



RIO DELL CITY COUNCIL AGENDA  
**CLOSED SESSION – 5:30 P.M.**  
**REGULAR MEETING - 6:30 P.M.**  
**TUESDAY, AUGUST 21, 2018**  
CITY COUNCIL CHAMBERS  
675 WILDWOOD AVENUE, RIO DELL

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***WELCOME** . .By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*



*In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting. Assistance listening devices are now available for the hearing impaired. Please see the City Clerk for a receiver.*

- A. CALL TO ORDER
- B. ROLL CALL
- C. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS:
  - 1) 2018/0821.01 – **Conference with Legal Counsel – Anticipated Litigation**  
Initiation and/or Exposure to Potential Litigation  
(Pursuant to Government Code §54956.9(d)(2), (d)(4)  
One (1) Potential Case: Facts and circumstances unknown to adverse party
  - 2) 2018/0821.02 - **Public Employee Performance Evaluation**  
Title: City Manager (Pursuant to Gov't Code §54957)
- D. PUBLIC COMMENT REGARDING CLOSED SESSION
- E. RECESS INTO CLOSED SESSION
- F. RECONVENE INTO OPEN SESSION – 6:30 P.M.
- G. ORAL ANNOUNCEMENTS

H. PLEDGE OF ALLEGIANCE

I. CEREMONIAL MATTERS

J. PUBLIC PRESENTATIONS

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.*

K. CONSENT CALENDAR

*The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Council members if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS"*

- 1) 2018/0821.03 - Approve Minutes of August 7, 2018 Regular Meeting **(ACTION)** 1
- 2) 2018/0821.04 - Authorize City Manager to Execute a Continued Contract Agreement with Adult Day Health & Alzheimer Services for Transportation Services for FY 2018/19 **(ACTION)** 10
- 3) 2018/0821.05 - Approve Scope of Services from Hamanaka Painting Co. for Re-Coating of Water Treatment Plant Filters **(ACTION)** 15
- 4) 2018/0821.06 - Authorize the City Manager to Execute Amendments to the Rio Dell Employee's Association Agreement, Water and Streets Superintendent Agreement and Wastewater Superintendent Agreement **(ACTION)** 19
- 5) 2018/0821.07 - Receive and File Check Register for July 2018 **(ACTION)** 23

L. ITEMS REMOVED FROM THE CONSENT CALENDAR

M. REPORTS/STAFF COMMUNICATIONS

- 1) 2018/0821.08 - City Manager/Staff Update **(RECEIVE & FILE)** 29

- N. SPECIAL PRESENTATIONS/STUDY SESSIONS
- 1) 2018/0821.09 - Presentation – Terra-Gen - Monument Ridge Wind Energy Project **(RECEIVE & FILE)** 33
  - 2) 2018/0821.10 - Presentation – Recology Eel River – First Amendment to the Solid Waste, Organic Materials and Recycling Franchise Agreement **(DISCUSSION/POSSIBLE ACTION)** 48
- O. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS
- P. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS
- 1) 2018/0821.11 - Second Reading (by title only) and adoption of Ordinance No. 370-2018 Approving Text Amendments Amending the Neighborhood Center (NC) and Community Commercial (CC) Zones, Sections 17.20.050 and 17.20.060 of the Rio Dell Municipal Code to allow residential uses on upper floors of mixed-use buildings **(DISCUSSION/POSSIBLE ACTION)** 73
- Q. COUNCIL REPORTS/COMMUNICATIONS
- R. ADJOURNMENT

*The next regular City Council meeting is scheduled for  
Tuesday, September 4, 2018 at 6:30 p.m.*

**RIO DELL CITY COUNCIL  
REGULAR MEETING  
AUGUST 7, 2018  
MINUTES**

Mayor Wilson called the regular meeting of the Rio Dell City Council to order at 6:00 p.m.

ROLL CALL: Present: Mayor Wilson, Pro Tem Johnson, Councilmembers Garnes Marks and Strahan

Others Present: City Manager Knopp, Finance Director Kerrigan, Community Development Director Caldwell, Chief of Police Conner, Water/Roadways Superintendent Jensen, Wastewater Superintendent Trainee Purvis, City Clerk Dunham, and City Attorney Gans (closed session only)

**ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS**

**Conference with Legal Counsel – Anticipated Litigation** - Initiation and/or Exposure to Potential Litigation - One Potential Case – Facts and circumstances unknown to adverse party (Pursuant to Government Code §54956.9(d)(2),(d)(4))

**Conference with Labor Negotiator – City Manager** – Employee Organizations: Rio Dell Employees Association, Rio Dell Police Officers Association, and all Contract Employees (Pursuant to Government Code §54957.6)

The Council recessed into closed session at 6:00 p.m. with City Manager Knopp and City Attorney Gans to discuss the above matters.

The Council reconvened into open session at 6:30 p.m. Mayor Wilson announced that there was no reportable action taken in closed session.

**PUBLIC PRESENTATIONS**

**Nick Angeloff** provided an update on recent Chamber of Commerce business and gave a brief recap of Wildwood Days activities. He noted that the theme for this years' parade was "Lest We Forget" in honor of the 100<sup>th</sup> Anniversary of WWI Armistice. He said the festivities included a tree dedication to veterans which took place at Memorial Park (No. 17 in the State) and thanked Mayor Wilson for his participation in the event. In moving forward, he announced once again that the Chamber would be selling stars to businesses for \$250.000 each to increase the Christmas display of lights and decorations in town. He said they are also looking for support to purchase some veteran's flags.

Councilmember Garnes thanked the Chamber of Commerce and the Fire Department for putting together another great Wildwood Days Event and to everyone who made it possible to get the Eagle Prairie Bridge open for the weekend's festivities.

**Julie Woodall** stated that she attended a great event at the Fire Hall put on for kids with autism, and said kids were able to interact with firefighters in a non-emergency situation. She also commended Chief Conner and his officers for their involvement during the Wildwood Day's activities and said it was nice to see the Chief around town on his bike during the events. She added that it was amazing to see how much the Fire Department was able to pull things together in preparation for the event.

**Jerry Jackson**, 180 Third Ave. addressed the Council regarding the parking problem on the avenues and said he was working with the Chief on his problem but there are still a lot of problems existing. He commended the Chief for doing a good job and for being approachable. He encouraged the City Council to continue to address the ongoing parking problems.

### CONSENT CALENDAR

Mayor Wilson removed consent calendar items 3 and 4 for separate discussion. Julie Woodall asked that item 5 be removed to allow for public comment on the item. City Manager Knopp announced that staff was actually going to request that the item be removed from the agenda due to new developments regarding code enforcement services.

Motion was made by Johnson/Garnes to approve the remaining consent calendar items including approval of minutes of the July 17, 2018 regular meeting; and to receive and file Measure Z 4<sup>th</sup> Quarter Report. Motion carried 5-0.

### ITEMS REMOVED FROM THE CONSENT CALENDAR

#### Authorize the Mayor to Sign a Letter Opposing AB 2681, Seismic Resiliency

Mayor Wilson explained that the State wants to impose greater restrictions on seismic resiliency efforts and AB 2681 would establish a statewide mandate requiring Building Departments to create an inventory of potentially vulnerable buildings within its jurisdiction. The proposed bill does not take into consideration the effect it would have on local jurisdictions or provide any funding for local governments. As such, he supports staff's recommendation to send a letter opposing AB 2681. He said he wanted citizens to be aware that the bill has passed the House and is going to the Senate for possible approval.

Motion was made by Wilson/Johnson to authorize the Mayor to sign a letter opposing AB 2681. Motion carried 5-0.

#### Approve Employment Agreement for Wastewater Superintendent and Authorize the City Manager to Sign

Mayor Wilson formally recognized Ethan Purvis, the current Wastewater Superintendent Trainee who successfully fulfilled the requirements of his position for promotion to Wastewater Superintendent. He commented that he is an excellent addition to the current staff and extended his thanks and appreciation.

Motion was made by Wilson/Johnson to approve the Employment Agreement for Wastewater Superintendent Ethan Purvis and authorize the City Manager to sign. Motion carried 5-0.

## REPORTS/STAFF COMMUNICATIONS

### City Manager/Staff Update

City Manager Knopp referred to the staff update provided in the Council packet and informed the Council that over the past two weeks, employment offers were extended to four individuals; three in the Public Works Department and one in the Finance Department. He commented that staff was available to answer any questions regarding the staff update.

Councilmember Strahan asked for an update on the proposed wind energy project.

City Manager Knopp said that he attended an open house at the Veteran's Memorial Building in Fortuna on July 25, 2018 regarding the Terra-Gen wind energy project and said the project is in its early stages. He noted that they are using state-of-the-art technology in analyzing potential environmental effects of the project. Terra-Gen representatives will be present at the August 21, 2018 City Council meeting to provide an overview of the project and answer questions. He explained that the equipment will be coming in from Jordan Creek area so the impact to Rio Dell will be very low although there will be some visual impact.

Community Development Director Caldwell noted that there would be another public meeting on August 15, 2018 at the Winema Theater in Scotia and that he would verify the time and let Councilmembers know.

Mayor Pro Tem Johnson asked the City Clerk how many City Council candidates had submitted their nomination papers. City Clerk Dunham responded that only one candidate had submitted as of today.

Mayor Wilson said as mentioned in the staff update, he and the City Manager met with Allison Talbot from PG&E regarding inverse condemnation and AB 33. He explained that what that means is that PG&E is ultimately responsible for any fires that occur under their power lines. They are trying to change that so they are only responsible for fires they actually cause. He pointed out that the costs related to these damages could be passed onto the ratepayers. He said there is another legislative bill moving forward regarding issuance of bonds.

## SPECIAL PRESENTATIONS/STUDY SESSIONS

### Presentation – Rio Dell Library Project Update

City Manager Knopp provided a summary of the staff report and said in 2016 the County entered into a consent decree with the Department of Justice (DOJ) which mandates the County to comply and modify facilities, where feasible, to ensure that programs, services and activities are accessible to and useable by individuals with disabilities. He noted that the library

building is owned by the Fire District but leased by the County. Although the library building was not explicitly mentioned in the consent decree, it stated that the County must be in compliance with all of the County's facilities offering programs or services. The County hired an Independent Licensed Architect who went to various locations throughout the County to conduct assessments, including Rio Dell. The Rio Dell Library was one of the facilities identified to have access barriers including a non-compliant ADA parking space. In addition to the facility, they also evaluated the nearest path of travel between the library and the bus stop. The cost to bring those three deficiencies up to current ADA code was estimated at \$248,365.

He noted that ADA compliance of the library building and parking lot is the responsibility of the Fire District and the sidewalks and bus stop facilities are the responsibility of the City.

Staff explained that the County is required to submit a report to DOJ by September 7<sup>th</sup> including a transition plan for coming into compliance with the consent decree. He continued with review of potential solutions which included:

1. The County of Humboldt to identify the Fortuna Library as the designated disability access facility for the region on an ongoing basis. (the building would still need to meet ADA requirements).
2. The Rio Dell Fire District brings the library building up to ADA code with the City developing a transition plan to update the path of travel to the bus stop.
3. The Rio Dell Fire District transferring ownership of the library building and property to the City. The idea is that the City may be in a better position to leverage grant dollars to bring the facility up to ADA code.
4. Negotiate with DANCO to incorporate space within their proposed development on Rigby Ave. thus alleviating ADA access concerns.

City Manager Knopp commented that from the City's perspective, staff should be as constructive as possible to keep the library within the City. Staff's recommendation is to authorize the Mayor to sign a letter stating the City's interest in keeping the library in Rio Dell and endorsing the exploration of the options as stated as a preliminary transition plan. He noted that the Fire District and DANCO would also need to provide letters to the County to be included in their report to DOJ to help provide time for all parties to explore potential solutions.

Mayor Wilson invited public comment on the matter.

**Jim Barsanti**, Rio Dell Fire Commissioner commented that the Fire Commissioners would discuss the issue at their next meeting on August 9, 2018 but made it clear that the Fire District does not have the funds to do the repairs to bring the library building into ADA compliance. He seemed to be receptive to the idea of relocating the library to the DANCO site provided an agreement could be worked out with them.

**Joe Timmerman** spoke on behalf of the Fire District and indicated that he had been involved with the ADA issues for the past five years and during that time; the Fire District had people out

to access the ADA deficiencies. He said that he cannot speak for the Fire Commissioners but would be willing to keep the library open provided there is a transition plan in place. He pointed out that just to bring the outside into compliance is over \$120,000 and reiterated what Jim Barsanti said in that the Fire District simply does not have the funds to bring the facility into ADA compliance.

Councilmember Strahan asked for the history of the library and recalled a mobile unit that used to come down.

Joe Timmerman confirmed that there was a mobile unit that came to Rio Dell and could possibly still come although there are many elderly people that use the library and access may be a problem for them.

Mayor Wilson questioned the possibility of keeping the Rio Dell library open and utilizing Fortuna as the ADA accessible library.

City Manager Knopp noted that the City would still be discriminating against people with disabilities and said the building is a public facility and needs to be ADA compliant no matter what its use is. He said if there is a transition plan in place, it buys time with DOJ. He said the letter expressing support for potential solutions to address the problem along with a copy of the minutes from this meeting showing community support would be forwarded to the County for inclusion in the County's report to DOJ.

Councilmember Garnes asked if the issue regarding the path of travel from the library to the bus stop would be agenzized later.

City Manager Knopp explained that the item would come back to the Council to discuss a transition plan for the path of travel improvements if necessary. He explained that because the City has less than 50 employees, it fits in a different classification but the City would need to catalog the deficiencies and come up with a transition plan to address them. He noted that the City was pro-active in addressing the City Hall porch upgrade but there are other ADA issues with City Hall that need to be addressed. He added that the repairs will come under immense scrutiny by DOJ and the project will require construction management and the use of a CASP specialist, which will add to the construction costs.

Councilmember Strahan asked if DANCO and the County are in agreement with the plan.

City Manager Knopp responded that they were in tentative agreement but there is no guarantee.

**Nick Angeloff** asked if Rio Dell is being slighted by, the County in a sense that they are willing to make sure the Fortuna library is ADA compliant but not concerned about Rio Dell. He



expressed the need to keep the library open and as Chamber of Commerce president, offered to talk to Supervisor Fennell or do anything else he could to help.

Councilmember Marks asked if the Fire District has access to grant dollars to initiate the repairs.

City Manager Knopp was not aware of any potential grant funding and noted that the Fire District has a pretty specific revenue source. He commented that the City has access to possible grants that the Fire District does not have access to such as CDBG and Park Bond Grants.

Community Development Director pointed out that the City would have to own the facility to access CDBG monies to do the repairs.

Motion was made by Johnson/Garnes to authorize the Mayor to sign the letter outlining the City position on the Rio Dell library and send it to the County for inclusion in their report to DOJ. Motion carried 5-0.

Presentation – DANCO Project Update

City Manager Knopp introduced Chris Dart from DANCO who was present to discuss a proposal for a low-income housing project on the corner of Center St. and Rigby Ave.

Chris Dart provided a power point presentation and explained the proposed project, **Rio Dell Permanent Supportive Housing**, would include 26 Cottage style residential units with a manager's unit and common structures and open areas leading to private open areas and entrances to each single story unit. He said that there would be 22 one-bedroom units and four (4) two-bedroom units; one of which would be reserved for the on-site manager.

He said in addition to the residential units, the project would include a Main Common Building at over 2,000 square feet and contain support facilities such as a residential-style common kitchen for group meetings, an exercise room, office space for the office manager, resident services coordination, a room for the case manager, individual counseling rooms, and a bed-bug decontamination room. He said there would also be space for outdoor activities including a full-size basketball court.

He mentioned the recent discussions with the City regarding possible incorporation of the public library as well as space for the Community Resource Center and said they are receptive to the idea but there is a lot to work out including reconfiguration of the site plan. Upon preliminary review of the concept, the State indicated that the library could be incorporated into the project but they would not be funding it. He said they are utilizing permanent funds, PHC and tax credits to fund the project and if the additional costs are too large they may have to go out for additional funding. He noted that with many of the residents in need of special needs assistance, having the Community Resource Center on-site would be a great idea.

He continued with a review of the construction timeline and noted that if they were awarded in September for that round of tax credits, they would only have 180 days in which to pull the necessary permits. He said that with the permits secured in February 2019, construction would be completed by the end of 2019.

He concluded the presentation by stating that the project would provide permanent supportive housing for low-income residents and would be a well-run program with on-site management, Department of Health and Human Services (DHHS) case workers, counseling services, and on-site security. He noted the project would be similar to the project they constructed on Smith Lane in Fortuna.

Mayor Pro Tem Johnson asked if they had any estimated construction costs for the library.

Chris Dart commented that construction costs are figured at \$250 square foot and the construction costs as presented is \$7.5 million. He felt confident they could find a way to incorporate square footage for the library.

Mayor Wilson invited questions or comments from the public.

**Julie Woodall** asked how many people would be allowed in each unit.

Chris said the one-bedroom units would be limited to no more than two people and the two-bedroom units would be limited to no more than three people.

**Nick Angeloff** commented that he would like to see the library remain on Wildwood Ave. but if that were not an option, then incorporation of the library with the DANCO project would be a good alternative.

Discussion continued regarding the process in determining housing criteria.

Chris explained that the Department of Health and Human Services (DHHS) handles the referrals.

Presentation – Active Transportation Plan (ATP) Project  
Mayor Wilson announced the removal of this item from the agenda.

## **ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS**

Introduction/First Reading (by title only) of Ordinance No. 370-2018 Approving Text Amendments Amending the Neighborhood Center (NC) and Community Commercial (CC) Zones, Sections 17.20.050 and 17.20.060 of the Rio Dell Municipal Code to allow residential uses on upper floors of mixed-use buildings  
Community Development Director Caldwell provided a staff recommending approval of zoning

text amendments to allow residential uses on upper floors of mixed-use buildings in the Neighborhood Center (NC) and Community Commercial (CC) zones. In the process of updating the City's Housing Element, staff discovered policies and action plans that require the City to update the Zoning Regulations to allow residential uses on upper floors of mixed-use buildings. He noted that the Land Use Element identifies these as principally permitted uses and the amendment will make the Zoning Regulations consistent with the General Plan.

Mayor Wilson asked if any of these type buildings exist in the Community Commercial zone. Community Development Director Caldwell said that there is none currently but with this amendment, they would be allowed.

Councilmember Strahan asked if this zoning amendment would apply to the Humboldt Rio Dell Business Park parcels. Community Development Director Caldwell indicated that it would only apply to the Neighborhood Center (NC) and Community Commercial (CC) zones and not the Industrial Commercial (IC) zone.

Mayor Wilson opened the public hearing to receive public comments on the proposed ordinance. There being no public comment, the public hearing closed.

Motion was made by Johnson/Garnes to approve the introduction/first reading (by title only) of Ordinance No. 370-2018 *Approving Test Amendments Amending the Neighborhood Center (NC) and Community Commercial (CC) Zones, Sections 17.20.050 and 17.20.060 of the Rio Dell Municipal Code to allow residential uses on upper floors of mixed-use buildings.* Motion carried 5-0.

## COUNCIL REPORTS/COMMUNICATIONS

Mayor Pro Tem Johnson announced that the League of California Cities Redwood Empire Division Quarterly meeting would be held in Eureka on August 17<sup>th</sup>. He encouraged members to attend and said that it is a great opportunity for councilmembers to see what the League does. He also announced that he would not be attending the August 21<sup>st</sup> regular meeting, as he would be out of state.

Mayor Wilson reported on his attendance at the August 1, 2018 Humboldt Waste Management Authority (HWMA) special meeting. He said the board authorized Recology Eel River to move forward with implementation of the new Recyclable Materials Processing fees and negotiations with member agencies to amend their respective franchise agreements to reflect the new cost to curbside collection customers. He explained the actual cost per ton of material is \$69.56 and the increases will be recovered through proposed amendments with increases in the affected franchise agreements. He commented that HWMA and Recology Eel River are still trying to find places to get rid of some plastics that are no longer recyclable. He emphasized that the world is changing globally in the area of recycling.

**ADJOURNMENT**

Motion was made by Johnson/Wilson to adjourn the meeting at 7:45 p.m. to the August 21, 2018 regular meeting. Motion carried 5-0.

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Frank Wilson, Mayor

Attest:

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Karen Dunham, City Clerk

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675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)



**CITY OF RIO DELL  
STAFF REPORT  
CITY COUNCIL AGENDA  
August 21, 2018**

TO: Mayor and Members of the City Council  
THROUGH: Kyle Knopp, City Manager *[Signature]*  
FROM: Brooke Kerrigan, Finance Director *[Signature]*  
DATE: August 21, 2018  
SUBJECT: Contract: Humboldt Senior Resource Center, Inc.  
Adult Day Health & Alzheimer Services

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**Recommendation**

Authorize the City Manager to execute a continued contract agreement with Adult Day Health & Alzheimer Services for transportation services for the fiscal year 2018-2019.

**BACKGROUND AND DISCUSSION**

The City of Rio Dell has contracted with Adult Day Health Services for many years to provide transportation services for residents of Rio Dell who are disabled and/or 55 years of age and older. The City receives Transportation Development Act (TDA) funding through the Humboldt County Association of Governments (HCAOG) for this purpose.

**FISCAL IMPACT**

The cost of the upcoming year's services is \$6,500. Funding for said services is provided through the cities TDA allocation and is currently included in the 2018-2019 operating budget.

**ATTACHMENTS:**

Contract Agreement and Reporting Forms

**CONTRACT AGREEMENT  
TRANSPORTATION SERVICES FOR THE ELDERLY AND  
FUNCTIONALLY DISABLED**

This agreement made and entered into and made effective as of July 1, 2018, by and between the City of Rio Dell (hereinafter referred to as "City"), and Adult Day Health & Alzheimer Services, a private, non-profit organization (hereinafter referred to as "Provider"), for the period of July 1, 2018 to June 30, 2019, regarding provision of the following services:

Transportation for Adult Day Health & Alzheimer Services Program Participants

IT IS MUTUALLY AGREED by and between City and Provider as follows:

1. Provider shall perform, in a satisfactory and proper manner, transportation services between the City of Rio Dell and Adult Day Health & Alzheimer Services, to persons fifty-five (55) years of age and older and for disabled individuals.
2. City shall compensate Provider per ride, round trip, up to a total compensation of \$6,500.
3. Services will be available through the entire twelve (12) month period of contract.
4. Any changes in scope of service, including any increase or decrease in compensation which is agreed upon between the parties, shall be effective when incorporated in written amendments to the Agreement. No oral understanding or agreement shall be binding to the parties hereto.
5. Compensation shall be paid to Provider upon receipt of properly completed financial reports. Total annual compensation shall not exceed TDA funds requested and received by the City from HCAOG for this purpose.
6. Provider agrees to comply with all applicable federal, state, and local laws, regulations, standards, policies, and standards of employment, included but not limited to, California Transportation Development Act rules and regulations. Provider also agrees to keep in effect all licenses, permits, notices, certificates, bonds, and insurance required for performing the service.
7. During the terms of this Agreement, Provider shall insure Provider and, as an additional primary insured, shall insure City, its officials, officers, and employees against all damages and claims for damages for bodily injury or property damage arising out of this agreement or the use of any vehicle used to provide transportation hereunder and resulting from Provider's ownership, maintenance, or use of said vehicles, in the minimum amount of \$1,000,000 combined single limit. Provider shall furnish City with properly executed certificates of insurance and provide that such insurance shall not be cancelled, allowed to expire, or be materially reduced in coverage except on thirty (30) day prior notice to City.
8. All vehicles operated in conjunction with the Transportation Development Act funds shall be subject to the following conditions:

Provider shall accept accountability and responsibility for operation of the vehicle(s);  
Provider shall be responsible for all repair, rehabilitation, and maintenance costs for the vehicle(s);

Provider shall operate the vehicles(s) in compliance with all federal, state, and local laws and regulations, and keep in effect all licenses, permits, notices, bonds and certificates. The driver of any vehicles designed to carry more than ten (10) persons, including the driver must have a Class B license (California Administrative Code – Title 13, Subchapter 6.5).

9. Provider shall expend funds received solely for the purposes of this project.
10. Termination of Suspension for Cause. Upon breach of this Agreement, City shall have the right to 1) suspend the project found under this Agreement; or 2) terminate this Agreement, by giving written notice to Provider of such suspension or termination. City shall specify in writing the effective date thereof, at least five (5) days before the effective date of such suspension or termination.
11. Termination for Convenience. Either City or provider may terminate this Agreement upon thirty (30) days written notice to the other party.

IN WITNESS THEREOF, City and Provider executed this Agreement  
this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

PROVIDER:

\_\_\_\_\_  
Program Director

CITY OF RIO DELL:

\_\_\_\_\_  
Kyle, Knopp, City Manager

ATTEST:

\_\_\_\_\_  
Karen Dunham, City Clerk

**From:** Humboldt Senior Resource Center  
**Re:** Adult Day Health, Alzheimer's & PACE Services  
 1910 California Street  
 Eureka, Ca. 95501  
 707.443.9747 x1214  
[csimpson@humboldt-senior.org](mailto:csimpson@humboldt-senior.org)

**To:** City of Rio Dell  
 Brooke Kerrigan  
 Finance Director  
 675 Wildwood Avenue  
 Rio Dell, CA 95562  
 707.764.3532  
 (707) 764-5840  
[woodcox@cityofriodell.ca.gov](mailto:woodcox@cityofriodell.ca.gov)

RIO DELL SHARE OF COST PLAN FOR  
 ADULT DAY HEALTH, ALZHEIMER'S & PACE SERVICES TRANSPORTATION  
 COSTS UNINCORPORATED SERVICE AREA

PERIOD 7/1/18-6/30/19

	FY 18/19
<b><u>Calculation of Cost Per Ride</u></b>	
Total budgeted expenditures	817,064
Total projected round trip rides	29,153
Total Cost Per Ride	28.027
<b><u>Calculation of Unfunded Costs for County Residents</u></b>	
Round trip rides for Rio Dell residents	630
Percentage of Rio Dell Round Trip to Total Round Trips	2.16%
Total Cost for Rio Dell Residents	17,657
<b><u>Less Revenue from Other Sources</u></b>	
Medi-Cal	2,914
Medi-Care	3,565
Private Pay	27
Veterans	267
Total Revenue from Other Sources	6,773
Balance Unfunded	10,884
Average Cost per round trip Ride	17.28
<b>Requested Contract Amount for FY 18/19</b>	<b>6,500</b>

Budget prepared by: Cindy Simpson

Title: Director of Finance



Teresa Oliveri

Authorized Signature:

Title: Director of Health Services

Date:

2/14/18



AGENCY: Humboldt Senior Resource Center, I  
 Adult Day Health & Alzheimer's and PACE Services  
 ADDRESS: 1910 California St, Eureka, CA 95501  
 707.443.9747 FAX 707.443.3498

Period Covered by this report :

07/01/2017 to 06/30/18

Program Service Area	Eureka Budget	Eureka Actual	Fortuna Budget	Fortuna Actual	Rio Dell Budget	Rio Dell Actual	ADH&AS Budget	ADH&AS Actual	PACE Budget	PACE Actual	Total Budget	Total Actual
Number of clients enrolled												
City	42	45	18	10	3	1					63	56
County	33	5	4	7							37	12
Arcata, Trinidad, Blue Lake, McKinleyville PACE only										85	22	22
Arcata, Trinidad, Blue Lake, McKinleyville ADH&AS							4	2			4	2
Number of Round Trips												
City	1,646.3	4,620.0	762.3	2,497.0	204.0	630.0					2,612.5	7,747.0
County	2,199.8	8,129.0	252.0	455.0							2,451.8	8,664.0
All PACE (no City, County detail)											2,536.3	12,427.0
Arcata, Trinidad, Blue Lake, McKinleyville ADH&AS							45.25	1025			45.3	1,025.0
Average Daily Attendance												
ADC	53.07	42.6									53.07	42.6
PACE	20.96	48									20.96	48
Program Costs												
City	\$42,281	\$195,338	\$32,229	\$105,576	\$8,625	\$26,637					\$110,459	\$327,551
County (Out of City Limits)	\$23,269	\$51,186	\$5,864	\$10,587							\$57,050	\$199,741
PACE	\$42,281	\$189,154									\$107,235	\$525,426
Arcata, Trinidad, Blue Lake, McKinleyville ADH&AS	\$23,269						\$1,052.92	\$23,850.73			\$1,053	\$23,851

I certify to the best of my knowledge and belief that the information contained herein is current, complete and accurate.

Cindy Simpson- Director of Finance  
 Report Prepared by \_\_\_\_\_

  
 Teresa Oliver- Director of Health Services  
 Authorized Signature



Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov

August 17, 2018

TO: Rio Dell City Council  
FROM: Randy Jensen, Water & Roadways Superintendent  
THROUGH: Kyle Knopp, City Manager  
SUBJECT: Approval of Water Treatment Plant Filters re-coatings.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve the Scope of Services from Hamanaka Painting Co., INC, to Re-paint the Roberts Water Treatment Filter Units for the sum of \$15,392.26.

BUDGETARY IMPACT:

Water Capitol Funds Account Code 6500-14-062-0000-9019 with a budget of \$25,000.

BACKGROUND AND DISCUSSION

The City of Rio Dell uses the Roberts Filter Group Water Treatment System at 475 Hilltop Dr. for its primary water treatment system. This water treatment system was originally installed in 2001 and was upgraded in 2006 by the addition of two additional filters and the installation of the Infiltration Gallery along the Eel River. During this upgrade process, Filters #1 and #2 had been sandblasted and recoated due to factory coating failures. Since then, the refinished coatings have slowly degraded within the filters interior walls at the water level surface area as well as some small areas on the bottom exterior of the Filter units. Filters #3 and #4 will also have some touch up done at this time as well to remove any deficiencies with its current coatings. There will be some minor touchup on the Flocculation / Sedimentation Unit as well (aka Reliant). This recoating process is necessary to prolong the useful life of the filter units and to help prevent any future structural failures or damage.

ATTACHMENTS:

Hamanaka Painting Co. Filter Coating Quote / Scope of work

**City of Rio Dell**  
Painting Scope of Work

Painting work will be done furnishing labor and materials for the project noted above following standards as set forth by the PDCA (Painting and Decorating Contractors of America) and the AIA (American Institute of Architects) as follows:

Surface / Work Item	Coats	Notes
Int. Mobilization	1	Coats of the specified material.
Int. Preparation	1	Coats of the specified material.
Int. Cleaning	1	Coats of the specified material.
Int. Metal	3	Coats of the specified material.
Int. Caulking	1	Coats of the specified material.

**City of Rio Dell**  
Specific Exclusions

**EXCLUDED ITEMS:**

We understand the following items are to receive no painting work:

- All floor surfaces and related floor mounted items
- All concrete or other masonry surfaces
- All electrical and mechanical items and related hardware
- All vents, grills, louvers and related surfaces
- All acoustic ceiling surfaces and related hardware

All other surfaces or items not specifically mentioned above  
All exterior waterproof caulking.  
All work specified to be finished or painted in other sections  
All touch up of our finished surfaces due to damage by others  
All protection of our surfaces from trade damage  
All lead abatement & hazardous material handling  
All temporary heat & lighting  
All repairs or patching due to moisture or building heat loss  
All weather protection

Initial: \_\_\_\_\_

CLARIFICATIONS:

**Prevailing Wage Included. State**

We understand all landscaping will be cut back away from the house by others prior to starting the project.  
In the event the landscaping is not cut back to allow at least 3ft. Working space, any time required to tie back plants will be considered additional work for which the customer must approve prior to proceeding with the project.

We understand the customer/contractor will provide color selections at least 15 days before the project begins. In the event the first color selections are changed in color value, tint, tone or shade, the expense for preparing additional color samples will be considered additional service and will be handled in the form of a change order prior to proceeding with color submittal process. At no time will we be held accountable for schedule performance due to delays in color selections and approval process.

We understand all surface are to be in paint ready condition when contractor / customer give notice to proceed. In the event any items are installed after paint has been applied, and the installed items require paint, these items will be considered additional work and will be handled as a change order item accordingly prior to proceeding with painting work.

If Hamanaka Painting Co., Inc is used as a Sub-Contractor and there is a sub-contract agreement, the statement below must be inserted under the Scope of Work.

HAMANAKA PAINTING CO., INC's Scope of Work wich includes a list of Exclusions which includes a list of Exlusions and Clarifications all of which are attached hereto and made a part of hereof. In the event of conflict between this Scope of Work and the Contract Documents, the terms of the Scope of Work attachment Shall prevail

Initial: \_\_\_\_\_

**HAMANAKA PAINTING CO., INC**

P.O. BOX 6413  
EUREKA, CA 95502  
PHONE (707) 444-3340  
Fax (707) 444-3346  
[glenn@hamanakapainting.com](mailto:glenn@hamanakapainting.com)  
hamanakapainting.com

**PROPOSAL AND CONTRACT**

August 10, 2018

**Proposal Submitted To:**

**Work To Be Performed At:**

City of Rio Dell

475 Hilltop Dr Rio Dell, CA

We hereby propose to perform the labor and the materials necessary for the completion of: See attached scope  
All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workman-like manner for the sum of: 15,392.26 with payments made as follows: \_\_\_\_\_

Any alteration or deviation from the above stated specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control e.g., weather. Public liability insurance and workman's compensation insurance on work stated above are to be taken out by our insurance company.

**"NOTICE TO OWNER"  
(Section 7018.5 Contractor's License Law)**

Under the Mechanics' Lien Law, any contractor, subcontractor, laborer, material man or other persons who helps improve the property and is not paid for his labor, services, or materials has the right to enforce his claim against your property. Under the law, you may protect yourself against such claims by filing, before the commencement of such work or improvement, an original contract for the work of improvement or a modification thereof, in the office of the County Recorder of the county where the property is situated and requiring that a contractor payment bond be recorded in such office. Said bond shall be in the amount not less than fifty percent (50%) of the contract.

Respectfully Submitted: Glenn Hamanaka

Glenn Hamanaka, President

Per: Hamanaka Painting Co. License #667475

Note – This proposal may be withdrawn if not accepted within 30 days.

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do work as specified.

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

Contractors are required by law to be licensed and regulated by the Contractor's State License Board. Any questions concerning a contractor may be referred to the Registrar, Contractor's State License Board, and PO Box 26000, Sacramento, CA 95827

Initial: \_\_\_\_\_



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*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

August 21, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Authorization for the City Manager to Execute Amendments to the Rio Dell Employee's Association Agreement, Water and Streets Superintendent Agreement and Wastewater Superintendent Agreement.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the City Manager execute amendments.

BACKGROUND AND DISCUSSION

The Council is being asked to authorize the City Manager to make amendments to the agreements for the Rio Dell Employee's Association, Water and Streets Superintendent and Wastewater Superintendent positions to allow for the implementation of an alternative workweek schedule for a portion of the Public Works Department, primarily for the water and wastewater plant operators. This change will apply to five full time positions. This change does not apply to the utility crew, the field division of Public Works. The proposed changes are attached and would alter Section 17 of the current RDEA agreement and also create new sections for the employment agreements with the two superintendent positions.

///

**ARTICLE 17: WORK SCHEDULE AND OVERTIME**

**A. CERTAIN PUBLIC WORKS POSITIONS**

For employees holding the Job Title of Utility Worker I/II, ~~Water/Wastewater Plant Operator I/II~~ and Public Works Leadman, employees shall be scheduled to work not more than five days per “workweek,” as that term is defined below, and not more than eight hours per day.

Overtime shall mean the time that an employee is required to work in excess of eight hours per day or forty hours per week. The workweek shall begin at 12:01 am on Saturday each week. Employees required to work more than eight hours per day or forty hours in a workweek shall be eligible for overtime pay at one and one-half time their regular rate of pay or compensatory time off at the option of the employee. Compensatory time shall accrue at the rate of time and one-half to a maximum amount not to exceed thirty-two (32) hours. In the event of an occurrence which required an extraordinary amount of overtime the City Manager can approve an increase in the maximum amount of compensatory time accrued and a reasonable extension of time in which to use it. An employee desiring to use earned compensation time off must first obtain department head approval, which will not be unreasonably withheld. Compensation time off-hours shall be paid to an employee upon separation from City service.

**B. ~~ALL OTHER NON-PUBLIC WORKS~~ OTHER ASSOCIATION EMPLOYEES**

For employees holding the job title of Accountant I/II, Administrative Assistant, Administrative Technician, Fiscal Assistant I/II, Office Assistant, Records Technician, and Senior Fiscal Assistant, ~~Water/Wastewater Plant Operator I/II, and [INSERT ANY OTHERS]~~ employees, shall be scheduled to work not more than four days per “workweek”, as that term is defined above, and not more than ten hours per day. Each employee shall be regularly scheduled to work one of the following three schedules: Monday, Tuesday, Wednesday, and Thursday from 7:00a.m. to 5:30p.m. ~~or~~ Tuesday, Wednesday, Thursday, and Friday from 7:00a.m. to 5:30p.m. ~~or~~ Monday, Tuesday, Thursday, Friday from 7:00am to 5:30p.m. The City Manager shall determine which schedule will constitute each employee’s regular schedule. Once determined, each employee’s regular schedule shall not be altered except upon mutual agreement of the employee and the City Manager or upon the giving of one (1) week prior notice to the affected employee when the interests of the City so require. The City Manager, in his or her sole discretion, also may provide a work schedule not exceeding eight hours per day to accommodate any employee who is hired after the adoption of this MOU and who is unable to work any the schedule established herein. The City Manager will also explore any available reasonable alternative means of accommodating an employee’s religious beliefs or observances that conflict with ~~an~~ the workweek schedule, as required by law.

Overtime shall mean the time that an employee is required to work in excess of ten hours per day or forty hours per week. Employees required to work more than ten hours per day or forty hours in a workweek shall be eligible for overtime pay at one and one-half time their regular rate of pay or compensatory time off at the option of the employee. Compensatory time shall accrue at the rate of time and one-half to a maximum amount not to exceed thirty-two (32) hours. In the event of an occurrence which required an extraordinary amount of overtime the City Manager can approve an increase in the maximum amount of compensatory time accrued and a reasonable extension of time in which to use it. An employee desiring to use earned compensation time off must first obtain

department head approval, which will not be unreasonably withheld. Compensation time off-hours shall be paid to an employee upon separation from City service.

The parties hereto acknowledge and agree that the alternative work schedule established under this Article 17, B, is made at the request of the Association. The parties acknowledge that the alternative work schedule is adopted on a ***trial basis*** starting upon execution of this contract until June 30th, ~~2018~~ ~~2019(06-30-2018)~~ for the purpose of continued evaluation of the feasibility of such a schedule and the effects, if any, on City services. Upon thirty (30) days written notice by the City Manager, the City Manager retains the absolute discretion to modify the alternative work schedule, including but not limited to, returning to a standard five day work schedule to meet the operational needs of the City. The Association expressly agrees that the adoption of this alternative schedule shall not vest the Association, or any member thereof, with any right to continue the alternative schedule ~~beyond June 30, 2018.~~



### Superintendents Contract Amendments

Employee shall be scheduled to work not more than four days per workweek and not more than ten hours per day. Employee shall be regularly scheduled to work one of the following three schedules: Monday, Tuesday, Wednesday, and Thursday from 7:00a.m. to 5:30p.m. or Tuesday, Wednesday, Thursday, and Friday from 7:00a.m. to 5:30p.m. or Monday, Tuesday, Thursday, Friday from 7:00am to 5:30p.m. The City Manager shall determine which schedule will constitute Employee's regular schedule. Once determined, Employee's regular schedule shall not be altered except upon mutual agreement of the Employee and the City Manager or upon the giving of one (1) week prior notice to Employee when the interests of the City so require. The City Manager will also explore any available reasonable alternative means of accommodating Employee's religious beliefs or observances that conflict with the workweek schedule, as required by law.

Overtime shall mean the time that Employee is required to work in excess of ten hours per day or forty hours per week. If Employee is required to work more than ten hours per day or forty hours in a workweek, Employee shall be eligible for overtime pay at one and one-half time their regular rate of pay or compensatory time off at the option of Employee. Compensatory time shall accrue at the rate of time and one-half to a maximum amount not to exceed thirty-two (32) hours. In the event of an occurrence which required an extraordinary amount of overtime the City Manager can approve an increase in the maximum amount of compensatory time accrued and a reasonable extension of time in which to use it. Employee desiring to use earned compensation time off must first obtain department head approval, which will not be unreasonably withheld. Compensation time off-hours shall be paid to Employee upon separation from City service.

Employee acknowledges and agrees that the alternative work schedule established under this Section [INSERT] is made at the request of the Employee. The parties acknowledge that the alternative work schedule is adopted on a ***trial basis*** starting upon execution of this contract until June 30th, 2019, for the purpose of evaluation of the feasibility of such a schedule and the effects, if any, on City services. Upon thirty (30) days written notice by the City Manager, the City Manager retains the absolute discretion to modify the alternative work schedule, including but not limited to, returning to a standard five day work schedule to meet the operational needs of the City. Employee expressly agrees that the adoption of this alternative schedule shall not vest the Employee with any right to continue the alternative schedule.

**City of Rio Dell  
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
7085	7/11/2018	[0576] 101 AUTO PARTS	WINDOW WASH ALLEN SET; 8" 6P SOCKET; 86P DP SOCKET; 8 COM RATCHET WRENCH; BATTERY & CORE DEPOSIT CORE DEPOSIT REFUND 8 EA IND BELTS	1,109.56
7056	7/05/2018	[6117] A-1 CLEANING SERVICE, LLC	GENIUS GB-40 JUMP PACK; 4000 AMP JUMP PACK REDUCER SLEEVE	
7057	7/05/2018	[4109] ACCESS HUMBOLDT	MONTHLY CLEANING SERVICE FOR JUNE 2018	450.32
7135	7/24/2018	[4109] ACCESS HUMBOLDT	SL FRANCHISE OVERSIGHT ON BEHALF OF LFA'S PER AGREEMENT OF 6/01/08	270.00
7086	7/11/2018	[6038] ACCURATE TERMITE & PEST SOLUTIONS	SL FRANCHISE OVERSIGHT ON BEHALF OF LFA'S PER AGREEMENT OF 6/01/08	270.00
7058	7/05/2018	[5235] ADVANTAGE FINANCIAL SERVICES	MONTHLY RODENT CONTROL AT 475 HILLTOP DR	170.00
7114	7/18/2018	[5381] ALTERNATIVE BUSINESS CONCEPTS	DOCSTAR USER LICENSES & SYSTEM SOFTWARE	219.00
7136	7/24/2018	[2218] AMERICAN WATER WORKS ASSN	MONTHLY MAINTENANCE & COPIER CHARGES FOR JUNE 2018	481.23
7137	7/24/2018	[5463] APPLY-A-LINE, INC.	DUES 7/1/18 TO 6/30/19	420.00
7059	7/05/2018	[3975] AT&T - 5709	STREET STRIPING	
7087	7/11/2018	[6159] BAHM, MILA	FAX LINE EXPENSES FOR JUNE 2018	23,205.00
			CUSTOMER DEPOSIT REFUND	41.42
				113.39

City of Rio Dell  
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
7115	7/18/2018	[2237] BANK OF AMERICA BUSINESS CARD	DKF SOLUTIONS - TRANSITE/ASBESTOS PIPE INITIAL TRAINING SIRCHIE - COMBINATION LABEL & TAG; RESQ-GRIP NITRILE GLOVES LODGING TO ATTEND SCORE MEETING ADOBE PRO DC MONTHLY SUBSCRIPTION USPS - EVERY DOOR DIRECT NEWSLETTER MAILING AMAZON - USB EXTERNAL STEREO SOUND ADAPTER AMAZON - HDMI 25' CABLE AMAZON - 3M MONITOR MOUNT DOCUMENT COPY HOLDER AMAZON - VIVO 84" PORTABLE INDOOR OUTDOOR PROJECTOR SCREEN AMAZON - 2 EA DYMO LABELWRITER AMAZON - EPSON HDMI 3LCD PROJECTOR; VIDEO PROJECTOR HARD CASE; DINOFIRE WIRELESS PRESENTER; 3M MONITOR MOUNT DOCUMENT CLIP; METAL DESK MONITOR STAND RISER; 2 EA LAPTOP SLEEVE CASE; LAPTOP PROJECTOR STAND; LABELWRITER NETWORK SOLUTIONS - WEB FORWARDING FOR RIODELLCITY.COM ALTERNATE FORCE - FIELD DRUG TEST KITS LODGING FOR WATER SUPERINTENDENT TO ATTEND MEETING LODGING TO ATTEND LOCC POLICY MEETING SINGING TREE GARDENS - THREE 5 GAL COMPRESSA SHRUBS SINGING TREE GARDENS - THREE 2 GAL RHEINGOLD SHRUBS; TWO 1 GAL BLUE STAR SHRUBS SINGING TREE GARDENS - TWO 5 GAL ORANGE ROCKET SHRUBS; TWO 1 GAL BLUE STAR SHRUBS GRUNDMANS - 18" RIFLE BARREL W/SIGHTS STAPLES - 2 BOXES #10 ENVELOPES W/RETURN ADDRESS COSTCO - COPY PAPER COSTCO - TWO LENOVO TOUCHSCREEN LAPTOPS LODGING TO ATTEND CDBG DAVIS BACON WORKSHOP SLUDGE DRYER PER QUOTE D20180322	6,709.25
7060	7/05/2018	[6466] BCR ENVIRONMENTAL CORP		7,207.50
7088	7/11/2018	[4603] CALIF. BUILDING STANDARDS COMMISSION	PERMIT ASSESSMENT FEES FOR APRIL THROUGH JUNE 2018	13.50
7116	7/18/2018	[4937] CALIFORNIA DEPARTMENT OF TRANSPORTATION	SIGNALS & LIGHTING BILLING FOR APRIL 2018 THROUGH JUNE 2018	189.20
7061	7/05/2018	[6484] NICHOLAS R CARNAHAN	MEALS PER DIEM TO ATTEND FTO TRAINING	268.00
7089	7/11/2018	[2293] CITY OF FORTUNA	POLICE DISPATCH SERVICES FOR JULY 2018 LAB TESTING FOR APRIL THROUGH JUNE 2018	4,305.00
7067	7/05/2018	[2303] COAST CENTRAL CREDIT UNION	POA DUES FOR PPE 6/22/18	60.00
7114	7/18/2018	[2303] COAST CENTRAL CREDIT UNION	POA DUES FOR PPE 7/10/18	60.00

**City of Rio Dell  
Check Listing for City Council Meeting**

Ref#	Date	Vendor	Description	Amount
7090	7/11/2018	[6461] COMCATE	CODE ENFORCEMENT 7/1/18 - 8/1/19	1,734.69
7138	7/24/2018	[2928] DAN COLLINGS TREE SERVICE	REMOVE STORM-DAMAGED TREE & CLEAN UP DEBRIS AT MEMORIAL PARK	300.00
7139	7/24/2018	[2411] DEARBORN NATIONAL LIFE INSURANCE COMPANY	LIFE INSURANCE FOR AUGUST 2018	262.50
7063	7/05/2018	[5127] DELTA DENTAL	DENTAL INSURANCE FOR AUGUST 2018	1,882.47
7091	7/11/2018	[2340] DEPARTMENT OF JUSTICE ACCOUNTING OFFICE	ONE EACH FINGERPRINT APPS & FINGERPRINT - FBI	49.00
7092	7/11/2018	[2342] DEPT OF CONSERVATION DIVISION OF ADMIN.	STRONG MOTION INSTRUMENTATION & SEISMIC HAZARD MAPPING FEE FOR APRIL THROUGH JUNE 2018	30.74
7140	7/24/2018	[5568] DIVISION OF THE STATE ARCHITECT	DISABILITY ACCESS & EDUCATION FEES FOR APRIL THROUGH JUNE 2018	42.80
7093	7/11/2018	[5617] EARLY, CLAY	CUSTOMER DEPOSIT REFUND	94.91
7064	7/05/2018	[2386] EUREKA RUBBER STAMP CO.	TWO 2X10 WALNUT/WHITE NAME PLATES	62.77
7118	7/18/2018	[5352] JOANNE E FARLEY	TWO 2X10 WALNUT/WHITE NAMES PLATES	211.00
7065	7/05/2018	[2405] FORTUNA ACE HARDWARE	MEALS PER DIEM TO ATTEND HR TRAINING REIMBURSEMENT FOR FRED PRYOR SEMINARS	273.24
7094	7/11/2018	[2405] FORTUNA ACE HARDWARE	RETURN 2X12X12 DF PT; IRRIGATIONS PARTS; RISER CUT-OFF1/2"X6"; CONTRACTOR TRASH BAGS; SIX SHOVELS	32.54
7119	7/18/2018	[2405] FORTUNA ACE HARDWARE	TITAN ZPRLSS 16 CAN	193.53
7141	7/24/2018	[2405] FORTUNA ACE HARDWARE	TWO HT 2 DIAL DIGITAL TIMERS; HOSE SHUTOFF; AA ALK BATTERIES; THREE #24 BRASS KEYCRAFTER 100 PK 4" GARDEN STAKES ONE HT 2 DIGITAL TIMER	506.12
7120	7/18/2018	[2423] GEORGE'S GLASS, INC	BULK WIRE; FITTINGS & PVC CONDUIT	272.75
7095	7/11/2018	[5052] GHD, INC	BACKGLASS REPLACEMENT FOR 2003 FORD F350	1,148.75
7121	7/18/2018	[5052] GHD, INC	ENGINEERING SERVICES FOR WATER TREATMENT PLANT BACKWASH DRAIN REALIGNMENT PROJECT	1,869.75
7096	7/11/2018	[6382] GREENE, CAITLIN & GATES JOE	ENGINEERING SERVICES FOR TAC MEETINGS & TRANS PLANNING METROPOLITAN WELLS REDEVELOPMENT PROJECT CLOSEOUT	26.62
7122	7/18/2018	[6493] SCOTT J GUY	CUSTOMER DEPOSIT REFUND	173.77
7066	7/05/2018	[2437] HACH	MEALS PER DIEM & LODGING REIMBURSEMENT TO ATTEND ASBESTOS PIPE TRAINING	201.16
7142	7/24/2018	[2437] HACH	THREE aa REAGENT SET, CHLORINE FREE CL17	2,489.99
7097	7/11/2018	[5932] HIGH ROCK CONSERVATION CAMP	PHGEL PROBE, STD, w/1m CABLE; ASSEMBLY-SWIVEL & CLAMP; ASSEMBLY-SERVICE SUPPORT; LDO PROBE, RUGGED, w/5m CABLE	400.00
7143	7/24/2018	[2228] HUMBOLDT COUNTY ASSESSOR	BRUSH REMOVAL ON EDWARDS DRIVE	97.45
7144	7/24/2018	[6410] HUMBOLDT LODGING ALLIANCE	CITY OF RIO DELL OWNERSHIP & MAILING ADDRESS	485.61
7098	7/11/2018	[6299] JJACPA. INC.	HCTBID TOT ASSESSMENT FEE FOR APRIL THROUGH JUNE 2018	12,225.00
7125	7/18/2018	[6400] JOHNSON, STEVEN & MOSER, JOSHUA	FINANCIAL STATEMENT AUDIT PLANNING, PREP & INTERIM FIELD WORK PERFORMED 6/25/18 THRU 6/28/2018 FYE 6/30/18 CUSTOMER DEPOSIT REFUND	7.73

City of Rio Dell  
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
7145	7/24/2018	[6400] JOHNSON, STEVEN & MOSER, JOSHUA	CUSTOMER DEPOSIT REFUND	80.00
7146	7/24/2018	[5942] KEENAN & ASSOCIATES	HEALTH INSURANCE FOR AUGUST 2018	14,264.20
7099	7/11/2018	[2501] KEENAN SUPPLY	24 EA CHRISTY FLO9T-BOX 11X17 FIBERLYTE	1,252.80
7147	7/24/2018	[2501] KEENAN SUPPLY	20 EA AYM IPS SS INSERTS; 40 EA BRASS NIPPLES; 10 EA METER STOPS; 8 EA ROMAC REPAIR COUPLINGS; 17 EA IMP BRASS COUPLINGS	1,450.68
7084	7/05/2018	[6510] ANDRES T LOPEZ	CLOTHING ALLOWANCE REIMBURSEMENT	309.05
7067	7/05/2018	[6509] VICTOR H LUNA SAAVEDRA	CLOTHING ALLOWANCE REIMBURSEMENT	87.26
7100	7/11/2018	[5736] PAUL MEDERO	CUSTOMER DEPOSIT REFUND	141.15
7068	7/05/2018	[5689] MENDES SUPPLY COMPANY	TWO CASES PAPER TOWELS	135.15
7101	7/11/2018	[5689] MENDES SUPPLY COMPANY	ONE CASE PAPER TOWELS	65.58
7102	7/11/2018	[2551] MIRANDA'S ANIMAL RESCUE	ANIMAL CONTROL FOR JUNE 2018	1,000.00
7124	7/18/2018	[4908] MITCHELL BRISSO DELANEY & VRIEZE	LEGAL SERVICES FOR JUNE 2018	1,304.50
7103	7/11/2018	[6405] NILES, COLLETTE	CUSTOMER DEPOSIT REFUND	200.00
7069	7/05/2018	[5934] NORTH COAST JOURNAL	EMPLOYMENT ADVERTISEMENT FOR POLICE OFFICER, WATER/WASTEWATER OP I/II, OPERATOR-IN-TRAINING & FISCAL ASSIST. I/II THROUGH ONLINE PORTAL SITE EMPLOYMENT ADVERTISEMENT FOR POLICE OFFICER, WATER/WASTEWATER OP I/II, OPERATOR-IN-TRAINING & FISCAL ASSIST. I/II	200.00
7104	7/11/2018	[5934] NORTH COAST JOURNAL	EMPLOYMENT ADVERTISEMENT FOR POLICE OFFICER, WATER/WASTEWATER OP I/II, OPERATOR-IN-TRAINING & FISCAL ASSIST. I/II THROUGH ONLINE PORTAL SITE EMPLOYMENT ADVERTISEMENT FOR POLICE OFFICER, WATER/WASTEWATER OP I/II, OPERATOR-IN-TRAINING & FISCAL ASSIST. I/II	200.00
7125	7/18/2018	[5934] NORTH COAST JOURNAL	EMPLOYMENT ADVERTISEMENT FOR POLICE OFFICER, WATER/WASTEWATER OP I/II, OPERATOR-IN-TRAINING & FISCAL ASSIST. I/II	200.00
7148	7/24/2018	[5934] NORTH COAST JOURNAL	EMPLOYMENT ADVERTISEMENT FOR POLICE OFFICER, WATER/WASTEWATER OP I/II, OPERATOR-IN-TRAINING & FISCAL ASSIST. I/II THROUGH ONLINE PORTAL SITE EMPLOYMENT ADVERTISEMENT FOR POLICE OFFICER, WATER/WASTEWATER OP I/II, OPERATOR-IN-TRAINING & FISCAL ASSIST. I/II	200.00
7070	7/05/2018	[2569] NORTH COAST LABORATORIES, INC.	NITRATE/NITRITE; PURGEABLES BY GC/MS; TOTAL DISSOLVED SOLIDS; TOTAL NITROGEN COLIFORM QUANTI-TRAY	705.00
7105	7/11/2018	[2569] NORTH COAST LABORATORIES, INC.	HALOACETIC ACIDS; NITRATE/NITRITE; PURGEABLES BY GC/MS; TOTAL DISSOLVED SOLIDS; TOTAL NITROGEN	420.00
7148	7/24/2018	[2569] NORTH COAST LABORATORIES, INC.	COLIFORM QUANTI-TRAY	60.00

City of Rio Dell  
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
7126	7/18/2018	[3287] NORTH COAST UNIFIED AQMD	ANNUAL RENEWAL FEE; AIR TOXICS FEE; AIR MONITORING FEE; GREENHOUSE GAS & SURCHARGE FEE; STATIONARY EMERGENCY STANDBY DIESEL ENGINE FEE	790.70
7106	7/11/2018	[5101] NORTH VALLEY LABOR COMPLIANCE SERVICES	PREPARE ANNUAL LABOR COMPLIANCE REPORT & SUBMIT TO DIR	75.00
7107	7/11/2018	[6522] NORTHCOAST HORTICULTURE SUPPLY	SMALL DECORATIVE BULK BARK	377.58
7127	7/18/2018	[6522] NORTHCOAST HORTICULTURE SUPPLY	SMALL DECORATIVE BULK BARK	94.40
7108	7/11/2018	[6100] NORTHERN CALIFORNIA GLOVE	GLOVES; MESH VESTS; SAFETY T-SHIRTS GLOVES	149.93
7071	7/05/2018	[4393] NYLEX.net. Inc.	MONTHLY MAINTENANCE FOR JULY 15, 2018 THROUGH AUGUST 15, 2018`	1,140.00
7128	7/18/2018	[2603] PG&E	UTILITY EXPENSES FOR JUNE 2018	22,597.44
7109	7/11/2018	[3343] PITNEY BOWES RESERVE ACCOUNT	POSTAGE PURCHASE FOR RESERVE	500.00
7150	7/24/2018	[2619] PITNEY BOWES, INC.	TWO BOXES RED INK CARTRIDGES	184.85
7072	7/05/2018	[5973] PRECISION INTERMEDIA	MONTHLY WEB HOSTING FEE FOR JULY 2018	30.00
7073	7/05/2018	[6292] ETHAN S PURVIS	CLOTHING ALLOWANCE REIMBURSEMENT	64.45
7151	7/24/2018	[6292] ETHAN S PURVIS	CLOTHING ALLOWANCE REIMBURSEMENT	223.62
7074	7/05/2018	[4338] QUILL CORPORATION	ONE BOX GEL PENS; TWO 24 PK AD JEWEL CASE; ONE BOX 10X13 CLASP ENVELOPES; VERBATIM DVDR DL PRINTABLE	152.52
7075	7/05/2018	[6349] RECOLOGY EEL RIVER	GRABAGE BAGS FOR THE MONTH OF JUNE 2018	498.96
7110	7/11/2018	[2655] RENNER PETROLEUM	EXTRA DUTY GEAR OIL 220	280.67
7076	7/05/2018	[2657] RIO DELL EMPLOYEES ASSOC	DUES FOR QUARTER ENDING 6/30/18	95.00
7077	7/05/2018	[2659] RIO DELL PETTY CASH	DISH SOAP; ENVELOPES;; NAPKINS; POSTAGE DUE	7.56
7129	7/18/2018	[5545] RIVERWALK VETERINARY HOSPITAL	EXAM CANINE EXAM; EAR CLEANING;MEDICATION & SHAMPOO	232.00
7130	7/18/2018	[2664] ROGERS MACHINERY INC	REPAIRS TO GORMAN RUPP PUMP AT PAINTER STREET LIFT STATION	735.50
7152	7/24/2018	[3984] JAKE SALTER	CUSTOMER DEPOSIT REFUND	247.07
7131	7/18/2018	[2694] SHELL OIL CO.	PD FUEL EXPENSES FOR JUNE 2018 PW FUEL EXPENSES FOR JUNE 2018 PD FUEL EXPENSES FOR JULY 2018 PW FUEL EXPENSES FOR JULY 2018	2,485.80
7078	7/05/2018	[4525] SHERLOCK RECORDS MGMT	STORAGE SERVICE & BOX RETRIEVAL & ACCESSION FEE FOR JUNE 2018	106.84
7079	7/05/2018	[2682] SMALL CITIES ORGANIZED RISK EFFORT (SCORE)	ANNUAL PREMIUM 7/1/18-6/30/19 FOR LIABILITY, PROPERTY & EPLI INSURANCE; QUARTERLY PREMIUM FOR WORKER'S COMPENSATION	105,517.93
7111	7/11/2018	[2710] STARPAGE	PAGING SERVICE 7/1/18 - 7/31/18	12.95
7112	7/11/2018	[2319] SUDDENLINK	MONTHLY BROADBAND, INTERNET & PHONE SERVICE 7/10/18 - 8/9/18	827.74
7132	7/18/2018	[3829] TELSTAR INSTRUMENTS, INC	OSG SYSTEM SERVICE FOR CHLORINE GENERATOR -INSTALL NEW CELL, REPLACE BOTH ROTOMETERS & CALIBRATE FLOW, REPLACE GF DISCHARGE VALVE, REPLACE FITTINGS	5,318.00
715	7/24/2018	[2641] THE RADAR SHOP	ON SITE RADAR RE-CERTIFICATIONS WITH CERTIFICATES OF ACCURACY; CERTIFICATE OF ACCURACY FOR TUNING FORK	296.00

City of Rio Dell  
Check Listing for City Council Meeting

Ref#	Date	Vendor	Description	Amount
7154	7/24/2018	[2748] UNDERGROUND SERVICE ALERT	2018 ANNUAL MEMBERSHIP	150.00
7157	7/31/2018	[2757] US POSTMASTER	POSTAGE FOR UTILITY BILLING FOR THE MONTH OF JULY 2018	355.67
7080	7/05/2018	[3373] VALLEY LUMBER & MILLWORK	TWELVE PADLOCKS FOR WATER METERS	155.03
7081	7/05/2018	[2481] VANTAGEPOINT TRANSFER AGENTS-304361	RETIREMENT FOR PPE 6/22/18	4,639.83
7133	7/18/2018	[2481] VANTAGEPOINT TRANSFER AGENTS-304361	RETIREMENT FOR PPE 7/6/18	4,582.34
7155	7/24/2018	[5166] VSP-VISION SERVICE PLAN	VISION INSURANCE FOR AUGUST 2018	272.30
7082	7/05/2018	[6037] WELLS FARGO VENDOR FIN SERV	KYOCERA COPIER PAYMENT FOR JULY 2018	534.58
7113	7/11/2018	[2772] WENDT CONSTRUCTION, INC	2018 DRAINAGE DITCH REPAIR NORTHWESTERN AVE	2,370.00
7083	7/05/2018	[2779] WILDWOOD SAW	REPAIRS TO STIHL FS110R	62.54
7134	7/18/2018	[2779] WILDWOOD SAW	TWO STIHL 6 PK MIX OIL; DIAMOND EDGE TRIMMER LINE	104.00
7156	7/24/2018	[2787] WYCKOFF'S	MASONRY DRILL BITS; BOX JUNCTIONS; SCH40 COUPLING CONDUIT, HANGERS & ELBOWS MULTI-PURPOSE GLUE CONDUIT; CONNECTORS; SCREWS; LOCKNUTS 300' 12THHNST WIRE BLDG 12STR	420.70
<b>Total Checks/Deposits</b>				<b>249,602.13</b>

285-568	7/02/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 06/22/2018	(2460.15)
2168254	7/02/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 06/22/2018	(11559.50)
1E+09	7/6/2018	WITHDRAWALS	DEPOSITED ITEM RETURNED	(273.34)
9424176	7/16/2018	WITHDRAWALS	BANK ANALYSIS FEE FOR JULY 2018.	(93.58)
837-760	7/16/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 07/06/2018	(2199.82)
3019292	7/16/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 07/06/2018	(10815.90)
277406	7/24/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR AFLAC INSURANCE FOR JULY 2018	(138.66)
578-688	7/30/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR FINAL PAYCHECK	(82.22)
5906278	7/30/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR FINAL PAYCHECK	(602.48)
700-736	7/30/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EDD PAYROLL TAXES FOR PPE 07/20/2018.	(2076.67)
1087323	7/30/2018	ELECTRONIC FUNDS TRANSFER	EFT FOR EFTPS PAYROLL TAXES FOR PPE 07/20/2018	(10413.54)
<b>Total EFT's/Bank Withdrawals</b>				<b>(40715.86)</b>

TRX TO PR	7/10/2018	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR PPE 07/06/2018	(27800.83)
TRX TO PR	7/24/2108	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FOR PPE 07/20/2018	(27684.37)
TRX TO PR	7/30/2018	TRANSFER FROM CHECK TO PAYROLL ACCOUNT	TRANSFER TO PAYROLL ACCOUNT FINAL PAY CHECK	(1994.70)
<b>Total Transfer Between Accounts</b>				<b>(57479.90)</b>



## **Staff Update – 2018-08-21**

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### **City Council**

#### **City Manager**

Multiple meetings with City Engineer and Caltrans over ATP project. CalTrans has been providing input on what they view as acceptable to the project.

Performed a variety of personnel functions.

Coordinated energy efficiency audit for City Hall lighting.

City Engineering Contract Evaluation with Gordon and Randy.

Danco project coordination.

Animal Care contract coordination.

The CM is working on subscribing the City to Nixle, an emergency alert vendor.

#### **City Clerk**

Processed four (4) Building Permits:

1. 1241 Eeloa Ave. – Sewer Lateral Repair
2. 144 Grayland Heights Dr. – Sewer Cleanout (VOID)
3. 175 Ogle Ave. – Residential Addition
4. 280 Ogle Ave. – Forced Air Furnace

Processed one (1) Business License application:

1. Humboldt Termite & Pest Control – Non-Resident Contractor

The County Elections Department verified signatures on nomination papers for City Council candidates. All four nominees qualified to run for election having received the required number of signatures.

1. Debra Garnes
2. John McManus
3. Bryan Richter
4. Julie Woodall

Redwood Glass is scheduled to install the (7) new windows at City Hall on August 30-31.

#### **City Attorney**

#### **Human Resources, Risk & Training**





Backgrounds and medicals on all new hires (4) in progress.

### **Finance Department**

Conduct interviews for Fiscal Assistant; Hire Fiscal Assistant I/II (Start day August 27)

Year-end budget variance analysis – on going

Year-end G/L closing process – on going

Completed FY 2018/19 budget document and distributed

A/R, A/P, P/R, G/L – on going

PACE (City's health insurance joint powers agreement group) Board meeting by phone; discussion of preliminary rate change in January 2019

Cannabis revenue discussions with staff on implementation of tax collection process and procedures

Public Works hiring – paperwork and processing

### **Public Works Water**

1. Monthly Water Reporting to DDW
2. Weekly water sampling
3. Buildings and Office Organization and Cleanup
4. Work on irrigation on North and South Gateway
5. Work on irrigation at City Hall
6. General Work orders for Public Works Dept.
7. North and South Gateway Mowing and Cleanup
8. Roadways Mowing, Weed eating and Tree Trimming.
9. Garbage cleanup on River Bar . (ONGOING)
10. Corp yard cleanup and organizing.
11. Safety Trainings
12. Electrical issues at North Rio Dell Welcome Sign. (Lighting Failures)
13. General vehicle maintenance
14. Assist Wastewater Dept. at Treatment Plant. (Install components for Compliance Project)

### **Public Works Wastewater**

Aeromod valve project continues to be the main focus at the wastewater plant. Completion of this project and the accompanied TSO update are expected within the month. Aeromod Staff will be assisting with wiring and programming.

Two new Employees in the OIT position are also expected to start before the end of the month pending the results of their background checks.



Currently working on the Semi Annual Report and Aeromod TSO updates which are also both due by the end of the month.

Painter St pipeline upsizing project received a larger than anticipated cost of construction as recommended by the City Engineer.

Planning grant application has been submitted and is currently under review with the SWRCB financial offices. This planning grant was expanded upon to include possible solutions for Disinfection By Products.

CRWA has agreed to assist the city with smoke testing with funds approved by the SWRCB. Further planning will be discussed Wednesday August 15<sup>th</sup> during a conference call with both parties.

### **Public Works Streets, Buildings and Grounds**

#### **Public Works City Engineer**

#### **Public Works Capital Projects**

#### **Police Department**

The Department had the following statistics for the period of August 1 to August 15, 2018. This period of time saw a higher than normal number of calls for service and reports. This may have been partially due to a rash of thefts from vehicles that occurred in the early morning of August 1.

Officer	Calls for Service	Reports	Arrests
Conner	34	9	0
Beauchaine	51	24	4
Carnahan	19	6	6
Totals	108 (4 unassigned)	39	10

During the period of August 1 to August 15, 2018, the Department opened only one new case dealing with abandoned or junk vehicles. During the same time period, the Department did not close any cases. This was partially due to Wildwood Days falling in this time period as well as multiple complex investigations. The next reporting period should see a return to more normal numbers.

During the period of August 1 to August 15, 2018, there were eight calls for service related to animal control issues. Two dogs were transported to Miranda's Rescue. One of these calls was for two dogs that had got on the freeway near Davis. They were located on the freeway in Scotia and taken into custody before either one was hit by a car although there were a couple of close calls. The dogs belonged to a family that had to relocate to Rio Dell due to the Carr Fire and their parent's property was not dog proof.

In the early morning hours of August 1, 2018, there were numerous thefts from unlocked vehicles along the Avenues and on Meadowbridge. In many cases, the items stolen included vehicle registrations and/or proofs of insurance. The thief was observed trying to open a car door on Edwards and was



chased down by a resident. The thief was able to escape before an officer arrived, but some of the stolen property was recovered.

On August 10, 2018, the Department served a search warrant at the old Eel River Sawmill office building. The owner had applied for a conditional use permit, but none of the conditions for the current cultivation had been met, including enrollment in the track and trace program. Consequently, any marijuana products produced would have had to enter the black market. The Department destroyed 581 flowering marijuana plants, 151 marijuana plants in a vegetative state, 818 drying marijuana plants and/or stalks, approximately ten pounds of dried marijuana trim material and about one pound of processed marijuana flowers.

While on patrol, Officer Carnahan spotted a man sitting in a car in an area where numerous reports of drug sales have been made. Officer Carnahan made a consensual contact with the man and learned that he was on probation. Officer Carnahan conducted a probation search and located a useable amount of heroin. This information will further the investigation into possible drug sales at the location and further enforcement action is anticipated.

### **Community Development Department**

#### **Intergovernmental**

#### **Humboldt-Rio Dell Business Park**

Multiple meetings with property agents and prospective buyers.

Staff meeting on cannabis taxation.

Track and Trace conference call.

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### **Council Priority Areas**

#### **Street Work**

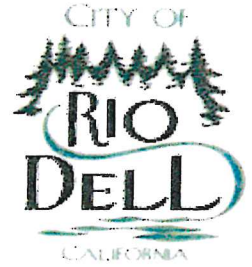
#### **River Access**

#### **Habitat Parcel**

#### **Code Enforcement**

#### **Access Humboldt**

The 8/21/18 Council meeting will audio recorded. The 8/16/19 Special Meeting was Audio Recorded.



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*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

August 21, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Presentation from Terra-Gen LLC Regarding Wind Energy Project Proposal  
Located in the County Unincorporated Area South of Scotia

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation.

BACKGROUND AND DISCUSSION

The Council will receive a presentation from representatives of Terra-Gen LLC on a wind energy proposal proposed for construction in the County unincorporated area south of Scotia along Monument Ridge. The County of Humboldt will be the lead local agency on this project and they have received an application for a Conditional Use Permit.

The project could construct and operate 60 wind turbine generators, and related conveyances, for a total capacity of up to 155 megawatts. The project proposes no work in the city limits of Rio Dell. Furthermore, the project access road will be via Jordan Creek Road, connecting to US 101 south of Stafford. Project proponents have specifically stated that they will not be using Monument Road, which goes through Rio Dell. Potential impacts to Rio Dell include but are not limited to: long term visual impacts, short term water quality impacts and variable housing needs for a new workforce.

Attachments:

County of Humboldt Notice of Preparation of a Draft Environmental Impact Report

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**COUNTY OF HUMBOLDT  
PLANNING & BUILDING DEPARTMENT**

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3015 H Street Eureka, CA 95501  
Phone: (707) 445-7541 Fax: (707) 268-3792  
<http://www.co.humboldt.ca.us/planning/>

**NOTICE OF PREPARATION OF A DRAFT ENVIRONMENTAL IMPACT REPORT**

Date: July 31, 2018

To: Interested Parties  
All Recipients on the Distribution List

Lead Agency: County of Humboldt Planning & Building Department

Contact: Cliff Johnson, Senior Planner  
County of Humboldt Planning & Building Department  
3015 H Street  
Eureka, CA 95501

Project Title: Humboldt Wind Energy Project

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**BACKGROUND**

The County of Humboldt (County) Planning & Building Department has received an application from Humboldt Wind, LLC (Applicant) for a conditional use permit (CUP) to construct and operate the Humboldt Wind Energy Project (Project), a wind energy generation facility in Humboldt County, California. The issuance of the CUP is a "project" as defined by the California Environmental Quality Act (CEQA) and subject to environmental review. After examining the application, the County determined that an environmental impact report (EIR) is required and released this notice of preparation (NOP) consistent with the requirements outlined in Section 15063(a) of the State CEQA Guidelines.

**NOTICE OF PREPARATION**

Once the decision to prepare an EIR is made, the lead agency must distribute an NOP for a 30-day comment period to inform all responsible and trustee agencies and interested persons that an EIR will be prepared (State CEQA Guidelines, Section 15082). The intent of an NOP is to provide stakeholders with sufficient information describing a proposed project and its potential environmental effects to enable responsible and trustee agencies and the public to make a meaningful response related to the scope and content of information to be included in the EIR.

The purpose of this notice is twofold:

- (1) to solicit input, by **August 30, 2018**, from interested individuals, groups, and responsible and trustee agencies about the desired content and scope of the draft EIR to be prepared by the County of Humboldt for the proposed Project (see attachments); and
- (2) to announce public scoping meetings for the proposed Project, to be held at the following times and locations:
  - a. August 14, 2018: 2–4 p.m. Regulatory agency only consultation at Sequoia Conference Center, 901 Myrtle Avenue, Eureka
  - b. August 14, 2018: 6–8 p.m. Public meeting at Sequoia Conference Center, 901 Myrtle Avenue, Eureka
  - c. August 15, 2018: 6–8 p.m. Public meeting at Winema Theater, 125 Main Street, Scotia

#### **DOCUMENTS AVAILABLE FOR PUBLIC REVIEW**

The NOP and related Project documents are available for public review at the following location:

County of Humboldt Planning & Building Department  
3015 H Street  
Eureka, CA 95501

The documents are also available for public review online at: <https://humboldt.gov/2408/Humboldt-Wind-Energy-Project>.

The County Planning & Building Department welcomes input from responsible and trustee agencies during this review. Written comments should be postmarked no later than **5 p.m. August 30, 2018**. Please indicate a contact person in your response and send your comments to:

Cliff Johnson, Senior Planner  
County of Humboldt Planning & Building Department  
3015 H Street  
Eureka, CA 95501  
CJohnson@co.humboldt.ca.us

**PROJECT LOCATION AND SETTING**

The Project traverses land bisected by U.S. Highway 101 (U.S. 101), roughly 12 miles southeast of the city of Fortuna and 20 miles north of the community of Garberville (Figure 1). The community of Scotia is located adjacent to the northern edge of the Project alignment.

Vegetation along the alignment is primarily evergreen woodlands and the topography is steep, with elevations ranging from nearly sea level to almost 3,100 feet above sea level. A portion of the area’s woodland acreage is under timber production or subject to Williamson Act contracts. The alignment for the proposed general transmission line (Gen-Tie) for the Project would require crossing the Eel River (Figure 2a). Boring under the river is planned for this segment to reduce visibility and minimize potential impacts to marbled murrelet. The point of interconnection with Pacific Gas and Electric Company’s (PG&E’s) transmission grid would be the Bridgeville Substation (Figure 2b) through one of three optional routes under consideration.

Table 1 lists the assessor’s parcel numbers for lands along the Project alignment.

**Table 1 Project Assessor’s Parcel Numbers**

Assessor’s Parcel Numbers
10213204, 10301204, 10619110, 10619111, 10619112, 20502105, 20502106, 20502114, 20502115, 20502117, 20502119, 20502121, 20502122, 20502123, 20502124, 20505101, 20505108, 20505109, 20505110, 20505111, 20505122, 20506102, 20506107, 20506111, 20522101, 20531102, 20531104, 20532132, 20532133, 20532134, 20533103, 20533106, 20533107, 20534106, 20534108, 20534111, 20534113, 20534118, 20534119, 20535112, 20535126, 20535130, 20626207, 20707427, 20712405, 20712604, 20718105, 20718116, 20718119, 20718209, 20718211, 20718303, 20718304, 20718404, 20718406, 20718502, 20718503, 20718605, 20718607, 20718609, 20718613, 20721101, 20721102, 20721202, 20721301, 20721302, 20721303, 20722101, 20722103, 20722601, 20723103, 20723107, 20723201, 20723202, 20731102, 20734101, 20811109, 20811114, 20811402, 20812101, 20812107, 20812110, 20813106, 20813501, 20813503, 20813504, 20813505, 20814101, 20814111, 20908122, 20919101, 20919102, 20919103, 20919112, 20919113, 20920102, 20920103, 20920107, 20920108, 20920110, 20921108, 20921109, 20921110, 20921111, 20925102, 20926102, 20926103, 20928104, 20940101, 20940102, 20940110, 20940115, 20940116, 20940123, 21101104, 21101202, 21101301, 21102302, 21145302, 21145303, 21146101, 21146204, 21147101, 21147201

**LAND USE PLANS**

The Humboldt County General Plan land use designations along the Project alignment consist primarily of Timberland, with Industrial, Agricultural Grazing, and Urban Development Area overlay where the Gen-Tie crosses U.S. 101.

Lands crossed by the Project are primarily zoned Agriculture Exclusive (AE) and Timber Production Zone (TPZ), except for limited intermittent segments of the Gen-Tie. The land is currently in timber production. Under the AE and TPZ designations, wind energy facilities require a CUP from the County. Constructing and operating electrical distribution and transmission lines are permitted uses in the TPZ;

however, a CUP is required in the AE zone. Accordingly, the applicant is submitting a CUP application pursuant to County Code Section 3.1.2, which, if approved, would cover all Project related activities.

## PROJECT DESCRIPTION

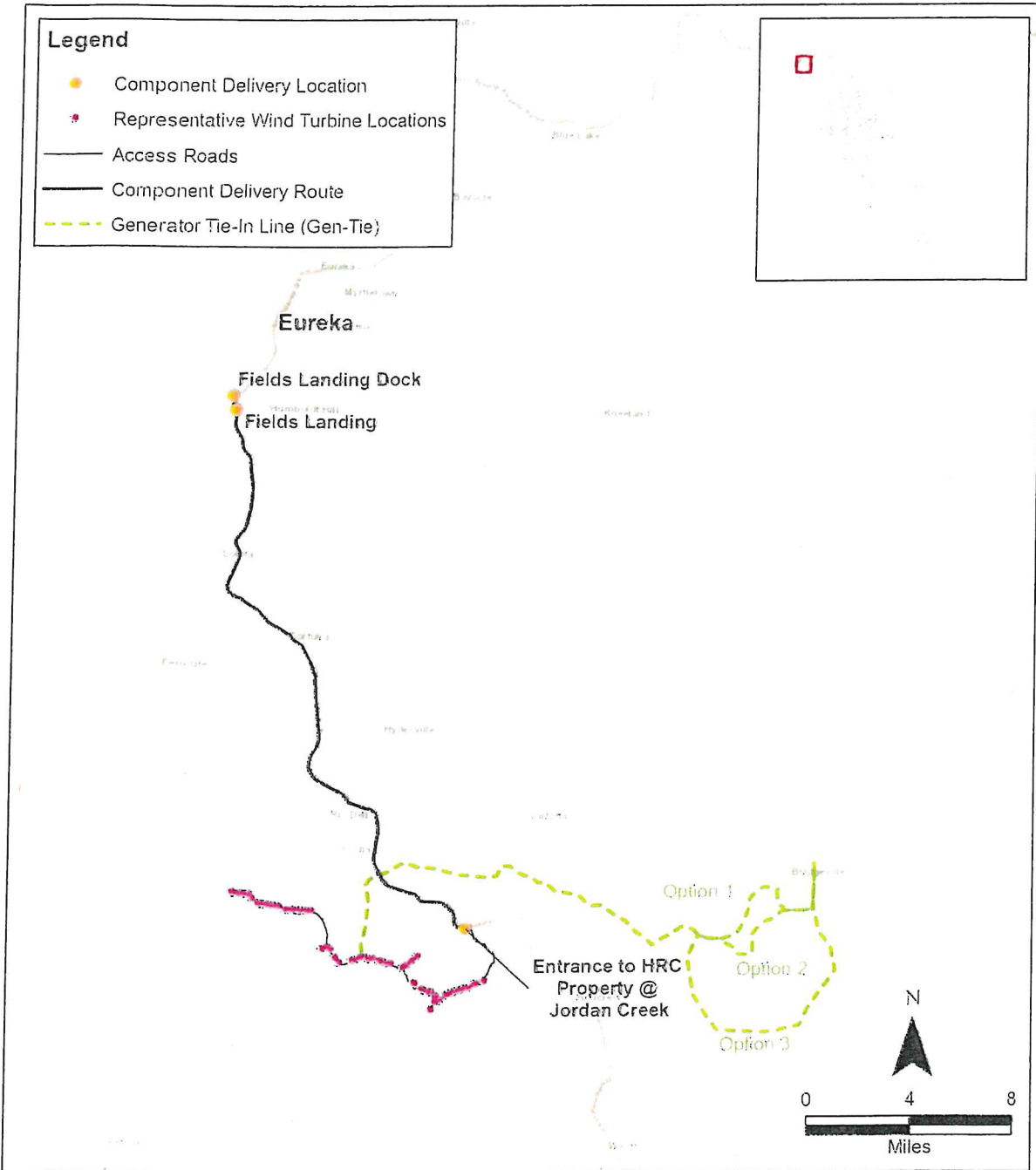
The Project would construct and operate 60 wind turbine generators (WTGs) and associated infrastructure with a nameplate generating capacity (i.e., theoretical maximum energy generation) of up to 155 megawatts (MW). In addition to the wind turbines and transformers, the Project would include ancillary facilities such as temporary staging areas, access roads, 34.5-kilovolt (kV) collection lines (collection system), an operations and maintenance (O&M) building, a substation with energy storage infrastructure, utility switchyard modification, and a 115-kV Gen-Tie.

Figure 2a and 2b shows the representative locations of Project infrastructure based on the information available at the time this NOP was released. The Applicant is conducting studies along the planned alignment to collect information regarding the resources present. Data gained from these studies will be used to inform the Project's design, with the intent of avoiding and minimizing environmental impacts. Therefore, the Project layout depicted in Figure 2a and 2b illustrates a development corridor within which Project infrastructure would be sited, and is subject to refinement.

The Project would include the following elements:

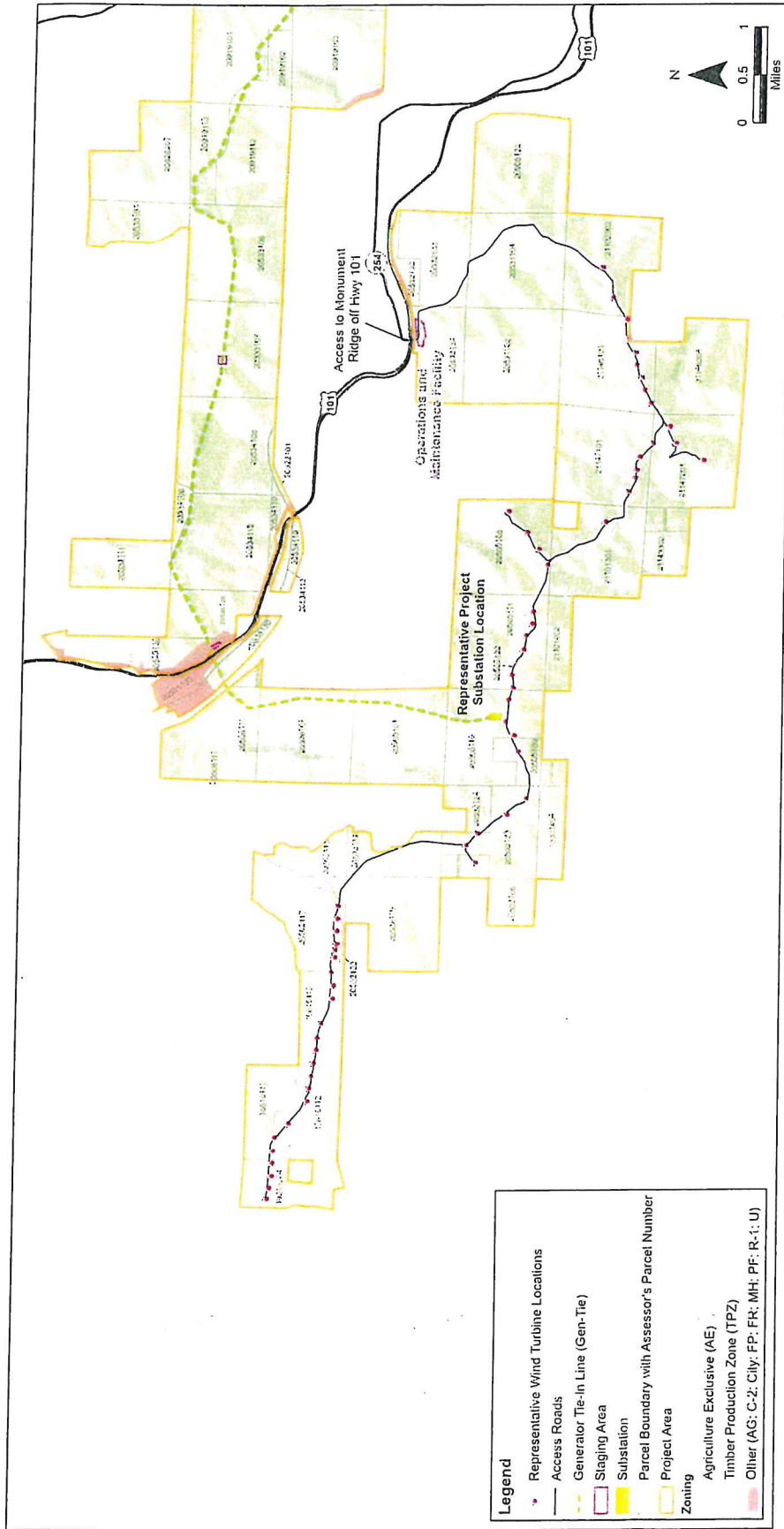
- up to 60 WTGs depicted in Figure 2a and 2b, ranging between 2.2 and 4.5 MW, erected on tubular steel towers set on concrete foundations, and associated turbine pads, temporary staging areas, and transformers;
- new roads, including temporary access roads required for construction and permanent service roads for O&M, and improvements to existing public roads to facilitate turbine delivery;
- a 115-kV Gen-Tie connecting the Project with the existing PG&E transmission system, with a below-surface crossing of the Eel River (Figure 2a);
- a substation to connect to the Gen-Tie;
- a collection system linking WTGs to each other and to the substation;
- a communication system (fiber optic cable) adjacent to the collection system;
- an O&M facility, including an operations building and an outdoor storage area;
- permanent meteorological towers;
- a 10-acre temporary staging area and a construction trailer and parking area located within the O&M facility; and
- three, 5-acre temporary staging areas distributed throughout the Project site, including as many as two, temporary cement batch plants operating at two of the three staging areas.





**Figure 1. Project Vicinity**

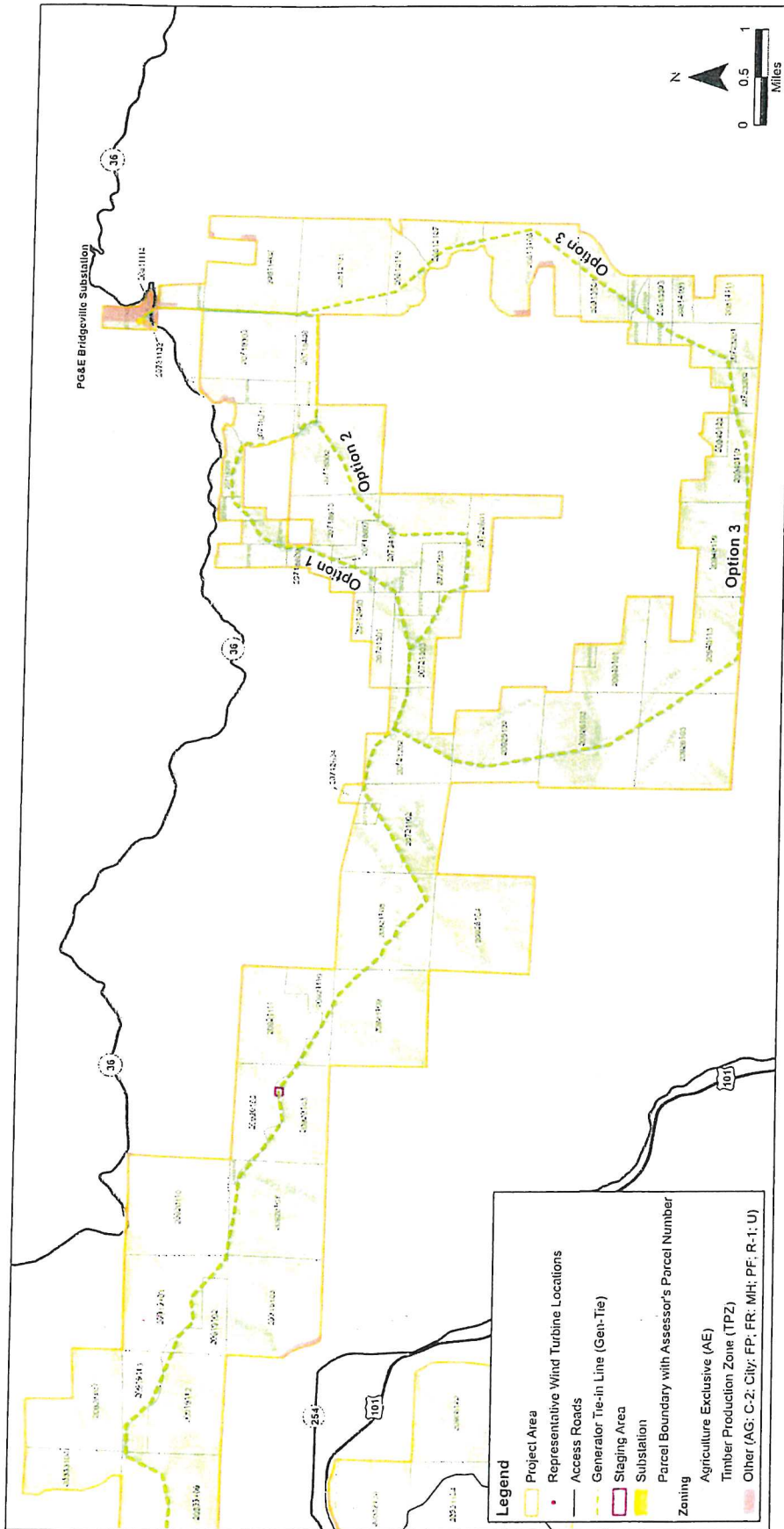
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**AECOM**

Figure 2a. Project Area and Plan (Sheet 1 of 2)

Prepared for: Humboldt County  
 Notice of Preparation of EIR for Humboldt Wind Energy



**AECOM**

Figure 2b. Project Area and Plan (Sheet 2 of 2)

Prepared for: Humboldt County  
 Notice of Preparation of EIR for Humboldt Wind Energy

Table 2 identifies the typical dimensions and disturbance areas for each Project component.

**Table 2: Project Components and Associated Disturbance Areas**

Component	Quantity	Typical Disturbance Area	
		During Construction	Permanent
Turbines and pads <sup>a</sup>	Maximum of 60	Approximately 4 acres per turbine	0.3 acre per turbine
Collection system <sup>b</sup>	Maximum length of 19 miles	30-foot width	12- to-24-inch-wide trench (filled)
Substation	1	5 acres	5 acres
Modified utility switchyard	1	3 acres	3 acres
Access roads	Up to 17 miles of new roads	Turbine string roads: 24-foot gravel surface with 50-foot width for crane access and 200-foot width for grading and matching slopes	<i>Turbine string roads:</i> 24-foot-wide gravel surface with a 1-foot shoulder on both sides; nominally up to an additional 12 feet on either side, where required for stormwater management control  <i>Project access roads:</i> 24-foot-wide gravel surface; 200-foot width for grading and matching slopes
O&M facility	1	Within temporary construction area; no additional disturbance	3–5 acres total, including a 5,000- to 6,000-square-foot building
Temporary construction areas (trailer and parking)	1	10 acres	NA
Temporary staging areas	2	5 acres per staging area	NA
Temporary cement batch plant	Up to 2	Within temporary construction area; no additional disturbance	NA
Meteorological towers	4 (2 would be permanent)	1.5 acres per tower	900 square feet
<p>NA = not applicable; O&amp;M = operations and maintenance</p> <p><sup>a</sup> Includes temporary staging areas</p> <p><sup>b</sup> Portions of the collection system would be constructed within access roads; no additional permanent impacts would occur in these areas. Note that acreage includes collocated underground fiber-optic communications cable.</p>			

## **Construction Activity and Schedule**

Construction would last between 16 and 18 months. The sequence of construction activities would generally be as follows: site preparation/grading, tree clearing, access road construction, turbine foundation construction, collection system installation, substation construction, Gen-Tie installation, switchyard installation, turbine installation, final testing and turbine commissioning, O&M facilities installation, and cleanup and restoration.

The project requires creation of a temporary staging area, construction trailer area, and associated parking area on an approximately 10-acre compacted gravel pad. During construction, the staging area would be used to store large equipment and materials, to refuel equipment, and to collect and temporarily store construction waste. It also would serve as a place to park vehicles, set a temporary mobile for use as construction office space, and temporary (portable) sanitary facilities. A vendor-supplied fuel truck that would make daily or weekly deliveries to fill approved storage tanks that would be used to refuel construction vehicles. Following construction, this area would become part of the Project's O&M facility (Figure 2a).

Three smaller staging areas would also be needed along the alignment. Each would consist of five acres that would be used to stage construction equipment, materials and contractor trailers (Figures 2a and 2b). The temporary staging areas would be cleared of vegetation, compacted to support construction equipment, and may be graveled depending on soil conditions.

The applicant is in the process of determining the point of delivery for the Project's wind turbines and related equipment. It is anticipated that equipment would be shipped to Field's Landing in Humboldt Bay, and would be delivered by truck via U.S. 101 to the temporary staging area(s) located near the Jordan Creek off-ramp (Figure 1). Upon arrival at the temporary staging area(s), the equipment either would be offloaded or stored, or would be hauled directly to the worksite and installed. Access roads would be used to transport equipment from the temporary staging area to the worksite.

To facilitate the delivery of Project components along the U.S. 101 corridor, modifications to existing roads may be required. Such modifications could include but would not be limited to creating temporary off-ramps to bypass portions of U.S. 101; temporarily relocating obstacles such as fences and street signs; temporarily relocating or extending overhead utility poles; and removing or pruning vegetation within existing road rights-of-way. If needed, Project-specific traffic controls would allow for equipment delivery while maintaining ingress and egress for emergency service providers. The Applicant is determining the scope of the temporary modifications and traffic controls and will submit a transportation plan to the County and the California Department of Transportation.

## **SUMMARY OF KEY ENVIRONMENTAL ISSUES TO BE ADDRESSED IN THE EIR**

Pursuant to Section 15064 of the State CEQA Guidelines, the discussion of potential Project effects on the environment in the EIR will concentrate on those impacts that the County has determined may be potentially significant. The detailed analysis will evaluate the Project; however, the EIR will also describe a range of reasonable alternatives to the proposed Project that are capable of meeting most of the Project's objectives, and that would avoid or substantially lessen any of the significant effects of the Project, consistent with State CEQA Guidelines Section 15126.6. The EIR will also evaluate the cumulative impacts of the Project when considered in conjunction with other related past, present, and reasonably foreseeable future projects.

The following topics will be evaluated in the EIR:

- **Aesthetics**—The EIR will characterize the visual setting through use of photographs and computer modeling. Through use of photo-realistic visual simulations, impacts of Project construction and operation on scenic resources and vistas will be described. Avoidance and mitigation measures would be imposed where significant impacts are identified.
- **Agriculture and Forestry Resources**—The EIR will evaluate the potential direct and indirect impacts to timberlands and land designated Agricultural Preserves that are subject to Williamson Act contracts.
- **Air Quality**—The Draft EIR will consider direct and indirect impacts to regional and local air quality because of project construction and operation. Emissions of criteria air pollutants will be estimated using computer models and methodology approved by the North Coast Unified Air Pollution Control District (NCUAPCD). Project consistency with adopted plans or policies intended to address air quality will be evaluated and avoidance measures identified.
- **Biological Resources**—The Project area is covered in managed forestlands, mixed with evergreen and deciduous forest types. Shrub/scrublands, annual grasslands, and developed roads make up the remaining land cover in the Project area. The EIR will characterize the existing resources found along the project alignment and analyze impacts of the proposed Project on these biological resources. No avoidance measures or permits have been identified at this time, but such measures may be included in the Project EIR.
- **Cultural Resources**—The EIR will identify and analyze impacts of the proposed Project on cultural and tribal cultural resources based on the findings of a Phase 1 cultural resources survey. In addition, consultation with representatives of the Yurok and Wiyot, Karok, Hoopa, Chilula, and Whilkut tribes, and other Native American tribe interests, may need to be conducted in compliance with Assembly Bill (AB) 52, which requires such consultation as part of a project's CEQA review.
- **Geology and Soils**—In general, the Project area is susceptible to ground shaking. Slope stability in the Project area ranges from moderate to highly unstable. The EIR will programmatically evaluate impacts from landsliding and unstable soils that could result from grading, roads, and new development. It is anticipated that site-specific geotechnical investigations would be conducted before construction.
- **Greenhouse Gas Emissions**—In the North Bay Air Basin, North Coast Unified Air Quality Management District (NCUAQMD) regulates greenhouse gas emissions through its Rule 111 (Federal Permitting Requirements for Sources of Greenhouse Gases). The EIR will evaluate the Project in terms of its consistency with Rule 111, California's Greenhouse Gas (GHG) reduction goals, recommendations contained in the AB 32 Scoping Plan, and other recent guidance documents regarding Project-generated GHG emissions. Avoidance measures or permits may be identified in the Project EIR.
- **Hazardous and Hazardous Materials**—The EIR will assess hazards and hazardous materials impacts from wind energy sites by considering storage, handling, and application practices of hazardous materials, and will review the hazards of permitting new and wind energy activities in

areas of wildland fire risk. The EIR will also analyze specific requirements for the Project based on the turbine heights. Site-specific aviation conditions will be developed in conjunction with the Federal Aviation Administration (FAA), and turbine lighting would be consistent with all FAA requirements.

- **Hydrology and Water Quality**—Rivers, creeks, and drainages within the Project boundaries could be subject to disturbance during construction. The EIR will identify and analyze impacts of the Project on hydrology and water quality in the area. Avoidance measures to minimize impacts on water quality, including boring under the Eel River, have been identified and are included in the Project design. To support the EIR, a delineation of wetlands and waters will be conducted to determine jurisdictional water features on the Project site.
- **Land Use and Planning**—The Project site is located within lands designated for agricultural and timber production by Humboldt County. The EIR will evaluate the proposed Project for consistency with existing local land use policies and regulations, including applicable habitat conservation plans, local coastal plans, and airport land use plans. No avoidance measures or permits have been identified at this time, but such measures may be included in the Project EIR.
- **Mineral Resources**—Humboldt County is one of 16 counties within California where the State Geologist has not classified the land based on the known or inferred mineral resource potential of that land, pursuant to the Surface Mining and Reclamation Act (SMARA) classifications. The location of some of the proposed wind turbines and the Gen-Tie would overlap some of the SMARA parcels. The EIR will identify and analyze impacts of the Project on mineral resources in Humboldt County. No avoidance measures or permits have been identified at this time, but such measures may be included in the Project EIR.
- **Noise**—The Project site lies in undeveloped area of the county where noise levels are very low, limited to noise from cattle grazing and occasional vehicles. The EIR will identify and analyze impacts of the Project on ambient noise levels, with emphasis on changes experienced by noise-sensitive receptors. No avoidance measures or permits have been identified at this time, but such measures may be included in the Project EIR.
- **Population and Housing**—The Project site lies in an unincorporated and largely undeveloped area of the county, and there is no housing on the Project site or in the immediate vicinity. The EIR will identify and analyze impacts of the Project on population and housing.
- **Public Services**—The Project site travels across land containing a High or Very High Fire hazard designation. The EIR will examine the potential for construction and operation to increase demands on local firefighters. The California Highway Patrol is responsible for enforcing traffic laws on roadways in unincorporated areas and on state highways throughout the county. The sheriff's office has mutual aid agreements with cities and the California Highway Patrol. The EIR will examine the potential for construction and operation to increase demands on law enforcement.
- **Recreation**—Humboldt Redwoods State Park, Grizzly Creek State Park, and Van Duzen County Park lie within 5 miles of the Project site. The EIR will identify and analyze impacts of the Project on recreational resources.



- **Transportation and Traffic**—The roadway network in the unincorporated parts of the county is primarily rural in character, serving small communities through a system of federal and state freeways and highways, county roads (including arterials, collectors, and local streets), and private roads. The EIR will identify and analyze impacts of the Project on the circulation system. No avoidance measures or permits have been identified at this time, but such measures may be included in the Project EIR.
- **Utilities and Service Systems**—The Project alignment is located on rural hillsides in an area that is not provided with municipal services such as potable-water delivery or wastewater systems. The EIR will identify and analyze impacts of the proposed Project on existing utility systems and services. No avoidance measures or permits have been identified at this time, but such measures may be included in the Project EIR.

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Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov



August 21, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action to Approve First Amendment to the Solid Waste, Organic Materials and Recycling Franchise Agreement with Authorization for the City Manager to Sign

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation and authorize the City Manager to sign the attached amendment. Or,

Ask for additional information and continue to the meeting of September 4, 2018.

*\* At the time of agenda publication, staff is still reviewing the recommended action.*

BACKGROUND AND DISCUSSION

Linda Wise, General Manager for Recology Eel River, will be on hand to provide a presentation and answer any questions.

The City's Solid Waste, Organic Materials and Recycling Franchise Agreement became effective on January 1, 2017 and will continue through December 31, 2026. Rates were last adjusted on June 19, 2018 as part of an annual adjustment process tied to the consumer price index. During that meeting the Council was informed that changes in the global recycling market would likely lead Recology to propose changes to the franchise agreement in order to adjust to these new realities. In addition, language changes were needed to better align the current franchise agreement with the effort to coordinate regional recycling efforts.

The amendment will:

- As of October 1, 2018 the proposal would increase rates by approximately 3.3% due to increased recycling costs.
- Designate the Samoa Recovery Center as the designated Recycling Facility.
- Create a process to adjust recycling rates.

- Eliminate the payment to the City of \$10.00 per ton for recyclable materials collected within the City, forfeiting the City's right under the franchise agreement to receive revenue from recycling. Annual revenue is approximately \$1,500.

Recology has proposed these changes become effective on October 1, 2018. Therefore it is advised that the Council take action before that point in time.

///

**FIRST AMENDMENT TO  
SOLID WASTE, ORGANIC MATERIALS AND RECYCLING  
FRANCHISE AGREEMENT**

This First Amendment to Solid Waste, Organic Materials and Recycling Franchise Agreement (this "Amendment") is made and entered into as of August 21, 2018 by and between the City of Rio Dell ("City") and Recology Eel River (f/k/a Eel River Disposal Company, Inc.), a California corporation ("Contractor").

WHEREAS, City and Eel River Disposal Company, Inc. ("ERD") entered into a Solid Waste, Organic Materials and Recycling Franchise Agreement dated January 1, 2017 (the "Franchise Agreement");

WHEREAS, City is a party to a Memorandum of Understanding Between the Humboldt Waste Management Authority ("HWMA") and Its Member Agencies to Participate in a Recycling Processing and Marketing of Curbside Collected Recyclable Material Proposal dated February 8, 2018 (the "MOU");

WHEREAS, pursuant to the MOU, the HWMA entered into an Agreement for Recyclable Materials Processing and Marketing Services dated August 7, 2018 with Recology Eel River (the "Processing Agreement"), for the processing of Recyclable Materials collected within the HWMA Member Agencies' franchised areas at the Recology Eel River Samoa Resource Recovery Center (the "MRF");

WHEREAS, consistent with the MOU and the Processing Agreement, City and Contractor wish to amend the Franchise Agreement to (1) designate the MRF as the Designated Recycling Facility, (2) adjust rates under the Franchise Agreement to reflect the initial cost of processing at the MRF, as set forth in the Processing Agreement, and (3) provide a mechanism to adjust rates annually to reflect changes in the processing cost under the Processing Agreement.

NOW, THEREFORE, IT IS AGREED as follows:

1. Effective as of October 1, 2018, Exhibits A, A-1, B, C and D of the Franchise Agreement are hereby amended to read in their entirety as Exhibits A (Disposal Rates), A-1 (Disposal Rates Per Ton), B (Collection Rates), C (Recyclables Processing Rates), and D (Combined Rates) attached to this Amendment, respectively. The Service Rates that Contractor is entitled to charge under the Franchise Agreement shall not exceed those set forth in such amended Exhibit D. Exhibit E of the Franchise Agreement is hereby deleted.
2. If, at the time this Amendment is entered into, CONTRACTOR has already billed customers under the previous Service Rates for the period beginning October 1, 2018, then, in a subsequent billing, CONTRACTOR may bill customers for the difference between such rates and the new rates, with respect to services provided from and after October 1, 2018.
3. The definition of "Designated Recycling Facility" in Section A (Definitions) is hereby amended to read in its entirety as follows:

**“Designated Recycling Facility (or Recycling Facility):** The facility or facilities appropriately permitted by the State of California and designated and approved by the CITY. As of September 6, 2018, the Designated Recycling Facility is the Recology Eel River Samoa Resource Recovery Center located at 55 Vance Avenue, Samoa, California.”

4. Section 2.03.01 (Service Rates) is hereby amended to read in its entirety as follows:

“Service Rates: In consideration of the services provided hereunder, CONTRACTOR shall be entitled to charge customers for services at rates not exceeding the Service Rates set forth in Exhibit D hereto. Each Service Rate is the sum of three components: a disposal component, a collection component, and a recyclables processing component. The disposal, collection and recyclables processing components are set forth in Exhibits A, B and C, respectively, and shall be adjusted effective July 1 of each year as provided in Sections 2.03.03, 2.03.04 and 2.03.04.A, respectively.”

5. Section 2.03.02 (Fees From Subscribers) is hereby amended to replace the words “Exhibit A,” wherever they appear, with the words “Exhibit D.”

6. A new Section 2.03.04.A is hereby added to the Franchise Agreement, which shall read in its entirety as follows:

“Adjustment of Recyclables Processing Component. The Recyclables Processing component of each Service Rate shall be adjusted by the percentage change in Processing Costs between the Rate Year and the Current Year. “Rate Year” means the 12-month period commencing on the July 1 Service Rate adjustment date. “Current Year” means the immediately preceding 12-month period. “Processing Costs” means (i) CONTRACTOR’s reasonable good faith projection of the number of tons of recyclable materials to be delivered by CONTRACTOR to the Designated Recycling Facility under this Agreement for the period in question, multiplied by (ii) the per-ton fee payable by CONTRACTOR for processing at the Designated Recycling Facility for the period in question, as determined pursuant to the Agreement for Recyclable Materials Processing and Marketing Services dated August 7, 2018 between the Humboldt Waste Management Authority and Recology Eel River, as amended. CONTRACTOR’s projection of recyclable materials tonnage for the Current Year shall use actual data for the months of the Current Year for which actual data are available”

7. The first sentence of Section 2.03.08 (Franchise Fee) is hereby amended to read in its entirety as follows:

“CONTRACTOR shall pay to CITY five percent (5%) of the gross service fee paid to it by Subscribers for the collection of solid and green waste.”

8. Except as expressly set forth in this Amendment, the Franchise Agreement shall remain in full force and effect. Unless the context otherwise requires, all references in this Amendment to sections refer to sections of the Franchise Agreement.

IN WITNESS WHEREOF, the parties hereto have entered into this First Amendment to Solid Waste, Organic Materials and Recycling Franchise Agreement as of the date first written above.

**CITY OF RIO DELL**

By: \_\_\_\_\_  
Name: Kyle Knopp  
Title: City Manager

**RECOLOGY EEL RIVER**

By: \_\_\_\_\_  
Name: Michael J. Sangiacomo  
Title: President and Chief Executive Officer

**City of Rio Dell  
Disposal Rates <sup>(1)</sup> <sup>(2)</sup>  
Exhibit A**

\$114.22 Per Ton Effective 7-1-18
--------------------------------------

<b>Bag Service</b>	<u>1 Bag</u>								
Regular	\$1.92								
<b>Monthly Rate</b>									
20-Gallon Can	<u>1 Can</u>								
1x Weekly	\$5.21								
<b>Monthly Rate</b>									
32-Gallon Can	<u>1 Can</u>	<u>2 Cans</u>	<u>3 Cans</u>	<u>4 Cans</u>					
1x Weekly	\$8.34	\$16.67	\$25.01	\$33.34					
2x Weekly	\$16.67	\$33.34	\$50.02	\$66.69					
<b>Monthly Rate</b>									
Bins No Rental	<u>1 Yard</u>	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>	<u>4 Yard</u>	<u>6 Yard</u>	<u>8 Yard</u>		
1x Weekly	\$52.62	\$78.93	\$105.24	\$157.87	\$210.49	\$315.73	\$420.98		
2x Weekly	\$105.24	\$157.87	\$210.49	\$315.73	\$420.98	\$631.47	\$841.96		
3x Weekly	\$157.87	\$236.80	\$315.73	\$473.60	\$631.47	\$947.20	\$1,262.94		

(1) 1 lb. per Gallon ;202 lbs. per Cu. Yd.  
 (2) Franchise fee 5% of gross revenues.



**City of Rio Dell  
Collection Rates  
Exhibit B**

**Bold Numbers**  
Effective 7-1-18  
**CPI Change**      **2.1%**

**Bag Service**  
Regular  
1 Bag  
\$4.66  
**\$4.76**

**Curbside Recycling**  
\$6.39  
**\$6.52**

**Monthly Rate**  
20-Gallon Can  
1xWeekly  
1 Can  
\$15.87  
**\$16.20**

**Monthly Rate**  
32-Gallon Can  
1xWeekly      4 Cans  
\$18.15      \$41.51  
2xWeekly      \$31.68      \$80.29  
**\$18.53      \$42.37**  
**\$32.34      \$69.12      \$81.95**

**Monthly Rate**  
Bins No Rental  
1xWeekly      1 Yard      1.5 Yard      2 Yard      3 Yard      4 Yard      6 Yard      8 Yard  
\$30.63      \$45.94      \$61.32      \$91.98      \$122.57      \$183.95      \$245.84  
2xWeekly      \$54.67      \$91.28      \$121.84      \$182.67      \$243.92      \$365.43      \$487.27  
3xWeekly      \$91.98      \$137.01      \$182.67      \$274.15      \$365.43      \$548.10      \$731.26  
**\$31.26      \$46.89      \$62.59      \$93.88      \$125.11      \$187.76      \$250.93**  
**\$55.80      \$93.17      \$124.36      \$186.45      \$248.97      \$373.00      \$497.36**  
**\$93.88      \$139.85      \$186.45      \$279.83      \$373.00      \$559.45      \$746.40**

**Bins Rental**  
1 Yard      1.5 Yard      2 Yard      3 Yard      4 Yard      6 Yard      8 Yard  
\$20.43      \$23.25      \$26.13      \$31.88      \$37.48      \$49.31      \$57.47  
**\$20.85      \$23.73      \$26.67      \$32.54      \$38.26      \$50.33      \$58.66**

**City of Rio Dell**  
**RCY Processing Rates**  
**Exhibit C**

Effective 10-1-18  

RCY Processing	3.3%
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<b>Bag Service</b>					
Regular	<u>1 Bag</u>	\$0.22			
<b>Curbside Recycling</b>		\$0.21			
<b>Monthly Rate</b>					
20-Gallon Can	<u>1 Can</u>	\$0.70			
1xWeekly					
32-Gallon Can	<u>1 Can</u>	\$0.88	<u>2 Cans</u>	<u>3 Cans</u>	<u>4 Cans</u>
1xWeekly		\$1.39	\$1.99	\$2.47	\$2.47
2xWeekly		\$1.60	\$3.89	\$4.85	\$4.85
<b>Monthly Rate</b>					
Bins No Rental	<u>1 Yard</u>	\$2.74	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>
1xWeekly		\$5.26	\$4.11	\$5.48	\$8.22
2xWeekly		\$8.22	\$8.20	\$10.94	\$16.40
3xWeekly			\$12.30	\$16.40	\$24.61
<b>Bins Rental</b>	<u>1 Yard</u>	\$0.68	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>
		\$0.77	\$0.87	\$0.87	\$1.06
				<u>4 Yard</u>	<u>6 Yard</u>
				\$1.25	\$1.64
				<u>4 Yard</u>	<u>6 Yard</u>
				\$10.96	\$16.44
				\$21.88	\$32.80
				\$32.80	\$49.20
				<u>8 Yard</u>	<u>8 Yard</u>
				\$21.94	\$1.92
				\$43.74	
				\$65.62	

**City of Rio Dell  
 Combined Rates (including RCY Processing)  
 Exhibit D**

Effective 10-1-18

<b>Bag Service</b>									
<b>Regular</b>		<u>1 Bag</u>							
		\$6.90							
<b>Curbside Recycling</b>		\$6.73							
<b>Monthly Rate</b>									
<b>20-Gallon Can</b>		<u>1 Can</u>							
<b>1xWeekly</b>		\$22.11							
<b>Monthly Rate</b>									
<b>32-Gallon Can</b>		<u>1 Can</u>		<u>2 Cans</u>	<u>3 Cans</u>	<u>4 Cans</u>			
<b>1xWeekly</b>		\$27.75	\$44.03	\$62.97	\$78.18				
<b>2xWeekly</b>		\$50.61	\$85.12	\$123.03	\$153.49				
<b>Monthly Rate</b>									
<b>Bins No Rental</b>		<u>1 Yard</u>	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>	<u>4 Yard</u>	<u>6 Yard</u>	<u>8 Yard</u>	
<b>1xWeekly</b>		\$86.62	\$129.93	\$173.31	\$259.97	\$346.56	\$519.93	\$693.85	
<b>2xWeekly</b>		\$166.30	\$259.24	\$345.79	\$518.58	\$691.83	\$1,037.27	\$1,383.06	
<b>3xWeekly</b>		\$259.97	\$388.95	\$518.58	\$778.04	\$1,037.27	\$1,555.85	\$2,074.96	
<b>Bins Rental</b>		<u>1 Yard</u>	<u>1.5 Yard</u>	<u>2 Yard</u>	<u>3 Yard</u>	<u>4 Yard</u>	<u>6 Yard</u>	<u>8 Yard</u>	
		\$21.53	\$24.50	\$27.54	\$33.60	\$39.51	\$51.97	\$60.58	

# ISSUE BRIEF



## China's Changing Policies on Imported Recyclables

April 2018

### Overview

The Recycling industry has been very successful at providing environmental benefits including diverting material from landfills, conserving natural resources, and reducing greenhouse gas emissions by displacing the use of raw materials. This success was accomplished through the combined efforts of both the public and private industry to collect, sort, bale and market the recyclables to their end-markets.

For years, China has been the single largest consumer of recyclable materials generated in the United States. In 2016, approximately 41% of paper recovered in North America was exported with about a quarter of recyclable paper exported to Chinese mills. Similarly, over 20% of post-consumer bottles and 33% of non-bottle rigid plastics from the U.S. were exported in 2015. The European Union exports over 95% of its plastic to China, and the US and the EU are the largest exporters of recovered paper into China. China consumed over 50% of the world's recycled paper and plastic in 2016.

Over the past year, China has taken a number of steps, including establishing bans and imposing strict quality standards, to restrict recyclable materials imported into China. These measures are already having significant impacts on recycling within the U.S., and the rest of the world. Because so much material had previously been absorbed by China, this decision leaves much of the material without sufficient end markets.

It may be some time before alternative markets can be developed to fully replace China. In the meantime, recyclers are struggling to manage recyclables in a manner that maintains current programs at economically viable levels.

### Background

1. In February, as part of China's broader "National Sword" campaign, customs enforcement began a one-year crack down on illegal smuggling of "foreign waste."
2. On July 18, 2017, China notified the World Trade Association (WTO) of its intent to ban 24 materials from being imported. These include post-consumer plastic and mixed paper effective January 1, 2018.

3. On November 15, 2017, the Chinese announced a new quality standard for material limiting prohibitive to 0.5 percent. This requirement applies to all paper and paperboard materials, even those that are not banned (such as ONP or OCC) effective March 1, 2018.

4. On March 6, 2018, the Chinese Government announced a special action campaign entitled "Blue Sky 2018" focused on the banned materials. This campaign is targeted at cracking down on smuggling of the banned materials.

5. The China Council for International Cooperation on Environment and Development (CCICED) released a paper stating that a further stop to material imports will be in place by 2019. This international advisory body that includes some top Chinese officials signals that recycling restrictions from China may become tighter, not looser in the future.

### Impact to U.S. Recycling

Higher costs and lower revenues:

- **Lower revenues due to depressed commodity prices.** The loss of the Chinese export markets has disrupted recyclable markets leading to lower revenues as some materials must be sold at significantly lower prices, sometimes even negative. As a result, the overall revenues from the combined recycling stream is depressed.
- **Higher processing costs.** In order to meet the new quality standards, MRFs are slowing down the lines and adding sorters. Processing at some facilities has been changed from negative sorts to positive sorts resulting in more effort to produce less salable material. These measures are reducing throughput and driving processing costs higher.
- **Higher transportation costs.** Regulatory requirements, a booming economy and a tight labor market already contributed to increased domestic freight costs. However, as material is diverted to international ports outside of China, shipping costs are also increasing as the backhaul advantage dissipates.

- **Higher capital costs.** To meet the higher quality standards, some MRFs are also accelerating and increasing capital expenditures.
- **Availability of outlets.** The ability of other markets, both domestic and the remaining Asian export market, to absorb all the recyclables have been severely strained. Some materials have not been able to find an economically viable end market. With few markets available, incidents of stockpiling (or landfilling) material have been reported.
- **Stockpiling issues.** Due to storage capacity issues, stockpiling is not a viable option. Warehousing is also an issue due to availability of space and costs of facilities. In either case, processed bales can deteriorate over time which creates unacceptable safety hazards and unmarketable recycled product.
- **Regional variations.** The impact varies by region and local markets across the country.
- **Development of new outlets.** With time, new outlets for markets are expected to develop. The timeline of new market development, however, is uncertain due to its dependence on establishing new facilities and infrastructure.
- **Review contracts.** Recycling requirements may need to be amended through force majeure provisions as this is a global situation. In addition, both recyclers and municipalities should review contracting provisions to ensure fair and equitable contracts. NWRA and SWANA worked together to develop a Joint Advisory on Designing Contracts for Processing of Municipal Recyclables along with two attachments. These documents should be utilized to inform future contracts.
- **Talk with regulators.** States may need to approve temporarily suspensions of recycling requirements where there is no market.

## Communications Strategy

- **Develop a communication plan appropriate for your market area.** Make sure to be transparent in messaging providing clear information about the severity of the issue but avoid overstating it. Convey the commitment to working with customers and regulators. Provide recommendations on what should be recycled and how to minimize contamination.
- **Contact your state regulatory agency to ensure that they are aware of the issue.** Ensure key stakeholders know that we have been working at the federal level. Be careful in communicating the serious ramifications of this issue, while recognizing that there is significant uncertainty.
- **Consider engaging local industry groups to help with the messaging.** Work with your state's industry associations to convey a single message to cities "from the industry."
- **Communicate with transparency to your customers, and work to shore up the long-term benefits of recycling to reduce public backlash.** Although the U.S. exports a significant amount of recyclables, domestic markets do exist and may expand, perhaps as a direct result of China's actions.
- **This is a good time to develop and execute public education programs focused on quality.** Recycling the right materials correctly will help minimize the negative impacts of the current market constrictions. Work with local governments to focus messaging around recycled paper, cardboard, bottles and cans, and how to reduce contamination at the curb.

## Actions to take

- **Ensure High Quality Recyclables** - High quality material is more likely to find a market. The new 0.5 percent prohibitives limit is far below any existing international standard. However, high quality material will be welcomed by both domestic and international markets. Focus on core recyclables to reduce contamination and avoid adding new products to the recyclable stream while trying to improve quality.
- **Work with the entire industry.** This is a global and an industry-wide issue, not a local or individual company issue. Our industry will benefit if we work together with city and state officials to develop solutions in the near term, and to work together for longer term solutions.
- **Communicate.** It is important to communicate with recycling partners to focus on quality and to develop solutions for your communities. See the communications strategy below for more suggestions.

## For More Information:

**Anne Germain**  
 NWRA Vice President of Technical and  
 Regulatory Affairs  
 202-364-3724  
[agermain@wasterecycling.org](mailto:agermain@wasterecycling.org)

## CONTACT US



@wasterecycling  
 wasterecycling.org • 202-244-4700 • [info@wasterecycling.org](mailto:info@wasterecycling.org)  
 1550 Crystal Drive, Suite 804 Arlington, VA 22202

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# STATE OF RECYCLING



Recology | August 2018 Linda Wise

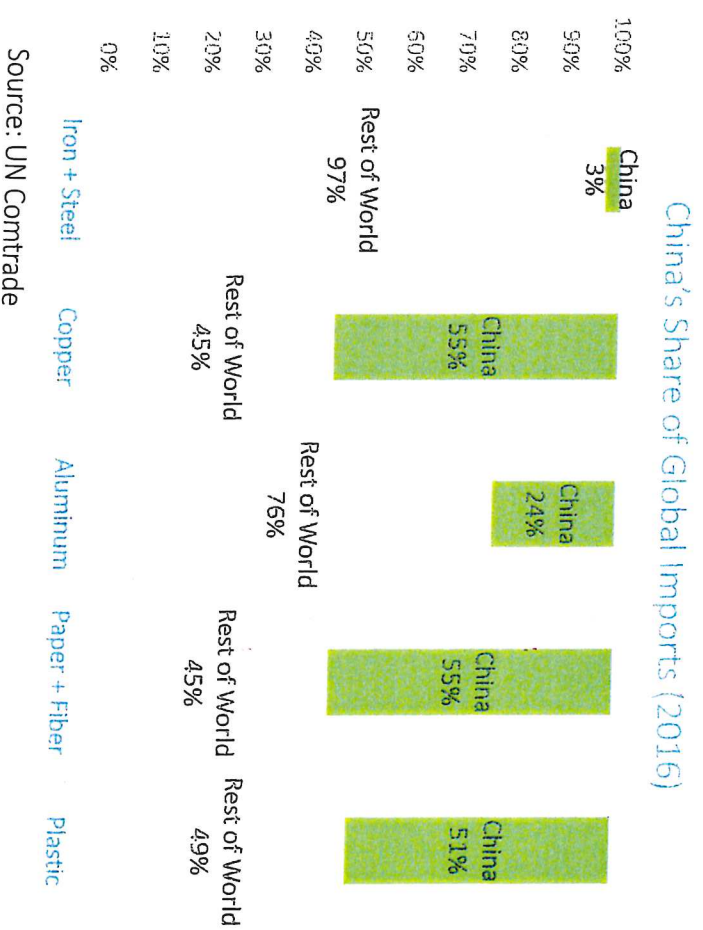
# OBJECTIVE

1. Discuss market collapse
2. Review national & local impacts
3. Discuss HWMA Recycling Processing Agreement
4. Present policy options



# ROLE OF COMMODITIES MARKETS

- Recycling requires an end market
- Buyers use commodities as raw materials to manufacture new products
- Revenue from commodities sales offsets costs of post-collection programs (sorting, baling, marketing, shipping)
- For over 30 years, commodities sales have subsidized collection rates
- China has been a linchpin of the system





# NATIONAL SWORD TIMELINE

2017 - Current

**2017**  
*July*

### WTO Notice

China announces restrictions on imports of 24 types of recyclables  
Restrictions to be effective Jan 2018, but enforcement uncertain  
Purpose: encourage domestic recycling and squeeze out small polluting mills

**2018**  
*Jan*

### Key Recyclables Banned

Complete ban on mixed paper and scrap plastics

**2018**  
*Mar*

### New Contamination Limits

0.5% contamination limit on other recyclables (3-5% previously OK)  
Aggressive enforcement by Chinese customs officials (one banned item → entire shipment rejected)

**2018**  
*May*

### All Imports Halted

Even allowed recyclables with <0.5% contamination turned away at ports

National Sword Impacts | August 2018

## IMPACT ON MARKETS

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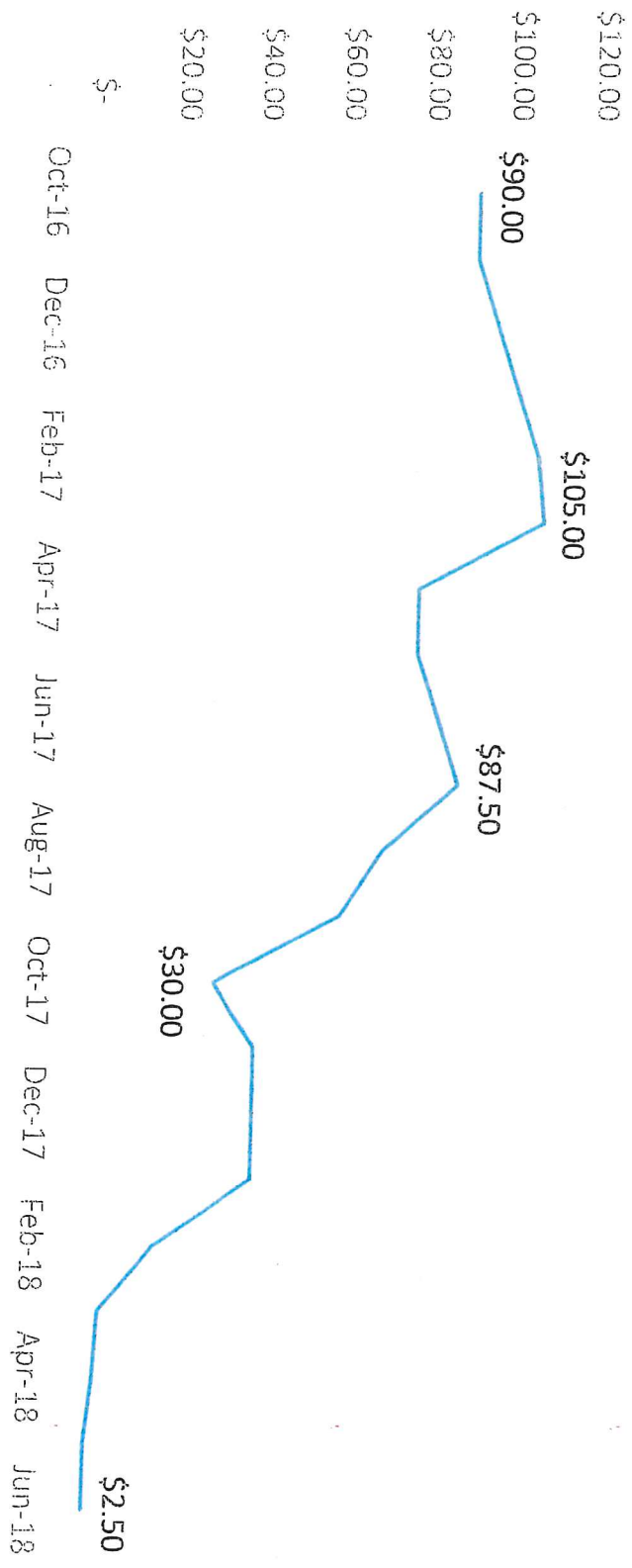


- Recyclables exports from U.S. to China have all but ceased
- Alternative markets in Southeast Asia are oversupplied
- More expensive to ship to these markets than to China
- Long-term price suppression until new capacity comes online

# IMPACT ON PRICE



Mixed Paper - Price/Ton - California

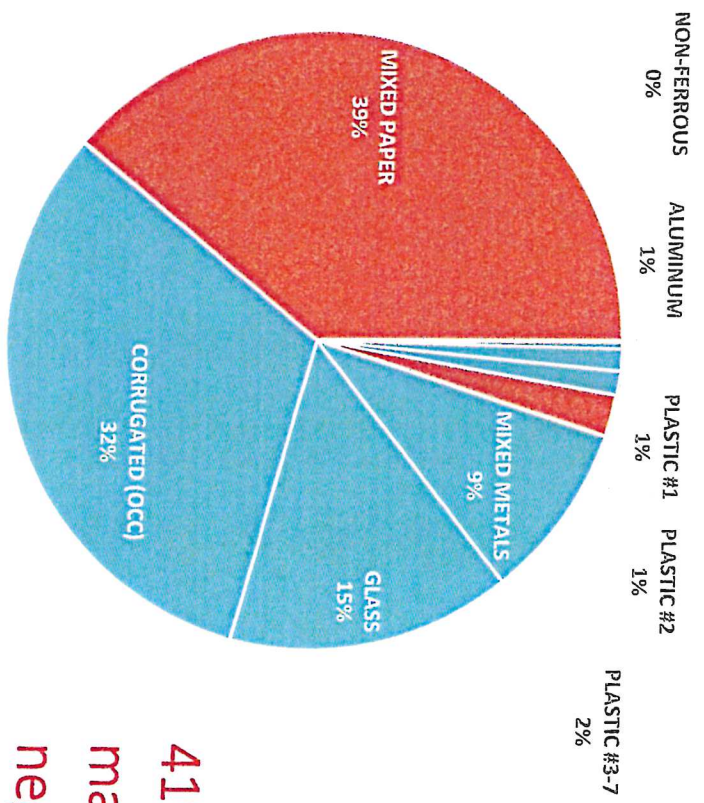


Source: RecyclingMarkets.net



# VALUE OF BLUE BIN MATERIAL

Composition of  
typical blue bin  
recyclables stream:



41% of blue bin  
material now has  
negative value

# RECOLOGY VISIT TO ASIA



**MAY 2018:** Recology reconnaissance trip to China, Vietnam and Taiwan

**OBJECTIVES:** Understand China's ban motivations, determine any opportunities for import to China, explore alternative outlets

**CONCLUSION:** Current state of affairs not temporary. Depressed value and lack of outlets for fiber and plastic commodities will continue



Guangzhou Port, China

## ...BUT NO CLEAR SOLUTION

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- Alternative markets flooded and prices low
- Extremely difficult to meet China's 0.5% contamination standard
- Investments in capital and personnel not cost-effective
- Anti-contamination measures don't address China's complete ban on mixed paper and #3-#7 plastics

# RECOLOGY RESPONSE



**NEW MARKETS:** Aggressively pursued new markets in Indonesia, Malaysia, Taiwan, Thailand, Vietnam and domestically

**CUSTOMER OUTREACH:** Intensified education & outreach to increase quality of blue bin material

**ENHANCED PROCESSING:** Our MRFs have experimented with slowing sort lines and adding personnel to reduce contamination

**CAPITAL INVESTMENT:** Explored using optical sorters and robotics to produce cleaner product

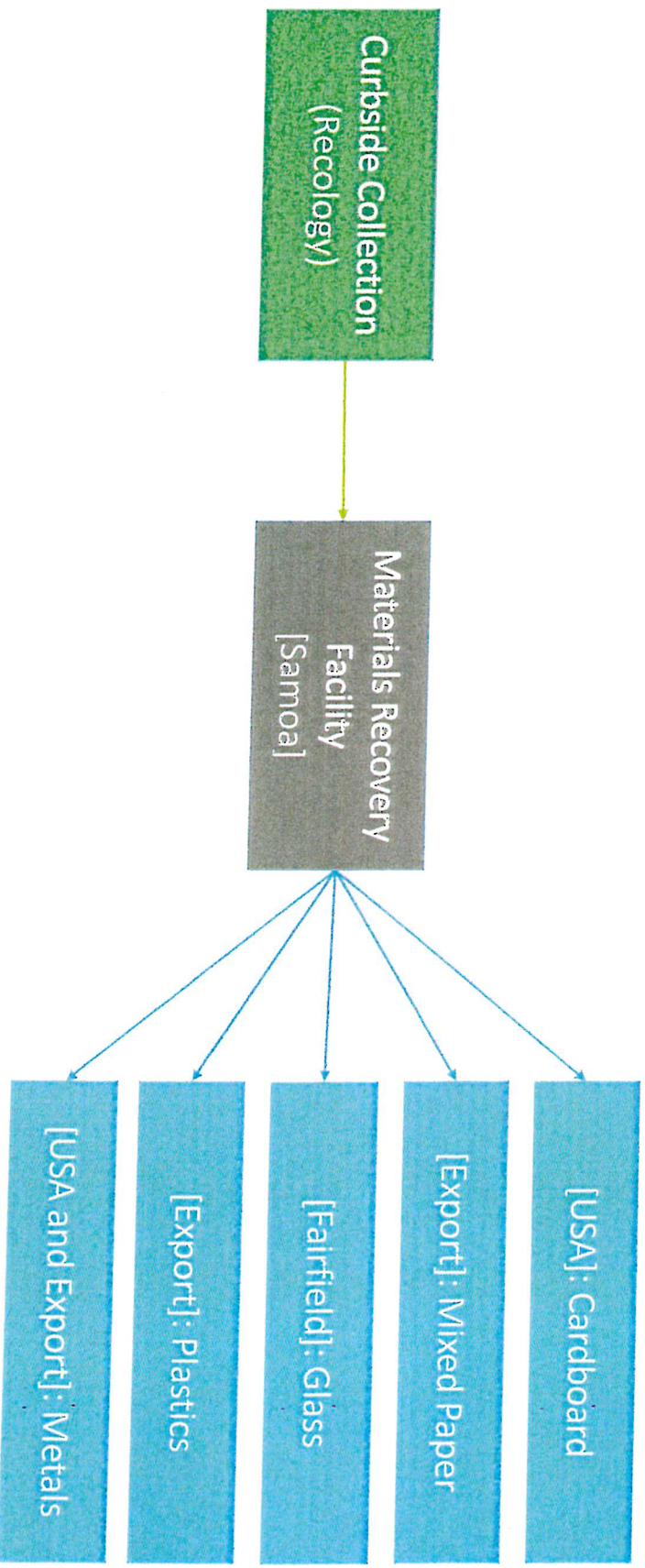


 **Recology Cleanscrapers**  
Pulisher, L. Derette Gan, Inc. March 1, 2018



 **Recology Cleanscrapers**  
Pulisher, L. Derette Gan, Inc. March 1, 2018

# RECYCLING PROGRAM





## HUMBOLDT AND HMWA RECYCLING PROCESSING AGREEMENT



- Member agencies signed MOU to assign flow control to HMWA
- Processing and Marketing RFP
- \$88.91/ton passed on into franchise rates
- Annual review and adjustments beginning 2020

## PROGRAM ALTERNATIVES

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- Landfill unmarketable commodities after processing
  - Problems: hurts diversion, not sustainable
- Keep unmarketable materials out of blue bin
  - Problems: hurts diversion, can't turn spigot off/on, squanders investment in "good behavior"
- Stockpile material until market recovers.
  - Problems: paper degrades over time, space constraints, storage costs, unknown timeframe for recovery

## KEY PRINCIPLES

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*Maintain diversion, maximize recycling, and keep recyclables out of landfill*

- Align rates to reflect true cost of services
- Transparency around calculations and adjustments
- Recycling similar to composting – an investment worth making

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675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532



For Meeting of: August 21, 2018

Consent Item;  Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: August 14, 2018

Subject: Adoption of Ordinance No. 370-2018 amending the Community Commercial (CC) and Neighborhood Center (NC) Regulations to allow residential uses on upper floors of mixed use buildings.

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**Recommendation:**

That the City Council:

1. Open the public hearing, receive staff's report regarding amending the Community Commercial (CC) and Neighborhood Center (NC) Regulations to allow residential uses on upper floors of mixed use buildings; and
2. Discuss, Deliberate and Make a Motion and a Second; and
3. Take Public Comment; and
4. Find that the proposed amendment has been processed in accordance with the California Environmental Quality Act (CEQA); and
6. Adopt Ordinance No. 370-2018 amending the Community Commercial (CC) and Neighborhood Center Regulations to allow residential uses on upper floors of mixed use buildings.

## Background

As reported at your meeting of August 7<sup>th</sup> staff is in the process of updating the City's Housing Element and discovered that Policy A-12 and Legislative Action Item A-2 encourages mixed use development in commercial zones and the necessary amendments to implement the Policy. The Town Center zone does allow residential uses on the upper floors of mixed use buildings. The Community Commercial (CC) and Neighborhood Center (NC) zones currently do not allow mixed uses.

Mixed use development has been encouraged by the State and used throughout the State to revitalize commercial districts. Council member Johnson, who will not be at the meeting, requested that staff inform the Council that both the Cities of Brea and San Jose have been completely revitalized by actually requiring mixed-use developments.

Your Council voted 4-1 at the meeting of August 7<sup>th</sup> to move the Ordinance forward to a second reading and adoption. Council member Strahan voted against the amendment, but gave no reason for her dissenting vote.

### **Zone Reclassification Required Finding:**

**1. The proposed amendment is consistent and compatible with the General Plan and any implementation programs that may be affected.**

As indicated above, the Housing Element contains policies and action plans that actually require the City to update the Zoning Regulations to allow residential uses on upper floors of mixed use buildings. In addition, the Land Use Element actually identifies residential uses on upper floors of mixed use buildings as permitted uses. Therefore, the recommended amendments are consistent and compatible with the General Plan.

**2. The proposed amendments have been processed in accordance with the California Environmental Quality Act (CEQA).**

The primary purpose of the California Environmental Quality Act (CEQA) is to inform the decision makers and the public of potential environmental effects of a proposed project.

Based on the nature of the project, staff has determined that the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a *significant* effect on the environment. Where it can be seen with certainty that there

is no possibility that the project in question may have a significant effect on the environment, the project is not subject to CEQA. Based on the nature of the proposed amendments, staff believes there is no evidence to suggest that the amendments will have a significant effect on the environment.

**Attachments:**

Attachment 1: Draft Ordinance No. 370-2018 amending the Community Commercial (CC) and Neighborhood Center (NC) zones to allow residential uses on the upper floors of mixed use buildings, Sections 17.20.060 and 17.20.050 of the Rio Dell Municipal Code.

**ORDINANCE NO. 370-2018**



**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL AMENDING  
THE NEIGHBORHOOD CENTER (NC) AND COMMUNITY COMMERCIAL (CC)  
ZONES, SECTIONS 17.20.050 AND 17.20.060 OF THE RIO DELL MUNICIPAL CODE**

**WHEREAS** staff is in the process of updating the City's Housing Element; and

**WHEREAS** the current Housing Element contains policies and action plans that require the City to update the Zoning Regulations to allow residential uses on upper floors of mixed use buildings; and

**WHEREAS** the Land Use Element currently identifies residential uses on upper floors of mixed use buildings as permitted uses in the Neighborhood Center (NC) and Community Commercial (CC) land use designations; and

**WHEREAS** the City Council finds that based on evidence on file and presented in the staff report that the proposed amendments are consistent and compatible with a comprehensive view of the General Plan and any implementation programs that may be affected; and

**WHEREAS** the City Council finds that based on evidence on file and presented in the staff report that the potential impacts of the proposed minor amendments have been assessed and have been determined not to be detrimental to the public health, safety, or welfare; and

**WHEREAS** the proposed amendments have been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA); and

**WHEREAS** the City Council has determined that the proposed amendments are Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Rio Dell:

1. Finds that the proposed amendments are in the public interest and consistent with an overall comprehensive view of the General Plan; and
2. Finds that based on evidence on file and presented in the staff report that the potential impacts of the proposed amendments have been assessed and have been determined not to be detrimental to the public health, safety, or welfare; and
3. Finds that based on the nature of the proposed amendments, the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a *significant* effect on the environment; and
4. Approves and adopt Ordinance No. 366-2018 amending the City's Flood Damage Prevention Regulations, Section 15.15 of the Rio Dell Municipal Code.

**BE IT FURTHER RESOLVED**, that the City Council of the City of Rio Dell does hereby ordain as follows:

#### **Section 1**

**Section 17.20.050 of the Rio Dell Municipal Code is hereby amended as follows:**

#### **17.20.050 Neighborhood Center or NC zone.**

The neighborhood center or NC zone is intended to provide for small-scale shopping centers located within neighborhoods which will provide convenient sales and service facilities to residential areas, without detracting from the residential desirability of such areas. The following regulations shall apply in all neighborhood center or NC zones:

(1) Principal Permitted Uses.

(a) Social halls, fraternal and social organizations and clubs, plant nurseries and greenhouses;

(b) Professional and business offices and commercial instruction;

(c) Stores, agencies and services of a light commercial character, conducted entirely within an enclosed building, such as antique shops, art galleries, retail bakeries, banks, barber shops, beauty salons, bookstores, clothing and apparel stores, coin-operated dry cleaning and laundries, dry cleaning and laundry agencies, drug stores, florists, food markets, furniture



stores, hardware and appliance stores, radio and television sales and services, restaurants and licensed premises appurtenant thereto, automobile service stations and repair, studios, tailor shops, enclosed theaters, and variety stores;

(d) Sales of used and secondhand goods, when appurtenant to any of the foregoing;

(e) Pet shops, public garages, sales of used or secondhand goods, and storage warehouses;

(f) Apartments on the upper floors of multistory buildings

(2) Uses Permitted with a Use Permit.

(a) Boarding and rooming houses, and bed and breakfast inns in a mixed use building;

(b) Professional and business offices, health services, and commercial instruction when part of a mixed use building;

(c) Small animal hospitals completely enclosed within a building;

(d) Civic and cultural uses including City offices and day care centers;

(e) Uses not specifically identified, but similar to and compatible with the uses permitted in the zone.

**Section 2.**

**Section 17.20.060 of the Rio Dell Municipal Code is hereby amended as follows:**

**17.20.060 Community Commercial or CC zone.**

The purpose of the community commercial or CC zone is to provide for large-scale commercial uses. The following regulations shall apply in all community commercial or CC zones:

(1) Principal Permitted Uses.

(a) Large-scale retail stores and retail services, including supermarkets;

(b) Automotive sales, automotive services contained entirely within a building, and gas stations;

(c) Light manufacturing contained entirely within a building;

(d) All uses permitted with a use permit in neighborhood center or NC zones, without regard to the securing of any use permit, except as provided in subsection (2) of this section.

(e) Apartments on the upper floors of multistory buildings

(2) Use Permitted with a Use Permit.

(a) Motels in a lodging building or in a mixed use building, RV parks;

(b) Small animal hospitals, completely enclosed within a building;

(c) Stores, agencies and services such as carpentry and cabinet-making shops, clothing manufacture, contractors' yards, dry cleaning and laundry plants, handicraft manufacture, lumber yards, metalworking shops, wholesale outlet stores, painters' and decorators' yards, plumbing shops, printing and lithographic;

(d) Civic and cultural uses including City offices and other government services and City parking facilities.

(e) Uses not specifically identified, but similar to and compatible with the uses permitted in the zone.

**Section 3. Severability**

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

**Section 4. Limitation of Actions**

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

**Section 5. CEQA Compliance**

The City Council has determined that the adoption of this ordinance is exempt from review under the California Environmental Quality Act (CEQA), subject to Section 15061(b)(3) of the CEQA Guidelines. Due to the nature of the proposed code revisions, there is no evidence that any significant impact to the environment would occur as a result of adoption of the Ordinance.

**Section 6. Effective Date**

This ordinance becomes effective thirty (30) days after the date of its approval and adoption.

**I HEREBY CERTIFY** that the forgoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Rio Dell on August 7, 2018 and furthermore the forgoing Ordinance was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the August 21, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Frank Wilson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 370-2018 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on August 21, 2018.

\_\_\_\_\_  
Karen Dunham, City Clerk, City of Rio Dell