

**REVISED
A G E N D A
RIO DELL CITY COUNCIL
STUDY SESSION - 5:30 P.M.
REGULAR MEETING- 6:30 P.M.
TUESDAY, JULY 19, 2011
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL**

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

THE TYPE OF COUNCIL BUSINESS IS IDENTIFIED IMMEDIATELY AFTER EACH TITLE IN BOLD CAPITAL LETTERS

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. CEREMONIAL

E. STUDY SESSIONS - 5:30 P.M.

1) 2011/0719.01 - Shell/Bear River Wind Power Project

F. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Council members if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS".

1) 2011/0719.02 - Approve Minutes of the July 5, 2011 Regular Meeting (**ACTION**) **1**

2) 2011/0719.03 - Approve Progress Pay Request No. 2 for Thomas R. Bess, Inc. in the Amount of \$61,694.80 for Work Related to the 2011 Maintenance Paving Project (**ACTION**) **4**

G. SPECIAL PRESENTATIONS

- 1) 2011/0719.04 - Smart Meter Program (**DISCUSSION**)

H. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

- 1) "SPECIAL CALL ITEMS" from Consent Calendar
- 2) 2011/0719.04 - County Redistricting (**DISCUSSION**)

6

I. ORDINANCES/SPECIAL RESOLUTIONS

- 1) 2011/0719.05 - Approve Resolution No. 1117-2011 Adopting the Capital Budget for FY 2011-2012 (**ACTION**)

9

J. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 5 minutes.

K. REPORTS/STAFF COMMUNICATIONS

1. City Manager
2. Finance Director
3. Chief of Police

L. COUNCIL REPORTS/COMMUNICATIONS

M. ADJOURNMENT

*The next Regular meeting will be on August 2, 2011
at 6:30 PM in the City Council Chambers*

**RIO DELL CITY COUNCIL
REGULAR MEETING
JULY 5, 2011
MINUTES**

The Regular Meeting of the Rio Dell City Council was called to order at 6:30 P.M. by Mayor Woodall.

ROLL CALL: Present: Mayor Woodall, Councilmembers Leonard, Marks and Thompson

Others Present: City Manager Henrickson, Chief of Police Hill, Finance Director Beauchaine and City Clerk Dunham

Absent: Water Superintendent Jensen

CEREMONIAL

City Clerk Dunham swore in Frank Wilson as the newly appointed Councilmember to fill the remainder of the unexpired term of Marc Barsanti ending November, 2012. He then took his seat with the City Council.

CONSENT CALENDAR

Mayor Woodall announced the items to be approved on the consent calendar and asked the staff, the public and the Council members if there was anyone who wished to have any item removed from the consent calendar for separate discussion.

There being no items removed for separate discussion, the Mayor called for a motion to approve the consent calendar as presented.

Motion was made by Leonard/Thompson to approve the consent calendar including approval of minutes of the June 21, 2011 regular meeting; approval of minutes of the June 28, 2011 special meeting; approval of the disposition of the 2002 Crown Victoria police vehicle; and approval of an amendment to the City Manager's contract in regard to Medical Insurance, Section 13. Motion carried 5-0.

ORDINANCES/SPECIAL RESOLUTIONS

Approve Resolution No. 1116-2011 Amending the 2011-2012 Operating Budget for Purchase of a 2006 Ford Crown Victoria Patrol Vehicle

Chief of Police Hill reported the City of Trinidad has a used patrol vehicle they are no longer in need of. He said the vehicle is a 2006 Ford Crown Victoria with approximately 70,000 miles and is fully equipped to serve as a police vehicle. He said he inspected the vehicle and found it

to be in good shape. The only items which need to be addressed are changing the radio frequency and insignia and stated the cost for that is minimal.

Councilmember Marks asked what happens to the equipment when a patrol vehicle is taken off line; Chief Hill explained it depends on the situation but typically Superior Installs does the installation and removal of equipment on the patrol vehicles and when a vehicle is de-commissioned, he stores the used equipment and uses what he can on new vehicles such as lights and power supplies. He said other obsolete equipment is disposed of.

Motion was made by Leonard/Marks to approve the purchase of a used police vehicle in the amount of \$8,815; authorize the City Manager to execute all necessary documents; and approve Resolution No. 1116-2011 *Amending the 2011-2012 Operating Budget for the Purchase of a 2006 Ford Crown Victoria Patrol Car Amendment 1*. Motion carried 5-0.

City Manager Henrickson commended the Chief for maintaining his patrol fleet at minimal cost.

PUBLIC PRESENTATIONS

Alison Talbott from PG&E was present to address the City Council regarding the installation of meters under the SmartMeter Program.

Councilmember Thompson stated that the first time PG&E representatives addressed the Council regarding the SmartMeter Program the Council raised several concerns and had questions regarding the proposed installation of smart meters being installed in Rio Dell. It was agreed that PG&E respond to the questions by submitting to the City a written response. He said the City never received the response as promised. At a subsequent meeting, PG&E representatives were asked if there was an connection between the SmartMeter Program and the United Nations and the answer was "no" yet he had information contradictory to that. He said he would like the Council to schedule a special meeting for the sole purpose of discussing the SmartMeter Program before any installations are done.

Alison Talbott stated that she was not aware that PG&E had not responded to the Council's questions and agreed to correct the problem upon returning to work the next day. As a matter of information, she reported that PG&E planned to begin the installation of Smart Meters in Rio Dell in August and provided a toll free telephone number for residents to call to get on a delayed installation list. The number provided was 1-866-743-0263. She said the Public Utilities Commission (PUC) has decided to go with a wireless system at this time.

REPORTS/STAFF COMMUNICATIONS

City Manager Henrickson reported that the County is in the midst of re-districting and considering removing people from this district. He said there is a public meeting scheduled at the Scotia Fire Hall on July 26th from 6-8 P.M. and if the Council desires to have a public

meeting in Rio Dell he can arrange for it. The Council concurred to hold the public meeting.

Finance Director Beauchaine said she had nothing to report at this time.

Chief of Police Hill thanked the City Council for their approval of the disposition and purchase of the patrol vehicles.

COUNCIL REPORTS/COMMUNICATIONS

Councilmember Marks stated that it was previously reported that the District Attorney was open to come and talk to the City Council and citizens and asked the Chief if he had made arrangements for that to happen; Chief Hill said he contacted the DA's office and was told someone from their office would make contact with the Mayor to schedule a time to come down. Mayor Woodall agreed to make the arrangements and have the item placed on the agenda.

Mayor Woodall stated she would like to modify the appointments to the various boards and commissions with the seating of Councilmember Wilson. The following appointments were made:

- Humboldt/Del Norte Hazardous Response Authority - Leonard/Wilson
- Humboldt County Convention & Visitors Bureau - Leonard/Wilson
- Traffic Committee - Wilson/Marks

Councilmember Thompson stated he would like to schedule a special meeting regarding the SmartMeter Program so residents know what is going on. He said there are numerous lawsuits underway regarding the program and no one seems to be able to get accurate information.

The Council concurred to place the matter on the July 19, 2011 regular meeting agenda. City Manager Henrickson agreed to coordinate with Ms. Talbott to see if a representative of PG&E will be available to attend.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 6:52 P.M. to the July 19, 2011 regular meeting.

Julie Woodall, Mayor


Attest:


Karen Dunham, City Clerk

*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com*



MEMORANDUM

TO: Ron Henrickson, City Manager 

FROM: Randy Jensen 

DATE: July 14, 2011

RE: **2011 Maintenance Paving Project
Progress Payment Request No. 2 for Thomas R. Bess Inc.**

JOB #: 0106111005

The Notice to Proceed on the City of Rio Dell 2011 Maintenance Project began on May 9th and and was completed on June 24, 2011.

All planned work was completed on West Center Street, Chase Street and Painter Street. Planned unit price work on Fern Street was substituted for work on Davis Street and West Painter Street. Additionally, the contractor was requested to adjust a drainage inlet and modify the adjacent piping to improve the drainage at the intersection of Rigby and Painter Street. This work was done for the agreed lump sum of \$1,575.00 which appears on this pay request.

Attached is the invoice from Thomas R. Bess Inc. in the amount of \$61,694.80 which includes 10% retention to be withheld until 35 days after the Notice of Completion has been filed. The amount complete to date for this project is \$180,701.00, approximately \$1,500 below the contract amount of \$182,258.00.

The project has been inspected by City staff and the quantities completed to date have been measured by the City in the field. Therefore, we recommend payment to Thomas R. Bess Co., Inc. for Progress Pay Request No. 2 in the amount of \$61,694.80 at this time. The current invoice was first received on June 30th.

THOMAS R. BESS INC.
ASPHALT, SAND AND GRAVEL
LICENSE NO. 548083 CLASS A

110 MEMORY LANE
CARLOTTA, CA 95528

TELEPHONE
(707)768-3427

June 28, 2011

City of Rio Dell Ca.
C/O Winzler & Kelly
633 Third Street
Eureka, Ca. 95501

Attn. Meritt Perry

REVISED JUNE 29, 2011

RE; 2011 Maintenance paving project. Request for Payment #2, Final

Meritt;

I request the following payment for work completed on the above mentioned project.

Mobilization. Lump sum =	\$	2500.00
Traffic control Lump sum =	\$	3000.00
Storm water prevention Lump sum =	\$	2500.00
Cold plane AC, 994 sy @ \$10.00/sy =	\$	9940.00
Class II Aggregate base, 298 sy @ \$73.00/cy =	\$	21,754.00
Replace Asphalt Concrete, 24.63 sy @ \$300/cy =	\$	7389.00
Roadway excavation, 263sy @ \$35.00/cy =	\$	9205.00
Asphalt Concrete, 1017 Tons @ \$110/T =	\$	117,870.00
Painted pavement markings, 233sf @ \$3.00/sf =	\$	699.00
Painted Traffic stripe, 2395 Lf @ \$1.00/LF =	\$	2395.00
Raise Utilities, 13 each @ \$450/ea =	\$	5850.00
Raise manhole, 3 each \$675.00/ea =	\$	2025.00
Raise drainage inlet Lump sum =	\$	<u>1575.00</u>

Total Estimate	\$180,702.00
Less Estimate # 1	(\$ 100,937.00)
Less 10% Retention	<u>(\$18,070.20)</u>
Total Due this Estimate	\$61,694.80

Sincerely,
Thomas R. Bess President

Humboldt County

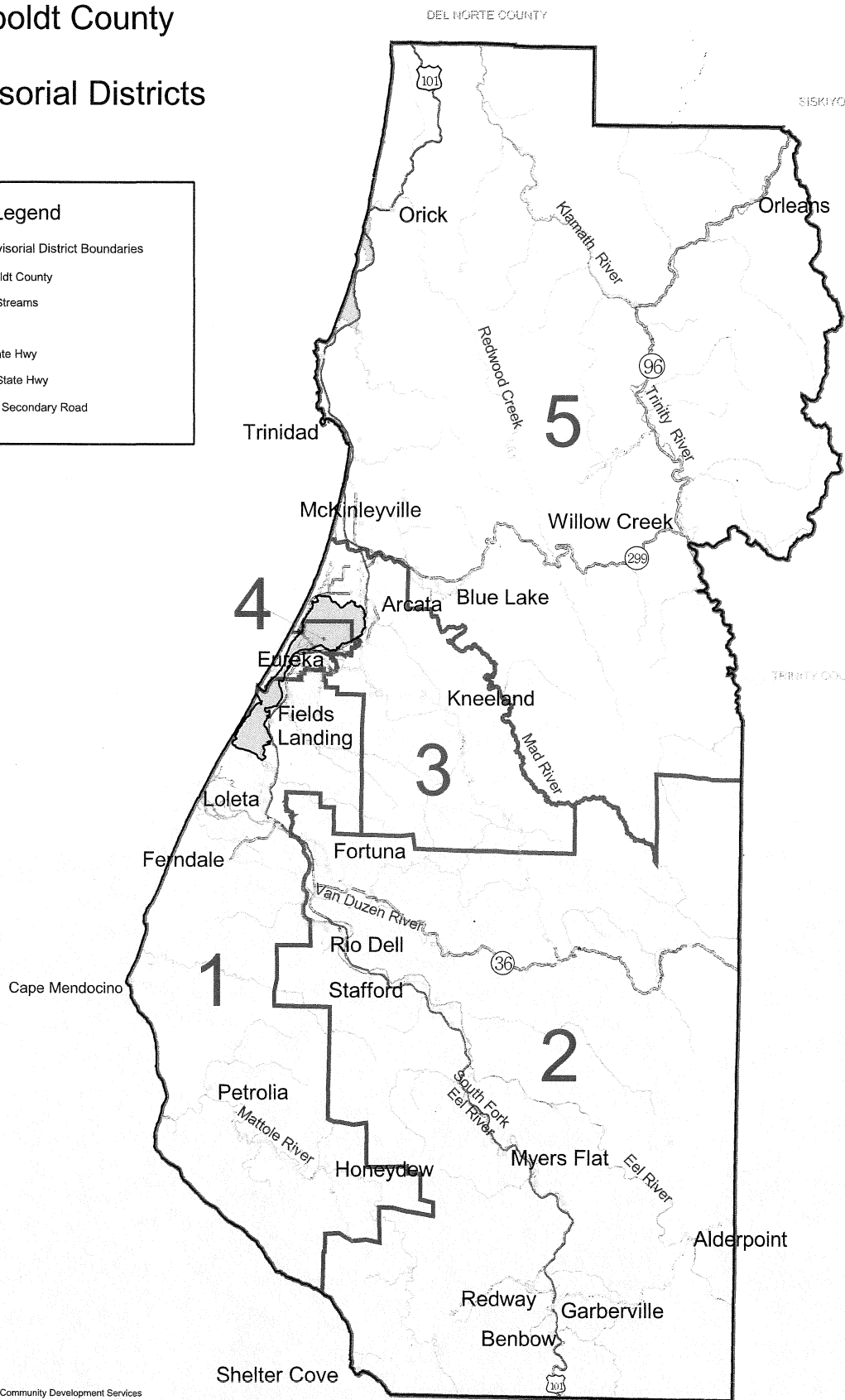
Supervisory Districts



SISKIYOU COUNTY

Legend

- Supervisory District Boundaries
- Humboldt County
- Major Streams
- Highways/Roads**
 - Interstate Hwy
 - US or State Hwy
 - Hwy or Secondary Road



Map compiled by Humboldt County Community Development Services
May 2001.

New Supervisory District lines added Nov. 2001.

ArcView 3.2a Project File: Humco c:\aprs\precncts2.apr

Web Image File: \\humco\lgis4\plots\mappdfs\sudist.pdf

CONNECT COMMUNITIES and straighten lines

Some ask for
minor changes
to preserve
districts

Donna Tam

THE TIMES-STANDARD

While there were some conflicting ideas suggested at a redistricting meeting in Eureka on Wednesday night, there was one thing everyone agreed on — the final lines won't please everyone.

"If you think you're going to draw a line that satisfies everybody — good luck," Humboldt County Registrar of Voters Carolyn Crnich said, drawing agreement from many of the 15 or so people who attended.

Crnich led the hearing, giving a presentation on the basics of redistricting and the tools available before taking suggestions from the public. She said she welcomed all ideas and encouraged people to spend time looking at the interactive online maps for brainstorming.

The Humboldt County Board of Supervisors, which will review the first proposed maps on Aug. 16, appointed Crnich, along with Sheriff Mike Downey, District Attorney Paul Gallegos and Assessor Mari Wilson, to a redistricting committee that will gather public input on district lines through a series of public hearings and community workshops.

The meetings continue today in Blue Lake, with a week-long break to allow Crnich to attend a redistricting conference before resum-

TO COMMENT:

Comments can be e-mailed to: redistricting@co.humboldt.ca.us or mailed to Attn: Redistricting Committee, Humboldt County Elections, 3033 H Street, Rm 20, Eureka, CA 95501

MORE INFO:

To see maps, worksheets and updated meeting schedules, visit: <http://co.humboldt.ca.us/election/content/content.asp?pg=redistricting.html>

ing the week of Aug. 25.

Just as the state goes through a redistricting process every 10 years, so does the county. The supervisors must establish the lines by Nov. 1 or the responsibility will fall on Gallegos, Wilson and Crnich to make the final decisions, Crnich said. According to the elections office, the growth in the last 10 years has significantly changed the population of some districts, particularly the 2nd and 5th districts, both of which have increased.

District lines cannot be drawn to split up communities of interest, which state law defines as "a contiguous population which shares common social and economic interests that should be included within a single district for purposes of its effective and fair representation."

These communities do not include relationships

■ See RESIDENTS/A6

RESIDENTS: Some want present districts preserved as much as possible

FROM A1

with political parties, incumbents or political candidates.

Districts must be in one continuous space, and the lines must preserve the incumbent's ability to serve, meaning current supervisors cannot be drawn out of their districts, Crnich explained.

Wednesday night's suggestions varied from moving entire communities into different districts or completely redrawing the lines to making very minimal changes. A few 1st District residents suggested redrawing the 1st and 4th district line to go straight down Harris Street in Eureka, while another suggested bringing Rio Dell and Fortuna into the 1st District while moving Shelter Cove and Honeydew areas into the 2nd. Yet another resident sug-

gested taking watersheds into consideration.

Eureka resident Chuck Goodwin suggested that this was an opportunity to fortify two rural districts — the 5th and the 2nd — and three urban districts — the 3rd, 4th and 1st.

"Look outside the box, and maybe you'll come up with a whole new thing that doesn't resemble what it looks like today," Goodwin said.

Crnich said she wouldn't be surprised if a map reflecting those ideals came before the board in August, but it may cause some drastic change, and would have to be evaluated closely.

In contrast, McKinleville resident Brian Mitchell said he thinks districts should be preserved as much as possible

to avoid large numbers of disfranchised voters who end up with a representative they didn't vote for. Rex Bohn, who has announced his intention to run for the 1st District seat, agreed, saying it would allow residents to retain the "ownership of their district."

Since the line would go into effect Jan. 1, 2012, the supervisors of the 1st, 2nd and 3rd districts would serve their new districts for about a year before they are up for reelection. In contrast, the 4th and 5th district supervisors would serve for another two years before they are up for election.

Donna Tam can be reached at 441-0532 or dtam@times-standard.com.

675 Wildwood Avenue
Rio Dell, Ca 95562
(707) 764-3532



**CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
July 19, 2011**

TO: Mayor and Members of the City Council

THROUGH: Ron Henrickson, City Manager

FROM: Stephanie Beauchaine, Finance Director

A handwritten signature in black ink, appearing to read "SB", is written over the name Stephanie Beauchaine.

DATE: July 15, 2011

SUBJECT: **Capital Budget for Fiscal Year 2011-2012**

RECOMMENDATION

Approve Resolution 1117-2011 adopting the City of Rio Dell 2011-2012 Fiscal Year Capital Budget.

BUDGETARY IMPACT

Approval of Resolution 1113-2011 will appropriate projected Capital revenue totaling \$658,725.33 and expenditures in the amount of \$793,442.33 as follows:

<u>Fund</u>	<u>Operations Revenue FY 2011-2012</u>	<u>Operations Expenditures FY 2011-2012</u>
0 General Fund	0.00	25,000.00
14 Parks Fund	6,000.00	0.00
20 Gas Tax	0.00	2,366.88
	167,333.33	204,305.33
52 Sewer Capital		
Sewer	26,672.00	29,000.00
Assessment		
53 District		
Sewer Debt	313,231.00	323,684.72
54 Service		
Water	-25,000.00	
60 Operations		
61 Water Capital	159,000.00	197,596.40
89 Brownfield's	11,489.00	11,489.00
Total	658,725.33	793,442.33

BACKGROUND AND DISCUSSION

City Staff has been working on the budget process since March of 2011 and the collaborative process has included each City Department in addition to the City Manager, and the City Council.

This year's proposal totals \$658,725.33 in revenues and \$793,442.33 in expenditures, which represents a significant decrease in both revenues, down 86%, and expenditures 83% less than the prior year. The City has two significant projects currently in the planning and/or design stage that will total approximately \$13.5 million. At this time, we do not have sufficient budgetary information for them to be included in the capital budget, however an amendment will be brought forth sometime in the near future to address both projects.

The proposed budget includes Projects and programs totaling, \$542,000 of which \$44,000 will be paid from reserves, Debt Service Payments totaling \$182,724 with \$22,052 being paid from reserves, and estimated depreciation totaling \$68,665.

**RESOLUTION NO. 1117-2011
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
ADOPTING THE CAPITAL BUDGET
FOR THE FISCAL-YEAR 2011-2012**

WHEREAS, the City is required to adopt a Capital Project Budget pursuant to Resolution 974-2007; and

WHEREAS, the proposed budget for the Fiscal-year beginning July 1, 2011 and ending June 30, 2012, as presented by the Finance Department has been reviewed, and revised by the City manager, and the City Council; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby adopt the City of Rio Dell 2011-2012 Capital Budget including revenues totaling \$658,725.33, and appropriating expenditures of \$793,442.33as follows:

<u>Fund</u>		<u>Operations Revenue FY 2011-2012</u>	<u>Operations Expenditures FY 2011-2012</u>
0	General Fund	0.00	25,000.00
14	Parks Fund	6,000.00	0.00
20	Gas Tax	0.00	2,366.88
		167,333.33	204,305.33
52	Sewer Capital		
	Sewer	26,672.00	29,000.00
	Assessment		
53	District		
	Sewer Debt	313,231.00	323,684.72
54	Service		
	Water	-25,000.00	
60	Operations		
61	Water Capital	159,000.00	197,596.40
89	Brownfield's	11,489.00	11,489.00
Total		658,725.33	793,442.33

BE IT FURTHER RESOLVED, as follows:

Section 1.

It is the intention of the City Council in approving and adopting a capital budget is to provide financial guidance for routine operations of City business and for the purpose of providing information to the general public.

Section 2.

The adopted annual City budget will be implemented and maintained in accordance with City Budget Policy as outlined in Resolution 974-2007.

Section 3.

Adoption of the annual budget does not expressly approve expenditures of funds in excess of purchasing authority as outlined by City Resolution, Ordinance, State, or Federal law.

PASSED AND ADOPTED by the City of Rio Dell on this 19th day of July, by the following roll call vote:

Ayes:
Noes:
Abstain:
Absent:

Julie Woodall, Mayor

ATTEST:

Karen Dunham, City Clerk