



RIO DELL CITY COUNCIL
VIRTUAL MEETING AGENDA
CLOSED SESSION – 5:30 P.M.
REGULAR MEETING - 6:30 P.M.
TUESDAY, AUGUST 18, 2020
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

***WELCOME** - Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue and available on the City's website at cityofriodell.ca.gov. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

**SPECIAL PUBLIC HEALTH EMERGENCY ALTERATIONS TO MEETING FORMAT
CORONAVIRUS (COVID-19)**

Due to the unprecedented public health threats posed by COVID-19 and the resultant need for social distancing, changes to the City Council meeting format are required. Executive Order N-25-20 and N-29-20 from Governor Gavin Newsom allow for telephonic Council meetings of the City Council and waives in-person accessibility for Council meetings, provided that there are other means for the public to participate. Therefore, and effective immediately, and continuing only during the period in which state or local public health officials have imposed or recommended social distancing measures, the Rio Dell City Council will only be viewable via livestreaming through our partners at Access Humboldt via their YouTube channel or Suddenlink channels on Cable TV.

Public Comment by Email:

In balancing the health risks associated with COVID-19 and need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at publiccomment@cityofriodell.ca.gov. Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) and email no later than one hour prior to the start of the Council meeting. Your comments will be read out loud, for up to three minutes.

Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

Zoom Public Comment:

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll free number **888-475-4499**, enter Meeting **ID 987 154 0944** and press star (*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

- A. CALL TO ORDER
- B. ROLL CALL
- C. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS:

1) 2020/0818.01- **Conference with Labor Negotiator:**

Designated Representative: City Manager Kyle Knopp
Employee Organizations: Rio Dell Police Officers Association,
Rio Dell Employees Association and all Contract Employees
(Pursuant to Gov't Code Section 54957.6)

- D. PUBLIC COMMENT REGARDING CLOSED SESSION
- E. RECESS INTO CLOSED SESSION (REMOTELY/ZOOM)
- F. RECONVENE INTO OPEN SESSION – 6:30 P.M.
- G. ORAL ANNOUNCEMENTS
- H. PLEDGE OF ALLEGIANCE
- I. CEREMONIAL MATTERS
- J. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

K. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.

- 1) 2020/0818.02 - Approve Minutes of the August 4, 2020 Regular Meeting
(ACTION)

- 2) 2020/0818.03 - Authorize the Finance Director to sign and submit the Annual Regional Surface Transportation Program Claim for FY 2019-20 **(ACTION)** 9
- 3) 2020/0818.04 - Adopt Resolution No. 1461-2020 Approving Budget Adjustment for Replacement of Police Department Server and Carry-over for Compensation Study **(ACTION)** 18
- 4) 2020/0818.05 - Receive and File Check Register for July **(ACTION)** 20
- L. ITEMS REMOVED FROM THE CONSENT CALENDAR
- M. REPORTS/STAFF COMMUNICATIONS
 - 1) 2020/0818.06 - City Manager/Staff Update **(RECEIVE & FILE)** 24
- N. SPECIAL PRESENTATIONS/STUDY SESSIONS
 - 1) 2020/0818.07 - Presentation - Caltrans ADA Project for Eagle Prairie Bridge **(RECEIVE & FILE)** 28
- O. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS
 - 1) 2020/0818.08 - Discussion on 2020 Priority of Street Planning and Implementation **(DISCUSSION/POSSIBLE ACTION)** 37
 - 2) 2020/0818.09 - Discussion on Economic Development **(DISCUSSION/POSSIBLE ACTION)** 40
- P. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS
- Q. COUNCIL REPORTS/COMMUNICATIONS
- R. ADJOURNMENT

*The next regular City Council meeting is scheduled for
Tuesday, September 1, 2020 at 6:30 p.m.*

**RIO DELL CITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 4, 2020**

The regular "virtual" meeting of the Rio Dell City Council was called to order at 5:00 p.m. by Mayor Garnes.

ROLL CALL: Present: Closed Session: Mayor Garnes, Mayor Pro Tem Woodall, Councilmembers Johnson and Wilson, City Manager Knopp, and Interim Finance Director Dillingham

Absent: Councilmember Strahan

Present: Regular Meeting: Mayor Garnes, Mayor Pro Tem Woodall, Councilmembers Johnson, Strahan and Wilson

Others Present: City Manager Knopp, Chief of Police Conner, Interim Finance Director Dillingham, Water/Roadways Superintendent Jensen, Wastewater Superintendent Taylor, and City Clerk Dunham

Absent: Community Development Director Caldwell

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Conference with Labor Negotiator: Designated Representative: City Manager Kyle Knopp
Employee Organizations: Rio Dell Police Officers Association, Rio Dell Employees
Association and all Contract Employees

Mayor Garnes announced that the Council was in closed session to discuss the above matter and that there was nothing to report out of closed session.

PUBLIC PRESENTATIONS

Mayor Garnes asked if there were any public comments.

Patrick Knight, 590 Pacific Ave. addressed the Council regarding a complaint he filed with the City and said that he emailed Councilmembers and left messages with the City Manager but had not received a response. The complaint was related to people living in RV's at 611 Wildwood Ave. with generators running day and night. He asked for a response from the Council or staff.

Mayor Garnes explained that the Public Presentation portion of the agenda is for citizens to address the Council on any matter not on the agenda although it is not the time for the Council to engage in dialog. She thanked Mr. Knight for calling into the meeting and commented that the City is aware of the situation and is addressing the issues.

Mayor Pro Tem Woodall noted that she did not receive the email.

City Clerk Dunham announced that there was one public comment received via email but since it was related to an item on the agenda (Danco Letter), the comment would be read at that time.

CONSENT CALENDAR

Mayor Garnes asked if any councilmember, staff or member of the public, would like to remove any item from the consent calendar for separate discussion. No items were removed.

Motion was made by Johnson/Woodall to approve the consent calendar including approval of Minutes of the July 21, 2020 Special meeting, approval of Minutes of the July 21, 2020 Regular meeting, and to accept the Final Total Compensation Study from Koff & Associates. Motion carried 5-0.

REPORTS/STAFF COMMUNICATIONS

City Manager/Staff Update

City Manager Knopp reviewed highlights of the staff report and reported that there has been a lot of construction work occurring in the City including the slurry sealing which would be wrapped up this week. He said that the City received additional COVID-19 supplies from the Governor's Office and Arcata Economic Development Corporation and that the Rio Dell Volunteer Corp was able to distribute most of the supplies to businesses.

He called for questions from the Council related to items on the staff update.

Mayor Garnes noted that the City purchased the metal signs related to mask requirements for businesses and the Arcata Economic Development Corporation provided face masks and hand sanitizer.

Councilmember Johnson noted that the Staff Update did not include a report from the Police Department and asked Chief Conner for a verbal update of activities.

Chief Conner commented that he did submit an update so wasn't sure why it was not included. He reported that the department had a significantly higher than average number of calls for service and reports, but a lower number of arrests compared to last year as the jail was not accepting prisoners for most crimes.

He reported that the department did a probation search on a residence on Willow Lane and discovered 500 pounds of marijuana in addition to methamphetamines. He indicated that the

marijuana was not seized because of the large amount and that the case is being handled through Code Enforcement.

He said that the number of calls for service at 355 Center St. (River Bluff Cottages) were about the same as the prior two weeks although they responded to several calls over this past week.

Mayor Garnes asked Chief Conner to put a copy of the Police Update in Councilmembers mail boxes.

Councilmember Wilson commented that the striping at Eeloa and Scenic looks great and thanked staff for their help with the project.

Councilmember Strahan asked if there is a punch list of items for the ATP Project and commented on the grading under the north side of the bridge underpass and the bike lane off the freeway toward Belleview Ave.

City Manager Knopp said that there is a punch list and encouraged Councilmembers to get in touch with staff with questions or concerns. He noted that there was a slight deviation in the plans and that the project was not yet done.

SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

Authorize Participation in the Self-Generation Incentive Program (SGIP) and Approval of Agreement with Tesla to Install Related Battery Power Supply

City Manager Knopp provided a staff report and said that staff became aware of a potential opportunity in early July to secure an emergency power supply for the corporation yard. He noted that the offer is precipitated by last year's PSPS events with funding derived from an "Equity Resilience" SGIP program through the California Public Utilities Commission. He said based on the criteria, the City is competitive for these funds although funding will be attractive to others as well. He added that timing is important as the funding is already partially allocated but it is still worth pursuing. He pointed out that Tesla would manage and maintain the system over the next ten years and the system would become an asset to the City immediately upon completion of construction.

Bryant Ward from Tesla, Inc. was present to further explain the project and answer any questions.

He explained that ultimately Tesla has partnered with jurisdictions such as the City and carved out a program for those that suffered from last year's PSPS events. He said it is a zero-dollar project for the City and includes a tremendous material value for the City.

Mayor Pro Tem Woodall thought it was a great idea and said that hopefully the City could qualify.

Councilmember Strahan agreed.

Councilmember Wilson asked if the equipment would be charged from the grid itself.

Mr. Ward indicated that it would be charged from the grid at off peak times throughout the year and discharged for the treatment plants usage at on peak times. He noted that it is forecasted to reduce PG&E bill exposure by roughly 27% the first year.

Councilmember Wilson asked if it would have a transfer switch capability during PSPS events.

Mr. Ward explained that the power pack with the commercial energy storage would be deployed locally at 200 milliseconds so if the grid were to go out, the battery which sits between the utility and the City's generator would start discharging. If an outage is prolonged, the current generator would kick in and that the complete asset is modeled to provide 19 hours of resiliency before the generator would kick in. There is a minimum of 52 cycles weekly or 104 charges/discharges throughout the year. The requirement is to reduce PG&E's carbon footprint so at peak times when energy is expensive, PG&E has to deploy assets across the grid with on-site energy storage.

Councilmember Wilson asked if they were working with Redwood Coast Energy Authority (RCEA).

Mr. Ward indicated that they were in dialog with RCEA about their programs as well as other private entities and that they are on board with the project.

Councilmember Wilson said that he was excited about the program and asked if it could eventually be adapted to solar.

Mr. Ward said that during PSPS events, they would be able to use energy from the on-site batteries and the solar asset would charge those batteries if the grid was out.

Councilmember Johnson thought it was a fantastic idea and said that hopefully the City's application would warrant moving forward with the project.

Mayor Garnes called for public comment. No public comment was received.

Motion was made by Johnson/Wilson to authorize participation in the Equity Resilience SGIP with Tesla, further directing staff to enter into necessary agreements and authorize

AUGUST 4, 2020 MINUTES
Page 5

construction of the proposed battery bank facility at the City of Rio Dell Corporation Yard. Motion carried 5-0.

Letter to Danco Regarding Public Safety at River Bluff Cottages

City Manager Knopp provided a brief recap of the discussion on the letter sent to Danco after the June 16, 2020 regular meeting related to safety concerns about the River Bluff Cottages. Since no response to the letter was received by the City, the Council, at their meeting of July 21, 2020 requested the letter and topic be agenzized for further discussion. He then referred to an article in the Times-Standard newspaper this week in response to a letter from Danco responding to the City's concerns. A copy of the letter dated June 29, 2020 was provided to Council as supplemental information to the staff report although there was no record of the City receiving the letter until today when City Manager Knopp requested a copy.

Councilmember Johnson thanked Danco for providing the letter and said that he believed it answered the Council's questions.

Councilmember Strahan said that she was glad to receive a response from Danco but questioned why security was only on site 40 hours/week rather than 24-7 as originally promised. She said that because of the number of calls for service by the Police Department, she had concerns that Danco or DHHS were not living up to their promises.

Councilmember Wilson said that he saw the letter from Danco responding to the City's concerns and the comments about the on-site manager and security are not consistent with what the Council was told before the project was built. He said that it seems unclear as to what information is accurate.

Latasha Talamantes, Vice President of Danco Property Management addressed the Council and said that with regard to the onsite manager, there was a few weeks that she was on leave at the beginning of COVID-19 pandemic but there immediately was a full-time manager on site to replace her.

She continued by reading her public comment as submitted. (Attachment 1 to these minutes).

Councilmember Strahan pointed out that during the month of March there were 26 calls for service which is a burden on the Police Department and what the Council was concerned about from the beginning. She said that she suggested the creation of a community action group and has names of people interested in serving. She said that the police department needs to be protected as promised and that she appreciated the offer to include staff and the Mayor in monthly meetings.

Councilmember Wilson said that he hoped to see the City take advantage of the offer to participate in monthly meetings with Danco personnel.

Mayor Pro Tem Woodall asked Chief Conner what the follow-up calls to River Bluff Cottages consisted of.

Chief Conner explained that "follow-up" is a generic term generally used and noted that probably one-third of the time it relates to an actual case; other times the officer is just there. The majority of the time, it is a fresh call.

Mayor Pro Tem Woodall commented that when Eureka was having excessive calls for service at a particular hotel, they began charging which is something the City may want to explore if things don't calm down at the River Bluff Cottages.

Mayor Garnes said that she appreciated the invitation to participate in the monthly meetings and thought that it was a good first step. Hopefully they will be able to address the issues and report back to the Council on the progress.

Latasha agreed to send out invitations for the monthly meetings.

COUNCIL REPORTS/COMMUNICATIONS

Mayor Pro Tem Woodall said that she noticed an increase in the amount of graffiti around town and suggested staff contact Caltrans about the graffiti on the bridge. She noted that there is also a lot at the ball park.

She reported that she would be attending a Humboldt Transit Authority (HTA) meeting tomorrow and would report on it at the next meeting.

Councilmember Johnson announced that the next Last Chance Grade Stakeholders meeting via Zoom was scheduled for September 16, 2020 and that he would report on the results of that meeting at a future council meeting.

He also requested that staff schedule a Traffic Committee meeting.

Councilmember Wilson commented that he did not receive the complaint regarding 611 Wildwood and asked if the Council could address that issue.

City Manager Knopp said that the normal process in handling these types of complaints is to pass it onto the Nuisance Advisory Committee.

Mayor Garnes indicated that she did receive the email regarding the complaint and that she provided the family with email addresses for the Nuisance Committee members. She said the letter included pictures of the subject property and said she hoped the Nuisance Committee takes a hard look at it.

She agreed to forward the email to other councilmembers.

Councilmember Strahan said that she was sorry she missed the closed session and said that there was somewhere she had to be and when she got home she tried to call in but didn't have the Zoom numbers.

ADJOURNMENT

Motion was made by Johnson/Wilson to adjourn the meeting at 7:23 p.m. to the August 18, 2020 Regular meeting. Motion carried 5-0.

Debra Garnes, Mayor

Attest:

Karen Dunham, City Clerk

General Statement-

Being a service based property; we have bi-weekly (formerly weekly) meetings that include myself Latasha Talamantes, the resident service coordinator Nick, Jaclyn Culleton of DHHS, caseworkers, the onsite manager Brittney, and the regional manager Marcie. The purpose of those meetings is to identify any concerning issues that have come up throughout the week and come up with a plan of action to address it.

In an effort to bring the community together, I would like to invite a few officials to join those meetings. The fire chief, the police chief, the city manager and the mayor are all welcome to participate and see how we are managing the property. Our aim is to always be improving our communities; this is a part of that mission. We are all in this together and I look forward to working with the City of Rio Dell.

Response to concerns expressed in letter to Danco-

At no time since occupancy began, was the property left without an onsite manager.

As promised, we do have 24-hour surveillance on site. There are daily standard practices in place to ensure the footage is reviewed regularly.

The property also has a security guard that works weekend, evening and graveyard shifts throughout the week, as an additional means to secure the property and protect our tenants.

Since opening, we have self-assessed the need to alarm the gates, as we had many non-residents coming through them and trespassing on the property. We also added more cameras and adjusted others in order to reduce any blind spots.

General Facts about the number of service calls-

Of the 61 calls to the complex

- 1/3 of them were a follow up visit, that leaves roughly 40 actual calls remaining
- 40 calls in 4 months' time is an average of 10 calls per month since opening
- 5 of 61 calls lead to an apparent case #
- Averaging 10 calls per month and less than 1 per month resulting in a case
- ½ of the calls came in during regular business hours when we have onsite management and other staff, some even came from us

Our site has fewer calls than the California average for this type of housing. We have had less and less bumps along the road as time has gone on. We believe we are effectively managing this property and we are open to community collaboration to continue on a path of growth. Have a good evening and stay safe.

ATTACHMENT 1



675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)

DATE: August 18, 2020

TO: Mayor and Members of the City Council

FROM: Cheryl Dillingham, Interim Finance Director *CS*

THROUGH: Kyle Knopp, City Manager

SUBJECT: Regional Surface Transportation Program claim for Fiscal Year 2019-20

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the Finance Director to sign and submit the City's annual Regional Surface Transportation Program (RSTP) claim to the Humboldt County Association of Governments (HCAOG).

BACKGROUND AND DISCUSSION

RSTP funds come from the federal excise tax on gasoline and are distributed each year to the County, cities and tribes by HCAOG. The City of Rio Dell will receive \$28,315 in RSTP funding for Fiscal Year (FY) 2019-20. The funds can be used to support various eligible transportation projects and the City is required to provide a list with the names of all streets with potential projects and the type of project. Rio Dell primarily uses RSTP funds for street maintenance projects. The attached RSTP Policy and Allocations guide prepared by HCAOG describes the eligible projects and distribution formula used to allocated RSTP revenues to local agencies.

ATTACHMENTS

- FY 2019-20 Annual Claim
- FY 2019-20 HCAOG RSTP Policy and Allocations

Humboldt County Association of Governments Regional Surface Transportation Program (RSTP)

City of Rio Dell, 675 Wildwood Avenue, Rio Dell CA 95562

FY 19-20 Allocation Amount:

FY 18-19 Description of Project or Purposes of Expenditures	Estimated Cost of Project	Amount carrying over	Use of funds
Eeloa Ave, Fern and Riverside Streets	28,315.00	-	Street & Road Purposes
Total Expenditures FY 19-20: \$		28,315.00 \$	

FY 18-19 Allocation Amount:

Description of Previous FY's Project or Purposes of Expenditures	Total Expenditures	Amount carrying over
Eeloa Ave, 2nd, 3rd & 4th Avenues, Dixie, Columbus, Elko and Ogle Streets	14,861.00	11,846.00
Total Expenditures FY 18-19: \$	14,861.00 \$	11,846.00 \$
Carryover Funds from Previous Fiscal Years	Unused Carryover Balance	Used Carryover Funds
	2,463.00	-
	Carryover Balance Remaining: \$	2,463.00

For eligible uses, see HCAOG RSTP Policies

Pursuant to the Regional Surface Transportation Program Section 182.(d)1 program, the undersigned claimant hereby acknowledges that he/she has received a copy of the Exchange Agreement dated 3/26/2020 between HCAOG and the State Department of Transportation (Caltrans), and agency agrees to comply with the applicable required conditions contained therein.

Undersigned claimant also acknowledges that jurisdictions receiving State RSTP funds have complied with Section 1220.4(6) (A special fund for the purpose of depositing exchange funds has been established within a jurisdiction's special gas tax street improvement fund or county road fund.)

Authorized Signature _____

Date _____

10 Cheryl Dillingham, Interim Finance Director (cdillingham@cityofriodell.ca.gov)

Printed Name and Title

Fiscal Year 2019-20

Regional Surface Transportation Program

Policy and Allocations

June 2020



Humboldt County Association of Governments
611 I Street, Suite B
Eureka, CA 95501
Phone: 707.444.8208
www.hcaog.net

Background

The Regional Surface Transportation Program (RSTP) was established by California State Statute utilizing Surface Transportation Program Funds that are identified in Section 133 of Title 23 of the United States Code. California Streets and Highways Code Section 182.6(d) was enacted under federal transportation bills, beginning in 1991 with the Intermodal Surface Transportation Efficiency Act (ISTEA) legislation, subsequently under the Transportation Equity Act for the 21st Century (TEA-21) and the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU).

The Federal Aid Urban (FAU) and Federal Aid Secondary (FAS) regulations implemented through Section 182.6(d) were repealed by the federal government through the passage of Moving Ahead for Progress in the 21st Century (MAP-21). However, the FAU/FAS regulations currently remain in State law.

RSTP funds originate from the federal excise tax on gasoline. The State of California distributes the funds to regional agencies and counties based on population. HCAOG is allowed to participate in an exchange of these federal funds to nonfederal State Highway Account funds. Prior to an annual distribution of funds, an Exchange Agreement is executed between HCAOG and the State Department of Transportation (Caltrans). This exchange allows for greater flexibility with fewer administrative burdens. The County of Humboldt receives RSTP funds through a separate Exchange Agreement. Exchange funds are subject to financial and compliance audits by State of California auditors.

RSTP funds support a broad range of transportation projects. In the Humboldt region, most are used to augment city and county road budgets. Beginning with the 2007-08 RSTP cycle, HCAOG began setting aside funds for tribal governments. The County of Humboldt has agreed to administer the funds for a single project.

Eligible Projects

Eligible projects are subject to Title 23-Section 133 of the Federal Aid for Highway regulations, in accordance with the State of California Constitution. Section 133(b) provides for the following eligible projects:

- (1) Construction, reconstruction, rehabilitation, resurfacing, restoration, and operational improvements for highways (including Interstate highways) and bridges (including bridges on public roads of all functional classifications), including any such construction or reconstruction necessary to accommodate other transportation modes, and including the seismic retrofit and painting of and application of calcium magnesium acetate, sodium acetate/formate, or other environmentally acceptable, minimally corrosive anti-icing and de-icing compositions on bridges and approaches thereto and other elevated structures, mitigation of damage to wildlife, habitat, and ecosystems caused by a transportation project funded under this title.
- (2) Capital costs for transit projects eligible for assistance under chapter 53 of title 49, including vehicles and facilities, whether publicly or privately owned, that are used to provide intercity passenger service by bus.
- (3) Carpool projects, fringe and corridor parking facilities and programs, bicycle transportation and pedestrian walkways in accordance with section 217, and the

modification of public sidewalks to comply with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.).

(4) Highway and transit safety infrastructure improvements and programs, hazard eliminations, projects to mitigate hazards caused by wildlife and railway-highway grade crossings.

(5) Highway and transit research and development and technology transfer programs.

(6) Capital and operating costs for traffic monitoring, management, and control facilities and programs, including advanced truck stop electrification systems.

(7) Surface transportation planning programs.

(8) Transportation enhancement activities.

(9) Transportation control measures listed in section 108 (f)(1)(A) (other than clause (xvi)) of the Clean Air Act (42 U.S.C. 7408 (f)(1)(A)).

(10) Development and establishment of management systems under Section 303.

(11) In accordance with all applicable Federal law and regulations, participation in natural habitat and wetlands mitigation efforts related to projects funded under this title, which may include participation in natural habitat and wetlands mitigation banks; contributions to statewide and regional efforts to conserve, restore, enhance, and create natural habitats and wetlands; and development of statewide and regional natural habitat and wetlands conservation and mitigation plans, including any such banks, efforts, and plans authorized pursuant to the Water Resources Development Act of 1990 (including crediting provisions). Contributions to such mitigation efforts may take place concurrent with or in advance of project construction. Contributions toward these efforts may occur in advance of project construction only if such efforts are consistent with all applicable requirements of Federal law and regulations and State transportation planning processes. With respect to participation in a natural habitat or wetland mitigation effort related to a project funded under this title that has an impact that occurs within the service area of a mitigation bank, preference shall be given, to the maximum extent practicable, to the use of the mitigation bank if the bank contains sufficient available credits to offset the impact and the bank is approved in accordance with the Federal Guidance for the Establishment, Use and Operation of Mitigation Banks (60 Fed. Reg. 58605 (November 28, 1995)) or other applicable Federal law (including regulations).

(12) Projects relating to intersections that—

(A) have disproportionately high accident rates;

(B) have high levels of congestion, as evidenced by—

(i) interrupted traffic flow at the intersection; and

(ii) a level of service rating that is not better than “F” during peak travel hours, calculated in accordance with the Highway Capacity Manual issued by the Transportation Research Board; and

(C) are located on a Federal-aid highway.

(13) Infrastructure-based intelligent transportation systems capital improvements.

(14) Environmental restoration and pollution abatement in accordance with Section 328.

(15) Control of noxious weeds and aquatic noxious weeds and establishment of native species in accordance with section 329.

Agreement with Jurisdictions

The following administrative requirements are hereby implemented to assure that the agencies receiving the RSTP funds are using the funds properly, and to assure that HCAOG is properly tracking the funds.

1. Project Lists. Prior to funds being distributed by HCAOG, each entity shall be required to submit to HCAOG a list of eligible projects on which they expect to expend the funds. The list shall include the name of all streets and roads with potential projects, the type of project (rehabilitation, maintenance, etc.) and the functional classification based on the "annual maintained mileage report" prepared by each agency. (Form is attached)
2. Exchange Agreement Compliance. HCAOG is required to sign an annual Exchange Agreement with the State which states that HCAOG (and project sponsors) agree to comply with required conditions. Therefore, each entity shall receive a copy of the agreement and be required to sign a statement of compliance in order to receive funds. Compliance includes a requirement that a special fund for the purpose of depositing exchange funds has been established within a jurisdiction's special gas tax street improvement funds or county road fund. (Form is attached)
3. Annual Report. Each entity shall be required to submit an annual report before receiving new RSTP funds each annual cycle. The report shall indicate how funds were expended or explain if funds are being carried over for a larger project. (Note: The annual report should agree with the project list submitted, otherwise a written explanation will be required).

RSTP Formula Distribution

During a normal funding cycle, HCAOG receives instructions from the State to begin the process to exchange the RSTP funds sometime during the calendar year, resulting in an executed Exchange Agreement and receipt of funds by or near June 30 of each fiscal year. HCAOG staff then prepares a draft RSTP Program for stakeholder and public review and discussion at HCAOG Technical Advisory Committee (TAC) and Board meetings. Upon HCAOG Board approval, HCAOG notifies eligible claimants of the approved amount of available funding per the formula distribution. Funds are then distributed to the County, Cities, and tribes upon compliance with the Agreement with Jurisdictions, as explained above.

**Humboldt County Association of Governments
Regional Surface Transportation Program FY 2019-20**

FY 19-20 RSTP Allocation	1,414,322
Regional Apportionment	(262,188)
Excess Fund Apportionment	\$1,152,134

The **Regional Apportionment** is apportioned first, in the amount of \$262,188. This amount has remained constant in this formula of distribution. Of this amount, \$100,000 is taken off of the top and allocated to Humboldt County in exchange for an annual dedication of \$200,000 of County Local Transportation Funds to transit agencies supporting capital improvements.

Regional Apportionment	262,188
Transit Set Aside (County of Humboldt)	(100,000)
Balance	\$162,188

The remaining amount (\$162,188) is then apportioned to the four FAU areas based on the following percentages set in the 1990s:

Funding for FAU Jurisdictions		
FAU Jurisdiction	FAU %	Allocation
McKinleyville	15.0%	\$ 24,328
City of Arcata	23.8%	\$ 38,601
City of Eureka	46.6%	\$ 75,580
City of Fortuna	14.6%	\$ 23,679
Total	100.0%	\$ 162,188

The **Excess Fund Apportionment** (\$1,152,134) is then apportioned to the County, the seven cities and TAC tribal members. The first amount apportioned goes to the **Small Agency Program**. This is based on the population percentages of the four small cities (Blue Lake, Ferndale, Rio Dell and Trinidad) and tribal land populations for tribes that are members of the TAC (Blue Lake Rancheria, Bear River Band of the Rohnerville Rancheria, Hoopa Valley Tribe, Karuk Tribe, Trinidad Rancheria and the Yurok Tribe).

Small Agency Program				
Jurisdiction	Population Estimates	% of Total Population	% of Small Agency Program	Allocation
Blue Lake	1,243	9.81%	0.92%	\$ 10,582
Ferndale	1,335	10.54%	0.99%	\$ 11,365
Rio Dell	3,326	26.26%	2.46%	\$ 28,315
Trinidad	360	2.84%	0.27%	\$ 3,065
Tribal Areas*	6,401	50.54%	4.73%	\$ 54,494
Total	12,665	100.00%	9.36%	\$ 107,821

*Tribal populations provided by North Coast Tribal Transportation Commission

Population data for the small cities taken from the California Department of Finance Estimate Table E-1. The North Coast Tribal Transportation Commission (NCTTC) provides tribal population estimates. For FY 19-20, the Small Agency Program, the 9.36% is the proportion each agencies population compared to the total population from Table E-1. The Excess Fund for FY 19-20 amounts to \$107,821.

The remaining Excess Fund Apportionment (\$1,044,313) is available to the FAU and Federal Aid Secondary (FAS) agencies. Humboldt County is the only FAS recipient and therefore receives 67.2% of the remaining Excess Fund Apportionments. The FAU recipients receive the remaining 32.8% of the Excess Fund Apportionment. The 32.8% allocation is apportioned according to the 1990 percentages for each FAU recipient. The FY 19-20 FAU/FAS funds equal for FY 19-20 is \$1,044,313.

FAU/FAS Program			
	FAS: 67.2 % of FAU/FAS Program	FAU: 32.8% of FAU/FAS Program	Allocation
	\$ 701,778	\$ 342,535	
County	100%	N/A	\$ 701,778
Arcata	N/A	23.8%	\$ 81,523
Eureka	N/A	46.6%	\$ 159,621
Fortuna	N/A	14.6%	\$ 50,010
McKinleyville	N/A	15.0%	\$ 51,380
Total	100%	100%	\$ 1,044,313

The final allocation for FY 19-20 is as follows:

RSTP 19-20 Allocations	
County	\$ 877,487
Arcata	\$ 120,124
Blue Lake	\$ 10,582
Eureka	\$ 235,201
Ferndale	\$ 11,365
Fortuna	\$ 73,689
Rio Dell	\$ 28,315
Trinidad	\$ 3,065
Tribal Areas	\$ 54,494
Total	\$ 1,414,322



675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)

DATE: August 18, 2020

TO: Mayor and Members of the City Council

FROM: Cheryl Dillingham, Interim Finance Director CD

THROUGH: Kyle Knopp, City Manager

SUBJECT: Resolution No. 1461-2020 Budget Adjustment for Replacement of Police Department Server and Carry-over for Compensation Study

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution No. 1461-2020 amending the Fiscal Year (FY) 2020-21 adopted budget to increase appropriations for the purchase of a replacement computer server for the Police Department and to carry-over funds for the Compensation Study.

Authorize the purchase of a replacement server from Nylex.net.

BACKGROUND AND DISCUSSION

Council approval of a budget amendment for FY 2020-21 is requested to increase appropriations to provide for additional expenses not known at the time of budget adoption. The Police Department computer server unexpectedly failed and needs to be replaced. The department is currently using a temporary loaner provided by the City's information technology support consultant Nylex.net. The Compensation Study was budgeted in FY 2019-20 but was not completed prior to the end of the fiscal year. Funds need to be carried-over into the current fiscal year to make the final payment for completion of the study.

The estimated cost for the replacement server is \$10,250 and \$4,800 needs to be carried-over for the Compensation Study, for a total budget increase of \$15,050. It is anticipated that the beginning fund balance for the General Fund will be larger than originally estimated due to unspent funds budgeted for the Compensation Study and salary savings in the Police Department. This savings should be sufficient to cover the requested budget increase.

ATTACHMENTS

Resolution 1461-2020 Budget Amendment



**RESOLUTION NO. 1461-2020
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
AMENDING THE ADOPTED BUDGET
FOR FISCAL YEAR 2020-21 CAPITAL PROJECTS**

WHEREAS, the City adopted Resolution 1453-2020 establishing the City's Operating and Capital Budget for Fiscal Year (FY) 2020-21 and any adjustment that increases appropriations in a fund must be approved by the City Council; and

WHEREAS, additional appropriations are necessary to cover costs for the replacement of the Police Department computer server due to the failure of the existing server; and

WHEREAS, budgeted funds from FY 2019-20 for the Compensation Study need to be carried-over into FY 2020-21 because the project was not completed by June 30th; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell FY 2020-21 Operating and Capital Budget to increase appropriations for the replacement of the Police Department computer server and to carry-over funds for the Compensation Study as follows:

\$ 4,800	5115 14 000	Compensation Study
<u>\$10,250</u>	<u>6100 14 000</u>	<u>Computer Hardware</u>
\$15,050	TOTAL INCREASED APPROPRIATIONS	

PASSED AND ADOPTED by the City Council of the Rio Dell on this 18th day of August, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Debra Garnes, Mayor

ATTEST:

Karen Dunham, City Clerk

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
1163	7/07/2020	[4109] ACCESS HUMBOLDT	SL FRANCHISE OVERSIGHT ON BEHALF OF LFA'S PER	270.00
1164	7/07/2020	[6038] ACCURATE TERMITE & PEST SOLUTIONS	RODENT CONTROL @ 475 HILLTOP DR	170.00
1165	7/07/2020	[4295] AMBROSINI & SONS ELECTRIC, INC	INSTALL WATT HOUR METER ON SEWER PUMP; INTERN	3,065.00
1166	7/07/2020	[3975] AT&T - 5709	FAX LINE EXPENSES FOR JUNE 2020	51.94
1167	7/07/2020	[4938] BANDERA USA	3" BULKHEAD	51.72
1168	7/07/2020	[4603] CALIF. BUILDING STANDARDS COMMISSION	STRONG MOTION INSTRUMENTATION & SEISMIC HAZAR	17.10
1169	7/07/2020	[6664] CARR, JASMINE	CUSTOMER DEPOSIT REFUND	173.25
1170	7/07/2020	[2293] CITY OF FORTUNA	LAB TESTING APR THROUGH JUNE 2020-COLIFORM QU	6,106.67
1171	7/07/2020	[2303] COAST CENTRAL CREDIT UNION	POLICE DISPATCH SERVICES FOR JULY 2020	
1172	7/07/2020	[6461] COMCATE	POA DUES FOR PPE 6/19/20	90.00
1173	7/07/2020	[5127] DELTA DENTAL	CODE ENFORCEMENT MANAGER RENEWAL AGREEMENT	1,912.49
1174	7/07/2020	[2340] DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	DENTAL INSURANCE FOR AUGUST	2,012.34
1175	7/07/2020	[2342] DEPT OF CONSERVATION DIVISION OF ADMIN.	BLOOD ALCOHOL ANALYSIS FOR APRIL 2020	35.00
1176	7/07/2020	[5568] DIVISION OF THE STATE ARCHITECT	STRONG MOTION INSTRUMENTATION & SEISMIC HAZAR	39.42
1177	7/07/2020	[6577] EVERBRIDGE, INC.	DISABILITY ACCESS & EDUCATION FEES FOR APR TH	47.20
1178	7/07/2020	[2405] FORTUNA ACE HARDWARE	NIXLE ENGAGE 8/30/20-8/29/21	3,000.00
1179	7/07/2020	[5052] GHD, INC	PLASTICWELD EPOXY; FILLER/PATCH WATERWELD	18.64
1180	7/07/2020	[6486] GREEN TO GOLD ENTERPRISES LLC	ENGINEERING SERVICES FOR STREETS SAFETY IMPRO, ENGINEERING SERVICES FOR ROADS & TRAILS; TAC, ENGINEERING SERVICES FOR DEVELOPMENT OF SANITARY	11,272.75
1181	7/07/2020	[2447] HILFIKER PIPE CO.	FLAG MARKING KIT	5.85
1182	7/07/2020	[4840] HOOVEN & CO., INC	300 LF 6" N-12 SOLID PIPE, 6" N-12 90° ELBOW, 12" X 12" DROP INLET	1,053.55
1183	7/07/2020	[6299] JJACPA. INC.	2020 STREET ASPHALT MAINTENANCE REPAIR PROGRE	85,656.96
1184	7/07/2020	[6713] JOHNSON, SARAH	FINANCIAL STMT AUDIT COMPLETION FOR FYE 6/30/	7,417.50
1185	7/07/2020	[2546] MERCER-FRASER CO. INC	CUSTOMER DEPOSIT REFUND	26.72
1186	7/07/2020	[2551] MIRANDA'S ANIMAL RESCUE	2019 SAFE ROUTES TO SCHOOL STREET ASPHALT REP	417,857.50
1187	7/07/2020	[3006] MISSION LINEN SUPPLY, INC	ANIMAL CONTROL FOR JUNE 2020	1,900.00
1188	7/07/2020	[6975] MOTHERLODE DIAGNOSTIC IMAGING	MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS; MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS;	123.19
1189	7/07/2020	[5934] NORTH COAST JOURNAL	PRE-EMPLOYMENT RADIOLOGIC EXAM	29.00
1190	7/07/2020	[2569] NORTH COAST LABORATORIES, INC.	EMPLOYMENT ADVERTISEMENT FOR CSO, EMPLOYMENT ADVERTISEMENT FOR CSO (2 COL X 4"), EMPLOYMENT ADVERTISEMENT FOR POLICE OFFICER, EMPLOYMENT ADVERTISEMENT (2 COL X 3") FOR POLICE OFFICER, EMPLOYMENT ADVERTISEMENT FOR UTILITY WORKER I EMPLOYMENT ADVERTISEMENT (2 COL X 3.5") FOR U	516.00
1191	7/07/2020	[6100] NORTHERN CALIFORNIA GLOVE	TOTAL COLIFORM BACTERIA, NITRATE AND/OR NITRITE; NITRATE/NITRITE; PURG	1,055.00
1192	7/07/2020	[4393] NYLEX.net. Inc.	EIGHT BOXES N95 DUST MASKS	187.93
1193	7/07/2020	[5053] PACIFIC ECORISK	MONTHLY MAINTENANCE FOR JULY 15 THROUGH AUGUS	1,260.00
1194	7/07/2020	[6806] PINTERMEDIA LLC	TOXICITY TESTING SERVICES, TOXICITY TESTING SERVICES	3,365.58
1195	7/07/2020	[6349] RECOLOGY EEL RIVER	MONTHLY WEB HOSTING FEE FOR JULY	30.00
1196	7/07/2020	[2657] RIO DELL EMPLOYEES ASSOC	GARBAGE BAGS FOR JUNE 2020	233.15
1197	7/07/2020		EMPLOYEE DUES FOR QUARTER ENDING 6/30/20	123.00

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
197	7/07/2020	[2693] SHELTON'S AUTO LUBE	FULL OIL CHANGE SERVICE FOR 2017 FORD INTERCE, FULL OIL CHANGE SERVICE FOR 2014 FORD INTERCE	110.00
198	7/07/2020	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE FOR JUNE	112.00
199	7/07/2020	[3112] SIX RIVERS PORTABLE TOILETS LLC	HANDWASH UNIT RENTAL & 1 WEEK (5/31/2020-6/27, HANDWASH UNIT RENTAL & 1 WEEK (5/31/20-6/27/2	191.76
200	7/07/2020	[6634] DEREK R TAYLOR	REIMBURSEMENT FOR SMALL TOOLS PURCHASED AT HA	104.57
201	7/07/2020	[2481] VANTAGEPOINT TRANSFER AGENTS-304361	RETIREMENT FOR PPE 6/19/20	6,004.92
202	7/07/2020	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR JULY 2020	534.58
203	7/07/2020	[2787] WYCKOFF'S	PVC BUSHING & REDUCER	10.23
204	7/07/2020	[2792] ZUMAR INDUSTRIES, INC.	STREET SIGN POSTS & HARDWARE	1,241.69
205	7/15/2020	[0576] 101 AUTO PARTS	EIGHT 20X1/4 USS SET, Z HOSE END FITTING; FITTING	17.06
206	7/15/2020	[5381] ALTERNATIVE BUSINESS CONCEPTS	MONTHLY MAINTENANCE & COPIER CHARGES FOR JUNE	817.66
207	7/15/2020	[2237] BANK OF AMERICA BUSINESS CARD	STAPLES - LOGITECH M510 WIRE, COSTCO - SPONGES; BATTERIES; CLOROX WIPES, USPS EVERY DOOR DIRECT MAILING - WATER CONSUM, ADOBE PRO DC MONTHLY SUBSCRIPTION, LOST COAST COMMUNICATONS - EMPLOYMENT ADVERTISEMENT, NEWEGG - SCADA EQUIPMENT, LENOVO - THINKCENTRE M720 TOWER FOR SCADA, WATERSAVER FAUCET CO - EYE WASH STATION, MICROSOFT STORE - WINDOWS 10 PRO UPGRADE, TESLA - DEPOSIT 40KW SOLAR PANEL SYSTEM, ZOOM - COMMUNICATION VIA COMPUTER/PHONE	2,576.33
208	7/15/2020	[2303] COAST CENTRAL CREDIT UNION	POA DUES FOR PPE 7/3/20	120.00
209	7/15/2020	[2405] FORTUNA ACE HARDWARE	TOOL BOX; WRECKING BAR; TORCH; 24" LEVEL; 24	99.74
210	7/15/2020	[2750] HD Supply Facility Maintenance DBA: USA BLUEBOOK	PURELL SANITIZING WIPES, CL17 TUBING KIT PRE-ASSEMBLED HARNESS & STIR, FRONT DOOR ASSEMBLY KIT BASIC W/O ELECTRONICS	3,001.69
211	7/15/2020	[4840] HOOVEN & CO., INC	REPAIR BROKEN SEWER MAIN	5,849.00
212	7/15/2020	[2475] HUMBOLDT TOWING, INC.	EVIDENCE STORAGE 1/1/20 THROUGH 6/30/20	1,820.00
213	7/15/2020	[6930] KOFF & ASSOCIATES	EVIDENCE STORAGE 1/1/20 THROUGH 6/30/20	5,100.00
214	7/15/2020	[6560] EDWARD D LEE	REVIEW & REVISE COMPENSATION DATA	195.75
215	7/15/2020	[3006] MISSION LINEN SUPPLY, INC	REIMBURSEMENT FOR BOOT ALLOWANCE	53.80
216	7/15/2020	[6862] MOODY, CHRIS	MAINTENANCE & LAUNDER UTILITY WORKERS SHIRTS;	97.96
217	7/15/2020	[6980] MORTGAGE LENDER SERVICES INC	CUSTOMER DEPOSIT REFUND	3,370.86
218	7/15/2020	[5934] NORTH COAST JOURNAL	FORCLOSURE SERVICE FOR 265 WILLOW LANE	516.00
219	7/15/2020	[2569] NORTH COAST LABORATORIES, INC.	EMPLOYMENT ADVERTISEMENT FOR FISCAL ASSISTANT, EMPLOYMENT ADVERTISEMENT FOR FISCAL ASSISTANT, EMPLOYMENT ADVERTISEMENT FOR UTILITY WORKER I, EMPLOYMENT ADVERTISEMENT (2 COL X 3.5"), EMPLOYMENT ADVERTISEMENT FOR CSO, EMPLOYMENT, ADVERTISEMENT FOR CSO (2 COL X 4")	240.00
220	7/15/2020	[6100] NORTHERN CALIFORNIA GLOVE	COLIFORM PRESENCE/ABSENCE; TOTAL COLIFORM BAC; BOD/NFR	949.28
221	7/15/2020	[5053] PACIFIC ECORISK	NITRILE PF GLOVES; DERMATUFF NITRILE GLOVES	988.42
222	7/15/2020	[2603] PG&E	ONE BOX LENS TOWELETTES; GLOVES; GOGGLES	23,895.12
223	7/15/2020	[3343] PITNEY BOWES RESERVE ACCOUNT	TOXICITY TESTING SERVICES	400.00
224	7/15/2020	[4338] QUILL CORPORATION	UTILITY EXPENSES FOR JUNE 2020	104.79
			POSTAGE PURCHASE FOR RESERVE	
			ONE BOX LEGAL SIZE 7" EXPANSION REINFORCED FI	

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
3225	7/15/2020	[5772]	SACRAMENTO VALLEY ASSOCIATION OF	
3226	7/15/2020	[5376]	SCOTT'S CUTTERS EDGE	65.00
3227	7/15/2020	[2693]	SHELTON'S AUTO LUBE	34.24
3228	7/15/2020	[4570]	SHRED AWARE	55.59
3229	7/15/2020	[2682]	SMALL CITIES ORGANIZED RISK EFFORT (SCORE)	
3230	7/15/2020	[2672]	ST. JOSEPH HOSPITAL EUREKA	
3231	7/15/2020	[6825]	SUDDENLINK	129,155.37
3232	7/15/2020	[4908]	THE MITCHELL LAW FIRM, LLP	1,800.00
3233	7/15/2020	[4818]	THREE G's HAY & GRAIN	900.00
3234	7/15/2020	[2481]	VANTAGEPOINT TRANSFER AGENTS-304361	3,690.50
3235	7/15/2020	[6672]	WEX BANK	
3237	7/22/2020	[2411]	DEARBORN LIFE INSURANCE COMPANY	
3238	7/22/2020	[2405]	FORTUNA ACE HARDWARE	300.00
3239	7/22/2020	[6486]	GREEN TO GOLD ENTERPRISES LLC	81.91
3240	7/22/2020	[2750]	HD Supply Facility Maintenance DBA: USA BLUEBOOK	10.58
3241	7/22/2020	[4840]	HOOVEN & CO., INC	47.80
3242	7/22/2020	[2501]	KEENAN SUPPLY	39,918.09
3243	7/22/2020	[3006]	MISSION LINEN SUPPLY, INC	84.93
3244	7/22/2020	[2570]	NILSEN COMPANY	112.53
3245	7/22/2020	[5934]	NORTH COAST JOURNAL	1,493.42
3246	7/22/2020	[2569]	NORTH COAST LABORATORIES, INC.	345.00
3247	7/22/2020	[2601]	PETERSON	409.06
3248	7/22/2020	[6870]	PUBLIC AGENCY COALITION ENTERPRISE	18,198.94
3249	7/22/2020	[2709]	STAPLES DEPT. 00-04079109	90.16
3250	7/22/2020	[2319]	SUDDENLINK COMMUNICATIONS	532.40
3251	7/22/2020	[2754]	US CELLULAR	60.42
3252	7/22/2020	[5166]	VSP-VISION SERVICE PLAN	316.67
3253	7/28/2020	[5750]	AERO-MOD	1,085.73
3254	7/28/2020	[6987]	AMERICAN TARGET COMPANY	120.80
3255	7/28/2020	[6969]	LIAM J BURNS	54.74
3256	7/28/2020	[4937]	CALIFORNIA DEPARTMENT OF TRANSPORTATION	220.54
3257	7/28/2020	[2303]	COAST CENTRAL CREDIT UNION	120.00
3258	7/28/2020	[2750]	HD Supply Facility Maintenance DBA: USA BLUEBOOK	2,753.48
3259	7/28/2020	[6930]	KOFF & ASSOCIATES	7,500.00

City of Rio Dell
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
1260	7/28/2020	[3006] MISSION LINEN SUPPLY, INC	MAINTENANCE & LAUNDRER UTILITY WORKERS SHIRTS;	52.18
1261	7/28/2020	[2569] NORTH COAST LABORATORIES, INC.	COLIFORM PRESENCE/ABSENCE; TOTAL COLIFORM BAC, BOD/NFR	240.00
1262	7/28/2020	[3112] SIX RIVERS PORTABLE TOILETS LLC	HANDWASH UNIT RENTAL & 1 X WEEK (6/28/2020-7/25/2020) HANDWASH UNIT RENTAL & 1 X WEEK (6/28/20-7/25/2020)	191.76
1263	7/28/2020	[2748] UNDERGROUND SERVICE ALERT	2020 MEMBERSHIP	150.00
1264	7/28/2020	[2481] VANTAGEPOINT TRANSFER AGENTS-304361	RETIREMENT FOR PPE 7/17/20	6,239.87
1265	7/30/2020	[2757] US POSTMASTER	POSTAGE FOR UTILITY BILLING FOR THE MONTH OF	366.23
Total Checks/Deposits				835,219.80

Ref#	Date	Vendor	Description	Amount
628934128	7/10/2020	WITHDRAWAL	DELUXE DEPOSIT SLIP BOOKLETS FOR US BANK	-111.20
98-272	7/13/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 07/03/2020	-2,895.84
474578	7/13/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 07/03/2020	-15,110.98
97-184	7/13/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR FINAL PAYCHECK FOR FINANCE DEPT EMPLOYEE 7/10/2020	-29.75
392912	7/13/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR FINAL PAYCHECK FOR FINANCE DEPT EMPLOYEE 7/10/2020	-359.14
44377	7/14/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE FOR JUNE 2020	-443.42
424213	7/20/2020	WITHDRAWAL	BANK ANALYSIS FEE FOR JULY 2020.	-196.13
53-664	7/27/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 7/17/2020	-1,992.67
71818	7/27/2020	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 07/17/2020	-11,685.64
Total EFT's/Bank Withdrawals				-32,824.77

Ref#	Date	Vendor	Description	Amount
RX TO PR	7/7/2020	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR PPE 07/03/2020	-39,770.59
RX TO PR	7/9/2020	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR FINAL PAYCHECK FOR FINANCE DEPT EMPLOYEE	-1,043.40
RX TO PR	7/21/2020	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR PPE 07/17/2020	-30,737.07
RX TO PR	7/31/2020	TRANSFER FROM CHECK TO CDBG ACCOUNT	TRANSFER TO CDBG ACCOUNT: YEAR END TRANSFER FOR FY2019/2020	-36,621.57
Total Transfer Between Accounts				-108,172.63



Staff Highlights – 2020-08-18

City Council

City Manager

Discussions with Health Plan Administrator to discuss upcoming renewal.

Discussions with Tesla over SGIP. Corp Yard staff also gave tour and discussion to Tesla contractors on 8/13.

Slurry Seal work.

City Clerk

Processed two (2) Building Permits

196 Center St. – Roof over Storage Container
72 First Ave. – 200 Amp Electrical Service

Processed one (1) Business License Application

Ridez Free LLC (Bicycle Rentals) – 100 Wildwood Ave.

Misc.

Submitted CHF/CIRB Monthly Building Permit Report for July
Submitted Bureau of Labor Statistics Employment Data Report for August
Submitted LAWCX Payroll Audit for 2019-20 to Score
Met with Appraiser from County regarding status of various Building Permits
Sent Certified Letter to property owner regarding Sewer Lateral issue
Made 3 trips to County elections to submit and pick up Nomination Papers
Prepared and posted Notice of Nominees for City Council

City Attorney

Human Resources, Risk & Training

Finance Department

Public Works Water

Public Works Wastewater



The Wastewater Superintendent has been out on paternity leave.

Public Works Streets, Buildings and Grounds

Public Works City Engineer

Public Works Capital Projects

Police Department

The Department had the following statistics for the period of July 29, 2020 to August 11, 2020. This period of time saw a higher than average number of calls for service and an average number of reports and arrests compared to last year. One of the reasons for the reduction in the number of arrests is that officers are not commonly arresting persons with warrants as the timetable for court dates is in flux. In addition, the jail is not accepting prisoners unless they have committed a serious crime against persons. The summation of Calls for Service may be greater than the total as multiple officers can now be assigned to the same call for service. There may also be administrative calls for service that are not documented below.

Officer	Calls for Service	Reports	Arrests
Conner	30	3	1
Beauchaine	36	1	0
Landry	70	6	4
Mitchell	53	4	4
Burns	51	5	2
Fielder	39	0	0
Totals	216	19	11
Averages	15.4 per day	9.5 per week	5.5 per week
2019 Yearly Average	6.4 per day	10.3 per week	4.6 per week

Calls for Service at 355 Center Street

Type	Date	Time	Location	Primary Unit	Case #
SUSC	07/30/2020	13:53:55	355 CENTER ST	R614	
415	08/01/2020	05:42:58	355 CENTER ST	R613	
WELFARE	08/02/2020	17:08:55	355 CENTER ST	R613	
415V	08/04/2020	03:39:53	355 CENTER ST	6A1	
CIVIL	08/04/2020	07:23:33	355 CENTER ST	6A1	
VI	08/04/2020	14:32:31	355 CENTER ST	6R9	

415 – Disturbance

SUSC – Suspicious Circumstances

WELFARE – Welfare Check

415V – Verbal Argument



CIVIL – Civil Disagreement
VI – Vehicle Investigation

R614 – Officer Logan Mitchell
R613 – Officer Crystal Landry
6A1 – Chief Jeff Conner
6R9- Officer Charlie Fielder

During the period July 29, 2020, to August 11, 2020, there were eight calls for service related to animal control issues. A dog was relinquished and taken to Miranda's for adoption.

Officer Mitchell took a report of a theft of a game camera that had been installed on Northwestern Avenue. A few days later, the owner of the camera contacted Officer Mitchell and told him that the camera was still sending images to his phone. The camera's owner shared those pictures and the Department was able to determine the location where the camera was currently installed. Additional investigation found that one of the occupants of this house was on probation while the other was on parole. On July 29, 2020, the Department conducted a probation search at this location in the Stafford area. The game camera was recovered. The owner was cited for possession of stolen property and the investigation into the numerous thefts in the industrial park is still ongoing.

The Department is investigating the death of a three-year-old child after the toxicology report from her autopsy showed that she likely died of fentanyl poisoning.

Officer Burns is in his ninth week of field training and should complete the program before the end of the month.

Code Enforcement

During the period of July 29, 2020 through August 11, 2020, the Department opened one new junk vehicle case and closed eleven. All eleven of the cars were towed and disposed of by the City. There were seven open cases at the end of this reporting period.

During the period of July 29, 2020, to August 11, 2020, the Department opened one new case dealing with marijuana manufacturing without a permit. During the same timeframe, the Department closed three cases. Two of these were resolved when the property owners obtained building permits. The last was resolved when the owner moved to another location and her dogs were no longer a violation. There were 54 open cases at the end of this reporting period.

Community Development Department

Electrical Service Panel Inspection 108 Cedar Street

Plan Check addition 548 Third Street

Plan Check Us Cellular Electrical – Back-Up Generator.

Reinspection Hot Water Heater 289 Berkeley Street.



Roof Inspections 408 First Avenue

Plan Check Battery Storage 230 Smither Court

Work on Hosing Element, coordinate with PlaceWorks, provide information.

Electrical Service Panel Inspection 529 Third Avenue.

Framing, Final Inspection Metal Building 221 Ogle Avenue.

Review Corrections, forward to InterWest for review and approval, 162 Grayland Heights.

Review Plans, forward to InterWest for review and approval, 585 View Avenue.

Continue review, discussion, correspondence of Rio Dell Holdings application.

Siding Inspection 188 Douglas Street.

Sheathing, pre-siding Inspection 888 Rigby Avenue.

Roof Inspections 186 Elm Street.

Gazebo/Porch Inspection 470 Painter Street.

Roof Inspections 11281 Blue Slide Road.

Remodel Inspections 933 Martin Drive.

Framing Inspection 196 Center Street.

Foundation Inspection 541 Third Avenue.

Prepare Notices, begin Staff Report Rio Dell Holdings at HRDBP.

Preliminary review of Element 7 constructions drawing, prepare Plan Check Agreement.

Intergovernmental

Humboldt-Rio Dell Business Park



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

August 18, 2020

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Presentation on CalTrans ADA project for Eagle Prairie Bridge

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation.

BACKGROUND AND DISCUSSION

Kristina Walker with CalTrans will give a short presentation on work the agency is preparing to do for ADA upgrades to the Eagle Prairie Bridge. The project proposes to reconstruct sidewalk at the four corners of the State Route 283 bridge to meet current ADA standards.

Attachment: Draft Plans

///

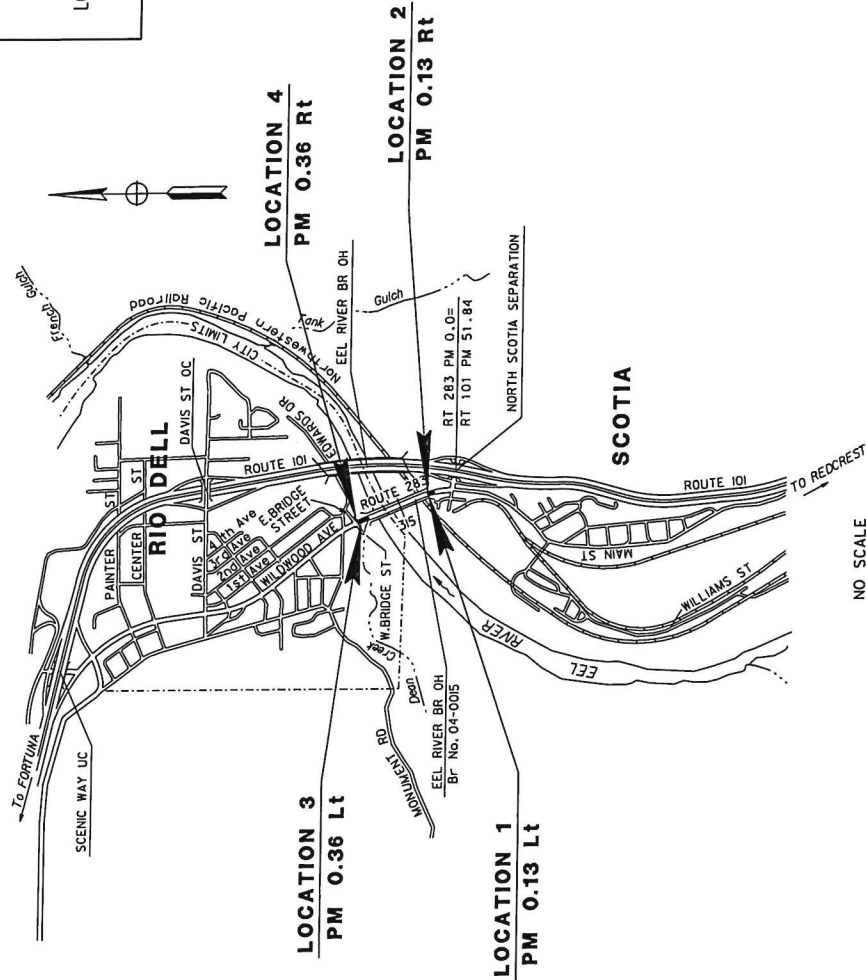
INDEX OF PLANS

SHEET NO.	DESCRIPTION
1	TITLE AND LOCATION MAP
2	LAYOUT
3-8	CONSTRUCTION DETAILS
9	SUMMARY OF QUANTITIES
10-12	REVISED STANDARD PLANS

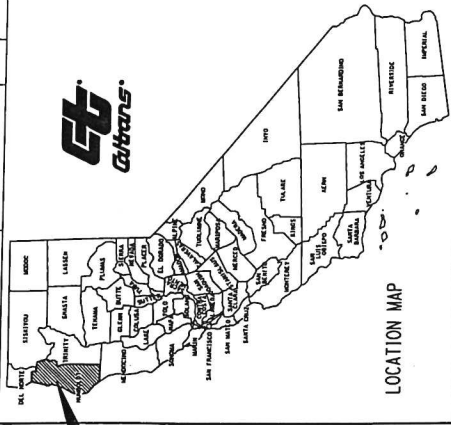
THE STANDARD PLANS LIST APPLICABLE TO THIS CONTRACT IS INCLUDED IN THE NOTICE TO BIDDERS AND SPECIAL PROVISIONS BOOK.

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION
PROJECT PLANS FOR CONSTRUCTION ON
STATE HIGHWAY
IN HUMBOLDT COUNTY
NEAR RIO DELL
AT THE EEL RIVER BRIDGE #04-0015

TO BE SUPPLEMENTED BY STANDARD PLANS DATED 2018



DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET NO.	TOTAL SHEETS
01	Humboldt	283	0.13/0.36	1	12



PROJECT MANAGER	KRISTINA WALKER
DESIGN MANAGER	MARK SOBOTA

THE CONTRACTOR SHALL POSSESS THE CLASS (OR CLASSES) OF LICENSE AS SPECIFIED IN THE "NOTICE TO BIDDERS."

BORDER LAST REVISED 8/1/2016 CALTRANS WEB SITE IS: [HTTP://WWW.DOT.CA.GOV/](http://www.dot.ca.gov/)

NO SCALE

RELATIVE BORDER SCALE IS IN INCHES

USERNAME: "4130007" DGN FILE # "...0113000074.ssd001.dgn"

UNIT 0038 EA 01-068705

CONTRACT NO. **0113000074**
PROJECT ID

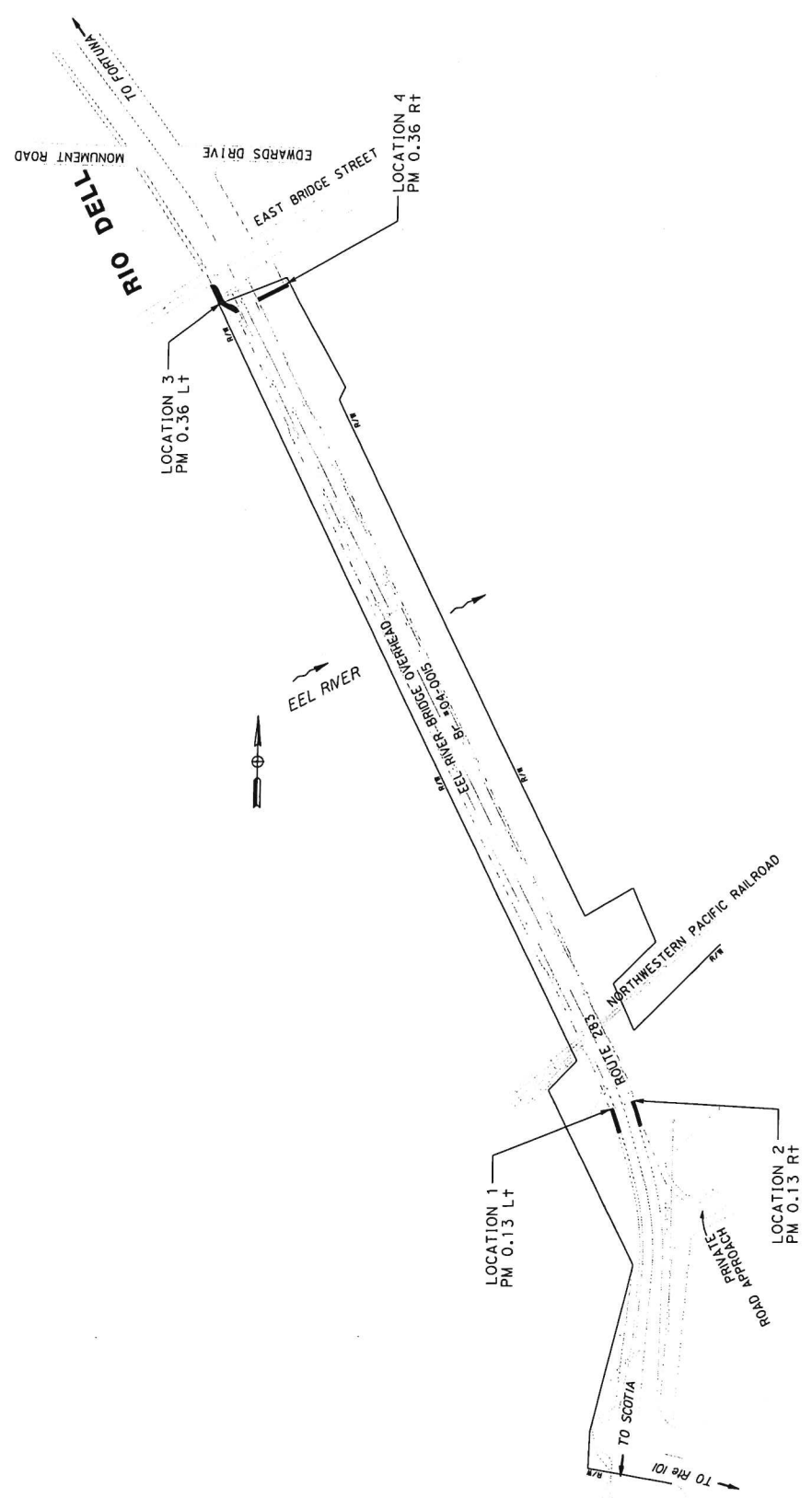
PLANS APPROVAL DATE
 PROJECT ENGINEER REGISTERED CIVIL ENGINEER
 DATE
 RECEIVED
 REGISTERED PROFESSIONAL ENGINEER
 CIVIL
 No. 0113000074
 DATE PLOTTED => 7/1/2020
 TIME PLOTTED => 2:39:44 PM

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION		FUNCTIONAL SUPERVISOR	MARK SOBOTA	CHECKED BY	KRISTINA WALKER	DATE REVISED	
CALCULATED-		DESIGNED BY	KIRSTEN THURSSON	REVISOR			

NOTE:
FOR ACCURATE RIGHT OF WAY DATA, CONTACT RIGHT
OF WAY ENGINEERING AT THE DISTRICT OFFICE.

DIST	COUNTY	ROUTE	POST MILES TOTAL PROJECT	SHEET NO.	TOTAL SHEETS
01	Hum	283	0.13/0.36	2	13

PRELIMINARY REGISTERED CIVIL ENGINEER DATE 00-00-00
 Month Day Year
 PLANS APPROVAL DATE
 THE SEAL AND SIGNATURE OF THE REGISTERED CIVIL ENGINEER SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF THIS PLAN SHEET.



LAYOUT
L-1
NO SCALE

BORDER LAST REVISED 7/2/2010
 USERNAME: s139033
 DGN FILE: ... \0113000074e001.dgn
 RELATIVE ORIGIN SCALE 1:50 IN INCHES
 UNIT 0038
 EFIS: 01 1300 0074
 EA: 01-0C870

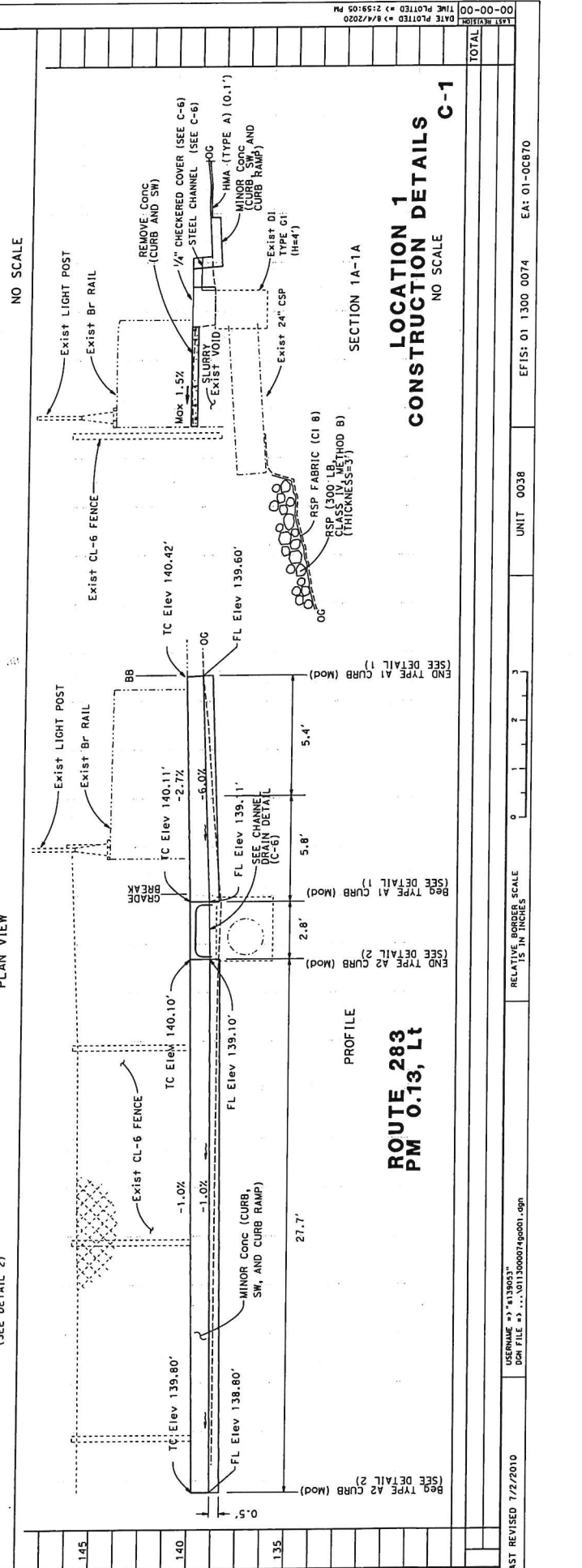
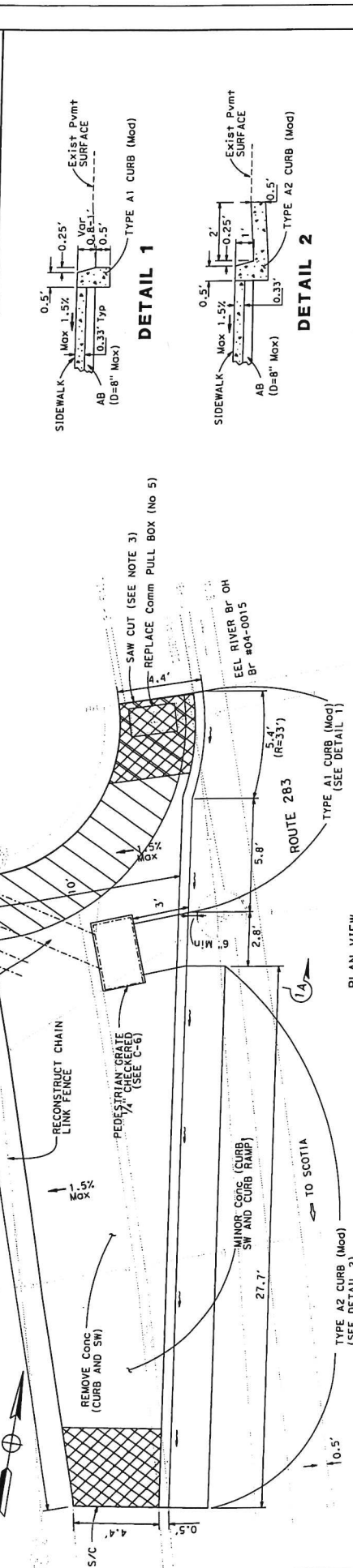
Dist	County	Route	Post Miles	SHEET NO.	TOTAL SHEETS
01	Hum	283	0.13/0.36	3	12

PRELIMINARY
REGISTERED CIVIL ENGINEER
DATE: 08-06-09
Month, Day, Year
PLANS APPROVAL DATE: 08-06-09
PROJECT NO.: 920021
REGISTERED PROFESSIONAL ENGINEER
THURSSON
No. 84495
CIVIL
STATE OF CALIFORNIA
THE STATE OF CALIFORNIA OR ITS OFFICERS
THE AUTHORITY OF THE CONTRACTOR
THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE
ACCURACY OF THE INFORMATION CONTAINED
HEREON AND FOR THE COMPLETENESS OF THE
CONTRACT DOCUMENTS.

ABBREVIATIONS:
TC TOP OF CURB
BB BEGIN BRIDGE
EB END OF BRIDGE
LSP LOCK SLOPE PROTECTION
SN SIDEWALK
REMOVE TOP 4" TO 6" MAX OF CONCRETE
CROSS-SLOPE CONFORM AREA (4' Max)

LEGEND:
[Symbol] ABANDON CULTVERT
[Symbol] PROTECT IN PLACE
[Symbol] RECONSTRUCT CHAIN
[Symbol] PEDESTRIAN CRATE
[Symbol] CHECKERED
[Symbol] REMOVE CONC
[Symbol] MINOR CONC
[Symbol] TO SCOTIA

NOTES:
1. EXEMPT PROJECT WITH LIMITED EXCAVATION, UTILITIES SHOWN ARE APPROXIMATE.
2. PLACE WOOD MULCH ON RSP DISTURBED SOIL AREA.
3. EXISTING REINFORCING STEEL MAY BE PRESENT.
4. SEE C-6 FOR ADDITIONAL LOCATION DETAILS.



145	140	135	130	125	120	115	110	105	100	95	90	85	80	75	70	65	60	55	50	45	40	35	30	25	20	15	10	5	0
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	----	---	---

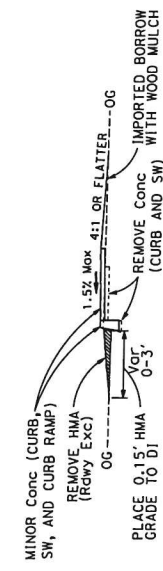
STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION	FUNCTIONAL SUPERVISOR	MARK SOBOTA	CHECKED BY	KRISTINA THURSSON	DATE REVISED	REVISOR	REVISION	
MINOR B	DESIGNED BY	KRISTINA THURSSON	CHECKED BY	KRISTINA WALKER	DATE REVISED	REVISOR	REVISION	
BORDER LAST REVISED 7/27/2010	USER NAME	g139033	DATE	08/06/09	PROJECT	ROUTE 283	SHEET	3

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION	FUNCTIONAL SUPERVISOR	MARK SOBOTA
DESIGNED BY	KIRSTEN THURSSON	REVISOR
CHECKED BY	KRISTINA WALKER	DATE REVISED
PROJECT NO.	01	DATE
COUNTY	HUM	ROUTE
POST MILES	0.13/0.36	SHEET TOTAL
TOTAL PROJECT	283	NO. SHEETS
PROJECT	PRELIMINARY	6
DATE	06-05-09	12

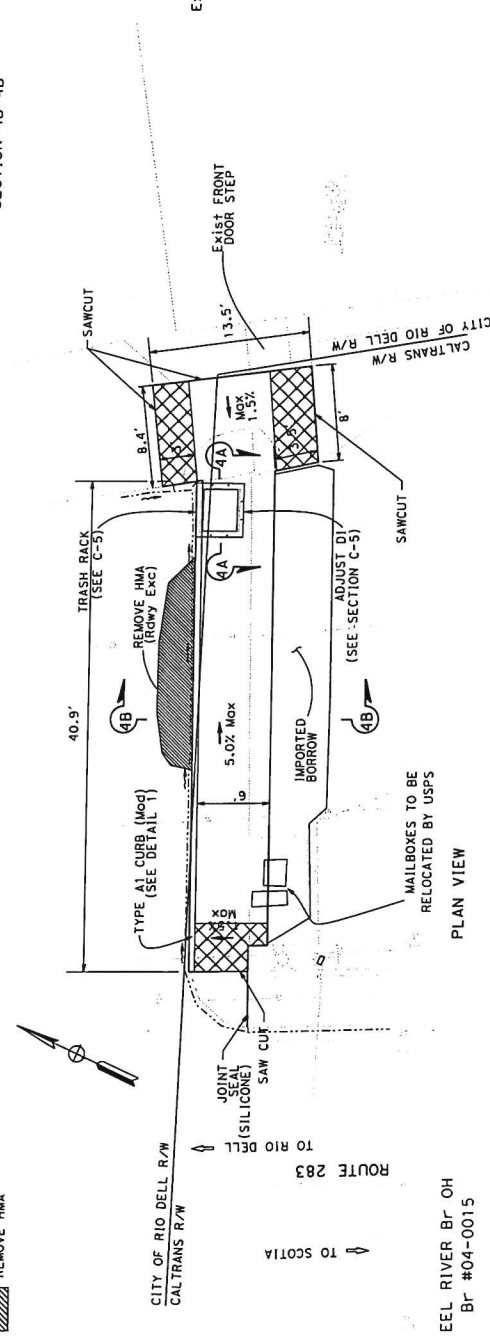
- NOTES:**
- FOR ACCURATE RIGHT OF WAY DATA, CONTACT RIGHT OF WAY ENGINEERING AT THE DISTRICT OFFICE.
 - ENCROACHMENT PERMIT REQUIRED THROUGH CITY OF RIO DELL.
 - SEE C-5 FOR ADDITIONAL DRAINAGE DETAILS.
 - CONFORM TO EXISTING SIDEWALK ADJACENT TO APARTMENTS.

LEGEND:

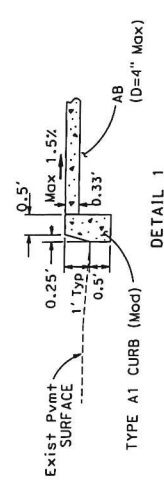
- CROSS-SLOPE CONFORM AREA (4" Max)
- REMOVE HMA



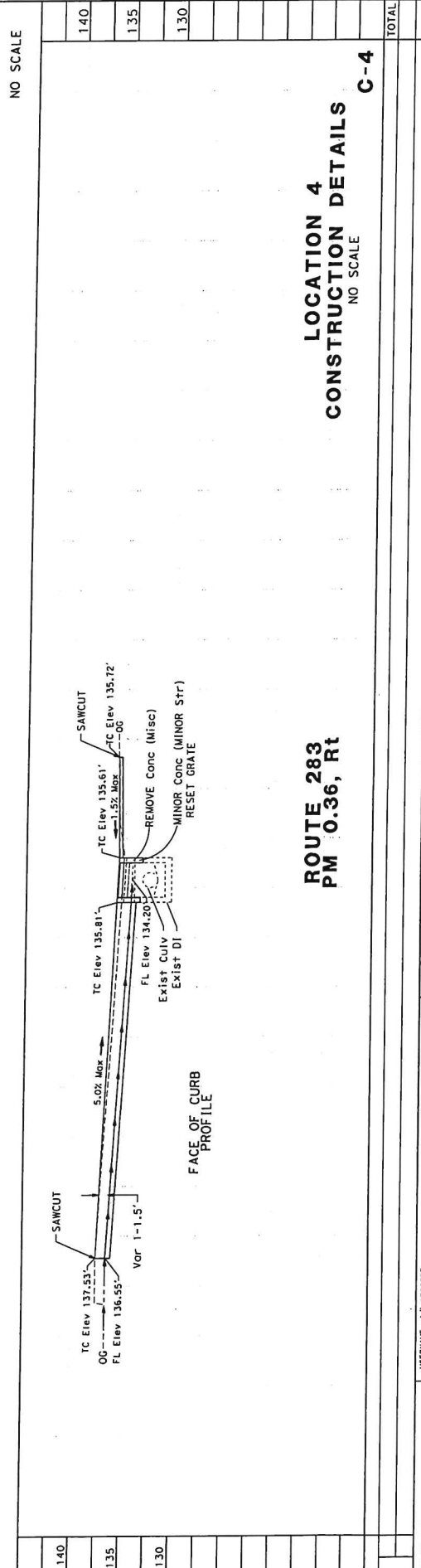
SECTION 4B-4B



PLAN VIEW



DETAIL 1



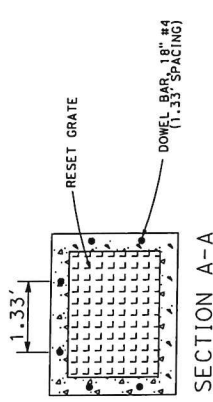
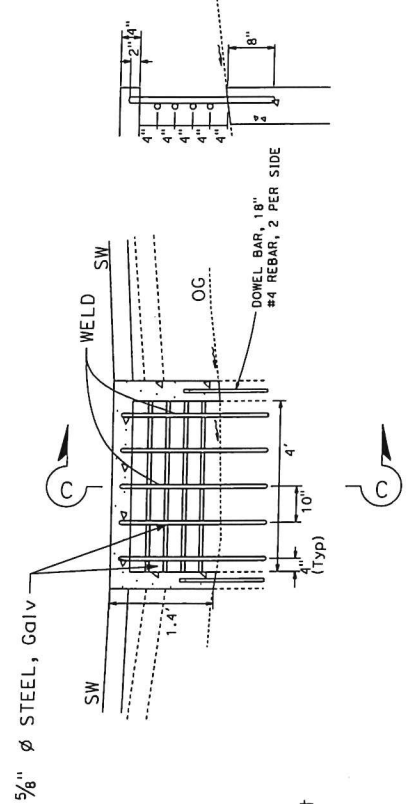
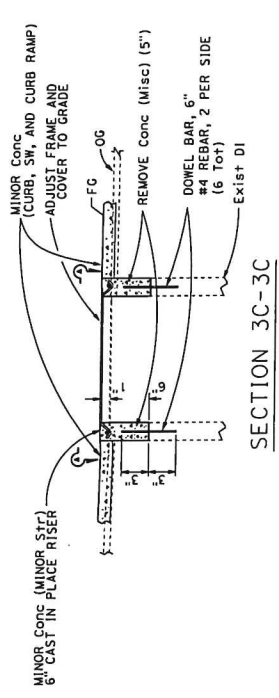
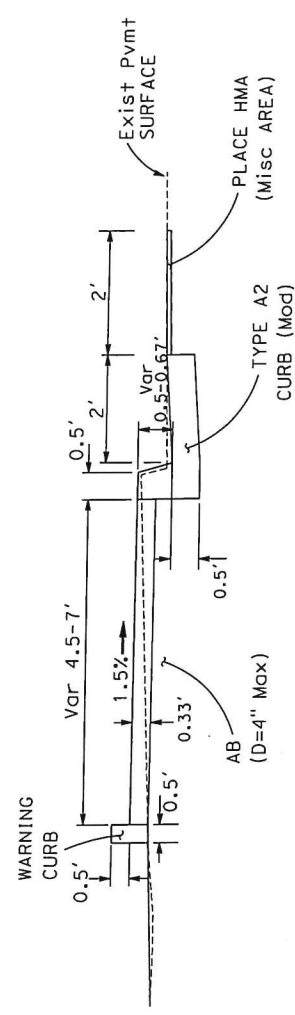
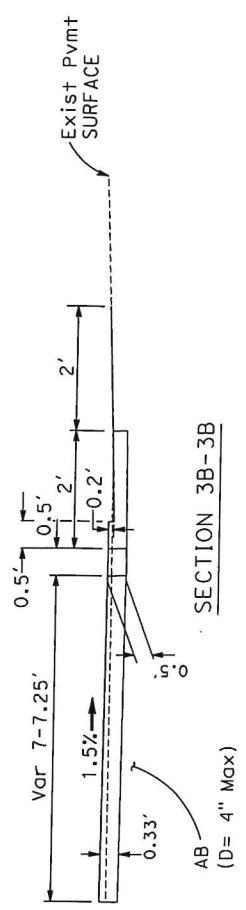
FACE OF CURB PROFILE

**ROUTE 283
PM 0.36, Rt**

**LOCATION 4
CONSTRUCTION DETAILS
NO SCALE
C-4**

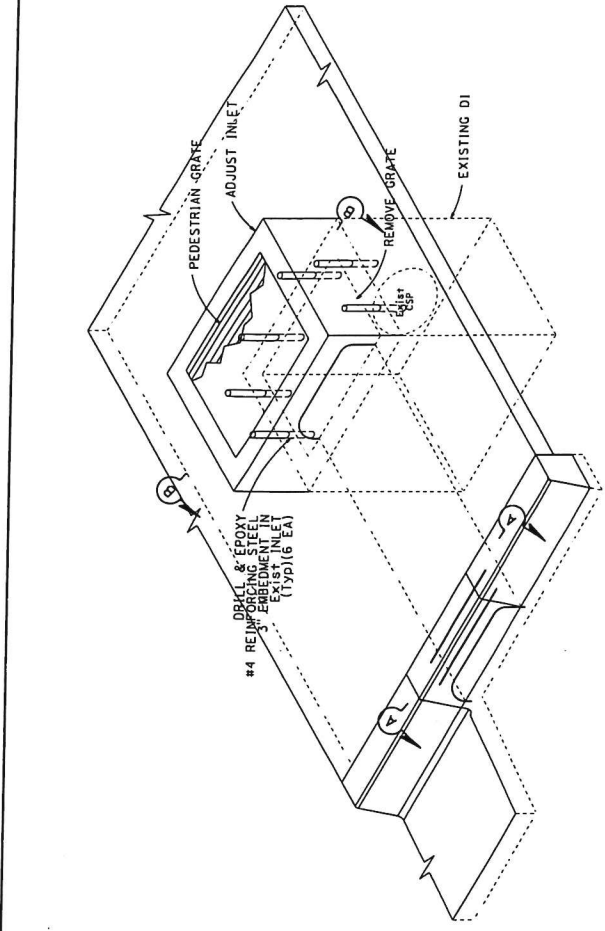
ORDER LAST REVISED 7/2/2010	USERNAME: s374130937	DATE PLOTTED: 8/4/2020
PROJECT NO. 01	DGN FILE: ...1011300007g0004.dgn	TIME PLOTTED: 2:44:18 PM
UNIT 0038	EFIS: 01 1300 0074	EA: 01-0C870
TOTAL		

01	HUM	283	0.13/0.36	7	12
POST MILES TOTAL PROJECT		SHEET TOTAL SHEETS			
COUNTY ROUTE		NO. SHEETS			
01 HUM 283		7 12			
PRELIMINARY REGISTERED CIVIL ENGINEER DATE 00-00-00 MONTH DAY YEAR KRISTEN THURSSON No. 84495 REGISTERED PROFESSIONAL CIVIL ENGINEER STATE OF CALIFORNIA EXPIRES 9/30/23 PLANS APPROVAL DATE FOR THIS PROJECT OR ITS OFFICES OR AGENTS SHALL BE RESPONSIBLE FOR THE ACCURACY AND COMPLETENESS OF ALL PORTIONS OF THIS PLAN SHEET.					

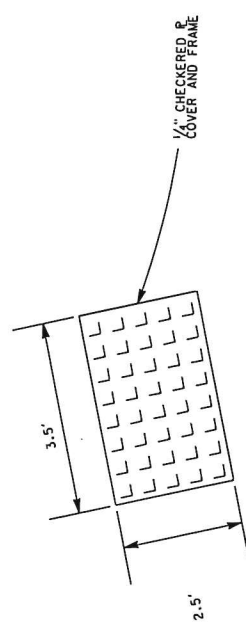


LOCATION 3 & 4
 CONSTRUCTION DETAILS
 C-5
 NO SCALE

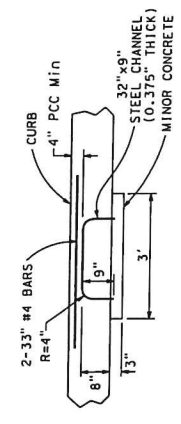
STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION	FUNCTIONAL SUPERVISOR	MARK SOBOTA	DESIGNED BY	KIRSTEN THURSSON	REVISOR	DATE REVISOR
REGISTERED CIVIL ENGINEER	REGISTERED CIVIL ENGINEER	REGISTERED CIVIL ENGINEER	REGISTERED CIVIL ENGINEER	REGISTERED CIVIL ENGINEER	REGISTERED CIVIL ENGINEER	REGISTERED CIVIL ENGINEER
01	Hum	283	0.13/0.36	8	12	
01	Hum	283	0.13/0.36	8	12	



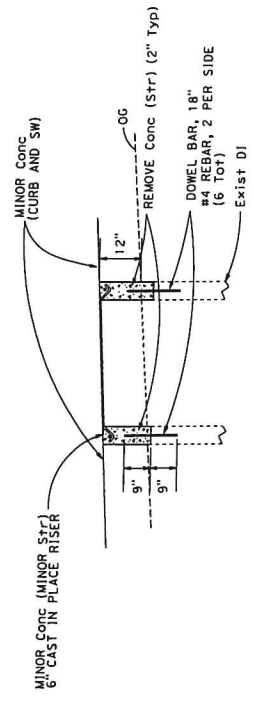
CHANNEL DRAIN DETAIL



PEDESTRIAN GRATE DETAIL



SECTION A-A



SECTION B-B

PRELIMINARY
 REGISTERED CIVIL ENGINEER DATE
 Month Day Year
 PLANS SUBMITTAL DATE
 THE STATE OF CALIFORNIA
 OR AGENTS SHALL NOT BE RESPONSIBLE FOR
 THE ACCURACY OR COMPLETENESS OF SCANNED
 COPIES OF THIS PLAN SHEET.

PROFESSIONAL ENGINEER
 KIRSTEN THURSSON
 No. 84425
 Exp. 9/30/23
 CIVIL
 STATE OF CA

DIST COUNTY ROUTE TOTAL PROJECT POST MILES SHEET TOTAL
 01 Hum 283 0.13/0.36 8 12

LOCATION 1
CONSTRUCTION DETAILS
C-6

NO SCALE

EFIS: 01 1300 0074 EA: 01-0C870

UNIT 0038



USERNAME => 4139033*
 DGN FILE => ...10113000074g006.dgn

BORDER LAST REVISED 7/2/2010



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

August 18, 2020

TO: Rio Dell City Council
FROM: Kyle Knopp, City Manager
SUBJECT: Discussion on 2020 Priority of Street Planning and Implementation

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive report and discuss street planning and implementation.

BACKGROUND AND DISCUSSION

Priorities			
2017	2018	2019	2020
Street Work	Street Work	Code Enforcement	Streets Plann. & Implement.
Habitat Parcel	River Access	PD Employees	Code Enforcement
I&I Mitigation	Habitat Parcel	Street Work	Public Safety
Tax Measure	Code Enforcement	Water Sewer Study	Economic Development
Proposition 64	Access Humboldt	Economic Development	Personnel

During the priority setting session for the FY 2020-21 Budget, the Council identified “Street Planning & Implementation” as the top priority. This agenda item proposes to have an initial discussion about what that means.

The City’s only streets surface planning document is a 2012 Pavement Management Program report produced by the Humboldt County Association of Governments through Nichols Consulting Engineers. That report was updated in 2016. The 2016 update assigned an aggregated Pavement Condition Index Figure (PCI) for each jurisdiction studied. The PCI’s are as follows: Arcata 66, Blue Lake 53, Eureka 65, Ferndale 52, Rio Dell 51, County of Humboldt 55, Fortuna 63 and Trinidad 75. While much of the main entry/exit streets (arterial) are in good condition, Rio Dell ranks as having the worst streets in Humboldt County as of 2016. Past ballot measures to raise funds to address this specific issue failed. Prior to 2016 the City was dependent on state grants in order to move street projects forward. However, over the last decade state funding for street surface projects has declined in favor of other programs such as Active Transportation.

The 2016 Nichols report identified an estimated \$5.5 million in needed repairs for street surfaces in the City. Since 2016 street work prioritization has focused mostly on the city’s arterial streets

using General Fund dollars. The city also successfully obtained an Active Transportation Program grant for \$1.5 million primarily for the reconfiguration of the US101 and Wildwood Avenue intersection area. With existing state funding allocations, it is likely that the General Fund will need to continue being the main source of funding for capital work on streets moving forward. Use of these funds may however compete with other council priorities, particularly down the road. For the current fiscal year, the Council appropriated \$150,000 in General Fund towards streets projects. The location and type of projects has not yet been identified.

Solutions to roads needing repair include: reconstruction, maintenance overlay, slurry sealing, crack sealing and gravel reversion.

To view the full report, please visit:

http://hcaog.net/sites/default/files/rio_dell_pmp_update_final_report_2_0.pdf

Attachment: Nichols report PCI Map 2016

///

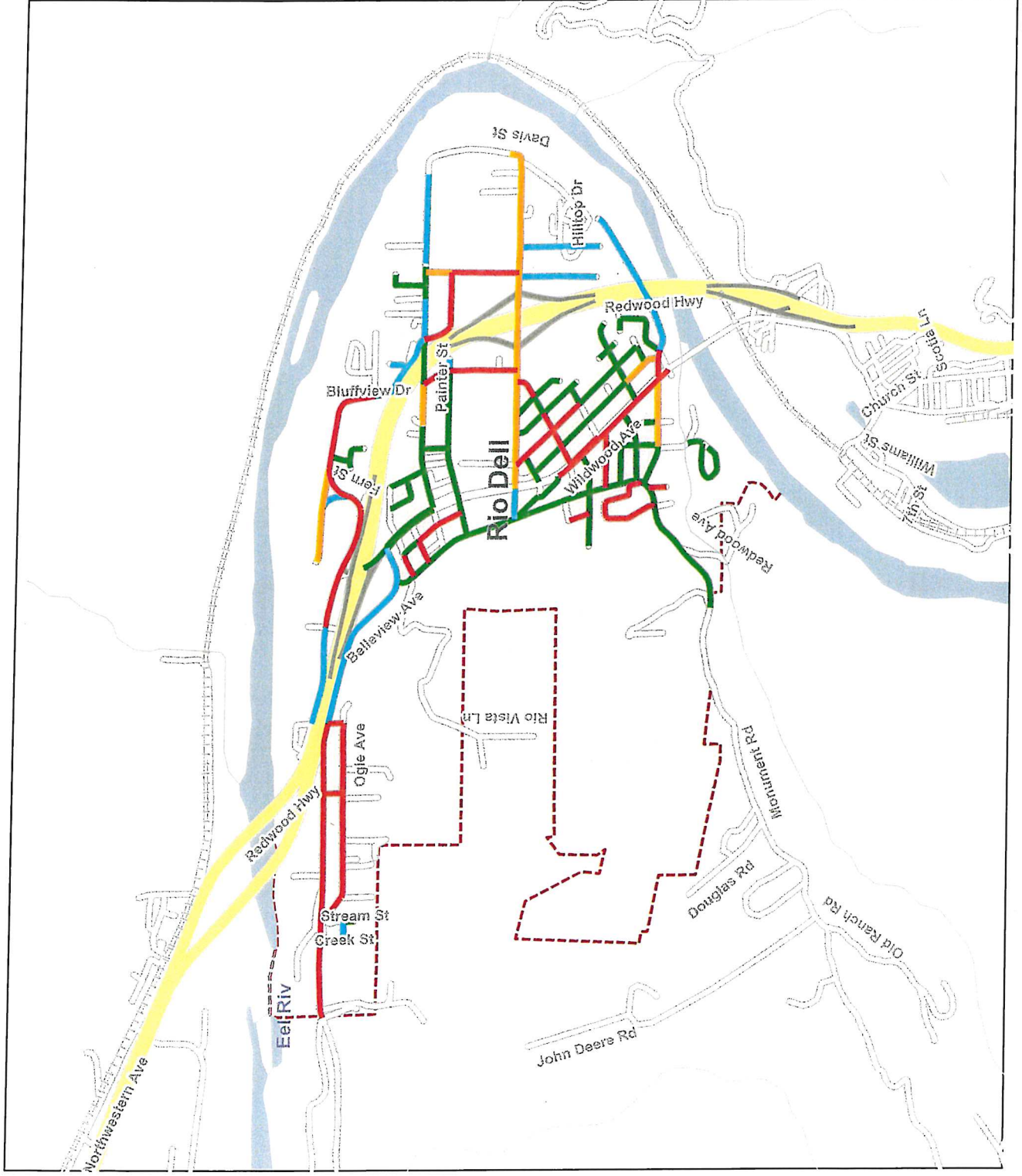


HCAOG

Current PCI Condition

Printed: 4/17/2017

- Feature Legend**
- Category I - Very Good
 - Category II - Good (Non-Load)
 - Category IV - Poor
 - Category V - Very Poor





*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov*

August 18, 2020

TO: Rio Dell City Council
FROM: Kyle Knopp, City Manager
SUBJECT: Discussion on Economic Development

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive a presentation from staff and then discuss.

BACKGROUND AND DISCUSSION

Staff will provide a recap of economic development in Rio Dell over the past few years. We will then discuss next steps and a future economic development workshop.

Attachments: Prior economic development workshop slides from early 2015.

///

Past Presentation
February 2015

Local Economic Development

Where are we now?

Where do we want to be?

How do we get there?

Monthly Labor Force Data for Cities and Census Designated Places (CDP)

December 2014 - Preliminary

Data Not Seasonally Adjusted

Area Name	Labor Force	Employment	Past Presentation		Rate
			February 2015	February 2015	
Humboldt County	57,500	53,800	3,700		6.4%
Arcata city	8,300	7,800	500		6.0%
Blue Lake city	600	600	0		6.4%
Eureka city	11,200	10,400	800		6.9%
Ferndale city	700	600	0		1.2%
Fortuna city	4,400	4,200	300		5.7%
Hydesville CDP	600	500	0		5.6%
Mckinleyville CDP	6,200	5,700	500		7.5%
Redway CDP	600	600	0		2.6%
Rio Dell city	1,300	1,200	100		10.7%
Trinidad city	200	200	0		4.6%
Willow Creek CDP	700	700	0		4.4%

What is Economic Development?

Past Presentation

February 2015

- **Process that influences growth and restructuring of an economy to enhance the economic well being of a community. The desired result is creation of wealth for a region.**

What are the tools?

Past Presentation

February 2015

- Community Development Block Grants
- Infrastructure Financing Districts
- New Market Tax Credits
- US Economic Development Assistance
- USDA Rural Development

A Short History

Past Presentation

- Over Rio Dell's 50+ year history, ~~Timber~~ ^{February 2015} has been the dominant industry. This industry is now largely gone.
- Changes in State law have centralized revenue and more recently taken away a key economic development tool: Redevelopment.
- City has been dependent upon State and Federal funds to move forward.

The City's Value-Added Contribution

Past Presentation

February 2015

- Public safety services
- General purpose codes and enforcement
- Heightened focus on Rio Dell / local control
- Wildwood Avenue Improvements
- CDBG housing activities
- Direct access to federal support
- Water/Sewer/Streets/Planning/Permits etc. under one umbrella.

Action in the Works

Past Presentation

February 2015

- **Water System**
- **Reassessment of CDBG strategy**
- **Participation in County/Regional Comprehensive Economic Development Strategy (CEDs)**
- **Investment strategies for the downtown**

Partners

Past Presentation
February 2015

- Elected Officials
- Business Leaders
- City Staff
- Developers

What are the needed actions?

Past Presentation

• Changes in planning/zoning? February 2015

• Branding?

• Promotion?

• Federal aid and incentives?

• Additional information and analysis?

• Infrastructure?

• ***What are your ideas?***

Rio Dell Economic Development

Past Presentation

Workshop
June 2015

Agenda

- Report on the Community Survey – Tracy Wells
- Review of Past Efforts
- Review of City Strategy
- Action Plan

Eel River Valley Food Collaborative

Plan from 2010

Past Presentation

- Taking advantage of the 'made in Humboldt' brand, small high quality food producers would aggregate their product for supply to larger external markets.
- Business and development plans created for interested parties.

Economic Development Strategic Plan from 2008

- Goal 1 – A diversified economy with ^{Past Presentation} vibrant and productive goods and services
- Goal 2 – Public-Private partnerships that facilitate business startup, retention and expansion.
- Goal 3 – Businesses with livable wage/benefit jobs.
- Goal 4 – Generation of sufficient revenues to deliver quality municipal services.
- Goal 5 – An identity as a desirable place to visit for recreating, learning Humboldt's history and interacting with the Eel River Valley's natural resources.
- Goal 6 – Facilitate the development, expansion and reuse of contaminated and blighted lands.
- Goal 7 – Renewable energy to power the City.

Goal 4 – Generation of sufficient revenues to deliver quality municipal

services. Past Presentation
June 2015

- Strategy 4A: Maintain municipal fiscal stability.
- Strategy 4B: Revenue diversification and growth.
- Strategy 4C: Financial Planning.
- Strategy 4D: New Civic Center.

CDBG and other Grants

Past Presentation

- Basic Infrastructure: Continue ~~efforts~~ to improve the City's drainage, water and wastewater systems. Leverage dollars where possible for roads.
- Public Facilities: Work to expand the downtown parking lot, build a community center / town square.
- Economic Development: Provide access for Rio Dell residents for microenterprise assistance and downtown façade improvements.

Branding Effort

Past Presentation

- Improve signage surrounding ~~Rio Dell~~ ^{June 2015}.

- Improve the image of the City.
- Seek and generate positive newsworthy events.

Attractive Community Through Code Enforcement

Past Presentation

- People are more likely to invest in and do business in an attractive community.
- Use Measure Z funds to maintain consistent effort on code enforcement violations.
- Clean up backlog of abandoned vehicles, blatant code violations.
- Move to a more proactive enforcement strategy.

Community Building & Events

Past Presentation

- Encourage the development of ~~community~~ ^{June 2015} events
- Work to create more public spaces for public events

Cannabis Policy?

Past Presentation

- Major change in this area, ~~with~~ ^{in the 2015} some financial speculation occurring in our geographic area.
- Do we want to change course? Do we want to move to embrace, reject or make no changes to current policy?

Business Recruitment

- Work with a Commercial Real Estate specialist Past Presentation June 2015 who can help us inventory our opportunities, develop partners and market the “Opportunity Roadmap” for Rio Dell
- The opportunity roadmap ties together zoning regulations & other information to create summarized handouts, maps and other materials necessary to engage in marketing and business recruitment.

Business Recruitment

- **Meet with and receive feedback from potential partners.**
 - Identify where the city is competitive and where it is not.
 - Do we need to change zoning, fees etc?
- **Opportunity Roadmap includes inventories of:**
 - What is on the market
 - What is unimproved and not on the market
 - What is underutilized or for rent
- **Develop low cost marketing plan & implement**

Past Presentation

~~June 2015~~

