



AGENDA
RIO DELL CITY COUNCIL SPECIAL MEETING
WEDNESDAY, JUNE 24, 2020 – 4:00 P.M.
VIRTUAL “ZOOM” MEETING

***WELCOME . . .** By your presence in the meeting, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk’s office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

**SPECIAL PUBLIC HEALTH EMERGENCY ALTERATIONS TO MEETING FORMAT
CORONAVIRUS (COVID-19)**

Due to the unprecedented public health threats posed by COVID-19 and the resultant need for social distancing, changes to the City Council and Planning Commission meeting format are required. Executive Order N-25-20 and N-29-20 from Governor Gavin Newsom allow for telephonic Council meetings of the City Council and Planning Commission and waives in-person accessibility for Council meetings, provided that there are other means for the public to participate. Therefore, and effective immediately, and continuing only during the period in which state or local public health officials have imposed or recommended social distancing measures, the Rio Dell City Council will only be viewable via livestreaming through our partners at Access Humboldt via their YouTube channel or Suddenlink channels on Cable TV or directly through Zoom.

Public Comment by Email:

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at publiccomment@cityofriodell.ca.gov. Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) and email no later than one hour prior to the start of the Council meeting. Your comments will be read out loud, for up to three minutes.

Meeting can be viewed on Access Humboldt’s website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt’s YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

Zoom Public Comment:

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll free number **888-475-4499**, enter Meeting **ID 987-154-0944** and press star (*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. PUBLIC COMMENTS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

Members of the Public are encouraged to attend and shall have an opportunity to directly address the City Council concerning any item described in this special meeting agenda before or during consideration of that item.

E. SPECIAL MEETING MATTERS

- 1) 2020/0624.01 - Adopt Resolution No. 1458-2020 Amending the FY 2019-20 Adopted Budget to Increase Appropriations for Additional Paving Maintenance Work **(DISCUSSION/POSSIBLE ACTION)** 1
- 2) 2020/0624.02 - Adopt Resolution No. 1457-2020 Rescinding Resolution No. 1454-2020 Ordering and Calling a General Municipal Election to fill two 4-year terms and one 2-year term on the Rio Dell City Council **(DISCUSSION/POSSIBLE ACTION)** 3
- 3) 2020/0624.03 - Authorize Mayor to sign letter related to Mobility on Demand Pilot Program **(DISCUSSION/POSSIBLE ACTION)** 8

F. ADJOURNMENT

*The next Regular City Council meeting is scheduled for
Tuesday, July 7, 2020 at 6:30 p.m.*



675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)

DATE: June 23, 2020

TO: Mayor and Members of the City Council

FROM: Cheryl Dillingham, Interim Finance Director *CD*

THROUGH: Kyle Knopp, City Manager

SUBJECT: Resolution No. 1458-2020 Budget Adjustment for Capital Projects

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution No. 1458-2020 amending the Fiscal Year (FY) 2019-20 adopted budget to increase appropriations for additional paving maintenance work.

BACKGROUND AND DISCUSSION

The FY 2019-20 budget allocated funds for paving maintenance work and on April 21, 2020 a contract was awarded to Hooven & Company, Inc. for the 2020 Street Asphalt Maintenance project. At the June 16, 2020 City Council meeting public comment was received regarding paving the turnout at the corner of Fern Street and Eeloa Avenue. The City Council requested that staff return with a cost estimate for the work. The estimated cost for the additional paving maintenance work is \$6,520.

If the City Council wants to proceed with the additional paving approval of Resolution No. 1458-2020 will increase the FY 2019-20 General Fund Capital Project budget by \$6,520 to cover the cost of the work.

ATTACHMENTS

Resolution 1458-2020 Budget Amendment



**RESOLUTION NO. 1458-2020
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
AMENDING THE ADOPTED BUDGET
FOR FISCAL YEAR 2019-20 CAPITAL PROJECTS**

WHEREAS, the City adopted Resolution 1458-2020 establishing the City's Operating and Capital Budget for Fiscal Year (FY) 2019-20 and any adjustment that increases appropriations in a fund must be approved by the City Council; and

WHEREAS, additional appropriations are necessary to cover costs for additional paving maintenance on the turnout at the corner of Fern Street and Eeloa Avenue; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell FY 2019-20 Operating and Capital Budget to increase appropriations for the additional paving maintenance work as follows:

| | | |
|----------------|--------------------------------|--|
| <u>\$6,520</u> | <u>6500 14 000 0000 9014</u> | <u>Capital Projects Street Maintenance</u> |
| \$6,520 | TOTAL INCREASED APPROPRIATIONS | |

PASSED AND ADOPTED by the City Council of the Rio Dell on this 24th day of June, 2020 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk



*Rio Dell City Hall
675 Wildwood Ave.
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

For Meeting of: June 24, 2020

TO: Mayor and Members of the City Council
FROM: Karen Dunham, City Clerk
THROUGH: Kyle Knopp, City Manager
SUBJECT: November 3, 2020 General Election

RECOMMENDATION

Approve Resolution No. 1457-2020 Ordering and Calling for a General Municipal election to fill three City Council seats; requesting and consenting to consolidation of the Municipal Election with the General Election to be held on November 3, 2020; requesting the services of the Humboldt County Registrar of Voters; providing for Notice of Election; and adopting uniform policies pertaining to candidate statements and fees, rescinding Resolution No. 1454-2020.

BUDGETARY IMPACT

Estimated Election Costs are \$1,500-\$1,700.

BACKGROUND AND DISCUSSION

At the June 16, 2020 regular meeting, the Council adopted Resolution No. 1454-2020 ordering and calling for the General Municipal Election to fill three (3) expired City Council seats. A certified copy of the resolution was sent to the Humboldt County Elections/Registrar of Voters as required. Upon review of the election material, it was brought to staff's attention that the purpose of the election is to choose successors for two (2) expired 4-year terms and one (1) expired 2-year term on the City Council.

When Gordon Johnson was appointed to fill the seat vacated by Bryan Richter, the Council had the option to appoint a person to fill the vacated seat until the next

general election on November 3, 2020, or call a special election. Since Bryan Richter's term would have expired on November 2022, the vacancy must be filled for the remaining two years of the four-year term.

This resolution rescinds the prior resolution and modifies the language to identify the correct terms for the three vacancies.

ATTACHMENTS:

Resolution No. 1457-2020



RESOLUTION NO. 1457-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL ORDERING AND CALLING A GENERAL MUNICIPAL ELECTION TO FILL THREE CITY COUNCIL SEATS; REQUESTING AND CONSENTING TO CONSOLIDATION OF THE MUNICIPAL ELECTION WITH THE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2020; REQUESTING THE SERVICES OF THE HUMBOLDT COUNTY REGISTRAR OF VOTERS; PROVIDING FOR NOTICE OF ELECTION; AND ADOPTING UNIFORM POLICIES PERTAINING TO CANDIDATE STATEMENTS AND FEES RESCINDING RESOLUTION NO. 1454-2020

WHEREAS, the term of three (3) members of the City of Rio Dell City Council are due to expire and the positions must be filled; and

WHEREAS, the City Council has ordered a Municipal Election to be held on Tuesday, November 3, 2020 to fill those offices; and

WHEREAS, the California Elections Code Section 10002 and 10400 provides that the local governing body may request the Humboldt County Board of Supervisors to consolidate a general municipal election with the statewide general election; and

WHEREAS, the California Election Code Section 10002 requires the City to reimburse the County in full for the services performed upon presentation of a bill to the City by the County Elections Official; and

WHEREAS, the California Election Code Section 13307 requires that before the nominating period opens the City Council must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; and may determine whether the estimate must be paid in advance; and

WHEREAS, California Elections Code Section 12101 requires the publication of a notice of election; and

WHEREAS, the City Council of the City of Rio Dell is desirous of having the County of Humboldt Elections Department/Registrar of Voters provide certain

services for the conduct of the general election to include the Rio Dell City Council election to be held on November 3, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIO DELL, CALIFORNIA that an election be held in accordance with the following specifications:

1. The City Council hereby calls for a general municipal election in and for the City of Rio Dell. The Election shall be held on Tuesday, November 3, 2020. The purpose of the election is to choose successors for ~~the three (3) expired 4-year terms~~ **two (2) expired 4-year terms and one (1) 2-year expired term** on the Rio Dell City Council.
2. The Rio Dell City Council hereby requests and consents to the consolidation of this election with the statewide general election to be held on November 3, 2020.
3. The City Council hereby requests the Humboldt County Board of Supervisors to authorize the County of Humboldt Elections Department to conduct the general election to include the City Council election for the City of Rio Dell on November 3, 2020, including the publishing of all election materials, the mailing of sample ballots, the hiring of election officers, and the counting of ballots with the tally turned into the City Clerk of the City of Rio Dell for announcement of the results of the election.
4. The City hereby designates the hours of the polls are to be kept open shall be from 7:00 a.m. to 8:00 p.m.
5. The City agrees to reimburse the County for the actual costs incurred in conducting the election upon receipt of a bill stating the amount due as determined by the election official.
6. The City Council has determined that upon submittal of a Candidate's Statement to be printed in the sample ballot, that the candidate is responsible for the total cost for that printing as determined by the Humboldt County Election's Department; and that all costs are due and payable upon receipt of an invoice from the Election's Department to the City of Rio Dell. The Candidate's Statement is a voluntary statement and is limited to 200 words.
7. The City Clerk is hereby authorized and directed to publish a Notice of Election at the appropriate time, no earlier than June 29, 2020 and no later than July 13, 2020.
8. Upon passage of this resolution, the City Clerk is hereby directed to send a certified copy to the County Board of Supervisors and Humboldt County Elections/Registrar of Voters.

PASSED AND ADOPTED this 24th day of June 2020 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Resolution No. 1457-2020 adopted by the City Council of the City of Rio Dell on June 24, 2020.

Karen Dunham, CMC
City Clerk, City of Rio Dell



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

June 24, 2020

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Approval of Letter Related to Mobility on Demand Pilot Project

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the Mayor to sign the attached letter.

BACKGROUND AND DISCUSSION

The Humboldt County Association of Governments (HCAOG), the designated Regional Transportation Planning Agency (RTPA) in Humboldt County, is developing a Mobility on Demand (MoD) Strategic Development Plan with an overarching goal of “providing affordable and accessible mobility solutions for all travelers.” As articulated by HCAOG, the agency “seeks to set a plan for optimizing technology-enabled mobility-on-demand transportation options in Humboldt County.” In short, the Strategic Plan’s overall purpose is to assist the HCAOG in determining the best courses of action to increase multimodal mobility and accessibility in Humboldt County, especially for public transportation and transit, bicycling, walking, rideshare, and other modes separate from single-occupancy vehicle travel. Mobility on demand is an innovative, user-focused approach which leverages mobility services, integrated transit networks, and real-time data to give users an easier and smoother experience traveling from origin to destination. The Strategic Development Plan will ultimately facilitate expanding mobility options for all travelers and users of Humboldt’s transportation network.

Important to the deployment of potential pilot PMoD services is that of developing a framework for service monitoring and evaluation. An April report to HCAOG listed the RTS route from Fortuna to Scotia as a pilot project location. At the request of Councilmember Strahan (Rio Dell’s representative to HCAOG) staff has drafted a letter to HCAOG for the public record, requesting the removal of the Rio Dell/Scotia route from the pilot project listing.

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*Rio Dell City Hall
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(707) 764-3532
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June 24, 2020

Estelle Fennell, Chair
Humboldt County Association of Governments
611 I Street, Suite B
Eureka, CA 95501

Re: Mobility on Demand Strategic Plan – Removal of Rio Dell and Scotia from Potential Pilot Projects

Dear Chair Fennell,

The City understands that the Humboldt County Association of Governments is undertaking a planning effort to assess new mobility technologies and methods to serve our region and how they could supplement or replace existing transportation services to give people “more convenient and more sustainable transportation options.”

During this process a list of potential pilot projects was identified, including the Redwood Transit Service route from Fortuna, through Rio Dell and Scotia. In an effort to streamline the RTS route alignment, reduce the total route run time, and increase service frequency, service to Rio Dell would be replaced by an on-demand Personal Mobility on Demand (PMoD) service that would provide connectivity to Fortuna and then to the existing system.

The City of Rio Dell specifically requests the removal of the Fortuna – Rio Dell – Scotia services from the proposed PMoD pilot project. Additionally, the City affirms its support for, and the continued maintenance of, existing transit services at existing levels.

Sincerely,

Debra Garnes
Mayor
City of Rio Dell