



RIO DELL CITY COUNCIL AGENDA  
REGULAR MEETING - 6:30 P.M.  
TUESDAY, JULY 17, 2018  
CITY COUNCIL CHAMBERS  
675 WILDWOOD AVENUE, RIO DELL

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*WELCOME.....By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*



*In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting. Assistance listening devices are now available for the hearing impaired. Please see the City Clerk for a receiver.*

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. CEREMONIAL MATTERS
- E. PUBLIC PRESENTATIONS

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.*

F. CONSENT CALENDAR

*The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Council embers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS"*

- 1) 2018/0717.01 - Approve Minutes of July 3, 2018 Regular Meeting  
**(ACTION)**

2) 2018/0717.02 - Approve Letter of Opposition to S. 3157 Related to Small Cell Deployment <b>(ACTION)</b>	6
3) 2018/0717.03 - Payoff of 1978 Sewer Assessment Bonds <b>(RECEIVE &amp; FILE)</b>	12
4) 2018/0717.04 - Approve Travel Expense for Councilmember Garnes to Attend Annual League of California Cities Conference in Long Beach, CA on September 12-14, 2018 <b>(ACTION)</b>	13
5) 2018/0717.05 - Receive and File Check Register for June 2018 <b>(ACTION)</b>	21
G. ITEMS REMOVED FROM THE CONSENT CALENDAR	
H. REPORTS/STAFF COMMUNICATIONS	
1) 2018/0717.06 - City Manager/Staff Update <b>(RECEIVE &amp; FILE)</b>	26
I. SPECIAL PRESENTATIONS/STUDY SESSIONS	
1) 2018/0717.07 – Presentation from the Rio Dell Community Resource Center <b>(RECEIVE &amp; FILE)</b>	31
2) 2018/0717.08 - Presentation/Review of Miranda’s Rescue Animal Care Services Contract <b>(DISCUSSION/POSSIBLE ACTION)</b>	32
J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS	
K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS	
1) 2018/0717.09 - Resolution No. 1399-2018 Supporting Conceptual Sidewalk Infill Grant Application <b>DISCUSSION/POSSIBLE ACTION</b>	45
L. COUNCIL REPORTS/COMMUNICATIONS	
M. ADJOURNMENT	

*The next regular City Council meeting is scheduled for  
Tuesday, August 7, 2018 at 6:30 p.m.*

**RIO DELL CITY COUNCIL  
REGULAR MEETING  
JULY 3, 2018  
MINUTES**

Mayor Wilson called the regular meeting of the Rio Dell City Council to order at 5:30 p.m.

ROLL CALL:           Present:       (Closed Session): Mayor Wilson, Mayor Pro Tem Johnson, Councilmembers Marks and Strahan, City Manager Knopp and City Attorney Gans

                          Present:       (Regular Meeting): Mayor Wilson, Mayor Pro Tem Johnson, Councilmembers Garnes, Marks and Strahan

                          Others Present: City Manager Knopp, Finance Director Kerrigan, Chief of Police Conner, Water/Roadways Superintendent Jensen, Wastewater Superintendent Trainee Purvis and City Clerk Dunham

                          Absent:       Community Development Director Caldwell

**CLOSED SESSION ITEMS**

**Conference with Legal Counsel – Anticipated Litigation** – Initiation and/or Exposure to Potential Litigation (Pursuant to Government Code §54956.9) (d) (2), (d) (4) – One Potential Case: Facts and circumstances unknown to adverse party

**Conference with Legal Counsel –Anticipated Litigation** – Initiation of Potential Litigation (Pursuant to Government Code §54956.9(d) (4) – One (1) Potential Case: Facts and circumstances unknown to adverse party

**Conference with Labor Negotiator – City Manager** - Employee Organizations: Rio Dell Employees Association, Rio Dell Police Officers Association, and all Contract Employees (Pursuant to Government Code §54957.6)

The Council recessed into closed session at 5:30 p.m. with City Manager Knopp and City Attorney Gans to discuss the above matters.

The Council reconvened into open session at 6:30 p.m. Mayor Wilson announced that there was no reportable action taken in closed session.

**PUBLIC PRESENTATIONS**

**Nick Angeloff**, provided an update on recent activities and events regarding Chamber of Commerce business and said they are working collectively with the local downtown businesses

and will be submitting various requests to Caltrans in attempt to help mitigate some of the impacts to the businesses as a result of the bridge closure.

He also reported that they purchased fifteen (15) shooting stars that will be put up during Wildwood Days and Christmas. He noted that they would be selling them to the businesses at cost (\$250.00) with the proceeds going back into the Christmas decoration fund.

### **CONSENT CALENDAR**

Councilmember Strahan removed consent calendar item numbers 2, 3, and 7 for separate discussion.

Motion was made by Johnson/Garnes to approve the consent calendar including approval of minutes of the June 19, 2018 regular meeting; approval of Resolution No. 1397-2018 amending and adopting City Master Salary Table; authorizing the Finance Director to sign and submit the City's annual Transportation Development Act (TDA) claim; approving Scope of Services for Phase 2 of the Sanitary Sewer Manhole Rehabilitation; and authorizing staff to purchase a 2012 Toyota Forklift in an amount not to exceed \$21,500. Motion carried 5-0.

### **ITEMS REMOVED FROM THE CONSENT CALENDAR**

Resolution No. 1395-2018 Ordering and Calling for a General Municipal Election to fill three City Council seats, requesting and consenting to consolidation with the General election to be held on November 6, 2018, requesting the services of the Humboldt County Registrar of Voters, providing for Notice of Election, and adopting uniform policies pertaining to Candidate Statements and fees

Councilmember Strahan commented that she wanted to clarify that the election was a regular election and not a special election and that the cost associated with the election was not anything over and above the normal cost.

City Manager Knopp clarified that the item is pertaining to the regular November 6, 2018 general election.

Motion was made by Strahan/Johnson to adopt Resolution No. 1395-2018. Motion carried 5-0.

Resolution No. 1396-2018 Authorizing the Finance Director to sign and submit the Regional Surface Transportation Program (RSTP) Claim for FY 2017/18 (\$27,451) and approve budget amendment increasing RSTP Revenues and Expenditures for FY 2017/18

Councilmember Strahan asked if is this money was already allocated in the budget.

Finance Director Kerrigan explained that the City included \$22,000 in the FY 2017/18 budget at the beginning of the year and as it turns out, the actual amount the City will be receiving is \$27,451 resulting in an increase in RSTP revenue of \$5,451. The budget amendment will increase RSTP revenue by \$5,451 and also allocate \$3,577 from the Gas Tax fund to the

RSTP fund to support various transportation projects and general streets and roads maintenance.

Motion was made by Strahan/Johnson to approve Resolution No. 1396-2018. Motion carried 5-0.

Declare 2004 O'Brian Manufacturing Sewer Jetter to be Surplus Property and further authorize staff to offer the equipment for sale via sealed bid or auction

Councilmember Strahan asked staff to clarify that the cost of the new sewer jetter was \$50,000 with the old jetter being sold for \$10,000.

Staff explained that the cost of the new sewer jetter was approximately \$57,000 and the cost of the jetter purchased new in 2004 was approximately \$37,000. Staff estimated the value of the 2004 jetter in its current condition to be \$10,000 noting that it would need the pump replaced and the cost of repairs would be \$6,000 - \$8,000 to get it running back to full capacity.

Mayor Wilson asked if other agencies had expressed interest in acquiring the equipment.

Water/Roadways Superintendent Jensen indicated that there were at least two (2) agencies interested at this time.

Motion was made by Strahan/Johnson to declare the 2004 O'Brian Manufacturing Sewer Jetter to be surplus property and further authorize staff to offer the equipment for sale via sealed bid or auction. Motion carried 5-0.

## **REPORTS/STAFF COMMUNICATIONS**

### City Manager/Staff Update

City Manager Knopp referred to the staff update provided in the Council packet and highlighted some of the key items. He announced that the filing period for nomination papers to run for City Council opens on July 16, 2018 and runs through August 10, 2018. He then commented that if any councilmember is interested in a tour of the Glenn White facility at the Humboldt Rio Dell Business Park to contact him to set it up. He noted that staff was also trying to get the news media interested in touring the site.

He said he met with Bryan McWaters who is working on the Eagle Sculpture donated to the City by Dennis Wendt and that it is approximately 70 percent complete. He noted that the artist is working with Wendt Construction to see if they are still interested in funding the second half of the project. If not, he said it might be an opportunity for the City Council to organize a fundraiser to help pay for the remaining cost of the sculpture.

City Manager Knopp said he was disappointed to report that the slurry seal project approved by the Council at the last meeting was not going to work out this year. He said it turns out that the contractor's schedule is too tight to fit Rio Dell in under the current contract. He noted that the

contractor did however; submit a separate proposal for the same slurry seal work at almost double the cost (\$90,000). Staff felt it would be wiser to hold off until next year to get a better price and to be able to do more work.

Regarding the Groundwater workshop he said the State of California has prioritized the Eel River Valley as a priority basin along with other aquifers in the Central Valley. He noted that the County has been doing a lot of work putting together data on behalf of all of the stakeholders of the Eel River Valley and the data is looking very good. He said the amount of water being pulled out for agricultural uses only affects the basin minimally in that it has been replenished every year, apparently even during drought years. He commented that the hope is that the State will de-prioritize the basin. Otherwise, the Eel River Valley is potentially looking at having to form an all new water agency that would monitor and control the ground water. Overall, it appears that the Eel River Valley does not have sustainability problems like that of the Central Valley.

Councilmember Strahan commented on the City Hall landscaping project with the 7<sup>th</sup> grade students and commended the City Manager for doing an excellent job working with the kids.

**Julie Woodall** commented on the great job Councilmember Strahan did digging the holes for the plantings.

Mayor Wilson commented on a solar company that was going door-to-door selling solar systems and asked staff if they were aware of it.

City Clerk Dunham responded that staff was not aware of it and that there had been no recent building permit applications submitted for solar installations.

Councilmember Strahan referred to Item 5 under the Wastewater Department update related to the upsizing of the Painter St. line and asked if staff had a master map to show all updates to the distribution system.

Wastewater Superintendent Trainee Purvis indicated that the City does have a GIS map that is updated regularly.

City Manager Knopp noted that part of the Sanitary Sewer Evaluation Study (SSES) includes update of the map.

## **COUNCIL REPORTS/COMMUNICATIONS**

Councilmember Marks stated that this year's Wildwood Day's Parade is honoring veterans and said if anyone knows any veterans in Rio Dell or Scotia who would like to participate, they can get a tag from him.

**JULY 3, 2018 MINUTES**  
**Page 5**

Councilmember Garnes reported that she participated in the tour of the Glenn White facility at the Humboldt Rio Dell Business Park with the City Manager and Julie Woodall and said that it was very interesting to see the processes used.

Mayor Wilson corrected a statement he made at the last meeting related to a possible \$15.00/mo. increase in garbage rates and said he talked to Jill Duffy, Executive Director of HWMA and she said that she misunderstood Mayor Wilson's question regarding the rates and the \$15.00/mo. was not referring to basic residential garbage rates. She estimated the normal residential increase to be around \$3.00/mo.

Mayor Wilson added that the process to refine waste materials is a global issue and that it used to be where there could be 5 percent of recycled materials as waste and now that number has been reduced to 3/10 of 1 percent. He noted that there are many materials that can no longer be recycled and HWMA will be sending out the new rules on recycling.

**ADJOURNMENT**

Motion was made by Johnson/Marks to adjourn the meeting at 6:55 p.m. to the July 17, 2018 regular meeting. Motion carried 5-0.

\_\_\_\_\_  
Frank Wilson, Mayor

Attest:


\_\_\_\_\_  
Karen Dunham, City Clerk



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*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
riodellcity.com*

July 17, 2018

TO: Rio Dell City Council  
FROM: Kyle Knopp, City Manager   
SUBJECT: Approve Letter of Opposition to S. 3157 Related to Small Cell Deployment

IT IS RECOMMENDED THAT THE CITY COUNCIL:

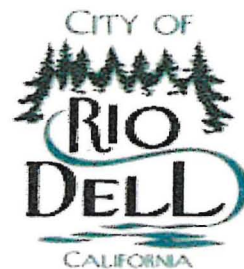
Authorize the Mayor Pro Tem to sign the letter of opposition.

BACKGROUND AND DISCUSSION

The League of California Cities has requested that cities issue the attached letter of opposition to federal legislation S. 3157. Please see the attached information from the League of California Cities and the National League of Cities for more information. Your Council opposed similar legislation at the State level on August 1, 2017. The City of Rio Dell's cell revenue is approximately \$15,000 per year.

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*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

July 12, 2018

Senator Dianne Feinstein  
United States Senate  
331 Hart Office Building  
Washington, D.C. 20510

Senator Kamala Harris  
United States Senate  
112 Hart Office Building  
Washington, D.C. 20510

Dear Sen. Feinstein and Sen. Harris,

**RE: Opposition to S. 3157 (Thune & Schatz) STREAMLINE Act**

On behalf of the City of Rio Dell we urge your opposition S. 3157, the STREAMLINE Act, which would force local governments to lease out publicly owned infrastructure, eliminate reasonable local environmental and design review, and eliminate the ability for local governments to negotiate fair leases or public benefits for the installation of "small cell" wireless equipment on taxpayer-funded property.

Just this year, the wireless industry pursued similar failed legislation here in California that sought to achieve many of the elements present in this draft bill. The City of Rio Dell was especially concerned about shifting authority away from our residents, businesses, and communities over to a for-profit industry whose shareholder returns potentially outweigh their considerations for the health, safety, aesthetic, and public benefits of our community.

To be clear, the City of Rio Dell shares in the goal of ensuring all our residents have access to affordable, reliable high-speed broadband and eagerly welcome installation of wireless infrastructure in collaboration with local governments. However, the plain language in S. 3157 will not help in achieving these goals.

Instead, this bill would impose sharply reduced "shot clock" time limits for local governments to process potentially unlimited wireless facility applications for all sizes, "deem granted" applications for facilities when local governments are unable to meet the stringent time limits regardless of its safety impacts or delays caused by incomplete applications.

The draft bill also interferes with the ability for our City to manage our own property and our ability to receive appropriate compensation for its use. The City of Rio Dell actively manages the rights of way to protect our residents' safety, preserve the character of their communities, and maintain the availability of the rights of way for current and future uses. By stringently limiting

those factors that we may consider in our own land use decisions, and restricting compensation only to the “actual costs” we incur to process applications, this would limit our ability to adequately serve and protect our residents.

On behalf of the City of Rio Dell, thank you for your consideration of our opposition. As Congress considers efforts to improve the rollout of wireless and broadband deployment, we urge you to carefully consider efforts that are more balanced and to reject attempts aimed to undermine input from your constituent residents, businesses, and local governments for this critical infrastructure.

For these reasons, we strongly urge your **OPPOSITION** to S. 3157.

Sincerely,

Gordon Johnson  
Mayor Pro Tem  
City of Rio Dell

cc: Congressman Jared Huffman  
Sara Rounds, League of California Cities [roundss@cacities.org](mailto:roundss@cacities.org)  
Meg Desmond, League of California Cities, [mdesmond@cacities.org](mailto:mdesmond@cacities.org)



1400 K Street, Suite 400 • Sacramento, California 95814  
Phone: 916.658.8200 Fax: 916.658.8240  
www.cacities.org

July 10, 2018

Senator Dianne Feinstein  
United States Senate  
331 Hart Office Building  
Washington, D.C. 20510

Senator Kamala Harris  
United States Senate  
112 Hart Office Building  
Washington, D.C. 20510

Dear Sen. Feinstein and Sen. Harris,

**RE: Opposition to S. 3157 (Thune & Schatz) – STREAMLINE “Small Cells” Act**

On behalf of the League of California Cities, we urge your opposition to S. 3157 (Thune & Schatz), the STREAMLINE Act. The bill would force local governments to lease out publicly owned infrastructure, eliminate reasonable local environmental and design review, and eliminate the ability for local governments to negotiate fair leases or public benefits for the installation of “small cell” wireless equipment on taxpayer-funded property.

Just last year, the wireless industry pursued similar failed legislation here in California that sought to achieve many of the elements present in this bill. The industry’s effort here was met with overwhelming opposition from over 325 cities concerned about shifting authority away from our residents, businesses, and communities over to a for-profit industry whose shareholder returns potentially outweigh their considerations for the health, safety, aesthetic, and public benefits of the communities we serve.

To be clear, cities across California share in the goal of ensuring all our residents have access to affordable, reliable high-speed broadband and eagerly welcome installation of wireless infrastructure in collaboration with local governments. However, this bill will not help in achieving these goals.

Instead, this bill interferes with local governments’ management of their own property and their ability to receive fair compensation for its use. Local governments actively manage the rights of way to protect their residents’ safety, preserve the character of their communities, and maintain the availability of the rights of way for current and future uses. By stringently limiting those factors that local governments may consider in their own land use decisions, and restricting the compensation they receive to the “actual costs” they incur to process applications, this bill limits local governments’ ability to adequately serve and protect residents.

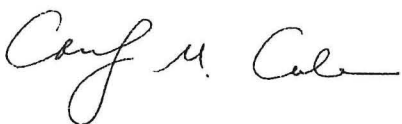
Furthermore, this bill would transfer public property to private companies with no public obligation. S. 3157 restricts the rental rates cities can charge for use of public property such as the right-of-way and municipally owned poles, in direct violation of the 5th and 10th

Amendments of the U.S. Constitution while also limiting rental rates to “actual and direct costs” which also violates the gift prohibition of many state constitutions. This forces taxpayers to subsidize private, commercial development, without any corresponding obligation on providers to serve communities in need or contribute to closing the digital divide in those markets.

This bill can have lasting damaging impacts on the character of each individual city, while simultaneously creating an undue burden on taxpayers to subsidize the irresponsible deployment of wireless infrastructure for private corporations. S. 3157 should be rejected and wireless providers should be instead encouraged to work in collaboration with their local government partners to deploy this critical infrastructure.

For these reasons, the League of California Cities is **OPPOSED to S. 3157 (Thune & Schatz)**. If you have any questions or need any additional information, please contact me or the League's Washington advocate, Leslie Pollner ([leslie.pollner@hklaw.com](mailto:leslie.pollner@hklaw.com)) at 202.469.5149.

Sincerely,

A handwritten signature in black ink that reads "Carolyn Coleman". The signature is written in a cursive, flowing style.

Carolyn Coleman  
Executive Director

cc: California Congressional Delegation

## **CITIES OPPOSE S. 3157 – Streamlining The Rapid Evolution And Modernization of Leading-edge Infrastructure Necessary to Enhance (STREAMLINE) Small Cell Deployment Act**

**Cities oppose S. 3157 because it will:**

- **Complicate Existing Efforts to Deploy Small Cell Infrastructure**
  - Roughly half of all US states have already passed legislation specifically addressing the deployment of small cell wireless structures, and the local governments in those states are busy implementing new ordinances and procedures to comply with those changes.
  - Forcing a one-size-fits-all preemption will harm local negotiations and policy work, slowing the deployment of new infrastructure.
  - Cities have traditionally negotiated with providers on issues such as the location, appearance, and size of wireless infrastructure. This bill severely limits the ability of cities to ensure that infrastructure suits the neighborhood around it.
  - The bill also limits the ability of cities to act in a proprietary capacity – to decide whether or not to allow private use of public property at all.
  
- **Transfer Public Property to Private Companies with No Public Obligation**
  - S. 3157 restricts the rental rates cities can charge for use of public property such as the right-of-way and municipally-owned poles, in direct violation of the 5<sup>th</sup> and 10<sup>th</sup> Amendments.
  - Limiting rental rates to “actual and direct costs” also violates the gift prohibition of many state constitutions.
  - This forces taxpayers to subsidize private, commercial development, without any corresponding obligation on providers to serve communities in need or contribute to closing the digital divide in those markets.
  
- **Create a New Unfunded Mandate on Local Governments**
  - The new timelines for cities to review applications for small cells on public property are substantially shorter than the timelines the federal government allowed itself in the MOBILE NOW Act, yet cities have fewer resources than federal agencies.
  - These harsh timelines limit the resources cities have for other public needs, such as road maintenance and public safety. While small cell sites are smaller than macro towers, they do not require an equivalently smaller amount of review and oversight.
  - The punishment for failing to meet these new, more stringent timelines is also unreasonable – automatically deeming granted any application which runs out the shot clock.

**For more information, contact Angelina Panettieri, Principal Associate for Technology and Communications at [panettieri@nlc.org](mailto:panettieri@nlc.org).**





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Rio Dell, CA 95562  
(707) 764-3532  
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**CITY OF RIO DELL  
STAFF REPORT  
CITY COUNCIL AGENDA  
July 17, 2018**

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager 

FROM: Brooke Kerrigan, Finance Director 

DATE: July 17, 2018

SUBJECT: Payoff of Tax Assessment for financing of the 1978 Sewer Assessment Bonds

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**RECOMMENDATION**

Receive and file information regarding closeout of 1978 Sewer Assessment Bonds.

**BACKGROUND AND DISCUSSION**

In 1978, the City borrowed \$535,800 to finance improvements to the City's sewage collection system. The bonds matured July 2, 2018. For the past forty (40) years the City had annually submitted to the County a list of parcel numbers and the assessment amount for each parcel to be included on the property tax bill. Total amounts collected from each developed parcel were \$550.



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**CITY OF RIO DELL  
STAFF REPORT  
CITY COUNCIL AGENDA**

**TO:** Mayor and Members of the City Council  
**FROM:** Karen Dunham, City Clerk  
**THROUGH:** Kyle Knopp, City Manager  
**DATE:** July 17, 2018  
**SUBJECT:** Travel Expense for 2018 Annual League of California Cities Conference

**RECOMMENDATION**

Approve travel request from Councilmember Garnes to attend 2018 Annual L.O.C.C. Conference

**BUDGETARY IMPACT**

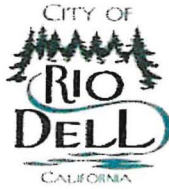
Estimate of \$2,000-\$2,200 from the City Council Budget

**BACKGROUND AND DISCUSSION**

Councilmember Garnes is the City's Alternate Representative for the League of California Cities. She is requesting approval for travel expenses to attend the 2018 Annual League of California Cities Conference in Long Beach, CA from September 12-14, 2018. In accordance with Resolution No. 913-2006, travel expenses exceeding \$1,000 per trip must be approved by City Council. The total estimated expense for the conference is \$1,839. In addition, there will be mileage charged from the City Council budget (automobile transportation) for use of the City car to travel to and from the Santa Rosa airport.

**ATTACHMENTS:**

Resolution No. 913-2006  
Travel Expense Report  
LOCC Conference Information



**TRAVEL EXPENSE REPORT**

NAME: Debra Barnes

CHECK PAYABLE TO (if different): \_\_\_\_\_

MEETING/EVENT ATTENDED: L.O.C.C. Annual Conference

Auto Mileage N/A Miles @ .545/mile \$ City Car to Santa Rosa

Air Travel

From Santa Rosa To Los Angeles  
 \$ \$250.00

<input checked="" type="checkbox"/> IRS standard per diem rate for meals without receipts <b>paid in advance</b> (2018/19)	<u>Bkfst</u>	<u>Lunch</u>	<u>Dinner</u>
	\$8	\$12	\$26
<input type="checkbox"/> Receipts required to receive <b>reimbursable</b> Amounts per Resolution No. 913-2006	\$12	\$18	\$34

Parking/Tolls \_\_\_\_\_ \$ Airport Hotel 40.00 + 60.00 = \$100.00

Telephone \_\_\_\_\_ \$ \_\_\_\_\_

Taxi or Limousine Rental Car \$ 120.00

Meals - Breakfast 4 \$ 32.00

- Lunch 4 \$ 48.00

- Dinner 4 \$ 104.00

Other \_\_\_\_\_ \$ Total meals 46 x 4 = \$184.00

(Please attach all receipts) Conf Fee - \$525  
Hotel - \$660

Total \$ 1,839.00

Traveler Signature Debra Barnes \_\_\_\_\_ Date 7-13-18

City Manager Signature [Signature] \_\_\_\_\_ Date 7/13/18

\*Council approved mileage reimbursement \$0.545



[Home](#) > [Education & Events](#) > [Annual Conference](#) > [For Attendees](#) > Registration

For Attendees

For Presenters

For Exhibitors

Full Registration Includes:

- Admission to Expo and education sessions (unless otherwise indicated)
- Wednesday host city reception; Thursday grab-and-go breakfast; Thursday lunch with exhibitors; Friday closing luncheon
- Admission to CitiPAC and Diversity Caucus Receptions
- Electronic access to all program materials

Online Registration (credit card) - [Register Now](#)

Mail-in Registration (pay by check) - contact [mdunn@cacities.org](mailto:mdunn@cacities.org) to request a registration form.

After your registration and payment for the conference is received and processed, a confirmation email will be sent containing the links for housing reservations.

Full Conference Registration Fees

	EARLY BIRD through July 18	After July 18 and onsite
City Delegate		
Member City	\$ 525	\$ 575
Nonmember City	\$ 1525	\$ 1575
Public Official		
County/State	\$ 600	\$ 650
Partner/Exhibitor/All Others		
Company Representative	\$ 700	\$ 750

**NOTE:** Conference Registration is required to attend all conference activities including Department and Division meetings and the General Assembly.

One-Day Registration

Early bird rates are not available for one-day registration

City Delegate

Member City	\$ 300
Nonmember City	\$ 1300
Public Official	
County/State	\$ 350
Partner/Exhibitor/All Others	
Company Representative	\$ 400

#### Optional Registration Add-ons (non-refundable)

City Clerks Workshop (includes lunch) - \$150 member cities, \$300 non-member cities

#### Guest Registration - \$125

Guest rate is restricted to those who are not city/public officials, are not related to any Partner/Expo company, and would have no professional reason to attend for learning or business. Rate includes admission to the Expo and receptions only. Session seats are reserved for conference registrants. There is no refund for the cancellation of a guest registration. It is not advisable to use city funds to register a guest.

#### Onsite Badge Pick Up

2018 Annual Conference badges will be available at the registration desk in the Long Beach Convention Center.

#### Registration hours:

Wednesday, September 12 8:00 a.m. - 6:00 p.m.

Thursday, September 13 7:00 a.m. - 4:00 p.m.

Friday, September 14 7:30 a.m. - 12:00 p.m.



Questions or special needs? Contact our conference registrar at

Americans with  
Disabilities Act

[mdunn@cacities.org](mailto:mdunn@cacities.org) before Tuesday, August 21.

#### Refund Policy

Advance registrants unable to attend will receive a refund of rate paid, **minus a \$75 processing charge**, only when a written request is submitted to the League of California Cities, Conference Registration, 1400 K Street, Sacramento, CA, 95814 or [mdunn@cacities.org](mailto:mdunn@cacities.org) and



[Home](#) > [Education & Events](#) > [Annual Conference](#) > [For Attendees](#) > Hotel & Travel

For Attendees

For Presenters

For Exhibitors

Reduced room rates are available for registered attendees/exhibitors at the 2018 Annual Conference & Expo. Reserve your hotel nights while space is available. Phone reservations will not be accepted. The discounted hotel rate cut-off is Tuesday, August 21, and the hotels are subject to sell out prior to the reservation deadline – reserve early.

STEP ONE: [Register for the Conference](#)

STEP TWO: Book hotel room

***ATTENTION: The League's room blocks are currently SOLD OUT on peak nights. After completing registration, you will still receive the room block link which we encourage you to check periodically in case there are cancellations and guest rooms become available. You are also free to use your preferred hotel booking website to make accommodations. Please note the League's Housing Bureau does not keep a waitlist for hotel rooms.***

Predatory Housing Warning

Beware of unauthorized housing and hotel reservation services that may solicit your business. All legitimate communications regarding housing will come directly from the League of California Cities or ConferenceDirect. If you receive a suspicious email or phone call asking to book your hotel room for the conference, please let us know immediately.

[Hyatt Regency Long Beach](#)

200 S Pine Avenue  
\$219.00 single/double\*

[The Westin Long Beach](#)

333 East Ocean Boulevard  
\$215.00 single/double\*

[Renaissance Long Beach](#)

111 East Ocean Boulevard  
\$199.00 single/double\*

[Hilton Long Beach](#)

701 W. Ocean Boulevard

\$199.00 single/double\*

Hyatt Centric The Pike Long Beach

285 Bay Street

\$219.00 single/double\*

\*Plus occupancy taxes and fees.

Hotel Changes or Cancellations

Hotel reservation changes, date modifications, early check-out, or cancellations made prior to Tuesday, August 21, must be done through the online reservation link you received when registering for the conference. Use your confirmation/acknowledgement number to access your reservation and make any necessary changes. Once the August 21 deadline has passed, please contact the hotel directly with any changes or cancellations. Please note that after the housing deadline has passed, you may incur a financial penalty and minimum one-night room charge or attrition fees.

PLEASE NOTE: The information you provide to the League when registering for a League conference or meeting may be shared with the conference or meeting hotel(s). The hotel(s) will also share with the League the information you provide to the hotel(s) when you make your hotel reservation for the conference or meeting. The information shared between the League and the hotel(s) will be limited to your first name, last name and dates/length of stay in the hotel.



**CAUTION!** You must be registered for the conference prior to booking a hotel room. Do not make a hotel reservation unless you are sure it is needed. Your city/company will be financially responsible for all cancellation/attrition fees. If you are making hotel reservations for others, please confirm with each individual, in advance, that they actually need hotel accommodations and intend to use them on the dates you are reserving..

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[New Privacy Policy](#)

**City of Rio Dell**  
**Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
994	6/12/2018	[0576] 101 AUTO PARTS	1-4 28X1-2 SAW SET 8 IN CABLE SHEAR WINDOW CRANK HANDLE FOR 1995 F-350 FORD TRUCK BELT-ALTERNATOR HEADLIGHT BULB FOR 2013 FORD EXPLORER	150.17
955	6/06/2018	[6117] A-1 CLEANING SERVICE, LLC	MONTHLY CLEANING SERVICE FOR MAY 2018	450.32
956	6/06/2018	[6038] ACCURATE TERMITE & PEST SOLUTIONS	BI-MONTHLY PEST CONTROL @ 675 WILDWOOD AVE MONTHLY RODENT CONTROL @ 475 HILLTOP DR	275.00
957	6/06/2018	[5235] ADVANTAGE FINANCIAL SERVICES	DOCSTAR USER LICENSES & SYSTEM SOFTWARE	193.00
958	6/06/2018	[3527] ALLIANT INSURANCE SERVICES INC.	CRIME INSURANCE 7/1/18 TO 7/1/19	950.00
995	6/12/2018	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES FOR MAY 2018	687.22
959	6/06/2018	[2225] AQUA SIERRA CONTROLS, INC	TWO KPSI SERIES 330 LEVEL TRANSDUCERS W/ CABLE	2,100.52
960	6/06/2018	[3975] AT&T - 5709	FAX LINE EXPENSES FOR MAY 2018	41.33
020	6/19/2018	[2237] BANK OF AMERICA BUSINESS CARD	ADOBE PRO MONTHLY SUBSCRIPTION AMAZON - 100 CT 60# BROWN PAPER BARREL SACK BAGS AMAZON - PAXCESS DESK PAD BLOTTER AMAZON - STEREO AUDIO AUXILARY CABLE 4' AMAZON - BUNN STAINLESS STEEL 2.5 LITER LEVER-ACTION AIRPOT RIVERWALK VETERINARY HOSPITAL - ANIMAL EXAM PUREGAS - MUFFLER; REPLACEMENT TWR; SHTTL DSC, INLET & OUTLET FILE CABINET FRED PRYOR CAREERTRACK - HUMAN RESOURCE ONE DAY SEMINAR LODGING DEPOSIT TO ATTEND LOCC POLICY MEETING BROESE'S UNIFORMS - US ARMOR IIIA BALLISTIC VEST & CONCEALABLE CARRIER PAYPAL*SINGING TREE GARDENS - 10 EA 5 GAL COMPRESSA DWARF CONIFER; 30 EA KRAMERS ROTE HEATHER LD PRODUCTS - DELL IMAGING DRUM COSTCO - CONTRACTOR BAGS; TRASH BAGS; 4PK LAMINATE TAPE; HOT CUPS RUBBER STAMP CHAMP - SELF-INKING STAMP; REPLACEMENT PAD FOR IDEAL 4913	3,952.29
996	6/12/2018	[6216] BERRY, BRANDY	CUSTOMER DEPOSIT REFUND	126.67
997	6/12/2018	[2293] CITY OF FORTUNA	POLICE DISPATCH SERVICE FOR JUNE 2018	2,075.00
038	6/27/2018	[2301] MARK A. CLEMENTI, PH.D.	PRE-EMPLOYMENT PSYCHOLOGICAL EVALUATION FOR POLICE OFFICER	685.00
961	6/06/2018	[2303] COAST CENTRAL CREDIT UNION	POA DUES FOR PPE 5/25/18	120.00
021	6/19/2018	[2303] COAST CENTRAL CREDIT UNION	POA DUES FOR PPE 6/8/18	120.00
962	6/06/2018	[4491] CODE PUBLISHING, INC	STANDARD WEB HOSTING MAY 2018 TO 2019	350.00
022	6/19/2018	[2411] DEARBORN NATIONAL LIFE INSURANCE CO.	LIFE INSURANCE FOR JULY 2018	217.50
963	6/06/2018	[5127] DELTA DENTAL	DENTAL INSURANCE FOR JULY 2018	1,768.97
998	6/12/2018	[2340] DEPT OF JUSTICE ACCOUNTING OFFICE	TWO EACH FINGERPRINT APPS & FINGERPRINT - FBI BLOOD ALCOHOL ANALYSIS FOR MAY 2018	133.00
964	6/06/2018	[2356] DOWNEY BRAND LLP	LEGAL SERVICES FOR APRIL 2018	487.50

City of Rio Dell  
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Check#	Date	Vendor	Description	Amount
023	6/19/2018	[2356] DOWNEY BRAND LLP	LEGAL SERVICES FOR MAY 2018	412.50
965	6/06/2018	[6165] JOSEPH R ENGLISH	CLOTHING ALLOWANCE REIMBURSEMENT	215.50
999	6/12/2018	[6165] JOSEPH R ENGLISH	CLOTHING ALLOWANCE REIMBURSEMENT	81.11
966	6/06/2018	[2385] EUREKA READYMIX	EIGHT BLOCKS	818.90
039	6/27/2018	[2385] EUREKA READYMIX	13.25 TONS SAND; 12.5 TONS 3/4 BASE	333.96
967	6/06/2018	[3370] FERGUSON ENTERPRISES, INC	25 - POLLARD MANHOLE INSERT 25-3/8	2,264.94
968	6/06/2018	[2405] FORTUNA ACE HARDWARE	TWO BRUSHES	16.90
000	6/12/2018	[2405] FORTUNA ACE HARDWARE	PICTURE HANGER SLEEVE; STAINLESS NAIL	6.92
040	6/27/2018	[2405] FORTUNA ACE HARDWARE	ROPE TRUCK 1/2"X50'; ROPE TRUCK 3/8"X50'; SCH 40 PIPE END; COUPLINGS; ELBOWS, IRRIGATION PARTS, WASHER; LAG SCREW; 25' STRAP; FOUR 2X12X16 DOUG FIR PT	543.14
969	6/06/2018	[4855] FRESHWATER ENVIRONMENTAL SERVICES	CONSULTING SERVICES FOR WATER WELL CONSULTING	180.00
041	6/27/2018	[4855] FRESHWATER ENVIRONMENTAL SERVICES	WASTEWATER TECHNICAL SUPPORT 2017-2018	1,080.00
954	6/05/2018	[5765] GARNES, DEBRA	MILEAGE & MEALS PER DIEM TO ATTEND LOCC QUARTERLY MEETING	390.66
970	6/06/2018	[5052] GHD, INC	ENGINEERING SERVICES FOR STREETS SAFETY IMPROVEMENT & COMMUNITY OUTREACH PROJECT ENGINEERING SERVICES FOR METROPOLITAN WELLS REDEVELOPMENT PROJECT ENGINEERING SERVICES FOR TAC MEETINGS & TRANS PLANNING	16,650.50
042	6/27/2018	[6493] SCOTT J GUY	CLOTHING ALLOWANCE REIMBURSEMENT	184.44
971	6/06/2018	[5932] HIGH ROCK CONSERVATION CAMP	BRUSH REMOVAL AT WASTEWATER IRRIGATION FIELD	200.00
972	6/06/2018	[2474] HUMMEL TIRE & WHEEL, INC	ONE BLACK EAGLE TUBE	20.07
001	6/12/2018	[2474] HUMMEL TIRE & WHEEL, INC	TWO REAR TIRES; FRONT & REAR BRAKES PADS; RIGHT FRONT BRAKE ROTOR FOR 2008 FORD F-250 TRUCK	856.31
043	6/27/2018	[5909] ICMA MEMBERSHIP RENEWALS	MEMBERSHIP DUES 7/1/18 - 6/30/19	1,034.00
044	6/27/2018	[6514] INTERWEST CONSULTING GROUP	PROFESSIONAL SERVICES 5/1/18 - 5/31/18 FOR CITY OF RIO DELL PLAN REVIEW	1,933.96
002	6/12/2018	[2499] J.P. COOKE CO.	400 A-27 ORANGE ANIMAL LICENSE TAGS	88.94
003	6/12/2018	[3180] JENSEN, RANDY	MEALS PER DIEM TO ATTEND MEETING CLOTHING ALLOWANCE REIMBURSEMENT	252.13
024	6/19/2018	[3180] JENSEN, RANDY	CLOTHING ALLOWANCE REIMBURSEMENT REIMBURSEMENT FOR SUN DETERGENT 2X LIQUID CLEAN	163.37
973	6/06/2018	[6299] JJACPA. INC.	PREPARATION OF ANNUAL REPORT OF FINANCIAL TRANSACTIONS & SUPPLEMENTARY SCHEDULE	2,500.00
025	6/19/2018	[5942] KEENAN & ASSOCIATES	HEALTH INSURANCE FOR JULY 2018	15,049.40
004	6/12/2018	[5569] BROOKE D E KERRIGAN	MILEAGE & MEALS PER DIEM TO ATTEND CDBG TRAINING & SCORE MEETING	413.57
974	6/06/2018	[2521] LEAGUE OF CALIF. CITIES	DIVISION MEETING 5/4/18	45.00
026	6/19/2018	[6509] VICTOR H LUNA SAAVEDRA	CLOTHING ALLOWANCE REIMBURSEMENT	162.74
045	6/27/2018	[2546] MERCER FRASER CO., INC.	12.34 TONS 1/2" ASPHALT CONCRETE	1,191.61
975	6/06/2018	[2551] MIRANDA'S ANIMAL RESCUE	ANIMAL CONTROL FOR MAY 2018	1,000.00
005	6/12/2018	[4908] MITCHELL BRISSE DELANEY & VRIEZE	LEGAL SERVICES FOR MAY 2018	1,692.34



**City of Rio Dell  
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
5976	6/06/2018	[3484] NATIONAL METER & AUTOMATION, INC	44 - 3/4" HR-E 8 DIAL ENCODERS CREDIT ON INVOICE S1095594.001 - 44 ENCODERS	34.14
7027	6/19/2018	[3484] NATIONAL METER & AUTOMATION, INC	24 EA WATER METER ERT REPLACEMENTS	2,467.80
7006	6/12/2018	[2570] NILSEN COMPANY	ONE BAG PIGMY GOAT W/RUMENSIN; NILSEN ALL STOCK 50# SACK	29.31
6977	6/06/2018	[2569] NORTH COAST LABORATORIES, INC.	ACID DIGESTION; AMMONIA NITROGEN UN-IONIZED; AMMONIA NITROGEN W/O DISTILLATION; HARDNESS; ICAP METALS; NITRATE/NITRITE; THM BY EPA 624; TOTAL DISSOLVED SOLIDS; TOTAL NITROGEN; TOTAL PHOSPHATE PHOSPHORUS; TURBIDITY	491.00
7028	6/19/2018	[2569] NORTH COAST LABORATORIES, INC.	TOTAL + FECAL COLIFORM 3X5	150.00
7046	6/27/2018	[6100] NORTHERN CALIFORNIA GLOVE	GLOVES; FULL FACE RESPIRATOR; 4 HEADGEAR & VISOR; 3 VESTS	706.01
5978	6/06/2018	[4393] NYLEX.net. Inc.	MONTHLY MAINTENANCE FOR JUNE 15, 2018 THROUGH JULY 15, 2018	1,140.00
5979	6/06/2018	[6499] OCCUPATIONAL, ENVIRONMENTAL HEALTH & DRUG SCREENING	PRE-EMPLOYMENT DRUG SCREENING PRE-EMPLOYMENT EXAM	190.00
7007	6/12/2018	[4629] OLKIN & JONES, DRS	PRE EMPLOYMENT TESTING FOR POLICE OFFICER & UTILITY I	185.00
6980	6/06/2018	[5053] PACIFIC ECORISK	CHRONIC TOXICITY TESTING	1,781.54
7008	6/12/2018	[2603] PG&E	UTILITY EXPENSES FOR MAY 2018	20,484.35
7009	6/12/2018	[3343] PITNEY BOWES RESERVE ACCOUNT	POSTAGE PURCHASE FOR RESERVE	400.00
7010	6/12/2018	[2619] PITNEY BOWES, INC.	QUARTERLY LEASING PAYMENT 3/30/18 - 6/29/18	98.11
7052	6/28/2018	[6225] PMD, INCORPORATED	REFUND FOR PLAN CHECK FEES COLLECTED TWICE FOR METAL BUILDING AT 300 NORTHWESTERN AVE	3,766.96
6981	6/06/2018	[5973] PRECISION INTERMEDIA	MONTHLY WEB HOSTING FEE FOR JUNE 2018	30.00
7029	6/19/2018	[5973] PRECISION INTERMEDIA	UPDATE FORWARDING FOR DOMAIN NAMES-DEAL WITH NETWORK SOLUTIONS	47.50
6982	6/06/2018	[2633] PURCHASE POWER	POSTAGE METER REFILL	267.00
7030	6/19/2018	[6292] ETHAN S PURVIS	REIMBURSEMENT FOR SMALL WASTEWATER SYSTEM OPERATION &	150.00
6983	6/06/2018	[4338] QUILL CORPORATION	ONE PACK CALCULATOR RIBBONS; ONE BOX LASER LABELS	57.60
7011	6/12/2018	[4338] QUILL CORPORATION	DELL BLACK TONER CARTRIDGE DELL 2150 COLOR TONER CARTRIDGES	357.86
6984	6/06/2018	[6349] RECOLOGY EEL RIVER	GARBAGE BAGS FOR MAY 2018	431.70
6985	6/06/2018	[2659] RIO DELL PETTY CASH	REFRESHMENTS FOR COUNCIL BUDGET WORKSHOP; ICE FOR SHIPPING WASTEWATER SAMPLES; POSTAGE	25.51
7012	6/12/2018	[5931] ROBERT COLBURN ELECTRIC, INC.	REPLACE CONTROL SWITCHES AT 2 LOCATIONS FOR WASTE LIFT	2,038.85
7013	6/12/2018	[5772] SACRAMENTO VALLEY ASSOCIATION OF	2018-19 MEMBERSHIP DUES	65.00
7031	6/19/2018	[2694] SHELL OIL CO.	PD FUEL EXPENSES FOR MAY 2018 PW FUEL EXPENSES FOR MAY 2018 PD FUEL EXPENSES FOR JUNE 2018	2,176.87
7047	6/27/2018	[2693] SHELTON'S AUTO LUBE	FULL OIL CHANGE SERVICE FOR 2017 FORD INTERCEPTOR	54.50
6986	6/06/2018	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE FOR MAY 2018	102.40
703	6/19/2018	[6506] SICPA PRODUCTS SECURITY, LLC	ITSS FEES - CASH COLLECTED FOR CANNABIS (APRIL 2018) ITSS FEES - CASH COLLECTED FOR CANNABIS (MAY 2018)	2,340.00

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Ref#	Date	Vendor	Description	Amount
7033	6/19/2018	[2885] SKILLPATH SEMINARS	TOP CAREER TIPS FROM SKILLPATH'S TRAINING INSIDER BLOG NEWT STEP-SP1	148.65
7014	6/12/2018	[6315] ST. JOSEPH HEALTH RURAL HEALTH CLINIC	PRE-EMPLOYMENT NO SHOW FEE	25.00
7034	6/19/2018	[6315] ST. JOSEPH HEALTH RURAL HEALTH CLINIC	HEALTH SCREEING FOR UTILITY I HEALTH SCREENING FOR POLICE OFFICER	655.00
5987	6/06/2018	[2710] STARPAGE	PAGING SERVICE 6/1/18 - 6/30/18	12.95
7035	6/19/2018	[2719] STATE WATER RESOURCES CONTROL BD	CERTIFICATION APPLICATION FOR WASTEWATER TREATMENT PLANT OPERATOR GRADE III	170.00
7053	6/28/2018	[2719] STATE WATER RESOURCES CONTROL BD	WATER DISTRIBUTION OPERATOR EXAMINATION GRADE 1 FOR UTILITY LEAD WATER DISTRIBUTION OPERATOR EXAMINATION GRADE 1 FOR UTILITY I	100.00
7054	6/28/2018	[2719] STATE WATER RESOURCES CONTROL BD	GRADE1 WATER TREATMENT CERTIFICATION	55.00
7015	6/12/2018	[2319] SUDDENLINK	MONTHLY BROADBAND, INTERNET & PHONE SERVICE 6/10/18 - 7/9/18	831.58
5988	6/06/2018	[5606] SWRCB/Safe Drinking Water State Revolving Fund	PRINCIPAL PAYMENT FOR DISBURSEMENTS THROUGH JUNE 4, 2018	68,000.00
7016	6/12/2018	[3829] TELSTAR INSTRUMENTS, INC	CT-100 CELL; 2 EA ROTOMETERS; BALL VALVE; HYDROMETER FOR CHLORINE GENERATOR	16,298.84
7036	6/19/2018	[6373] THATCHER COMPANY, INC.	THREE 2970 LB TOTE CONTAINER DEPOSIT REFUND ONE 330 G TOTE SANI CHLOR 12.5 330 G TOTE CONTAINER DEPOSIT REFUND	49.12
7017	6/12/2018	[5640] THOMAS, CANDICE	CUSTOMER DEPOSIT REFUND	44.99
5989	6/06/2018	[6454] US DEPARTMENT OF EDUCATION	WAGE GARNISHMENT FOR PPE 5/25/18	223.92
7018	6/12/2018	[6454] US DEPARTMENT OF EDUCATION	WAGE GARNISHMENT FOR PPE 6/9/18	449.77
7055	6/28/2018	[2757] US POSTMASTER	POSTAGE FOR UTILITY BILLING FOR THE MONTH OF JUNE 2018	355.81
5990	6/06/2018	[2758] USDA RURAL DEVELOPMENT	CASE #04-012-0941 603860; CODEE 92; LOAN NUMBER 03	30,750.00
5991	6/06/2018	[2481] VANTAGEPOINT TRANSFER AGENTS-304361	RETIREMENT FOR PPE 5/25/18	5,237.18
7037	6/19/2018	[2481] VANTAGEPOINT TRANSFER AGENTS-304361	RETIREMENT FOR PPE 6/8/18	5,218.57
7049	6/27/2018	[5166] VSP-VISION SERVICE PLAN	VISION INSURANCE FOR JULY 2018	259.23
7050	6/27/2018	[5108] WAHLUND CONSTRUCTION INC.	DRAINAGE IMPROVEMENT PROJECT FOR BELLEVIEW AVE, SPRING ST & PACIFIC AVE	82,000.00
5992	6/06/2018	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR JUNE 2018	534.58
5993	6/06/2018	[2779] WILDWOOD SAW	2 DIAMOND EDGE TRIMMER LINE 5 LB SPOOL	136.60
7051	6/27/2018	[2779] WILDWOOD SAW	FOUR CHAINS STIHL FS 131 LOOP HANDLE TRIMMER, FOUR SAW CHAINS	529.80
7019	6/12/2018	[2787] WYCKOFF'S	FLEX PVC PIPE; HOSE CLAMPS; ADAPTERS; COUPLINGS; UNION; CHECK VALVES; BUSHINGS, FOUR SCHEDULE 80 NIPPLES, REPAIR TOILET & CLEAR SINK STOPPAGE	176.21

**316,998.21**

**Total Checks/Deposits**

Ref#	Date	Vendor	Description	Amount
382-2411	6/04/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 05/25/2018.	1,818.96
545-111	6/05/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 05/25/2018	10,117.96

**City of Rio Dell  
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<b>Ref#</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
4828011	6/07/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FINAL PAYCHECK 06/06/2018	1,126.34
455-168	6/07/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FINAL PAYCHECK 6/06/2018	234.25
3787709	6/12/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR FINAL PAYCHECK 6/09/2018	1,558.16
542-976	6/12/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR FINAL PAYCHECK 06/09/2018	378.36
928563	6/14/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE FOR JUNE 2018	138.66
9424175	6/15/2018	WITHDRAWALS	BANK ANALYSIS FEE FOR JUNE 2018.	72.58
4664893	6/18/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 06/08/2018	9,322.36
016-256	6/18/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 06/08/2018	1,767.10
1000101638	6/18/2018	WITHDRAWALS	DEPOSITED ITEM RETURNED	300.00
1000102262	6/20/2018	WITHDRAWALS	DEPOSITED ITEM RETURNED	151.32
3629871	6/25/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR FINAL PAYCHECK ON 6/22/2018	423.30
561-504	6/26/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR FINAL PAYCHECK 06/22/2018.	154.33
1000100591	6/29/2018	WITHDRAWALS	DEPOSITED ITEM RETURNED	300.00
<b>Total EFT's/Bank Withdrawals</b>				<b>27,863.68</b>

<b>Ref#</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
TRX TO PR	6/6/2018	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR FINAL PAYCHECK 06/06/2018	3,807.48
TRX TO PR	6/11/2018	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR FINAL PAYCHECK 06/09/2018	2,518.70
TRX TO PR	6/12/2018	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR PPE 06/08/2018	24,600.01
TRX TO PR	6/21/2018	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR FINAL PAYCHECK 06/22/2018	1,408.27
TRX TO PR	6/26/2018	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR PPE 06/22/2018	29,268.98
<b>Total Transfer Between Accounts</b>				<b>61,603.44</b>



## **Staff Update – 2018-07-17**

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### **City Council**

#### **City Manager**

Held several meetings with various staff members regarding Code Enforcement and how to restart the process.

Discussions with staff and other potential stakeholders over Danco Project. Danco now scheduled to appear at 8/7 Council meeting to brief Council on this development.

City engineering services RFQ issued.

Received and worked on new City equipment with Nylex.

Coordinated a media tour of HRDBP.

Reviewed Track & Trace and set up meeting of other public Track and Trace users.

Discussed vehicle needs with Police Department and Public Works.

Issued bid invitation for the sale of a sewer jetter.

#### **City Clerk**

Processed two (2) Building Permits:

1. 484 Davis St. – Re-Roof Residence
2. 250 Northwestern Avenue – Foundation for existing modular unit

Completed quarterly Building Permit Reports for various State agencies

Processed three (3) Encroachment Permits to PG&E for replacement of down guy anchors at various locations throughout the City.

City Council Candidate Information Packets are now available (as of July 16<sup>th</sup>) for pick-up during normal business hours.

#### **City Attorney**



### **Human Resources, Risk & Training**

The City is currently hiring for: Police Officers, Operatyors in Traioning, Water and Wastewater Operators, Fiscal Assistant I/II

### **Finance Department**

- Year-end audit work has begun; this will be the bulk of finance duties for the next 3 months
- Late utility billing notices sent out July 11, 2018
- Overview of budget amendment process to improve communications and implementation
- Month end General Ledger close-out for June has begun
- On-going duties of A/P, A/R, and P/R
- Advertising continues for Fiscal Assistant I/II position
- Metropolitan Wells Prop 84 final invoicing sent out
- Budget document updated based on auditor's suggestions
- On-going training with Track and Trace consultants
- Year-end analysis of budget variance reports by fund and by department

### **Public Works Water**

1. Training with Utility Crew
  - a. Operating New Sewer Jetter
  - b. Operating Vactor Trailer
  - c. Operating JD riding mower
2. Water leak on 3<sup>rd</sup> St and Davis
3. Water leak at 85 Ash
4. Water leak at 244 Tolman
5. Water Meter replacements
6. Water Meter Ert Replacement and reprogram.
7. General Work orders for Public Works Dept.
8. Roadways Mowing, Weed eating and Tree Trimming.
9. Garbage cleanup on River Bar and throughout town.
10. Maintenance on Painter St lift Station.
11. Monthly Water treatment report to DDW
12. Repairs on Bray valve in Water Filter Building
13. Grounds maintenance at City Wells.



14. Filter Maintenance at City Wells.
15. Corp yard cleanup and organizing.

### **Public Works Wastewater**

1. Painter st repairs and installation project has come to a close. Both pumps are primed and running efficiently. Final repairs included a self-priming valve, gasket repair, and drain pump installed. Staff will continue to monitor for efficiency and begin the routine maintenance cycle for this lift station.
2. Aeromod staff has been assisting with actuating valve project as per required by SWRCB TSO. Work on this project will begin next week with conduits being run.
3. Forklift purchase will take place by the end of the week as United Rentals will be performing a service before the City takes possession of the lift.
4. Dryer tent cleaning is being scheduled for the 23rd and 24 of July.
5. Dryer service and repairs will take place for the week of July 30th.
6. Discharge fields have been mowed and hay bailed on lower portion. Upper portion of fields are expected to be mowed later in the month. Remaining weed eating will be done by staff as time allows and with the help of the High Rock Con Camp.

### **Public Works Streets, Buildings and Grounds**

#### **Public Works City Engineer**

#### **Public Works Capital Projects**

#### **Police Department**

During the period of June 27, 2018 to July 11, 2018, there were 93 calls for service, which generated eleven reports and three arrests. Of the calls for service, thirteen dealt with animal control issues and five dogs were taken to Miranda's Rescue. Two of these dogs needed medical attention first. During the same time period, the Department opened three new junk vehicle cases and closed six. Of the six closed cases, five were abated by the City and the last vehicle was moved by the owner.

On June 30, 2018, Officer Carnahan responded to an assault in progress in the 600 block of Davis Street. Officer Carnahan located the victim, who claimed to have been assaulted by another passenger in the car in which she was riding. She described being strangled from behind and her attacker claimed that she was going to cut the victim's throat. Officer Carnahan, with Sergeant Beauchaine's assistance, was able to identify a possible suspect. The victim and two witnesses were shown photographic lineups, which confirmed the attacker's identity. She was later arrested without incident and transported to the jail.



Later on the same day, Sergeant Beauchaine was patrolling the riverbar just prior to locking the gate at the end of Edwards Drive. He stopped to investigate a car he found there. While he was checking the car for occupants, he saw a man approach him from the brush. The man was holding a long curved knife and initially refused to drop it. Sergeant Beauchaine moved to a position of cover and drew his pistol. After a brief standoff, the man dropped the knife and was detained in handcuffs. A pat-down of the man for weapons led to the seizure of a useable amount of methamphetamine. The man was arrested and his car was searched. A loaded firearm was located hidden behind the seat. The man was transported to the jail without further incident.

Testing for the open police officer positions was conducted on June 28, 2018. One candidate was selected for a background investigation, which has been started. It is hoped that the investigation will be completed by mid-August and that a medical and psychological examination be conducted before the end of that month. If these steps are successfully completed, the candidate could begin field training in September and be patrolling on his own in November.

Officer Nick Carnahan is currently attending Field Training Officer training in Rohnert Park. Once this class is completed, Officer Carnahan will be able to assist Sergeant Beauchaine with the training of new officers.

### **Community Development Department**

Respond to County request regarding update to County's Airport Land Use Compatibility Plans.

Final Inspection 1041 Riverside Drive for re-roof.

Tear-off Inspection 165 Sequoia Ave

Continue work on Housing Element.

Respond to County request regarding Zoning and General Plan documents regarding the update of the County Airport Master Plan.

Review City Attorney legal opinion regarding the Humboldt Habitat for Humanity parcel.

Discuss Code Enforcement program with City Manager.

Begin responding to DANCO's Housing Project's California Tax Credit Allocation Committee (TCAC) evaluation survey. Discuss possibility of siting the Community Resource Center and the Library within the proposed development.

Review and approve Solar Plans for 918 Hilda Court.

Respond to inquiry regarding 052-202-010 regarding approved lot line adjustment building site suitability and development standards.



Review Morgan Drake expired Building Permit application for second unit and respond.

### **Intergovernmental**

#### **Humboldt-Rio Dell Business Park**

Work on and complete Track and Trace suggested format/content.

Review Glenn White's Tenant Improvement Plans for Building #3.

Review and discuss local Track and Trace suggested format/content with Glenn White (Humboldt Live Resin).

Site visit at HRDBP with Councilmember Johnson for tour of Glenn White manufacturing operations.

Meeting with Andrew Butler with the Times Standard regarding the HRDBP.

Participate in CalOrigin webex discussion/meeting.

Correspondence with Interwest regarding Plan Check services for Glenn White's tenant improvements. Prepare agreement and execute, mail package to Interwest.

Review information from the California Department of Public Health (CDPH) regarding the Humboldt Brand's cannabis application.

### **Council Priority Areas**

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#### **Street Work**

Staff continues work on the current ATP grant and also a prospective ATP grant.

#### **River Access**

#### **Habitat Parcel**

Discussion with legal counsel on next steps.

#### **Code Enforcement**

Numerous meetings and strategies developed to move code enforcement forward.

#### **Access Humboldt**

Staff has acquired new equipment to begin the audio recording of Council meetings. This meeting will represent our first trial run of this new equipment.





---

*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
riodellcity.com*

July 17, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager *zk*

SUBJECT: Presentation from the Rio Dell Community Resource Center

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation.

BACKGROUND AND DISCUSSION

The Rio Dell Community Resource Center has been invited to give a short talk about services they provide to the community and plans for the future. The presentation will be provided by Ms. Sara Faught, Senior Communities Program and Service Coordinator.

///

Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
riodellcity.com



July 17, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager 

SUBJECT: Review of Miranda's Rescue Animal Care Services Contract

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation and provide direction to staff if needed.

BACKGROUND AND DISCUSSION

The City of Rio Dell entered into an agreement in March of 2016 for animal care services with Miranda's Rescue. Under the contract, the Rescue is compensated a flat \$1,000 per month regardless of the number of animals received by the Rescue from the city. The contract term automatically extends annually. Either party may cancel the contract with 60 days' notice.

**Figure 1**  
**Number of Animals Delivered to M.R.**

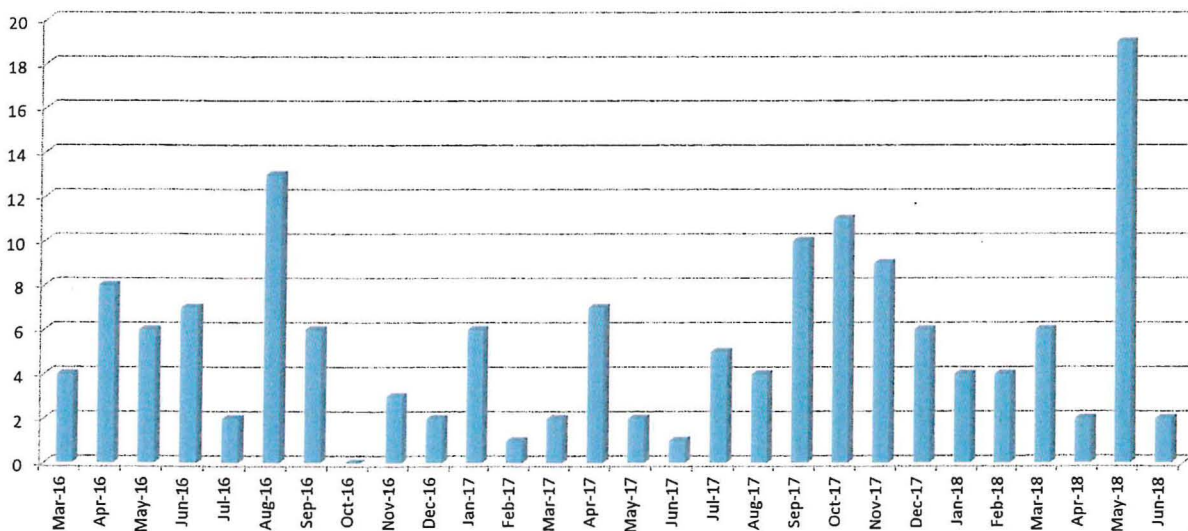


Figure 1 depicts the number of animals delivered to Miranda's Rescue from the City since the inception of the contract. The Police Department is responsible for Animal Control within the City and is also responsible to verify all figures and animals delivered to the rescue.

The figures

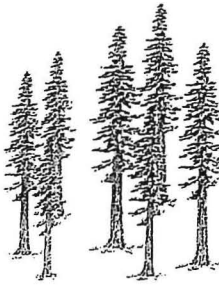
Figure 1 has been adjusted to include only dogs and cats, which represent the vast majority of all animals sent to the rescue. Through June of 2018 the Rescue has taken 152 dogs and cats from the City and performed 31 spay and neuters. On average the Rescue takes in 5.43 cats and dogs in a month, with a range of 0 zero (0) to nineteen (19). The Rescue has been paid \$28,000 for these services.

Representatives from Miranda's Rescue will be present at the meeting to discuss.

Attachments:

- March 10, 2016 agenda item from the former Chief of Police recommending adoption of the agreement.
- Copy of the current agreement.

///



# CITY OF RIO DELL

675 WILDWOOD AVENUE RIO DELL, CALIFORNIA 95562-1597


CITY HALL  
(707) 764-3532  
FAX 764-5480

PUBLIC WORKS DEPARTMENT  
(707) 764-5754

POLICE DEPARTMENT  
(707) 764-5641  
FAX 764-2569



## MEMO

Date: March 10, 2016  
To: Honorable Mayor and City Council  
Through: Kyle Knopp, City Manager  
From: Graham Hill, Chief of Police   
Subject: Animal Control Contract

### Recommendation:

Authorize City Manager to sign a two year contract with Miranda's Animal Rescue to facilitate Miranda's Animal Rescue to receive and house animals submitted to this facility by the City of Rio Dell.

### Background:

The City of Rio Dell entered into an agreement with Miranda's Animal Rescue in 2001. Prior to 2001, the city worked with the Humane Society out of Eureka. However, rising costs required us to explore other options, resulting in the contract with Miranda's Animal Rescue.

In October of 2012 we ended our contract with Miranda's Animal Rescue and entered into an agreement with the City of Fortuna. This change took place as a result of discrepancies in records between Miranda's and the Police Department, and a recommendation from Miranda's to increase the costs. While this arrangement has worked for us, we have been approached by Miranda's Animal Rescue recently. The rescue facility requested to open discussion about renewing a contract, citing that they are still taking dogs from Rio Dell, only they are coming from the City of Fortuna. The increase in animals is affecting costs for the Rescue, which affects costs for the City of Fortuna, which ultimately would result in increased costs for the City of Rio Dell. Different solutions were discussed including the Rescue not taking animals from the City

of Fortuna that had come from Rio Dell, until some agreement could be reached for the rescue to recover costs.

Over the last month the City Manager and I have met with Shannon Miranda of Miranda's Animal Rescue. We discussed some of the reasons the relationship had previously ended and discussed some of the challenges with the current arrangement that includes the City of Fortuna.

I believe the attached contract addresses the previous issues that we had and will allow us to have a good working relationship with Shannon and Miranda's Animal Rescue. It will also relieve the City of Fortuna of requiring them to adjust their contractual relationship with Miranda's Animal Rescue, and ultimately with us, for us to continue to go through Fortuna. Currently we are on track to spend approximately \$12,000.00 on Animal Control Services through the City of Fortuna, considerably more than anticipated. After meeting with Shannon and looking at current costs I am proposing a flat rate of \$1,000.00 monthly over a two year period. The rate is consistent with anticipated costs this year, and the contract period will allow enough time to evaluate how it is working, and provide a mechanism after two years to revisit the issue.

Attachment: Contract

## AGREEMENT FOR ANIMAL CARE SERVICES

This Agreement is made as of March 15 2016 ("the Effective Date"), by and between the City of Rio Dell, a municipal corporation (hereinafter referred to as CITY) and Miranda's Rescue, a federal and California non-profit animal sanctuary (hereinafter referred to as SANCTUARY).

### Recitals

This Agreement is entered into with reference to the following facts:

A. WHEREAS, CITY desires to provide shelter for the secure and humane impoundment and disposition of animals pursuant to the provisions of Section 25802 of the California Government Code and other applicable sections of the California Food and Agriculture Code, the California Health and Safety Code, the California Penal Code and the City Ordinances of the City of Rio Dell; and

B. WHEREAS, SANCTUARY is organized for the purpose of providing shelter and care for strayed, abandoned, abused, or otherwise neglected animals, seeking responsible people to adopt animals, and educating and training the public regarding the proper care and handling of animals, especially the importance of spaying and neutering; and

C. WHEREAS, SANCTUARY represents itself as willing and able to provide the services required by CITY to carry out the provision of the aforesaid statutes and said City Code, including but not limited to the collection of city and state fees and fines in regards to animal redemption, appropriate hours for owner redemption and adoption as allowed by law, and appropriate holding periods for all animals; and

D. WHEREAS, For the purposes of this Agreement, the definition of "domestic animal" or "animal" includes any dog, cat, rabbit, guinea pig, hamster, pot-bellied pig, bird, lizard, snake, turtle, or tortoise or any other domesticated animal, and does not include livestock.

**NOW, THEREFORE**, for and in consideration of the mutual covenants, conditions and provisions herein contained, it is expressly agreed and understood as follows:

### Agreement

1. **Term.** This Agreement shall take effect on the Effective Date and it shall remain in full force and effect through March 31, 2018. Thereafter, this Agreement shall be automatically renewed for consecutive one-year periods, unless earlier terminated in accordance with Section 2.

2. **Termination.** Each party hereto reserves the right to cancel this Agreement on sixty (60) days written notice for any reason at any time.

3. **Payment.**

A. CITY agrees to pay the SANCTUARY, and SANCTUARY agrees to invoice the CITY, a sum of one thousand dollars (\$1000.00) per month regardless of the number or type of Authorized Animals received or services performed by SANCTUARY. SANCTUARY shall submit its monthly invoice to CITY no later than thirty (30) days after the final day of the specified monthly billing period. Failure to timely submit a monthly invoice shall waive SANCTUARY's right to receive payment from CITY for the pertinent billing period.

B. With each invoice and as a condition of payment by CITY, SANCTUARY shall provide CITY the following information for the particular billing period invoiced:

- i. Number of Authorized Animals by animal species (dog, cat etc.).
- ii. Number of Authorized Animals received that were spayed/neutered by SANCTUARY upon receipt.
- iii. Number of Authorized Animals received that were not spayed/neutered by SANCTUARY upon receipt.
- iv. Number of Authorized Animals received that were not identified as either spayed or neutered.
- v. Number of Authorized Animals returned to their owners or adopted.
- vi. Number of Authorized Animals that remain unadopted or unreturned to owner.
- vii. Number of Authorized Animals that received veterinary care other than spaying, neutering or vaccinations while under the care of SANCTUARY.
- viii. Number of Authorized Animals received that pose a threat to health or safety of SANCTUARY employees, CITY employees, volunteers or the general public.

C. Upon the receipt of the information required by Section 3.B, above, the CITY shall review the information and reconcile the information provided by SANCTUARY with the records kept by the Rio Dell Police Department. To the extent there are any discrepancies, the Parties agree to meet and confer to ensure the information and records are accurate.

D. In the event that this Agreement does not remain in full force and effect for an

entire monthly billing period, SANCTUARY shall Invoice the CITY for the partial month on a pro-rated basis by dividing \$1,000 by the amount of days this Agreement was effective.

**4. Authorized Animals.**

A. As used in this Agreement, the term "Authorized Animal(s)" means an animal that is delivered to or received by SANCTUARY accompanied by written documentation, signed and dated by an employee of the CITY, authorizing SANCTUARY to take custody of the animal. Written authorizations shall be delivered in person, or by fax or electronically scanned documentation at or before the time the animal is received by SANCTUARY. CITY agrees to make CITY staff available to prepare and deliver written authorization on an on-call basis at all hours of the day or night.

B. Animals accepted by SACTUARY without written authorization from CITY shall not be identified as Authorized Animals and all responsibility for the care, custody, and treatment of any unauthorized animals, or any liability, claims, damage or injury arising from said animals or said care, custody and treatment, shall be solely the responsibility of SANCTUARY and not of the CITY.

5. **Space Availability.** SANCTUARY will ensure that there is adequate space available for Authorized Animals at all times. No Authorized Animal delivered in accordance with this Agreement shall be denied sanctuary or otherwise refused by SANCTUARY.

6. **Non-Exclusivity.** It is understood and agreed that this Agreement does not obligate SANCTUARY to perform any functions or services for the other cities within the County of Humboldt. However, it is understood and agreed that SANCTUARY may enter into independent agreements with any incorporated cities within the County of Humboldt or the County of Humboldt itself, provided that SANCTUARY retains sufficient space, capacity, and personnel to meet its obligations under this Agreement. SANCTUARY agrees that it shall not receive any deductions or credits under this Agreement by reason of any sums received by SANCTUARY for functions and services rendered under any other agreement it may enter into with any other person or entity.

**7. Animal Sanctuary.**

A. SANCTUARY will maintain and operate an animal sanctuary in a responsible, legal, secure and sanitary manner adequate for the confinement, treatment and placement of all Authorized Animals and will furnish all supervision, labor, animal food, tools, supplies, and other things necessary for satisfactory performance of the services herein



agreed to be provided. This property may be used by SANCTUARY for all other uses authorized by law and not in conflict with this Agreement.

B. SANCTUARY will provide adequate means to accept at all times Authorized Animals not in need of immediate veterinary care delivered to SANCTUARY by CITY employees. In furtherance of this obligation, SANCTUARY shall provide an isolated kennel that shall be accessible to CITY at all times, day or night. SANCTUARY shall ensure that the isolated kennel herein contemplated is locked and secured and shall deliver a key or other means of access to the isolated kennel to the CITY's Chief Animal Control Officer. In the event CITY delivers an Authorized Animal to SANCTUARY during non-business hours, CITY shall provide notification to SANCTUARY of the intended delivery of an Authorized Animal to the isolated kennel and shall provide SANCTUARY the appropriate written documentation for said delivery. SANCTUARY open hours shall be in accordance with state law.

C. SANCTUARY will maintain an isolated section of the shelter facility for the confinement, observation and care of any animal suspected of having rabies, or any animal which has bitten or otherwise exposed any person, and shall accept, care for and dispose of any such animal delivered to the facility in accordance with instructions of the County Health Officer or his/her designee.

D. SANCTUARY will report at once to the County Health Officer or his/her designee any animals delivered or reported to it as being suspected of rabies, or of having bitten or otherwise exposed any person, and shall cause to have removed and make available to the County Health Officer for laboratory examination the head of any animal which dies while under confinement for such reason. Pursuant to his or her responsibilities for rabies control, the County Health Officer and his or her authorized representatives shall be afforded access to the facility at all times for the examination of any or all animals impounded herein.

E. SANCTUARY will keep timely complete and accurate records of the receipt and disposition of all animals delivered into its custody at the animal sanctuary and a complete and accurate set of books showing the revenues, expenses, and related financial transactions pursuant to this agreement. Such records and accounts shall be made available at the animal sanctuary on SANCTUARY's premises for examination at all reasonable times by authorized representatives of the CITY.

#### **8. Licensing.**

A. It is understood and agreed that SANCTUARY will cooperate with CITY in the

administration of animal licensing laws and shall, upon the request of the CITY, assist CITY in collection of fees thereof. SANCTUARY shall offer for sale dog licenses as provided in the City Code and under the direction of CITY. It is further understood, acknowledged, and agreed that in selling dog licenses, neither SANCTUARY nor any employee thereof shall be considered an employee or agent of CITY. It is further understood that all fees derived from licensing shall be forwarded to CITY on a monthly basis with a full, complete, and accurate accounting and inventory of licenses sold and unsold and receipts of sale.

B. CITY shall supply to SANCTUARY, without charge, all such dog license certificates, numbered metallic tags, and receipt forms as shall be required by SANCTUARY in carrying out its responsibility.

**9. Insurance Requirements.** Throughout the entirety of this Agreement, and as an express condition to its effectiveness, SANCTUARY shall obtain, maintain, and provide sufficient proof of liability insurance to the extent and in the manner set forth below. SANCTUARY shall submit and keep current certificates of insurance, or other forms of proof of such insurance that is acceptable to CITY, to the Clerk of the City of Rio Dell. Without limiting SANCTUARY's indemnification obligations provided herein, SANCTUARY shall maintain and require any of its subcontractors to maintain, at all times during the effectiveness of this Agreement, the following policies of insurance from insurers validly licensed and operating in the State of California and holding a current A.M. Bests Rating of no less than A:VII or its equivalent against injury/death to persons or damage to property which may arise from or in connection with the activities conducted by SANCTUARY, its agents, employees, or subcontractors in the performance of or arising out of this Agreement:

A. Comprehensive or Commercial General Liability Insurance at least as broad as Insurance Services Office Commercial General Liability coverage (Occurrence from CG 0001) in an amount of \$2,000,000 per occurrence. Said policy shall contain, or be endorsed with the following provisions:

- i. The CITY, its officers, employees and agents are named as an additional insured under the policy. The coverage shall contain no special limitations on the scope of protection afforded to the CITY, its officers, agents, and employees.
- ii. The policy shall not be canceled or materially reduced in coverage without thirty (30) days prior written notice (10 days for non-payment of the premium) to CITY by certified mail.

- iii. The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the insurer's liability.
- iv. For claims arising from SANCTUARY's performance of this Agreement, the CITY's coverage as an additional insured under the above policy shall be considered primary coverage to the CITY, and any insurance or self-insurance programs maintained by the CITY shall be considered excess coverage to SANCTUARY's insurance and will not be called upon to contribute with it.
- v. Any failure to comply with reporting or other provisions of the parties, including breach of warranties, shall not affect coverage provided to CITY, its officers, employees, and agents.

B. Worker's Compensation Insurance meeting statutory limits of the California Labor Code which policy shall contain or be endorsed to contain a waiver of subrogation against CITY, its officers, agents, and employees and provide for thirty (30) days prior written notice in the event of cancellation.

C. SANCTUARY is to maintain any other insurance or surety bonding that may be required by applicable local, State, or Federal laws and regulations.

SANCTUARY shall furnish CITY with certificates and original endorsements affecting the required coverage prior to execution of the Agreement by CITY and the effectiveness of this Agreement. The endorsements shall be on forms as approved by the City Attorney. Any deductible or self-insured retention over \$100,000 shall be disclosed to and approved by CITY. If SANCTUARY does not keep all required policies in full force and effect, CITY may, in addition to other remedies under this Agreement, take out the necessary insurance, and SANCTUARY agrees to pay the cost of said insurance.

**10. Indemnification.** SANCTUARY will indemnify, defend and hold harmless the CITY and it's employees, officials, agents, directors, officers and trustees against and from any and all claims, actions, liability, and expenses (including settlements, judgments, court costs, attorneys fees, regardless of the outcome of such claim or action) caused by, resulting from, or alleging negligent or intentional acts or omissions arising from SANCTUARY's performance of this Agreement, including without limitation, the custody, care, treatment, disposal, or adoption of any animal or the operation of its facilities, whether such act, omission, or failure was the fault of the SANCTUARY, its officers,

agents, or employees, and excepting any injuries or liabilities directly and solely caused by a negligent or intentional act of CITY or its employees or agents . Upon notice from the CITY, the SANCTUARY will resist and defend at its own expense, and by counsel reasonably satisfactory to the CITY, any such claim or action.

It is understood by the parties that any and all employees and volunteers working for SANCTUARY are not employees of the City and any and all liability associate with the activities of employees and volunteers of SANCTUARY, including Worker's Compensation, is the sole responsibility of the SANCTUARY.

**11. Solicitation By Sanctuary.** Nothing in this agreement is intended or shall be construed to prevent SANCTUARY from soliciting or accepting donations from any person or organization toward defraying the cost of SANCTUARY's activities. No report of these moneys need by made to CITY.

**12. Sanctuary Independent Contractor.** Nothing in this agreement shall be deemed or construed to create or constitute a partnership or joint venture between the parties hereto. Further, SANCTUARY is with respect to CITY and its officers an independent contractor and not an officer, employee or agent of CITY or of any CITY officer or employee.

**13. Assignment.** Neither party may assign this agreement nor its rights or duties under this agreement without the written consent of the other party.

**14. Notices.** In addition to all other notices provided for herein, CITY agrees that it shall give SANCTUARY notice of any ordinances, resolution or regulation changes contemplated by it relating to any matters effecting SANCTUARY's performance and/or functions under the terms and conditions of this agreement.

All notices herein provided to be given or which may be given by either party to the other, shall be in writing and shall be deemed to have been given when deposited in the United States mail, certified and postage prepaid and addressed as follows:

TO CITY:  
City of Rio Dell Chief of Police  
675 Wildwood Avenue  
Rio Dell, California 95562

TO SANCTUARY:  
Miranda's Animal Rescue  
1603 Sandy Prairie Road  
Fortuna, CA 95540

15. **Amendment.** This agreement may be modified and amended at any time during its terms, or any extension(s) thereof, by written mutual agreement of the parties.

16. **Binding Effect.** This agreement shall be binding upon, and insure to the benefits of, the parties, their successors, and permitted assigns.

17. **Compliance With Laws.**

A. SANCTUARY agrees to comply with all local, state and federal laws and regulations. SANCTUARY further agrees to comply with any applicable federal, state or local licensing standards, any applicable accrediting standards, and any other applicable standards or criteria established locally or by the state or federal governments.

B. CITY agrees to reasonably comply with all local, state and federal laws and regulations pertaining to animal control. CITY further agrees to comply with any applicable standards or criteria established locally or by the state and federal governments.

18. **Governing Law and Venue.** This agreement shall be governed by and construed in accordance with the laws of the State of California. Any action or proceeding relating to or arising out of this Agreement shall be filed in the Superior Court of the State of California for the County of Humboldt, California.

19. **No Waivers.** No waiver by any party at any time of any breach of any provision of this Agreement shall be deemed a waiver or a breach of any other provision herein or a consent to any subsequent breach of the same or another provision. If any action by any party shall require the consent or approval of another party, such consent or approval of such action on any one occasion shall not be deemed a consent to or approval of such action on any subsequent occasion or a consent to or approval of any other action.

20. **Captions and Headings.** The captions and section numbers appearing in this Agreement are inserted only as a matter of convenience and do not define, limit, construe, or describe the scope or intent of this Agreement.

21. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be considered an original and all of which taken together shall constitute one and the same instrument.

22. **Severability.** If any provision (or any portion of any provision) of this Agreement is held to be illegal, invalid, or unenforceable under present or future laws effective during the term of this Agreement, the legality, validity, and enforceability of the remaining provisions (or the

balance of such provision) shall not be affected thereby.

**23. Drafting of Agreement.** The parties acknowledge that this Agreement has been negotiated at arm's length, has been drafted via a cooperative effort by both parties and no one party shall be construed as the draftsman. The parties have freely and voluntarily entered this Agreement, in their own interests and of their own volition.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their respective and duly authorized agents of the day and year first shown above.

CITY OF RIO DELL



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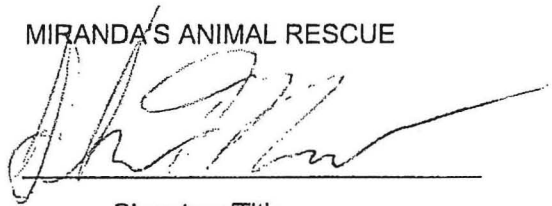
Signature/Title

3/15/2016

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Date

MIRANDA'S ANIMAL RESCUE



---

Signature/Title

3-9-2016

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Date



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*Rio Dell City hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
riodellcity.com*

July 17, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager 

SUBJECT: Public Hearing and Adoption of Resolution No. 1399-2018 Supporting the Conceptual Sidewalk Infill Grant Application

IT IS RECOMMENDED THAT THE CITY COUNCIL:

- 1.) Staff will provide a brief overview.
- 2.) Open the hearing for public comment.
- 3.) Close the hearing for public comment.
- 4.) Deliberate and adopt Resolution No. 1399-2018.

BACKGROUND AND DISCUSSION

Staff is recommending the Council hold a public hearing and receive any input on the proposed sidewalk infill grant. The application propose3s to request funding for sidewalk infill along the following streets:

- Belleview Avenue
- Davis Street
- Ireland Street
- Painter Street
- Center Street

The proposal seeks to better connect neighborhoods such as Belleview/Ogle and Riverside to school campus. These routes are currently sidewalk deficient. The attached resolution will serve as an official endorsement of the conceptual grant application. The City has received a letter of support from Rio Dell Elementary School District Superintendent Kevin Trone, which is attached.

///

**RESOLUTION NO. 1399-2018**

**RESOLUTION SUPPORTING SIDEWALK INFILL GRANT  
FOR IMPROVED NON-VEHICULAR CONNECTIVITY BETWEEN  
RIO DELL ELEMENTARY SCHOOL DISTRICT PROPERTIES AND THE  
NEIGHBORHOODS OF RIO DELL**

**WHEREAS**, the City of Rio Dell (the “City”) has conducted a sidewalk inventory and found significant deficiencies and gaps in sidewalk connectivity between the campus of the Rio Dell Elementary School District and the surrounding neighborhoods; and

**WHEREAS**, the Rio Dell Elementary School District does not provide bus transportation services for children and therefore a significant number of these children walk to and from school for educational services, many of whom travel along these sidewalk deficient routes; and

**WHEREAS**, the City Council wishes to support an active lifestyle for all residents and an active lifestyle that is also safe; and

**WHEREAS**, the Rio Dell Elementary School District has expressed its support for sidewalk infill grants; and

**WHEREAS**, the City is in need of financial assistance to solve this connectivity issue through increased sidewalk infill.

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the City Council of the City of Rio Dell as follows:

1. The City Council has held a public hearing on July 17, 2018 to receive public comment on the sidewalk infill grant proposal and believes the general public to be supportive of this effort.
2. The City Council of the City of Rio Dell has received correspondence from the Rio Dell Elementary School District Superintendent expressing support for sidewalk infill and expressing a concern about safe access to the school for pedestrian and other non-motorized users of District facilities.
3. That the City Council is supportive of the proposal to make application for monies to perform sidewalk infill projects on, but not limited to, the following streets:
  - Belleview Avenue
  - Davis Street
  - Painter Street
  - Ireland Street



- Center Street

**PASSED AND ADOPTED** by the City Council of the City of Rio Dell, State of California, on July 17, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Gordon Johnson, Mayor Pro Tem

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Resolution No. 1399-2018 approved and adopted by the City Council of the City of Rio Dell on July 17, 2018.

---

Karen Dunham, City Clerk



# Rio Dell Elementary School District

95 Center Street • Rio Dell, California 95562-1399

**KEVIN TRONE, SUPERINTENDENT**  
ktrone@riodellschools.net

**EAGLE PRAIRIE ELEMENTARY SCHOOL**  
707/764-5694  
FAX 707/764-2656

**MONUMENT MIDDLE SCHOOL**  
707/764-3783

www.riodellschools.net

**ANGELA JOHNSON, PRINCIPAL**  
angelajohnson@riodellschools.net

CITY OF RIO DELL

NOV 18 2016

RECEIVED

To Whom It May Concern:

I am writing as the Rio Dell Elementary School District Superintendent to support the City of Rio Dell's application for sidewalk infill grants under the Active Transportation Program and Safe Routes to School Program Grant.

The City of Rio Dell is a small community of 3,400 residents and both Eagle Prairie Elementary School and Monument Middle School are at the geographic center. The school district has 320 students and we do not offer school transportation services. Schoolchildren who are not driven directly to school must walk, often over a mile, to get to school. Major portions of these hikes often occur where there is no sidewalk.

From a practical standpoint, students must often either walk or bike to school. This is a healthy practice for our students. However, this practice is not without its hazards. Our primary concern is safe access through the use of bike and pedestrian lanes from areas of the city that currently have no such designation.

The proposal seeks to build sidewalks where none exist now and where considerable foot traffic occurs from students trying to enter or leave the facilities of the School District. The proposal includes connectivity for the school property to major neighborhoods to the immediate east and north.

I ask that serious consideration is given to this grant proposal in order to increase the safety of our students as they travel to and from Rio Dell's schools.

Sincerely,

Kevin Trone

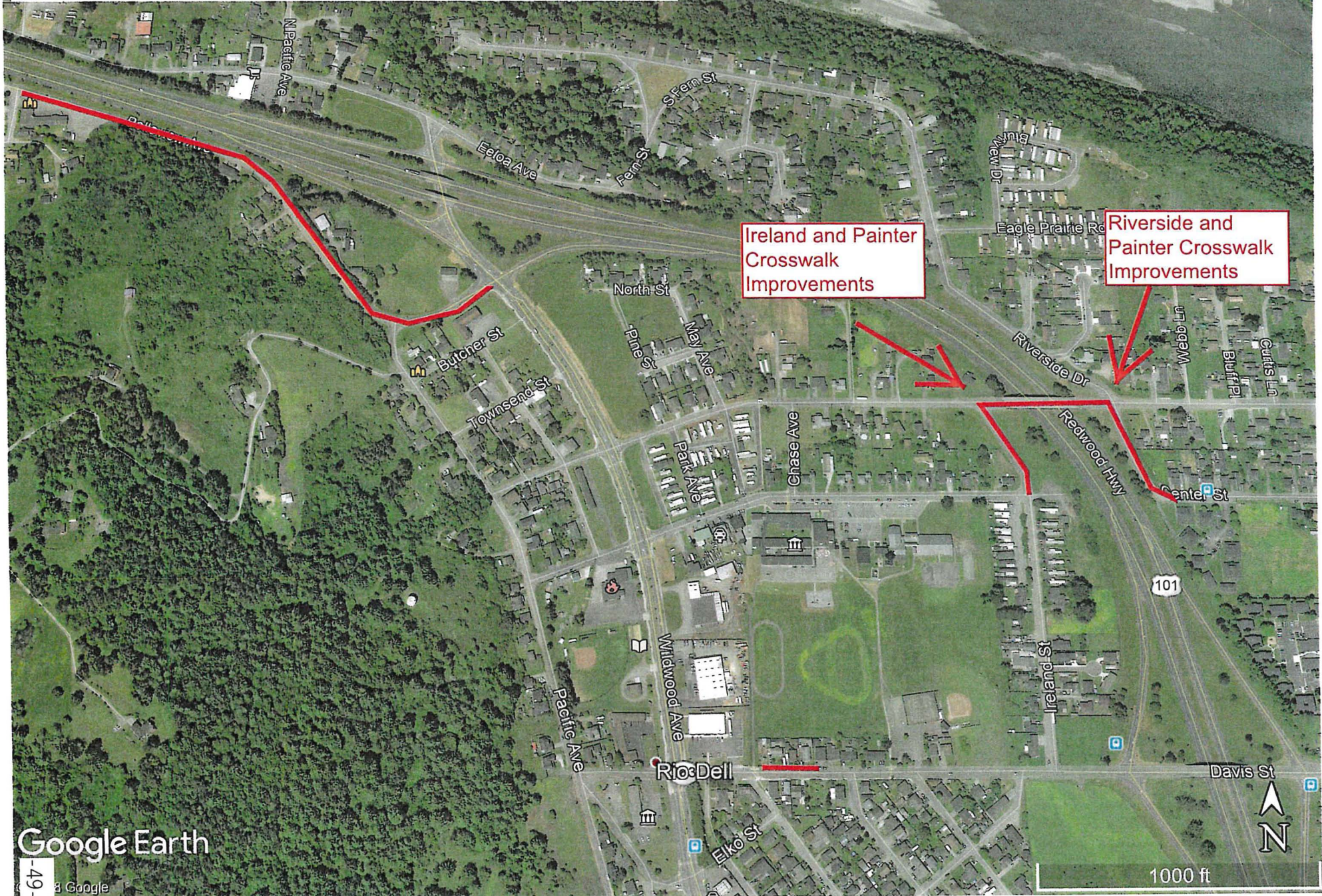
Superintendent

Rio Dell Elementary School District

# Sidewalk Infill and Crosswalk Construction

Proposed Grant Application Priorities

Legend



Google Earth