



RIO DELL CITY COUNCIL  
**CLOSED SESSION– 5:30 P.M.**  
**REGULAR MEETING - 6:30 P.M.**  
**TUESDAY, JUNE 7, 2022**  
CITY COUNCIL CHAMBERS  
675 WILDWOOD AVENUE, RIO DELL

---

***WELCOME** - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at [cityofriodell.ca.gov](http://cityofriodell.ca.gov). Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

**SPECIAL PUBLIC HEALTH EMERGENCY ALTERATIONS TO MEETING FORMAT  
CORONAVIRUS (COVID-19)**

Effective immediately, the City of Rio Dell will reopen City Council meetings held in City Hall Council Chambers to in-person attendance by the public. The public may also attend these meeting virtually through Zoom. The meetings will also be viewable via livestreaming through our partners at Access Humboldt via their YouTube channel or Suddenlink channels on Cable TV.

To maintain safety and minimize the health risks associated with COVID-19, participants may be required to complete an Attestation of Vaccination upon entering the City Council Chambers. Fully vaccinated participants will not be required to wear a mask. Unvaccinated participants must wear face coverings at all times while in the City Hall Council Chambers.

**Public Comment by Email:**

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at [publiccomment@cityofriodell.ca.gov](mailto:publiccomment@cityofriodell.ca.gov). Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) **and email no later than one-hour prior to the start of the Council meeting**. Your comments will be read out loud, for up to three minutes.

Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

**Zoom Public Comment:**

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (\*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

- A. CALL TO ORDER
- B. ROLL CALL
- C. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION
  - 1) 2022/0607.01 - **Conference with Legal Counsel** – Potential Litigation Consideration of Possible Initiation of Litigation Pursuant to §54956.9(c) or (d) (4) – One Potential Case
- D. PUBLIC COMMENT REGARDING CLOSED SESSION
- E. RECESS INTO CLOSED SESSION
- F. RECONVENE INTO OPEN SESSION
- G. ORAL ANNOUNCEMENTS REGARDING CLOSED SESSION
- H. PLEDGE OF ALLEGIANCE
- I. CEREMONIAL MATTERS
  - 1) 2022/0607.02 - Declaring a Moment of Silence for the innocent victims of gun violence perpetrated on Tuesday, May 24, 2022 resulting in the deaths of 19 young students, two teachers and injuries to another 17 people at Robb Elementary School in Uvalde, Texas
  - 2) 2022/0607.03 - Proclamation Honoring June 2022 as National Alzheimer’s and Brain Awareness Month
- J. PUBLIC PRESENTATIONS

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.*
- K. CONSENT CALENDAR



*The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.*

1) 2022/0607.04 - Approve Minutes of the May 17, 2022 Regular Meeting  
**(ACTION)**

2) 2022/0607.05 – Approve Minutes of the June 2, 2022 Special Meeting  
**(ACTION)**

3) 2022/0607.06 - Approve Resolution No. 1538-2022 Adopting a List of Projects for FY 2022-23 Funding by SB1 – The Road Repair and Accountability Act of 2017 **(ACTION)**

4) 2022/0607.07 – Approve Cost Recovery for Abatement of 66 Davis St.  
**(ACTION)**

5) 2022/0607.08 - Approve Cost Recovery for Abatement of 520 First Ave.  
**(ACTION)**

6) 2022/0607.09 – Approve Resolution No. 541-2022 Ordering and Calling for a General Municipal Election to Fill Three Council Seats, Requesting and Consenting to Consolidation of the Municipal Election with the General Election to be Held on November 8, 2022, Requesting the Services of the Humboldt County Registrar of Voters, providing for Notice of Election and Adopting Uniform Policies Pertaining to Candidate Statements and Fees **(ACTION)**

7) 2022/0607.10 - Adopt City Council Priorities for FY 2022-23 **(ACTION)**

L. ITEMS REMOVED FROM THE CONSENT CALENDAR

M. REPORTS/STAFF COMMUNICATIONS

1) 2022/0607.11 - City Manager/Staff Update **(RECEIVE & FILE)**

N. SPECIAL PRESENTATIONS/STUDY SESSIONS

1) 2022/0607.12 - Presentation – Regional Climate Action Plan Update  
**(RECEIVE & FILE)**

2) 2022/0607.13 - Presentation – FY 2022-23 Recommended Budget  
**(DISCUSSION/POSSIBLE ACTION)**

O. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS

1) 2022/0607.14 - Public Hearing – Cost Recovery for Abatement of 483  
Fourth Avenue **(DISCUSSION/POSSIBLE ACTION)**

P. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

1) 2022/0607.15 - Second Reading (by title only) and Adoption of Ordinance  
No. 391-2022 Amending the City's Zoning Regulations  
Chapter 17 of the Rio Dell Municipal Code (RDMC) to be  
Consistent with California Government Code §65650  
et. seq. (State Supportive Housing Law), 65660 et. seq.  
(Low Barrier Navigation Centers Law), and 65913.4  
(State Streamlined Ministerial Approval Process) by  
Establishing Procedures for Reviewing Ministerial  
Approval Applications **(DISCUSSION/POSSIBLE ACTION)**

2) 2022/0607.16 - Introduction and First Reading (by title only) of Ordinance  
No. 394-2022 and Approval of Resolution No. 1543-2022  
Related to the Extension of Measure J, the 1% Transaction  
and Use (Sales) Tax for General Purposes **DISCUSSION/  
POSSIBLE ACTION)**

3) 2022/0607.17 - Adopt Resolution No. 1540-2022 Vacating the Caltrans  
Give-Back Parcel Located South of Pinter Street, East of  
Ireland Avenue, North of Center Street and West of  
Highway 101 **(DISCUSSION/POSSIBLE ACTION)**

4) 2022/0607.18 – Introduction and First Reading (by title only) o Ordinance  
No. 393-2022 and Approval of Resolution No. 1542-2022  
Amending the Land Use and Housing Elements and the  
City's Zoning Regulations, Chapter 17 of the Rio Dell  
Municipal Code **(DISCUSSION/POSSIBLE ACTION)**

Q. COUNCIL REPORTS/COMMUNICATIONS

R. ADJOURNMENT

*The next regular City Council meeting is scheduled for  
**Tuesday, June 21, 2022 at 6:30 p.m.***

*675 Wildwood Avenue  
Rio Dell, CA 95562*



TO: Mayor and Members of the City Council  
THROUGH: Kyle Knopp, City Manager  
FROM: Karen Dunham, City Clerk  
DATE: June 7, 2022  
SUBJECT: Proclamation Honoring June 2022 as National Alzheimer's and  
Brain Awareness Month

**RECOMMENDATION**

Read the Proclamation in recognition and support of June as National Alzheimer's and Brain Awareness Month.

**BACKGROUND AND DISCUSSION**

**John & Terry Schmidt**, Fortuna residents and Alzheimer's Association volunteers, will be present to accept the proclamation on behalf of the Alzheimer's Association.

**ATTACHMENTS:** Proclamation



# ALZHEIMER'S ASSOCIATION®

## Proclamation Honoring June 2022 as National Alzheimer's and Brain Awareness Month

**WHEREAS**, today there are more than 6 million Americans living with Alzheimer's disease, a figure that is expected to grow to as many as 13 million by 2050 if scientists don't develop a cure or an effective treatment.

**WHEREAS**, 1 in 3 seniors dies with Alzheimer's or another dementia. It kills people more than breast cancer and prostate cancer combined. Between 2002 and 2019, deaths from heart disease have decreased 7.3% while deaths from Alzheimer's disease have increased 145%.

**WHEREAS**, more than 11 million Americans provide unpaid care for people with Alzheimer's or other dementias. In 2021, these caregivers provided more than 16 billion hours of care valued at nearly \$272 billion.

**WHEREAS**, Alzheimer's disease is a local issue. Our friends and neighbors need access to support services and resources to lessen the disease's impacts. In Humboldt County, it is estimated that about 3,384 people currently live with Alzheimer's and related dementias. There are another 7,600 caregivers who are caring for a loved one with Alzheimer's.

**WHEREAS**, in 2020, COVID-19 contributed to a 17% increase in Alzheimer's and dementia deaths.

**WHEREAS**, Fewer than 1 in 5 Americans are familiar with mild cognitive impairment (MCI), which can be an early stage of Alzheimer's. 90% of physicians say it's important to diagnose MCI due to Alzheimer's, but over half say they are not fully comfortable making that diagnosis.

**WHEREAS**, during June, the Alzheimer's Association invites Humboldt County residents to participate in The Longest Day® on June 21st. Held annually on the summer solstice, The Longest Day invites participants to fight the darkness of Alzheimer's through a fundraising activity of their choice or by wearing purple.

**THEREFORE**, we, the City Council of Rio Dell, California, do hereby proclaim June Alzheimer's and Brain Awareness Month. The Council thanks the Alzheimer's Association for providing services to people and families coping with dementia.

---

Debra Garnes, Mayor

**RIO DELL CITY COUNCIL  
REGULAR MEETING MINUTES  
MAY 17, 2022**

The regular meeting of the Rio Dell City Council was called to order at 5:02 p.m. by Mayor Garnes.

**ROLL CALL:** Present: Mayor Garnes, Mayor Pro Tem Johnson,  
Councilmembers Carter, Wilson and Woodall

Others Present: City Manager Knopp, Finance Director Dillingham,  
Community Development Director Caldwell, Water/  
Roadways Superintendent Jensen, Wastewater  
Superintendent Taylor, Fiscal Assistant II Hamaker, City  
and Clerk Dunham

Absent: Management Analyst Sanborn (excused) Chief of Police  
Conner (arrived at 6:30 p.m.)

## **STUDY SESSION**

### City Council Priority Setting Session for FY 2022-23

City Manager Knopp provided a staff report and said that annually, the City Council goes through the priority setting process to evaluate where the Council wants the City to go over the next year. He noted that it also allows the opportunity to adjust the budget if there are specific priorities the Council would like to address for the year. Typically, at the end of the process the list is narrowed down to five specific priorities to focus on.

Two separate handouts were distributed to the Council and staff: one was the prioritization list from last year; the other was a list of some potential ideas based on some of the previous priorities and discussions with staff on suggested priorities for the upcoming year.

Historically the priority list was broken up into the following categories:

- Personnel
- Public Safety
- Finance
- Economic Development
- City Transparency
- Public Works
- Organizational Development and Training
- Community Development Department

City Manager Knopp briefly reviewed each of the categories and noted that with regard to Personnel, the City recently conducted a Total Compensation Study and adjusted salaries and brought a level of equity across the classifications. Also, there was an

additional 10% in salary increases across the board due to COVID. He pointed out that most of the employee contracts are in effect until June 30, 2023 and ongoing recruitment and retention will continue to be a priority. Another item that has continued to appear on the Council's radar is CalPERS membership which is one of the main differences between Rio Dell and other organizations noting that there are certain advantages and certain disadvantages of being in CalPERS. This is just an idea and not necessarily something the Council is interested in exploring, or something that the bargaining units have brought up recently although they have in the past.

With regard to Public Safety, the City is in a period of transition between Chiefs and expects that the new Chief of Police will have some guidance for the Council in terms of what he would like to see in his department. He commented that there are some pretty serious retention issues in the Police Department which is not specific to Rio Dell as the other organizations are experiencing the same issues. With department training and modernization, Chief Conner has done a fantastic job of moving the department forward into one that is more modern and more respected. The Disaster Handbook needs to be updated and one of the other priority areas staff will be discussing with the new Chief, is implementation of new public safety technology.

One of the ideas currently being discussed is the implementation of newer technology that has come down in price such as license plate scanning that can instantaneously read license plates and detect a stolen vehicle. It could also be used to identify illegal dumping on the river bar. Radar signs for speeding is another area where some fairly basic technology can have significant impact on making some of the streets safer.

The largest issue related to Finance is going to be the extension of Measure J (the local sales tax measure) which staff will be discussing with Council over the next couple of months in order to move that item forward and get the measure on the November ballot.

In terms of Economic Development, he explained that the City does have an Economic Development Plan including an Immediate Action Plan (IAP) but it is certainly worthy of discussion on how to move forward including further efforts towards beautification. He noted that the City was awarded \$2.5 million through the Clean California Grant Program to do improvements to the gateway and the non-motorized trail along the river. One of the more interesting suggestions is implementation of a Commercial Property Vacancy Tax where vacant commercial properties are assessed a tax to help spur those property owners to fill those vacancies or sell those properties.

Staff said that the City has been successful with regard to on continued efforts on "Attractive Communities Through Code Enforcement." The City is also approaching the 5-year mark regarding the City Sculpture program so it might be time to consider replacement of the current sculptures. Potential long-term projects included development of a community center facility including downtown parking and a plaza.



Suggested items under City Transparency included a format update of the City Newsletter, update of the City's website and upgrades to the hybrid meeting setup in the Council Chambers.

Next was discussion of Public Works priorities which included a long-term plan for the avenues to address parking, safety and renumbering of addresses. In addition, to continue progress on reduction of I & I, modifications to the collection system, sidewalk infill for the next cycle of ATP funding, and completion of the Clean California Grant projects.

City Manager Knopp asked for comments or suggestions from the Council on the priorities as presented.

Mayor Pro Tem Johnson referred to the Staff Update and asked for a brief update on the Glenn White development at the HRDBP.

City Manager Knopp said that he and Community Development Director Caldwell met with Mr. White and discussed the timeline for the project and said that he does plan on moving forward with the project, as early as June.

Community Development Director Caldwell indicated that he had received an email from the designer today and they are working on the corrections of the second plans submittal and had some questions regarding the required corrections. Since the original plans were reviewed under the 2016 building code, corrections would be necessary to bring the plans in compliance with the 2019 code. The hope is that the building will be occupied by the end of the year.

Mayor Pro Tem Johnson asked if the City talked with Mr. White about possibly acquiring his interest in the water line at the HRDBP.

City Manager Knopp explained that staff pursued acquiring the interest and discussed this with the County and their Project Trellis dollars that Headwaters potentially funds for projects but it hasn't really gone anywhere in terms of acquiring the water line. He said that it is a difficult project to find public money for.

Mayor Pro Tem Johnson commented that the Sanitary Sewer Evaluation Study (SSES) would be completed this year and with that will be millions of dollars of work involved for the sewer collection system. Getting a realistic plan on how to finance and implement that is important to do as soon as possible. He stressed the need to come up with a target to pursue and associated costs. He pointed out that even though we have been in a drought situation over the past few years, eventually we will be getting 3-4 inches of rain in a day and none of us want to have sewer overflows.

He commented most of his priorities are very similar to last year with the exception of Item 5 and thanks to the voters, the water and sewer rates were passed.

Each of the councilmembers were asked to provide their top five priorities for the year.

The priorities for FY 2022-23 were as follows:

Mayor Pro Tem Johnson

1. HRDBP Buildout
2. Dinsmore Plateau Infrastructure
3. Staff Recruitment/Retention
4. Todd Property
5. Sewer Evaluation/Collection System

Councilmember Carter

1. Economic Development
2. Nuisance Abatement/Code Enforcement
3. Employee Retention/Staffing Levels
4. Public Works Infrastructure
5. Todd Property

Councilmember Woodall

1. Radar Gun/Traffic Study
2. Measure J Extension
3. Todd Property
4. Nuisance Abatement
5. Public Works Infrastructure

Councilmember Wilson

1. Measure J Extension
2. Economic Development (Action on IAP or Revision)
3. Public Works Infrastructure (I&I)
4. Employee Recruitment/Retention
5. SB 1383/Universal Collection

Mayor Garnes

1. Todd Property
2. Public Works Infrastructure (Water/Sewer)
3. Economic Development
4. Measure J Extension
5. Long-Term Plan for the "Avenues"

Community Development Director Caldwell commented on the "Avenues" and said that getting addresses in sequential order is important as it could be the difference in saving someone's life. He suggested that he work with the City Clerk and perhaps the Management Analyst to work toward getting those addresses updated by the end of the year. He said that when he worked for the County he went through this process and it was difficult because there were people who complained that they did not want to change the address they had for 50 years.

He said that according to the 2020 ACS Rio Dell was identified as a disadvantaged low/moderate income community. Unfortunately, HUD has not released that data yet which should open the door for additional grant funding opportunities. He explained that if having all the programs completed in the City's Housing Element and getting a pro-housing designation also opens up even more grant opportunities for infrastructure which leads to more housing. He also noted that there is additional EPA funding related to Brownfield sites.

Wastewater Superintendent Taylor provided a brief update on the status of the Sanitary Sewer Evaluation Study (SSES) and the collection system and said that staff would be bringing to the Council an item authorizing the City Manager to execute a grant application for the Painter Street Upsizing Project. He commented that although the City has experienced drought conditions over the past few years, there have been some significant storm events that have resulted in additional flows through the wastewater treatment plant.

He noted that the Sewer Lateral Inspection Program has made a significant improvement with regard to inflow and infiltration (I & I) and the recent paving projects have given staff the opportunity to look at manholes and sewer mains and address some of those issues and incorporate repairs into the street projects.

He reported that they are on schedule this summer for CCTE and getting hydraulic reporting done for the north side of town and looking at the south side of town. The disinfection by-product is another big issue in the SSES and making progress on that including working on getting additional grant funds through the study to do some construction modifications so they can run full-scale tests at the irrigation fields.

Overall, he said that they are doing well in terms of recruiting and retaining employees and thanked the Council for their efforts with that over the last year.

Mayor Pro Tem Johnson said that when the City has a big project in the works, the Council normally gets an in-depth report and he couldn't recall getting that from GHD on the SSES. He said that he would like to receive an in-depth report from GHD on where they are with the study, what they have determined and what the next steps are in moving forward and their best guess on what it might cost based on what they have determined. He pointed out that the City is 4-5 years into the study and the amount of



information the Council has gotten from GHD is minimal and does not reflect the time and money that has been spent.

Wastewater Superintendent Taylor noted that there has definitely been some frustration with regard to the slow-down of the project over the past two years with the pandemic.

Water/Roadways Superintendent Jensen identified his concerns related to water and streets and said that the likely drought situation is his biggest concern pointing out that it is good to have the wells as a backup water source but they did see a slight drop in the elevation of the aquifer. With the pending drought, it could have a negative effect on the cannabis farmers as well as the residents. He said that the infiltration gallery is clear and it was back-flushed a month ago. It said that it makes it difficult to do the SSES with no water in the sewer system. Regarding the Capital Improvement Program (CIP), there are a couple of rather urgent concerns regarding the 2- inch water lines behind City Hall and on Birch St. that need to be replaced so it would be nice to get the CIP moving forward. He agreed that they are doing better with regard to employee retention but it remains to be somewhat of a problem.

On a positive note, he said that he has received a lot of compliments on the recent street improvements and said that the current repairs to Riverside will be a huge improvement. He expressed concern about the paving on Cherry Lane due to the large amount of water coming off the hillside.

He pointed out that slurry seal is only a temporary fix for the streets and suggested more funding be allocated for grinding and paving streets such as Wildwood and Davis. He stressed the need to go back and address the heavily traveled roads and make sure they are maintained.

Councilmember Woodall asked if the current building permit fees are higher or lower than other local jurisdictions.

Community Development Director Caldwell explained that approximately 10 years ago, the City established a 66% administrative fee on all building permits to help fund the building department which makes some of the fees a littler higher than average which is something the City Council might want to re-access. He also noted that there are a few larger projects on hold, likely due to COVID and the rise in cost for lumber and other building materials.

Finance Director Dillingham said that the budget for the next fiscal year shows a \$52,000 deficit in the building fund.

City Manager provided a recap of the priorities as presented and said that staff would further refine the list and return to the Council at the next regular meeting with the top five Council priorities and any associated budget amendments. The top two priorities for the 2022-23 fiscal year were: Economic Development, and Public Works

Infrastructure, followed by Personnel, Finance, Community Development (Nuisance Abatement), and Public Safety.

The Study Session ended at 6:20 p.m. and Mayor Garnes called for a brief recess.

The meeting reconvened at 6:30 P.M.

## **PUBLIC PRESENTATIONS**

Mayor Garnes called for public comment on non-agenda items.

Sharon Wolfe addressed the Council regarding a matter of conservatorship she and her family has been going through with her mother. She invited everyone to visit their website [riodeltimes.com](http://riodeltimes.com) for information and said that what they have been going through is remarkable. She said that she put the information out there as a warning to others because this could happen to anyone. She said that her mother had documents made designating who would care for her but it doesn't matter if an attorney targets your family or the judge simply doesn't care. She mentioned that there are real problems with mental health and the aging population and that the State is proposing to expand conservatorships tremendously but they don't have the staff to manager it. As such they are creating low-level positions called para-professionals to do these phycological evaluations, the legal work and all of the steps that a professional would normally do, with only a few hours of training. She said that they are also expanding mental health programs in schools and doing something similar regarding staffing. She expressed fear that there is no consideration of the consequences. She referred to a recent lawsuit regarding the "Incompetent to Stand Trial Population" (IST) which is a huge issue statewide. She noted that today there were 892 people on the IST waitlist and what the State is doing is turning them back to the local communities because the State isn't taking them, referring to the closure of mental health institutions years ago.

Regarding the State's budget surplus, she encouraged everyone to read the Legislative Analyst Report on the Governor's May revision noting that it will keep you up at night if you read the fiscal portion of it because as the State surplus reaches a certain level, it kicks in multiple constitutional amendments that were passed by popular initiative that are contradictory for the funding. She estimated that for every dollar funded, we lose \$1.60 which is crazy. She asked again that everyone look at the information under "The Conservatorship of Barbara" on their website as the documents stand for themselves.

## **CONSENT CALENDAR**

Mayor Garnes asked if any councilmember, staff or member of the public would like to remove any item from the consent calendar for separate discussion.

Mayor Garnes removed the minutes of the May 3, 2022 regular meeting for separate action.

Motion was made by Johnson/Woodall to approve the following consent calendar items:

- 1) To Receive and File Update on 2022 Multi-Jurisdictional Slurry Seal Project
- 2) Setting June 7, 2022 as Hearing Date for Proposed Abandonment of Real Property Relinquished by Caltrans (Dog Park)
- 3) Receive & File Check Register for April 2022

Motion carried 5-0.

### **ITEMS REMOVED FROM CONSENT CALENDAR**

#### Approve Minutes of the May 3, 2022 Regular Meeting

Motion was made by Johnson/Woodall to approve the minutes of the May 3, 2022 regular meeting as submitted. Motion carried 4-0 with Mayor Garnes abstaining.

### **REPORTS/STAFF COMMUNICATIONS**

#### City Manager/Staff Update

City Manager Knopp began by announcing that there would be a COVID vaccination clinic on Wednesday, May 18<sup>th</sup> from 10-4 at the Rio Dell Fire Hall.

He then provided highlights of the staff update and said that the annual Community Clean-Up Day held on Saturday, May 7<sup>th</sup> was well-attended with no vehicles turned away. A total of 26.62 tons of material were collected at the event. A summary of this year's community collection was provided along with four previous years.

Mayor Pro Tem Johnson referred to the police update portion of the report and asked Chief Conner if there were any "red flags" or warning signs associated the two reported drug overdoses.

Chief Conner said that with one case, the family was completely unaware of any drug abuse by the deceased; the other case involved known drug abuse but there was no indication that something like this would happen.

Councilmember Carter mentioned a third drug overdose.

Chief Conner responded that there were actually four reported deaths over the last two weeks that the police department responded to, including a gentleman on Ogle who was elderly and had numerous health issues and one of the City's homeless population passed away which was believed to be from natural causes although alcohol was likely a factor.

Councilmember Wilson questioned the Caltrans bridge replacement project mentioned in the staff update.



City Manager Knopp explained that Caltrans is working with the City in terms of the potential water line relocation across the north bridge and they are proposing to replace the green metal portion of the bridge and do a retrofit on the remaining portion of the bridge. Staff reached out to Caltrans requesting they provide a presentation to the Council on the proposed project. Caltrans cited issues with the age of the bridge and height clearance issues resulting in accidents in the past where the bridge has been damaged. Seismically it doesn't meet the current standards so they have been looking at various options. Staff expects a presentation to the Council by Caltrans over the next month or two.

Mayor Garnes called for public comment regarding the staff update. There were no public comments received at this time.

### **SPECIAL PRESENTATIONS/STUDY SESSIONS/PUBLIC HEARINGS**

#### Presentation – Humboldt County Homeless Task Force

Community Development Director Caldwell explained that the City's Housing Element, as well as approved Housing Elements throughout the State, require that the local homeless task force provide a presentation on the status of the homeless population in the community and the services they provide. He noted that included in the Council packet as Attachment 2 is information on the *Housing, Outreach & Mobile Engagement (HOME) Program* which is not part of the power point presentation but was included in case the Council had any questions they would like to ask the presenters.

He introduced Robert Ward and Jaclyn Culleton from the County Department of Health and Human Services to provide a presentation on *Assistance for People Experiencing Homelessness in Humboldt County.*"

Robert Ward, Housing Assistance Coordinator with the County Health and Human Services said that he has been working on homelessness issues in Humboldt County since 2015.

He continued with the presentation and reviewed the available resources which included the following:

- Hope Center – Classes and Recovery Support Groups  
Events in the Community  
Healthy Harvest (Free Fruits and Vegetables)
- Housing Support Info for DHHS & CalWORKS
- 2-1-1 to Get Help
- The Betty Kwan Chinn Day Center (Shelter)
- The Eureka Rescue Mission (Shelter, Meals, Showers & Clothing)
- St. Vincent de Paul's (Dining Center and Emergency Overflow Overnight Shelter)
- Food for People
- AHHA (Affordable Homeless Housing Alternatives)

- Redwood Community Action Agency (RCAA) (Youth Shelter)
- Humboldt Office of Education (Student & Family Assistance)
- College of the Redwoods (CR) – The Grove – Food & Rapid Rehousing Program
- Humboldt State/Cal Poly – Emergency Housing

Councilmember Woodall asked if the City's Community Service Officer has this information.

Chief Conner said that he would make the information available to her.

Jaclyn Culleton reported that they conduct Outreach Programs at the Rio Dell Fire Hall and last quarter provided services to approximately 50 people with food and information on how they could get connected with other resources. She noted that for those folks that they have helped provide housing, 94% have been able to stay in the house.

She announced that they come to the Rio Dell Fire Hall on the second Wednesday of each month from 10-12 with the food followed by community outreach.

Mayor Garnes thanked them for the presentation.

Jaclyn commented that the answer to homelessness is housing and asked that anyone who knows of any available housing to please reach out to them with the information.

#### Presentation – FY 2022-23 Recommended Budget

Finance Director Dillingham provided a presentation on the Fiscal Year 2022-23 Recommended Budget and began by thanking the finance team and Management Analyst Sanborn for helping put the budget together.

She reviewed the Recommended Budget Outline which included the following:

- Budget Process Timeline
- Priority Update
- Budget Changes
- Total Recommended Budget
- City Expenses
- City Revenue Sources
- General Fund Expenses
- General Fund 5-Year Comparison
- General Fund Unassigned Reserve
- Capital Projects
- Grants
- City Organizational Chart
- Personnel History
- Next Steps

**MAY 17, 2022 MINUTES**  
**Page 11**

The recommended budget for the year was \$8.9 million compared to the prior year budget of \$5.6 million representing a 56% increase. The primary reason for the increase was due to the inclusion of grants in the budget.

Total recommended expenses were \$8,885,344 with salaries and benefits making up 30% of the proposed budget, services and supplies 17%, grants and capital projects 38%, capital projects 10%, and the debt service and pass-thru making up 5%.

Estimated revenues were \$8.04 million compared to \$5.1 million the prior year, representing an increase of 56%. Recommended expenses for the year exceeded estimated revenues due to funds being used for capital projects, resulting in drawdown of the fund balance. Sales Tax revenue was projected to go up by approximately \$175,000 with Cannabis Tax revenue to go down by \$250,000 based on current year trends. Property Taxes and Transient Occupancy Taxes were anticipated to go up in addition to Gas Taxes and Sewer charges due to the rate change.

Next was review of General Fund expenses totaling \$2.11 million with majority of the funds spent on the Police Department at \$1.02 million.

Budgeted General Fund revenues were \$1.76 which was slightly less than the prior year. The \$250,000 anticipated reduction in cannabis tax revenue was expected to be made up incrementally by other tax revenue sources.

Next was a 5-year comparison of General Fund revenues versus expenditures. This showed revenues exceeding expenditures the first three fiscal years then expenditures exceeding revenues the last two fiscal years due to funds being used for capital projects.

Finance Director Dillingham pointed out that with regard to the Reserves, the City is in a very good place. The target for the reserve fund balance is 30% with the current balance of the reserves exceeding that target by a fairly large amount.

City Manager Knopp continued with review of Capital Projects reporting the asphalt street resurfacing target at \$450,000. Funds were also allocated for beautification projects, improvements to City Hall including replacement of windows and improvements in the Police Department including update of the Police Chief's office, potential remodel of the bathroom, purchase of a secure storage container for evidence and replacement of the Police Chief vehicle.

Councilmember Wilson asked for clarification on the budget amount for replacement of the police chief vehicle.

Staff clarified that the amount allocated was \$55,000 however, the current vehicle would be auctioned off to offset that cost.

Next was review of Grants. Completed grants totaled \$789,751 with \$3,870,869 funded with an additional \$14.9 million in submitted grant applications.

The City Organizational Chart represented an increase of one FTE (Full-Time Equivalent) for a Police Recruit. In addition, in the Finance Department the Fiscal Assistant I/II is being changed to a Senior Fiscal Assistant so that those positions can be equal with regard to cross-training.

The Personnel History over a 5-year period showed a growth in staffing levels in Public Works and the Police Department.

Finance Director Dillingham noted that the next steps are to bring back the recommended budget with a public hearing at the June 7, 2022 regular meeting with adoption of the proposed budget at the June 21, 2022 regular meeting.

A tri-fold handout was provided as a brief overview of the budget.

The Council thanked Finance Director Dillingham and the finance staff for a job well done.

Mayor Pro Tem Johnson pointed out that the City is spending more money than it is taking in but there is a very good reason for that. A lot of money is being spent on capital projects requiring the drawdown of reserves which is why the City has reserves. He said that it is sound financing and thanked staff and the finance team for that.

Mayor Garnes called for public comment regarding the proposed budget.

Sharon Wolfe addressed the Council and said that she spent the last few days watching the State budget hearings which is horrifying. She thanked staff for the wonderful budget presentation and suggested giving some budget tips to the State.

She asked if all FTE positions are filled at the moment.

City Manager Knopp noted that the City is down one officer in the Police Department and down 2.5 positions in the Public Works Department with all other departments fully staffed.

Sharon Wolfe noted that the State hospital system that has the IST patients announced today that their staffing level is at 53%.

City Manager Knopp reiterated that staff will return to the Council in June with the recommended budget for final adoption.

### **SPECIAL CALL ITEMS/ COMMUNITY AFFAIRS/PUBLIC HEARINGS**

Purchase of Water Filled K-Rails for Open Space Events and Other Public Works Related Use

City Manager Knopp provided a staff report and said that the idea of the development of an open space facility for public events was discussed with the Council and \$140,000 was allocated for the facility. The idea would be to include the front of City Hall using a closed portion of Wildwood Avenue between Davis and Elko Streets and used as a contained area to be used for events such as farmer's markets, Wildwood Days events or other community events. The concept is to make it easy to set up and take down and at the same time, adding a level of safety for patrons of events. It is also an ideal location because it has the best traffic diversion that does not massively disrupt the flow of traffic.

One of the options previously discussed with the Council was to install traffic bollards that could either be installed in the pavement or transported to the site and locked into place. In discussions with staff and looking at cost considerations, the cost for bollards could potentially exceed the available funding for the project. Staff pursued other options and the idea of bringing in water or sand filled traffic barriers (K-Rails) can be easily placed and removed and would be a less expensive solution. The K-Rails could also be used by Public Works for other street related projects.

He noted that the purchase is proposed to be funded through COVID Recovery funds allocated to the City and the idea is to create an open-air event facility in a safe environment for the public.

Mayor Pro Tem Johnson asked the weight of the K-Rails and if the City has a forklift and trailer that can accommodate the placement and removal of the units.

City Manager Knopp explained that with empty K-Rails, it would only require one or two staff members to lift them.

Water/Roadways Superintendent Jensen explained that they would fill and empty the K-Rails with water on-site.

Consensus of the Council was that staff move forward with ;the purchase of K-Rails for open space and other Public Works related use.

## **ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS**

Introduction/First Reading (by title only) of Ordinance No. 391-2022 Amending the City's Zoning Regulations Chapter 17 of the Rio Dell Municipal Code (RDMC) to be Consistent with California Government Code §65650 et. Seq. (State Supportive Housing Law), and 65660 et. seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by Establishing Procedures for Reviewing Ministerial Approval Applications

Community Development Director Caldwell provided a staff report and explained that the reason for amending the City's Zoning Regulations is to be consistent with State law when it comes to infill development, supportive transitional housing and low barrier navigation centers.



He provided a short power point presentation and noted that there will be some handouts available on the City's website for developers and the general public once the text amendment is approved.

As indicated, the State law requires jurisdictions to establish a ministerial process for non-discretionary and the City is obligated to approve these projects such as the Danco River Bluff Project.

He explained that SB 35 is a streamlined ministerial process that has to do with multi-family infill projects in urbanized areas and must meet the following criteria:

- Have at least 2/3 of the floor area dedicated to residential uses;
- Set aside a share of proposed residential units as affordable to households earning below 80% AMI;
- Meet objective local development standards (i.e.: lot coverage and setbacks);
- Not demolish any deed restricted or rent controlled rental housing that has been occupied in the last 10 years;
- Use a skilled and trained workforce if the project has at least 75 units and is not 100% subsidized affordable housing.

It was noted that local governments must determine if a project is eligible for the streamlined process within 60 or 90 days depending on the project size and the review must be complete within 90 to 180 days depending on project size. These projects are subject to design review which will provide the public an opportunity to comment.

AB 2162 has to do with supportive/transitional projects, and are allowed in multi-family and mixed-use zones including non-residential zones where multi-family uses are permitted. To qualify, projects must meet the following criteria:

- Be 100% subsidized and affordable to lower income households;
- 25% or 12 units, whichever is greater of units must be supportive housing (projects with less than 12 units must be entirely supportive housing), provide onsite supportive services;
- Set aside 3% of non-residential floor area (or 90 square feet for projects with 20 or fewer units) for that purpose;
- Units must include at least one bathroom and kitchen; and
- Comply with objective development standards that apply to other multi-family development within the same zone.

AB 101 has to do with low barrier navigation centers; shelters focused on moving formerly homeless occupants into permanent housing while case managers connect them to services in the area. This too is a use by right in multi-family and mixed-use zones where multi-family uses are permitted. There is one residential-multi-use property which is the

City which is the Danco River Bluff Cottages and have three mixed-use zones which are the Town Center (TC), Neighborhood Center (NC) and Community Commercial (CC) zone.

These projects must meet the following criteria:

- Must be housing-first oriented around people moving into permanent housing;
- Be equipped with information systems such as computers;
- Have low-use barriers to the entry to allow storage, pets, personal items and privacy.

Again, the same timeframe is applied for processing these applications as mentioned above.

Community Development Caldwell said that one of the goals or programs identified in the City's Housing Element requires that the zoning regulations and General Plan be updated to accommodate these housing types. This process establishes ministerial provisions and at the Planning Commission on May 24, 2022, staff will be recommending changes to the Land Use Element of the General Plan and some minor text amendments to the multi-family and commercial zones to accommodate these required uses.

Again, one of the goals for the City is to become a designated pro-housing jurisdiction which opens the door for additional grant funding down the road. In order to get that designation, these are the hoops that the City is going to have to jump through.

Community Development Director Caldwell reviewed staff's recommendation to introduce the ordinance, open the public hearing and receive public input, close the public hearing, and continue the public hearing to the June 7, 2022 meeting for the second reading and adoption of the ordinance.

Councilmember Wilson asked for clarification that since this is state mandated, if a developer wants to do a project in one of these zone and the property is available, the City is obligated to approve the development such as the situation with the Danco project..

Community Development Director Caldwell explained that even if the City did not have these regulations established, it would be obligated to process applications based on State law. He added that the City is not required to use commercial property for facilitating these housing projects and it must be a mixed-use development based on the City's regulations that allow for that. The City has a provision in its zoning regulations that allow for residential uses on the upper floors of commercial buildings (second and third stories). The State does not require jurisdictions to allow these residential uses on the first floor buildings in commercial zones.

Mayor Garnes opened the public hearing to receive public comment on the proposed ordinance. There being no public comment, the public hearing was closed.

Motion was made by Johnson/Carter to approve Introduction/First Reading (by title only) of Ordinance No. 391-2022 Amending the City's Zoning Regulations Chapter 17 of the Rio Dell Municipal Code (RDMC) to be Consistent with California Government Code §65650 et. Seq. (State Supportive Housing Law), and 65660 et. seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by Establishing Procedures for Reviewing Ministerial Approval Applications and to continue the public hearing to the meeting of June 7, 2022 for its second reading and adoption. Motion carried 5-0.

Community Development Director left the meeting at this time, 7:54 p.m.

Introduction/First Reading (by title only) if Ordinance No. 392-2022 Adopting by Reference the Rio Dell Police Department's Military Equipment Use Policy #706

Chief of Police Conner provided a staff report and explained that in September of 2021, Governor Newsom signed into law AB 481 which among other things, adds Chapter 12.8 to Division 7 of Title 1 to the California Government Code and requires police departments to adopt a policy for the funding, acquisition, and use of military equipment, as defined in AB 481, by the Rio Dell Police Department.

The intent of the legislation is to provide transparency into police departments inventory of what they do with military equipment and how it is used and how it is purchased and to make sure the governing body of these agencies is aware and has approved these purchases. The State provided guidelines of what the policy had to include such as how these pieces of equipment were purchased, how much they cost, where the funding came, from, how they were going to be used in the future and what training was acquired by the officers using the equipment

Attached to the staff report was a *Military Equipment Use Policy* for the Police Department and included in it is an inventory of military equipment the department currently has. It was noted that the equipment the legislature defined as military equipment is generally that which is used by a SWAT team or for riot control. The Rio Dell Police Department does not currently have a member on the Humboldt County SWAT Team although that could change in the future and any equipment needed for that purpose meeting that definition would have to be approved by the Council.

He said that the equipment that they do have is fairly standard equipment. He noted that they have six patrol rifles that meet the definition of specialized weapons and one bean bag shotgun which meets the definition of an impact weapon used for long distance. The cost and maintenance costs for those items is outlined in the inventory. The department has no immediate plans to purchase anything in the upcoming fiscal year but they may in the future. One thing they have considered purchasing is a commercial quality drone and that would be something that would be required to come before the Council for approval.

In addition to adopting this policy, the legislation requires that the policy be reaffirmed by the City Council annually in addition to the Police Department being required to hold a

public meeting annually to discuss the Military Equipment Use Policy and answer any questions the public may have.

As suggested by the City Attorney, the ordinance will come back to the Council at the June 21, 2022 regular meeting for its second reading and adoption.

Mayor Pro Tem Johnson assumed that the six patrol rifles are 223 caliber and noted that the military is going to a 6.8 caliber and have budgeted billions of dollars for the conversion. He asked Chief Conner if he foresees the City's police department getting more sophisticated weapons in the future.

Chief Conner said that the patrol rifles are AR-15's (223 caliber) and that he had not researched the new military cartridge but actually has an AR-15 in 6.8 caliber himself. He said that he doesn't believe the increase in efficiency would be worth the replacement of the current patrol rifles. Also, because it is not legal for the average citizen in the State of California to purchase an AR-15, it would be slightly more difficult to surplus the weapons they have.

Mayor Garnes called for public comment on the proposed ordinance. There was no public comment received.

Motion was made by Carter/Johnson to approve the Introduction/First Reading (by title only) if Ordinance No. 392-2022 Adopting by Reference the Rio Dell Police Department's Military Equipment Use Policy #706. Motion carried 5-0.

## **COUNCIL REPORTS/COMMUNICATIONS**

Mayor Pro Tem Johnson reported that Councilmember Woodall would be attending next Thursday's HCAOG meeting in his absence. He said that Caltrans will be providing a presentation to explain why the State and HCAOG needs to provide they need more funding for the Indianola Interchange project. He noted that the project was advertised months ago and all of the bids came in 15-20% over the engineers estimate. A portion of the project was "Design-Build" where the contractor would actually do the design. The bidders looked at that and didn't want anything to do with that so they put in bid protests. Based on that, Caltrans decided to redesign the project and take the risk from the contractors. In doing so, now that are coming back to say they need more money.

Councilmember Carter announced there would be a Nuisance Advisory Committee meeting tomorrow at 3:00 at City Hall for anyone interested in attending.

Councilmember Wilson reported that he had a Finance Committee meeting with Redwood Coast Energy Authority (RCEA) in preparation of the new budget and reported that their rates will be increasing because of PG&E's rate increases.

Councilmember Woodall said that she would be attending tomorrow's Nuisance Advisory Committee and the HCAOG meeting for Mayor Pro Tem Johnson on Thursday.

Mayor Garnes reported that she attended a Cal Cities Leadership Conference and there was some very interesting information given out and offered to share it with anyone who was interested. They covered everything from stormwater to the CARE Program to Diversity Training.

She said that she spoke with Assemblyman Wood and Senator McGuire regarding some important issues involving Rio Dell so hopefully they will be able to offer some assistance.

She also commented that she reached out to a representative from the California Earthquake Authority and asked her to provide a presentation to the City Council on Earthquake Retrofitting, not just for the /City but for residents and businesses in the community and also learned that Humboldt County was approved for grant funding for that purpose.

#### **ADJOURNMENT**

Motion was made by Johnson/Carter to adjourn the meeting at 8:06 p.m. to the June 7, 2022 regular meeting. Motion carried 5-0.

---

Debra Garnes, Mayor

Attest:

---

Karen Dunham, City Clerk



**RIO DELL CITY COUNCIL  
SPECIAL MEETING MINUTES  
JUNE 2, 2022**

Mayor Garnes called the Special meeting of the Rio Dell City Council to order at 4:00 p.m.

**ROLL CALL:** Present: Mayor Garnes, Mayor Pro Tem Johnson, Councilmembers Carter, Wilson and Woodall

Others Present: City Manager Knopp AND City Attorney Gans

**SPECIAL MEETING MATTERS – CLOSED SESSION**

Mayor Garnes announced that the Council would be adjourning to closed session to discuss the following matter and called for public comment. No public comment was received.

Conference with Real Property Negotiator – Property: 410 Fourth Avenue, Rio Dell, California – City of Rio Dell Negotiator(s): Kyle Knopp, City Manager and Russell Gans, City Attorney – Negotiating Parties/Negotiating with: Linda Todd and/or Agents – Under Negotiation: Price and/or Terms of Payment (Pursuant to Government Code §54956.8

The Council recessed into closed session at 4:02 p.m.

The Council reconvened into open session at 4:45 p.m.

Mayor Garnes announced that there was nothing to report out of closed session.

**ADJOURNMENT**

There being no further items to discuss, the meeting was adjourned at 4:46 p.m. to the June 7, 2022 regular meeting.

\_\_\_\_\_  
Debra Garnes, Mayor

\_\_\_\_\_  
Karen Dunham, City Clerk

---

675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)



DATE: June 7, 2022

TO: Honorable Mayor and Members of the City Council

FROM: Travis Sanborn, Management Analyst

THROUGH: Kyle Knopp, City Manager

SUBJECT: Approval of Resolution No. 1538-2022 Adopting a List of Projects for Fiscal Year 2022-23 Funded by SB1 – The Road Repair and Accountability Act of 2017

---

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution 1538-2022 Adopting a List of Projects for Fiscal Year (FY) 2022-23 Funded by SB1 – The Road Repair and Accountability Act of 2017.

BACKGROUND AND DISCUSSION

Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017, was signed into law by the Governor in April 2017 to address deferred maintenance on the state highway system and local street and road systems. The bill provides that funds shall be used for projects that include the following:

- Road Maintenance and Rehabilitation
- Safety Improvements
- Increasing access and mobility options on streets and trails

The City's Streets funds reserves have been declining for a number of years. Gas Tax revenues continue to decrease due to new technologies and better fuel efficiencies. SB 1 funds have added some additional revenues back to the City for street purposes. However, funding is still inadequate to fully provide for streets improvement projects.

This is the sixth year in which funding will be received and the City must annually adopt a project list by resolution in order to remain eligible for SB 1 funding. Each proposed project must include a project title, description, location, schedule and useful life. This step is also meant to allow for full transparency and accountability to ensure the public has full access to information on how their tax dollars are being invested. The guidelines require the list be submitted to the California Transportation Commission by July 1 of each year. The amount estimated from SB1 funds for FY 2022-23 for the City of Rio Dell is \$74,581.

ATTACHMENTS

Resolution 1538-2022



**RESOLUTION NO. 1538-2022**  
**ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2022-23 FUNDED BY**  
**SB 1 – THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of Rio Dell are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City of Rio Dell must adopt by resolution a list of all projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project’s completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Rio Dell will receive an estimated \$74,581 in RMRA funding in Fiscal Year (FY) 2022-23 from SB 1; and

**WHEREAS**, this is the sixth year in which Rio Dell is receiving SB 1 funding and will enable Rio Dell to continue essential road maintenance and rehabilitation projects, safety improvements and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, Rio Dell has undergone a robust public process to ensure public input into our community’s transportation priorities/the project list; and

**WHEREAS**, the City of Rio Dell used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community’s priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City of Rio Dell maintain and rehabilitate City streets and roads throughout Rio Dell this year and similar activities into the future; and

**WHEREAS**, the 2020 California Statewide Local Streets and Roads Needs Assessment found that Humboldt County’s streets and roads are in “at-risk” condition and this revenue will help the

City of Rio Dell increase the overall quality of our road system and over the next decade assist with bringing our streets and roads into a “good” condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the City Council of the City of Rio Dell, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with FY 2022-23 Road Maintenance and Rehabilitation Account Revenues:

**Project Title:** Rio Dell General Road Maintenance and Repairs FY 2022-23  
**Project Description:** Road maintenance and rehabilitation, including procurement of road maintenance and rehab materials, Public Works equipment, Public Works staffing, and repair and servicing of Public Works equipment.  
**Project Location:** Portions of Ash, Berkeley, Davis, and Elko Streets, 1<sup>st</sup>, 2<sup>nd</sup>, Belleview, Eeloa, Rio Dell, and Wildwood Avenues, and Riverside Drive.

**Estimated schedule:** Start on July 1, 2022 and completion will be June 30, 2023.

**Estimated Useful Life:** Three to ten years.

**PASSED AND ADOPTED** by the City Council of the Rio Dell on this 7th day of June, 2022 by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent:

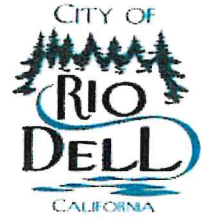
---

Debra Garnes, Mayor

ATTEST:

---

Karen Dunham, City Clerk



---

*675 Wildwood Avenue  
Rio Dell, CA 95562-1597  
(707) 764-5642 Hall*

**For Meeting of: June 7, 2022**  
■ Consent Item; □ Public Hearing Item

To: City Council  
From: Mary Clark, Community Service Officer  
Through: Kyle Knopp, City Manager  
Date: May 18, 2022  
Subject: Discussion of Cost Recovery for the Abatement of 66 Davis Street

---

---

**Recommendation:**

That the City Council review the cost recovery for the abatement that took place on August 24, 2021 at 66 Davis Street and approve the placement of a public hearing on the Council’s agenda so that a lien may be placed on the property. The hearing is tentatively scheduled for July 19, 2022. The total cost for the abatement was determined to be \$1,906.68.

**Background and Discussion**

On August 24, 2021, Chief Conner, Sergeant Beauchaine, a crew from Reaching for Independence and myself conducted an abatement at 66 Davis Street in the City of Rio Dell. During the abatement, trash, solid waste and junk vehicles were removed throughout the property. The City’s costs for the abatement were determined to be \$1,906.68.

The cost assessment was sent via certified mail to the property owner on November 30, 2021. The property owner has not made any attempt to pay or make a plan with the City for this debt. Rio Dell Municipal Code (RDMC) Sections 8.10.310 through 8.10.330 cover the cost recovery process. RDMC Section 8.10.330 references the California Government Code Section 38773.5 which spells out the process for establishing taxes and assessments. This process requires two meetings, a public meeting followed by a public hearing. The public hearing is anticipated to be held on July 19, 2022.

Attachment(s): Cost recovery assessment



Rio Dell Police Department  
 675 Wildwood Avenue, Rio Dell, California 95562  
 [707] 764-5642

# COST RECOVERY ASSESSMENT

**Name:** Margaret Sager  
**Address:** 66 Davis Street  
 Rio Dell, California 95562  
**A.P.#** 052-223-005  
**File #** CE18-13  
**Location:** 66 Davis Street  
 Rio Dell, California

| Date                          | Staff/<br>Vendor | Staff Time<br>Description                   | Hours/10ths | Cost            |
|-------------------------------|------------------|---|-------------|-----------------|
| 4/13/2021                     | JM               | Draft Notice of Violation                   | 1.00        | \$37.76         |
| 4/14/2021                     | SL               | Mail Notice of Violation                    | 0.25        | \$6.60          |
| 6/1/2021                      | JM               | Draft Notice of Nuisance and Order to Abate | 1.00        | \$37.76         |
| 6/1/2021                      | SL               | Mail Notice of Nuisance                     | 0.25        | \$6.60          |
| 8/18/2021                     | JC               | Obtain Abatement Warrant                    | 1.50        | \$121.40        |
| 8/22/2021                     | JC               | Obtain Second Abatement Warrant             | 1.00        | \$80.93         |
| 8/24/2021                     | JC               | Conduct Abatement                           | 1.50        | \$121.40        |
| 8/24/2021                     | MC               | Conduct Abatement                           | 4.50        | \$169.92        |
| <b>SUB-TOTAL - Staff Time</b> |                  |   |             | <b>\$582.35</b> |

## Contractors and Other Agencies/Departments

**CONTRACTORS:**

|           |                             |            |
|-----------|-----------------------------|------------|
| 8/24/2021 | Recology - 30 yard dumpster | \$1,085.89 |
| 8/24/2021 | Reaching for Independence   | \$225.00   |

**OTHER AGENCIES/DEPARTMENTS**

|   |                   |
|---|-------------------|
| <b>SUB-TOTAL - Contractors and Other Agencies</b> | <b>\$1,310.89</b> |
|---|-------------------|

| Date                           | Office Costs<br>Description                              | Amount            |
|--------------------------------|--|-------------------|
| 4/14/2021                      | Certified Mail for Notice of Violation                   | \$6.72            |
| 6/1/2021                       | Certified Mail for Notice of Nuisance and Order to Abate | \$6.72            |
| <b>SUB-TOTAL - Office Cost</b> |  | <b>\$13.44</b>    |
| <b>TOTAL</b>                   |  | <b>\$1,906.68</b> |





---

*675 Wildwood Avenue  
Rio Dell, CA 95562-1597  
(707) 764-5642 Hall*

**For Meeting of: June 7, 2022**

■ Consent Item; □ Public Hearing Item

To: City Council  
From: Mary Clark, Community Service Officer  
Through: Kyle Knopp, City Manager  
Date: May 20, 2022  
Subject: Discussion of Cost Recovery for the Abatement of 520 First Avenue

---

---

**Recommendation:**

That the City Council review the cost recovery for the abatement that took place on December 7, 2021 and December 8, 2021 at 520 First Avenue and approve the placement of a public hearing on the Council's agenda so that a lien may be placed on the property. The hearing is tentatively scheduled for July 19, 2022. The total cost for the abatement was determined to be \$3,826.11.

**Background and Discussion**

On December 7, 2021 and December 8, 2021, 3 workers from Redwood Teen Challenge and myself conducted an abatement at 520 First Avenue in the City of Rio Dell. During the abatement, solid waste, trash and excessive vegetation were removed from the property, filling 2-30-yard dumpsters and 1-20-yard dumpster. The exterior of the property was power washed and a utility trailer was towed from the property. The City's costs for the abatement were determined to be \$3,826.11.

The cost assessment was sent via certified mail to the property owner on February 15, 2022. The property owner has not made any attempt to pay or make a plan with the City for this debt, Rio Dell Municipal Code (RDMC) Sections 8.10.310 through 8.10.330 cover the cost recovery process. RDMC Section 8.10.330 references the California Government Code Section 38773.5 which spells out the process for establishing taxes and assessments. This process requires two meetings, a public meeting followed by a public hearing. The public hearing is anticipated to be held on July 19, 2022.

Attachment(s): Cost recovery assessment

Rio Dell Police Department  
 675 Wildwood Avenue, Rio Dell, California 95562  
 707-764-5642

# ***COST RECOVERY ASSESSMENT***

**Name:** The Estate of Jo An Tolley  
**Address:** 520 First Avenue  
 Rio Dell, California 95562  
**A.P.#** 053-095-015  
**File #** CE20-117

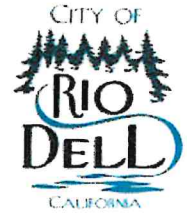
**Location:** 520 First Avenue  
 Rio Dell, California

| <i>Date</i>                   | <i>Staff/<br/>Vendor</i> | <i>Staff Time<br/>Description</i>           | <i>Hours/10ths</i> | <i>Cost</i>     |
|-------------------------------|--------------------------|---|--------------------|-----------------|
| 11/25/2020                    | JM                       | Fradt Notice of Violation                   | 1.00               | \$44.06         |
| 11/25/2020                    | JM                       | Mail Notice of Violation                    | 0.25               | \$11.01         |
| 3/26/2021                     | JM                       | Draft Notice of Nuisance and Order to Abate | 2.00               | \$88.12         |
| 3/26/2021                     | JM                       | Mail Notice of Nuisance                     | 0.25               | \$11.01         |
| 12/2/2021                     | MC                       | Obtain Abatement Warrant                    | 2.00               | \$88.12         |
| 12/6/2021                     | MC                       | Mail and Serve Abatement Warrant            | 1.00               | \$44.06         |
| <b>SUB-TOTAL - Staff Time</b> |                          |   |                    | <b>\$286.38</b> |

## *Contractors and Other Agencies/Departments*

|   |  |                   |
|---|--|-------------------|
| <b>CONTRACTORS:</b>                               |  |                   |
| 12/7/2021   | Recology- 20 yard dumpster                                       | \$830.79          |
| 12/7/2021   | Recology- 30 yard dumpster                                       | \$983.89          |
| 12/8/2021   | Recology- 30 yard dumpster                                       | \$1,086.89        |
| <b>OTHER AGENCIES/DEPARTMENTS</b>                 |  |                   |
| 12/7/2021   | Redwood Adult and Teen Challenge- 3 workers                      | \$300.00          |
| 12/8/2021   | Redwood Adult and Teen Challenge- 3 workers                      | \$300.00          |
| 12/13/2021  | Humboldt County Waste Management- pressure treated wood disposal | \$18.00           |
| <b>SUB-TOTAL - Contractors and Other Agencies</b> |  | <b>\$3,519.57</b> |

| <i>Date</i>                    | <i>Office Costs<br/>Description</i>                         | <i>Amount</i>     |
|--------------------------------|---|-------------------|
| 11/25/2020                     | Certified Mail for Notice of Violation                      | \$6.72            |
| 3/26/2021                      | Certified Mail for Notice of Nuisance and<br>Order to Abate | \$6.72            |
| 12/2/2021                      | Certified Mail for Abatement Warrant                        | \$6.72            |
| <b>SUB-TOTAL - Office Cost</b> |   | <b>\$20.16</b>    |
| <b>TOTAL</b>                   |   | <b>\$3,826.11</b> |



---

*Rio Dell City Hall  
675 Wildwood Ave.  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

TO: Mayor and Members of the City Council

FROM: Karen Dunham, City Clerk

DATE: June 7, 2022

THROUGH: Kyle Knopp, City Manager

SUBJECT: November 8, 2022 General Election

### **RECOMMENDATION**

Approve Resolution No. 1541-2022 Ordering and Calling for a General Municipal election to fill three City Council seats; requesting and consenting to consolidation of the Municipal Election with the General Election to be held on November 8, 2022; requesting the services of the Humboldt County Registrar of Voters; providing for Notice of Election; and adopting uniform policies pertaining to candidate statements and fees.

### **BUDGETARY IMPACT**

Estimated Election Costs are \$1,500-\$1,800.

### **BACKGROUND AND DISCUSSION**

As the Council is aware, three (3) seats on the City Council will be open this November. Pursuant to the State of California Election Code §10002, §10403, §12101, §10228 and §13307, the City Council is required to adopt resolutions that order and call for a General Election to be held in the City of Rio Dell on November 8, 2022; request the Humboldt County Board of Supervisors to approve the consolidation of the Municipal Election with the General Election; make available the services of the Registrar of Voters to conduct the Municipal Election; authorize and direct the City Clerk to publish a Notice of Election within the time and manner specified and approve and adopt the regulations for candidate statements and fees.

To simplify the process, staff has consolidated the election requirements into a single resolution.

Upon adoption of the Resolution, the City Clerk will send a certified copy to the County Board of Supervisors and Humboldt County Elections/Registrar of Voters. The deadline for submission of the Resolution requesting consolidation of the election pursuant to the Elections Code is 88 days prior to the election which is August 12, 2022. However, since the County Board of Supervisors have some meeting dates blocked out in July, it is suggested the materials be submitted prior to July 1, 2022. As noted in the Resolution, the City Clerk will also publish the Notice of Election at the appropriate time, no earlier than July 4, 2022 and no later than July 18, 2022.

**ATTACHMENTS:**

Resolution No. 1541-2022  
Notice of Election





**RESOLUTION NO. 1541-2022**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL ORDERING AND CALLING A GENERAL MUNICIPAL ELECTION TO FILL THREE CITY COUNCIL SEATS; REQUESTING AND CONSENTING TO CONSOLIDATION OF THE MUNICIPAL ELECTION WITH THE GENERAL ELECTION TO BE HELD ON NOVEMBER 8, 2022; REQUESTING THE SERVICES OF THE HUMBOLDT COUNTY REGISTRAR OF VOTERS; PROVIDING FOR NOTICE OF ELECTION; AND ADOPTING UNIFORM POLICIES PERTAINING TO CANDIDATE STATEMENTS AND FEES**

**WHEREAS**, the term of three (3) members of the City of Rio Dell City Council are due to expire and the positions must be filled; and

**WHEREAS**, the City Council has ordered a Municipal Election to be held on Tuesday, November 8, 2022 to fill those offices; and

**WHEREAS**, the California Elections Code Section 10002 and 10400 provides that the local governing body may request the Humboldt County Board of Supervisors to consolidate a general municipal election with the statewide general election; and

**WHEREAS**, the California Election Code Section 10002 requires the City to reimburse the County in full for the services performed upon presentation of a bill to the City by the County Elections Official; and

**WHEREAS**, the California Election Code Section 13307 requires that before the nominating period opens the City Council must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; and may determine whether the estimate must be paid in advance; and

**WHEREAS**, California Elections Code Section 12101 requires the publication of a notice of election; and

**WHEREAS**, the City Council of the City of Rio Dell is desirous of having the County of Humboldt Elections Department/Registrar of Voters provide certain



services for the conduct of the general election to include the Rio Dell City Council election to be held on November 8, 2022.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIO DELL, CALIFORNIA** that an election be held in accordance with the following specifications:

1. The City Council hereby calls for a general municipal election in and for the City of Rio Dell. The Election shall be held on Tuesday, November 8, 2022. The purpose of the election is to choose successors for the three (3) expired 4-year terms on the Rio Dell City Council.
2. The Rio Dell City Council hereby requests and consents to the consolidation of this election with the statewide general election to be held on November 8, 2022.
3. The City Council hereby requests the Humboldt County Board of Supervisors to authorize the County of Humboldt Elections Department to conduct the general election to include the City Council election for the City of Rio Dell on November 8, 2022, including the publishing of all election materials, the mailing of sample ballots, the hiring of election officers, and the counting of ballots with the tally turned into the City Clerk of the City of Rio Dell for announcement of the results of the election.
4. The City hereby designates the hours of the polls are to be kept open shall be from 7:00 a.m. to 8:00 p.m.
5. The City agrees to reimburse the County for the actual costs incurred in conducting the election upon receipt of a bill stating the amount due as determined by the election official.
6. The City Council has determined that upon submittal of a Candidate's Statement to be printed in the sample ballot, that the candidate is responsible for the total cost for that printing as determined by the Humboldt County Election's Department; and that all costs are due and payable upon receipt of an invoice from the Election's Department to the City of Rio Dell. The Candidate's Statement is a voluntary statement and is limited to 200 words.
7. The City Clerk is hereby authorized and directed to publish a Notice of Election at the appropriate time, no earlier than July 4, 2022 and no later than July 18, 2022.
8. Upon passage of this resolution, the City Clerk is hereby directed to send a certified copy to the County Board of Supervisors and Humboldt County Elections/Registrar of Voters.

**PASSED AND ADOPTED** this 7<sup>th</sup> day of June 2022 by the following vote:

**AYES:**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

\_\_\_\_\_  
Debra Garnes, Mayor

**ATTEST:**

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Resolution No. 1541-2022 adopted by the City Council of the City of Rio Dell on June 7, 2022.

\_\_\_\_\_  
Karen Dunham, CMC  
City Clerk, City of Rio Dell



---

*675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532*

## **NOTICE OF ELECTION RIO DELL CITY COUNCIL**

**Notice is hereby given** that a General Municipal Election will be held in the City of Rio Dell on Tuesday, **November 8, 2022** for the following offices:

**City Council Member** – There are three (3) open positions. Each position is for a four (4) year term of office.

Candidate Packets will be available in the Office of the City Clerk at Rio Dell City Hall, 675 Wildwood Avenue, Rio Dell, California, beginning **July 18, 2022, at 8:00 a.m.**

Nomination papers must be filed with the City Clerk by **August 12, 2022 at 5:00 p.m.**

Polls are open from 7:00 A.M. – 8:00 P.M. at the Monument Middle School, 95 Center Street, Rio Dell

---

Karen Dunham, CMC  
Posted July 6, 2022



---

*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

June 7, 2022

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action to Adopt Priorities for FY 2022-23

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve or amend FY 2022-23 priorities:

- Personnel Retention & Recruitment
- Measure U/J Extension
- Todd Property
- Economic Development Plan Implementation
- Infrastructure Development

BACKGROUND AND DISCUSSION

The City Council conducted a priority setting session for the upcoming FY 2022-23 Fiscal Year. This process helps set budget priorities and staff time allocations over the upcoming year. The Council listed a various high priority items, listed below in no particular order.

Mayor Pro Tem Johnson

1. HRDBP Buildout
2. Dinsmore Plateau Infrastructure
3. Staff Recruitment/Retention
4. Todd Property
5. Sewer Evaluation/Collection System

Councilmember Carter

1. Economic Development
2. Nuisance Abatement/Code Enforcement
3. Employee Retention/Staffing Levels
4. Public Works Infrastructure
5. Todd Property

Councilmember Woodall

1. Radar Gun/Traffic Study
2. Measure J Extension
3. Todd Property
4. Nuisance Abatement
5. Public Works Infrastructure

Councilmember Wilson

1. Measure J Extension
2. Economic Development (Action on IAP or Revision)
3. Public Works Infrastructure (I&I)
4. Employee Recruitment/Retention
5. SB 1383/Universal Collection

Mayor Garnes

1. Todd Property
2. Public Works Infrastructure (Water/Sewer)
3. Economic Development
4. Measure J Extension
5. Long-Term Plan for the "Avenues"

Proposed Collective Priorities for FY 2022-23

- Personnel Retention & Recruitment
- Measure U/J Extension
- Todd Property
- Economic Development Plan Implementation
- Infrastructure Development

In addition to the current priority setting, the previous 5 priority settings are listed below.

| Priorities     |                  |                      |                        |                     |                        |
|----------------|------------------|----------------------|------------------------|---------------------|------------------------|
| 2017           | 2018             | 2019                 | 2020                   | 2021                | 2022                   |
| Street Work    | Street Work      | Code Enforcement     | Street Planning & Work | Econ Dev non Canna. | Recruitment/ Retention |
| Habitat Parcel | River Access     | Police Employees     | Code Enforcement       | Canna. Expansion    | Measure U/J            |
| I&I Mitigation | Habitat Parcel   | Street Work          | Public Safety General  | Staff Turnover      | Todd Property          |
| Tax Measure    | Code Enforcement | Water Sewer Study    | Economic Development   | Code Enforcement    | Econ. Dev. Plan        |
| Proposition 64 | Access Humboldt  | Economic Development | Personnel General      | SB 1383             | Infrastructure         |

///



## **Staff Highlights – 2022-06-07**

---

### **City Council**

#### **City Manager**

Clean California Grant Agreement submitted. Tour of the trail site to discuss implementation.

Meeting with representatives of Senator McGuire and Assembly member Wood to discuss property related issues in the City.

Chief of Police process underway.

GHD will provide an update to the Council on June 21<sup>st</sup>, including the SSES.

Discussions and meetings with CalTrans over NB Muffet Bridge Replacement and locations of City infrastructure.

Preparation work and asphalt work began on the 2022 Streets Improvement project.

#### **City Clerk**

Processed Two (2) Building Permit Applications:

1220 Riverside Dr. – Re-Roof Residence  
753 Rigby Ave. – 24kw Generator

Processed One (1) Business License Application:

Nationwide Environmental & Construction Services – Non-Resident contractor

Processed Two (2) Encroachment Permit Applications:

PG&E – Replace insulators on transmission pole  
Heryford (for Suddenlink) – Install conduit

Misc:

Submitted CHF/CIRB Building Permit Activity Report for May  
Submitted Crime Insurance Renewal to Alliant/Score  
Submitted Flood Insurance Form Declining Coverage

#### **City Attorney**





## **Human Resources, Risk & Training**

### **Finance Department**

#### **Public Works Water**

Read Water Meters

Finished zero reads and check for leaks.

Replaced water service line for 105 Douglas St.

Replaced valve for meter on 483 Fourth Ave.

Complete Dinsmore tank upsizing project. Tank passed Water Quality Test and placed online on May 25<sup>th</sup>.

Remove Dinsmore tank site temporary water tank setup.

Raised Meter boxes at 266 Ogle and 243 Ogle, and following addresses on Fourth Ave, 470, 471, 483 and 385 366 Dixie St.

Repaired leaking meter valve on 775 Pacific Ave.

Water leak on Pacific and Side St intersection, at Stop Sign.

Water leak on Cherry Lane. (Old 2" Water main acting as drainage line, cut and blocked off 2" line to prevent future issues.

#### **Public Works Wastewater**

Over seeing Road and Construction crews for collection system improvement on Cherry, Orchard and Riverside: 190ft on sewer main replacement on Riverside, Four Manhole replacements, and 2 cleanout installs on Cherry and Orchard.

Lift stations generators on order to be Delivered late September early October.

Working on Air quality Control permitting for New generators.

Meeting with GHD and Finalizing Construction Grant application for Painter St upsizing, Scheduling CCTV of problem areas, Construction of temporary Chloramine pilot test, and scheduling a site visit for collection system concerned with SSES.

Field mowing of the irrigation field.

Working with City of Fortuna to help with pulling a pump in irrigation field that is in need of Service.



Scheduling a Lower lateral install with Wendt construction on Davis St.

Resubmitting Employment opportunity for the open Public works positions.

Walk through of New Edwards River with GHD.

Corp yard Clean up and Routine Collection System cleaning with utilities and operation Staff.

**Public Works Streets, Buildings and Grounds**

Mowed the North and South Gateways, front of City Hall and Part of Edwards Dr.

Patched pot holes on Gunnerson Ln, South side of Rigby Ave, North Fern St and Ogle Ave.

Mowed Douglas tank site, Pacific and Belleview, South Gateway, front of tennis courts, school walkway by Dollar General and City Hall.

Cleaned Street signs along Wildwood Ave and Davis St.

Work with GR Sundberg on sewer, drainage and paving project.

Remove fallen tree off Belleview and Ogle Ave on 5 30 22 (Memorial Day)

**Public Works City Engineer**

**Public Works Capital Projects**

**Police Department**

The Department had the following statistics for the period of May 11 to May 31, 2022. The summation of Calls for Service may greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

| Officer             | Calls for Service | Reports       | Arrests      |
|---------------------|-------------------|---------------|--------------|
| Conner              | 31                | 6             | 0            |
| Beauchaine          | 32                | 1             | 0            |
| Landry              | 118               | 20            | 13           |
| Burns               | 66                | 5             | 2            |
| Johnson             | 96                | 12            | 5            |
| Fielder             | 0                 | 0             | 0            |
| Clark               | 30                | 0             | N/A          |
| Totals              | 329               | 44            | 20           |
| Averages            | 15.7 per day      | 14.7 per week | 6.7 per week |
| 2021 Yearly Average | 15.6 per day      | 14.2 per week | 5.7 per week |

Calls for Service at 355 Center Street



| Type   | Date       | Time     | Location      | Primary Unit | Case #     |
|--------|------------|----------|---------------|--------------|------------|
| 459A   | 05/12/2022 | 04:58:58 | 355 CENTER ST | 6S1          |            |
| VI     | 05/13/2022 | 18:01:00 | 355 CENTER ST | R618         |            |
| 415N   | 05/14/2022 | 18:01:14 | 355 CENTER ST | R618         |            |
| ANIMAL | 05/15/2022 | 18:36:26 | 355 CENTER ST | 6S2          |            |
| 415    | 05/16/2022 | 00:24:42 | 355 CENTER ST | R618         |            |
| 415    | 05/16/2022 | 01:10:57 | 355 CENTER ST | R618         |            |
| UNW    | 05/16/2022 | 01:55:29 | 355 CENTER ST | R618         |            |
| 415    | 05/18/2022 | 19:56:11 | 355 CENTER ST | 6S1          |            |
| 415    | 05/20/2022 | 21:07:04 | 355 CENTER ST | R618         |            |
| FI     | 05/21/2022 | 08:08:04 | 355 CENTER ST | R618         |            |
| VI     | 05/21/2022 | 16:45:26 | 355 CENTER ST | 6S2          |            |
| ANIMAL | 05/26/2022 | 14:20:27 | 355 CENTER ST | R615         | 22-0000285 |
| FU     | 05/26/2022 | 14:45:24 | 355 CENTER ST |              |            |
| FU     | 05/27/2022 | 11:40:39 | 355 CENTER ST | R615         |            |
| 488    | 05/29/2022 | 10:24:18 | 355 CENTER ST | 6A1          | 22-0000289 |
| FU     | 05/29/2022 | 13:10:18 | 355 CENTER ST | 6S2          |            |
| 415    | 05/31/2022 | 08:26:40 | 355 CENTER ST | 6S2          |            |

ANIMAL – An animal control issue

459A – Burglary alarm

415N – Noise Disturbance

415 – Argument or other disturbance

FI – Pedestrian contact (field interview)

VI – Vehicle investigation

FU – Follow up or generic contact

488 – Theft report

6S1 – Sergeant John Beauchaine

R615 – Officer Liam Burns

6S2 – Corporal Crystal Landry

R618 – Officer Russell Johnson

6A1 – Chief Conner

During the period of May 11 to May 31, 2022, there were twenty-eight calls for service related to animal control issues. Six dogs, four puppies, five cats, and three kittens were transported to Miranda’s Rescue. Three of the dogs taken to Miranda’s Rescue were repeat offenders. Two have been bailed out of custody after paying fees and one is still being held.

On May 15, 2022, Corporal Landry spoke with a woman who had been in an abusive relationship five years ago in the Alderpoint area. During one incidence of domestic violence, she stabbed and killed her partner. This was ruled a justifiable homicide. The man’s fifteen-year-old son has now vowed to kill the woman and contacted her friends and family in Alderpoint seeking information about the woman and



the death of his father. The report was forwarded to the Sheriff's Department and to Juvenile Probation.

On May 27, 2022, Officer Burns responded to a report of a fight in the street. When he arrived, he saw a man who matched the description of one of the participants in the altercation. When he tried to detain the man, he fled. Officer Burns later located him several blocks away. He had injured himself jumping over a fence. The man refused to discuss the incident with Officer Burns. He was transported to the hospital to have his injuries treated, but was not arrested. A short time later, Officer Burns located a suitcase that had been associated with the man. It was opened and found to contain twenty-two pounds of processed cannabis.

### **Code Enforcement**

During the period of May 11 to May 31, 2022, the Department opened twenty new code enforcement cases dealing with junk or inoperable vehicles and closed nine. Of the closed cases, eight were moved by their owners while the remaining car was towed by the City. At the end of this reporting period, there were twenty-two open cases involving junk vehicles.

During the period of May 11 to May 31, 2022, the Department opened seven new cases and closed two. Three of the new cases deal with illegal camping, two with solid waste issues, one with excessive vegetation, and one with running an auto repair business in a residential zone. There were 47 open cases at the end of this reporting period.

### **Community Development Department**

Prepare Planning Commission Staff Report, Resolutions, Draft Ordinance for Land Use Element, Housing Element and RDMC Text amendments regarding mandated housing types.

Meeting with Wood and McGuire aides regarding Todd Property.

Final Inspection 291 Columbus Avenue.

Inspection for Currier ADU, corrections required.

Inspection for Canessa 230 Smither Court, addition, corrections required.

Review Energy Code for required HERS certifications.

Sheetrock and shear wall inspection 1275 Northwestern Avenue.

Roof inspections 1220 Riverside Drive.

Attend REAP monthly meeting.

Final inspection 655 Rigby Avenue



Attend Climate Action Plan monthly meeting.

Attend APA/AEP Pocket Neighborhood webinar

Prepare Mural Façade Improvement Program Staff Report

Prepare 6/7/2022 City Council Staff Report, Resolutions, Draft Ordinance for Land Use Element, Housing Element and RDMC Text amendments regarding mandated housing types.

Prepare 6/7/2022 City Council Staff Report for CAP presentation.

Final Inspection 230 Smither Court.

Electrical Inspection 1325 Northwestern Avenue.

Prepare 6/7/2022 City Council Staff Report and Resolution for Caltrans vacation.

Prepare second reading for 6/7/2022 City Council RDMC Text amendments regarding mandated housing types.

Inspections for 11281 Blue Slide Road. Review Building Code, roof manufacturer's information. Corrections required.

Inspection 87 Berkeley Street.

Contact CDFTA and BCC regarding payment of State cannabis taxes.

Contact HCD regarding Income survey and lack of response, options?

Review and respond to preliminary project description for proposed Mozzetti Ranch cannabis application.

### **Intergovernmental**


#### **Humboldt-Rio Dell Business Park**

675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532



**For Meeting of: June 7, 2022**

Consent Item;  Public Hearing Item

To: City Council  
From: Kevin Caldwell, Community Development Director   
Through: Kyle Knopp, City Manager  
Date: May 31, 2022  
Subject: Regional Climate Action Plan Update

---

---

**Recommendation:**

That the City Council:

1. Receive a brief presentation from staff and provide comments.

**Summary**

The purpose of providing this update to the City Council is to make sure the decision-makers for the for the local jurisdictions are supportive to commencing the preparation of the environmental document. The Draft Climate Action Plan (CAP) was released in late April for public review and comment. The next step is to move forward with the environmental document.

An Environmental Impact Report (EIR) will be prepared for the CAP. The environmental review process is expected to take approximately one year, with the Council voting on the final CAP in the summer of 2023.

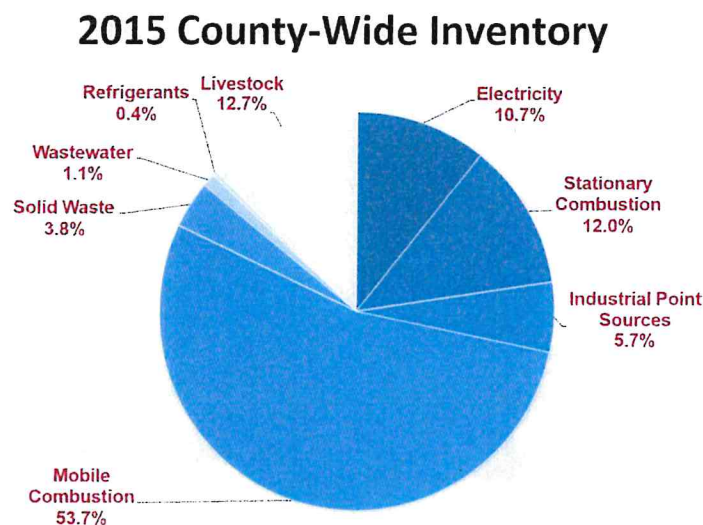


**Discussion:**

As the Council is aware the City has been working with the County, the other six cities in the County and the Redwood Coast Energy Authority (RCEA) in developing a regional Climate Action Plan (CAP). A regional approach leverages staff time and resources, making the overall effort less of a burden compared to each jurisdiction drafting a CAP from scratch. It also enables improved coordination which will maximize the effectiveness of GHG reduction measures and may prove useful in securing grant funding.

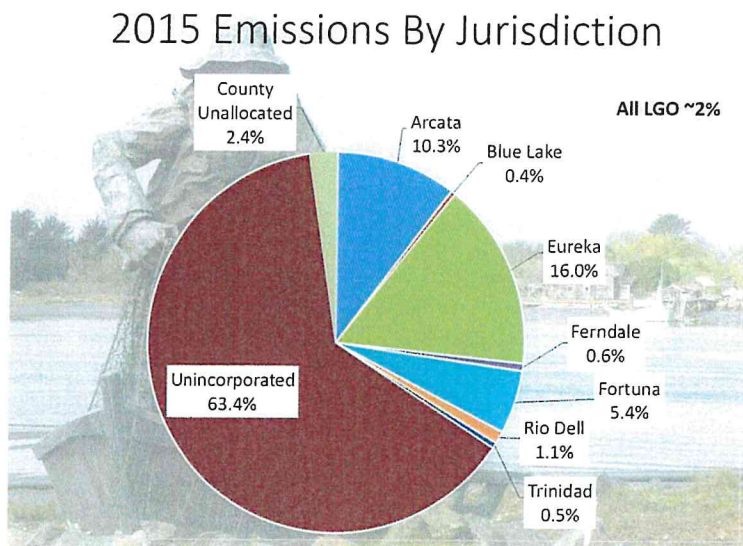
The primary goal of the CAP is to reduce greenhouse gas (GHG) emissions from local sources because the scientific consensus is that significant reductions in human-caused GHG emissions are needed by the mid-21st century to prevent the most catastrophic effects of climate change.

The CAP begins with an inventory of baseline GHG emissions for the region in 2015 which leads to an understanding of where emissions are being generated and begins to reveal where effective emission-reduction strategies might be targeted. The inventory shows most local emissions come from transportation (53%), a difficult sector to address. Most of the remaining emissions are from livestock (13%), stationary combustion sources such as the use of natural gas and propane within buildings (12%), and electricity consumption (11%). See Figure 1.



**Figure 1**

Geographically, emission sources loosely follow population figures, so Humboldt County with more than half of the region's population contributes the most (61%), followed by the Cities of Eureka (18%) and Arcata (12%). All the other cities combined contribute less than 10% of the countywide GHG emissions. See Figure 2.



**Figure 2**

The proposed GHG reduction measures in the CAP build on a long history of Humboldt residents' actions on climate change. The City of Arcata took an early lead in addressing GHG emissions in 2000 by establishing an Energy Committee and joined the International Council for Local Environmental Initiatives' (ICLEI) Cities for Climate Protection campaign. The City of Blue Lake adopted its first Climate Action Plan in 2014, and Humboldt County and the local energy provider Redwood Coast Energy Authority committed to 100% renewable energy sources by 2025.

The primary GHG reduction measures identified in the CAP will result in measurable, quantifiable reductions in emissions. Supporting measures are qualitative measures that are difficult to quantify but will still contribute to achieving local GHG reductions.

The top five measures in the CAP that achieve the most local GHG emissions reductions by the year 2030 include:

- Measures 1.1.1.2 and 1.1.1.3: Replacing gas powered vehicles with electric vehicles will reduce annual emissions by 69,301 MTCO 2e.
- Measures 3.2.1.1 and 3.2.1.2: Replacing gas/propane residential water heating systems with electrically-powered systems will reduce emissions annually by 38,623 MTCO 2e.
- Measure 3.2.6.1: Replacing gas/propane commercial heating systems with electrically-powered systems will reduce emissions annually by 20,928 MTCO 2e.

While the measures included in the CAP are geared towards reducing GHG emissions, many will also result in environmental or economic “co-benefits,” including improvements to public health. The CAP also discusses some GHG reduction measures that have not yet been quantified, but with further study may make important contributions to meeting the GHG reduction targets. For example, wetland restoration and enhancement projects such as those in the sloughs around Humboldt Bay are highly effective in sequestering additional carbon over time and holding it out of the atmosphere for long periods. Wetland restoration and enhancement projects also achieve the co-benefits of improvements in aquatic diversity and ecosystem health and productivity, and increase the resilience of these biologically rich systems to climate warming and sea level rise.

Implementation of the measures in the CAP will require the jurisdictions adopt new ordinances, programs and projects. Monitoring is an important aspect of the CAP to ensure the region is on track to achieve the GHG reduction targets. The CAP assumes regular updates of the baseline information at least once every five years to track the community’s progress on CAP implementation.

If statewide targets are met, jurisdictions may use the CAP to streamline the analysis of project-level GHG emissions during environmental review, pursuant to CEQA Guidelines Section 15183.5. Projects that are consistent with the CAP have no further GHG impact analysis requirements, which could save applicants thousands of dollars in permitting large projects.

Local actions to reduce GHG emissions and adapt to climate change require active and ongoing partnerships between residents, businesses, the cities and County, and many other agencies and organizations in the region. Refinement and adoption of the CAP is an important step in a long series of local actions that have and will be taken toward reducing the effects of climate change.

### **Attachments**

Attachment 1: Copy of PowerPoint Presentation.



HUMBOLDT REGIONAL

# Climmate Action

# Plan



Rio Dell City Council 6-7-22

**Purpose of the Agenda Item:**

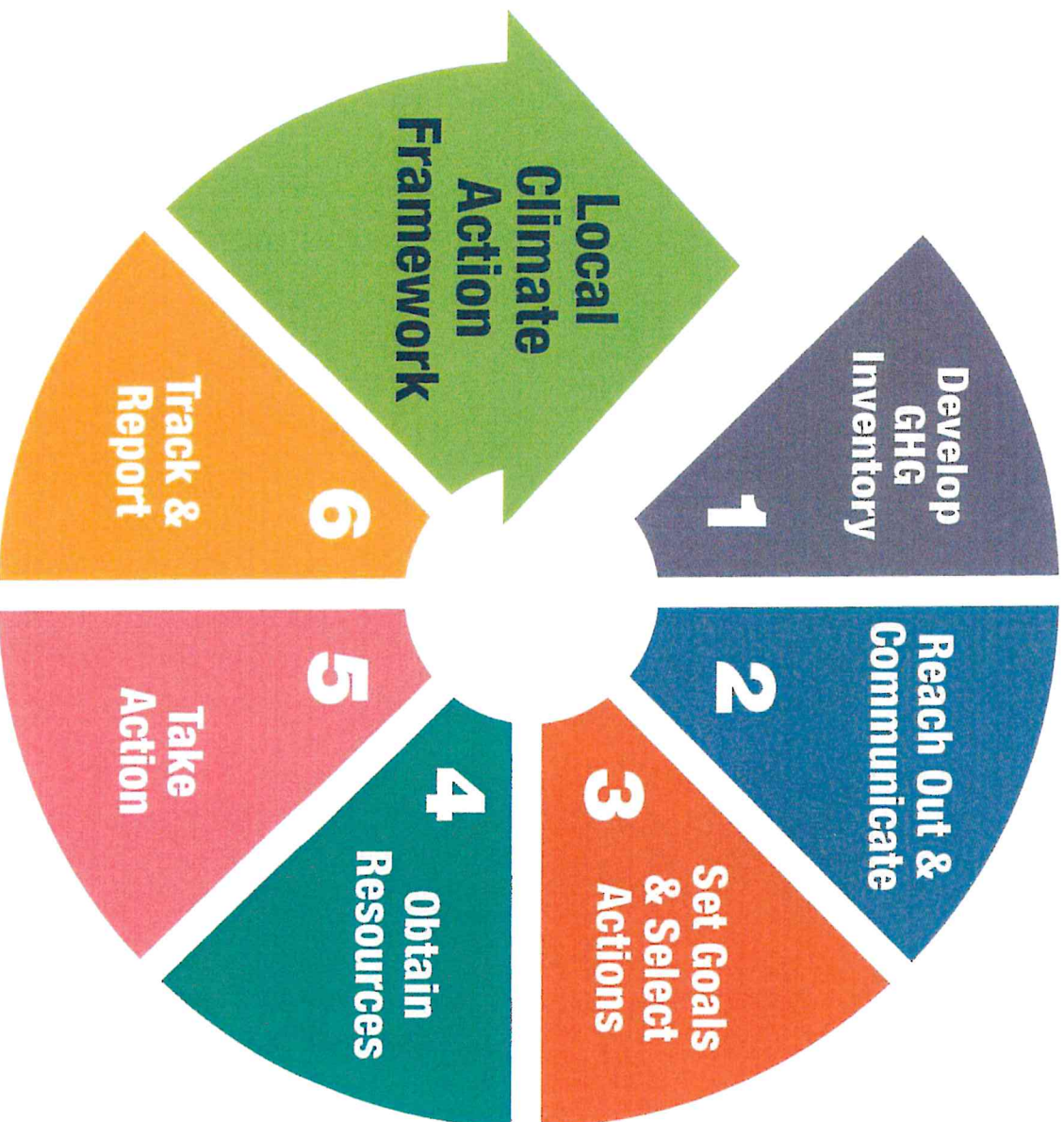
- To determine whether member jurisdictions are comfortable with commencing environmental review of the draft CAP.



# **Project Goal**

**A regional Climate Action Plan,  
adopted by each jurisdiction, to reduce  
greenhouse gas emissions throughout  
Humboldt County**

# Climate Action Planning Steps





# State GHG Targets

**2020: 1990 levels (AB 32)**

**2030: 40% below 1990 levels  
(SB 32)**

**2045: Statewide carbon  
neutrality by 2045 (net zero;  
EO B-55-18)**

**Recommended**

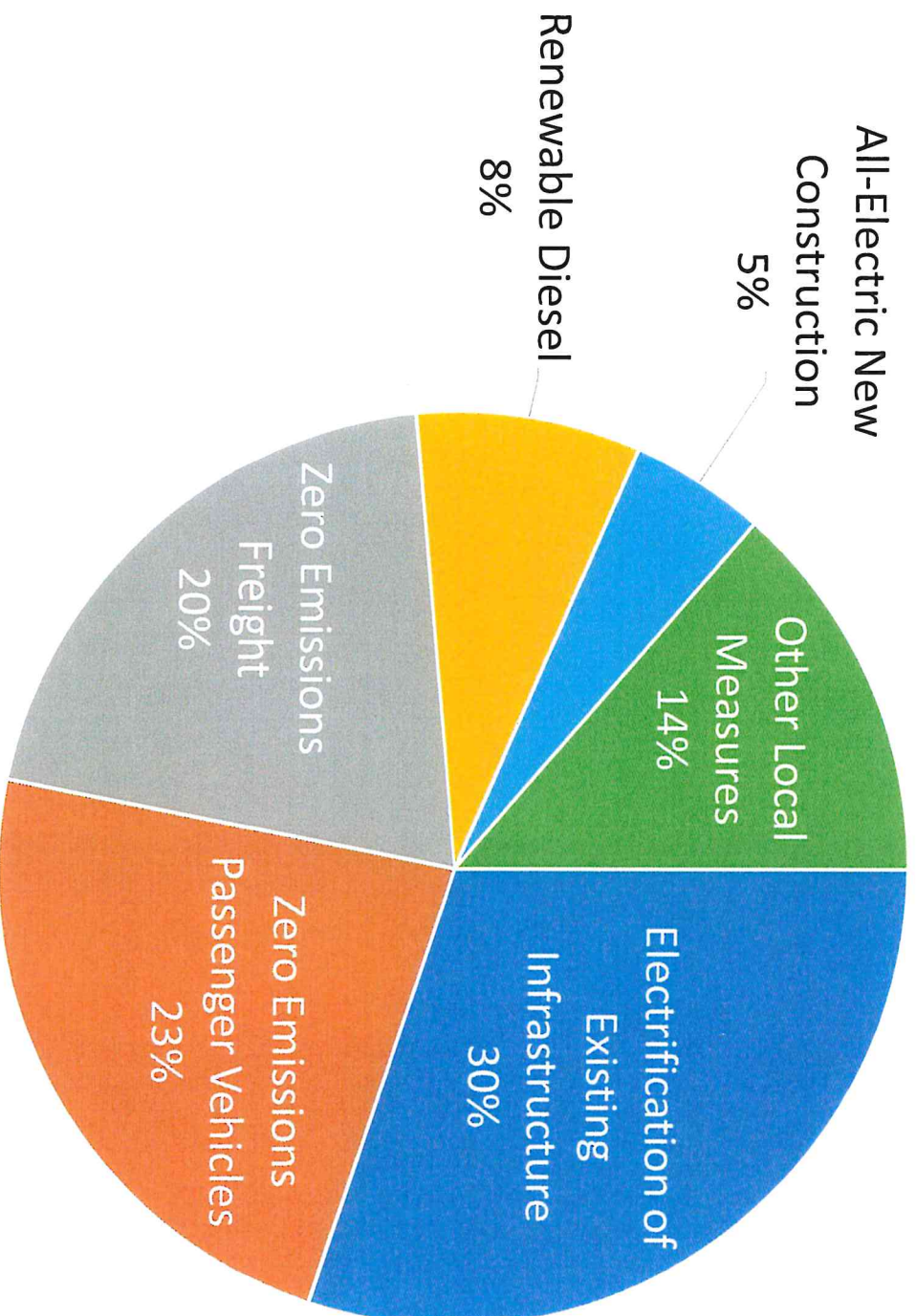
**Humboldt County Target**

**40% below 1990 levels by 2030**

# Humboldt County CAP

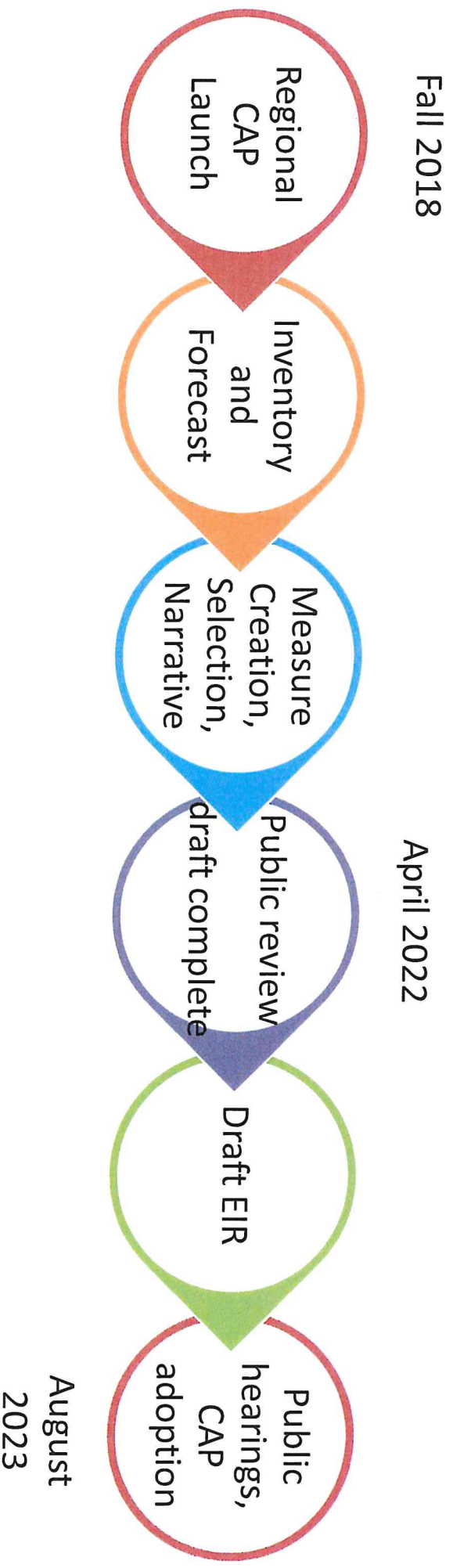
## Reductions From Top 5 Measures

GHG Reductions from CAP Measures





# High-Level Timeline



A faded, grayscale photograph of a person standing in a snowy field. The person is wearing a heavy winter jacket and a hat. The background shows a snow-covered landscape with some trees or bushes in the distance. The overall image has a soft, ethereal quality.

**What do you think?**

---

675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)



DATE: June 7, 2022

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Cheryl Dillingham, Finance Director *CD*

SUBJECT: Adoption of Fiscal Year 2022-23 City Budget

---

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution 1539-2022 adopting the Fiscal Year (FY) 2022-23 Operating and Capital Budget and Position Allocation Table or provide additional direction and instruct staff to return on June 21, 2022 with adoption of the budget.

BACKGROUND AND DISCUSSION:

On May 17, 2022 the Council received a presentation of the recommended budget and there were no modifications requested at that time. Staff has made some minor changes (\$68,560) to the proposed budget based on additional information received since the last meeting. Tonight's agenda item presents the recommended FY 2022-23 budget for possible adoption.

Since the Council last saw this budget the following changes have been made:

- \$55,000 has been added for the purchase of a replacement Public Works truck that was budgeted but not purchased in FY 2021-22.
- \$10,000 was added to the Police budget for a traffic study.
- \$3,560 adjustment to the Building budget for staffing expense transfers.

The proposed budget totals \$8,953,904 (operating expenditures \$4,134,133; debt service and pass-thru amounts \$495,402; and capital projects \$4,324,369). This is an increase of \$3,284,710, or 57% over last years adopted budget. This increase is primarily due to additional grant funded capital project expenditures of \$2,901,369 and salary and benefit increases implemented to improve retention and recruitment. Revenues utilized to finance FY 2022-23 are \$8,041,432, with \$912,472 coming from the use of unassigned fund balance. All estimated ending fund balances remain above the 30% target reserve minimum, with the exception of the Water Dinsmore Zone fund.

The Position Allocation Table in the resolution includes the addition of 1.0 full time equivalent (FTE) Police Officer Recruit, this position was added to the Master Salary Schedule on February 1, 2022.

ATTACHMENTS:

Resolution 1539-2022 Fiscal Year 2022-23 Operating and Capital Budget  
Budget Documents and Worksheets



**RESOLUTION NO. 1539-2022**  
**A RESOLUTION OF THE CITY COUNCIL**  
**OF THE CITY OF RIO DELL ADOPTING THE**  
**OPERATING & CAPITAL BUDGET FOR FISCAL YEAR 2022-23**

WHEREAS, the City is required to adopt an annual operating budget pursuant to City of Rio Dell Resolution 1227-2014; and

WHEREAS, the City Manager’s proposed budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023, has been reviewed and revised at various public meetings by the City Council; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby approve and adopt the City of Rio Dell Fiscal Year (FY) 2022-23 Operating & Capital Budget comprised of revenues totaling \$8,041,432 and expenditure appropriations in the amount of \$8,953,904, with a net draw from fund balance of \$912,472 as follows:

| FUND         | NAME                      | RESERVES                | REVENUES         | EXPENDITURES     |           | RESERVES               |                        |                    |
|--------------|---------------------------|-------------------------|------------------|------------------|-----------|------------------------|------------------------|--------------------|
|              |                           | EST Beginning Fund Bal. | Projected Totals | Projected Totals | Transfers | Change in Fund Balance | Est. End. Fund Balance | Target 30% Reserve |
| 005          | Admin Fund                | 20,649                  | 36,000           | 1,600            |           | 34,400                 | 55,049                 | 480                |
| 008          | Building Fund             | -                       | 49,350           | 105,877          | (56,527)  | -                      | -                      | NA                 |
| 037          | CDBG Fund                 | -                       | -                | -                |           | -                      | -                      | -                  |
| 039          | CDBG RRLF Fund            | 497,493                 | 5,000            | 2,500            | 5,730     | (3,230)                | 496,763                | 750                |
| 000          | General Fund              | 1,732,506               | 1,764,617        | 2,132,165        | 47,933    | (415,481)              | 1,317,025              | 639,650            |
| 003          | Economic Development      | 255,000                 | -                | 77,000           | -         | (77,000)               | 178,000                | 23,100             |
| 044          | Measure Z Fund            | -                       | 34,518           | 34,518           |           | 0                      | -                      | -                  |
| 074          | Recycling Fund            | 27,855                  | 5,000            | 9,000            |           | (4,000)                | 23,855                 | 2,700              |
| 015          | Parks Fund                | 18,184                  | -                | -                |           | -                      | 18,184                 | -                  |
| 014          | Park Per Capita Grant     | -                       | 177,952          | 177,952          |           | -                      | -                      | NA                 |
| 040          | SLESF Fund                | 125,228                 | 150,000          | 155,666          |           | (5,666)                | 119,563                | 46,700             |
| 018          | Trails & Parks (Clean CA) | -                       | 2,457,267        | 2,457,267        |           | -                      | -                      | 737,180            |
| 052          | Sewer Capital Fund        | 1,194,772               | 118,000          | 118,500          |           | (500)                  | 1,194,272              | 35,550             |
| 054          | Sewer Debt Svc Fund       | 113,651                 | 302,934          | 302,934          |           | -                      | 113,651                | -                  |
| 054          | Sewer Restricted Reserve  | 302,822                 | -                | -                |           | -                      | 302,822                | 302,822            |
| 050          | Sewer Operations Fund     | 510,832                 | 944,585          | 1,097,682        |           | (153,097)              | 357,736                | 329,304            |
| 027          | Solid Waste Fund          | 11,276                  | 4,500            | 6,204            | 2,864     | (4,568)                | 6,708                  | 1,861              |
| 093          | Spay & Neuter Fund        | 3,228                   | -                | -                |           | -                      | 3,228                  | -                  |
| 020          | Gas Tax Fund (HUTA)       | 180,637                 | 106,429          | 118,214          |           | (11,785)               | 168,852                | 35,464             |
| 024          | TDA Fund                  | 52,242                  | 120,000          | 122,035          |           | (2,035)                | 50,207                 | 36,610             |
| 026          | RSTP Fund                 | 28,026                  | 26,000           | 22,505           |           | 3,495                  | 31,521                 | 6,751              |
| 021          | SB1 (RMRA) Fund           | 111,978                 | 76,772           | 66,262           |           | 10,510                 | 122,488                | 19,879             |
| 076          | ARPA-SLFRF                | 335,576                 | 400,576          | 736,150          |           | (335,574)              | 2                      |                    |
| 062          | Water Capital Fund        | 1,166,556               | 245,000          | 176,500          |           | 68,500                 | 1,235,056              | 52,950             |
| 063          | Water Metro Wells Fund    | 52,699                  | 18,440           | 24,298           |           | (5,858)                | 46,841                 | 7,289              |
| 064          | Water Dinsmore Zone       | 10,674                  | 22,000           | 55,100           |           | (33,100)               | (22,426)               | 16,530             |
| 061          | Water Restricted Reserve  | 136,000                 | -                | -                |           | -                      | 136,000                | 136,000            |
| 061          | Water Debt Svc Fund       | 258,930                 | 136,000          | 136,000          |           | -                      | 258,930                | 40,800             |
| 060          | Water Operations Fund     | 1,266,559               | 840,492          | 817,976          |           | 22,516                 | 1,289,075              | 245,393            |
| <b>TOTAL</b> |                           | <b>8,413,373</b>        | <b>8,041,432</b> | <b>8,953,904</b> | <b>-</b>  | <b>(912,472)</b>       | <b>7,503,401</b>       | <b>2,717,764</b>   |

BE IT FURTHER RESOLVED, that staffing is adopted and funded in the FY 2022-23 Operating Budget as follows:

| FISCAL YEAR 2022-23                      |                            |              |              |              |              |              |
|--|----------------------------|--------------|--------------|--------------|--------------|--------------|
| POSITION ALLOCATION TABLE                |                            |              |              |              |              |              |
| DEPARTMENT/POSITION                      | FULL-TIME EMPLOYEES (FTEs) |              |              |              |              |              |
|  | 2017-18                    | 2018-19      | 2019-20      | 2020-21      | 2021-22      | 2022-23      |
| <b>ADMINISTRATION</b>                    |                            |              |              |              |              |              |
| Management Analyst I/II/Sr               | --                         | --           | --           | --           | 1.00         | 1.00         |
| City Clerk                               | 1.00                       | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| City Manager/Public Works Director       | 1.00                       | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Community Development Director           | 0.80                       | 0.80         | 0.80         | 0.80         | 0.80         | 0.80         |
| Total FTEs                               | 2.80                       | 2.80         | 2.80         | 2.80         | 3.80         | 3.80         |
| <b>FINANCE DEPARTMENT</b>                |                            |              |              |              |              |              |
| Accountant I/II                          | 1.00                       | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Finance Director                         | 1.00                       | 1.00         | 1.00         | 1.00         | 0.60         | 0.60         |
| Fiscal Assistant I/II                    | 1.00                       | 1.00         | 1.00         | 1.00         | 1.00         | -            |
| Senior Fiscal Assistant                  | 1.00                       | 1.00         | 1.00         | 1.00         | 1.00         | 2.00         |
| Total FTEs                               | 4.00                       | 4.00         | 4.00         | 4.00         | 3.60         | 3.60         |
| <b>POLICE DEPARTMENT</b>                 |                            |              |              |              |              |              |
| Chief of Police                          | 1.00                       | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Community Service Officer                | --                         | --           | --           | 1.00         | 1.00         | 1.00         |
| Police Corporal                          | --                         | --           | --           | --           | 1.00         | 1.00         |
| Police Officer                           | 3.00                       | 4.00         | 4.25         | 4.25         | 3.25         | 3.25         |
| Police Officer Recruit                   | --                         | --           | --           | --           | --           | 1.00         |
| Records Technician                       | 0.70                       | 0.70         | 0.70         | 0.70         | 0.70         | 0.70         |
| Sergeant                                 | 1.00                       | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Total FTEs                               | 5.70                       | 6.70         | 6.95         | 7.95         | 7.95         | 8.95         |
| <b>PUBLIC WORKS DEPARTMENT</b>           |                            |              |              |              |              |              |
| Operator in Training (OIT)               | --                         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Public Works Leadman                     | 1.00                       | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Utility Worker I/II/III                  | 2.00                       | 2.50         | 2.50         | 2.50         | 2.50         | 2.50         |
| Wastewater Superintendent Trainee        | 1.00                       | 1.00         | --           | --           | --           | --           |
| Wastewater Superintendent                | --                         | --           | 1.00         | 1.00         | 1.00         | 1.00         |
| Water/Streets Superintendent             | 1.00                       | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Water/Wastewater Plant Operator I/II/III | 1.00                       | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         |
| Total FTEs                               | 6.00                       | 8.50         | 8.50         | 8.50         | 8.50         | 8.50         |
| <b>TOTAL CITY FTEs</b>                   | <b>18.50</b>               | <b>22.00</b> | <b>22.25</b> | <b>23.25</b> | <b>23.85</b> | <b>24.85</b> |



BE IT FURTHER RESOLVED, as follows:

Section 1.

It is the intention of the City Council in approving and adopting an annual budget to provide financial guidance for routine operations of City business, capital projects and for the purpose of providing information to the general public.

Section 2.

The adopted annual City budget will be implemented and maintained in accordance with City Budget Policy as outlined in Resolution 1227-2014.

Section 3.

Adoption of the annual budget does not expressly approve expenditures of funds in excess of purchasing authority as outlined by City Resolution, Ordinance, State, or Federal law.

Section 4.

Adoption of the FY 2022-23 Budget includes one fund which is not projected to have the minimum Reserve balance (15%) as set forth in City policy. Therefore, an exception to the City's Minimum Fund Balance Policy established by Resolution No. 1154-2012 is hereby granted for the Water Dinsmore Zone fund (064).

Section 5.

Adoption of the FY 2022-23 budget includes the following inter-fund transfers:

From:

|     |              |    |        |  |
|-----|--------------|----|--------|--|
| 027 | Solid Waste  | \$ | 2,864  | For City Manager time on solid waste activities                  |
| 039 | CDBG         | \$ | 1,912  | For Community Development Director time on CDBG activities       |
| 039 | CDBG         | \$ | 3,818  | For City Manager time on CDBG activities                         |
| 008 | Building     | \$ | 3,818  | For City Manager time on Building activities                     |
| 000 | General Fund | \$ | 60,345 | Subsidy for Building fund activities that exceed actual revenues |
|     | Total        | \$ | 72,757 |  |

To:

|     |              |    |        |  |
|-----|--------------|----|--------|--|
| 000 | General Fund | \$ | 2,864  | From Solid Waste for City Manager staff costs                        |
| 000 | General Fund | \$ | 1,912  | From CDBG for Community Development Director staff costs             |
| 000 | General Fund | \$ | 3,818  | From CDBG for City Manager staff costs                               |
| 000 | General Fund | \$ | 3,818  | From Building for City Manager staff costs                           |
| 008 | Building     | \$ | 60,345 | From General Fund to cover expenses that exceed charges for services |
|     | Total        | \$ | 72,757 |  |

Section 6.

Adoption of the FY 2021-22 Budget authorizes the use of fund balance (expenditures exceeding revenues and transfers) in the following funds in the following amounts: General Fund (000) \$415,481, Economic Development Fund (003) \$77,000, Gas Tax Fund (020) \$11,785, Solid Waste Fund (027) \$8,585, CDBG Fund (039) \$3,230, Recycling Fund (074) \$2,000, SLESF Fund (040) \$5,666, Sewer Operations Fund (050) \$153,097, Sewer Capital Fund (052) \$500, TDA Fund (024) \$2,035, Water Metro Wells (063) \$5,858 and Water Dinsmore Zone (064) \$33,100.

PASSED AND ADOPTED by the City of Rio Dell on this 7th day of June 2022, by the following roll call vote:

Ayes:  
Noes:  
Abstain:  
Absent:

\_\_\_\_\_  
Debra Garnes, Mayor

ATTEST:

\_\_\_\_\_  
Karen Dunham, City Clerk

| 30 - Revenue                             | 6/30/2019 Actual | 6/30/2020 Actual | 6/30/2021 Actual | 6/30/2022 Budget | 3/31/2022 Y-T-D Actual | 6/30/2022 Estimated | FY 2022-23 Proposed | Fund            | Notes/Adjustments                              |
|--|------------------|------------------|------------------|------------------|------------------------|---------------------|---------------------|-----------------|--|
| Revenue                                  |                  |                  |                  |                  |                        |                     |                     |                 |  |
| 4010 Tax - Property Current Secured      | 111,955.00       | 122,986.00       | 127,452.00       | 130,450.00       | 67,897.00              | 135,794.00          | 138,510.00          | 000-General     | Current year estimated                         |
| 4011 Tax - Property Current Unsecur      | 4,550.00         | 4,652.00         | 4,898.00         | 4,600.00         | 3,755.00               | 4,600.00            | 4,600.00            | 000-General     |  |
| 4013 Tax - Property Prior Unsecur        | 50.00            | 56.00            | 61.00            | 50.00            | 41.00                  | 50.00               | 50.00               | 000-General     |  |
| 4025 Tax - Supplemental Roll             | 1,432.00         | 1,792.00         | 1,487.00         | 1,500.00         | 628.00                 | 1,500.00            | 1,500.00            | 000-General     |  |
| 4026 Tax - Home Owner's Property         | 1,329.00         | 1,339.00         | 1,331.00         | 1,200.00         | 687.00                 | 1,300.00            | 1,200.00            | 000-General     |  |
| 4027 Tax - Prior Years - Supplemental    | 266.00           | 363.00           | 387.00           | 300.00           | 196.00                 | 300.00              | 300.00              | 000-General     |  |
| 4030 Tax - Transient Occupancy Tax       | 9,328.00         | 11,797.00        | 20,597.00        | 11,000.00        | 10,870.00              | 20,000.00           | 20,000.00           | 000-General     |  |
| 4035 Tax - Timber Yield                  | 33.00            | 21.00            | 19.00            | 22.00            | 9.00                   | 22.00               | 22.00               | 000-General     |  |
| 4040 Tax - Retail Sales                  | 197,781.00       | 237,872.00       | 345,512.00       | 275,000.00       | 182,467.00             | 343,923.00          | 340,000.00          | 000-General     |  |
| 4042 Tax - Measure U Sales Tax           | 285,708.00       | 168,175.00       | 0.00             | 0.00             | 0.00                   | 0.00                | 0.00                | 000-General     | Reduced to zero new Sales Tax Measure          |
| 4044 Tax - Measure J Sales Tax           | 0.00             | 162,620.00       | 460,759.00       | 350,000.00       | 255,100.00             | 478,213.00          | 460,000.00          | 000-General     |  |
| 4045 Tax - (HCAOG) Transportation - TDA  | 124,891.00       | 154,657.00       | 118,068.00       | 120,000.00       | 111,465.00             | 142,049.00          | 120,000.00          | 000-General     | 024-TDA  |
| 4046 Tax SBI RMRA                        | 69,069.00        | 58,333.00        | 62,438.00        | 64,700.00        | 39,001.00              | 69,760.00           | 76,772.00           | 021-SB1         | Per HTA Resolution for FY 2022-23              |
| 4048 Tax - Gasoline (Highway Users Tax)  | 75,809.00        | 83,365.00        | 80,365.00        | 92,467.00        | 59,004.00              | 94,737.00           | 104,929.00          | 020-Streets     | Based on CA City Finance estimates             |
| 4050 Tax - Documentary Real Property     | 8,298.00         | 6,639.00         | 12,492.00        | 8,000.00         | 6,467.00               | 8,000.00            | 8,000.00            | 000-General     | Based on CA City Finance estimates             |
| 4056 Tax - Public Safety .5% sales       | 3,105.00         | 4,757.00         | 3,676.00         | 3,200.00         | 0.00                   | 3,200.00            | 3,200.00            | 000-General     |  |
| 4110 Fees - Franchise - Electric         | 22,578.00        | 23,027.00        | 27,516.00        | 23,000.00        | 0.00                   | 23,905.00           | 24,000.00           | 000-General     |  |
| 4115 Fees - Franchise - Gas              | 8,233.00         | 9,354.00         | 9,552.00         | 9,000.00         | 0.00                   | 9,000.00            | 9,000.00            | 000-General     |  |
| 4120 Fees - Franchise - Garbage          | 22,296.00        | 21,240.00        | 23,829.00        | 21,240.00        | 12,242.00              | 24,000.00           | 24,000.00           | 000-General     |  |
| 4125 Fees - Franchise - Cable TV         | 34,938.00        | 33,518.00        | 32,729.00        | 34,000.00        | 15,476.00              | 32,000.00           | 32,000.00           | 000-General     |  |
| 4150 Fees - Business License             | 11,806.00        | 10,046.00        | 11,127.00        | 10,000.00        | 5,586.00               | 10,000.00           | 10,000.00           | 000-General     |  |
| 4151 Fees - Business License CASP SB1186 | 1,060.00         | 928.00           | 960.00           | 800.00           | 480.00                 | 900.00              | 900.00              | 000-General     |  |
| 4153 Cannabis Stamp Fee Acct.            | 400.00           | 0.00             | 0.00             | 0.00             | 0.00                   | 0.00                | 0.00                | NA              |  |
| 4154 Fees - Cannabis                     | 12,713.00        | 28,040.00        | 55,526.00        | 36,000.00        | 36,000.00              | 36,000.00           | 36,000.00           | 000-General     |  |
| 4155 Cannabis Business Tax Revenue       | 33,868.00        | 193,104.00       | 347,772.00       | 400,000.00       | 67,206.00              | 150,000.00          | 150,000.00          | 000-General     | Decreased based on actuals                     |
| 4162 Fees - Motor Vehicle License (VLF)  | 1,617.00         | 2,666.00         | 2,470.00         | 2,400.00         | 3,891.00               | 3,891.00            | 2,400.00            | 000-General     |  |
| 4163 Fees - In Lieu VLF - County         | 382,576.00       | 407,072.00       | 422,026.00       | 425,000.00       | 223,696.00             | 447,392.00          | 456,340.00          | 000-General     | Per County current year actuals plus 2% growth |
| 4170 Fees - Animal License               | 2,540.00         | 1,028.00         | 1,532.00         | 2,000.00         | 1,157.00               | 1,500.00            | 1,750.00            | 000-General     |  |
| 4173 Fees - Animal Control/Relinq.       | 429.00           | 168.00           | 170.00           | 200.00           | 503.00                 | 500.00              | 250.00              | 000-General     |  |
| 4178 Fees - Booking                      | 596.00           | 286.00           | 146.00           | 250.00           | 0.00                   | 200.00              | 200.00              | 000-General     |  |
| 4180 Fees - Notary                       | 165.00           | 105.00           | 21.00            | 135.00           | 60.00                  | 90.00               | 100.00              | 000-General     |  |
| 4183 Fees - Special Police Services      | 1,590.00         | 1,956.00         | 2,595.00         | 2,000.00         | 1,545.00               | 2,000.00            | 2,000.00            | 000-General     |  |
| 4187 Penalties and Interest              | 0.00             | 0.00             | 12,282.00        | 0.00             | 0.00                   | 0.00                | 0.00                | 000-General     |  |
| 4190 Fees - Integrated Waste Management  | 4,358.00         | 4,233.00         | 4,346.00         | 4,000.00         | 4,918.00               | 4,918.00            | 4,500.00            | 027-Solid Waste |  |
| 4195 Fees - Customer fax and copy        | 112.00           | 75.00            | 33.00            | 20.00            | 48.00                  | 50.00               | 20.00               | 000-General     |  |
| 4230 Fines - Building Code               | 920.00           | 0.00             | 0.00             | 0.00             | 0.00                   | 0.00                | 0.00                | NA              |  |
| 4240 Fines - Other                       | 6,531.00         | 5,738.00         | 5,123.00         | 0.00             | 1,924.00               | 1,924.00            | 0.00                | 000-General     | County Revenue Recovery                        |
| 4310 Interest Income                     | 86,382.00        | 101,339.00       | 99,774.00        | 0.00             | 48,980.00              | 100,000.00          | 0.00                | Various         | Historically has a zero budget                 |
| 4320 Rental Income - U.S. Cellular       | 6,421.00         | 7,736.00         | 7,291.00         | 8,045.00         | 4,946.00               | 8,045.00            | 8,045.00            | 000-General     |  |
| 4321 Rental Income - T. Mobile           | 15,250.00        | 15,860.00        | 16,495.00        | 16,490.00        | 14,273.00              | 16,490.00           | 16,490.00           | 000-General     |  |
| 4410 Building Plan - Constr Permits      | 56,950.00        | 18,679.00        | 33,145.00        | 24,000.00        | 19,254.00              | 25,000.00           | 24,000.00           | 008-Building    |  |
| 4420 Planning - Zoning Fees              | 4,097.00         | 3,299.00         | 1,366.00         | 3,300.00         | 1,527.00               | 3,300.00            | 3,300.00            | 000-General     |  |
| 4435 Planning - Home Occupation Permit   | 200.00           | 240.00           | 560.00           | 440.00           | 160.00                 | 440.00              | 440.00              | 000-General     |  |
| 4440 Building Plan - Plan Check Fee      | 11,009.00        | 2,455.00         | 3,484.00         | 4,500.00         | 4,914.00               | 4,500.00            | 4,500.00            | 008-Building    |  |
| 4445 Building - Administrative Fees      | 44,924.00        | 12,301.00        | 25,476.00        | 15,000.00        | 16,532.00              | 20,000.00           | 20,000.00           | 008-Building    |  |
| 4460 Building Plan - Seismic Fees        | 657.00           | 168.00           | 781.00           | 150.00           | 284.00                 | 284.00              | 150.00              | 008-Building    |  |
| 4462 Building Standards - SB1473         | 204.00           | 86.00            | 164.00           | 100.00           | 85.00                  | 100.00              | 100.00              | 008-Building    |  |
| 4463 Building - Continuing Education     | 326.00           | 126.00           | 249.00           | 120.00           | 180.00                 | 180.00              | 200.00              | 008-Building    |  |
| 4464 Building - Technology Fee           | 733.00           | 280.00           | 563.00           | 240.00           | 406.00                 | 406.00              | 400.00              | 008-Building    |  |
| 446 Attachment Permits                   | 2,000.00         | 1,500.00         | 2,250.00         | 1,500.00         | 1,750.00               | 2,000.00            | 1,500.00            | 020-Streets     |  |

| 10 - Revenue                              | 6/30/2019 Actual    | 6/30/2020 Actual    | 6/30/2021 Actual    | 6/30/2022 Budget    | Y-T-D Actual        | 6/30/2022 Estimated | FY 2022-23 Proposed | Fund                | Notes/Adjustments                                   |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---|
| 4480 Insurance Premium Reimbursement      | 2,229.00            | 21,961.00           | 9,134.00            | 0.00                | 10,408.00           | 0.00                | 0.00                | NA                  |   |
| 4510 Sewer - Service                      | 830,556.00          | 835,392.00          | 858,209.00          | 867,066.00          | 636,534.00          | 858,200.00          | 919,585.00          | 050-Sewer           | Adjusted based on Rate Study                        |
| 4610 Water - Service                      | 766,299.00          | 787,458.00          | 853,166.00          | 767,500.00          | 626,663.00          | 853,150.00          | 810,492.00          | 060-Water           | Adjusted base on Rate Study                         |
| 4630 Late Fee                             | 52,405.00           | 27,468.00           | 30,762.00           | 25,000.00           | 21,928.00           | 25,000.00           | 25,000.00           | 050-Sewer           |   |
| 4630 Late Fee                             | 0.00                | 27,467.00           | 30,762.00           | 25,000.00           | 21,928.00           | 25,000.00           | 25,000.00           | 060-Water           |   |
| 4635 Delinquent Fees                      | 10,050.00           | 8,040.00            | 120.00              | 5,000.00            | 1,980.00            | 3,000.00            | 5,000.00            | 060-Water           |   |
| 4640 Water - Damage Replacement           | 400.00              | 0.00                | 75.00               | 0.00                | 375.00              | 0.00                | 0.00                | NA                  |   |
| 4653 Water - Metro Wells                  | 17,451.00           | 17,771.00           | 18,448.00           | 17,100.00           | 13,705.00           | 18,440.00           | 18,440.00           | 063-Water Metro     |   |
| 4654 Water - Dinsmore Zone                | 21,429.00           | 21,836.00           | 79,290.00           | 21,800.00           | 18,421.00           | 22,000.00           | 22,000.00           | 064-Water Dins      |   |
| 4700 Grant Revenue                        | 0.00                | 0.00                | 0.00                | 0.00                | 400,576.00          | 400,576.00          | 400,576.00          | 076-ARPA            | ARPA-SIFRF one time COVID funding relief            |
| 4712 Grant Restricted - RSTP HCAOG        | 26,707.00           | 28,315.00           | 28,135.00           | 25,627.00           | 0.00                | 25,627.00           | 26,000.00           | 026-RSTP            |   |
| 4716 CARES Act                            | 0.00                | 0.00                | 50,000.00           | 0.00                | 0.00                | 0.00                | 0.00                | 000-General         |   |
| 4725 Gen. Fund Income from CDBG Principal | 83,959.00           | 26,296.00           | 174,531.00          | 5,000.00            | 105,703.00          | 5,000.00            | 5,000.00            | 039CDBG             | Increased based on actual transfer                  |
| 4740 Grant Restr. - Police Grant SLESF    | 148,747.00          | 159,426.00          | 155,222.00          | 150,000.00          | 127,335.00          | 150,000.00          | 150,000.00          | 040-SLESF           |   |
| 4746 Grant Restricted - Recycling         | 5,000.00            | 5,000.00            | 5,000.00            | 0.00                | 0.00                | 5,000.00            | 5,000.00            | 074-Recycling       |   |
| 4747 Grant - Measure Z                    | 27,058.00           | 23,442.00           | 12,562.00           | 18,500.00           | 7,089.00            | 18,500.00           | 34,518.00           | 044-Measure Z       | Based on actual amount approved                     |
| 4763 Grant Rest. - Prop. 84/NCIRWMP       | 8,165.00            | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | NA                  |   |
| 47XX Grant Park Per Capita                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 177,952.00          | 014-Park Per Capita | Prop 68 Park Per Capita grant                       |
| 4766 Grant Restricted - ATP               | 85,448.00           | 837,653.00          | 469,228.00          | 0.00                | 81,450.00           | 81,450.00           | 0.00                | 047-ATP             | Project completed FY 2020-21                        |
| 4771 SWRCB Arrearage Assistance           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 018-Parks & Trails  | Clean CA grant for Eel River trail & beautification |
| 4XXX Clean California Grant               | 1,729.00            | 2,536.00            | 6,761.00            | 21,000.00           | 17,394.00           | 34,000.00           | 36,000.00           | 005-Admin           | Added new police vehicle replacement charge         |
| 4900 Interfund Revenue                    | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | NA                  |   |
| 4920 Misc - Special Public Works          | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 000-General         | Anticipated from sale of Police vehicle             |
| 4935 Gain Disposal of Assets              | 0.00                | 0.00                | 0.00                | 0.00                | 25,411.00           | 25,411.00           | 10,000.00           | NA                  |   |
| 4936 Bad Debt Recovery                    | 3,707.00            | 2,052.00            | 2,604.00            | 0.00                | 746.00              | 746.00              | 0.00                | NA                  |   |
| 4941 Misc - Post Training & Special       | 1,036.00            | 939.00              | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | NA                  |   |
| 4950 Misc                                 | 504.00              | 585.00              | 284.00              | 0.00                | 210.00              | 210.00              | 0.00                | NA                  |   |
| 4990 Misc - Other                         | 94,718.00           | 464.00              | 470.00              | 0.00                | 0.00                | 0.00                | 0.00                | NA                  |   |
| 4995 Donations                            | 800.00              | 0.00                | 70.00               | 0.00                | 0.00                | 0.00                | 0.00                | NA                  |   |
| <b>Total Revenue</b>                      | <b>3,860,480.00</b> | <b>4,760,178.00</b> | <b>5,175,728.00</b> | <b>4,055,012.00</b> | <b>3,342,566.00</b> | <b>4,783,773.00</b> | <b>7,239,498.00</b> |                     |   |

14 - CAPITAL PROJECTS

| Revenue                              | 6/30/2019 Actual    | 6/30/2020 Actual    | 6/30/2021 Actual    | 6/30/2022 Budget    | Y-T-D Actual        | 6/30/2022 Estimated | FY 2022-23 Proposed | Fund                           | Notes/Adjustments              |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--------------------------------|--------------------------------|
| 4516 Sewer - Debt Service            | 327,174.00          | 329,111.00          | 338,040.00          | 302,934.00          | 302,934.00          | 302,934.00          | 302,934.00          | 054-Sewer Debt                 |                                |
| 4540 Sewer - Replacement Reserve     | 100,671.00          | 101,244.00          | 103,996.00          | 100,000.00          | 100,000.00          | 100,000.00          | 106,000.00          | 052-Sewer Cap                  | Revenue for capital costs      |
| 4520 Sewer - Connection              | 151,380.00          | 27,250.00           | 10,440.00           | 10,000.00           | 12,526.00           | 12,526.00           | 12,000.00           | 052-Sewer Cap                  | Budget in dept 14              |
| 4571 Sewer - Assmt Dist #1 - Prior   | 1,848.00            | 1,207.00            | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 061-Water Debt                 | Move excess revenue to capital |
| 4615 Water - Debt Service            | 174,414.00          | 177,634.00          | 184,461.00          | 136,000.00          | 136,000.00          | 136,000.00          | 136,000.00          | Fund 061 Reserve met           |                                |
| 4616 Water - Debt Service Restricted | -61,358.00          | 0.00                | 19.00               | 0.00                | 0.00                | 0.00                | 0.00                | Goes to capital                |                                |
| 4620 Water - Connection              | 86,400.00           | 18,900.00           | 10,800.00           | 5,400.00            | 10,432.00           | 11,000.00           | 11,000.00           | 062-Water                      |                                |
| 4650 Water - Capital                 | 168,591.00          | 171,693.00          | 178,296.00          | 234,000.00          | 146,185.00          | 234,000.00          | 234,000.00          | 062-Water Cap                  |                                |
| 4730 CAL OES                         | 0.00                | 0.00                | 0.00                | 295,000.00          | 295,000.00          | 295,000.00          | 0.00                | 028-Grant                      |                                |
| 4768 SWRCB - PROP 1 Water CIP        | 189,036.00          | 115,357.00          | 171,329.00          | 0.00                | 0.00                | 0.00                | 0.00                | Fund 28 Power Resiliency Grant |                                |
| 4770 SWRCB - Sewer Evaluation Study  | 0.00                | 64,765.00           | 133,111.00          | 0.00                | 0.00                | 0.00                | 0.00                | Based on actual grant amount   |                                |
| 4935 Gain/Loss on Disposal of Assets | 13,500.00           | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                | Based on actual grant amount   |                                |
| <b>Total Revenue</b>                 | <b>1,151,656.00</b> | <b>1,007,161.00</b> | <b>1,130,492.00</b> | <b>1,083,334.00</b> | <b>1,003,077.00</b> | <b>1,091,460.00</b> | <b>801,934.00</b>   |                                |                                |
|                                      |                     |                     |                     |                     |                     |                     |                     |                                | <b>TOTAL REVENUE</b>           |
|                                      |                     |                     |                     |                     |                     |                     |                     |                                | <b>8,041,432.00</b>            |
|                                      |                     |                     |                     |                     |                     |                     |                     |                                | <b>5,138,346.00</b>            |

City of Rio Dell

02 - CITY MANAGER DEPT

| Expenditures                        | 6/30/2019 Actual | 6/30/2020 Actual | 6/30/2021 Actual | 6/30/2022 Budget | 3/15/2022 Y-T-D Actual | 6/30/2022 Estimated | FY 2022-23 Proposed | Notes/Adjustments                      |
|-------------------------------------|------------------|------------------|------------------|------------------|------------------------|---------------------|---------------------|--|
| 5000 Full Time Salaries             | 156,846.00       | 145,123.00       | 162,085.00       | 250,190.00       | 133,227.00             | 197,067.00          | 260,730.00          |  |
| 5035 Benefit - ICMA City 457        | 20,031.00        | 17,987.00        | 20,659.00        | 29,576.00        | 17,838.00              | 25,758.00           | 36,965.00           |  |
| 5040 Benefit - Health Insurance     | 15,604.00        | 16,914.00        | 18,264.00        | 37,405.00        | 13,891.00              | 23,000.00           | 23,089.00           |  |
| 5042 Benefit - Life Insurance       | 317.00           | 330.00           | 342.00           | 612.00           | 348.00                 | 500.00              | 522.00              |  |
| 5044 Benefit - Dental/Vision Insur  | 1,851.00         | 1,918.00         | 1,798.00         | 4,512.00         | 1,401.00               | 3,000.00            | 3,577.00            |  |
| 5045 Worker Compensation Insurance  | 1,034.00         | 1,133.00         | 1,279.00         | 2,323.00         | 1,606.00               | 2,323.00            | 2,404.00            |  |
| 5050 FICA                           | 13,629.00        | 12,115.00        | 14,919.00        | 18,999.00        | 12,347.00              | 18,999.00           | 19,135.00           |  |
| 5055 Unemployment Insurance         | 691.00           | 499.00           | 403.00           | 910.00           | 620.00                 | 856.00              | 910.00              |  |
| 5056 Employment Training Tax        | 0.00             | 11.00            | 11.00            | 18.00            | 21.00                  | 21.00               | 18.00               |  |
| 5069 Accrued Payroll Taxes Expense  | -720.00          | 0.00             | 0.00             | 0.00             | 0.00                   | 0.00                | 0.00                |  |
| 5080 Hiring Costs                   | 0.00             | 0.00             | 19.00            | 0.00             | 2,493.00               | 2,500.00            | 0.00                |  |
| 5081 Compensated Absences Payable   | 1,670.00         | -7.00            | 7,982.00         | 0.00             | 0.00                   | 0.00                | 0.00                |  |
| 5101 Office Supplies                | 748.00           | 887.00           | 652.00           | 1,500.00         | 348.00                 | 1,000.00            | 1,000.00            |  |
| 5102 Operating Supplies             | 213.00           | 435.00           | 275.00           | 400.00           | 80.00                  | 400.00              | 400.00              |  |
| 5103 Postage                        | 852.00           | 1,938.00         | 1,455.00         | 800.00           | 36.00                  | 800.00              | 1,000.00            |  |
| 5104 Printing - Forms               | 2,708.00         | 4,392.00         | 5,372.00         | 4,300.00         | 956.00                 | 2,500.00            | 7,000.00            | Increased for Measure J renewal cost   |
| 5105 Advertising                    | 940.00           | 488.00           | 460.00           | 480.00           | 0.00                   | 200.00              | 3,200.00            | Increased for Measure J renewal cost   |
| 5106 Promotional                    | 438.00           | 258.00           | 68.00            | 1,500.00         | 1,538.00               | 2,000.00            | 2,000.00            | Promoting City identity                |
| 5112 Legal                          | 16,303.00        | 10,838.00        | 18,620.00        | 19,100.00        | 9,679.00               | 18,000.00           | 19,000.00           |  |
| 5115 Contract/Professional Services | 3,577.00         | 1,541.00         | 13,439.00        | 35,000.00        | 2,746.00               | 5,000.00            | 25,000.00           | Increased for labor & special projects |
| 5119 Safety Supplies & Equipment    | 0.00             | 115.00           | 3,197.00         | 3,000.00         | 807.00                 | 1,000.00            | 1,000.00            |  |
| 5120 Cell Phones                    | 2,223.00         | 2,228.00         | 2,252.00         | 2,640.00         | 1,955.00               | 2,240.00            | 3,640.00            |  |
| 5121 Telephone - Pager              | 126.00           | 102.00           | 130.00           | 120.00           | 74.00                  | 130.00              | 130.00              |  |
| 5122 Travel and Training Expense    | 2,122.00         | 1,319.00         | 254.00           | 3,000.00         | 1,602.00               | 2,000.00            | 3,000.00            |  |
| 5123 Automobile - Transportation    | 4,802.00         | 4,850.00         | 5,517.00         | 4,800.00         | 4,191.00               | 4,800.00            | 4,900.00            |  |
| 5125 Publications - Books           | 24.00            | 29.00            | 35.00            | 50.00            | 45.00                  | 50.00               | 50.00               |  |
| 5126 Dues & Memberships             | 4,594.00         | 583.00           | 5,052.00         | 4,500.00         | 3,236.00               | 4,472.00            | 4,500.00            | Chamber, League CA Cities, ICMA        |
| 5128 Employee Relations             | 0.00             | 0.00             | 0.00             | 0.00             | 292.00                 | 292.00              | 0.00                |  |
| 5130 Rents - Leases                 | 1,178.00         | 596.00           | 606.00           | 500.00           | 342.00                 | 500.00              | 500.00              |  |
| 5131 Records Maintenance            | 99.00            | 83.00            | 219.00           | 125.00           | 82.00                  | 125.00              | 150.00              |  |
| 5135 Maintenance - Repair           | 612.00           | 540.00           | 66.00            | 250.00           | 36.00                  | 100.00              | 250.00              |  |

City of Rio Dell

| 02 - CITY MANAGER DEPT              |  | 6/30/2019         | 6/30/2020         | 6/30/2021         | 6/30/2022         | 3/15/2022         | 6/30/2022         | FY 2022-23        | Notes/Adjustments                    |
|-------------------------------------|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------------------------|
| Expenditures                        |  | Actual            | Actual            | Actual            | Budget            | Y-T-D Actual      | Estimated         | Proposed          |                                      |
| 5138 Office Equipment               |  | 1,122.00          | 0.00              | 0.00              | 1,400.00          | 1,073.00          | 1,073.00          | 1,400.00          |                                      |
| 5139 Equipment                      |  | 0.00              | 17.00             | 0.00              | 500.00            | 101.00            | 200.00            | 500.00            |                                      |
| 5141 General Liability Insurance    |  | 5,443.00          | 5,300.00          | 6,027.00          | 3,510.00          | 0.00              | 6,895.00          | 7,000.00          |                                      |
| 5143 Property Insurance             |  | 1,265.00          | 2,130.00          | 2,610.00          | 1,305.00          | 0.00              | 3,768.00          | 6,780.00          |                                      |
| 5144 Emp Practice Liab Insurance    |  | 433.00            | 455.00            | 545.00            | 450.00            | 0.00              | 670.00            | 670.00            |                                      |
| 5150 Electricity                    |  | 707.00            | 759.00            | 669.00            | 780.00            | 490.00            | 700.00            | 780.00            |                                      |
| 5151 Natural Gas                    |  | 96.00             | 98.00             | 110.00            | 120.00            | 58.00             | 75.00             | 110.00            |                                      |
| 5152 Water                          |  | 576.00            | 496.00            | 896.00            | 900.00            | 482.00            | 725.00            | 900.00            |                                      |
| 5153 Sewer                          |  | 189.00            | 155.00            | 154.00            | 150.00            | 110.00            | 150.00            | 150.00            |                                      |
| 5160 Elections                      |  | 1,229.00          | 0.00              | 2,148.00          | 0.00              | 0.00              | 0.00              | 6,000.00          | Increased for County elections costs |
| 5162 Medical                        |  | 0.00              | 0.00              | 50.00             | 0.00              | 0.00              | 0.00              | 0.00              |                                      |
| 5164 Regulatory Fees                |  | 0.00              | 450.00            | 420.00            | 400.00            | 0.00              | 0.00              | 0.00              |                                      |
| 5166 LAFCO Fees                     |  | 0.00              | 1,647.00          | 1,381.00          | 1,850.00          | 0.00              | 1,711.00          | 1,765.00          |                                      |
| 5171 Computer Software              |  | 1.00              | 824.00            | 42.00             | 500.00            | 249.00            | 250.00            | 300.00            |                                      |
| 5173 Computer Maintenance - Support |  | 2,207.00          | 2,581.00          | 6,697.00          | 2,750.00          | 7,300.00          | 7,600.00          | 8,000.00          |                                      |
| 5174 Web Design Services            |  | 519.00            | 617.00            | 131.00            | 500.00            | 423.00            | 500.00            | 500.00            |                                      |
| 5514 Engineering                    |  | 1,473.00          | 4,230.00          | 326.00            | 2,000.00          | 0.00              | 2,000.00          | 2,000.00          |                                      |
| 5520 Improvements                   |  | 0.00              | 0.00              | 42.00             | 0.00              | 0.00              | 0.00              | 0.00              |                                      |
| 7000 Transfer In                    |  | 0.00              | 0.00              | -9,010.00         | -8,800.00         | 0.00              | (8,800.00)        | (10,500.00)       | Transfer in Solid Waste/CDBG/Bldg    |
| <b>Total Expenditures</b>           |  | <b>267,772.00</b> | <b>247,004.00</b> | <b>298,668.00</b> | <b>434,925.00</b> | <b>222,123.00</b> | <b>337,150.00</b> | <b>450,425.00</b> |                                      |

460,925.00

| ALLOCATION BY FUND |           |          |           |           |            |
|--------------------|-----------|----------|-----------|-----------|------------|
| 000                | 020       | 024      | 050       | 060       | TOTAL      |
| General            | Gas Tax   | TDA      | Sewer     | Water     |            |
| Fund               | Fund      | Fund     | Fund      | Fund      |            |
| 41%                | 3%        | 2%       | 27.0%     | 27.0%     | 100%       |
| 253,392.50         | 10,552.50 | 7,035.00 | 94,972.50 | 94,972.50 | 460,925.00 |



City of Rio Dell

03 - FINANCE

| Expenditures                        | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                      |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|--|
| 5000 Full Time Salaries             | 195,729.00          | 171,154.00          | 178,848.00          | 197,113.00          | 139,051.00                | 190,003.00             | 222,464.00             | Includes part-time Finance Director    |
| 5030 Overtime Salaries              | 3,254.00            | 2,522.00            | 16,317.00           | 8,000.00            | 2,646.00                  | 3,750.00               | 8,000.00               |  |
| 5035 Benefit - ICMA City 457        | 20,248.00           | 12,663.00           | 13,635.00           | 20,662.00           | 15,734.00                 | 23,102.00              | 32,125.00              |  |
| 5040 Benefit - Health Insurance     | 41,052.00           | 48,205.00           | 34,528.00           | 41,780.00           | 33,475.00                 | 41,780.00              | 41,780.00              |  |
| 5042 Benefit - Life Insurance       | 645.00              | 540.00              | 495.00              | 720.00              | 540.00                    | 720.00                 | 720.00                 |  |
| 5044 Benefit - Dental/Vision Insur  | 4,295.00            | 5,010.00            | 3,428.00            | 5,750.00            | 3,637.00                  | 5,750.00               | 5,750.00               |  |
| 5045 Worker Compensation            | 1,255.00            | 1,312.00            | 1,574.00            | 2,370.00            | 1,641.00                  | 2,370.00               | 2,239.00               |  |
| 5050 FICA                           | 16,660.00           | 13,824.00           | 16,164.00           | 17,673.00           | 12,803.00                 | 17,673.00              | 20,490.00              |  |
| 5055 Unemployment Insurance         | 2,394.00            | 1,474.00            | 1,323.00            | 1,400.00            | 812.00                    | 1,400.00               | 1,400.00               |  |
| 5056 Employment Training Tax        | 0.00                | 28.00               | 35.00               | 28.00               | 28.00                     | 28.00                  | 28.00                  |  |
| 5069 Accrued Payroll Taxes Expense  | -584.00             | 2.00                | 0.00                | 0.00                | -5.00                     | 0.00                   | 0.00                   |  |
| 5080 Hiring Costs                   | 1,031.00            | 114.00              | 1,270.00            | 500.00              | 254.00                    | 254.00                 | 500.00                 |  |
| 5081 Compensated Absences           | 3,920.00            | 3,398.00            | -5,422.00           | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5101 Office Supplies                | 3,084.00            | 3,651.00            | 3,093.00            | 3,650.00            | 1,943.00                  | 3,500.00               | 3,650.00               |  |
| 5102 Operating Supplies             | 196.00              | 276.00              | 574.00              | 275.00              | 577.00                    | 600.00                 | 600.00                 |  |
| 5103 Postage                        | 1,986.00            | 877.00              | 863.00              | 750.00              | 545.00                    | 750.00                 | 750.00                 | Decreased utility bills direct charged |
| 5104 Printing - Forms               | 1,077.00            | 892.00              | 995.00              | 1,200.00            | 1,359.00                  | 1,400.00               | 1,500.00               | Copier charges, budget                 |
| 5106 Promotional                    | 23.00               | 0.00                | 0.00                | 100.00              | 0.00                      | 0.00                   | 0.00                   |  |
| 5110 Accounting                     | 15,439.00           | 11,686.00           | 19,675.00           | 27,000.00           | 18,495.00                 | 18,495.00              | 27,000.00              | Audit and single audit if needed       |
| 5112 Legal                          | 180.00              | 87.00               | 969.00              | 400.00              | 421.00                    | 500.00                 | 500.00                 |  |
| 5115 Contract/Professional Services | 4,887.00            | 9,940.00            | 1,483.00            | 2,000.00            | 88.00                     | 100.00                 | 500.00                 |  |
| 5116 Bank Fees                      | 1,398.00            | 2,375.00            | 3,487.00            | 2,750.00            | 2,425.00                  | 3,000.00               | 3,500.00               |  |
| 5119 Safety Supplies & Equipment    | 0.00                | 116.00              | 139.00              | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5120 Cell Phones                    | 1,238.00            | 0.00                | 185.00              | 1,400.00            | 1,077.00                  | 1,400.00               | 1,400.00               |  |
| 5121 Telephone - Pager              | 127.00              | 103.00              | 131.00              | 120.00              | 155.00                    | 175.00                 | 175.00                 |  |
| 5122 Training - Conference          | 4,347.00            | 182.00              | 234.00              | 2,000.00            | 0.00                      | 1,000.00               | 2,000.00               |  |
| 5123 Automobile - Transportation    | 1,528.00            | 1,297.00            | 290.00              | 1,500.00            | 43.00                     | 750.00                 | 1,500.00               |  |
| 5125 Publications - Books           | 25.00               | 30.00               | 36.00               | 95.00               | 46.00                     | 50.00                  | 100.00                 |  |
| 5126 Dues & Memberships             | 299.00              | 114.00              | 110.00              | 220.00              | 88.00                     | 220.00                 | 220.00                 | 2 CSMFO                                |
| 5127 License                        | 0.00                | 610.00              | 0.00                | 1,000.00            | 0.00                      | 0.00                   | 0.00                   |  |
| 5130 Rents - Leases                 | 1,077.00            | 854.00              | 594.00              | 1,000.00            | 335.00                    | 500.00                 | 600.00                 |  |
| 5131 Records Maintenance            | 805.00              | 1,287.00            | 818.00              | 1,000.00            | 1,028.00                  | 1,100.00               | 1,200.00               |  |
| 5135 Maintenance - Repair           | 605.00              | 4,652.00            | 306.00              | 1,500.00            | 37.00                     | 500.00                 | 1,000.00               |  |

City of Rio Dell

03 - FINANCE

Expenditures

|                                  | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments           |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|-----------------------------|
| 5138 Office Equipment            | 3,406.00            | 5,423.00            | 4,042.00            | 4,000.00            | 1,320.00                  | 4,500.00               | 4,500.00               |                             |
| 5141 General Liability Insurance | 5,569.00            | 2,179.00            | 6,167.00            | 2,180.00            | 0.00                      | 5,500.00               | 5,500.00               |                             |
| 5143 Property Insurance          | 1,295.00            | 466.00              | 2,671.00            | 475.00              | 0.00                      | 2,600.00               | 2,600.00               |                             |
| 5144 Emp Practice Liab Insurance | 443.00              | 777.00              | 558.00              | 1,000.00            | 0.00                      | 800.00                 | 800.00                 |                             |
| 5150 Electricity                 | 723.00              | 100.00              | 685.00              | 120.00              | 501.00                    | 685.00                 | 700.00                 |                             |
| 5151 Natural Gas                 | 99.00               | 650.00              | 113.00              | 1,000.00            | 59.00                     | 120.00                 | 150.00                 |                             |
| 5152 Water                       | 755.00              | 203.00              | 1,174.00            | 160.00              | 632.00                    | 750.00                 | 1,000.00               |                             |
| 5153 Sewer                       | 248.00              | 0.00                | 202.00              | 120.00              | 144.00                    | 220.00                 | 250.00                 |                             |
| 5163 Property Tax Admin Fees     | 0.00                | 3,357.00            | 3,444.00            | 3,357.00            | 0.00                      | 3,357.00               | 3,357.00               | County fees - journalled    |
| 5171 Computer Software           | 571.00              | 2,651.00            | 207.00              | 2,000.00            | 150.00                    | 750.00                 | 1,000.00               | Docstar                     |
| 5173 Computer Maintenance -      | 13,666.00           | 12,798.00           | 13,980.00           | 15,000.00           | 11,432.00                 | 14,000.00              | 15,000.00              | Nylex, Accufund, Suddenlink |
| 5174 Web Design Services         | 40.00               | 140.00              | 52.00               | 100.00              | 24.00                     | 50.00                  | 100.00                 |                             |
| <b>Total Expenditures</b>        | <b>355,035.00</b>   | <b>328,019.00</b>   | <b>329,472.00</b>   | <b>373,468.00</b>   | <b>253,540.00</b>         | <b>354,202.00</b>      | <b>416,648.00</b>      |                             |

| ALLOCATION BY FUND |          |          |            | TOTAL      |
|--------------------|----------|----------|------------|------------|
| 000                | 020      | 024      | 050        |            |
| General            | Gas Tax  | TDA      | Sewer      | Water      |
| Fund               | Fund     | Fund     | Fund       | Fund       |
| 23%                | 1%       | 1%       | 35%        | 40%        |
| 95,829.04          | 4,166.48 | 4,166.48 | 145,826.80 | 166,659.20 |
|                    |          |          |            | 416,648.00 |

City of Rio Dell

04 - RECYCLING

| Expenditures                        | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                          |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|--|
| 5000 Full Time Salaries             | 1,761.00            | 1,531.00            | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5035 Benefit - ICMA City 457        | 239.00              | 202.00              | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5040 Benefit - Health Insurance     | 125.00              | 138.00              | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5042 Benefit - Life Insurance       | 3.00                | 3.00                | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5044 Benefit - Dental/Vision Insur  | 14.00               | 15.00               | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5045 Worker Compensation Insurance  | 12.00               | 12.00               | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5050 FICA                           | 153.00              | 130.00              | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5055 Unemployment Insurance         | 7.00                | 5.00                | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5069 Accrued Payroll Taxes Expense  | -10.00              | 0.00                | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5101 Office Supplies                | 18.00               | 23.00               | 17.00               | 30.00               | 16.00                     | 30.00                  | 30.00                  |  |
| 5102 Operating Supplies             | 18.00               | 11.00               | 226.00              | 3,000.00            | 24,982.00                 | 25,000.00              | 1,000.00               | New trash/recycle bins FY 2021-22          |
| 5103 Postage                        | 2.00                | 312.00              | 2.00                | 0.00                | 0.00                      | 0.00                   | 10.00                  |  |
| 5104 Printing - Forms               | 1.00                | 519.00              | 1.00                | 0.00                | 4.00                      | 10.00                  | 10.00                  |  |
| 5106 Promotional                    | 2.00                | 0.00                | 0.00                | 1,200.00            | 1,000.00                  | 1,000.00               | 1,000.00               | (Recycling) Educational outreach           |
| 5112 Legal                          | 629.00              | 0.00                | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5115 Contract Professional Services | 43.00               | 17.00               | 5,001.00            | 5,000.00            | 1.00                      | 5,000.00               | 5,000.00               | (Recycling) Pass through payment to HWMMA  |
| 5119 Safety Supplies & Equipment    | 0.00                | 11.00               | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5120 Cell Phones                    | 21.00               | 21.00               | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5121 Telephone - Pager              | 11.00               | 9.00                | 12.00               | 10.00               | 7.00                      | 10.00                  | 10.00                  |  |
| 5122 Travel and Training Expense    | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5123 Automobile - Transportation    | 72.00               | 70.00               | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5125 Publications - Books           | 2.00                | 3.00                | 3.00                | 5.00                | 4.00                      | 5.00                   | 5.00                   |  |
| 5126 Dues & Memberships             | 0.00                | 0.00                | 0.00                | 0.00                | 8.00                      | 8.00                   | 8.00                   |  |
| 5130 Rents - Leases                 | 7.00                | 7.00                | 3.00                | 0.00                | 2.00                      | 2.00                   | 2.00                   |  |
| 5131 Records Maintenance            | 0.00                | 0.00                | 0.00                | 5.00                | 0.00                      | 0.00                   | 0.00                   |  |
| 5135 Maintenance - Repair           | 12.00               | 5.00                | 5.00                | 3,000.00            | 3.00                      | 10.00                  | 3,000.00               | (Recycling) sign replacement City Hall     |
| 5141 General Liability Insurance    | 506.00              | 493.00              | 561.00              | 500.00              | 0.00                      | 500.00                 | 500.00                 |  |
| 5143 Property Insurance             | 118.00              | 198.00              | 243.00              | 200.00              | 0.00                      | 200.00                 | 200.00                 |  |
| 5144 Emp Practice Liab Insurance    | 40.00               | 42.00               | 51.00               | 50.00               | 0.00                      | 50.00                  | 50.00                  |  |
| 5150 Electricity                    | 66.00               | 71.00               | 62.00               | 75.00               | 46.00                     | 65.00                  | 75.00                  |  |
| 5151 Natural Gas                    | 9.00                | 9.00                | 10.00               | 20.00               | 5.00                      | 10.00                  | 10.00                  |  |
| 5154 Garbage                        | 3,578.00            | 4,361.00            | 81.00               | 4,000.00            | 1,560.00                  | 4,000.00               | 4,224.00               | Mother's day clean up and around recycling |
| 5171 Computer Software              | 0.00                | 0.00                | 4.00                | 0.00                | 4.00                      | 5.00                   | 5.00                   |  |
| 5173 Computer Maintenance - Support | 28.00               | 35.00               | 62.00               | 50.00               | 59.00                     | 60.00                  | 60.00                  |  |
| 5174 Job Design Services            | 4.00                | 13.00               | 5.00                | 0.00                | 2.00                      | 5.00                   | 5.00                   |  |

City of Rio Dell

| 04 - RECYCLING<br>Expenditures | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                      |
|--------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|--|
| 7000 Transfer to City Manager  | 0.00                | 0.00                | 2,450.00            | 2,640.00            | 2,640.00                  | 2,640.00               | 2,864.00               |  |
| <b>Total Expenditures</b>      | <b>7,491.00</b>     | <b>8,266.00</b>     | <b>8,799.00</b>     | <b>19,785.00</b>    | <b>30,343.00</b>          | <b>38,610.00</b>       | <b>18,068.00</b>       | Trf to City Mgr budget for 1.5% salary |
|                                |                     |                     |                     |                     |                           |                        | 15,204.00              |  |

City of Rio Dell

| 05 - INTERGOVERNMENTAL SERVICES | 6/30/2019 Actual | 6/30/2020 Actual | 6/30/2021 Actual | 6/30/2022 Budget | 3/15/2022 Y-T-D Actual | 6/30/2022 Estimated | FY 2022-23 Proposed | Notes/Adjustments |
|---------------------------------|------------------|------------------|------------------|------------------|------------------------|---------------------|---------------------|-------------------|
| Expenditures                    |                  |                  |                  |                  |                        |                     |                     |                   |
| 5135 Maintenance - Repair       | 91.00            | 0.00             | 0.00             | 100.00           | 0.00                   | 100.00              | 100.00              |                   |
| 5212 Gas & Oil                  | 306.00           | 473.00           | 998.00           | 1,000.00         | 81.00                  | 200.00              | 1,000.00            |                   |
| 5213 Vehicle Repair             | 0.00             | 33.00            | 96.00            | 300.00           | 411.00                 | 500.00              | 500.00              |                   |
| <b>Total Expenditures</b>       | <b>397.00</b>    | <b>506.00</b>    | <b>1,094.00</b>  | <b>1,400.00</b>  | <b>492.00</b>          | <b>800.00</b>       | <b>1,600.00</b>     |                   |

City of Rio Dell

| 06 - GENERAL GOVERNMENT             |  | 6/30/2019 | 6/30/2020 | 6/30/2021 | 6/30/2022 | 3/15/2022    | 6/30/2022 | FY 2022-23 | Notes/Adjustments                    |
|-------------------------------------|--|-----------|-----------|-----------|-----------|--------------|-----------|------------|--------------------------------------|
| Expenditures                        |  | Actual    | Actual    | Actual    | Budget    | Y-T-D Actual | Estimated | Proposed   |                                      |
| 5000 Full Time Salaries             |  | 31,432.00 | 17,652.00 | 22,489.00 | 20,018.00 | 32,528.00    | 20,018.00 | 21,129.00  |                                      |
| 5035 Benefit - ICMA City 457        |  | 3,708.00  | 2,079.00  | 2,699.00  | 2,199.00  | 4,136.00     | 2,260.00  | 3,225.00   |                                      |
| 5040 Benefit - Health Insurance     |  | 1,466.00  | 831.00    | 1,015.00  | 0.00      | 1,419.00     | 850.00    | 813.00     |                                      |
| 5042 Benefit - Life Insurance       |  | 121.00    | 67.00     | 81.00     | 45.00     | 112.00       | 85.00     | 45.00      |                                      |
| 5045 Worker Compensation            |  | 1,222.00  | 760.00    | 1,018.00  | 1,772.00  | 1,323.00     | 1,939.00  | 1,939.00   |                                      |
| 5050 FICA                           |  | 2,855.00  | 1,602.00  | 2,041.00  | 1,726.00  | 3,065.00     | 1,850.00  | 1,952.00   |                                      |
| 5055 Unemployment Insurance         |  | 196.00    | 79.00     | 76.00     | 88.00     | 127.00       | 88.00     | 88.00      |                                      |
| 5056 Employment Training Tax        |  | 0.00      | 2.00      | 2.00      | 2.00      | 4.00         | 4.00      | 2.00       |                                      |
| 5069 Accrued Payroll Taxes Expense  |  | -70.00    | 0.00      | 0.00      | 0.00      | 0.00         | 0.00      | 0.00       |                                      |
| 5081 Compensated Absences Payable   |  | 0.00      | 0.00      | 0.00      | 0.00      | 0.00         | 0.00      | 0.00       |                                      |
| 5101 Office Supplies                |  | 9.00      | 12.00     | 8.00      | 200.00    | 8.00         | 50.00     | 200.00     |                                      |
| 5102 Operating Supplies             |  | 9.00      | 6.00      | 176.00    | 200.00    | 1.00         | 50.00     | 200.00     |                                      |
| 5103 Postage                        |  | 64.00     | 38.00     | 27.00     | 65.00     | 1.00         | 65.00     | 65.00      |                                      |
| 5104 Printing - Forms               |  | 38.00     | 28.00     | 34.00     | 40.00     | 141.00       | 150.00    | 200.00     |                                      |
| 5106 Promotional                    |  | 1.00      | 0.00      | 0.00      | 2,000.00  | 0.00         | 500.00    | 2,000.00   | Economic Development                 |
| 5112 Legal                          |  | 232.00    | 1,678.00  | 1,470.00  | 1,500.00  | 4,970.00     | 5,000.00  | 5,000.00   |                                      |
| 5115 Contract/Professional Services |  | 22.00     | 3,601.00  | 1,531.00  | 75,000.00 | 4,001.00     | 30,000.00 | 75,000.00  | Economic Development                 |
| 5119 Safety Supplies & Equipment    |  | 0.00      | 6.00      | 0.00      | 0.00      | 0.00         | 0.00      | 0.00       |                                      |
| 5120 Cell Phones                    |  | 640.00    | 357.00    | 473.00    | 350.00    | 610.00       | 350.00    | 350.00     |                                      |
| 5121 Telephone - Pager              |  | 6.00      | 5.00      | 6.00      | 10.00     | 4.00         | 5.00      | 10.00      |                                      |
| 5122 Travel and Training Expense    |  | 0.00      | 14.00     | 0.00      | 0.00      | 0.00         | 0.00      | 0.00       |                                      |
| 5123 Automobile - Transportation    |  | 0.00      | 37.00     | 0.00      | 0.00      | 0.00         | 0.00      | 0.00       |                                      |
| 5125 Publications - Books           |  | 1.00      | 1.00      | 2.00      | 10.00     | 2.00         | 10.00     | 10.00      |                                      |
| 5126 Dues & Memberships             |  | 0.00      | 0.00      | 0.00      | 0.00      | 4.00         | 10.00     | 10.00      |                                      |
| 5130 Rents - Leases                 |  | 76.00     | 76.00     | 80.00     | 80.00     | 44.00        | 50.00     | 80.00      |                                      |
| 5131 Records Maintenance            |  | 0.00      | 0.00      | 0.00      | 0.00      | 0.00         | 0.00      | 0.00       |                                      |
| 5135 Maintenance - Repair           |  | 6.00      | 3.00      | 1,503.00  | 2,600.00  | 2.00         | 10.00     | 500.00     | CDBG property clean up in FY 2020-21 |
| 5138 Office Equipment               |  | 249.00    | 821.00    | 0.00      | 0.00      | 0.00         | 0.00      | 0.00       |                                      |
| 5141 General Liability Insurance    |  | 253.00    | 246.00    | 280.00    | 260.00    | 0.00         | 260.00    | 275.00     |                                      |
| 5143 Property Insurance             |  | 59.00     | 99.00     | 121.00    | 100.00    | 0.00         | 120.00    | 130.00     |                                      |
| 5144 Emp Practice Liab Insurance    |  | 20.00     | 21.00     | 25.00     | 30.00     | 0.00         | 30.00     | 40.00      |                                      |
| 5150 Electricity                    |  | 33.00     | 35.00     | 31.00     | 45.00     | 23.00        | 32.00     | 40.00      |                                      |
| 5151 Natural Gas                    |  | 4.00      | 5.00      | 5.00      | 10.00     | 3.00         | 6.00      | 10.00      |                                      |



| 06 - GENERAL GOVERNMENT<br>Expenditures | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                   |
|---|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|-------------------------------------|
| 5171 Computer Software                  | 0.00                | 50.00               | 2.00                | 5.00                | 2.00                      | 5.00                   | 5.00                   |                                     |
| 5173 Computer Maintenance -             | 15.00               | 18.00               | 34.00               | 25.00               | 32.00                     | 40.00                  | 40.00                  |                                     |
| 5174 Web Design Services                | 2.00                | 6.00                | 2.00                | 10.00               | 1.00                      | 5.00                   | 10.00                  |                                     |
| 7000 Transfer In/Out                    | 0.00                | 0.00                | 4,674.00            | 3,950.00            | 49.00                     | 3,950.00               | 5,730.00               | Trf from CDBG for 5% & 1.5% salary  |
| 7000 Transfer In/Out                    | 0.00                | 0.00                | -1,379.00           | -1,310.00           | 0.00                      | (1,310.00)             | (3,818.00)             | Transfer in from CDBG for 5% Salary |
| <b>Total Expenditures</b>               | <b>42,669.00</b>    | <b>30,235.00</b>    | <b>38,526.00</b>    | <b>111,030.00</b>   | <b>52,612.00</b>          | <b>66,482.00</b>       | <b>115,280.00</b>      |                                     |

City of Rio Dell

07 - POLICE

Expenditures

|  | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                           |
|--|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|---|
| 5000 Full Time Salaries                  | 260,252.00          | 336,377.00          | 380,790.00          | 456,875.00          | 292,869.00                | 406,003.00             | 510,770.00             |   |
| 5026 Part Time Temporary Salaries        | 24,592.00           | 35,931.00           | 40,786.00           | 46,816.00           | 23,233.00                 | 46,816.00              | 86,064.00              | Increased for additional part time staffing |
| 5030 Overtime Salaries                   | 22,955.00           | 10,840.00           | 9,015.00            | 19,461.00           | 9,104.00                  | 15,000.00              | 18,000.00              |   |
| 5035 Benefit - ICMA City 457             | 44,616.00           | 59,324.00           | 68,063.00           | 77,899.00           | 52,909.00                 | 72,763.00              | 101,038.00             |   |
| 5040 Benefit - Health Insurance          | 40,638.00           | 72,702.00           | 76,001.00           | 107,083.00          | 62,812.00                 | 83,750.00              | 107,083.00             |   |
| 5042 Benefit - Life Insurance            | 1,035.00            | 1,485.00            | 1,590.00            | 1,890.00            | 1,073.00                  | 1,890.00               | 1,890.00               |   |
| 5044 Benefit - Dental/Vision Insur       | 4,756.00            | 8,436.00            | 7,232.00            | 13,278.00           | 6,621.00                  | 9,932.00               | 13,278.00              |   |
| 5045 Worker Compensation                 | 21,316.00           | 31,783.00           | 32,940.00           | 36,294.00           | 32,169.00                 | 36,294.00              | 40,624.00              |   |
| 5050 FICA                                | 27,108.00           | 33,509.00           | 38,135.00           | 46,719.00           | 29,986.00                 | 38,135.00              | 53,641.00              |   |
| 5055 Unemployment Insurance              | 3,385.00            | 2,662.00            | 2,594.00            | 3,150.00            | 1,786.00                  | 2,679.00               | 3,150.00               |   |
| 5056 Employment Training Tax             | 0.00                | 57.00               | 70.00               | 63.00               | 59.00                     | 63.00                  | 63.00                  |   |
| 5060 Clothing Allowance                  | 2,719.00            | 4,125.00            | 3,938.00            | 5,250.00            | 4,584.00                  | 5,521.00               | 5,250.00               |   |
| 5069 Accrued Payroll Taxes Expense       | -1,463.00           | 14.00               | 45.00               | 0.00                | -126.00                   | 0.00                   | 0.00                   |   |
| 5080 Hiring Costs                        | 6,236.00            | 2,342.00            | 9,083.00            | 10,000.00           | 5,384.00                  | 7,500.00               | 7,500.00               | Increased recruitment costs                 |
| 5101 Office Supplies                     | 994.00              | 2,050.00            | 1,093.00            | 1,500.00            | 1,283.00                  | 1,500.00               | 1,500.00               |   |
| 5102 Operating Supplies                  | 10,404.00           | 3,090.00            | 5,240.00            | 3,200.00            | 1,399.00                  | 3,200.00               | 5,000.00               | Ammo costs increasing                       |
| 5103 Postage                             | 910.00              | 577.00              | 1,324.00            | 700.00              | 716.00                    | 1,000.00               | 1,000.00               |   |
| 5104 Printing - Forms                    | 381.00              | 265.00              | 346.00              | 250.00              | 342.00                    | 375.00                 | 400.00                 |   |
| 5106 Promotional                         | 535.00              | 0.00                | 12.00               | 50.00               | 0.00                      | 0.00                   | 3,500.00               | Promote Police department                   |
| 5112 Legal                               | 2,572.00            | 1,081.00            | 1,999.00            | 1,500.00            | 2,705.00                  | 3,500.00               | 3,000.00               |   |
| 5115 Contract/Professional Services      | 3,394.00            | 4,823.00            | 4,272.00            | 5,000.00            | 3,628.00                  | 4,000.00               | 15,000.00              | Additional \$10,000 for traffic study       |
| 5117 Animal Control                      | 16,042.00           | 23,120.00           | 23,525.00           | 23,800.00           | 15,200.00                 | 23,800.00              | 23,800.00              | 12 X 1,900 plus \$1,000 vet costs           |
| 5119 Safety Supplies & Equipment         | 1,527.00            | 245.00              | 3,561.00            | 2,500.00            | 294.00                    | 500.00                 | 2,500.00               |   |
| 5120 Cell Phones                         | 3,088.00            | 3,753.00            | 4,082.00            | 4,406.00            | 3,045.00                  | 4,406.00               | 5,610.00               | Increase by \$1,200 for new MDTs            |
| 5121 Telephone - Pager                   | 2,213.00            | 1,921.00            | 2,035.00            | 2,420.00            | 1,250.00                  | 2,000.00               | 2,400.00               |   |
| 5122 Travel and Training Expense         | 5,352.00            | 6,658.00            | 2,573.00            | 12,500.00           | 2,177.00                  | 5,000.00               | 10,000.00              |   |
| 5123 Automobile - Transportation         | 97.00               | 1,222.00            | 7,253.00            | 20,500.00           | 18,729.00                 | 30,000.00              | 30,000.00              | Increased new vehicle replacement charge    |
| 5125 Publications - Books                | 152.00              | 191.00              | 53.00               | 500.00              | 67.00                     | 100.00                 | 250.00                 |   |
| 5126 Dues & Memberships                  | 454.00              | 206.00              | 95.00               | 800.00              | 523.00                    | 800.00                 | 800.00                 |   |
| 5128 Employee Relations                  | 0.00                | 0.00                | 0.00                | 250.00              | 0.00                      | 0.00                   | 0.00                   |   |
| 5130 Rents - Leases                      | 892.00              | 4,044.00            | 4,533.00            | 4,000.00            | 2,338.00                  | 4,000.00               | 4,000.00               | Evidence storage vehicles                   |
| 5131 Records Maintenance                 | 611.00              | 376.00              | 372.00              | 400.00              | 613.00                    | 800.00                 | 800.00                 |   |
| 5135 Maintenance - Repair                | 905.00              | 250.00              | 673.00              | 1,200.00            | 131.00                    | 200.00                 | 1,000.00               |   |
| 5138 Office Equipment                    | 2,208.00            | 4,730.00            | 10,558.00           | 2,500.00            | 0.00                      | 1,500.00               | 2,500.00               |   |
| 51 <sup>1</sup> / <sub>7</sub> Equipment | 3,729.00            | 1,960.00            | 12,394.00           | 38,500.00           | 887.00                    | 22,500.00              | 4,000.00               | Vests, fire arms, reduced MZ equipment      |

City of Rio Dell

07 - POLICE

| Expenditures                     | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                        |
|----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|--|
| 5141 General Liability Insurance | 8,101.00            | 7,888.00            | 8,970.00            | 8,200.00            | 0.00                      | 10,263.00              | 10,250.00              |  |
| 5143 Property Insurance          | 1,883.00            | 3,170.00            | 3,885.00            | 3,170.00            | 0.00                      | 5,609.00               | 5,700.00               |  |
| 5144 Emp Practice Liab Insurance | 644.00              | 677.00              | 812.00              | 827.00              | 0                         | 998.00                 | 1,000.00               |  |
| 5150 Electricity                 | 1,314.00            | 1,224.00            | 1,200.00            | 1,500.00            | 940.00                    | 1,500.00               | 1,575.00               |  |
| 5151 Natural Gas                 | 143.00              | 145.00              | 164.00              | 200.00              | 86.00                     | 175.00                 | 200.00                 |  |
| 5152 Water                       | 1,375.00            | 1,184.00            | 2,140.00            | 1,800.00            | 1,151.00                  | 1,800.00               | 2,000.00               |  |
| 5153 Sewer                       | 452.00              | 370.00              | 368.00              | 400.00              | 262.00                    | 350.00                 | 400.00                 |  |
| 5162 Medical                     | 5,850.00            | 2,355.00            | 4,915.00            | 2,800.00            | 2,411.00                  | 2,800.00               | 2,800.00               |  |
| 5171 Computer Software           | 9,476.00            | 3,910.00            | 8,799.00            | 9,000.00            | 12,398.00                 | 14,000.00              | 14,000.00              | Licenses RIMS, Comcate, Nixle            |
| 5173 Computer Maintenance -      | 9,259.00            | 14,894.00           | 14,102.00           | 15,000.00           | 9,692.00                  | 10,000.00              | 10,000.00              | Nylex, Suddenlink 12 X 900,              |
| 5174 Web Design Services         | 58.00               | 204.00              | 76.00               | 100.00              | 35.00                     | 50.00                  | 100.00                 |  |
| 5192 Code Enforcement            | 2,791.00            | 1,621.00            | 180.00              | 10,000.00           | 38.00                     | 5,000.00               | 5,000.00               |  |
| 5193 Nuisance Abatement-Vehicle  | 0.00                | 0.00                | 700.00              | 2,000.00            | 0.00                      | 500.00                 | 2,000.00               |  |
| 5212 Gas & Oil                   | 16,658.00           | 16,422.00           | 16,894.00           | 15,000.00           | 15,552.00                 | 16,500.00              | 16,000.00              |  |
| 5213 Vehicle Repair              | 9,430.00            | 3,461.00            | 17,927.00           | 5,000.00            | 3,411.00                  | 4,000.00               | 5,000.00               | Reduced one-time funds last year for CSO |
| 5308 Dispatch Service Due        | 24,900.00           | 47,300.00           | 48,187.00           | 69,200.00           | 51,900.00                 | 69,204.00              | 76,128.00              | 12 X 6,344 (max 10% increase)            |
| <b>Total Expenditures</b>        | <b>606,939.00</b>   | <b>764,974.00</b>   | <b>885,594.00</b>   | <b>1,095,451.00</b> | <b>675,666.00</b>         | <b>978,276.00</b>      | <b>1,217,564.00</b>    |  |

| ALLOCATION BY FUND |            | TOTAL        |
|--------------------|------------|--------------|
| 000                | 040        |              |
| FUND               | Measure Z  |              |
| 85.2%              | SLESF      | 100%         |
| #####              | 14.8%      |              |
| #####              | 155,665.50 | 1,217,564.00 |
| #####              | 34,518.00  |              |
| #####              | 675,666.00 |              |

City of Rio Dell

08 - SEWER

| Expenditures                        | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                    |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|--------------------------------------|
| 5000 Full Time Salaries             | 134,321.00          | 123,005.00          | 139,938.00          | 181,066.00          | 99,589.00                 | 149,589.00             | 208,193.00             |                                      |
| 5026 Part Time Temporary Salaries   | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |                                      |
| 5030 Overtime Salaries              | 4,695.00            | 1,408.00            | 3,541.00            | 5,610.00            | 2,609.00                  | 5,330.00               | 5,000.00               |                                      |
| 5035 Benefit - ICMA City 457        | 13,231.00           | 12,380.00           | 13,859.00           | 18,061.00           | 11,024.00                 | 18,061.00              | 28,624.00              |                                      |
| 5040 Benefit - Health Insurance     | 31,003.00           | 27,283.00           | 37,613.00           | 55,522.00           | 26,108.00                 | 39,162.00              | 55,522.00              |                                      |
| 5042 Benefit - Life Insurance       | 557.00              | 471.00              | 462.00              | 616.00              | 365.00                    | 462.00                 | 616.00                 |                                      |
| 5044 Benefit - Dental/Vision Insur  | 3,696.00            | 2,966.00            | 3,674.00            | 6,437.00            | 2,821.00                  | 3,875.00               | 6,437.00               |                                      |
| 5045 Worker Compensation            | 19,166.00           | 20,303.00           | 19,775.00           | 26,396.00           | 17,699.00                 | 20,775.00              | 30,296.00              |                                      |
| 5050 FICA                           | 11,518.00           | 10,388.00           | 11,729.00           | 15,909.00           | 9,065.00                  | 12,100.00              | 18,863.00              |                                      |
| 5055 Unemployment Insurance         | 2,645.00            | 1,016.00            | 784.00              | 1,197.00            | 521.00                    | 780.00                 | 1,197.00               |                                      |
| 5056 Employment Training Tax        | 0.00                | 24.00               | 22.00               | 24.00               | 17.00                     | 24.00                  | 25.00                  |                                      |
| 5060 Clothing Allowance             | 2,171.00            | 2,667.00            | 2,006.00            | 2,665.00            | 1,155.00                  | 2,665.00               | 2,665.00               |                                      |
| 5069 Accrued Payroll Taxes Expense  | -206.00             | 2.00                | -2.00               | 0.00                | -2.00                     | 0.00                   | 0.00                   |                                      |
| 5080 Hiring Costs                   | 635.00              | 2,480.00            | 3,732.00            | 2,500.00            | 1,569.00                  | 1,750.00               | 2,500.00               | New hire costs                       |
| 5081 Compensated Absences Payable   | 2,583.00            | 891.00              | -1,990.00           | 0.00                | 0.00                      | 0.00                   | 0.00                   |                                      |
| 5101 Office Supplies                | 1,360.00            | 1,090.00            | 688.00              | 1,000.00            | 983.00                    | 1,000.00               | 1,000.00               |                                      |
| 5102 Operating Supplies             | 3,854.00            | 2,308.00            | 1,977.00            | 2,500.00            | 3,873.00                  | 5,000.00               | 5,000.00               | Increase based on current actuals    |
| 5103 Postage                        | 3,139.00            | 6,899.00            | 9,703.00            | 13,500.00           | 2,744.00                  | 6,000.00               | 7,000.00               | Increased postage direct charged     |
| 5104 Printing - Forms               | 1,242.00            | 1,720.00            | 1,230.00            | 1,000.00            | 887.00                    | 1,200.00               | 1,200.00               |                                      |
| 5106 Promotional                    | 93.00               | 0.00                | 0.00                | 100.00              | 0.00                      | 0.00                   | 0.00                   | Promote City services                |
| 5108 Streets                        | 1,000.00            | 0.00                | 0.00                | 0.00                | 222.00                    | 0.00                   | 0.00                   |                                      |
| 5109 Chemicals                      | 27,121.00           | 24,415.00           | 25,623.00           | 25,000.00           | 14,064.00                 | 25,000.00              | 35,000.00              |                                      |
| 5112 Legal                          | 928.00              | 87.00               | 6,936.00            | 1,000.00            | 2,435.00                  | 2,500.00               | 2,500.00               |                                      |
| 5115 Contract/Professional Services | 8,223.00            | 4,081.00            | 7,031.00            | 70,000.00           | 39,511.00                 | 45,000.00              | 8,000.00               | Reduce Rate Study and NPDES complete |
| 5119 Safety Supplies & Equipment    | 2,977.00            | 4,324.00            | 2,319.00            | 2,500.00            | 1,988.00                  | 2,400.00               | 2,500.00               |                                      |
| 5120 Cell Phones                    | 1,137.00            | 1,058.00            | 1,280.00            | 2,194.00            | 1,163.00                  | 1,428.00               | 1,500.00               | Cell phone allowance                 |
| 5121 Telephone - Pager              | 2,510.00            | 2,129.00            | 2,629.00            | 2,500.00            | 1,531.00                  | 2,600.00               | 2,600.00               |                                      |
| 5122 Travel and Training Expense    | 554.00              | 587.00              | 739.00              | 3,000.00            | 710.00                    | 2,000.00               | 3,000.00               | New OITs training and tests          |
| 5123 Automobile - Transportation    | 1,163.00            | 246.00              | 286.00              | 1,200.00            | 0.00                      | 500.00                 | 1,200.00               | Decreased based on actual use        |
| 5125 Publications - Books           | 139.00              | 106.00              | 130.00              | 250.00              | 299.00                    | 300.00                 | 300.00                 |                                      |
| 5126 Dues & Memberships             | 82.00               | 85.00               | 66.00               | 85.00               | 479.00                    | 500.00                 | 1,000.00               |                                      |
| 5127 License                        | 768.00              | 595.00              | 95.00               | 1,200.00            | 0.00                      | 100.00                 | 1,200.00               |                                      |
| 5128 Rentals - Leases               | 2,448.00            | 2,204.00            | 2,197.00            | 2,500.00            | 1,170.00                  | 2,000.00               | 2,500.00               |                                      |

City of Rio Dell

08 - SEWER

| Expenditures                      | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|----------------------------------|
| 5131 Records Maintenance          | 40.00               | 42.00               | 41.00               | 100.00              | 38.00                     | 50.00                  | 100.00                 |                                  |
| 5135 Maintenance - Repair         | 18,674.00           | 29,306.00           | 40,488.00           | 30,000.00           | 36,531.00                 | 50,000.00              | 50,000.00              | Increased maintenance and repair |
| 5138 Office Equipment - P.W.      | 132.00              | 3,853.00            | 0.00                | 1,000.00            | 0.00                      | 500.00                 | 1,000.00               |                                  |
| 5139 Equipment                    | 6,828.00            | 11,334.00           | 5,365.00            | 7,000.00            | 547.00                    | 1,000.00               | 5,000.00               |                                  |
| 5141 General Liability Insurance  | 19,935.00           | 19,413.00           | 22,075.00           | 22,075.00           | 0.00                      | 26,379.00              | 26,900.00              |                                  |
| 5143 Property Insurance           | 4,634.00            | 7,801.00            | 9,561.00            | 9,600.00            | 0.00                      | 14,416.00              | 14,700.00              |                                  |
| 5144 Emp Practice Liab Insurance  | 1,586.00            | 1,667.00            | 1,998.00            | 2,000.00            | 0.00                      | 2,564.00               | 2,585.00               |                                  |
| 5150 Electricity                  | 132,796.00          | 157,556.00          | 133,059.00          | 150,000.00          | 103,724.00                | 145,000.00             | 150,000.00             |                                  |
| 5151 Natural Gas                  | 23,846.00           | 25,972.00           | 27,191.00           | 25,000.00           | 18,747.00                 | 30,000.00              | 30,000.00              |                                  |
| 5152 Water                        | 16,574.00           | 3,465.00            | 5,678.00            | 5,000.00            | 2,272.00                  | 3,609.00               | 4,000.00               |                                  |
| 5154 Garbage                      | 163.00              | 0.00                | 58.00               | 50.00               | 0.00                      | 0.00                   | 50.00                  |                                  |
| 5162 Medical                      | 60.00               | 0.00                | 1,352.00            | 500.00              | 7.00                      | 25.00                  | 500.00                 |                                  |
| 5164 Regulatory Fees              | 9,704.00            | 10,549.00           | 11,995.00           | 12,000.00           | 13,276.00                 | 13,500.00              | 13,500.00              | Increased regulatory oversight   |
| 5165 Property Tax Assessment      | 2,456.00            | 2,441.00            | 2,438.00            | 2,487.00            | 2,416.00                  | 2,416.00               | 0.00                   |                                  |
| 5171 Computer Software            | 9.00                | 1,287.00            | 384.00              | 500.00              | 149.00                    | 250.00                 | 500.00                 |                                  |
| 5173 Computer Maintenance -       | 1,310.00            | 1,656.00            | 3,106.00            | 2,000.00            | 2,638.00                  | 3,200.00               | 3,200.00               |                                  |
| 5174 Web Design Services          | 143.00              | 502.00              | 186.00              | 300.00              | 89.00                     | 180.00                 | 300.00                 |                                  |
| 5212 Gas & Oil                    | 7,084.00            | 6,414.00            | 4,865.00            | 6,000.00            | 3,853.00                  | 5,200.00               | 6,500.00               | Increased based on actual useage |
| 5213 Vehicle Repair               | 3,936.00            | 6,629.00            | 1,749.00            | 2,000.00            | 2,478.00                  | 3,200.00               | 3,500.00               |                                  |
| 5215 Public Works - Small Tools   | 2,941.00            | 2,314.00            | 3,448.00            | 2,500.00            | 1,289.00                  | 1,500.00               | 2,500.00               |                                  |
| 5225 Public Works - Lab Testing   | 22,269.00           | 28,017.00           | 22,042.00           | 20,000.00           | 14,738.00                 | 20,000.00              | 20,000.00              |                                  |
| 5227 Public Works - Equip. Repair | 14,874.00           | 12,918.00           | 7,631.00            | 12,000.00           | 2,456.00                  | 5,000.00               | 8,000.00               |                                  |
| 5229 Public Works - Equip. Rental | 1,791.00            | 1,007.00            | 3,437.00            | 4,000.00            | 0.00                      | 2,000.00               | 4,000.00               |                                  |
| 5430 Fines/Penalties              | 0.00                | 0.00                | 39.00               | 1,000.00            | 0.00                      | 0.00                   | 23,000.00              | Pr yrs mandatory min penalties   |
| 5450 Misc Exp                     | 0.00                | 0.00                | 749.00              | 0.00                | 0.00                      | 0.00                   | 0.00                   |                                  |
| 5514 Engineering                  | 6,668.00            | 136.00              | 132.00              | 1,000.00            | 0.00                      | 500.00                 | 1,000.00               |                                  |
| <b>Total Expenditures</b>         | <b>583,206.00</b>   | <b>591,497.00</b>   | <b>607,139.00</b>   | <b>763,644.00</b>   | <b>449,847.00</b>         | <b>682,590.00</b>      | <b>806,273.00</b>      |                                  |



City of Rio Dell

09 - WATER

| Expenditures                        | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                       |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|---|
| 5000 Full Time Salaries             | 128,212.00          | 128,347.00          | 149,398.00          | 135,197.00          | 89,115.00                 | 128,560.00             | 152,921.00             |   |
| 5026 Part Time Temporary Salaries   | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |   |
| 5030 Overtime Salaries              | 4,235.00            | 1,181.00            | 2,503.00            | 5,260.00            | 1,863.00                  | 4,000.00               | 5,000.00               |   |
| 5035 Benefit - ICMA City 457        | 13,373.00           | 12,666.00           | 14,557.00           | 13,461.00           | 9,589.00                  | 13,831.00              | 20,788.00              |   |
| 5040 Benefit - Health Insurance     | 28,535.00           | 22,385.00           | 25,396.00           | 24,315.00           | 14,940.00                 | 20,257.00              | 24,315.00              |   |
| 5042 Benefit - Life Insurance       | 388.00              | 393.00              | 448.00              | 362.00              | 274.00                    | 362.00                 | 436.00                 |   |
| 5044 Benefit - Dental/Vision Insur  | 3,481.00            | 2,388.00            | 2,332.00            | 2,320.00            | 1,494.00                  | 2,320.00               | 2,979.00               |   |
| 5045 Worker Compensation Insurance  | 17,760.00           | 21,126.00           | 21,419.00           | 19,826.00           | 15,090.00                 | 19,826.00              | 22,413.00              |   |
| 5050 FICA                           | 10,805.00           | 10,924.00           | 12,773.00           | 11,941.00           | 8,110.00                  | 9,834.84               | 16,799.00              |   |
| 5055 Unemployment Insurance         | 1,810.00            | 759.00              | 671.00              | 987.00              | 375.00                    | 750.00                 | 987.00                 |   |
| 5056 Employment Training Tax        | 0.00                | 17.00               | 19.00               | 20.00               | 12.00                     | 20.00                  | 20.00                  |   |
| 5060 Clothing Allowance             | 1,395.00            | 1,326.00            | 1,751.00            | 1,320.00            | 1,111.00                  | 1,500.00               | 1,800.00               |   |
| 5069 Accrued Payroll Taxes Expense  | -314.00             | 0.00                | 0.00                | 0.00                | -2.00                     | 0.00                   | 0.00                   |   |
| 5080 Hiring Costs                   | 487.00              | 258.00              | 1,569.00            | 500.00              | 226.00                    | 500.00                 | 525.00                 |   |
| 5081 Compensated Absences Payable   | 3,704.00            | 776.00              | 3,602.00            | 0.00                | 0.00                      | 0.00                   | 0.00                   |   |
| 5101 Office Supplies                | 871.00              | 1,005.00            | 760.00              | 850.00              | 1,255.00                  | 1,600.00               | 1,050.00               |   |
| 5102 Operating Supplies             | 1,542.00            | 1,206.00            | 1,350.00            | 3,000.00            | 6,845.00                  | 8,000.00               | 10,500.00              |   |
| 5103 Postage                        | 2,434.00            | 3,295.00            | 3,746.00            | 3,500.00            | 2,807.00                  | 3,500.00               | 3,500.00               |   |
| 5104 Printing - Forms               | 1,547.00            | 2,091.00            | 1,115.00            | 2,000.00            | 964.00                    | 1,500.00               | 2,000.00               |   |
| 5105 Advertising                    | 76.00               | 0.00                | 646.00              | 75.00               | 0.00                      | 50.00                  | 50.00                  |   |
| 5108 Streets                        | 1,165.00            | 0.00                | 0.00                | 0.00                | 222.00                    | 0.00                   | 0.00                   |   |
| 5109 Chemicals                      | 13,981.00           | 18,253.00           | 14,397.00           | 20,000.00           | 19,988.00                 | 40,000.00              | 60,000.00              | Supply chain issues 300% increase       |
| 5112 Legal                          | 2,619.00            | 783.00              | 3,117.00            | 5,000.00            | 15,838.00                 | 20,000.00              | 10,000.00              | Water rights                            |
| 5115 Contract/Professional Services | 3,408.00            | 6,762.00            | 8,256.00            | 44,500.00           | 31,601.00                 | 44,500.00              | 10,000.00              | \$30K rate study, increased \$7,500 Dir |
| 5119 Safety Supplies & Equipment    | 1,297.00            | 1,117.00            | 1,909.00            | 2,000.00            | 623.00                    | 1,000.00               | 1,500.00               |   |
| 5120 Cell Phones                    | 810.00              | 1,010.00            | 1,282.00            | 1,882.00            | 1,204.00                  | 1,800.00               | 1,800.00               | Cell phone allowance                    |
| 5121 Telephone - Pager              | 2,443.00            | 2,072.00            | 2,564.00            | 2,600.00            | 1,716.00                  | 2,600.00               | 2,600.00               |   |
| 5122 Travel and Training Expense    | 1,409.00            | 962.00              | 548.00              | 2,500.00            | 685.00                    | 1,200.00               | 2,500.00               |   |
| 5123 Automobile - Transportation    | 1,482.00            | 623.00              | 0.00                | 2,500.00            | 307.00                    | 800.00                 | 2,500.00               |   |
| 5125 Publications - Books           | 701.00              | 110.00              | 135.00              | 600.00              | 307.00                    | 600.00                 | 600.00                 |   |
| 5126 Dues & Memberships             | 1,712.00            | 901.00              | 511.00              | 1,500.00            | 1,131.00                  | 1,200.00               | 1,500.00               |   |
| 5127 License                        | 340.00              | 315.00              | 180.00              | 1,000.00            | 160.00                    | 200.00                 | 500.00                 |   |
| 5130 Rents - Leases                 | 2,461.00            | 2,217.00            | 2,202.00            | 3,000.00            | 1,310.00                  | 2,200.00               | 2,500.00               |   |

City of Rio Dell

| 09 - WATER                |                              | 6/30/2019         | 6/30/2020         | 6/30/2021         | 6/30/2022         | 3/15/2022         | 6/30/2022         | FY 2022-23        | Notes/Adjustments                |
|---------------------------|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------------------|
| Expenditures              |                              | Actual            | Actual            | Actual            | Budget            | Y-T-D Actual      | Estimated         | Proposed          |                                  |
| 5131                      | Records Maintenance          | 40.00             | 42.00             | 41.00             | 200.00            | 43.00             | 50.00             | 100.00            |                                  |
| 5135                      | Maintenance - Repair         | 33,521.00         | 29,739.00         | 27,808.00         | 40,000.00         | 32,751.00         | 45,000.00         | 45,000.00         | Maintenance water system         |
| 5138                      | Office Equipment - P.W.      | 132.00            | 3,612.00          | 0.00              | 500.00            | 0.00              | 0.00              | 0.00              | Use main office supplies account |
| 5139                      | Equipment                    | 7,652.00          | 1,115.00          | 6,437.00          | 7,500.00          | 616.00            | 5,000.00          | 7,500.00          |                                  |
| 5141                      | General Liability Insurance  | 20,821.00         | 20,275.00         | 23,057.00         | 24,000.00         | 0.00              | 24,000.00         | 25,000.00         |                                  |
| 5143                      | Property Insurance           | 4,840.00          | 8,148.00          | 9,986.00          | 10,000.00         | 0.00              | 10,000.00         | 11,000.00         |                                  |
| 5144                      | Emp Practice Liab Insurance  | 1,656.00          | 1,741.00          | 2,087.00          | 2,000.00          | 0.00              | 2,000.00          | 2,200.00          |                                  |
| 5150                      | Electricity                  | 29,957.00         | 30,621.00         | 28,097.00         | 34,000.00         | 22,506.00         | 33,759.00         | 35,500.00         | 5% increase                      |
| 5151                      | Natural Gas                  | 285.00            | 285.00            | 366.00            | 350.00            | 212.00            | 375.00            | 400.00            |                                  |
| 5153                      | Sewer                        | 47,532.00         | 20,318.00         | 3,271.00          | 5,000.00          | 5,662.00          | 8,500.00          | 8,500.00          |                                  |
| 5154                      | Garbage                      | 163.00            | 0.00              | 0.00              | 0.00              | 18.00             | 20.00             | 50.00             |                                  |
| 5162                      | Medical                      | 0.00              | 0.00              | 1,177.00          | 1,200.00          | 0.00              | 250.00            | 1,000.00          |                                  |
| 5164                      | Regulatory Fees              | 9,568.00          | 10,411.00         | 10,348.00         | 12,000.00         | 12,629.00         | 12,800.00         | 12,800.00         |                                  |
| 5171                      | Computer Software            | 9.00              | 876.00            | 139.00            | 1,000.00          | 182.00            | 500.00            | 1,000.00          |                                  |
| 5173                      | Computer Maintenance -       | 1,193.00          | 1,443.00          | 2,778.00          | 6,865.00          | 3,124.00          | 5,000.00          | 5,000.00          |                                  |
| 5174                      | Web Design Services          | 150.00            | 525.00            | 195.00            | 500.00            | 85.00             | 200.00            | 400.00            |                                  |
| 5212                      | Gas & Oil                    | 6,933.00          | 5,731.00          | 3,971.00          | 6,000.00          | 4,276.00          | 6,000.00          | 6,000.00          |                                  |
| 5213                      | Vehicle Repair               | 3,562.00          | 9,188.00          | 1,402.00          | 2,000.00          | 2,788.00          | 3,000.00          | 3,000.00          |                                  |
| 5215                      | Public Works - Small Tools   | 1,548.00          | 959.00            | 1,791.00          | 2,000.00          | 1,123.00          | 2,000.00          | 2,000.00          |                                  |
| 5225                      | Public Works - Lab Testing   | 4,754.00          | 3,040.00          | 3,999.00          | 5,000.00          | 2,809.00          | 5,000.00          | 5,000.00          | Testing done every 3,5,7 years   |
| 5227                      | Public Works - Equip. Repair | 5,003.00          | 1,663.00          | 1,960.00          | 5,000.00          | 4,022.00          | 5,000.00          | 5,000.00          |                                  |
| 5229                      | Public Works - Equip. Rental | 71.00             | 0.00              | 0.00              | 250.00            | 0.00              | 100.00            | 100.00            |                                  |
| 5514                      | Engineering                  | 2,822.00          | 0.00              | 1,010.00          | 1,800.00          | 0.00              | 500.00            | 1,500.00          |                                  |
| <b>Total Expenditures</b> |                              | <b>436,381.00</b> | <b>395,000.00</b> | <b>409,076.00</b> | <b>479,181.00</b> | <b>322,006.00</b> | <b>501,564.84</b> | <b>540,133.00</b> |                                  |

60,952.00

City of Rio Dell

10 - PLANNING

Expenditures

|                                     | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments             |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|-------------------------------|
| 5000 Full Time Salaries             | 34,686.00           | 24,309.00           | 22,176.00           | 27,832.00           | 11,657.00                 | 27,832.00              | 30,277.00              |                               |
| 5035 Benefit - ICMA City 457        | 3,924.00            | 2,770.00            | 2,544.00            | 2,998.00            | 1,409.00                  | 1,409.00               | 4,365.00               |                               |
| 5040 Benefit - Health Insurance     | 3,445.00            | 2,133.00            | 2,524.00            | 1,094.00            | 1,268.00                  | 2,300.00               | 2,297.00               |                               |
| 5042 Benefit - Life Insurance       | 128.00              | 93.00               | 83.00               | 72.00               | 40.00                     | 72.00                  | 72.00                  |                               |
| 5044 Benefit - Dental/Vision Insur  | 310.00              | 160.00              | 199.00              | 160.00              | 117.00                    | 160.00                 | 160.00                 |                               |
| 5045 Worker Compensation            | 900.00              | 805.00              | 647.00              | 1,564.00            | 325.00                    | 1,000.00               | 1,708.00               |                               |
| 5050 FICA                           | 3,093.00            | 2,197.00            | 2,003.00            | 2,396.00            | 1,096.00                  | 2,396.00               | 2,688.00               |                               |
| 5055 Unemployment Insurance         | 218.00              | 110.00              | 78.00               | 123.00              | 46.00                     | 123.00                 | 123.00                 |                               |
| 5056 Employment Training Tax        | 0.00                | 2.00                | 2.00                | 2.00                | 2.00                      | 2.00                   | 2.00                   |                               |
| 5069 Accrued Payroll Taxes Expense  | -136.00             | 0.00                | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |                               |
| 5101 Office Supplies                | 253.00              | 73.00               | 144.00              | 450.00              | 39.00                     | 200.00                 | 450.00                 |                               |
| 5102 Operating Supplies             | 38.00               | 23.00               | 33.00               | 150.00              | 3.00                      | 100.00                 | 150.00                 |                               |
| 5103 Postage                        | 258.00              | 143.00              | 196.00              | 250.00              | 214.00                    | 250.00                 | 250.00                 |                               |
| 5104 Printing - Forms               | 1,223.00            | 865.00              | 843.00              | 1,200.00            | 478.00                    | 1,000.00               | 1,200.00               |                               |
| 5106 Promotional                    | 307.00              | 0.00                | 0.00                | 0.00                | 0.00                      | 0.00                   | 0.00                   |                               |
| 5112 Legal                          | 812.00              | 131.00              | 2,053.00            | 1,200.00            | 38.00                     | 1,000.00               | 1,200.00               |                               |
| 5115 Contract/Professional Services | 1,795.00            | 30.00               | 397.00              | 2,000.00            | 2.00                      | 1,000.00               | 1,000.00               | Increased for Housing Element |
| 5119 Safety Supplies & Equipment    | 0.00                | 19.00               | 0.00                | 20.00               | 0.00                      | 0.00                   | 20.00                  |                               |
| 5120 Cell Phones                    | 702.00              | 494.00              | 431.00              | 490.00              | 234.00                    | 490.00                 | 490.00                 |                               |
| 5121 Telephone - Pager              | 20.00               | 16.00               | 21.00               | 30.00               | 12.00                     | 30.00                  | 30.00                  |                               |
| 5122 Travel and Training Expense    | 0.00                | 54.00               | 2.00                | 750.00              | 0.00                      | 250.00                 | 750.00                 |                               |
| 5123 Automobile - Transportation    | 9.00                | 0.00                | 15.00               | 250.00              | 0.00                      | 50.00                  | 250.00                 |                               |
| 5125 Publications - Books           | 4.00                | 1,283.00            | 6.00                | 250.00              | 7.00                      | 50.00                  | 250.00                 |                               |
| 5126 Dues & Memberships             | 53.00               | 22.00               | 66.00               | 100.00              | 299.00                    | 300.00                 | 100.00                 |                               |
| 5128 Employee Relations             | 0.00                | 0.00                | 0.00                | 25.00               | 0.00                      | 0.00                   | 25.00                  |                               |
| 5130 Rents - Leases                 | 445.00              | 97.00               | 97.00               | 450.00              | 54.00                     | 100.00                 | 450.00                 |                               |
| 5131 Records Maintenance            | 85.00               | 83.00               | 79.00               | 100.00              | 82.00                     | 100.00                 | 100.00                 |                               |
| 5135 Maintenance - Repair           | 109.00              | 9.00                | 14.00               | 200.00              | 6.00                      | 100.00                 | 200.00                 |                               |
| 5138 Office Equipment               | 0.00                | 411.00              | 0.00                | 500.00              | 0.00                      | 500.00                 | 500.00                 |                               |
| 5141 General Liability Insurance    | 886.00              | 863.00              | 981.00              | 1,000.00            | 0.00                      | 1,000.00               | 1,000.00               |                               |
| 5143 Property Insurance             | 206.00              | 347.00              | 425.00              | 425.00              | 0.00                      | 425.00                 | 425.00                 |                               |

City of Rio Dell

| 10 - PLANNING             |                             | 6/30/2019        | 6/30/2020        | 6/30/2021        | 6/30/2022        | 3/15/2022        | 6/30/2022        | FY 2022-23       | Notes/Adjustments |
|---------------------------|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|
| Expenditures              |                             | Actual           | Actual           | Actual           | Budget           | Y-T-D Actual     | Estimated        | Proposed         |                   |
| 5144                      | Emp Practice Liab Insurance | 71.00            | 74.00            | 89.00            | 100.00           | 0.00             | 100.00           | 100.00           |                   |
| 5150                      | Electricity                 | 115.00           | 124.00           | 109.00           | 150.00           | 80.00            | 150.00           | 150.00           |                   |
| 5151                      | Natural Gas                 | 16.00            | 16.00            | 18.00            | 25.00            | 9.00             | 25.00            | 25.00            |                   |
| 5152                      | Water                       | 150.00           | 129.00           | 234.00           | 220.00           | 126.00           | 230.00           | 220.00           |                   |
| 5153                      | Sewer                       | 49.00            | 40.00            | 40.00            | 50.00            | 29.00            | 50.00            | 50.00            |                   |
| 5164                      | Regulatory Fees             | 0.00             | 0.00             | 25.00            | 1,000.00         | 0.00             | 500.00           | 1,000.00         |                   |
| 5171                      | Computer Software           | 0.00             | 231.00           | 7.00             | 200.00           | 7.00             | 200.00           | 200.00           |                   |
| 5173                      | Computer Maintenance -      | 977.00           | 1,029.00         | 1,119.00         | 1,100.00         | 1,006.00         | 1,200.00         | 1,200.00         |                   |
| 5174                      | Web Design Services         | 6.00             | 22.00            | 8.00             | 50.00            | 4.00             | 25.00            | 50.00            |                   |
| 5610                      | Bad Debt                    | 3,364.00         | 0.00             | 0.00             | 0.00             | 29.00            | 30.00            | 0.00             |                   |
| <b>Total Expenditures</b> |                             | <b>58,521.00</b> | <b>39,207.00</b> | <b>37,708.00</b> | <b>48,976.00</b> | <b>18,718.00</b> | <b>44,749.00</b> | <b>53,527.00</b> |                   |

City of Rio Dell

11 - BUILDING

Expenditures

|                                     | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D<br>Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|------------------------|------------------------|-------------------|
| 5000 Full Time Salaries             | 31,193.00           | 54,914.00           | 56,766.00           | 63,479.00           | 28,465.00                    | 63,479.00              | 68,890.00              |                   |
| 5035 Benefit - ICMA City 457        | 3,512.00            | 6,193.00            | 6,578.00            | 6,794.00            | 3,401.00                     | 6,794.00               | 9,870.00               |                   |
| 5040 Benefit - Health Insurance     | 3,282.00            | 5,542.00            | 5,387.00            | 3,281.00            | 3,519.00                     | 5,278.00               | 6,076.00               |                   |
| 5042 Benefit - Life Insurance       | 114.00              | 211.00              | 214.00              | 171.00              | 99.00                        | 171.00                 | 171.00                 |                   |
| 5044 Benefit - Dental/Vision Insur  | 310.00              | 481.00              | 397.00              | 481.00              | 350.00                       | 481.00                 | 481.00                 |                   |
| 5045 Worker Compensation            | 754.00              | 1,654.00            | 1,853.00            | 1,440.00            | 709.00                       | 1,440.00               | 1,569.00               |                   |
| 5050 FICA                           | 2,775.00            | 4,957.00            | 5,133.00            | 5,462.00            | 2,676.00                     | 5,462.00               | 6,111.00               |                   |
| 5055 Unemployment Insurance         | 196.00              | 252.00              | 199.00              | 280.00              | 112.00                       | 280.00                 | 280.00                 |                   |
| 5056 Employment Training Tax        | 0.00                | 6.00                | 6.00                | 6.00                | 4.00                         | 6.00                   | 6.00                   |                   |
| 5069 Accrued Payroll Taxes Expense  | -112.00             | 0.00                | 0.00                | 0.00                | 0.00                         | 0.00                   | 0.00                   |                   |
| 5101 Office Supplies                | 106.00              | 84.00               | 266.00              | 200.00              | 57.00                        | 100.00                 | 200.00                 |                   |
| 5102 Operating Supplies             | 36.00               | 31.00               | 44.00               | 50.00               | 3.00                         | 25.00                  | 50.00                  |                   |
| 5103 Postage                        | 210.00              | 19.00               | 65.00               | 75.00               | 67.00                        | 75.00                  | 75.00                  |                   |
| 5104 Printing - Forms               | 367.00              | 202.00              | 240.00              | 300.00              | 484.00                       | 600.00                 | 500.00                 |                   |
| 5106 Promotional                    | 3.00                | 0.00                | 0.00                | 0.00                | 0.00                         | 0.00                   | 0.00                   |                   |
| 5112 Legal                          | 0.00                | 0.00                | 38.00               | 500.00              | 861.00                       | 900.00                 | 500.00                 |                   |
| 5115 Contract/Professional Services | 4,549.00            | 1,381.00            | 8,134.00            | 2,000.00            | 2,332.00                     | 2,500.00               | 3,000.00               |                   |
| 5119 Safety Supplies & Equipment    | 0.00                | 17.00               | 0.00                | 20.00               | 0.00                         | 0.00                   | 20.00                  |                   |
| 5120 Cell Phones                    | 631.00              | 1,117.00            | 1,104.00            | 1,120.00            | 571.00                       | 670.00                 | 1,120.00               |                   |
| 5121 Telephone - Pager              | 19.00               | 15.00               | 20.00               | 30.00               | 11.00                        | 30.00                  | 30.00                  |                   |
| 5122 Travel and Training Expense    | 334.00              | 1,625.00            | 182.00              | 2,000.00            | 395.00                       | 500.00                 | 1,925.00               |                   |
| 5123 Automobile - Transportation    | 276.00              | 276.00              | 15.00               | 1,000.00            | 0.00                         | 0.00                   | 500.00                 |                   |
| 5125 Publications - Books           | 4.00                | 4.00                | 94.00               | 100.00              | 7.00                         | 10.00                  | 100.00                 |                   |
| 5126 Dues & Memberships             | 118.00              | 725.00              | 346.00              | 350.00              | 406.00                       | 406.00                 | 410.00                 |                   |
| 5128 Employee Relations             | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                         | 0.00                   | 0.00                   |                   |
| 5130 Rents - Leases                 | 438.00              | 90.00               | 90.00               | 200.00              | 51.00                        | 75.00                  | 100.00                 |                   |
| 5131 Records Maintenance            | 163.00              | 165.00              | 158.00              | 200.00              | 165.00                       | 225.00                 | 225.00                 |                   |
| 5135 Maintenance - Repair           | 108.00              | 8.00                | 13.00               | 200.00              | 5.00                         | 20.00                  | 100.00                 |                   |
| 5138 Office Equipment               | 0.00                | 411.00              | 0.00                | 200.00              | 0.00                         | 50.00                  | 200.00                 |                   |
| 5141 General Liability Insurance    | 823.00              | 801.00              | 911.00              | 911.00              | 0.00                         | 1,042.00               | 1,060.00               |                   |
| 5143 Property Insurance             | 191.00              | 322.00              | 395.00              | 395.00              | 1,983.00                     | 570.00                 | 400.00                 |                   |



City of Rio Dell

11 - BUILDING

| Expenditures                     | 6/30/2019        |  | 6/30/2020        |                  | 6/30/2021        |                  | 6/30/2022        |                  | 3/15/2022         |  | FY 2022-23 |  | Notes/Adjustments                   |
|----------------------------------|------------------|--|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|--|------------|--|-------------------------------------|
|                                  | Actual           |  | Actual           |                  | Actual           | Budget           | Actual           | Estimated        | Proposed          |  |            |  |                                     |
| 5144 Emp Practice Liab Insurance | 65.00            |  | 69.00            | 82.00            | 82.00            | 82.00            | 0.00             | 101.00           | 110.00            |  |            |  |                                     |
| 5150 Electricity                 | 107.00           |  | 115.00           | 101.00           | 101.00           | 120.00           | 74.00            | 120.00           | 130.00            |  |            |  |                                     |
| 5151 Natural Gas                 | 15.00            |  | 15.00            | 17.00            | 17.00            | 20.00            | 9.00             | 20.00            | 25.00             |  |            |  |                                     |
| 5152 Water                       | 127.00           |  | 109.00           | 198.00           | 198.00           | 200.00           | 106.00           | 200.00           | 200.00            |  |            |  |                                     |
| 5153 Sewer                       | 42.00            |  | 34.00            | 34.00            | 34.00            | 45.00            | 24.00            | 45.00            | 45.00             |  |            |  |                                     |
| 5164 Regulatory Fees             | 914.00           |  | 331.00           | 985.00           | 985.00           | 220.00           | 318.00           | 425.00           | 500.00            |  |            |  |                                     |
| 5167 Seismic Fees                | 0.00             |  | 0.00             | 0.00             | 0.00             | 0.00             | 0.00             | 0.00             | 0.00              |  |            |  |                                     |
| 5171 Computer Software           | 0.00             |  | 231.00           | 6.00             | 6.00             | 100.00           | 7.00             | 50.00            | 100.00            |  |            |  |                                     |
| 5173 Computer Maintenance -      | 46.00            |  | 57.00            | 103.00           | 103.00           | 100.00           | 288.00           | 310.00           | 300.00            |  |            |  |                                     |
| 5174 Web Design Services         | 6.00             |  | 21.00            | 8.00             | 8.00             | 50.00            | 4.00             | 10.00            | 50.00             |  |            |  |                                     |
| 5513 Building Expense            | 0.00             |  | 150.00           | 150.00           | 150.00           | 150.00           | 150.00           | 150.00           | 150.00            |  |            |  |                                     |
| 7000 Transfer to City Manager    | 0.00             |  | 0.00             | 3,265.00         | 3,265.00         | 0.00             | 0.00             | 3,520.00         | 3,818.00          |  |            |  | Transfer for 2% City Manager Salary |
| <b>Total Expenditures</b>        | <b>51,722.00</b> |  | <b>82,635.00</b> | <b>93,597.00</b> | <b>93,597.00</b> | <b>92,332.00</b> | <b>47,713.00</b> | <b>96,140.00</b> | <b>109,397.00</b> |  |            |  |                                     |
|                                  |                  |  |                  |                  |                  |                  |                  |                  |                   |  |            |  | Adjustment for transfer             |
|                                  |                  |  |                  |                  |                  |                  |                  |                  |                   |  |            |  | 105,579.00                          |

City of Rio Dell

12 - CITY COUNCIL

| Expenditures                        | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                    |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------------|------------------------|------------------------|--------------------------------------|
| 5101 Office Supplies                | 98.00               | 20.00               | 64.00               | 50.00               | 0.00                      | 50.00                  | 50.00                  |                                      |
| 5102 Operating Supplies             | 49.00               | 9.00                | 106.00              | 70.00               | 251.00                    | 251.00                 | 200.00                 |                                      |
| 5103 Postage                        | 12.00               | 0.00                | 84.00               | 100.00              | 336.00                    | 336.00                 | 200.00                 |                                      |
| 5104 Printing - Forms               | 145.00              | 0.00                | 137.00              | 150.00              | 0.00                      | 0.00                   | 150.00                 |                                      |
| 5105 Advertising                    | 0.00                | 306.00              | 0.00                | 300.00              | 0.00                      | 0.00                   | 150.00                 |                                      |
| 5106 Promotional                    | 2766.00             | 2,622.00            | 2,784.00            | 3,500.00            | 3,000.00                  | 3,500.00               | 3,500.00               | Includes \$3,000 Chamber of Commerce |
| 5112 Legal                          | 5857.00             | 746.00              | 540.00              | 5,000.00            | 1,867.00                  | 3,000.00               | 5,000.00               |                                      |
| 5119 Safety Supplies & Equipment    | 0.00                | 0.00                | 1,794.00            | 0.00                | 40                        | 50.00                  | 50.00                  |                                      |
| 5115 Contract/Professional Services | 0.00                | 0.00                | 110.00              | 750.00              | 966.00                    | 1,500.00               | 1,000.00               |                                      |
| 5122 Travel and Training Expense    | 5502.00             | 2,511.00            | 755.00              | 8,000.00            | 1,776.00                  | 4,000.00               | 8,000.00               |                                      |
| 5123 Automobile - Transportation    | 1422.00             | 1,044.00            | 0.00                | 1,000.00            | 295.00                    | 750.00                 | 1,000.00               |                                      |
| 5126 Dues & Memberships             | 0.00                | 2,626.00            | 0.00                | 2,754.00            | 0.00                      | 2,754.00               | 2,754.00               |                                      |
| 5135 Maintenance - Repair           | 0.00                | 0.00                | 60.00               | 0.00                | 0.00                      | 0.00                   | 0.00                   |                                      |
| 5138 Office Equipment               | 0.00                | 0.00                | 5,423.00            | 200.00              | 0.00                      | 0.00                   | 200.00                 |                                      |
| 5173 Computer Maintenance -         | 0.00                | 0.00                | 213.00              | 5,000.00            | 0.00                      | 0.00                   | 2,000.00               | Tech upgrades                        |
| 5174 Web Design Services            | 95.00               | 0.00                | 24.00               | 50.00               | 0.00                      | 0.00                   | 25.00                  |                                      |
| 5900 RDFD and Library Water/Sewer   | 4263.00             | 4,724.00            | 4,512.00            | 5,000.00            | 3,748.00                  | 5,000.00               | 5,000.00               |                                      |
| <b>Total Expenditures</b>           | <b>20,209.00</b>    | <b>14,608.00</b>    | <b>16,606.00</b>    | <b>31,924.00</b>    | <b>12,279.00</b>          | <b>21,191.00</b>       | <b>29,279.00</b>       |                                      |

| ALLOCATION BY FUND |         |        |          |          |  | TOTAL     |
|--------------------|---------|--------|----------|----------|--|-----------|
| 000                | 020     | 024    | 050      | 060      |  |           |
| General            | Gas Tax | TDA    | Sewer    | Water    |  |           |
| Fund               | Fund    | Fund   | Fund     | Fund     |  |           |
| 35%                | 3%      | 2%     | 30%      | 30%      |  | 100%      |
| 10,247.65          | 878.37  | 585.58 | 8,783.70 | 8,783.70 |  | 29,279.00 |

City of Rio Dell

18 - STREETS

| Expenditures                        | 3/15/2022        |                  |                  | Notes/Adjustments        |
|-------------------------------------|------------------|------------------|------------------|--------------------------|
|                                     | 6/30/2019 Actual | 6/30/2020 Actual | 6/30/2021 Actual |                          |
| 5000 Full Time Salaries             | 45,430.00        | 43,216.00        | 41,177.00        | 62,882.00                |
| 5026 Part Time Temporary Salaries   | 0.00             | 0.00             | 0.00             | 2,495.00                 |
| 5030 Overtime Salaries              | 568.00           | 388.00           | 172.00           | 560.00                   |
| 5035 Benefit - ICMA City 457        | 3,990.00         | 3,881.00         | 3,884.00         | 8,878.00                 |
| 5040 Benefit - Health Insurance     | 17,215.00        | 12,603.00        | 11,647.00        | 15,369.00                |
| 5042 Benefit - Life Insurance       | 216.00           | 178.00           | 150.00           | 200.00                   |
| 5044 Benefit - Dental/Vision Insur  | 1,986.00         | 1,442.00         | 1,159.00         | 1,671.00                 |
| 5045 Worker Compensation Insurance  | 6,323.00         | 7,049.00         | 5,660.00         | 14,270.00                |
| 5050 FICA                           | 3,591.00         | 3,550.00         | 3,347.00         | 5,804.00                 |
| 5055 Unemployment Insurance         | 919.00           | 291.00           | 348.00           | 424.00                   |
| 5056 Employment Training Tax        | 0.00             | 7.00             | 10.00            | 8.00                     |
| 5060 Clothing Allowance             | 190.00           | 341.00           | 430.00           | 450.00                   |
| 5069 Accrued Payroll Taxes Expense  | -124.00          | -2.00            | 2.00             | 0.00                     |
| 5080 Hiring Costs                   | 26.00            | 70.00            | 420.00           | 500.00                   |
| 5081 Compensated Absences Payable   | 594.00           | -594.00          | 0.00             | 500.00                   |
| 5101 Office Supplies                | 22.00            | 5.00             | 11.00            | 0.00                     |
| 5102 Operating Supplies             | 450.00           | 258.00           | 194.00           | 250.00                   |
| 5103 Postage                        | 8.00             | 0.00             | 2.00             | 500.00                   |
| 5104 Printing - Forms               | 11.00            | 7.00             | 15.00            | 50.00                    |
| 5105 Advertising                    | 0.00             | 0.00             | 0.00             | 50.00                    |
| 5108 Streets                        | 11,183.00        | 7,019.00         | 7,396.00         | 28,000.00                |
| 5112 Legal                          | 319.00           | 1,058.00         | 220.00           | 850.00                   |
| 5115 Contract/Professional Services | 51,255.00        | 52,169.00        | 52,327.00        | 56,468.00                |
| 5119 Safety Supplies & Equipment    | 321.00           | 442.00           | 489.00           | 500.00                   |
| 5120 Cell Phones                    | 958.00           | 839.00           | 1,050.00         | 1,000.00                 |
| 5121 Telephone - Pager              | 815.00           | 626.00           | 626.00           | 700.00                   |
| 5122 Travel and Training Expense    | 0.00             | 176.00           | 7.00             | 250.00                   |
| 5123 Automobile - Transportation    | 29.00            | 57.00            | 0.00             | 50.00                    |
| 5126 Dues & Memberships             | 18.00            | 19.00            | 18.00            | 50.00                    |
| 5130 Rents - Leases                 | 0.00             | 0.00             | 0.00             | 0.00                     |
| 5131 Records Maintenance            | 11.00            | 12.00            | 11.00            | 20.00                    |
|                                     |                  |                  |                  | Salary increase \$14,164 |
|                                     |                  |                  |                  | Increased hiring costs   |
|                                     |                  |                  |                  | Transit service          |

City of Rio Dell

18 - STREETS

| Expenditures                        | 3/15/2022         |                   |                   |                   | FY 2022-23 Proposed | Notes/Adjustments |                        |                                   |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------------|------------------------|-----------------------------------|
|                                     | 6/30/2019 Actual  | 6/30/2020 Actual  | 6/30/2021 Actual  | 6/30/2022 Budget  |                     |                   | 3/15/2022 Y-T-D Actual | 6/30/2022 Estimated               |
| 5135 Maintenance - Repair           | 3,003.00          | 4,283.00          | 5,352.00          | 8,500.00          | 1,425.00            | 3,000.00          | 8,500.00               | Increased for hazard tree removal |
| 5138 Office Equipment - P.W.        | 36.00             | 0.00              | 0.00              | 100.00            | 0.00                | 100.00            | 100.00                 |                                   |
| 5139 Equipment                      | 2,051.00          | 225.00            | 356.00            | 1,200.00          | 174.00              | 500.00            | 1,200.00               |                                   |
| 5141 General Liability Insurance    | 0.00              | 0.00              | 0.00              | 6,241.00          | 0.00                | 0.00              | 0.00                   |                                   |
| 5143 Property Insurance             | 0.00              | 0.00              | 0.00              | 1,020.00          | 0.00                | 0.00              | 0.00                   |                                   |
| 5144 Emp Practice Liab Insurance    | 0.00              | 0.00              | 0.00              | 400.00            | 0.00                | 0.00              | 0.00                   |                                   |
| 5150 Electricity                    | 21,734.00         | 19,150.00         | 17,133.00         | 20,000.00         | 12,839.00           | 17,200.00         | 20,000.00              |                                   |
| 5151 Natural Gas                    | 84.00             | 89.00             | 55.00             | 100.00            | 35.00               | 100.00            | 100.00                 |                                   |
| 5152 Water                          | 6,627.00          | 7,602.00          | 4,178.00          | 11,500.00         | 2,250.00            | 5,000.00          | 5,000.00               |                                   |
| 5154 Garbage                        | 246.00            | 272.00            | 375.00            | 350.00            | 173.00              | 350.00            | 350.00                 |                                   |
| 5162 Medical                        | 0.00              | 0.00              | 47.00             | 20.00             | 0.00                | 20.00             | 20.00                  |                                   |
| 5164 Regulatory Fees                | 247.00            | 232.00            | 183.00            | 250.00            | 210.00              | 250.00            | 250.00                 |                                   |
| 5171 Computer Software              | 2.00              | 412.00            | 1.00              | 100.00            | 0.00                | 100.00            | 100.00                 |                                   |
| 5173 Computer Maintenance - Support | 0.00              | 0.00              | 0.00              | 100.00            | 0.00                | 100.00            | 100.00                 |                                   |
| 5174 Web Design Services            | 0.00              | 0.00              | 0.00              | 50.00             | 0.00                | 50.00             | 50.00                  |                                   |
| 5212 Gas & Oil                      | 1,918.00          | 1,444.00          | 1,096.00          | 2,000.00          | 1,425.00            | 2,000.00          | 2,000.00               |                                   |
| 5213 Vehicle Repair                 | 972.00            | 1,785.00          | 382.00            | 1,000.00          | 929.00              | 1,000.00          | 1,000.00               |                                   |
| 5215 Public Works - Small Tools     | 145.00            | 369.00            | 775.00            | 2,000.00          | 432.00              | 2,000.00          | 2,000.00               |                                   |
| 5227 Public Works - Equip. Repair   | 537.00            | 93.00             | 650.00            | 1,000.00          | 653.00              | 1,000.00          | 1,000.00               |                                   |
| 5514 Engineering                    | 10,463.00         | 4,705.00          | 1,393.00          | 20,000.00         | 0.00                | 4,000.00          | 18,892.00              | Street planning                   |
| <b>Total Expenditures</b>           | <b>194,389.00</b> | <b>175,768.00</b> | <b>162,748.00</b> | <b>261,583.00</b> | <b>158,815.00</b>   | <b>207,247.00</b> | <b>262,901.00</b>      |                                   |
|                                     |                   |                   |                   |                   |                     |                   | (56,468.00)            | Pass thru payment                 |
|                                     |                   |                   |                   |                   |                     |                   | <b>206,433.00</b>      |                                   |

ALLOCATION BY FUND

| 020          |            | 024       |           | 026       |  | 021       |            |
|--------------|------------|-----------|-----------|-----------|--|-----------|------------|
| Gas Tax Fund |            | TDA Fund  |           | RSTP Fund |  | SB 1 Fund |            |
| 28%          | 30%        | 12%       | 30%       |           |  |           | 100%       |
| 68,905.12    | 105,228.66 | 22,504.92 | 66,262.30 |           |  |           | 262,901.00 |

City of Rio Dell

19 - FACILITIES & GROUNDS

Expenditures

|                                     | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D<br>Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                  |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|------------------------|------------------------|------------------------------------|
| 5000 Full Time Salaries             | 31,232.00           | 51,215.00           | 47,367.00           | 58,905.00           | 47,697.00                    | 58,905.00              | 68,328.00              | \$10,375 salary increase           |
| 5026 Part Time Temporary Salaries   | 0.00                | 0.00                | 0.00                | 19,614.00           | 0.00                         | 3,000.00               | 9,863.00               |                                    |
| 5030 Overtime Salaries              | 2,833.00            | 4,937.00            | 5,200.00            | 7,000.00            | 2,129.00                     | 7,000.00               | 6,000.00               |                                    |
| 5035 Benefit - ICMA City 457        | 2,821.00            | 4,636.00            | 4,696.00            | 5,890.00            | 4,848.00                     | 5,890.00               | 9,566.00               |                                    |
| 5040 Benefit - Health Insurance     | 13,475.00           | 16,999.00           | 16,098.00           | 20,094.00           | 14,182.00                    | 20,094.00              | 18,593.00              |                                    |
| 5042 Benefit - Life Insurance       | 189.00              | 248.00              | 200.00              | 263.00              | 175.00                       | 263.00                 | 315.00                 |                                    |
| 5044 Benefit - Dental/Vision Insur  | 1,691.00            | 1,940.00            | 1,597.00            | 2,239.00            | 1,420.00                     | 2,239.00               | 2,020.00               |                                    |
| 5045 Worker Compensation            | 4,564.00            | 8,878.00            | 7,296.00            | 9,965.00            | 8,232.00                     | 9,965.00               | 9,239.00               |                                    |
| 5050 FICA                           | 2,565.00            | 4,505.00            | 4,171.00            | 7,197.00            | 4,374.00                     | 7,197.00               | 7,429.00               |                                    |
| 5055 Unemployment Insurance         | 728.00              | 428.00              | 446.00              | 672.00              | 302.00                       | 672.00                 | 651.00                 |                                    |
| 5056 Employment Training Tax        | 0.00                | 10.00               | 12.00               | 13.00               | 10.00                        | 13.00                  | 15.00                  |                                    |
| 5060 Clothing Allowance             | 0.00                | 929.00              | 0.00                | 576.00              | 0.00                         | 576.00                 | 488.00                 |                                    |
| 5069 Accrued Payroll Taxes Expense  | (32.00)             | 0.00                | 2.00                | 0.00                | -3.00                        | 0.00                   | 0.00                   |                                    |
| 5080 Hiring Costs                   | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                         | 0.00                   | 0.00                   |                                    |
| 5081 Compensated Absences           | 1,070.00            | -192.00             | 4.00                | 0.00                | 0.00                         | 0.00                   | 0.00                   |                                    |
| 5101 Office Supplies                | 35.00               | 44.00               | 31.00               | 36.00               | 31.00                        | 36.00                  | 40.00                  |                                    |
| 5102 Operating Supplies             | 40.00               | 442.00              | 136.00              | 1,000.00            | 153.00                       | 750.00                 | 1,000.00               | Increased for maintenance supplies |
| 5103 Postage                        | 4.00                | 4.00                | 4.00                | 0.00                | 0.00                         | 0.00                   | 0.00                   |                                    |
| 5104 Printing - Forms               | 37.00               | 31.00               | 32.00               | 30.00               | 20.00                        | 30.00                  | 30.00                  |                                    |
| 5106 Promotional                    | 4.00                | 0.00                | 0.00                | 0.00                | 0.00                         | 0.00                   | 0.00                   |                                    |
| 5107 Memorial Park Expense          | 392.00              | 3,850.00            | 0.00                | 1,000.00            | 0.00                         | 1,000.00               | 1,000.00               |                                    |
| 5112 Legal                          | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                         | 0.00                   | 0.00                   |                                    |
| 5115 Contract/Professional Services | 80.00               | 32.00               | 3.00                | 100.00              | 67.00                        | 100.00                 | 100.00                 |                                    |
| 5119 Safety Supplies & Equipment    | 0.00                | 20.00               | 0.00                | 100.00              | 0.00                         | 100.00                 | 100.00                 |                                    |
| 5120 Cell Phones                    | 626.00              | 504.00              | 636.00              | 672.00              | 477.00                       | 672.00                 | 680.00                 | Cell phone allowance               |
| 5121 Telephone - Pager              | 257.00              | 209.00              | 67.00               | 230.00              | 13.00                        | 230.00                 | 50.00                  |                                    |
| 5122 Travel and Training Expense    | 0.00                | 85.00               | 0.00                | 100.00              | 0.00                         | 100.00                 | 100.00                 |                                    |
| 5123 Automobile - Transportation    | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                         | 0.00                   | 0.00                   |                                    |
| 5125 Publications - Books           | 4.00                | 5.00                | 6.00                | 5.00                | 8.00                         | 10.00                  | 10.00                  |                                    |
| 5126 Dues & Memberships             | 1.00                | 1.00                | 0.00                | 1.00                | 15.00                        | 15.00                  | 15.00                  |                                    |
| 5100 Rentals - Leases               | 263.00              | 146.00              | 149.00              | 200.00              | 83.00                        | 200.00                 | 200.00                 |                                    |



City of Rio Dell

19 - FACILITIES & GROUNDS

| Expenditures                      | 6/30/2019<br>Actual | 6/30/2020<br>Actual | 6/30/2021<br>Actual | 6/30/2022<br>Budget | 3/15/2022<br>Y-T-D<br>Actual | 6/30/2022<br>Estimated | FY 2022-23<br>Proposed | Notes/Adjustments                     |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|------------------------------|------------------------|------------------------|---------------------------------------|
| 5131 Records Maintenance          | 0.00                | 0.00                | 0.00                | 20.00               | 0.00                         | 20.00                  | 0.00                   |                                       |
| 5135 Maintenance - Repair         | 3,216.00            | 4,798.00            | 9,853.00            | 15,000.00           | 658.00                       | 5,000.00               | 15,000.00              | Increased for additional maintenance  |
| 5136 Parks Maintenance - Repair   | 343.00              | 277.00              | 28.00               | 7,000.00            | 0.00                         | 2,000.00               | 7,000.00               | Increased for general rehab of parks  |
| 5139 Equipment                    | 0.00                | 0.00                | 0.00                | 0.00                | 0.00                         | 0.00                   | 0.00                   |                                       |
| 5141 General Liability Insurance  | 949.00              | 924.00              | 1,051.00            | 950.00              | 0.00                         | 950.00                 | 950.00                 |                                       |
| 5143 Property Insurance           | 221.00              | 372.00              | 455.00              | 380.00              | 0.00                         | 380.00                 | 380.00                 |                                       |
| 5144 Emp Practice Liab Insurance  | 75.00               | 79.00               | 95.00               | 80.00               | 0.00                         | 80.00                  | 80.00                  |                                       |
| 5150 Electricity                  | 1,214.00            | 616.00              | 820.00              | 1,060.00            | 333.00                       | 1,060.00               | 820.00                 |                                       |
| 5151 Natural Gas                  | 17.00               | 17.00               | 19.00               | 20.00               | 10.00                        | 20.00                  | 20.00                  |                                       |
| 5152 Water                        | 7,327.00            | 6,459.00            | 6,120.00            | 6,600.00            | 2,672.00                     | 6,600.00               | 5,000.00               | Irrigation                            |
| 5171 Computer Software            | 0.00                | 0.00                | 7.00                | 10.00               | 8.00                         | 10.00                  | 10.00                  |                                       |
| 5173 Computer Maintenance -       | 53.00               | 65.00               | 117.00              | 80.00               | 111.00                       | 80.00                  | 120.00                 |                                       |
| 5174 Web Design Services          | 7.00                | 24.00               | 9.00                | 20.00               | 4.00                         | 20.00                  | 20.00                  |                                       |
| 5212 Gas & Oil                    | 0.00                | 0.00                | 4.00                | 20.00               | 0.00                         | 20.00                  | 20.00                  |                                       |
| 5215 Public Works - Small Tools   | 18.00               | 0.00                | 824.00              | 1,000.00            | 173.00                       | 1,000.00               | 1,000.00               | Increased for tool for increased mair |
| 5227 Public Works - Equip. Repair | 0.00                | 0.00                | 277.00              | 0.00                | 0.00                         | 0.00                   | 50.00                  |                                       |
| 5229 Public Works - Equip. Rental | 0.00                | 0.00                | 0.00                | 1,000.00            | 62.00                        | 500.00                 | 1,000.00               | Increased for tool for increased mair |
| <b>Total Expenditures</b>         | <b>76,319.00</b>    | <b>113,537.00</b>   | <b>#####</b>        | <b>169,142.00</b>   | <b>88,264.00</b>             | <b>136,797.00</b>      | <b>167,302.00</b>      |                                       |

| ALLOCATION BY FUND |              |          |            | TOTAL      |
|--------------------|--------------|----------|------------|------------|
| 000                | 020          | 024      | 050        | 060        |
| General Fund       | Gas Tax Fund | TDA Fund | Sewer Fund | Water Fund |
| 40%                | 7%           | 3%       | 25%        | 25%        |
| 66,920.80          | 11,711.14    | 5,019.06 | 41,825.50  | 41,825.50  |
|                    |              |          |            | 100%       |
|                    |              |          |            | 167,302.00 |

FY 2022-23 Summary of Capital & Special Projects

| ACCOUNT                                  | PROJ # | PROJECT NAME                           | Gen Fund (000) | Park Per Capita (014) | Parks Capital (018) | ARPA-SLFRF (076) | Streets (020) | Sewer (052)    | Water (062)    | TOTAL            |
|--|--------|--|----------------|-----------------------|---------------------|------------------|---------------|----------------|----------------|------------------|
| <b>GENERAL FUND PROJECTS</b>             |        |  |                |                       |                     |                  |               |                |                |                  |
| 6500 14 000 0000                         | 9068   | Asphalt Street Resurfacing             | 450,000        |                       |                     |                  |               |                |                | 450,000          |
| 6500 14 000 0000                         | 9070   | City Beautification                    | 38,000         |                       |                     |                  |               |                |                | 38,000           |
| 6525 14 000 0000                         | 9031   | City Hall Improvements                 | 27,000         |                       |                     |                  |               |                |                | 27,000           |
| 6000 14 000 0000                         | 9050   | Police Storage Container               | 10,000         |                       |                     |                  |               |                |                | 10,000           |
| 6400 14 000 0000                         | 9054   | Replace Police Chief Vehicle           | 55,000         |                       |                     |                  |               |                |                | 55,000           |
| <b>GRANTS</b>                            |        |  |                |                       |                     |                  |               |                |                |                  |
| 6525 14 014 0000                         | 9071   | Per Capita Park Development (Dog Park) |                | 177,952               |                     |                  |               |                |                | 177,952          |
| 6500 14 018 0000                         |        | Eel River Trail                        |                |                       | 2,259,397           |                  |               |                |                | 2,259,397        |
| 6525 14 018 0000                         |        | Gateway Beautification                 |                |                       | 197,870             |                  |               |                |                | 197,870          |
| 6500 14 076 0000                         | 9080   | Waste Water Upgrades                   |                |                       |                     | 596,150          |               |                |                | 596,150          |
| 6525 14 076 0000                         | 9086   | Open Space Facility                    |                |                       | 140,000             |                  |               |                |                | 140,000          |
| <b>WASTEWATER PROJECTS AND EQUIPMENT</b> |        |  |                |                       |                     |                  |               |                |                |                  |
| 5115 14 052 0000                         | 9036   | SCADA Upgrades                         |                |                       |                     |                  |               | 10,000         |                | 10,000           |
| 6500 14 052 0000                         | 9010   | I&I Reductions                         |                |                       |                     |                  |               | 35,000         |                | 35,000           |
| 6500 14 052 0000                         | 9008   | Chloramine System                      |                |                       |                     |                  |               | 35,000         |                | 35,000           |
| 6400 14 VAR 0000                         | 9029   | Replace PW Truck                       | 5,500          |                       |                     |                  | 11,000        | 38,500         |                | 55,000           |
| <b>WATER PROJECTS AND EQUIPMENT</b>      |        |  |                |                       |                     |                  |               |                |                |                  |
| 5115 14 062 0000                         | 9036   | SCADA Upgrades                         |                |                       |                     |                  |               |                | 10,000         | 10,000           |
| 6500 14 062 0000                         | 9048   | Water Meter Replacement                |                |                       |                     |                  |               |                | 12,000         | 12,000           |
| 6200 14 062 0000                         | 9021   | Meter Reading Equipment Replacement    |                |                       |                     |                  |               |                | 26,000         | 26,000           |
| 6500 14 062 0000                         | 9049   | Paint Water Tank (Douglas)             |                |                       |                     |                  |               |                | 80,000         | 80,000           |
| 6000 14 062 0000                         | 9054   | Backwash Flow Meter                    |                |                       |                     |                  |               |                | 10,000         | 10,000           |
| 6500 14 064 0000                         | 9011   | Monument Water Line Replacement        |                |                       |                     |                  |               |                | 45,000         | 45,000           |
| 6400 14 VAR 0000                         | 9029   | Replace PW Truck                       | 5,500          |                       |                     |                  | 11,000        |                | 38,500         | 55,000           |
| <b>TOTAL ALL PROJECTS</b>                |        |  | <b>591,000</b> | <b>177,952</b>        | <b>2,457,267</b>    | <b>736,150</b>   | <b>22,000</b> | <b>118,500</b> | <b>221,500</b> | <b>4,324,369</b> |



---

*675 Wildwood Avenue  
Rio Dell, CA 95562-1597  
(707) 764-5642 Hall*

**For Meeting of: June 7, 2022**

Consent Item;  Public Hearing Item

To: City Council

From: Mary Clark, Community Service Officer

Through: Kyle Knopp, City Manager

Date: May 25, 2022

Subject: Public Hearing on the Cost Recovery for the Abatement of 483 Fourth Avenue

---

---

**Recommendation:**

1. Open the Public Hearing
2. Receive any testimony/evidence concerning the cost recovery for the abatement conducted at 483 Fourth Avenue
3. Close the Public Meeting
4. Discuss the matter
5. Approve the Findings and Order Confirming Accounts and Assessment for the abatement of 483 Fourth Avenue

**Background and Discussion**

In September 2020, the City conducted an abatement of the trash and solid waste located at 483 Fourth Avenue in the City of Rio Dell. The cost recovery for that abatement has been approved and a lien has been placed on the property. However, this did not modify the behavior of the occupants of that property and trash began to accumulate again. Consequently, on March 12, 2021, The City of Rio Dell's Public Works Department and previous Community Service Officer Jolene Matthews conducted a second abatement, removing the solid waste and trash from the front yard. The City's cost for the abatement were determined to be \$790.74.

After the abatement took place, trash continued to accumulate in the front and side yards of the property. On December 22, 2021, a third abatement warrant as sought from the court due to reoccurring violations on the property. On December 28, 2021, a crew from Redwood Adult

and Teen Challenge and Community Service Officer Mary Clark conducted the abatement, removing the solid waste and trash throughout the entire property. The City's cost for the abatement were determined to be \$2,841.40. Both cost assessments were sent via certified mail to the property owner on February 16, 2022. The property owner has not made any attempt to pay or make a plan with the City for this debt.

Rio Dell Municipal Code (RDMC) Sections 8.10.310 through 8.10.330 cover the cost recovery process. RDMC Section 8.10.330 references the California Government Code Section 38773.5 which spells out the process for establishing taxes and assessments. This process requires two meetings, a public meeting followed by a public hearing.

Attachment(s): Findings and Order Confirming Account and Assessment  
Notice of Public Meeting and Hearing Regarding Nuisance Abatement Cost  
Recovery



**FINDINGS AND ORDER  
CONFIRMING ACCOUNT AND ASSESSMENT**

In Re: Cost Recovery Hearing  
City of Rio Dell v, Jeanie Spier  
483 Fourth Avenue, Rio Dell, California  
AP# 053-075-007

June 7, 2022

On June 7, 2022, the Rio Dell City Council convened a hearing under Rio Dell Municipal Code Section 8.10.320 for the assessment of costs related to nuisance abatement activities at the subject premises recited above.

At said hearing the Council considered the evidence presented to it concerning the subject premises, including relevant documents, writings, codes, ordinances, as well as oral testimony at the hearing, and now, therefore, it makes the following:

**FINDINGS:**

The property located at 483 Fourth Avenue, Rio Dell, California is located in an Urban Residential zone within the City of Rio Dell, Humboldt County, California and is referred to as Assessor's Parcel Number 053-075-007; and

The Rio Dell Police Department received complaints concerning the existence of violations on the property, to wit: Property use in violation of Rio Dell Municipal Code Section 8.10.020(a)(1), improper disposal of solid waste; and

The property owner, Jeanie Spier, was served with a Notice of Violation dated December 30, 2020, pursuant to Rio Dell Municipal Code Section 8.10.230, describing the violations and ordering abatement of those conditions; and

The property owner had significant and reasonable time to correct all violations and refused and/or failed to meet the deadlines prescribed by the Notice of Violation; and

On March 12, 2021 and December 28, 2021, the City of Rio Dell did, in fact, abate said nuisances; and

The City of Rio Dell maintained an accurate and itemized account of the cost of the abatement, pursuant to Rio Dell Municipal Code Section 8.10.310; and

The property owner was served with a Cost Recovery Assessment outlining the costs incurred by the City and requesting that payment be made within thirty days; and

The property owner has refused and/or failed to make payment to the City for the cost of the abatement within the time allotted; and

The property owner was served with a Notice of Assessment, pursuant to Rio Dell Municipal Code Section 8.10.320, specifying the work done; an itemized account of the cost and receipts of performing the abatement; the amount of the assessment proposed to be levied against the property, the time and place where the Rio Dell Police Department would submit the account to the Rio Dell City Council for confirmation; and a statement that the City Council would hear and consider objections and protests to said account and proposed assessment; and

The costs of the abatement as set forth in the Notice of Assessment were necessarily incurred and are reasonable.

Following the said meeting and hearing, the City Council for the City of Rio Dell does hereby ordain and declare as follows:

**ORDER:**

That the account and proposed assessment of \$3,632.14 be, and is hereby, confirmed in full; and

That the Rio Dell Police Department shall cause to be prepared and recorded in the Office of the County Recorder, a Notice of Lien, which shall contain the identity of the property, a description of the proceedings under which the assessment was made (including this Order Confirming Assessment), the amount of the assessment, and a claim of lien on the described premises.



The City Council votes are tabulated as follows:

Mayor Debra Garnes: Yes ; No

Councilmember Amanda Carter: Yes ; No

Councilmember Frank Wilson: Yes ; No

Councilmember Gordon Johnson: Yes ; No

Councilmember Julie Woodall: Yes ; No

DATED: \_\_\_\_\_

---

Mayor of the City of Rio Dell

DATED: \_\_\_\_\_

---

Clerk of the City of Rio Dell



---

*Rio Dell Police Department  
675 Wildwood Avenue  
Rio Dell, CA 95562-1597  
(707) 764-5642*

## **Notice of Public Hearing Regarding Nuisance Abatement Cost Assessment**

May 19, 2022

### Via Certified Mail

To:            Jeanie Spier  
                  483 Fourth Avenue  
                  Rio Dell, California 95562

Location:    AP# 053-075-007  
                  483 Fourth Avenue  
                  Rio Dell, California

This Notice of Hearing Regarding Nuisance Abatement Cost Assessment follows the Notice of Violation, served on December 30, 2020 and the Notice of Abatement Costs issued on March 12, 2021 and December 28, 2021. Notice is hereby given that the City of Rio Dell ("City") has completed the abatements of the nuisance condition(s) on the property located at 483 Fourth Avenue, Rio Dell, California, known as Assessor's Parcel Number 503-075-007, under the authority of the Section 8.10.290 of the Rio Dell Municipal Code. Attached is a cost recovery assessment, which specifies the work done, including an itemized account of the costs and receipts for the performing the abatement, and the total amount of the assessment to be levied against the property, to wit, \$3,632.14. Pursuant to Rio Dell Municipal Code Section 8.10.320, you have already been provided over thirty (30) days to pay this sum to the City.

The public hearing will be scheduled for June 7, 2022. If the costs of abatement are imposed by the City Council following the June 7, 2022, public hearing, the City will impose the costs of abatement as a special assessment against your real property; and the special assessment may be collected at the same time and in the same manner as is provided for the collection of ordinary County taxes; and shall be subject to the same penalties, interest, under the same procedure for foreclosure and the sale in the case of delinquency as is provided for in ordinary County taxes.

Notice is further given that at public hearing on June 7, 2022, the City Council will hear and consider any objections and protests to the assessment. You may appear with an attorney or other representative, call and cross-examine witnesses, and present evidence on your behalf. Should the assessment be levied, the property may be sold after three years by the tax collector for unpaid delinquent assessments in accord with Rio Dell Municipal Code Section 8.10.330 and California Government Code Section 38773.5.

Jeff Conner  
Chief of Police  
Rio Dell Police Department

Mary Clark  
Community Service Officer  
Rio Dell Police Department



**For Meeting of: June 7, 2022**

Consent Item;  Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: May 31, 2022

Subject: Second reading, approval and adoption of Ordinance No. 391-2022 amending the City's Zoning Regulations Chapter 17 of the Rio Dell Municipal Code (RDMC) to be consistent with California Government Code Section 65650 et seq. (State Supportive Housing Law), 65660 et seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by establishing procedures for reviewing ministerial approval applications.

---

---

**Recommendation:**

That the City Council:

1. Second reading, approval and adoption of Ordinance No. 391-2022 amending the City's Zoning Regulations Chapter 17 of the Rio Dell Municipal Code (RDMC) to be consistent with California Government Code Section 65650 et seq. (State Supportive Housing Law), 65660 et seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by establishing procedures for reviewing ministerial approval applications; and
2. Open the public hearing, receive public input and deliberate; and
3. Close the public hearing; and

4. Approve and adopt Ordinance No. 391-2022 amending the City's Zoning Regulations Chapter 17 of the Rio Dell Municipal Code (RDMC) to be consistent with California Government Code Section 65650 et seq. (State Supportive Housing Law), 65660 et seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by establishing procedures for reviewing ministerial approval applications.
5. Direct the City Clerk, within 15 days after adoption of the Ordinance, to post an adoption summary of the Ordinance with the names of those City Council members voting for or against, or otherwise voting in at least three (3) public places and to post in the office of the City Clerk a certified copy of the full text of the adopted Ordinance pursuant to Section 36933(a) of the California Government Code.

## **BACKGROUND**

Staff presented the State mandated recommended amendments to the Planning Commission at their meeting of April 26, 2022. The Planning Commission unanimously recommended your Council approve the amendments. Staff then presented the introduction and first reading of Ordinance No. 391-2022 to your Council at your meeting of May 17, 2022.

Adopting the recommended Ordinance will facilitate the implementation of State law. The recommended ordinance conforms with State law requirements, and as analyzed below, it integrates the ministerial approval process into the City's development review framework.

### **Zone Amendment Required Findings:**

- 1. The proposed amendments are deemed to be in the public interest.**

The proposed amendments will facilitate the implementation of State law and integrates the ministerial approval process into the City's development review framework.

- 2. The proposed amendments are consistent and compatible with the rest of the General Plan and any implementation programs that may be affected.**

HCD certified the City's Housing Element for the 2019-2027 planning period on November 3, 2020. Part of the Housing Element's objective is to provide housing

throughout the City in a range of residential densities and types to address the needs of an economically diverse population.

One of the Housing Element's Programs, B-2, requires the City to update our zoning regulations to be consistent with State law. The amendments to Chapter 17.35 are required by State law.

The General Plan aims to create vibrant, complete communities with a mix of commercial, retail, civic, and residential uses. A major challenge to maximizing this type of environment is ensuring that there are housing options for a range of household incomes. This ordinance, as required by state law, will expedite the development of affordable units and supportive housing units.

**3. The potential impacts of the proposed amendments have been assessed and have been determined not to be detrimental to the public health, safety, or welfare.**

There is no evidence to suggest that the proposed State mandated amendments would be detrimental to the public health, safety or welfare.

**4. The proposed amendments have been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA).**

The proposed amendments are consistent with the CEQA Initial Study and subsequent Negative Declaration of Environmental Impact (SCH# 2019069048) adopted by the City for the City's Housing Element for the 2019-2027 planning period. As such, staff believes the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a **significant** effect on the environment. There is no evidence to suggest that the amendments would result in a significant effect on the environment.

**Attachments:**

**Attachment 1:** Ordinance No. 391-2022 amending to Chapter 17.35 Rio Dell Municipal Code (RDMC) to be consistent with California Government Code Section 65650 et seq. (State Supportive Housing Law), 65660 et seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by establishing procedures for reviewing ministerial approval applications.



**ORDINANCE NO. 391-2022**



**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL  
AMENDING THE CITY'S ZONING REGULATIONS CHAPTER 17 OF THE RIO DELL  
MUNICIPAL CODE (RDMC) TO BE CONSISTENT WITH CALIFORNIA GOVERNMENT  
CODE SECTION 65650 ET SEQ. (STATE SUPPORTIVE HOUSING LAW), 65660 ET  
SEQ. (LOW BARRIER NAVIGATION CENTERS LAW), AND 65913.4 (STATE  
STREAMLINED MINISTERIAL APPROVAL PROCESS) BY ESTABLISHING  
PROCEDURES FOR REVIEWING MINISTERIAL APPROVAL APPLICATIONS.**

**WHEREAS** since 2016, the State Legislature, then-Governor Brown, and now-Governor Newsom have taken increased interest in reforming state housing policy and local control over development to facilitate housing production; and

**WHEREAS** in 2017 Governor Brown signed, SB 35 and AB 2162. In 2019, Governor Newsom signed AB 101, AB 1485, and AB 1763.; and

**WHEREAS** SB 35 creates a mandated Streamlined Ministerial Approval Process for certain urban multifamily projects; and

**WHEREAS** AB 2162 establishes supportive housing – housing for formerly homeless residents that is linked to housing and health-related services – as a use by right in multifamily and mixed-use zones, including nonresidential zones where multifamily uses are permitted; and

**WHEREAS** AB 101 establishes low barrier navigation centers – shelters focused on moving formerly homeless occupants into permanent housing while case managers connect them to services – as a use by right in multifamily and mixed-use zones, including nonresidential zones where multifamily uses are permitted; and

**WHEREAS** qualifying navigation centers must be housing first, oriented around moving people into permanent housing, be equipped with information systems, and have reduced barriers to entry; and

**WHEREAS** local governments must notify applicants if the application is complete within 30 days of receiving the application and complete review in 60 days; and

**WHEREAS** adopting the recommended Ordinance will facilitate the implementation of State law; and

**WHEREAS** the recommended ordinance conforms with State law requirements, and integrates the ministerial approval process into the City's development review framework; and

**WHEREAS** the project was evaluated for compliance with the City's Zoning Regulations, General Plan and compliance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA); and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Rio Dell finds:

**1. The proposed amendment are in the public interest and are required by State law.**

The proposed amendments will facilitate the implementation of State law and integrates the ministerial approval process into the City's development review framework.

**2. The proposed amendments are consistent and compatible with the General Plan and the State approved Housing Element.**

HCD certified the City's Housing Element for the 2019-2027 planning period on November 3, 2020. Part of the Housing Element's objective is to provide housing throughout the City in a range of residential densities and types to address the needs of an economically diverse population.

One of the Housing Element's Programs, B-2, requires the City to update our zoning regulations to be consistent with State law. The amendments to Chapter 17.35 are required by State law.

The General Plan aims to create vibrant, complete communities with a mix of commercial, retail, civic, and residential uses. A major challenge to maximizing this type of environment is ensuring that there are housing options for a range of household incomes. This ordinance, as required by state law, will expedite the development of affordable units and supportive housing units.

**3. The proposed amendments have been processed in accordance with the California Environmental Quality Act (CEQA).**

The proposed amendments are consistent with the CEQA Initial Study and subsequent Negative Declaration of Environmental Impact (SCH# 2019069048) adopted by the City for the City's Housing Element for the 2019-2027 planning period. As such, staff believes the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a *significant* effect on the environment.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council of the City of Rio Dell does hereby ordain as follows:

**Section 1.**

**Purpose of the Zoning Regulation Amendments**

The purpose of the amendments is to be consistent with California Government Code Section 65650 et seq. (State Supportive Housing Law), 65660 et seq. (Low Barrier Navigation Centers Law), and 65913.4 (State Streamlined Ministerial Approval Process) by establishing procedures for reviewing ministerial approval applications.

**Section 2. Amendments to Chapter 17.35 of the Rio dell Municipal Code**

Chapter 17.35 of the Rio Dell Municipal Code is hereby amended as follows:

**Chapter 17.35**  
**AMENDMENTS, VARIANCES, ~~AND~~ USE PERMITS AND MINISTERIAL APPROVALS**

Sections:

17.35.010 Amendments.

17.35.020 Variances.

17.35.030 Use permits.

17.35.040 Ministerial approvals.

17.35.~~040~~ 050 Revocation of variances and use permits.



17.35.050 ~~060~~ Appeals.

**17.35.010 Amendments.**

- (1) This title may be amended consistent with the following City procedures.
- (2) An amendment may be initiated by one or more owners of property affected by the proposed amendment, as set out in subsection (3) of this section, or by action of the Planning Commission, or the City Council.
- (3) The application of one or more property owners for the initiation of an amendment shall be filed in the office of the City Clerk on a form provided, and shall be accompanied by a filing fee adopted by resolution of the City Council, and by plans and other information as may be required to describe fully the proposed amendment.
- (4) Subject only to the rules regarding the placing of matters on the Planning Commission agenda, the matter shall be set for a public hearing.
- (5) Notice of the time and place of the hearing shall be given at least 10 calendar days before the hearing by publication once in a newspaper of general circulation printed and published in the City, or by posting in at least three public places in the City.
- (6) At the public hearing, the Planning Commission shall hear any person affected by the proposed amendment. The hearing may be continued from time to time.
- (7) Within 40 days of the conclusion of the hearing, the Planning Commission shall submit to the City Council a written report of recommendations and reasons therefor.
- (8) Subject only to the rules regarding the placing of matters on its agenda, the City Council, at its next regular meeting following the receipt of such report, shall cause the matter to be set for a public hearing. Notice of the time and place of the hearing shall be given as provided in subsection (5) of this section.
- (9) At the public hearing, the City Council shall hear any person affected by the proposed amendment. The hearing may be continued to a specified future date, but shall be concluded within 60 days of the commencement thereof.
- (10) The City Council shall not make any change in the proposed amendment until the proposed change has been referred to the Planning Commission for a report, and the Planning Commission report has been filed with the City Council. The failure of the Planning Commission to report within 40 days after the reference of such proposed change shall be deemed to be approval of the proposed change. [Ord. 252 §§ 7.01 – 7.10, 2004.]

### **17.35.020 Variances.**

(1) A variance from the strict application of the terms of these regulations, other than regulations directly pertaining to the use of land and buildings which are not existing nonconforming uses, may be granted upon a finding that:

(a) The location, shape, size, surroundings, topography, or other condition, applicable to the subject property, represent special circumstances, and that strict application of this title would deny the property owner privileges enjoyed by other property owners in the vicinity and within the same zoning district;

(b) The variance is necessary for the enjoyment and preservation of substantial property rights enjoyed by other property owners in the same vicinity and zoning district; and

(c) The variance is consistent with the general plan.

(2) Application for a variance shall be filed in the office of the City Clerk upon a form provided, and shall be accompanied by a filing fee adopted by resolution of the City Council and by such other information as may be required to describe fully the proposed variance.

(3) Subject only to the rules regarding the placing of matters on the Planning Commission agenda, the matter shall be set for a public hearing.

(4) Notice of the time and place of the hearing shall be given at least 10 calendar days before the hearing by prepaid U.S. mail notices to owners of property adjoining that of the petitioner, using addresses from the last assessment roll, or by publication once in a newspaper of general circulation printed and published in the City and by posting said notice in conspicuous places close to the property affected.

(5) At the public hearing, the Planning Commission shall hear any person affected by the proposed variance. The hearing may be continued from time to time, but shall be concluded within 60 days of the commencement thereof.

(6) Within 30 days of the conclusion of the hearings, the Planning Commission shall grant or deny the variance. The grant of a variance may be made subject to terms and conditions attached thereto and made a part thereof. The action of the Planning Commission shall be expressed in writing and shall contain findings of fact as to the satisfaction of the conditions set out in subsection (1) of this section. Failure of the Planning Commission to act within 30 days of the conclusion of the hearing shall be deemed to be a denial of the application on that date. The decision of the Planning Commission shall become final 10 days from the date thereof, unless an appeal has been taken within that time. [Ord. 252 §§ 7.20 – 7.25, 2004.]

### **17.35.030 Use Permits.**

(1) Use permits provide a process for reviewing uses and activities that may be desirable in the applicable zoning district, but whose effect on the site and surroundings cannot be determined before being proposed for a particular location. A use permit is required to authorize proposed land use activities identified by Chapter 17.20 RDMC, Regulations for the Principal Zones, and certain uses described in this chapter. This procedure applies to uses allowable in the applicable zoning district subject to the approval of a use permit.

(2) An application for a use permit shall be filed with the City Clerk using forms provided by the City Clerk. Applications shall include all necessary information and materials that are required by the City of Rio Dell and the payment of fees and/or deposits established by resolution of the City Council. Each application shall be analyzed by the City to ensure that the application is complete.

(3) Subject only to the rules regarding the placing of matters on the Planning Commission agenda, the matter shall be set for a public hearing.

(4) Such hearing shall be conducted, and notice thereof shall be given, in the same manner as a hearing upon an application for a variance, RDMC 17.35.020(4).

(5) The Planning Commission may approve or disapprove an application for use permit. The Planning Commission shall record the decision and the findings on which the decision is based. The Planning Commission may approve a use permit only after first making all of the following findings:

(a) The proposed use is allowed within the applicable zoning district and complies with all other applicable provisions of this title and all other City ordinances;

(b) The proposed use is consistent with the general plan and any applicable specific plan;

(c) The design, location, size, and operating characteristics of the proposed activity are compatible with the existing and future land uses in the vicinity;

(d) The site is physically suitable for the type, density and intensity of use being proposed, including access, utilities, and the absence of physical constraints; and

(e) Granting the permit would not be detrimental to the public interest, health, safety, convenience, or welfare, or materially injurious to persons, property, or improvements in the vicinity and zoning district in which the property is located.

(6) Within 30 days of the conclusion of the hearing, the Planning Commission shall grant or deny the use permit. The granting of any use permit may be made subject to terms and conditions attached thereto and made a part thereof. Failure of the Planning Commission to act



within the time set out therein shall be deemed to be a denial of the application on that date. The action of the Planning Commission shall become final 10 days from the date thereof, unless an appeal has been taken within that time. [Ord. 252 §§ 7.30 – 7.34, 2004.]

### **17.35.040 Ministerial Approvals**

#### **(1) Purpose.**

The purpose of this Chapter is to:

(a) Specify how the City will implement the review and approval requirements of California Government Code Sections 65650 et seq. ("State Supportive Housing Law"), 65660 et seq. ("State Low Barrier Navigation Centers Law"), and 65913.4 ("State Streamlined Ministerial Approval Process"); and

(b) Facilitate the development of affordable housing consistent with the goals, objectives, and policies of the City's General Plan Housing Element as may be amended from time to time. (Ord. 30422.)

#### **(2) Definitions.**

(a) All terms used in this Chapter that are defined in the State Supportive Housing Law, State Low Barrier Navigation Centers Law, and the State Streamlined Ministerial Approval Process shall have meaning established by their respective sections, as the same may be amended from time to time.

(i) As of date of publication of the ordinance adopting these regulations, the following terms are defined in the State Supportive Housing Law:

- (A) Supportive Housing;
- (B) Supportive Services;
- (C) Target Population;
- (D) Use by Right; and
- (E) Lower Income Households.

(ii) As of date of publication of the ordinance adopting these regulations, the following terms are defined in the State Low Barrier Navigation Centers Law:

- (A) Low Barrier Navigation Center;

- (B) Use by Right;
- (C) Coordinated Entry System.

(iii) As of date of publication of the ordinance adopting these regulations, the following terms are defined in the State Streamlined Ministerial Approval Process:

- (A) Objective Zoning Standards;
- (B) Objective Subdivision Standards;
- (C) Objective Design Review Standards;
- (D) Project Labor Agreement;
- (E) Skilled and Trained Workforce;
- (F) Affordable Housing Cost;
- (G) Affordable Rent;
- (H) Development Proponent;
- (I) Completed Entitlements;
- (J) Moderate Income Housing Units;
- (K) Production Report;
- (L) State Agency;
- (M) Subsidized;
- (N) Reporting Period; and
- (O) Urban Uses.

(b) All terms used in this Chapter that are defined in Chapter 17.10 of this Code shall have the meaning established in Chapter 17.10. Where terms that are defined in the State Housing Density Bonuses and Incentives Law are inconsistent with the definitions of the same terms set forth in Chapter 17.10 of this Code, the meaning of the terms in the State Housing Density Bonuses and Incentives Law shall prevail.



(c) Whenever the following terms are used in this Chapter, they shall have the meaning established by this Section:

(i) "Applicant" means the owner of the property, or person or entity with the written authority of the owner, that submits and application for Ministerial Approval.

(ii) "Director" means the Community Development of Planning and Building.

(ii) "Ministerial Approval" means any approval related to a housing development or a Low Barrier Navigation Center that meet the requirements of the State Supportive Housing Law, the State Low Barrier Navigation Centers Law, and/or the State Streamlined Ministerial Approval Process and does not require the exercise of judgement or deliberation by the Director.

(iv) "Restricted Affordable Unit" means a dwelling unit within a housing development that will be available at an Affordable Rent or Affordable Housing Cost as specified in the State Supportive Housing Law and the State Streamlined Ministerial Approval Process.

(v) "State Housing Density Bonuses and Incentives Law" means Government Code Section 65915 et seq. and all amendments and additions thereto, now or hereinafter enacted, that impose requirements applicable to the City related to the provision of housing Density Bonus(es) and Incentives.

(vi) "State Low Barrier Navigation Centers Law" means Government Code 65660 et seq. and all amendments and additions thereto, now or hereinafter enacted, that impose requirements applicable to the City related to Ministerial Approvals and Uses by Right.

(vii) "State Streamlined Ministerial Approval Process" means Government Code Section 65913.4 and all amendments and additions thereto, now or hereinafter enacted, that impose requirements applicable to the City related to Ministerial Approvals.

(viii) "State Supportive Housing Law" means Government Code Sections 65650 et seq. and all amendments and additions thereto, now or hereinafter enacted, that impose requirements applicable to the City related to Ministerial Approvals and Uses by Right.

### **(3) Ministerial Approval.**

(a) Ministerially Approved Developments. The City will Ministerially Approve a housing development or Low Barrier Navigation Center that meets the requirements specified in the State Supportive Housing Law, the State Low Barrier Navigation Centers Law, and/or the State Streamlined Ministerial Approval Process when an Applicant submits an application as specified by these regulations.

(b) Restricted Affordability and Supportive Housing Calculations.

(i) If an Applicant seeks Ministerial Approval under the State Supportive Housing Law, the number of required Restricted Affordable Units, Supportive Housing Units, and Supportive Services floor area will be calculated in accordance with the State Supportive Housing Law.

(ii) If an Applicant seeks Ministerial Approval under the State Streamlined Ministerial Approval Process, the number of required Restricted Affordable Units will be calculated in accordance with the State Streamlined Ministerial Approval Process.

(c) Replacement of Pre-Existing Lower Income Units. A housing development seeking Ministerial Approval under the State Supportive Housing Law shall replace any dwelling units on the site of the proposed housing development in the manner required by the State Supportive Housing Law.

(d) Parking Ratios. The City shall not require parking beyond the maximum ratios specified in the State Streamlined Ministerial Approval Process if the project is Ministerially Approved under that section of state law.

(e) Development Standards. Notwithstanding the State Supportive Housing Law, the State Low Barrier Navigation Centers Law, and the State Streamlined Ministerial Approval Process, Ministerially Approved housing developments and Low Barrier Navigation Centers shall meet all objective site, design, and construction standards included in Title 15 (Buildings and Construction), Title 16 (Subdivisions), and Title 17 (Zoning) of this Code, and shall also comply with all objective design guidelines included in applicable specific plans or otherwise adopted by the City Council, and all administrative regulations adopted pursuant to Section 17.35.040(6) for the implementation of these regulations.

#### **(4) Application Requirements and Timing.**

(a) General. Aside from Ministerial Approvals for accessory dwelling units and junior accessory dwelling units as specified in State Law, any Ministerial Approval sought by an Applicant shall be made pursuant to this Chapter.

(b) Application. All applications pursuant to these regulations shall be filed with the Director in a form prescribed by the Director. The application shall be signed by:

(i) All owners of the real property included in the housing development or Low Barrier Navigation Center; or

(ii) The person or entity with written authority of the owner(s) to apply for Ministerial Approval for a housing development or Low Barrier Navigation Center.

(c) Application Received. No application for Ministerial Approval shall be deemed received until the following have been provided:



(i) All fees for the application as set forth in the schedule of fees established by resolution of the City Council have been paid. No fee shall be deemed received until any negotiable instrument has been cleared and funds deposited on the City's account.

(ii) All documents specified in this Chapter and on the application form have been filed.

(d) The application shall include the following information:

(i) A brief description of the proposed housing development or Low Barrier Navigation Center, including, as applicable, the total number of dwelling units, Restricted Affordable Units, Supportive Housing Units, and Low Barrier Navigation Center beds proposed.

(ii) The current zoning district(s) and general plan land use designation(s) and assessor's parcel number(s) of the project Site.

(iii) A vicinity map and Site plan, drawn to scale, including building footprints, driveway, and parking layout.

(iv) Indication if the Applicant also seeks a density bonus, incentive, waiver, or modification.

(v) A Site plan showing location of, as applicable, Restricted Affordable Units, Supportive Housing Units, onsite Supportive Services, Low Barrier Navigation Center beds, and all other dwelling units within the proposed housing development or Low Barrier Navigation Center.

(vi) If the Applicant submits an application under the provisions of the State Supportive Housing Law, a plan for providing supportive services, with documentation demonstrating that the onsite supportive services provided meet the requirements of the Supportive Housing Law.

(vii) If a reduction in Supportive Housing Units is requested due to the termination of project-based rental assistance or operating subsidy through no fault of the project owner, an explanation of good faith efforts by the owner to find other sources of financial support, how any change in the number of Supportive Service Units is restricted to the minimum necessary to maintain the project's financial feasibility, and how any change to the occupancy of the Supportive Housing Units is made in a manner that minimizes tenant disruption and only upon the vacancy of Supportive Housing Units.

(viii) Level of affordability of any Restricted Affordable Units and proposed method to ensure affordability.

(ix) If the applicant submits an application under the provisions of the State Streamlined Ministerial Approval Process and it is not entirely a public work, certification that the project will pay prevailing wages.

(x) If the applicant submits an application under the provisions of the State Streamlined Ministerial Approval Process and the project meets the conditions specified in the Process, certification that the project will employ a skilled and trained workforce.

**(5) Application Review and Approval Process.**

(a) General. An application for Ministerial Approval shall be acted upon by the Director.

(b) Conditions for Approval. Before approving an application for Ministerial Approval, the Director must make the following findings based on evidence in the record, as applicable, that:

(i) The housing development or Low Barrier Navigation Center is eligible for Ministerial Approval.

(ii) If the Ministerial Approval is based all or in part on the provision of Supportive Housing, a finding that all the requirements for a Supportive housing development that are specified in the State Supportive Housing Law have been or will be met.

(iii) If the Ministerial Approval is for a Low Barrier Navigation Center, a finding that all the requirements for a Low Barrier Navigation Center that are specified in the State Low Barrier Navigation Centers Law have been or will be met.

(iv) If the Ministerial Approval request is based all or in part on the State Streamlined Ministerial Approval Process, a finding that all the requirements for a housing development approval that are specified in the State Ministerial Approval Process have been or will be met.

(v) If the application includes a request for a density bonus, incentive, waiver, or modification under these regulations, a finding that all the requirements for density bonuses and/or other incentives that are specified in these regulations have been or will be met.

(c) Conditions for Denial.

(i) The Director may deny an application for Ministerial Approval if the findings required by Subsection (b) above, as applicable, cannot be made.

(ii) The Director may deny a Ministerial Approval if doing so would be contrary to state and federal law, and this finding is made in writing.

(iii) Nothing in these regulations limits the City's right to deny an affordable housing project under Government Code Section 65589.5.

(d) Permit Conditions



(i) Term. Unless otherwise required by state law, Ministerial Approvals shall automatically expire three years from the date of the final action establishing that approval, unless otherwise provided in the permit, from and after the date of issuance of the development permit if within such three-year period, pursuant to and in accordance with the provisions of the Ministerial Approval. The duration of the approval may be extended as provided for in state law.

(ii) Conditions. Following approval of an application under the Streamlined Ministerial Approval Process, but prior to issuance of a building permit for the development, the Director may require one-time changes to the development that are necessary to comply with the objective uniform construction codes (including, without limitation building, plumbing, electrical, fire, and grading codes), to comply with federal or state laws, or to mitigate a specific, adverse impact upon the public health or safety and there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without modifying the development. A "specific, adverse impact" has the meaning defined in Government Code section 65589.5(d)(2).

(iii) Failure to install public improvements. It shall be a violation of this title for any person who has signed the acceptance of a permit or approval issued pursuant to this chapter to fail to secure the completion of the public improvements required by the permit or approval within the time period specified. If no time period is specified, the time period for completion of improvements shall be deemed to be one year from the issuance of a building permit unless an extension has been granted in writing by the Director or, if no building permit is required, one year from the issuance of the permit or approval.

(iv) Construction clean up. It shall be a violation of this title for any person responsible for construction including but not limited to the permit holder and any contractor thereof to fail to keep the public right-of-way free from construction dirt and debris. All on-site construction debris shall be removed at least weekly.

(v) Window Glazing. Unless otherwise indicated on an approved plan or in the approved permit, all first-floor, ground floor windows for any commercial use shall consist of transparent glass.

(vi) Maintenance of Landscape. It shall be a violation of this title for any property owner or other person in control of any site to fail to install or maintain any landscaping required by a permit or approval issued pursuant to these regulations. Any vegetation, required by a permit or approval, which is dead or dying, shall be replaced within sixty days.

(vii) Hours of Construction within 500 feet of a residential unit. No applicant or agent of an applicant shall suffer or allow any construction activity on a site located within 500 feet of a residential unit before 7:00 a.m. or after 7:00 p.m., Monday through Friday, or at any time on weekends.

(viii) All projects approved under these regulations shall follow current Best Management Practices (BMPs) for stormwater management.

(ix) Prior to the approval of the Tract or Parcel Map (if applicable) by the Director of Public Works, or the issuance of Building permits, whichever occurs first, all projects approved under these regulations shall satisfy all applicable Public Works clearance and Building Division clearance requirements.

(x) All projects approved under these regulations shall, if required by the Zoning Ordinance, satisfy the performance standards of the applicable Zoning Districts.

#### **(6) Regulations.**

The Director is hereby authorized to promulgate forms, policies, and regulations for the implementation of this Chapter.

#### **17.35.~~040~~ 050 Revocation of Variances and Use Permits.**

In any case where the terms and conditions of a grant of a variance or use permit are not complied with, the Planning Commission shall give notice to the holder of such variance or use permit of its intention to revoke such variance or use permit. Proceedings for the revocation of a variance or use permit shall be conducted in the same manner as proceedings for the grant of a variance or use permit. [Ord. 252 § 7.40, 2004.]

#### **17.35.~~050~~ 060 Appeals.**

(1) The City Manager or any person aggrieved by an action of the Planning Commission may take an appeal to the City Council by filing a notice of appeal with the City Clerk and with the Planning Commission within 10 days of the action of the Planning Commission. The City Manager is authorized to submit appeals without any further pre-submittal action by the City Council. The notice of appeal filed with the City Clerk shall be accompanied by a filing fee adopted by resolution of the City Council. No filing fee shall be required for any appeal filed by the City Manager. Upon receipt of the notice of appeal, the Planning Commission shall transmit to the City Council all the papers constituting the record upon which the action appealed from was taken.

(2) The City Council shall consider the appeal and the record upon which the action appealed from was taken and shall cause the matter to be set for a public hearing.

(3) Notice of the hearing shall be given as provided in RDMC [17.35.020\(4\)](#).

(4) Within 60 days of the filing of the notice of appeal, the City Council shall render its decision on the matter. Failure of the City Council to render its decision on the matter within 60 days of the filing of the notice of appeal shall be deemed to be a denial of the appeal and an affirmation of the action of the Planning Commission.



(5) The decision of the City Council upon an appeal is final and conclusive as to all things involved in the matter. [Ord. 252 §§ 7.50 – 7.54, 2004.]

**Section 3. Severability**

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

**Section 4. Limitation of Actions**

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

**Section 5. Effective Date**

This ordinance becomes effective thirty (30) days after adoption.

**I HEREBY CERTIFY** that the forgoing Ordinance was PASSED and ADOPTED at a regular meeting of the City Council of the City of Rio Dell on June 7, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No, 391-2022 adopted by the City Council of the City of Rio Dell on June 7, 2022.

\_\_\_\_\_  
Karen Dunham, City Clerk, City of Rio Dell

---

*675 Wildwood Avenue  
Rio Dell, CA 95562*



TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Karen Dunham, City Clerk

DATE: June 7, 2022

SUBJECT: Ordinance No. 394-2022 and Resolution No. 1543-2022  
Related to the Extension of Measure J, the 1% Transactions and Use  
(Sales) Tax for General Purposes

**RECOMMENDATION**

1. Introduce and conduct first reading (by title only) of Ordinance No. 394-2022 amending Chapter 3.11 of the Rio Dell Municipal Code to extend and reduce the one percent (1%) Transaction and Use Tax to 0.75% for General Purposes; eliminating the termination date, with the State Board of Equalization continuing to administer the tax; and
2. Open the public hearing and receive public input, close the public hearing, deliberate; and continue consideration and adoption of the proposed Ordinance to the meeting of June 21, 2022; and
3. Approve Resolution No. 1543-2022 establishing November 8, 2022 as the date for an election on a proposed ballot measure amending Chapter 3.11 of the Rio Dell Municipal Code to extend and reduce the one percent (1%) Transaction and Use Tax to (0.75%) for general purposes; eliminating the termination date, requesting the County Board of Supervisors to consolidate said election with the Statewide General election, and directing the City Clerk to take any and all actions necessary under law to prepare for and conduct the election.

## **BACKGROUND AND DISCUSSION**

At a regularly scheduled City Council meeting, the Council discussed options related to the extension of Measure J, the 1% Transactions and Use Tax approved by the voters in 2018 and standing to expire December 31, 2024.

The consensus of the Council was to proceed with an extension of the tax at a reduced rate from one (1%) percent to (0.75%) with no termination date and to place it on the November 8, 2022 ballot for voter approval as a General tax. Included in this packet is the required Ordinance and Resolution to consolidate the City tax measure with the Statewide General Election, to adopt the language of the tax measure, and to authorize the imposition and administration when approved by the voters. The ordinance will become effective immediately after it is approved by the voters per Government Code section 36937, which provides that “an ordinance takes effect immediately, if it is an ordinance: (a) Relating to an election, and (d) Relating to taxes for the usual and current expenses of the city.” The council must vote to propose the ordinance to the voters by a two-thirds vote. Since the measure is a general tax for the City, voter approval occurs with a simple majority, or 50% plus 1.

The timeline for preparing and sending the City Attorney’s Impartial Analysis of the local Sales Tax Measure is mid-August.

### **ATTACHMENTS:**

Resolution No. 1543-2022  
Ordinance No. 394-2022  
Notice of Election for Ballot Measure





**ORDINANCE NO. 394-2022**

**AN ORDINANCE OF THE CITY COUNCIL OF THE OF RIO DELL  
AMENDING CHAPTER 3.11 OF THE RIO DELL MUNICIPAL CODE TO  
EXTEND AND REDUCE THE ONE PERCENT (1.0%) TRANSACTION  
AND USE TAX TO (0.75%) FOR GENERAL PURPOSES WHICH  
WILL CONTINUE TO BE ADMINISTERED BY THE STATE  
BOARD OF EQUALIZATION**

WHEREAS, a locally-enacted revenue measure would protect and maintain Rio Dell services because the money is legally required to stay in our community and cannot be taken by the State, providing locally controlled funds for local services; and

WHEREAS, on November 8, 2018, the voters of the City of Rio Dell adopted Ordinance No. 368-2018 (Measure J), approving the imposition of a one-percent transaction and use tax for general purposes;

WHEREAS, the transaction and use tax approved by the voters on November 8, 2018 is scheduled to expire on December 31, 2024, in accordance with Section 3.11.160 of Chapter 3.11 of the Rio Dell Municipal Code, unless an extension is approved by the voters at an election called for that purpose;

WHEREAS, an extension of the City of Rio Dell's transaction and use tax will be submitted to the voters to eliminate the "Termination Date" of Section 3.11.160 of Chapter 3.11 of the Rio Dell Municipal Code; and

WHEREAS, approval of this Ordinance by the voters of the City of Rio Dell would not raise taxes but would lower the tax from 1% to .75%.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF RIO DELL ORDAINS AS FOLLOWS:

**Section 1. Authority.** The City Council enacts this ordinance in accordance with the authority granted to cities by Article XI, Section 7 of the California Constitution.

**Section 2. Amendment.** The definition of "termination date" in Chapter 3.11 of the Rio Dell Municipal Code is hereby amended to read as follows:

**3.11.160. Termination date.**

The authority to levy the tax imposed by this chapter shall have no termination date, unless the Ordinance is extended or repealed by the voters at a subsequent election.

**Section 3. Approval by Voters.** This Ordinance shall be submitted to the voters at an election to be held on November 8, 2022, and shall take effect only if approved by a majority of the qualified voters voting on the measure. Upon approval by a majority of the qualified voters of the City of Rio Dell, the Transaction and Use Tax set forth in Chapter 3.11 of the Rio Dell Municipal Code shall be reduced from (1.0%) to (0.75%) and extended without a termination date. The City Clerk is hereby directed to publish this ordinance at least once, within fifteen (15) days of its adoption, in a newspaper of general circulation published and circulated in the City of Rio Dell.

**Section 4. Severability.** If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

PASSED AND ADOPTED by the City Council of the City of Rio Dell, State of California, on June 7, 2022, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above to be a full, true and correct copy of Ordinance No. 394-2022 adopted by the City Council of the City of Rio Dell on June 7, 2022.

---

Karen Dunham, City Clerk



## RESOLUTION NO. 1543-2022

**A RESOLUTION OF THE CITY COUNCIL OF THE RIO DELL ESTABLISHING NOVEMBER 8, 2022 AS THE DATE FOR AN ELECTION ON A PROPOSED BALLOT MEASURE AMENDING CHAPTER 3.11 OF THE RIO DELL MUNICIPAL CODE TO EXTEND AND REDUCE THE ONE PERCENT (1.0%) TRANSACTION AND USE TAX TO (0.75%) FOR GENERAL PURPOSES, ELIMINATING THE EXPIRATION DATE; REQUESTING THE BOARD OF SUPERVISORS OF HUMBOLDT COUNTY TO CONSOLIDATE SAID ELECTION WITH THE STATEWIDE GENERAL ELECTION; AND DIRECTING THE CITY CLERK TO TAKE ANY AND ALL ACTIONS NECESSARY UNDER LAW TO PREPARE FOR AND CONDUCT THE ELECTION**

WHEREAS, a locally-enacted revenue measure would protect and maintain Rio Dell's services because the money is legally required to stay in the City's community and cannot be taken by the State, thereby providing locally controlled funds for local services; and

WHEREAS, on November 6, 2018, the voters of the City of Rio Dell adopted Ordinance No. 368-2018 (Measure J), approving the imposition of a one-percent transaction and use general tax for general purposes;

WHEREAS, the transaction and use tax approved by the voters on November 6, 2018 is scheduled to expire on December 31, 2024 in accordance with Section 3.11.160 of Chapter 3.11 of the Rio Dell Municipal Code, unless an extension is approved by the voters at an election called for that purpose;

WHEREAS, the City Council desires to reduce and extend the transaction and use tax without a termination date;

WHEREAS, the Rio Dell City Council is authorized by California Elections Code Section 9222 to place measures before the voters, and the voters of the City of Rio Dell have the authority under Article XIIC Section 2 of the California Constitution to approve

general tax proposals, including extensions of a previously approved tax, by majority vote;

WHEREAS, the City Council of the City of Rio Dell desires and intends to have the qualified voters of the City vote upon the question of whether to adopt the proposed ordinance, a copy of which is attached hereto as Attachment “1” and is incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIO DELL:

1. Recitals, The foregoing recitals are true and correct and are hereby incorporated by reference.

2. Call Election; Placement of Measure on the Ballot. Pursuant to California Constitution Article XIII C, Section 2; Government Code Section 53724; and Elections Code Section 9222, the City Council of the City of Rio Dell hereby calls an election at which it shall submit to the qualified voters of the City, a measure that, if approved, would extend the currently imposed general transactions and use tax, as authorized by Revenue and Taxation Code Section 7285.9. This measure shall be designated by letter by the Humboldt County Registrar of Voters. Pursuant to Election Code Section 10400 *et seq.*, the election for this measure shall be consolidated with the established election to be conducted on November 8, 2022, and be held and conducted in the manner prescribed by Elections Code Section 10418.

3. Ballot Language. The question to be presented to the voters is as follows:

|  |     |  |
|--|-----|--|
| Shall the City of Rio Dell continue to impose a reduced (0.75%) transaction and use tax (currently 1.0%) with all proceeds placed in the City’s General Fund to be used for any governmental purpose? The tax authorized by this Ordinance is expected to generate \$345,000 in annual revenue and will continue in effect until repealed by voters. | YES |  |
|  | NO  |  |

4. Proposed Ordinance. The ordinance authorizing the general tax to be approved by the voters pursuant to Sections 2 and 3 of the Resolution is as set forth in Attachment 1. The City Council hereby approves the ordinance, and form thereof, and its submission to the voters of the City at the November 8, 2022 election, as required by Revenue and Taxation Code Section 7285.9, subject to the approval of a majority of the voters voting on the measure at the election called by the adoption of this resolution. The entire text of the ordinance, attached hereto as Attachment “1”, shall be included in the voters’ pamphlet. The ordinance specifies that the rate of the transaction and use tax shall be



reduced from one percent (1.0%) to (0.75%) and be administered by the State Board of Equalization.

5. Publication of Measure. The City Clerk is hereby directed to cause notice of the measure to be published once in the official newspaper of the city of Rio Dell, in accordance with Section 12111 of the Elections Code and Section 6061 of the Government Code.

6. Request to Consolidate and Conduct Election and Canvass Returns.

- (a) Pursuant to the requirement of Section 10403 of the Elections Code, the Board of Supervisors of the County of Humboldt is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 8, 2022, for the purpose of placing the measure set forth in Sections 3 and 4 on the ballot.
- (b) The County of Humboldt Registrar of Voters is authorized to canvass the returns of the municipal election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.
- (c) The Board of Supervisors is requested to issue instructions to the Humboldt County registrar of voters take any and all steps necessary for the holding of the consolidated election.
- (d) The City of Rio Dell recognizes that additional costs will be incurred by the County of Humboldt by reason of this consolidation and agrees to reimburse the County for any costs.

7. Submission of Ballot Argument and Impartial Analysis.

- (a) The submission of ballot arguments for or against the measure shall be conducted pursuant to Election Code sections 9281 through 9287.
- (b) The last day for submission of direct arguments for or against the measure shall be by 5:00 p.m., August 19, 2022.
- (c) Direct arguments shall not exceed three hundred (300) words and shall be signed by not more than five persons.
- (d) The City Attorney shall prepare an impartial analysis of the measure by 5:00 pm, August 15, 2022.

8. Effective Date. This Resolution shall become effective immediately upon its adoption and the City Clerk is directed to send certified copies of the Resolution to the Humboldt County Board of Supervisors and the Humboldt County Registrar of Voters.

9. CEQA. The approval of this resolution is exempt from the California Environmental Quality Act (Public Resources Code §§ 21000 *et seq.*, “CEQA,” and 14 Cal. Code Reg. §§ 15000 *et seq.*, “CEQA Guidelines”). The transactions and use (sales)



tax to be submitted to the voters is a general tax that can be used for any legitimate governmental purpose; it is not a commitment to any particular action. As such, under CEQA Guidelines section 15378(b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue from the tax were used for a purpose that would have such effect, the City would undertake the required CEQA review for that particular project. Therefore, under CEQA Guidelines section 15060, review under CEQA is not required.

PASSED AND ADOPTED by the City Council of the City of Rio Dell, State of California, on June 7, 2022, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

---

Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above to be a full, true and correct copy of Resolution No. 1543-2022 adopted by the City Council of the City of Rio Dell on June 7, 2022.

---

Karen Dunham, City Clerk

---

675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532



**CITY OF RIO DELL  
NOTICE OF ELECTION  
PROPOSED BALLOT MEASURE TO  
EXTEND AND REDUCE THE LOCAL  
1.0% TRANSACTIONS AND USE  
(SALES) TAX TO (0.75%)**

Notice is hereby given that a General Municipal Election will be held in the City of Rio Dell on Tuesday, November 8, 2022 for the purpose of submitting to the qualified voters of the City, the following ballot measure for consideration:

Shall the City of Rio Dell continue to impose a three-quarters of one percent (0.75%) (Currently 1.0%) transactions and use tax with all proceeds placed in the City's General Fund to be used for any government purpose? The tax authorized by this Ordinance is expected to generate \$345,000 in annual revenue and will continue in effect until repealed by the voters.

Arguments in favor or against the measure must be submitted by 5:00 p.m. on August 19, 2022 at the Office of the City Clerk at Rio Dell City Hall, 675 Wildwood Avenue, Rio Dell, California.

Polls are open from 7:00 A.M. – 8:00 P.M. at the Monument Middle School, 95 Center Street, Rio Dell.

---

Karen Dunham, CMC  
Posted: July 6, 2022


675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532



**For Meeting of: June 7, 2022**

Consent Item;  Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: May 31, 2022

Subject: Caltrans Vacation Proceedings – Dog Park

---

---

**Recommendation:**

That the City Council:

1. Receive a brief presentation from staff; and
2. Open the public hearing and receive comments pursuant to Section 8324(a) of the Streets and Highway Code regarding the vacation of real property relinquished by Caltrans to the City which was to be used for City streets; and
3. Adopt Resolution No. 1540-2022 declaring that the area to be vacated is not needed for City street purposes; and
4. Direct the City Clerk to record a Certified copy of the Resolution with the County Recorder.

**Discussion:**

As the Council is aware the City recently received grant funding for the establishment of a Dog Park east of Ireland Avenue, south of Painter Street and north of the extension of Centers Street. The area, which was considered excess lands when Highway 101 was realigned in the mid 1970's, was relinquished to the City by Caltrans after the realignment of Highway 101. The area was to be used for City Streets. The area planned for the Dog Park is not necessary for City streets and it is not identified as a future City Street in the City's Circulation Element.

As the Council is aware, the area to be vacated was not applied a land use designation when the current General Plan and Zoning designations were applied. Staff recently processed a Plan and Zoning Amendment to designate the area to Public Facility (PF).

Section 8322 of the Streets and Highway Code requires that the Council set a hearing date at least fifteen days after initiation of proceedings. At your meeting of May 17, 2022 your Council initiated proceedings and set a hearing date for the Council Meeting of June 7, 2022.

Pursuant to Section 8323 of the Streets and Highway Code, the City posted a Notice of the vacation hearing on the property on May 18, 2022. Staff has received two phone calls as a result of the posted Notice.

Section 8324 et. seq. of the Streets and Highway Code requires a public hearing to hear any comments from interested parties regarding the proposed vacation. If the Council determines that the area to be vacated is not needed for City streets, the Council must adopt a Resolution vacating the area. (Streets and Highway Code Section 8324(b)).

Once your Council approves the Resolution vacating the area, a certified copy of the Resolution of Vacation, including the legal description, must be recorded in the office of the County Recorder.

**Attachments:**

Attachment 1: Resolution No. 1540-2022.

## RESOLUTION NO. 1540-2022



### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL VACATING THE CALTRANS GIVE-BACK PARCEL LOCATED SOUTH OF PAINTER STREET, EAST OF IRELAND STREET, NORTH OF CENTER STREET AND WEST OF HIGHWAY 101.**

**WHEREAS** the subject parcel and portions of many others were originally acquired by Caltrans in the mid 1970's for the realignment of Highway 101; and

**WHEREAS** after construction of Highway 101, Caltrans deeded the excess properties back to the original landowners and the City; and

**WHEREAS** after the parcel was deeded back to the City, a zoning and plan designation was never applied to the parcel; and

**WHEREAS** this was recently brought to staff's attention as part of a grant application to establish a dog park on the parcel; and

**WHEREAS** the area was zoned and designated Public Facility (PF) on February 15, 2022; and

**WHEREAS** Section 8322 of the Streets and Highway Code requires that the Council set a hearing date at least fifteen days after initiation of proceedings; and

**WHEREAS** at the City Council meeting of May 17, 2022 the Council initiated proceedings and set a hearing date for the Council Meeting of June 7, 2022; and

**WHEREAS** pursuant to Section 8323 of the Streets and Highway Code, the City posted a Notice of the vacation hearing on the property on May 18, 2022; and

**WHEREAS** pursuant to Section 8324 et. seq. of the Streets and Highway Code the City conducted a public hearing to hear any comments from interested parties regarding the proposed vacation; and

**WHEREAS** pursuant to Section 8324(b) of the Streets and Highway Code, the Council determined that the area to be vacated is not needed for City streets; and



**WHEREAS** a certified copy of the Resolution of Vacation, including the legal description, must be recorded in the office of the County Recorder pursuant to Section 8325(b) of the Streets and Highway Code.

**WHEREAS** the proposed vacation of the area has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA); and

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Rio Dell finds that:

1. That the area to be vacated is not needed for City streets; and
2. Vacating the area for a Dog Park is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations for the following reasons:

The creation of the Dog Park is eligible for Class 1, 3 and 4 Categorical Exemptions per Sections 15301, 15303 and 15304 of the CEQA Guidelines as it involves the minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use and consists of construction and location of limited numbers of new, small facilities or structures; installation of small new equipment and facilities in small structures; and the conversion of existing small structures from one use to another where only minor modifications are made to the exterior of the structure and consists of minor public or private alterations in the condition of land, water, and/or vegetation which do not involve the removal of healthy, mature, and scenic trees.

15301 Existing Facilities. Class 1 of this code section consists of operation, repair, maintenance, permitting, licensing or minor alternation of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use.

The proposed project is located in an existing public open space area that has historically been used as a neighborhood quasi dog park. It does not alter existing use patterns, but rather enhances safety and accessibility.

15303 New Construction or Conversion of Small Structures. Class 3 of this code section consists of construction and location of limited numbers of new, small facilities or structures; installation of small new equipment and facilities in small structures; and the conversion of existing small structures from one use to another where only minor modifications are made to the exterior of the structure.

The proposed project includes a half-court basketball court, minor alterations/modifications to the surface material, perimeter fencing and site furnishings of an existing open field space in order to establish a dog park.

15304 Minor Alterations of Land. Class 4 of this code consists of minor public or private alterations in the condition of land, water, and/or vegetation which do not involve the removal of healthy, mature, and scenic trees except for forestry or agricultural purposes.

This project does not involve the removal of any healthy, mature or scenic trees. Perimeter drought tolerant landscaping and new trees would be installed as a result of this project.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council of the City of Rio Dell hereby vacates the area identified in the attached Exhibit A.

**I HEREBY CERTIFY** that the forgoing Resolution was PASSED and ADOPTED at a regular meeting of the City Council of the City of Rio Dell on June 7, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Mayor Debra Garnes

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Resolution No. 1540-2022 adopted by the City Council of the City of Rio Dell on June 7, 2022.

---

Karen Dunham, City Clerk, City of Rio Dell

EXHIBIT A

That real property situate in the City of Rio Dell, County of Humboldt, State of California, described as follows:

BEGINNING at a point on the westerly right of way line of U.S. Highway 101 at the northerly terminus of a line having a bearing of North 29 degrees 43 minutes 11 seconds West for a distance of 437.81 feet, as said point is shown on Book 1 of Monumentation Maps, Page 101, and as described in a relinquishment document recorded October 27, 1976 in Book 1374 Official Records, Page 76 (Parcel 2), Humboldt County Records;

thence southerly along said westerly line, South 29 degrees 43 minutes 11 seconds East, 379.23 feet;

thence leaving said westerly line, North 88 degrees 18 minutes 03 seconds West, 102.17 feet to the beginning of a curve, concave to the Northeast, having a radius of 18.00 feet;

thence Northerly, along said curve, through an angle of 83 degrees 21 minutes 39 seconds, for a distance of 26.19 feet, to the beginning of a curve, concave to the West, having a radius of 215.00 feet;

thence Northerly, along said curve, through an angle of 16 degrees 55 minutes 16 seconds, for a distance of 63.50 feet;

thence North 21 degrees 41 minutes 35 seconds West, 26.02 feet;

thence North 24 degrees 39 minutes 35 seconds West, 100.14 feet;

thence North 26 degrees 17 minutes 13 seconds West, 111.53 feet;

thence North 18 degrees 06 minutes 56 seconds West, 10.92 feet, to the beginning of a curve, concave to the East, having a radius of 18.00 feet;

thence Northeasterly, along said curve, through an angle of 109 degrees 33 minutes 32 seconds, for a distance of 34.42 feet;

thence South 88 degrees 33 minutes 24 seconds East, 32.82 feet, more or less, to the POINT OF BEGINNING.

Bearings in this description are based on the California Coordinate System (CCS), Zone 1. Distances are grid distances, multiply distances shown hereon by 1.0000932 to obtain ground distances.

Prepared by:

Michael J. O'Hern

Michael J. O'Hern LS 4829

Dated: APRIL 15, 2022



---


675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532



For Meeting of: June 7, 2022


Consent Item;  Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: May 31, 2022

Subject: Amending the City's Land Use and Housing Elements and the City's Zoning Regulations, Chapter 17 of the Rio Dell Municipal Code (RDMC). 

---

---

**Recommendation:**

That the City Council:

1. Hear a brief presentation and the introduction and first reading of Ordinance No. 393-2022 amending the City's Zoning Regulations, Chapter 17 of the Rio Dell Municipal Code (RDMC) to include (1) establishing definitions of Emergency Shelters, Supportive Housing and Low Barrier Navigation Centers; (2) Identify Low Barrier Navigation Centers as a permitted use in the Residential Multifamily (RM) designation; and (3) amending the City's commercial designations to identify Emergency Shelters, Supportive Housing, Transitional Housing and Low Barrier Navigation Centers as principally permitted uses as required by State law; and
2. Hear a brief presentation and overview of proposed amendments to the City's Land Use and Housing Element. The amendment to the Land Use Element will (1) establish residential densities to the Neighborhood Center and Community Commercial designations; (2) Identify Low Barrier Navigation Centers as a permitted use in the

Residential Multifamily (RM) designation; and (3) modify the density applied to the Town Center designation.

The amendment to the Housing Element (1) will amend Table 27, Residential Land Use Designations – Allowable Density, to accurately reflect the residential densities of the City’s commercial designations; and (2) amend Table 29, Vacant Residential Sites Inventory, to include some additional parcels that were inadvertently omitted.

3. Open the public hearing and receive public comments and deliberate; and
4. Continue the second reading, approval and adoption of Ordinance No. 393-2022 to your meeting of June 21, 2022; and
5. Approve Resolution No. 1542-2022 amending the City’s Land Use and Housing Elements.

### **Discussion**

**Zoning Regulations:** The amendments to the City’s Zoning Regulations, Chapter 17 of the Rio Dell Municipal Code (RDMC) include establishing definitions of Emergency Shelters, Supportive Housing and Low Barrier Navigation Centers. The City’s Zoning Regulations include the definition of “Transitional Housing”. Below is a copy of the State definitions.

Emergency shelter is defined as “housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or household may be denied emergency shelter because of an inability to pay.” (See Gov. Code, § 65582)

Supportive housing is defined as “housing with no limit on length of stay, that is occupied by the target population, and that is linked to onsite or offsite service that assists the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community.” (Gov. Code, § 65582)

Low Barrier Navigation Center means a “Housing First, low-barrier, service-enriched shelter focused on moving people into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing. "Low Barrier" means best practices to reduce barriers to entry, and may include, but is not limited to, the following:



(1) The presence of partners if it is not a population-specific site, such as for survivors of domestic violence or sexual assault, women, or youth.

(2) Pets.

(3) The storage of possessions.

(4) Privacy, such as partitions around beds in a dormitory setting or in larger rooms containing more than two beds, or private rooms.” (Gov. Code § 65660)

The other two text amendments to the Zoning Regulations include Identifying Low Barrier Navigation Centers as a permitted use in the Residential Multifamily (RM) designation and amending the City’s commercial designations to identify Emergency Shelters, Supportive Housing, Transitional Housing and Low Barrier Navigation Centers as principally permitted uses as required by State law. Ordinance No. 393-2022, **Attachment 1** identifies the recommended amendments.

**Land Use Element:** In reviewing the Land Use Element as part of the recent establishment of the State mandated Ministerial process for certain housing types, staff discovered that residential densities were not included in the Neighborhood Center and Community Commercial designations.

As the Commission is aware, your Commission approved a State mandated Ministerial process for Emergency Shelters, Transitional Housing, Supportive Housing and Low Barrier Navigation Centers at your meeting April 26, 2022. These housing types are required to be included as principally permitted uses in the Residential Multifamily and commercial designations.

In addition, the Town Center designation currently specifies a density range of 10 – 22 units per net acre. Staff is recommending a density of up to 20 units per net acre for all three commercial designations. Furthermore, staff is recommending that the City’s Residential Multifamily and commercial land use designations be amended to include State mandated Supportive and Transitional Housing projects and Low Barrier Navigation Centers. **Attachment 2** includes the proposed revisions to the City’s commercial land use designations.

**Housing Element:** During the preparation of the Housing Elements Annual Progress Report (APR), staff identified a couple errors in the Housing Element. The Housing Elements Table 27, *Residential Land Use Designations – Allowable Density*, incorrectly identifies applied densities.

The densities identified for the City's commercial designations are not accurate. **Attachment 3** includes a recommended revised Table 27 of the Housing Element

The second error that staff discovered was that the Housing Elements *Vacant Residential Sites Inventory, Table 29* did not include a couple commercial parcels, including the Todd parcel, and two vacant parcels in the Grayland Heights development. As such, staff is recommending including those parcels. **Attachment 4** includes the recommended additions to Table 29.

The Planning Commission considered the proposed amendments at their meeting of May 24<sup>th</sup> and unanimously recommends that your Council approve the proposed amendments. The Commission did make one recommendation/modification to Table 29 of the Housing Element to include additional street references. The recommendation has been incorporated into the proposed amendment.

### **Procedures for Zoning Ordinance Amendments**

Pursuant to Section 17.30.010 of the City of Rio Dell Municipal Code, the following City procedures are required to amend the Ordinance:

- An amendment may be initiated by one or more owners of property affected by the proposed amendment, as set out in Section 17.30.010(3), or by action of the Planning Commission, or the City Council.
- The application of one or more property owners for the initiation of an amendment shall be filed in the office of the City Clerk on a form provided, accompanied by a filing fee.
- Subject only to the rules regarding the placing of matters on the Planning Commission agenda, the matter shall be set for a public hearing.
- Notice of hearing time and place shall be published once in a newspaper of general circulation at least ten calendar days before the hearing or by posting in at least three public places.
- At the public hearing, the Planning Commission shall hear any person affected by the proposed amendment. The hearing may be continued from time to time.
- Within 40 days of the conclusion of the hearing, the Planning Commission shall submit to the City Council a written report of recommendations and reasons therefore.
- Subject only to the rules regarding the placing of matters on its agenda, the City Council, at its next regular meeting following the receipt of such report, shall cause the matter to be set for a public hearing. Notice of the time and place of the hearing shall be given as provided in Section 17.30.010(5), hereof.

- At the public hearing, the City Council shall hear any person affected by the proposed amendment. The hearing may be continued to a specified future date, but shall be concluded within 60 days of the commencement thereof.
- The City Council shall not make any change in the proposed amendment until the proposed change has been referred to the Planning Commission for a report, and the Planning Commission report has been filed with the City Council.

### **Procedures for Plan Amendments**

California Government Code § 65350-65362 contains the following procedural requirements to amend a general plan:

- Prior to action to amend a general plan, the proposed action *should* be referred to and circulated for 45 days to the City, County, school districts, LAFCo, regional planning agencies, any federal or state agencies, water providers, and Native American tribes with traditional lands located within the City;
- The Planning Commission shall hold at least one public hearing before approving a recommendation on the amendment;
- The Planning Commission shall make a written recommendation on the amendment;
- Prior to amending the general plan, the City Council shall hold at least one public hearing;
- The City Council shall amend the general plan by resolution, which shall be adopted by not less than a majority of the legislative body;
- City Council may approve, modify, or disapprove the Planning Commission's recommendations, however any substantial modifications not previously considered by the Planning Commission shall first be referred to the Planning Commission for its recommendation;
- Copies of the adopted general plan amendment shall be made available for inspection by the public one working day following adoption;
- Within two working days after a request, copies shall be furnished to those so requesting;
- Any specific plan or other plan of the City that is applicable to the same areas or matters affected by a general plan amendment shall be reviewed and amended as necessary to make the specific or other plan consistent with the General Plan;

**Plan and Zone Amendment Required Findings:**

**1. The proposed amendments are deemed to be in the public interest.**

All General Plan elements should be and in fact are required to be accurate and consistent with one another, including the City's Zoning Regulations. Applying densities to the Neighborhood Center and Community Commercial designations is consistent with the allowed use of residential uses on upper floors of commercial uses.

The revisions to the Housing Elements Table 27, *Residential Land Use Designations – Allowable Density*, will reflect the accurate existing and proposed residential densities.

Amending Table 27, *Residential Land Use Designations – Allowable Density*, to accurately reflect the residential densities of the City's commercial designations and Table 29, *Vacant Residential Sites Inventory*, is also in the public interest.

The proposed amendments to the City's Zoning Regulations establishing definitions of and identify allowed uses of Emergency Shelters, Supportive Housing and Low Barrier Navigation Centers in certain zones are State mandated uses and therefore are in the public interest.

**2. The proposed amendments are consistent and compatible with the rest of the General Plan and any implementation programs that may be affected.**

The proposed amendments to the Land Use and Housing Elements consistent and compatible with one another. No other amendments to the General Plan are necessary in order to implement the recommended changes.

In order to ensure consistency with the Land Use amendments, the amendments to the City's Zoning Regulations establishing definitions of and identify allowed uses of Emergency Shelters, Supportive Housing and Low Barrier Navigation Centers in certain zones are required.

**3. The potential impacts of the proposed amendments have been assessed and have been determined not to be detrimental to the public health, safety, or welfare.**

There is no evidence to suggest that the proposed amendments would be detrimental to the public health, safety or welfare.

**4. The proposed amendments have been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA).**

The proposed amendments are consistent with the CEQA Initial Study and subsequent Negative Declaration of Environmental Impact (SCH# 2019069048) adopted by the City for the City's Housing Element for the 2019-2027 planning period. As such, staff believes the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a *significant* effect on the environment.

**Attachments**

**Attachment 1:** Draft Ordinance No. 393-2022 amending the City's Zoning Regulations, Chapter 17 of the Rio Dell Municipal Code (RDMC) include (1) establishing definitions of Emergency Shelters, Supportive Housing and Low Barrier Navigation Centers; and (2) Identify Low Barrier Navigation Centers as a permitted use in the Residential Multifamily (RM) designation; and (3) amending the City's commercial designations to identify Emergency Shelters, Supportive Housing, Transitional Housing and Low Barrier Navigation Centers as principally permitted uses as required by State law.

**Attachment 1:** Proposed revisions to the City's commercial land use designations amending and establishing residential densities for mixed-use developments.

**Attachment 2:** Recommended changes to the Housing Elements Table 27, *Residential Land Use Designations – Allowable Density*.

**Attachment 3:** Recommended changes to the Housing Elements *Vacant Residential Sites Inventory, Table 29* to include a couple commercial parcels and two vacant parcels in the Grayland Heights development.

**Attachment 4:** Resolution No. 168-2022 recommending the City Council amend the City's Land Use and Housing Elements.

**Attachment 5:** Resolution No. 1542-2022 amending the City's Land Use and Housing Elements



**ORDINANCE NO. 393-2022**



**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL  
AMENDING THE CITY'S ZONING REGULATIONS CHAPTER 17 OF THE RIO DELL  
MUNICIPAL CODE (RDMC) TO (1) ESTABLISH DEFINITIONS OF EMERGENCY  
SHELTERS, SUPPORTIVE HOUSING AND LOW BARRIER NAVIGATION CENTERS;  
(2) IDENTIFY LOW BARRIER NAVIGATION CENTERS AS A PERMITTED USE IN THE  
RESIDENTIAL MULTIFAMILY (RM) DESIGNATION; AND (3) AMENDING THE CITY'S  
COMMERCIAL DESIGNATIONS TO IDENTIFY EMERGENCY SHELTERS, SUPPORTIVE  
HOUSING, TRANSITIONAL HOUSING AND LOW BARRIER NAVIGATION CENTERS  
AS PRINCIPALLY PERMITTED USES AS REQUIRED BY STATE LAW.**

**WHEREAS** in order to be consistent with State law, the City's Zoning Regulations need to be amended to include State definitions of emergency shelters, supportive housing, low barrier navigation centers; and

**WHEREAS** in reviewing the Land Use Element as part of the recent establishment of the State mandated Ministerial process for certain housing types, including emergency shelters, supportive housing, low barrier navigation centers were not included in the Neighborhood Center and Community Commercial designations; and

**WHEREAS** staff also determined that low barrier navigation centers were not identified as a permitted use the Residential Multifamily designation; and

**WHEREAS** staff is recommending that the City's commercial land use designations be amended to include State mandated emergency shelters, supportive and transitional Housing projects and Low Barrier Navigation Centers; and

**WHEREAS** the proposed amendments to the Zoning Regulations have been processed pursuant to Section 17.35.010 of the Rio Dell Municipal Code (RDMC).

**WHEREAS** the recommended amendments conform with State law requirements, and integrates the ministerial approval process into the City's development review framework; and

**WHEREAS** the amendments were evaluated for compliance with the City's Zoning Regulations, General Plan and compliance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA); and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Rio Dell finds:

**1. The proposed amendments are deemed to be in the public interest.**

The proposed amendments to the City's Zoning Regulations establishing definitions of and identify allowed uses of Emergency Shelters, Supportive Housing and Low Barrier Navigation Centers in certain zones are State mandated uses and therefore are in the public interest.

**2. The proposed amendments are consistent and compatible with the rest of the General Plan and any implementation programs that may be affected.**

In order to ensure consistency with the Land Use amendments, the amendments to the City's Zoning Regulations establishing definitions of and identify allowed uses of Emergency Shelters, Supportive Housing and Low Barrier Navigation Centers in certain zones are required.

**3. The potential impacts of the proposed amendments have been assessed and have been determined not to be detrimental to the public health, safety, or welfare.**

There is no evidence to suggest that the proposed amendments would be detrimental to the public health, safety or welfare.

**4. The proposed amendments have been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA).**

The proposed amendments are consistent with the CEQA Initial Study and subsequent Negative Declaration of Environmental Impact (SCH# 2019069048) adopted by the City for the City's Housing Element for the 2019-2027 planning period. As such, staff believes the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a *significant* effect on the environment.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council of the City of Rio Dell does hereby ordain as follows:

**Section 1.**

**Purpose of the Zoning Regulation Amendments**

The purpose of the amendments is to be consistent with State housing law Division 13 of the California Health and Safety Code, or any other provision of law referenced there, as amended.

**Section 2. Amendments to Chapter 17.10 of the Rio Dell Municipal Code**

Chapter 17.10, Definitions, of the Rio Dell Municipal Code is hereby amended establishing definitions of Emergency Shelters, Supportive Housing and Low Barrier Navigation Centers:

Emergency shelter is defined as “housing with minimal supportive services for homeless persons that is limited to occupancy of six months or less by a homeless person. No individual or household may be denied emergency shelter because of an inability to pay.” (See Gov. Code, § 65582)

Supportive housing is defined as “housing with no limit on length of stay, that is occupied by the target population, and that is linked to onsite or offsite service that assists the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community.” (Gov. Code, § 65582)

Low Barrier Navigation Center means a “Housing First, low-barrier, service-enriched shelter focused on moving people into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing. "Low Barrier" means best practices to reduce barriers to entry, and may include, but is not limited to, the following:

- (1) The presence of partners if it is not a population-specific site, such as for survivors of domestic violence or sexual assault, women, or youth.
- (2) Pets.
- (3) The storage of possessions.

(4) Privacy, such as partitions around beds in a dormitory setting or in larger rooms containing more than two beds, or private rooms.” (Gov. Code § 65660)

### **Section 3.**

Chapter 17.20 is hereby amended as follows:

#### **17.20.035 Residential Multifamily or RM zone.**

The purpose of the residential multifamily or RM zone is to provide land suitable for higher density residential uses. The following regulations shall apply in all residential multifamily or RM zones:

(1) Principal Permitted Uses.

(a) Detached single-family dwellings, multiple dwellings and dwelling groups;

(b) Community care facility for six or fewer individuals;

(c) Family day care home for 12 or fewer children, including children who reside at the residence;

(d) Emergency shelters/transitional housing subject to the operational standards in RDMC [17.30.120](#);

**(e) Low Barrier Navigation Centers.**

#### **17.20.040 Town Center or TC zone.**

The purpose of the town center or TC zone is to provide an area for a broad range of uses which generate high pedestrian traffic and which do not have large space requirements, including artisan workshops and galleries, retail businesses, personal services, offices, eating places, visitor accommodations, and similar uses. Mixed residential-commercial uses are an important component of the TC zone and are encouraged to ensure an economically and socially vibrant downtown that is intended for, and enjoyed by, residents and visitors alike.

The following regulations shall apply in all town center or TC zones:

(1) Principal Permitted Uses.



(a) Resident and visitor-serving retail and service uses conducted entirely within an enclosed building, including, but not limited to: grocery stores; drug stores; hardware stores; variety stores; sporting goods stores; bakeries; coffee shops; fruit and vegetable markets; bicycle sales, rentals and repair shops; bowling alleys; furniture sales; audio-video stores; florists; frame shops; clothing and apparel businesses; health clubs; dry cleaning (not including processing plants); laundromats; tailors; shoe repair; retail sales and repair of household goods and appliances; and hobby and craft shops;

(b) Apartments on the upper floors of multistory buildings;

(c) Service establishments, such as spas, nail salons, beauty salons, and barbershops;

(d) Business and professional offices, such as for accountants, lawyers, architects, engineers, realtors, financial advisors, medical and dental offices;

(e) Banks and financial institutions without drive-up facilities;

(f) Restaurants and licensed premises (bars) appurtenant thereto;

(g) Movie theaters;

(h) Galleries, museums and gift shops;

**(i) Emergency Shelters, Supportive and Transitional Housing projects and Low Barrier Navigation Centers on the upper floors of multistory buildings.**

#### **17.20.050 Neighborhood center or NC zone.**

The neighborhood center or NC zone is intended to provide for small-scale shopping centers located within neighborhoods which will provide convenient sales and service facilities to residential areas, without detracting from the residential desirability of such areas. The following regulations shall apply in all neighborhood center or NC zones:

##### **(1) Principal Permitted Uses.**

(a) Social halls, fraternal and social organizations and clubs, plant nurseries and greenhouses;

(b) Professional and business offices and commercial instruction;



(c) Stores, agencies and services of a light commercial character, conducted entirely within an enclosed building, including, but not limited to, antique shops, art galleries, retail bakeries, banks, barber shops, beauty salons, bookstores, clothing and apparel stores, coin-operated dry cleaning and laundries, dry cleaning and laundry agencies, drug stores, florists, food markets, furniture stores, hardware and appliance stores, radio and television sales and services, restaurants and licensed premises appurtenant thereto, automobile service stations and repair, studios, tailor shops, enclosed theaters, and variety stores;

(d) Sales of used and secondhand goods, when appurtenant to any of the foregoing.

(e) Pet shops, public garages, sales of used or secondhand goods, and storage warehouses.

(f) Apartments on the upper floors of multistory buildings.

**(g) Emergency Shelters, Supportive and Transitional Housing projects and Low Barrier Navigation Centers on the upper floors of multistory buildings.**

#### **17.20.060 Community Commercial or CC zone.**

The purpose of the community commercial or CC zone is to provide for large-scale commercial uses. The following regulations shall apply in all community commercial or CC zones:

(1) Principal permitted uses, including, but not limited to:

(a) Large-scale retail stores and retail services, including supermarkets;

(b) Automotive sales, automotive services contained entirely within a building, and gas stations;

(c) Light manufacturing contained entirely within a building;

(d) All uses permitted with a use permit in neighborhood center or NC zones, without regard to the securing of any use permit, except as provided in subsection (2) of this section.

(e) Apartments on the upper floors of multistory buildings.

**(f) Emergency Shelters, Supportive and Transitional Housing projects and Low Barrier Navigation Centers on the upper floors of multistory buildings.**

**Section 4 Severability.**

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

**Section 5. Limitation of Actions**

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

**Section 6. Effective Date**

This ordinance becomes effective thirty (30) days after adoption.

**I HEREBY CERTIFY** that the forgoing Ordinance was PASSED and ADOPTED at a regular meeting of the City Council of the City of Rio Dell on June 21, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Debra Garnes, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 393-2022 adopted by the City Council of the City of Rio Dell on June 21, 2022.

\_\_\_\_\_  
Karen Dunham, City Clerk, City of Rio Dell



**Table 1-2 City of Rio Dell General Plan Land Use Designations**

| Designation  | Permitted Uses  | Minimum Lot Size                                |
|--|---|---|
| <p><b>Residential Multifamily (RM):</b> The purpose of the Residential Multifamily or RM designation is to provide land suitable for higher density residential uses. The minimum lot size is 6,000 square feet with a density of 15 units per net acre. The required open space is 50 percent.</p>  |   |   |
| Residential Multifamily (RM)   | <ul style="list-style-type: none"> <li>● Residential uses including detached houses, apartments, cottages, emergency shelters, transitional housing, supportive housing, <b>Low Barrier Navigation Centers</b> and live-work units.</li> <li>● Limited office uses including professional services in a residential unit.</li> <li>● Civic and cultural uses including day care centers and parks.</li> </ul>   | 6,000 square feet                               |
| <b>Open Space</b>  | <b>Density/FAR*</b>   | <b>Building Height</b>                          |
| 40%  | 15 units per net acre.  | Maximum 3 stories or 45 feet                    |
| Designation  | Permitted Uses  | Minimum Lot Size                                |
| <p><b>Town Center (TC):</b> The Town Center designation is intended to provide an area for a broad range of uses which generate high pedestrian traffic and which do not have large space requirements, including artisan workshops and galleries, retail businesses, personal services, offices, eating places, visitor accommodations, and similar uses. Mixed residential-commercial uses are an important component of the TC designation and are encouraged to ensure an economically and socially vibrant downtown that is intended for, and enjoyed by, residents and visitors alike.</p> |   |   |
| Town Center (TC)   | <ul style="list-style-type: none"> <li>● Commercial uses including retail sales, retail services, restaurants, theaters, and galleries.</li> <li>● Office uses including commercial services, professional services and health services.</li> <li>● Residential uses on the upper floor of mixed-use buildings, live-work units.</li> <li>● Lodging uses including hotels, bed and breakfast inns and rooming houses in a lodging building, or in a mixed-use building.</li> <li>● Civic and cultural uses including city offices and other governmental services, city parking facilities, conference centers, museums, libraries, day care centers and parks.</li> <li>● <b>Emergency Shelters, Supportive and Transitional Housing projects and Low Barrier Navigation Centers.</b></li> </ul> | 2,500 square feet                               |
| <b>Open Space</b>  | <b>Density/FAR*</b>   | <b>Building Height</b>                          |
| 0%   | <u>Up to 20 units per net acre.</u> FAR 2   | Minimum 2 stories, maximum 3 stories or 45 feet |



**Table 1-2 City of Rio Dell General Plan Land Use Designations**

| Designation   | Permitted Uses  | Minimum Lot Size             |
|---|---|------------------------------|
| <b>Neighborhood Center (NC):</b> The Neighborhood Center designation provides for small-scale neighborhood shopping areas located within residential neighborhoods. The minimum lot size is 2,000 square feet and there is no open space requirement.     |   |                              |
| Neighborhood Center (NC)  | <ul style="list-style-type: none"> <li>● Residential uses restricted to upper floors of mixed-use buildings.</li> <li>● Neighborhood commercial uses including retail sales, retail services, and restaurants in a commercial building, or in the ground floor of a mixed-use building.</li> <li>● Limited office uses including commercial services, professional services and health services in a mixed-use building.</li> <li>● Limited lodging uses including bed and breakfast inns and rooming houses in a mixed-use building.</li> <li>● Civic and cultural uses including city offices and day care centers.</li> <li>● <b>Emergency Shelters, Supportive and Transitional Housing projects and Low Barrier Navigation Centers.</b></li> </ul>   | 2,000 square feet            |
| <b>Open Space</b>   | <b>Density/FAR*</b>   | <b>Building Height</b>       |
| 0%  | <u>Up to 20 units per net acre.</u> FAR 1.5   | Maximum 3 stories or 45 feet |
| Designation   | Permitted Uses  | Minimum Lot Size             |
| <b>Community Commercial (CC):</b> The Community Commercial designation provides for large-scale commercial uses. It may also contain office, lodging and civic uses. The minimum lot size is 5,000 square feet and the required open space is 10 percent. |   |                              |
| Community Commercial (CC)   | <ul style="list-style-type: none"> <li>● Residential uses restricted to upper floors of mixed-use buildings.</li> <li>● Commercial uses including large-scale retail sales, supermarkets, automotive sales, and automobile services contained entirely within a building, gas stations, and light manufacturing contained entirely within a building.</li> <li>● Office uses including commercial services, professional services and health services in an office building or in a mixed-use building.</li> <li>● Lodging uses including motels in a lodging building or in a mixed-use building, RV parks.</li> <li>● Civic and cultural uses including city offices and other governmental services and city parking facilities.</li> <li>● <b>Emergency Shelters, Supportive and Transitional Housing projects and Low Barrier Navigation Centers.</b></li> </ul> | 5,000 square feet            |
| <b>Open Space</b>   | <b>Density/FAR*</b>   | <b>Building Height</b>       |
| 10%   | <u>Up to 20 units per net acre.</u> FAR 1.5   | Maximum 3 stories or 45 feet |



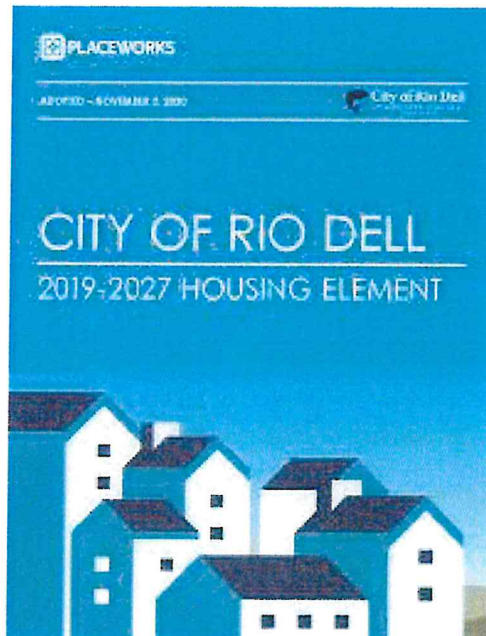
## CITY OF RIO DELL 2019 – 2027 HOUSING ELEMENT

**Table 27  
 Residential Land Use Designation – Allowable Density**

| Land Use Designation              | Density Permitted (du/gross acre)        | Income Category |
|-----------------------------------|--|-----------------|
| Rural (R)                         | Less than 1.0<br>.20 – 1 unit/5 ac + ADU | Above Moderate  |
| Suburban Low (S)                  | 1.0                                      | Above Moderate  |
| Suburban Medium (SM) <sup>1</sup> | 2.0                                      | Moderate        |
| Suburban Residential (SR)         | 3.5                                      | Moderate        |
| Urban Residential (UR)            | Up to 10.0                               | Moderate        |
| Residential Multifamily (RM)      | Up to 15.0                               | Lower/Moderate  |
| Town Center (TC)                  | Up to <del>17.0</del> 20.0               | Lower/Moderate  |
| Community Commercial (CC)         | Up to <del>8.0</del> 20.0                | Lower/Moderate  |
| Neighborhood Center (NC)          | Up to <del>21.0</del> 20.0               | Lower/Moderate  |

*Source: City of Rio Dell*

*<sup>1</sup>There is currently no land designated Suburban Medium within the City.*





675 Wildwood Avenue  
 Rio Dell, CA 95562  
 (707) 764-3532



## 2019 – 2027 HOUSING ELEMENT

Table 29  
 Vacant Residential Sites Inventory  
 Updated May 2022

| #                                  | APN                       | Acres | Address             | Land Use Zoning District | Maximum Potential Units | Realistic Units     | Affordability Level | In 2009 Housing Element |
|------------------------------------|---------------------------|-------|---------------------|--------------------------|-------------------------|---------------------|---------------------|-------------------------|
| <b>Lower Income</b>                |                           |       |                     |                          |                         |                     |                     |                         |
| 1                                  | 052-121-002               | 1.16  | Eeloa Ave           | NC                       | 24                      | 19                  | Very Low/Low        | Yes                     |
| 2                                  | 052-162-049               | 2.52  | Wildwood Ave        | CC                       | 20                      | 16*                 | Very Low/Low        | Yes                     |
| 3                                  | 052-323-005               | 0.56  | Davis St.           | CC                       | 4                       | 3*                  | Very Low/Low        | Yes                     |
| 4                                  | 052-041-002 & 052-031-002 | 17.8  | Davis St.           | CC                       | 10 ac = 200             | 55*                 | Very Low/Low        | No                      |
| <b>Subtotal</b>                    |                           |       |                     |                          |                         | <del>38</del><br>93 |                     |                         |
| <b>Moderate and Above Moderate</b> |                           |       |                     |                          |                         |                     |                     |                         |
| 5                                  | 052-041-002 & 052-031-002 | 17.8  | Davis St.           | CC                       | 7.8 ac = 156            | 40                  | Moderate            | No                      |
| 6                                  | 052-061-057               | 1.2   | Bellevue Rd         | UR                       | 12                      | 9                   | Moderate            | Yes                     |
| 7                                  | 052-072-006               | 1.7   | Ogle Rd             | UR                       | 16                      | 12                  | Moderate            | Yes                     |
| 8                                  | 052-323-007               | 0.5   | Ireland St.         | UR                       | 4                       | 3                   | Moderate            | Yes                     |
| 9                                  | 053-081-002               | 0.6   | Monument Rd.        | UR                       | 6                       | 4                   | Moderate            | Yes                     |
| <b>Subtotal</b>                    |                           |       |                     |                          |                         | <del>28</del><br>68 |                     |                         |
| 10                                 | 052-031-001               | 1.6   | Tolman Avenue       | R                        | 1                       | 1                   | Above Moderate      | No                      |
| 11                                 | 052-031-002               | 13.0  | Tolman Avenue       | R                        | 13                      | 10                  | Above Moderate      | No                      |
| 12                                 | 052-031-009               | 10.6  | Rio Vista Lane      | R                        | 10                      | 8                   | Above Moderate      | No                      |
| 13                                 | 052-031-011               | 1.4   | Rio Vista Lane      | R                        | 1                       | 1                   | Above Moderate      | No                      |
|                                    | 052-031-012               | 0.2   | Rio Vista Lane      | R                        |                         |                     |                     |                         |
| 14                                 | 052-031-018               | 0.9   | Rio Vista Lane      | R                        | 2                       | 2                   | Above Moderate      | No                      |
|                                    | 052-031-019               | 1.6   | 1525 Rio Vista Lane | R                        |                         |                     |                     |                         |
| 15                                 | 052-041-004               | 2.7   | Pacific Avenue      | R                        | 2                       | 1                   | Above Moderate      | No                      |
| 16                                 | 052-041-005               | 7.3   | Pacific Avenue      | R                        | 7                       | 5                   |                     | No                      |
| 17                                 | 052-041-006               | 5.2   | Pacific Avenue      | R                        | 5                       | 4                   | Above Moderate      | No                      |
| 18                                 | 052-171-019               | 1.7   | 61 Bellevue Ave     | R                        | 1                       | 1                   |                     | Yes                     |
| 19                                 | 053-201-027               | .25   | Grayland Heights    | UR                       | 2                       | 2                   | Above Moderate      | No                      |
| 20                                 | 053-201-028               | .24   | Grayland Heights    | UR                       | 2                       | 2                   | Above Moderate      | No                      |
| <b>Subtotal</b>                    |                           |       |                     |                          |                         | <del>22</del><br>26 |                     |                         |

Source: City of Rio Dell 2020 \*This capacity is not needed to meet the City lower income RHNA.

**RESOLUTION NO. 1542-2022**



**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL  
AMENDING THE CITY'S LAND USE AND HOUSING ELEMENTS**

**AMENDMENTS TO THE LAND USE ELEMENT INCLUDES ESTABLISHING  
RESIDENTIAL DENSITIES TO THE NEIGHBORHOOD CENTER AND  
COMMUNITY COMMERCIAL DESIGNATIONS AND MODIFY THE DENSITY  
APPLIED TO THE TOWN CENTER DESIGNATION.**

**THE AMENDMENTS TO THE HOUSING ELEMENT WILL AMEND TABLE 27,  
RESIDENTIAL LAND USE DESIGNATIONS – ALLOWABLE DENSITY, TO  
ACCURATELY REFLECT THE RESIDENTIAL DENSITIES OF THE CITY'S  
COMMERCIAL DESIGNATIONS AND TABLE 29, VACANT RESIDENTIAL SITES  
INVENTORY, TO INCLUDE SOME ADDITIONAL PARCELS THAT WERE  
INADVERTENTLY OMITTED.**

**WHEREAS** in reviewing the Land Use Element as part of the recent establishment of the State mandated Ministerial process for certain housing types, staff discovered that residential densities were not included in the Neighborhood Center and Community Commercial designations; and

**WHEREAS** all of the City's commercial designations allow residential uses on upper floors of commercial buildings; and

**WHEREAS** the current Town Center designation specifies a density range of 10 – 22 units per net acre.

**WHEREAS** staff is recommending a density of up to 20 units per net acre for all three commercial designations; and

**WHEREAS** staff is recommending that the City’s commercial land use designations be amended to include State mandated Supportive and Transitional Housing projects and Low Barrier Navigation Centers; and

**WHEREAS** the proposed Land Use and Housing Element amendments have been processed pursuant to California Government Code § 65350-65362; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Rio Dell finds:

**1. The proposed amendments are deemed to be in the public interest.**

All General Plan elements should be and in fact are required to be accurate and consistent with one another, including the City’s Zoning Regulations. Applying densities to the Neighborhood Center and Community Commercial designations is consistent with the allowed use of residential uses on upper floors of commercial uses.

The revisions to the Housing Elements Table 27, *Residential Land Use Designations – Allowable Density*, will reflect the accurate existing and proposed residential densities.

Amending Table 27, *Residential Land Use Designations – Allowable Density*, to accurately reflect the residential densities of the City’s commercial designations and Table 29, *Vacant Residential Sites Inventory*, is also in the public interest.

**2. The proposed amendments are consistent and compatible with the rest of the General Plan and any implementation programs that may be affected.**

The proposed amendments to the Land Use and Housing Elements consistent and compatible with one another. No other amendments to the General Plan are necessary in order to implement the recommended changes.

**3. The potential impacts of the proposed amendments have been assessed and have been determined not to be detrimental to the public health, safety, or welfare.**

There is no evidence to suggest that the proposed amendments would be detrimental to the public health, safety or welfare.



**4. The proposed amendments have been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA).**

The proposed amendments are consistent with the CEQA Initial Study and subsequent Negative Declaration of Environmental Impact (SCH# 2019069048) adopted by the City for the City's Housing Element for the 2019-2027 planning period. As such, staff believes the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a *significant* effect on the environment.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the City Council of the City of Rio Dell approves the proposed amendments identified in Exhibits A, B and C attached hereto

**I HEREBY CERTIFY** that the forgoing Resolution was APPROVED and ADOPTED at a regular meeting of the City Council of the City of Rio Dell on June 7, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Mayor Debra Garnes

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Resolution No. 1542-2022 approved and adopted by the City Council of the City of Rio Dell on June 7, 2022.

---

Karen Dunham, City Clerk, City of Rio Dell







EXHIBIT A

Table 1-2 City of Rio Dell General Plan Land Use Designations

| Designation  | Permitted Uses  | Minimum Lot Size                                |
|--|---|---|
| <p><b>Residential Multifamily (RM):</b> The purpose of the Residential Multifamily or RM designation is to provide land suitable for higher density residential uses. The minimum lot size is 6,000 square feet with a density of 15 units per net acre. The required open space is 50 percent.</p>  |   |   |
| Residential Multifamily (RM)   | <ul style="list-style-type: none"> <li>● Residential uses including detached houses, apartments, cottages, emergency shelters, transitional housing, supportive housing, <b>Low Barrier Navigation Centers</b> and live-work units.</li> <li>● Limited office uses including professional services in a residential unit.</li> <li>● Civic and cultural uses including day care centers and parks.</li> </ul>   | 6,000 square feet                               |
| <b>Open Space</b>  | <b>Density/FAR*</b>   | <b>Building Height</b>                          |
| 40%  | <u>Up to</u> 15 units per net acre.   | Maximum 3 stories or 45 feet                    |
| Designation  | Permitted Uses  | Minimum Lot Size                                |
| <p><b>Town Center (TC):</b> The Town Center designation is intended to provide an area for a broad range of uses which generate high pedestrian traffic and which do not have large space requirements, including artisan workshops and galleries, retail businesses, personal services, offices, eating places, visitor accommodations, and similar uses. Mixed residential-commercial uses are an important component of the TC designation and are encouraged to ensure an economically and socially vibrant downtown that is intended for, and enjoyed by, residents and visitors alike.</p> |   |   |
| Town Center (TC)   | <ul style="list-style-type: none"> <li>● Commercial uses including retail sales, retail services, restaurants, theaters, and galleries.</li> <li>● Office uses including commercial services, professional services and health services.</li> <li>● Residential uses on the upper floor of mixed-use buildings, live-work units.</li> <li>● Lodging uses including hotels, bed and breakfast inns and rooming houses in a lodging building, or in a mixed-use building.</li> <li>● Civic and cultural uses including city offices and other governmental services, city parking facilities, conference centers, museums, libraries, day care centers and parks.</li> <li>● <b>Emergency Shelters, Supportive and Transitional Housing projects and Low Barrier Navigation Centers.</b></li> </ul> | 2,500 square feet                               |
| <b>Open Space</b>  | <b>Density/FAR*</b>   | <b>Building Height</b>                          |
| 0%   | <u>Up to 20 units per net acre.</u> FAR 2   | Minimum 2 stories, maximum 3 stories or 45 feet |

**Table 1-2 City of Rio Dell General Plan Land Use Designations**

| <b>Designation</b>  | <b>Permitted Uses</b>   | <b>Minimum Lot Size</b>      |
|---|---|------------------------------|
| <b>Neighborhood Center (NC):</b> The Neighborhood Center designation provides for small-scale neighborhood shopping areas located within residential neighborhoods. The minimum lot size is 2,000 square feet and there is no open space requirement.     |   |                              |
| Neighborhood Center (NC)  | <ul style="list-style-type: none"> <li>● Residential uses restricted to upper floors of mixed-use buildings.</li> <li>● Neighborhood commercial uses including retail sales, retail services, and restaurants in a commercial building, or in the ground floor of a mixed-use building.</li> <li>● Limited office uses including commercial services, professional services and health services in a mixed-use building.</li> <li>● Limited lodging uses including bed and breakfast inns and rooming houses in a mixed-use building.</li> <li>● Civic and cultural uses including city offices and day care centers.</li> <li>● <b>Emergency Shelters, Supportive and Transitional Housing projects and Low Barrier Navigation Centers.</b></li> </ul>   | 2,000 square feet            |
| <b>Open Space</b>   | <b>Density/FAR*</b>   | <b>Building Height</b>       |
| 0%  | <u>Up to 20 units per net acre.</u> FAR 1.5   | Maximum 3 stories or 45 feet |
| <b>Designation</b>  | <b>Permitted Uses</b>   | <b>Minimum Lot Size</b>      |
| <b>Community Commercial (CC):</b> The Community Commercial designation provides for large-scale commercial uses. It may also contain office, lodging and civic uses. The minimum lot size is 5,000 square feet and the required open space is 10 percent. |   |                              |
| Community Commercial (CC)   | <ul style="list-style-type: none"> <li>● Residential uses restricted to upper floors of mixed-use buildings.</li> <li>● Commercial uses including large-scale retail sales, supermarkets, automotive sales, and automobile services contained entirely within a building, gas stations, and light manufacturing contained entirely within a building.</li> <li>● Office uses including commercial services, professional services and health services in an office building or in a mixed-use building.</li> <li>● Lodging uses including motels in a lodging building or in a mixed-use building, RV parks.</li> <li>● Civic and cultural uses including city offices and other governmental services and city parking facilities.</li> <li>● <b>Emergency Shelters, Supportive and Transitional Housing projects and Low Barrier Navigation Centers.</b></li> </ul> | 5,000 square feet            |
| <b>Open Space</b>   | <b>Density/FAR*</b>   | <b>Building Height</b>       |
| 10%   | <u>Up to 20 units per net acre.</u> FAR 1.5   | Maximum 3 stories or 45 feet |



**EXHIBIT B**  
**CITY OF RIO DELL**  
**2019 – 2027 HOUSING ELEMENT**

**Table 27**  
**Residential Land Use Designation – Allowable Density**

| Land Use Designation              | Density Permitted (du/gross acre)        | Income Category |
|-----------------------------------|--|-----------------|
| Rural (R)                         | Less than 1.0<br>.20 – 1 unit/5 ac + ADU | Above Moderate  |
| Suburban Low (S)                  | 1.0                                      | Above Moderate  |
| Suburban Medium (SM) <sup>1</sup> | 2.0                                      | Moderate        |
| Suburban Residential (SR)         | 3.5                                      | Moderate        |
| Urban Residential (UR)            | Up to 10.0                               | Moderate        |
| Residential Multifamily (RM)      | Up to 15.0                               | Lower/Moderate  |
| Town Center (TC)                  | Up to <del>17.0</del> 20.0               | Lower/Moderate  |
| Community Commercial (CC)         | Up to <del>8.0</del> 20.0                | Lower/Moderate  |
| Neighborhood Center (NC)          | Up to <del>21.0</del> 20.0               | Lower/Moderate  |

Source: City of Rio Dell

<sup>1</sup>There is currently no land designated Suburban Medium within the City.





## EXHIBIT C 2019 – 2027 HOUSING ELEMENT

Table 29  
 Vacant Residential Sites Inventory

| #                                  | APN                          | Acres | Address             | Land Use Zoning District | Maximum Potential Units | Realistic Units     | Affordability Level | In 2009 Housing Element |
|------------------------------------|------------------------------|-------|---------------------|--------------------------|-------------------------|---------------------|---------------------|-------------------------|
| <b>Lower Income</b>                |                              |       |                     |                          |                         |                     |                     |                         |
| 1                                  | 052-121-002                  | 1.16  | Eeloa Ave           | NC                       | 24                      | 19                  | Very Low/Low        | Yes                     |
| 2                                  | 052-162-049                  | 2.52  | Wildwood Ave        | CC                       | 20                      | 16*                 | Very Low/Low        | Yes                     |
| 3                                  | 052-323-005                  | 0.56  | Davis St.           | CC                       | 4                       | 3*                  | Very Low/Low        | Yes                     |
| 4                                  | 052-041-002 &<br>052-031-002 | 17.8  | Davis St.           | CC                       | 10 ac = 200             | 55*                 | Very Low/Low        | No                      |
| <b>Subtotal</b>                    |                              |       |                     |                          |                         | <del>38</del><br>93 |                     |                         |
| <b>Moderate and Above Moderate</b> |                              |       |                     |                          |                         |                     |                     |                         |
| 5                                  | 052-041-002 &<br>052-031-002 | 17.8  | Davis St.           | CC                       | 7.8 ac = 156            | 40                  | Moderate            | No                      |
| 6                                  | 052-061-057                  | 1.2   | Bellevue Rd         | UR                       | 12                      | 9                   | Moderate            | Yes                     |
| 7                                  | 052-072-006                  | 1.7   | Ogle Rd             | UR                       | 16                      | 12                  | Moderate            | Yes                     |
| 8                                  | 052-323-007                  | 0.5   | Ireland St.         | UR                       | 4                       | 3                   | Moderate            | Yes                     |
| 9                                  | 053-081-002                  | 0.6   | Monument Rd.        | UR                       | 6                       | 4                   | Moderate            | Yes                     |
| <b>Subtotal</b>                    |                              |       |                     |                          |                         | <del>28</del><br>68 |                     |                         |
| 10                                 | 052-031-001                  | 1.6   | Tolman Avenue       | R                        | 1                       | 1                   | Above Moderate      | No                      |
| 11                                 | 052-031-002                  | 13.0  | Tolman Avenue       | R                        | 13                      | 10                  | Above Moderate      | No                      |
| 12                                 | 052-031-009                  | 10.6  | Rio Vista Lane      | R                        | 10                      | 8                   | Above Moderate      | No                      |
| 13                                 | 052-031-011                  | 1.4   | Rio Vista Lane      | R                        | 1                       | 1                   | Above Moderate      | No                      |
|                                    | 052-031-012                  | 0.2   | Rio Vista Lane      | R                        |                         |                     |                     |                         |
| 14                                 | 052-031-018                  | 0.9   | Rio Vista Lane      | R                        | 2                       | 2                   | Above Moderate      | No                      |
|                                    | 052-031-019                  | 1.6   | 1525 Rio Vista Lane | R                        |                         |                     |                     |                         |
| 15                                 | 052-041-004                  | 2.7   | Pacific Avenue      | R                        | 2                       | 1                   | Above Moderate      | No                      |
| 16                                 | 052-041-005                  | 7.3   | Pacific Avenue      | R                        | 7                       | 5                   |                     | No                      |
| 17                                 | 052-041-006                  | 5.2   | Pacific Avenue      | R                        | 5                       | 4                   | Above Moderate      | No                      |
| 18                                 | 052-171-019                  | 1.7   | 61 Bellevue Ave     | R                        | 1                       | 1                   |                     | Yes                     |
| 19                                 | 053-201-027                  | .25   | Grayland Heights    | UR                       | 2                       | 2                   | Above Moderate      | No                      |
| 20                                 | 053-201-028                  | .24   | Grayland Heights    | UR                       | 2                       | 2                   | Above Moderate      | No                      |
| <b>Subtotal</b>                    |                              |       |                     |                          |                         | <del>22</del><br>26 |                     |                         |

Source: City of Rio Dell 2020 \*This capacity is not needed to meet the City lower income RHNA.



FY 2022-23 RECOMMENDED OPERATING AND CAPITAL BUDGET

RESOLUTION 1539-2022, Adopted June 7, 2022

City of Rio Dell

Budget Summary by Department and by Fund

| FUND  | NAME                      | RESERVES                | REVENUES         | CITY OPERATIONS |                |                    |                    |               |                     |                |              |                           | PUBLIC WORKS OPERATIONS |            |              | OTHER      |                  |                    | EXPENDITURES |                  | RESERVES  |                        |                        |                    |
|-------|---------------------------|-------------------------|------------------|-----------------|----------------|--------------------|--------------------|---------------|---------------------|----------------|--------------|---------------------------|-------------------------|------------|--------------|------------|------------------|--------------------|--------------|------------------|-----------|------------------------|------------------------|--------------------|
|       |                           | EST Beginning Fund Bal. | Projected Totals | Admin Car       | Building Dept. | City Council Dept. | City Manager Dept. | Finance Dept. | General Govt. Dept. | Planning Dept. | Police Dept. | Recycling and Solid Waste | Facilities and Grounds  | Sewer Dept | Streets Dept | Water Dept | Capital Projects | Pymts and Debt Svc | Contingency  | Projected Totals | Transfers | Change in Fund Balance | Est. End. Fund Balance | Target 30% Reserve |
| 005   | Admin Fund                | 20,649                  | 36,000           | 1,600           |                |                    |                    |               |                     |                |              |                           |                         |            |              |            |                  |                    | 1,600        |                  | 34,400    | 55,049                 | 480                    |                    |
| 008   | Building Fund             | -                       | 49,350           |                 | 105,877        |                    |                    |               |                     |                |              |                           |                         |            |              |            |                  |                    | 105,877      | (56,527)         | -         | -                      | NA                     |                    |
| 037   | CDBG Fund                 | -                       |                  |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              |            |                  |                    | -            |                  | -         | -                      | -                      |                    |
| 039   | CDBG RRLF Fund            | 497,493                 | 5,000            |                 |                |                    |                    | 2,500         |                     |                |              |                           |                         |            |              |            |                  |                    | 2,500        | 5,730            | (3,230)   | 496,763                | 750                    |                    |
| 000   | General Fund              | 1,732,506               | 1,764,617        |                 |                | 10,248             | 253,393            | 95,829        | 33,868              | 53,527         | 1,027,381    | 66,921                    |                         |            |              | 591,000    |                  | -                  | 2,132,165    | 47,933           | (415,481) | 1,317,025              | 639,650                |                    |
| 003   | Economic Development      | 255,000                 | -                |                 |                |                    |                    | 77,000        |                     |                |              |                           |                         |            |              |            |                  |                    | 77,000       | -                | (77,000)  | 178,000                | 23,100                 |                    |
| 044   | Measure Z Fund            | -                       | 34,518           |                 |                |                    |                    |               |                     | 34,518         |              |                           |                         |            |              |            |                  |                    | 34,518       |                  | 0         | -                      | -                      |                    |
| 074   | Recycling Fund            | 27,855                  | 5,000            |                 |                |                    |                    |               |                     |                | 9,000        |                           |                         |            |              |            |                  |                    | 9,000        |                  | (4,000)   | 23,855                 | 2,700                  |                    |
| 015   | Parks Fund                | 18,184                  | -                |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              |            |                  |                    | -            |                  | -         | 18,184                 | -                      |                    |
| 014   | Park Per Capita Grant     | -                       | 177,952          |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              | 177,952    |                  |                    | 177,952      |                  | -         | -                      | NA                     |                    |
| 040   | SLESF Fund                | 125,228                 | 150,000          |                 |                |                    |                    |               |                     | 155,666        |              |                           |                         |            |              |            |                  |                    | 155,666      |                  | (5,666)   | 119,563                | 46,700                 |                    |
| 018   | Trails & Parks (Clean CA) | -                       | 2,457,267        |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              | 2,457,267  |                  |                    | 2,457,267    |                  | -         | -                      | NA                     |                    |
| 052   | Sewer Capital Fund        | 1,194,772               | 118,000          |                 |                |                    |                    |               |                     |                |              | 41,826                    | 806,273                 |            |              | 118,500    |                  |                    | 118,500      |                  | (500)     | 1,194,272              | 35,550                 |                    |
| 054   | Sewer Debt Svc Fund       | 113,651                 | 302,934          |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              |            | 302,934          |                    | 302,934      |                  | -         | 113,651                | -                      |                    |
| 054   | Sewer Restricted Reserve  | 302,822                 | -                |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              |            |                  |                    | -            |                  | -         | 302,822                | 302,822                |                    |
| 050   | Sewer Operations Fund     | 510,832                 | 944,585          |                 |                | 8,784              | 94,973             | 145,827       |                     |                |              | 41,826                    | 806,273                 |            |              |            |                  |                    | 1,097,682    |                  | (153,097) | 357,736                | 329,304                |                    |
| 027   | Solid Waste Fund          | 11,276                  | 4,500            |                 |                |                    |                    |               |                     |                | 6,204        |                           |                         |            |              |            |                  |                    | 6,204        | 2,864            | (4,568)   | 6,708                  | 1,861                  |                    |
| 093   | Spay & Neuter Fund        | 3,228                   |                  |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              |            |                  |                    | -            |                  | -         | 3,228                  | -                      |                    |
| 020   | Gas Tax Fund (HUTA)       | 180,637                 | 106,429          |                 |                | 878                | 10,553             | 4,166         |                     |                |              | 11,711                    |                         | 68,905     |              | 22,000     |                  |                    | 118,214      |                  | (11,785)  | 168,852                | 35,464                 |                    |
| 024   | TDA Fund                  | 52,242                  | 120,000          |                 |                | 586                | 7,035              | 4,166         |                     |                |              | 5,019                     |                         | 48,761     |              |            | 56,468           |                    | 122,035      |                  | (2,035)   | 50,207                 | 36,610                 |                    |
| 026   | RSTP Fund                 | 28,026                  | 26,000           |                 |                |                    |                    |               |                     |                |              |                           |                         | 22,505     |              |            |                  |                    | 22,505       |                  | 3,495     | 31,521                 | 6,751                  |                    |
| 021   | SB1 (RMRA) Fund           | 111,978                 | 76,772           |                 |                |                    |                    |               |                     |                |              |                           |                         | 66,262     |              |            |                  |                    | 66,262       |                  | 10,510    | 122,488                | 19,879                 |                    |
| 076   | ARPA-SLFRF                | 335,576                 | 400,576          |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              | 736,150    |                  |                    | 736,150      |                  | (335,574) | 2                      | NA                     |                    |
| 062   | Water Capital Fund        | 1,166,556               | 245,000          |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              | 176,500    |                  |                    | 176,500      |                  | 68,500    | 1,235,056              | 52,950                 |                    |
| 063   | Water Metro Wells Fund    | 52,699                  | 18,440           |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              |            |                  |                    | 24,298       |                  | (5,858)   | 46,841                 | 7,289                  |                    |
| 064   | Water Dinsmore Zone       | 10,674                  | 22,000           |                 |                |                    |                    |               |                     |                |              |                           |                         | 10,100     | 45,000       |            |                  |                    | 55,100       |                  | (33,100)  | (22,426)               | 16,530                 |                    |
| 061   | Water Restricted Reserve  | 136,000                 | -                |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              |            |                  |                    | -            |                  | -         | 136,000                | 136,000                |                    |
| 061   | Water Debt Svc Fund       | 258,930                 | 136,000          |                 |                |                    |                    |               |                     |                |              |                           |                         |            |              |            | 136,000          |                    | 136,000      |                  | -         | 258,930                | 40,800                 |                    |
| 060   | Water Operations Fund     | 1,266,559               | 840,492          |                 |                | 8,784              | 94,973             | 166,659       |                     |                |              | 41,826                    |                         |            | 505,735      |            |                  |                    | 817,976      |                  | 22,516    | 1,289,075              | 245,393                |                    |
| TOTAL |                           | 8,413,373               | 8,041,432        | 1,600           | 105,877        | 29,279             | 460,925            | 416,648       | 113,368             | 53,527         | 1,217,564    | 15,204                    | 167,302                 | 806,273    | 206,433      | 540,133    | 4,324,369        | 495,402            | -            | 8,953,904        | -         | (912,472)              | 7,503,401              | 1,980,584          |

|                      |                  |
|----------------------|------------------|
| 2,413,992            | 1,720,141        |
| CITY-WIDE OPERATIONS | <b>4,134,133</b> |

UPDATED 6/1/2022