested amount is less than the previous year because the position will not be funded to include benefits. If Finance Department staff is used (which may or may not be allowed under the current Measure Z application) in 2016/17 the Police Department will only have 22 hours per week of assistance; whereas a part-time employee will allow for 28 hours each week, as well as includes a small amount for indirect costs related to that position.
- One of the most significant criticisms of the police department is citizens reporting they have a difficult time speaking with a person at the department. Officers are in the field a majority of the time and the front door to the police department is often locked. While there have been ways provided for citizens to contact officers who are in the field, many citizens find it an inconvenience. While utilizing finance staff was certainly better than not having anyone at the front counter, we were not able to maintain consistency due to scheduling conflicts, and therefore not addressing issues brought up by the public concerning the police department's availability.
- It was determined that hiring a part-time employee to fill the position would provide additional hours of assistance in the police department, continuity of service, and free up Finance Department personnel to perform finance duties.

In summary, having a consistent, part time employee in the police department will ultimately provide a better level of service to the public, both for the Police Department as well as the Finance Department. In addition, the police department will be able to focus additional efforts on Code Enforcement which has been identified as a council priority and address community complaints of availability at our front counter. Likewise, availability and continuity of staff at City Hall will be more consistent in providing enhanced service to the community.

Mayor Wilson explained the City Clerk has the process outlined for tabulating the protest votes and staff is set up to deal with any duplicate or invalid votes.

Councilmember Games assured the public that any vote that comes in will not be ignored if it is deemed valid.

City Manager Knopp said the message staff has received from the Council is very clear and will be followed.

Melissa Marks said she owns several properties and supports the rate increase and asked if she can send in "yes" votes for those parcels since renters move on. She was told that only "No" protest votes count.

Finance Director Woodcox provided a report of recent activities in the finance department and said she was re-evaluating staffing in her department and said having finance staff assist in the police department 3 days week has become burdensome. As such, they are exploring the idea of hiring a part-time person in the police department.

COUNCIL REPORTS/COMMUNICATIONS

Councilmember Johnson reported that he will be attending a Last Chance Grade Stakeholders meeting in Crescent City the following day and said the League of California Cities is sponsoring a workshop on Cannabis legislation on November 16, 2015 at the Warfanger Building in Eureka and suggested no more than two Council members attend to avoid potential violation of the Brown Act.

Mayor Wilson reported on his attendance at Redwood Region Economic Development Commission (RRFDC) and said it was his turn to speak on a subject and he talked about the City's proposed rate increase. He said the board was extremely surprised to hear what the MHI is being reported for Rio Dell.

ADJOURNMENT

Motion was made by Johnson/Marks to adjourn the meeting at 8:55 p.m. to the November 17, 2015 regular meeting. Motion carried 5-0.

Frank Wilson, Mayor

Attest:

Karen Dunham, City Clerk

Mayor Pro Tem Johnson asked if the Chamber would be hiring someone to complete the tasks identified in the proposed scope of services.

Nick Angeloff, Rio Dell-Scotia Chamber of Commerce President commented that for \$2,000 they obviously would not be able to hire additional staff and said they currently have a staff person working one day a week who would likely be the person updating the website calendar. He indicated that a majority of the work would be done by Chamber volunteers. He added that he regularly attends economic development meetings and is already promoting Rio Dell; this will help to continue those efforts and result in a collaborative effort in the end.

Councilmember Johnson questioned the billing/payment of the \$2,000; assuming payment of \$400.00 over the next five (5) months to the Chamber for their services.

Nick Angeloff suggested a monthly or even a quarterly billing.

City Manager Knopp commented that the agreement will expand over six (6) months so there will likely be six equal monthly payments.

Motion was made by Johnson/Marks to approve the scope of services for the Chamber of Commerce and authorize the City Manager to execute the agreement. Motion carried 4-0.

Direction on Application for Measure Z Funding

City Manager Knopp provided a staff report and said the City was successful last year in securing \$35,569 in Measure Z grant funding for clerical support in the Police Department which has been a tremendous benefit to the City. He said the support, provided through the Finance Department, not only provided clerical support to the Police Department, it also focused on code enforcement, resulting in a more consistent enforcement of complaints received by the City.

He said the deadline for submittal of applications for FY 2016-2017 Measure Z funding is February 19, 2016. This year, staff is proposing submission of two (2) funding requests. The first request is the extension of the current part-time clerical position in the police department for an estimated amount of \$33,648.96; the second request is to fund a full-time Community Services Officer (CSO) position with full benefits in the amount of \$73,324.92. He said the position will support police services and focus on code enforcement and animal control which will allow officers to spend more time in the field. The total request for the two proposals is \$106,973.88.

Staff commented that utilizing finance department staff in the police department is not a long term viable solution so that arrangement will be terminating and the City is currently recruiting to fill that part-time position.

City Manager Knopp pointed out that code enforcement is a direct tie to economic development and in order to be successful in promoting economic development, Rio Dell has to be an inviting place to want to live and/or invest in. As such, a Community Services Officer is a crucial link in making that happen.

Other ideas included funding for vehicles or equipment or funds to clean up the illegal dumping site on Monument Road.

Councilmember Thompson questioned the idea of funds for the illegal dumping and said Humboldt Waste Management Authority (HWMA) already paid \$35,000 to clean up the illegal dumping on Monument Road.

Regarding the Community Services Officer, he asked what the chances are of filling the position knowing that there is the possibility that the position may only be funded for one (1) year.

City Manager Knopp noted that there is that risk and any potential candidate will need to be informed of that. He commented that he believes one of the local jurisdictions have downsized their CSO staff so there is the possibility of filling the position with a trained CSO.

Mayor Pro Tem Johnson said he liked the application as proposed and said he would think the \$35,000 would get approved because of the success with this year's program.

Mayor Wilson asked how a CSO compares to a regular sworn officer.

Chief Hill explained the pay scale for a Community Services Officer is substantially less than a sworn police officer as well as the duties and responsibilities. He said they basically perform general duties in a non-sworn capacity of Police Department operations including community policing, records, front-desk and investigations.

Motion was made by Johnson/Thompson to approve staff's recommendation and authorize the City Manager to submit the application for Measure Z funding to the Humboldt County Citizens' Advisory Committee. Motion carried 4-0.

Approval of Proposed Website Redesign and Authorizing the City Manager to Execute Services Agreement with Precision Intermedia for Development and Hosting of Proposed Website

City Manager Knopp provided a staff report and said staff has been reviewing options for updating the City's website for several months and has come up with a Service Agreement with Precision Intermedia in Fortuna. He reviewed the proposal and said for an estimated cost between \$2,375 and \$3,135, it will include design, production, training and content migration from the existing website.

SUPPLEMENTAL INFORMATION
AUDITED FINANCIAL STATEMENTS
FINANCIAL CHARTS AND SUMMARY INFORMATION

FUND BALANCE (Governmental Funds) AND NET POSITION (Enterprise Funds)

The difference between assets minus liabilities in accounting terms is called "fund balance" for governmental funds (general fund, special revenue), and "net position" for enterprise funds (water, sewer). Fund balance and net position refers to the residual amount leftover in each fund, which is further broken down into five different classifications as required by generally accepted accounting principles (GAAP). These classifications are non-spendable, restricted, committed, assigned, and unassigned. The classifications are reported in the financial statements in the order from the most constrained to the least constrained.

Non-spendable: amounts that are not in spendable form such as prepaid amounts, long-term receivables, tangible assets of property, plant and equipment, legally restricted amounts such as the principle of an endowment, and contractually constrained amounts.

Restricted: amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation

Committed: Amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint

Assigned: amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.

Unassigned: amounts that are available for any purpose; these amounts are reported only in the general fund.

The objective of classifying fund balances in the governmental funds allows users to distinguish whether or not constraints have been placed on the use of resources within each fund. Cash and amounts that can be easily turned into cash (short-term assets) can fall under any one of the classifications depending on constraint and/or fund type. Fixed assets such as property, plant, and equipment are classified as non-spendable; unless there is intent to sell an asset and use the proceeds for a specific purpose then an entity may change the classification.

The term *reserves* is often used to describe cash amounts available within a fund. This differs from unassigned fund balance and unrestricted net position in that reserves refer only to cash whereas unassigned fund balance and unrestricted net position refer to cash and other items in the financial statements that can be easily converted into cash.

As of April 30, 2016 City-wide reserves (total cash) totaled \$3,695,034 . This amount is shown on the balance sheet as accounts 1000 thru 1099 (April 30, 2016 balance sheet attached). This amount can be broken down into specific amounts that are tied to individual funds. Individual fund information is not given here since the preceding paragraphs are for informational purposes only. The information given here is for the purpose of the reader to better understand the basic concepts of governmental financial accounting.

THE CITY'S FINANCIAL INFORMATION IS AUDITED BY:
R. J. Ricciardi, Inc., Certified Public Accountants
Michael O'Connor, CPA
1000 Fourth Street, Suite 400
San Rafael, California 94901
(415) 457-1215

SUPPLEMENTAL INFORMATION
AUDITED FINANCIAL STATEMENTS
FINANCIAL CHARTS AND SUMMARY INFORMATION

BUDGETARY ACCOUNTING VERSUS GAAP

The annual audit is conducted in accordance with generally accepted accounting principles (GAAP) and Government Auditing Standards (GAS). In comparison, regulations that govern budgetary accounting (e.g., laws or ordinances of the state, county, city or some other jurisdiction) differ from GAAP. For example the budgetary basis of accounting does not require depreciation expense be recorded in the budget, but GAAP requires that depreciation be recognized in the audited financial statements. Fiscal year 2014/15 audited financial statements showed the City's depreciation expense of \$716,000, a significant increase in expenditures when comparing expenditures in the budget versus expenditures in the audit. This amount has a direct impact on the fund balance amount reported in the audit versus the fund balance amount estimated in the budget.

Budget accounting is concerned with revenues and expenditures that will be transacted within the fiscal year, whereas GAAP is concerned with recording revenues and expenditures outside of the fiscal year window. Accrued payroll is one example of recording expenditures for GAAP purposes. For budgetary purposes payroll is budgeted strictly based on the salary schedule adopted with the budget.

MEASUREMENT FOCUS VERSUS ECONOMIC FOCUS OF ACCOUNTING

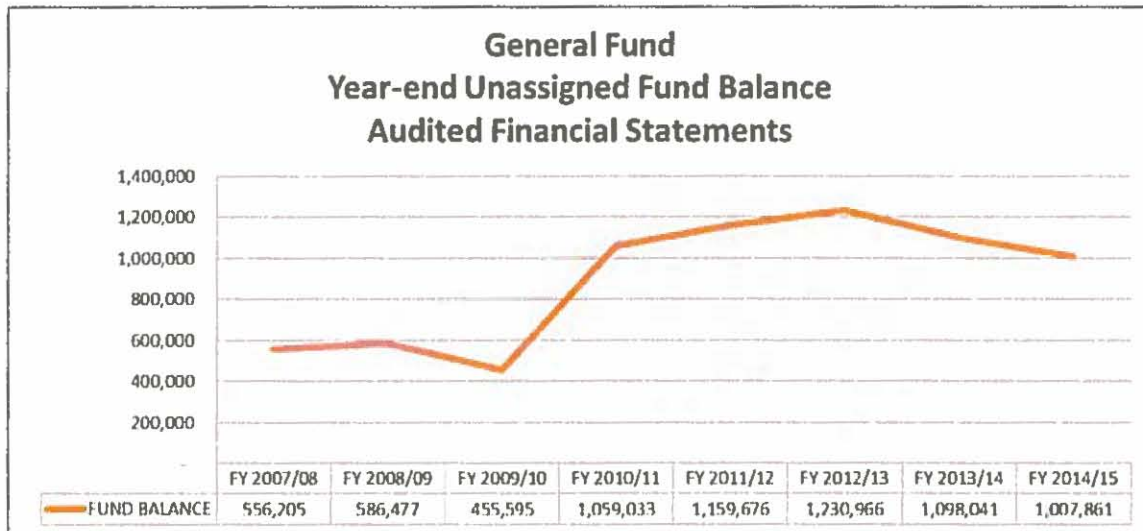
Governmental funds use the *measurement focus* of accounting, which is based on current financial resources, or current resources available to meet current expenditures. For accounting and budgetary purposes the measurement focus does not include recording depreciable assets because it is not required; however for GAAP purposes depreciation is noted in the financial statements.

Proprietary funds of water and sewer use the *economic focus*, which includes all of the economic resources available within the fund. From this approach, for example, a utility fund is able to record receivables as revenue despite that cash payments will not be received until a later date. Still, receivables are included in the total unrestricted net position because they can be easily converted to cash. In addition, the economic focus records depreciable assets in order to allow for larger expenses to be expensed over time. This approach matches revenues with expenditures in a more equitable manner since the useful life of an asset can extend five or more years and contributes to revenues earned during that time period. Depreciation is part of the expenditure amount that closes into net position, thereby reducing at year-end the unrestricted net position.

SUPPLEMENTAL INFORMATION
AUDITED FINANCIAL STATEMENTS
FINANCIAL CHARTS AND SUMMARY INFORMATION

THE GENERAL FUND

The general fund is the City's only fund that is utilized as a discretionary source to enact priority's set by Council as determined by the needs of the community, such as law enforcement. At the end of fiscal year 2014/15 Rio Dell's general fund had an audited ending fund balance of \$1,007,861. This amount is made up of \$913,255 in unassigned fund balance (cash) and \$94,606 in non-spendable fund balance (prepaid amounts). The following chart shows the general fund's *unassigned fund balance* as shown in the City's audited financial statements beginning in FY 2007/08 through 2014/15.



The general fund information was taken from the City's Annual Financial Reports which are prepared each year by the City's Independent Auditor. Information for the current fiscal year (2015/16) will be presented at a later date when all accounting work for the year has been completed along with the audited financial statements.

WASTEWATER FUNDS

The City's wastewater treatment plant was completed in October of 2013 and a new rate structure was implemented in August 2014. At June 30, 2015 the wastewater fund's total net position was \$10,457,963; however the unrestricted amount was \$1,712,009. The additional amount (\$8,745,954) is mainly tied up in capital assets and classified as non-spendable. Depreciation expense for FY 2014/15 was \$533,502. This amount is not recorded in the budget, but for GAAP reporting the amount is reported in the City's audited financial statements and decreases the wastewater fund's net position.

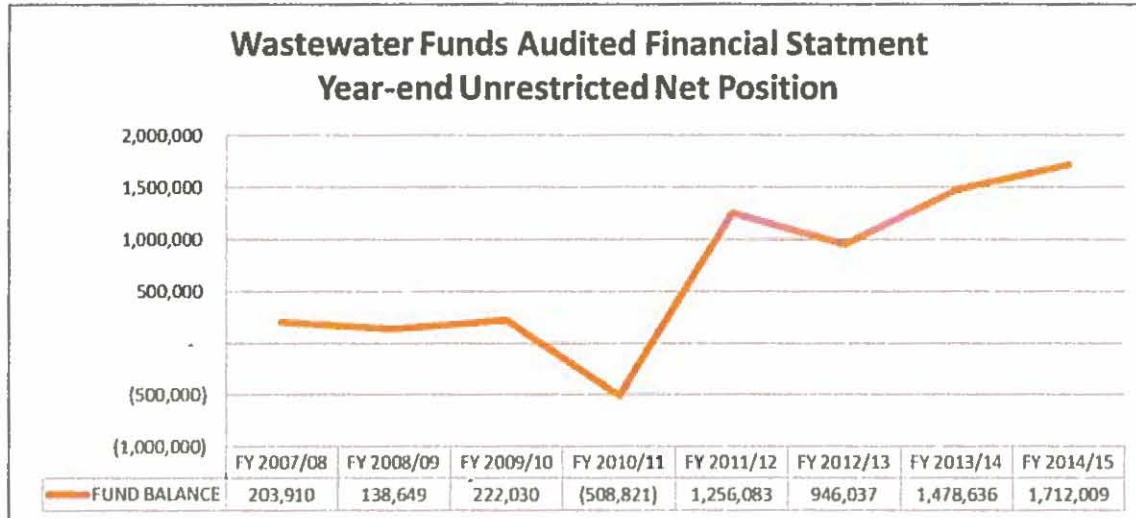
At the end of each fiscal year revenues less expenditures, *including depreciation*, close into the fund's net position, which results in either an increase or decrease in net position. If revenues exceed expenditures this amount is *added* to the prior year's net position amount; if expenditures exceed revenues then this amount is *subtracted* from the prior year's net position.

Fiscal year 2014/15 audited financial statements show that the wastewater funds had a decrease in net position of \$94,697. Total revenues were \$1,250,762 (services \$679,072, connection and late fees \$37,677, capital \$180,188, debt service \$348,356, miscellaneous \$5,469); total expenditures were \$1,345,459

THE CITY'S FINANCIAL INFORMATION IS AUDITED BY:
R. J. Ricciardi, Inc., Certified Public Accountants
Michael O' Connor, CPA
1000 Fourth Street, Suite 400
San Rafael, California 94901
(415) 457-1215

SUPPLEMENTAL INFORMATION
AUDITED FINANCIAL STATEMENTS
FINANCIAL CHARTS AND SUMMARY INFORMATION

(operating \$633,178, depreciation \$533,502, interest expense \$178,779). The first debt service payment wasn't due until October 31, 2015, therefore doesn't show as an expense in 2014/15 since debt service is recorded when paid.



The wastewater fund information was taken from the City's Annual Financial Reports which are prepared each year by the City's Independent Auditor. Information for the current fiscal year (2015/16) will be presented at a later date when all accounting work for the year has been completed along with the audited financial statements.

WATER FUNDS

The City's water system shows a net position at June 30, 2015 of \$6,958,355. Of this amount unrestricted net position was \$415,900. Overall net position increased by \$123,335 in the water funds during FY 2014/15. Revenues totaled \$894,897 (operating \$527,364, debt service \$172,949, wells grant reimbursement \$192,206, miscellaneous \$2,378; and net transfers/capital contribution of \$85,066). The water operations capital contribution was an approved budget amendment to transfer \$83,137 from water capital to cover estimated year-end operational costs. This amendment was made prior to billing for reimbursement of Prop 84 expenses (Metropolitan Wells). Expenditures in the water funds totaled \$856,628 (operating \$651,248, depreciation \$205,344).

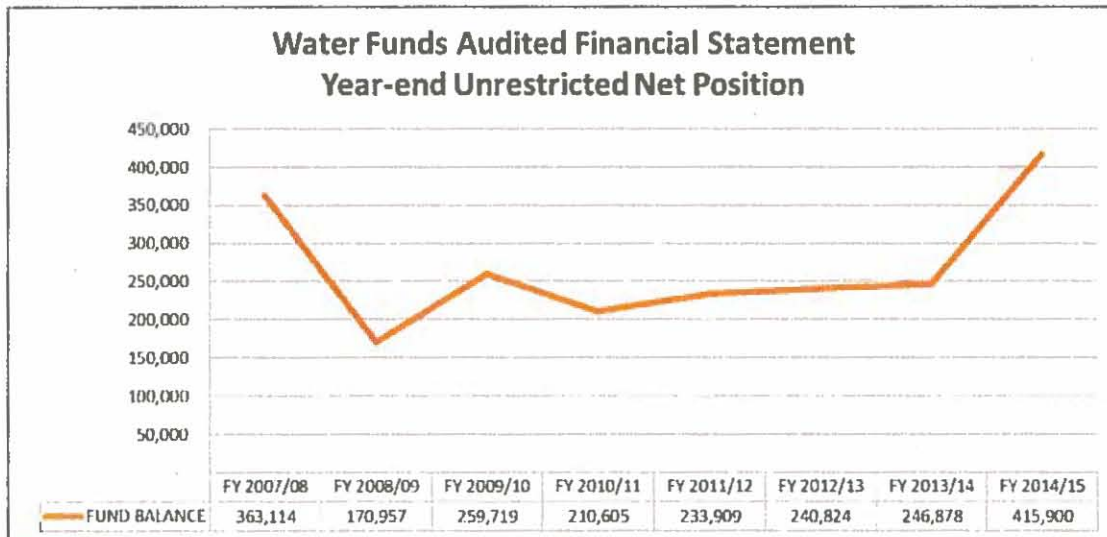
The chart that follows for the water funds shows that unrestricted net position had gone down from \$259,719 in 2009/10 to \$245,878 in 2013/14. If the Metropolitan well project hadn't been approved and Prop 84 funding hadn't reimbursed the City for \$192,206 in 2014/15 the fund balance would have further gone down to \$223,694 (unrestricted net position of \$415,900 less reimbursement of Prop 84 funds \$192,206).

Prior to the Prop 84 and the water rate increase adopted on December 1, 2015 the downward trend in unrestricted net position in the water funds was continuing despite that public works was re-directing work to other departments in order to save on spending. Exacerbating the lack of available reserves in the water funds water revenues were also declining due to the drought conditions and city-wide water conservation efforts. As the chart shows the unrestricted net position was at risk of losing its holding place of an average of \$238,000 (FY 2009/10-2013/14). And, as the chart definitively shows funds for expenditures other than

SUPPLEMENTAL INFORMATION
AUDITED FINANCIAL STATEMENTS
FINANCIAL CHARTS AND SUMMARY INFORMATION

minimal operations and bare minimum maintenance and repairs were lacking. As a matter of fact the water funds were depleted to the point that they were no longer in compliance with the City's minimum fund balance policy that requires unrestricted net position set-aside amounts of 30% of annual expenditures. With annual expenditures of operations (\$676,000), minimum capital repairs and maintenance (\$64,000), and debt service (\$136,000) the total minimum fund balance per the City's policy was \$262,000. The water funds had less than three months of reserves necessary to meet normal costs for the water system. If a major repair had been necessary the water funds would not have been financially able to have fixed the problem if it were greater than the reserves on hand, as well as continued to have met normal water system expenditures.

Although the preceding paragraph is projective in nature, the audited financial statement information shown below poses problems within the water funds and served to start the process towards a water rate increase. Generally where revenues lack there are two options available: The first is to cut expenditures, and the second is to increase revenue. The former was already being done, while the latter was being brought to the forefront at City Hall through the months of May 2015 to December 2015 in the form of a water rate increase that passed by a small margin and was implemented in January 2016. With the adopted water rate increase the unrestricted net position is anticipated to increase. This will allow for needed repairs and maintenance, and ultimately new equipment to replace the aging water system infrastructure.



The water fund information was taken from the City's Annual Financial Reports which are prepared each year by the City's Independent Auditor. Information for the current fiscal year (2015/16) will be presented at a later date when all accounting work for the year has been completed along with the audited financial statements.

This report is for informational purposes and questions may be directed to staff or Mr. Michael O'Connor at the phone number below. Staff may need to further consult Mr. O'Connor in order to answer any specific questions regarding the Audited Financial Statements.

THE CITY'S FINANCIAL INFORMATION IS AUDITED BY:
R. J. Ricciardi, Inc., Certified Public Accountants
Michael O'Connor, CPA
1000 Fourth Street, Suite 400
San Rafael, California 94901
(415) 457-1215

CITY OF RIO DELL
Comparative Balance Sheet
As of April 30, 2016

	This Year	Last Year	Change
Assets			
1011 Cash - General Checking	3,533,945.61	2,789,232.87	744,712.74
1020 Cash - Petty Cash	150.00	150.00	0.00
1030 Cash - Change Drawer	250.00	250.00	0.00
1031 Cash - Change Drawer 2	250.00	250.00	0.00
1032 Cash - Change Drawer 3	250.00	250.00	0.00
1033 Cash - Change Drawer 4	250.00	250.00	0.00
1050 Cash - Payroll Checking	5,000.00	5,000.00	0.00
1060 Cash - Undeposited Funds	587.14	0.00	587.14
1075 Cash - US Bank CDBG Program	149,547.95	172,706.24	(23,158.29)
Income			
1080 Investment - LAIF Savings	4,803.35	4,786.13	17.22
1140 Prepaid	18,403.92	18,735.41	(331.49)
1300 Due From Other Funds	23,174.11	0.00	23,174.11
1305 Interfund Loan Receivable	0.00	65,400.00	(65,400.00)
1320 Notes Receivable	1,244,570.76	1,255,463.36	(10,892.60)
1400 Accts Receivable	6,936.00	6,936.00	0.00
1415 Sewer assessment Receivable	85,000.00	110,000.00	(25,000.00)
1420 Accts Receivable - Utility Bill. Dist	214,336.22	191,900.89	22,435.33
1421 Sewer Lien Receivable	10,899.84	0.00	10,899.84
1423 Accounts Receivable CDBG	60,929.25	8,468.25	52,461.00
1425 Accts Receivable - Planning	(3,943.86)	279.39	(4,223.25)
1430 Claims on Cash	40.80	(6.39)	47.19
1460 Grants Receivable	9,605.93	103,499.02	(93,893.09)
1520 Pre Paid Worker Comp Insurance	15,180.84	13,691.18	1,489.66
1530 Prepaid Insurance	13,010.40	12,773.10	237.30
1535 Prepaid Dependent Coverage	0.00	(0.06)	0.06
1700 Machinery & Equipment	1,473,429.00	1,466,351.00	7,078.00
1701 Building and Improvements	256,860.00	256,860.00	0.00
1702 Land and Improvements	1,135,804.00	1,135,804.00	0.00
1703 Infrastructure	27,488,264.95	27,488,264.95	0.00
1705 Vehicles	256,195.35	256,195.35	0.00
1708 Construction in Progress	131,052.00	869,510.00	(738,458.00)
1709 Streets	1,801,888.00	1,053,442.00	748,446.00
1710 Accum Depr - Mach & Equip	(1,439,076.00)	(1,430,407.00)	(8,669.00)
1740 Accum Depr - Vehicles	(189,415.00)	(168,272.00)	(21,143.00)
1750 Accum Depr - Bldg & Imprv	(166,635.00)	(147,132.00)	(19,503.00)
1760 Accum Depr - Infrastructure	(2,341,827.00)	(1,578,498.00)	(763,329.00)
1761 Accum Depr - Streets & Roads	(199,436.00)	(163,398.00)	(36,038.00)
Total Assets	33,600,282.56	33,798,735.69	(198,453.13)
Liabilities and Fund Balance			
Liabilities			
2010 Accounts Payable	54,076.24	36,848.42	17,227.82
2011 Due to other funds	23,174.11	0.00	23,174.11
2012 Sales Tax Payable	534.01	415.49	118.52
2100 Accrued EE Dues Payable	24.00	28.00	(4.00)
2120 Accrued Wages	52,022.33	0.00	52,022.33
2222 Loan Payable-SWRCB WWTP Project	6,282,845.30	6,444,010.46	(161,165.16)

CITY OF RIO DELL
Comparative Balance Sheet
As of April 30, 2016

	This Year	Last Year	Change
2233 Loan Payable	1,836,000.00	1,972,000.00	(136,000.00)
2305 Interfund Loan Payable	0.00	65,400.00	(65,400.00)
2310 Bond - Sewer Assessment	85,000.00	110,000.00	(25,000.00)
2410 Deposit - Utility Customers	66,501.17	59,688.88	6,812.29
2415 Customer Credits- U/B	2,771.21	3,617.39	(846.18)
2600 Compensated absenses payable	15,967.00	25,447.30	(9,480.30)
2700 Deferred Revenue	1,244,570.76	1,255,463.36	(10,892.60)
Total Liabilities	9,663,486.13	9,972,919.30	(309,433.17)
Fund Balance			
3005 Fund Balance - Restricted	302,822.00	302,822.00	0.00
3010 Fund Balance	18,606,559.22	18,717,052.33	(110,493.11)
3020 Investment in Fixed Assets	4,417,685.35	4,527,521.35	(109,836.00)
3110 Retained Earnings	0.00	0.00	0.00
3210 Prior Period Adjustment	106,442.02	106,442.02	0.00
3500 Residual Equity Transfer	0.00	0.00	0.00
Change in Fund Balance	503,287.84	171,978.69	331,309.15
Total Fund Balance	23,936,796.43	23,825,816.39	110,980.04
Total Liabilities and Fund Balance	33,600,282.56	33,798,735.69	(198,453.13)



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com*

June 13, 2016

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager 

SUBJECT: Discussion and Possible Action for Review and Approval of Chamber of Commerce Signage on City Property.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Review and provide direction.

BACKGROUND AND DISCUSSION

The Chamber of Commerce has been pursuing the construction and placement of signs within Rio Dell as part of larger initiative to add signage to the freeway and encourage motorists to come to Rio Dell and stop at the visitor center and chamber. On April 7, 2015 the Council gave conceptual approval for the design of the Visitor Center signs. The signs are now complete and are being returned to the Council for final approval. Staff will provide an update on potential placement of the signs.

///

THANK
YOU FOR
VISITING

VISITORS
CENTER
1 MILE AHEAD

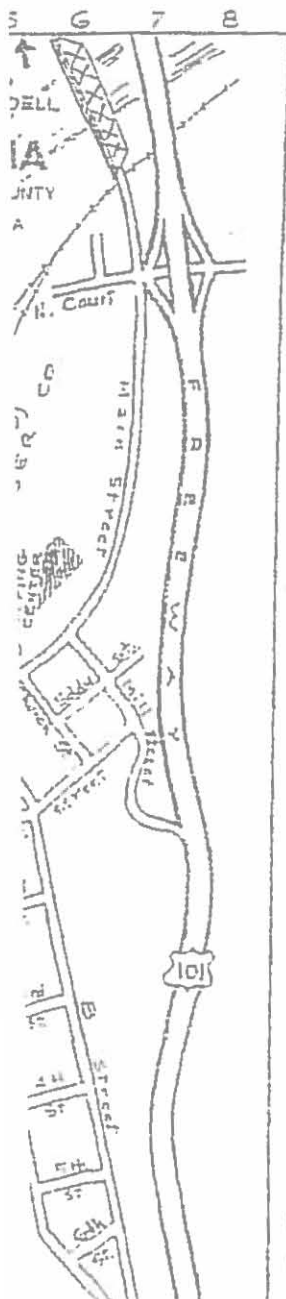
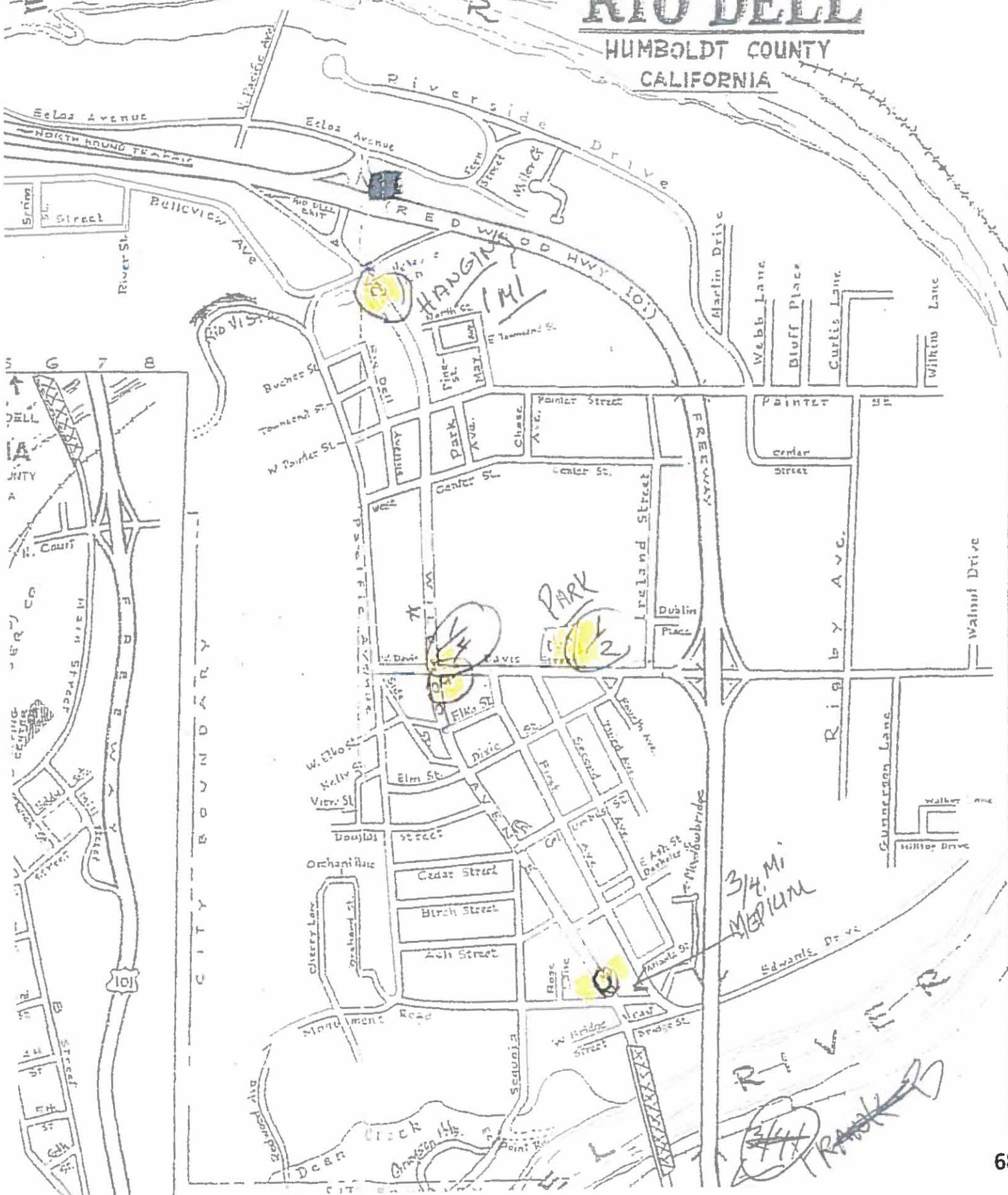


3''

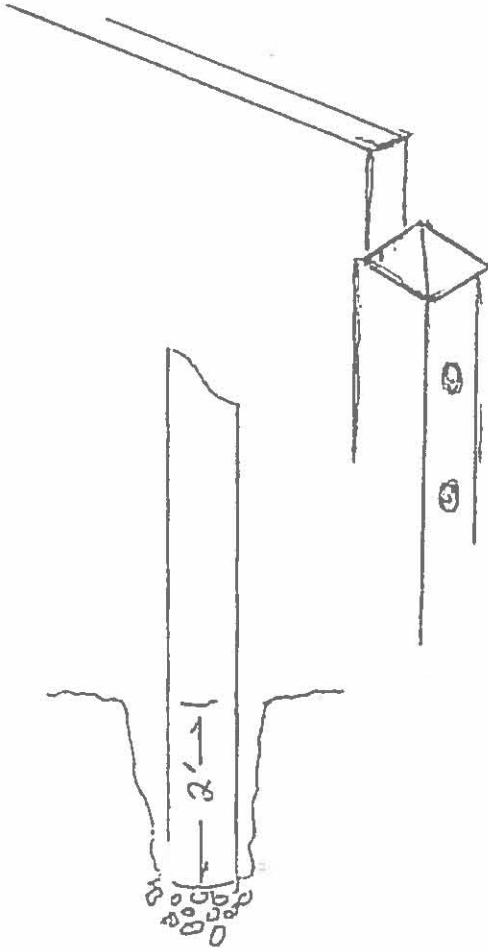
2 SIDED

2
1

SCOTT'S (Fossil Beds) BLUFFS
RIO DELLS
HUMBOLDT COUNTY
CALIFORNIA



MATERIALS:



- (4) 4x4x8' PT POSTS
(\$10. ea)
- (9) SACKS - FAST-SET CONCRETE
(\$3.50 ea -)

HARDWARE -

- (16) LAG BOLTS - $\frac{1}{2}$ " x 6"
(\$3.10 ea)
- (16) FLAT WASHERS
(\$7.31 per Bag - 25 pr Bag)

POSTS - \$40.-

CEMENT - 30.-

HARDWARE - 40.-

Total: \$110. ESTIMATE

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com



June 13, 2016

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

A handwritten signature in blue ink, appearing to be "K. Knopp", written over the name "Kyle Knopp, City Manager".

SUBJECT: Discussion and Possible Action on City Council Calendar Through July 5, 2016

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the City Manager to sign the attached agreement.

BACKGROUND AND DISCUSSION

The Mayor has requested that the Council consider the meeting calendar through July 5th.

Staff has proposed the following calendar:

- Tuesday June 14th @ 6:30pm special meeting. (Cannabis Tax Measure & School Discussion)
- **(Hold the Date)** Monday June 20th @ 6:30pm special meeting. Date held for potential meeting, but not currently scheduled – alternative could be Wed. June 22
- Tuesday June 21 @ 6:30pm Regular Meeting. Regular agenda w/ primary focus on MMLUO
 - Dispensaries Briefing
 - 2nd Final reading of full MMLUO Ordinance with possible adoption
 - PC Commissioner Appointment
- **(Hold the Date)** Tuesday June 28th @ 6:30 pm special mtg. Date held for potential mtg. Cannabis Tax measure editing/review + miscellaneous. Councilmember Thompson cannot attend. Alternative could be Wednesday the 29th.
- Tuesday July 5th @ 6:30pm regular mtg. (Cannabis Tax measure final 2nd reading, +misc.)

///

PROPOSED BUDGET
City of Rio Dell
FY 2016-2017
BUDGET SUMMARY BY DEPARTMENT BY FUND

BUDGET A

FUND NAME	Est. Beg. Fund Balance	REVENUES Total Projected Revenue	CITY OPERATIONS								PUBLIC WORKS OPERATIONS				GRANT OPERATIONS			OTHER		Total Expendit.	Transfers	RESERVES		
			Admin Car	Building Dept.	City Council	City Mgr.	Finance	General Gov't.	Planning	Police	Buildings & Grounds	Sewer Fund	Streets Funds	Water Dept.	Recycle	Solid Waste	Capital Projects	Pymts & Debt Service	Contingency			Change in Reserve Balance	Est. End. Fund Balance	Min. 30% Reserve Balance
ADM Admin Fund	6,598	2,800	1,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,250	-	1,550	8,148	375	
BUI Building Fund	18,698	32,901	-	57,468	-	-	-	-	-	-	-	-	-	-	-	-	-	-	57,468	(5,869)	(18,698)	-	17,240	
CDBG CDBG Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CDBG CDBG RRLF Fund	204,605	12,000	-	-	-	-	-	6,642	-	-	-	-	-	-	-	160,000	-	-	166,642	-	(154,642)	49,963	-	
GF General Fund	1,012,190	879,765	-	-	5,488	59,126	74,087	23,547	67,811	552,371	9,799	-	-	-	-	172,632	-	12,868	977,729	10,055	(108,019)	904,171	293,319	
MZ Measure Z	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
REC Recycling Fund	12,455	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	-	5,000	-	-	12,455	-	
RES Parks Fund	12,111	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,111	-	
RES Realignment Grant Fund	14,115	5,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	-	(4,500)	9,615	-	
RES SLESF Fund	(15,028)	100,000	-	-	-	-	-	-	-	89,158	-	-	-	-	-	-	-	-	89,158	(4,186)	15,028	-	-	
RES Vehicle Abatement Fund	2,605	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,605	-	
RES Water - Prop 84 NCIRWMP	-	591,794	-	-	-	-	-	-	-	-	-	-	-	-	-	591,794	-	-	591,794	-	-	-	-	
RES Water - USDA ECWAG	-	373,200	-	-	-	-	-	-	-	-	-	-	-	-	-	373,200	-	-	373,200	-	-	-	-	
SEW Sewer Assmt District Fund	4,416	32,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	32,000	-	32,000	-	-	4,416	-	
SEW Sewer Capital Fund	166,621	99,388	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	100,000	-	(612)	166,009	30,000	
SEW Sewer Debt Service Fund	402,934	310,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	310,000	-	310,000	-	-	402,934	93,000	
SEW Sewer Restricted Reserve	302,822	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	302,822	-	
SEW Sewer Operations Fund	319,676	785,432	-	-	3,846	103,470	129,653	-	-	-	17,149	474,583	-	-	-	-	-	-	728,701	-	56,731	376,407	218,610	
SO Solid Waste Fund	44,726	9,000	-	-	-	-	-	-	-	-	-	-	-	-	10,973	-	-	-	10,973	-	(1,973)	42,753	-	
SP Spay & Neuter Fund	2,868	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,868	2,868	-	(2,868)	-	-	
ST Gas Tax Fund (HUTA)	205,356	74,339	-	-	549	14,781	18,522	-	-	-	2,450	-	99,127	-	-	15,000	-	-	150,430	-	(76,091)	129,265	45,129	
ST TDA Fund	26,551	111,600	-	-	549	14,781	18,522	-	-	-	2,450	-	27,637	-	-	-	48,365	-	112,304	-	(704)	25,847	33,691	
ST RSTP Funds	-	22,000	-	-	-	-	-	-	-	-	-	-	22,000	-	-	-	-	-	22,000	-	-	-	-	
WAT Water Capital Fund	117,763	194,051	-	-	-	-	-	-	-	-	-	-	-	-	-	211,529	-	-	211,529	-	(17,479)	100,285	63,459	
WAT Water Metro Wells Fund	5,296	11,697	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,697	16,993	-	
WAT Water Dinsmore Zone	7,278	17,466	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17,466	24,744	-	
WAT Water Restricted Reserve	136,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	136,000	-	
WAT Water Debt Service Fund	68,000	152,371	-	-	-	-	-	-	-	-	-	-	-	-	-	-	136,000	-	136,000	-	16,371	84,371	40,800	
WAT Water Operations Fund	80,000	697,745	-	-	3,846	103,470	129,653	-	-	-	17,149	-	-	375,772	-	-	-	-	629,890	-	67,855	147,855	188,967	
TOTAL FY 2016-2017	3,158,656	4,520,048	1,250	57,468	14,279	295,629	370,437	30,189	67,811	641,529	48,996	474,583	148,764	375,772	-	10,973	1,624,155	531,365	25,736	4,718,935	-	(198,888)	2,959,768	1,024,590

\$1,478,591	\$1,048,115	\$10,973
2,526,706		

PROPOSED BUDGET
City of Rio Dell
FY 2016-2017
BUDGET SUMMARY BY DEPARTMENT BY FUND

BUDGET B

FUND NAME	Est. Beg. Fund Balance	REVENUES Total Projected Revenue	CITY OPERATIONS								PUBLIC WORKS OPERATIONS				GRANT OPERATIONS		OTHER		Total Expendit.	Transfers	RESERVES			
			Admin Car	Building Dept.	City Council	City Mgr.	Finance	General Gov't.	Planning	Police	Buildings & Grounds	Sewer Fund	Streets Funds	Water Dept.	Recycle	Solid Waste	Capital Projects	Pyrrts & Debt Service			Contingency	Change in Reserve Balance	Est. End. Fund Balance	Min.30% Reserve Balance
ADM Admin Fund	6,598	2,800	1,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,250	-	1,550	8,148	375	
BUI Building Fund	18,698	32,901	-	57,468	-	-	-	-	-	-	-	-	-	-	-	-	-	-	57,468	(5,869)	(18,698)	-	17,240	
CDBG CDBG Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CDBG CDBG RRLF Fund	204,605	12,000	-	-	-	-	6,642	-	-	-	-	-	-	-	-	160,000	-	-	166,642	-	(154,642)	49,963	-	
GF General Fund	1,012,190	879,765	-	-	6,865	59,126	74,087	23,547	67,811	552,371	9,799	-	-	-	-	172,632	-	12,868	979,106	10,055	(109,396)	902,794	293,732	
MZ Measure Z	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
REC Recycling Fund	12,455	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	-	5,000	-	-	12,455	-	
RES Parks Fund	12,111	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,111	-	
RES Realignment Grant Fund	14,115	5,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	-	(4,500)	9,615	-	
RES SLESF Fund	(15,028)	100,000	-	-	-	-	-	-	-	89,158	-	-	-	-	-	-	-	-	89,158	(4,186)	15,028	-	-	
RES Vehicle Abatement Fund	2,605	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,605	-	
RES Water - Prop 84 NCIRWMP	-	591,794	-	-	-	-	-	-	-	-	-	-	-	-	-	591,794	-	-	591,794	-	-	-	-	
RES Water - USDA ECWAG	-	373,200	-	-	-	-	-	-	-	-	-	-	-	-	-	373,200	-	-	373,200	-	-	-	-	
SEW Sewer Assmt District Fund	4,416	32,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	32,000	-	32,000	-	-	4,416	-	
SEW Sewer Capital Fund	166,621	99,388	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	100,000	-	(612)	166,009	30,000	
SEW Sewer Debt Service Fund	402,934	310,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	310,000	-	310,000	-	-	402,934	93,000	
SEW Sewer Restricted Reserve	302,822	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	302,822	-	
SEW Sewer Operations Fund	319,676	785,432	-	-	3,846	103,470	129,653	-	-	-	17,149	474,583	-	-	-	-	-	-	728,701	-	56,731	376,407	218,610	
SO Solid Waste Fund	44,726	9,000	-	-	-	-	-	-	-	-	-	-	-	10,973	-	-	-	-	10,973	-	(1,973)	42,753	-	
SP Spay & Neuter Fund	2,868	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,868	-	2,868	-	(2,868)	-	-	
ST Gas Tax Fund (HUTA)	205,356	74,339	-	-	549	14,781	18,522	-	-	-	2,450	-	99,127	-	-	15,000	-	-	150,430	-	(76,091)	129,265	45,129	
ST TDA Fund	26,551	111,600	-	-	549	14,781	18,522	-	-	-	2,450	-	27,637	-	-	-	48,365	-	112,304	-	(704)	25,847	33,691	
ST RSTP Funds	-	22,000	-	-	-	-	-	-	-	-	-	-	22,000	-	-	-	-	-	22,000	-	-	-	-	
WAT Water Capital Fund	117,763	194,051	-	-	-	-	-	-	-	-	-	-	-	-	-	211,529	-	-	211,529	-	(17,479)	100,285	63,459	
WAT Water Metro Wells Fund	5,296	11,697	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,697	16,993	-	
WAT Water Dinsmore Zone	7,278	17,466	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17,466	24,744	-	
WAT Water Restricted Reserve	136,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	136,000	-	
WAT Water Debt Service Fund	68,000	152,371	-	-	-	-	-	-	-	-	-	-	-	-	-	-	136,000	-	136,000	-	16,371	84,371	40,800	
WAT Water Operations Fund	80,000	697,745	-	-	3,846	103,470	129,653	-	-	-	17,149	-	-	375,772	-	-	-	-	629,890	-	67,855	147,855	188,967	
TOTAL FY 2016-2017	3,158,656	4,520,048	1,250	57,468	15,656	295,629	370,437	30,189	67,811	641,529	48,996	474,583	148,764	375,772	-	10,973	1,624,155	531,365	25,736	4,720,312	-	(200,265)	2,958,391	1,025,003

\$1,479,968	\$1,048,115	\$10,973	\$2,181,256
INCREASE IN GENERAL FUND APPROPRIATIONS \$1,377			
DEFICIT FROM (\$108,019) TO (\$109,396)			
2,528,083			

PROPOSED BUDGET
City of Rio Dell
FY 2016-2017
BUDGET SUMMARY BY DEPARTMENT BY FUND

BUDGET C

FULL BILL PAID BY CITY FOR RDFD AND LIBRARY & TRAFFIC CONTROL STUDY

FUND NAME	Est. Beg. Fund Balance	REVENUES Total Projected Revenue	CITY OPERATIONS								PUBLIC WORKS OPERATIONS				GRANT OPERATIONS		OTHER			Total Expendit.	Transfers	RESERVES		
			Admin Car	Building Dept.	City Council	City Mgr.	Finance	General Gov't	Planning	Police	Buildings & Grounds	Sewer Fund	Streets Funds	Water Dept.	Recycle	Solid Waste	Capital Projects	Pymts & Debt Service	Contingency			Change in Reserve Balance	Est. End. Fund Balance	Min 30% Reserve Balance
ADM Admin Fund	6,598	2,800	1,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,250	-	1,550	8,148	375
BUI Building Fund	18,698	32,901	-	57,468	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	57,468	(5,869)	(18,698)	-	17,240
CDBG CDBG Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CDBG CDBG RRLF Fund	204,605	12,000	-	-	-	-	6,642	-	-	-	-	-	-	-	-	160,000	-	-	-	166,642	-	(154,642)	49,963	-
GF General Fund	1,012,190	879,765	-	-	6,865	59,126	74,087	23,547	67,811	552,371	9,799	-	-	-	-	186,382	-	12,868	-	992,856	10,055	(123,146)	889,044	297,857
MZ Measure Z	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
REC Recycling Fund	12,455	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	-	-	5,000	-	-	12,455	-
RES Parks Fund	12,111	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,111	-
RES Realignment Grant Fund	14,115	5,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	-	10,000	-	(4,500)	9,615	-
RES SLESF Fund	(15,028)	100,000	-	-	-	-	-	-	-	89,158	-	-	-	-	-	-	-	-	-	89,158	(4,186)	15,028	-	-
RES Vehicle Abatement Fund	2,605	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,605	-
RES Water - Prop 84 NCIRWMP	-	591,794	-	-	-	-	-	-	-	-	-	-	-	-	-	591,794	-	-	-	591,794	-	-	-	-
RES Water - USDA ECWAG	-	373,200	-	-	-	-	-	-	-	-	-	-	-	-	-	373,200	-	-	-	373,200	-	-	-	-
SEW Sewer Assmt District Fund	4,416	32,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	32,000	-	-	32,000	-	-	4,416	-
SEW Sewer Capital Fund	166,621	99,388	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	-	100,000	-	(612)	166,009	30,000
SEW Sewer Debt Service Fund	402,934	310,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	310,000	-	-	310,000	-	-	402,934	93,000
SEW Sewer Restricted Reserve	302,822	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	302,822	-
SEW Sewer Operations Fund	319,676	785,432	-	-	3,846	103,470	129,653	-	-	-	17,149	474,583	-	-	-	-	-	-	-	728,701	-	56,731	376,407	218,610
SO Solid Waste Fund	44,726	9,000	-	-	-	-	-	-	-	-	-	-	-	10,973	-	-	-	-	-	10,973	-	(1,973)	42,753	-
SP Spay & Neuter Fund	2,868	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,868	-	2,868	-	(2,868)	-	-
ST Gas Tax Fund (HUTA)	205,356	74,339	-	-	549	14,781	18,522	-	-	-	2,450	-	99,127	-	-	15,000	-	-	-	150,430	-	(76,091)	129,265	45,129
ST TDA Fund	26,551	111,600	-	-	549	14,781	18,522	-	-	-	2,450	-	27,637	-	-	-	48,365	-	-	112,304	-	(704)	25,847	33,691
ST RSTP Funds	-	22,000	-	-	-	-	-	-	-	-	-	-	22,000	-	-	-	-	-	-	22,000	-	-	-	-
WAT Water Capital Fund	117,763	194,051	-	-	-	-	-	-	-	-	-	-	-	-	-	211,529	-	-	-	211,529	-	(17,479)	100,285	63,459
WAT Water Metro Wells Fund	5,296	11,697	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,697	16,993	-
WAT Water Dinsmore Zone	7,278	17,466	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17,466	24,744	-
WAT Water Restricted Reserve	136,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	136,000	-
WAT Water Debt Service Fund	68,000	152,371	-	-	-	-	-	-	-	-	-	-	-	-	-	-	136,000	-	-	136,000	-	16,371	84,371	40,800
WAT Water Operations Fund	80,000	697,745	-	-	3,846	103,470	129,653	-	-	-	17,149	-	-	375,772	-	-	-	-	-	629,890	-	67,855	147,855	188,967
TOTAL FY 2016-2017	3,158,656	4,520,048	1,250	57,468	15,656	295,629	370,437	30,189	67,811	641,529	48,996	474,583	148,764	375,772	-	10,973	1,637,905	531,365	25,736	4,734,062	-	(214,015)	2,944,641	1,029,128

\$1,479,968
INCREASE IN GENERAL FUND APPROPRIATIONS \$15,127
DEFICIT FROM (\$108,019) TO (\$123,146)

2,528,083

\$1,048,115

\$10,973

\$2,195,006

PROPOSED BUDGET
City of Rio Dell
FY 2016-2017
BUDGET SUMMARY BY DEPARTMENT BY FUND

BUDGET D

FULL BILL PAID BY CITY FOR RDFD & LIBRARY, TRAFFIC CONTROL STUDY, AND WASTEWATER CONTRACTOR

FUND NAME	Est. Beg. Fund Balance	REVENUES Total Projected Revenue	CITY OPERATIONS								PUBLIC WORKS OPERATIONS				GRANT OPERATIONS		OTHER			Total Expendit.	Transfers	RESERVES		
			Admin Car	Building Dept.	City Council	City Mgr.	Finance	General Gov't	Planning	Police	Buildings & Grounds	Sewer Fund	Streets Funds	Water Dept.	Recycle	Solid Waste	Capital Projects	Pymts & Debt Service	Contingency			Change In Reserve Balance	Est. End. Fund Balance	Min 30% Reserve Balance
ADM Admin Fund	6,598	2,800	1,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,250	-	1,550	8,148	375	
BUI Building Fund	18,698	32,901	-	57,468	-	-	-	-	-	-	-	-	-	-	-	-	-	-	57,468	(5,869)	(18,698)	-	17,240	
CDBG CDBG Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CDBG CDBG RRLF Fund	204,605	12,000	-	-	-	-	6,642	-	-	-	-	-	-	-	-	160,000	-	-	166,642	-	(154,642)	49,963	-	
GF General Fund	1,012,190	879,765	-	-	6,865	59,126	74,087	23,547	67,811	552,371	9,799	-	-	-	-	186,382	-	12,868	992,856	10,055	(123,146)	889,044	297,857	
MZ Measure Z	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
REC Recycling Fund	12,455	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000	-	5,000	-	-	12,455	-	
RES Parks Fund	12,111	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,111	-	
RES Realignment Grant Fund	14,115	5,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000	10,000	-	(4,500)	9,615	-	
RES SLESF Fund	(15,028)	100,000	-	-	-	-	-	-	-	89,158	-	-	-	-	-	-	-	-	89,158	(4,186)	15,028	-	-	
RES Vehicle Abatement Fund	2,605	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,605	-	
RES Water - Prop 84 NCIRWMP	-	591,794	-	-	-	-	-	-	-	-	-	-	-	-	-	591,794	-	-	591,794	-	-	-	-	
RES Water - USDA ECWAG	-	373,200	-	-	-	-	-	-	-	-	-	-	-	-	-	373,200	-	-	373,200	-	-	-	-	
SEW Sewer Assmt District Fund	4,416	32,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	32,000	-	32,000	-	-	4,416	-	
SEW Sewer Capital Fund	166,621	99,388	-	-	-	-	-	-	-	-	-	-	-	-	-	100,000	-	-	100,000	-	(612)	166,009	30,000	
SEW Sewer Debt Service Fund	402,934	310,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	310,000	-	310,000	-	-	402,934	93,000	
SEW Sewer Restricted Reserve	302,822	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	302,822	-	
SEW Sewer Operations Fund	319,676	785,432	-	-	3,846	103,470	129,653	-	-	-	17,149	484,583	-	-	-	-	-	-	738,701	-	46,731	366,407	221,610	
SO Solid Waste Fund	44,726	9,000	-	-	-	-	-	-	-	-	-	-	-	10,973	-	-	-	-	10,973	-	(1,973)	42,753	-	
SP Spay & Neuter Fund	2,868	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,868	-	2,868	-	(2,868)	-	-	
ST Gas Tax Fund (HUTA)	205,356	74,339	-	-	549	14,781	18,522	-	-	-	2,450	-	99,127	-	-	15,000	-	-	150,430	-	(76,091)	129,265	45,129	
ST TDA Fund	26,551	111,600	-	-	549	14,781	18,522	-	-	-	2,450	-	27,637	-	-	-	48,365	-	112,304	-	(704)	25,847	33,691	
ST RSTP Funds	-	22,000	-	-	-	-	-	-	-	-	-	-	22,000	-	-	-	-	-	22,000	-	-	-	-	
WAT Water Capital Fund	117,763	194,051	-	-	-	-	-	-	-	-	-	-	-	-	-	211,529	-	-	211,529	-	(17,479)	100,285	63,459	
WAT Water Metro Wells Fund	5,296	11,697	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	11,697	16,993	-	
WAT Water Dinsmore Zone	7,278	17,466	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17,466	24,744	-	
WAT Water Restricted Reserve	136,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	136,000	-	
WAT Water Debt Service Fund	68,000	152,371	-	-	-	-	-	-	-	-	-	-	-	-	-	-	136,000	-	136,000	-	16,371	84,371	40,800	
WAT Water Operations Fund	80,000	697,745	-	-	3,846	103,470	129,653	-	-	-	17,149	-	-	-	-	-	-	-	629,890	-	67,855	147,855	188,967	
TOTAL FY 2016-2017	3,158,656	4,520,048	1,250	57,468	15,656	295,629	370,437	30,189	67,811	641,529	48,996	484,583	148,764	375,772	-	10,973	1,637,905	531,365	25,736	4,744,062	-	(224,015)	2,934,641	1,032,128

\$1,479,968	\$1,058,115	\$10,973	\$2,195,006
INCREASE IN GENERAL FUND & SEWER APPROPRIATIONS \$25,127			
GEN. FUND DEFICIT FROM (\$108,019) TO (\$123,146)			
	2,538,083		