

Public Review Copy

A G E N D A
RIO DELL CITY COUNCIL
REGULAR MEETING - 6:30 P.M.
TUESDAY, AUGUST 3, 2010
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

THE TYPE OF COUNCIL BUSINESS IS IDENTIFIED IMMEDIATELY AFTER EACH TITLE IN BOLD CAPITAL LETTERS

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. ORAL ANNOUNCEMENTS
- E. CEREMONIAL
- F. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public and the Council members if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS."

- 1) 2010/0803.01 - Approve Minutes of the July 20, 2010 Regular Meeting (**ACTION**) 1
- 2) 2010/0803.02 - Approve Pay Request No. 8 to K.G. Walters Construction Co., Inc. in the Amount of \$295,134.50 for work related to the Solids and Disinfection Management Project (**ACTION**) 5
- 3) 2010/0803.03 - Approve Winzler & Kelly Scope of Services for Development of Funding Applications for the Rio Dell Treatment and Disposal Project (**ACTION**) 14

G. SPECIAL PRESENTATIONS

- 1) 2010/0803.03 - Draft Audit Report for FY 2008-2009 – Justin Williams - Mann, Urrutia Nelson, CPA's

H. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

- 1) "SPECIAL CALL ITEMS" from Consent Calendar

I. ORDINANCES/SPECIAL RESOLUTIONS

J. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 5 minutes.

K. REPORTS/STAFF COMMUNICATIONS

- 1) City Manager
- 2) Finance Director
- 3) Chief of Police
- 4) Public Works Director

L. COUNCIL REPORTS/COMMUNICATIONS

M. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS:

N. PUBLIC COMMENT REGARDING CLOSED SESSION

O. RECESS INTO CLOSED SESSION

P. RECONVENE INTO OPEN SESSION

Q. ORAL ANNOUNCEMENTS

R. ADJOURNMENT

The next Regular meeting will be on August 17, 2010

at 6:30 PM in the City Council Chambers

**RIO DELL CITY COUNCIL
REGULAR MEETING
JULY 20, 2010
MINUTES**

The Regular Meeting of the Rio Dell City Council was called to order at 6:30 P.M. by Mayor Woodall.

ROLL CALL: Present: Mayor Woodall, Councilmembers Barsanti, Dunker, Marks, and Thompson

Others Present: City Manager Henrickson, Governmental Consultant Stretch, Chief of Police Hill, Acting Public Works Director Jensen, Public Works Administrative Assistant Ralston and City Clerk Dunham

Absent: Finance Director Beauchaine (excused)

CEREMONIAL

Proclamation in Recognition of Americans with Disabilities Act (ADA) 20th Anniversary Week July 25-31, 2010

Mayor Woodall read the proclamation in Recognition of Americans with Disabilities Act and presented it to Mr. Glenn Reed, Outreach and Resource Development Coordinator from Tri-County Independent Living.

Certificate of Appreciation to Interim City Manager Jim Stretch

City Manager Henrickson presented Jim Stretch with a *Certificate of Appreciation In Grateful Appreciation for his Excellent Leadership and Sincere Commitment to the City of Rio Dell as Interim City Manager from November 3, 2009 to May 14, 2010*, presented him with a farewell gift, and thanked him for his tremendous help during the transition period for the City Manager.

CONSENT CALENDAR

Motion was made by Marks/Thompson to approve the consent calendar including the approval of minutes of the July 6, 2010 regular meeting. Motion carried 4-0; Councilmember Barsanti abstained from vote.

SPECIAL CALL ITEMS

Approve Solids and Disinfection (PCO) 110 and 111 and Estimate from Harrington Industrial Plastics

City Manager Henrickson stated this item has to do with the de-chlorination at the wastewater treatment plant and includes the construction of a permanent pad to support the sodium bisulfate

JULY 20, 2010 MINUTES

Page 2

tanks which supply the de-chlorination chemicals to the system. He said when the system was originally designed it was designed as a temporary use so the foundation and seismic restraints were not provided for. Since the City will now be using this site permanently, the correct construction needs to be done. He noted that Acting Public Works Director Jensen was prepared to provide more detail and answer questions regarding the work.

Randy Jensen further explained the previous system required the use of SO₂ gas for chlorination and with the new system, dry powder would be used which gets rid of the use of hazardous material and makes the wastewater treatment plant much safer.

Motion was made by Thompson/Marks to approve the Solids and Disinfection (PCO) 110 and 111 from K.G. Walters Construction and Harrington Industrial Plastics estimate for the total amount of \$29,995.65. Motion carried 5-0.

PUBLIC PRESENTATIONS

None

REPORTS/STAFF COMMUNICATIONS

City Manager Henrickson reported on recent meetings and activities in the City Manager department stating that the Parks & Recreation Commission were planning to have a fund raiser in conjunction with Fortuna AutoXpo and sell water and pie at Kreations during their barbeque on Friday, with Council concurrence; announced he would be holding an Open House on August 17, 2010 from 5:30-6:30 P.M. to give the public the opportunity to come and meet the City Manager; announced the LAFCo meeting scheduled for July 21, 2010 was postponed once again to September 15, 2010 because of improper posting of the notice of the meeting. He said the City can take this time to complete the Municipal Services Review with an estimated cost of \$10,000, with Council concurrence.

Regarding activities in the Finance Department, City Manager Henrickson stated that Finance Director Beauchaine was excused from the meeting because of a sick child and presented to Council her written staff communication report which outlined current activities underway in the finance department.

Chief of Police Hill reported on recent activities in the police department stating the Problem Policing Program was going well and Officer Starcher would be hosting in conjunction with the California Highway Patrol, Department of Motor Vehicles, California Office of Traffic Safety, along with other sponsors a free event for teens and their parents on August 26, 2010 at the Rio Dell Fire Department on *Drive Safe – Drive Smart*. He also reported that the workshop on Internet Fraud as reported on at the last meeting when very well.

JULY 20, 2010 MINUTES
Page 3

Acting Public Works Director Jensen reported on recent activities in the Public Works department and said the Wildwood Ave. Paving and Pedestrian Project was going well and the contractor was working on some minor adjustments to tie in the existing sidewalks to meet ADA compliance; stated there was a small setback at the wastewater treatment plant due to failure of one of the RBC's stating the plant was currently operating on one; and stated the Solids and Disinfection Project was going well.

Mayor Woodall commented that the driveway was blocked off at D.J.'s Burger Bar for construction of the new sidewalk and asked if customers were able to enter the parking lot; Randy Jensen explained there was a secondary driveway on Elm St. that could be accessed by customers.

Councilmember Marks said she overheard a citizen at the post office questioning the new sidewalk construction on Cedar St; Randy Jensen explained the area in question was actually a concrete drain.

Public Works Administrative Assistant/Recycling Coordinator Ralston provided an update on the recent e-waste collection event stating that 34,057 lbs. of e-waste was collected in 10 hours which was the most successful event to date. She said approximately \$4,000 was generated from the event with expenses totaling approximately \$1,700. She noted she was also working on scheduling a marine battery collection event.

COUNCIL REPORTS/COMMUNICATIONS

Councilmember Marks reported on her attendance at a closed session with Humboldt Waste Management Authority regarding property acquisition of the Arcata Recycling Center stating the board appointed a committee to meet with ACRC and negotiate the purchase. She said that since this will affect the ratepayers, she will keep the Council and public informed.

Councilmember Thompson reported on his attendance at the Redwood Community Energy Authority meeting stating the Stimulus projects were approved by the State but the City would need to wait for the final paper work before beginning any projects. Also, the Board sent a letter opposing Prop 23 which requires that greenhouse emission levels in the state be cut to 1990 levels by 2020 slated to begin in 2012. He said AB 32 includes a provision allowing the Governor of California to suspend the provisions of AB 32 if there extraordinary circumstances in place such as significant economic harm and with the unemployment rate going from 4% to 12% in our Humboldt County, he felt the action was appropriate.

ANNOUNCEMENT OIN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS:

Real Property Negotiations. Property: Mozzetti & Rovai. Agency Negotiators: Ron Henrickson, City Manager and Governmental Consultant Jim Stretch. Under Negotiation: Price, Terms and other Considerations

Mayor Woodall announced the item to be discussed in closed session and asked for public comment. There being no public comment, the Council adjourned to closed session at 7:02 P.M.

The regular meeting reconvened at 7:18 P.M. Mayor Woodall announced there was no reportable action taken in closed session.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 7:20 P.M. to the August 3, 2010 Regular Meeting.

Julie Woodall, Mayor

Attest:

Karen Dunham, City Clerk

**CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
August 3, 2010**

TO: Mayor and Members of the City Council

THROUGH: Ron Henrickson, City Manager

FROM: Stephanie Beauchaine, Finance Director

DATE: July 29, 2010

SUBJECT: **KG Walters Progress Pay Request #8, Solids and Disinfection Management Project**

RECOMMENDATIONS

Approve Progress Pay Request #8 in the amount of \$295,134.50.

BACKGROUND AND DISCUSSION

See attached.

BUDGETARY IMPACT

Funding for Progress Pay Request #8 is included in the Solids and Disinfection Management Project budget.

ATTACHMENTS:

(1) Winzler & Kelley Memorandum- Solids and Disinfection Management Project Status Update and Progress Payment Request No.8 from KG Walters Co., Inc.



MEMORANDUM

(Sent via email)

TO: Rio Dell City Council
Ron D. Henrickson, City Manager
Stephanie Beauchaine, Finance Director
Randy Jensen, Interim Public Works Director

FROM: Rebecca Crow, Project Manager *RC*

DATE: July 29, 2010

RE: **Solids and Disinfection Management Project Status Update and Progress Payment Request No.8 from KG Walters Co., Inc.**

JOB #: 01061-09-018-11212

The Solids and Disinfection Management Project is going well. This pay period significant progress was made on the sludge management component of the project. The area under the fabric building was prepared, and the foundation blocks installed, the sludge belt press foundation poured and drain installed. The waterlines to the air gap system and from the City's water meter were installed and the air gap system arrived on site and was placed on the concrete pad. All of the site excavation is complete except for the sodium bisulfate tank pad. The next piece of work is anticipated to be equipment installation and completion of final site grading.

Two new change orders were processed this period. Change Order No. 6 was for \$1,815.00 for an upgrade to PVC coated conduit and explosion proof fitting in the headworks to protect them from sewer gasses. Change Order No. 7 is for \$637.00 for additional effort to weld channel gate frames in the head works to accommodate larger than anticipated gate frames. There are several change orders in process No. 8 through No. 11, which total \$7,023.83 for a new 4" ductile iron pipe needed between the City's exiting piping and the new sludge press, additional area of FRP grating in front of the bar screen for worker safety, and a PVC drain line and check valves for the hypochlorite generation system. Change order No. 9 extends the contract end date to October 26, 2010. This is still one month ahead of the City's contract deadline with the SWRCB.

The change order for the ground preparation for the new fabric covered solids handling building is almost complete. The Potential CO in the amount of \$49,734 was discussed and approved by City Council at the June 15, 2010 meeting, and it is anticipated the final change will be close but under this approved amount. The City also approved a change in the amount of \$24,554 for the installation of permanent concrete slab to support the sodium bisulfate tanks and the tanks themselves, which supply de-chlorination chemicals to the system at the City's July 20th meeting.

Progress Payment Request No. 8 from KG Walters Construction Co., Inc is attached to this memo. The pay request is based on the bid schedule lump sum breakdown provided by the Contractor and the actual quantities of work completed. A summary table is attached that includes my calculation for the payment due to the contractor as well as the contractor's original invoices and detailed cost



Rio Dell City Council
July 28, 2010
Page 2 of 2

breakdown. The accuracy of the percent complete on each item was reviewed by the construction management field staff.

We recommend payment to KG Walters Construction Co., Inc. for Progress Pay Request No. 8 in the amount of \$295,134.50 that also takes into account a 10% retention. Payment to the contractors is due within 30 days of the completed progress pay request. This progress pay request was submitted on July 29, 2010.

cc:

Walt Johnson, KG Walters Construction Co., Inc.
Ben Dalton, KG Walters Construction Co., Inc.
Carlos Diaz, Winzler & Kelly
Merritt Perry, Winzler & Kelly

City of Rio Dell Solids and Disinfection Management Project
Engineers Calculation for Progress Pay Request #5 for KG Walters Construction Co., Inc.
Pay Period: June 22, 2010 through July 22, 2010
Contractor Invoice Received: 07/23/2010 (via email)

Bid Schedule I - Base Bid Items

	Item Name	Contract Amount (Lump Sum)	Quantity Complete to Date	Value Complete to Date	Less 10% Retention	Amount Previously Certified for Payment	Amount Currently Due
1	General Construction of Wastewater Treatment Plant Upgrades	\$ 1,556,000.00	82.2%	\$ 1,278,945.00	\$ 127,894.50	\$ 871,488.00	\$ 279,562.50
2	General Construction of City Financed Project Components	\$ 39,000.00	44%	\$ 17,100.00	\$ 1,710.00	\$ 2,025.00	\$ 13,365.00
3	Furnish and Install Required Sheeting, Shoring, and Bracing and Trench Safety	\$ 1,000.00	100%	\$ 1,000.00	\$ 100.00	\$ 900.00	\$ -
Alt	Dechlorination Metering Pump Skid	\$ 46,000.00	65%	\$ 30,000.00	\$ 3,000.00	\$ 27,000.00	\$ -
CONTRACT TOTALS		\$ 1,642,000.00	-----	\$ 1,327,045.00	\$ 132,704.50	\$ 901,413.00	\$ 292,927.50

Contract Change Orders

	Item Name	Contract Amount	Quantity Complete to Date	Value Complete to Date	Less 10% Retention	Amount Previously Certified for Payment	Amount Currently Due
	CO-001	\$ 1,000.00	100.0%	\$ 1,000.00	\$ 100.00	\$ 900.00	\$ -
	CO-002	\$ -		\$ -	\$ -	\$ -	\$ -
	CO-003	\$ 438.88	100.0%	\$ 438.88	\$ 43.89	\$ 394.99	\$ -
	CO-004	\$ -		\$ -	\$ -	\$ -	\$ -
	CO-005	\$ 2,238.00	100.0%	\$ 2,238.00	\$ 223.80	\$ 2,014.20	\$ -
	CO-006	\$ 1,815.00	100.0%	\$ 1,815.00	\$ 181.50	\$ -	\$ 1,633.50
	CO-007	\$ 637.00	100.0%	\$ 637.00	\$ 63.70	\$ -	\$ 573.30
CONTRACT CHANGE ORDER TOTALS		\$6,128.88	-----	\$6,128.88	\$612.89	\$3,309.19	\$2,206.80
TOTALS		\$ 1,648,128.88		\$ 1,333,173.88	\$ 133,317.39	\$ 904,722.19	\$ 295,134.30



World Headquarters: P.O. Box 4359, Santa Rosa, CA 95402
(707) 527-9968 Fax (707) 527-0244 www.kgwalters.com
waltjohnson@kgwalters.com

July 28, 2010

Rebecca Crow
Winzler & Kelly
633 Third Street
Eureka, CA. 95501-0417

Reference: City of Rio Dell, Solids and Disinfection Project

Dear Rebecca:

Attached, please find a copy of our pay request #8 in the amount of \$295,134.³⁰ (two hundred and ninety-five thousand, one hundred thirty-four dollars & thirty cents). Please process this pay request as soon as possible.

If you have any questions, please give me a call.

Sincerely,

Ben Dalton

Sent via email

K.G. WALTERS CONSTRUCTION CO.	Pay Request #	8
Rio Dell Solids & Disinfection Mgmt Project	Date:	July 23, 2010
KGW Job #0908		
PAY REQUEST SUMMARY SHEET		
Original Contract:		\$1,642,000.00
Approved Change Orders:		\$6,128.88
Current Contract Amount:		\$1,648,128.88
Total Contract Work Complete to Date:		\$1,327,045.00
Total Change Order Work:		\$6,128.88
	Sub Total:	\$1,333,173.88
Less 10% Retention:		\$133,317.39
Less Previous Billing:		\$904,722.19
	Total Due this Period:	\$295,134.30
Total Billed to Date:	\$1,199,856.49	

REPORT DATE 22JUL10 RUN NO. B1
10:56

START DATE 09NOV09 FIN DATE 25JAN11

Pay Estimate For Rio Dell

DATA DATE 21JUN10 PAGE NO. 1

ACTIVITY ID	DESCRIPTION	BUDGET COST	PREVIOUS PERCENT COMPLETE	PERCENT THIS PERIOD	PERCENT TO DATE	PREVIOUS AMOUNT	COST THIS PERIOD	AMOUNT TO DATE
BI#1 GENERAL CONSTR. WTP UPGRADE								
000010	Mobilization	80000	1.00	0.00	1.00	80000.00	0.00	80000.00
900000	Start-Up Plant	3000	0.00	0.00	0.00	0.00	0.00	0.00
900020	Punchlist	5500	0.00	0.00	0.00	0.00	0.00	0.00
900030	Demobilization	7000	0.00	0.00	0.00	0.00	0.00	0.00
PRO070	Deliver Rebar	5000	0.95	0.05	1.00	4750.00	250.00	5000.00
PRO110	Deliver Misc. Metals	28000	1.00	0.00	1.00	28000.00	0.00	28000.00
PRO150	Deliver Channel Gates	20000	1.00	0.00	1.00	20000.00	0.00	20000.00
PRO230	Deliver Dewatering Equip	203000	1.00	0.00	1.00	203000.00	0.00	203000.00
PRO270	Deliver Grit Removal Equip	138000	0.00	1.00	1.00	0.00	138000.00	138000.00
PRO310	Deliver Air Gap Equip	37000	0.26	0.74	1.00	9620.00	27380.00	37000.00
PRO350	Deliver Wash Press	75000	1.00	0.00	1.00	75000.00	0.00	75000.00
PRO390	Deliver Bar Screen	75000	1.00	0.00	1.00	75000.00	0.00	75000.00
PRO430	Deliver Pre Eng. Building	52000	0.00	1.00	1.00	0.00	52000.00	52000.00
PRO470	Deliver Piping	23000	0.90	0.00	0.90	20700.00	0.00	20700.00
PRO600	Deliver Electrical	0	0.00	0.00	0.00	0.00	0.00	0.00
PRO630	Complete Instrumentation	33000	0.50	0.00	0.50	16500.00	0.00	16500.00
PRO670	Deliver Disinfection Equip	85000	1.00	0.00	1.00	85000.00	0.00	85000.00
SW0020	Demo AC Around Site	4500	0.30	0.60	0.90	1350.00	2700.00	4050.00
SW0040	Relocate Light Base	2500	0.25	0.55	0.80	625.00	1375.00	2000.00
SW0050	Install S.S. Manholes	20000	1.00	0.00	1.00	20000.00	0.00	20000.00
SW0060	Exc. & Place 12" SS	14000	1.00	0.00	1.00	14000.00	0.00	14000.00
SW0070	Sawcut Exist. Headworks for New 12"	4500	1.00	0.00	1.00	4500.00	0.00	4500.00
SW0080	Bypass Old/Activate New 12" Line	7000	1.00	0.00	1.00	7000.00	0.00	7000.00
SW0090	Install BW Line	5000	1.00	0.00	1.00	5000.00	0.00	5000.00
SW0100	Install 8" SD Lines	4000	0.80	0.00	0.80	3200.00	0.00	3200.00
SW0110	Install 3" PW Lines	5000	0.45	0.45	0.90	2250.00	2250.00	4500.00
SW0125	Install Conduit Ductbank	10000	0.30	0.70	1.00	3000.00	7000.00	10000.00
SW0140	Cut & Grade Vegetation Swale	5000	0.00	0.00	0.00	0.00	0.00	0.00
SW0150	Rough Grade Site	6000	0.00	0.90	0.90	0.00	5400.00	5400.00
SW0160	Fine Grade Site	6000	0.00	0.80	0.80	0.00	4800.00	4800.00
SW0170	Place/Compact Agg. Base	9000	0.00	0.90	0.90	0.00	8100.00	8100.00
SW0180	Place/Compact Agg. Concrete	15750	0.00	0.00	0.00	0.00	0.00	0.00
HW0010	Excavate Hole For Headworks	31000	1.00	0.00	1.00	31000.00	0.00	31000.00
HW0020	FRP West Slab of HW Pour #1	9550	1.00	0.00	1.00	9550.00	0.00	9550.00
HW0030	FRP Walls @ West End of HW Pour #2	38000	1.00	0.00	1.00	38000.00	0.00	38000.00
HW0040	FRP Sloped Floor of HW	9000	1.00	0.00	1.00	9000.00	0.00	9000.00
HW0050	Backfill Bottom Level of HW	7000	1.00	0.00	1.00	7000.00	0.00	7000.00
HW0060	FRP Slab (Gritt Level) Pour #3	13500	1.00	0.00	1.00	13500.00	0.00	13500.00
HW0070	FRP Channels Up to Deck Level Pour	24000	1.00	0.00	1.00	24000.00	0.00	24000.00
HW0080	Backfill 2nd Level of HW	9000	1.00	0.00	1.00	9000.00	0.00	9000.00
HW0090	FRP Walls to Finish Grade Pour #5	69000	1.00	0.00	1.00	69000.00	0.00	69000.00
HW0100	Cut Manway in Existing HW Wall	5000	0.90	0.00	0.90	4500.00	0.00	4500.00
HW0110	Plug and Patch HW Walls	8000	0.00	0.00	0.00	0.00	0.00	0.00
HW0120	Backfill HW to Finish Grade	20000	0.90	0.10	1.00	18000.00	2000.00	20000.00
HW0130	Install Manual Bar Screens	7000	0.00	0.00	0.00	0.00	0.00	0.00
HW0140	Install Misc Metals / FRP Grating	9000	0.50	0.00	0.50	4500.00	0.00	4500.00
HW0150	Install Mechanical Bar Screen	14000	0.00	0.70	0.70	0.00	9800.00	9800.00
HW0160	Install Turbo Grit Pump	18000	0.00	0.00	0.00	0.00	0.00	0.00
HW0170	Install Channel Gates	5500	0.00	0.00	0.00	0.00	0.00	0.00
HW0180	Underslab Piping @ HW	6000	1.00	0.00	1.00	6000.00	0.00	6000.00
HW0190	FRP Discharge Slab	11000	1.00	0.00	1.00	11000.00	0.00	11000.00
HW0200	Install Wahspress & Grit Removal Eq	35000	0.00	0.00	0.00	0.00	0.00	0.00
HW0210	Construct Above Grade Piping	12000	0.00	0.00	0.00	0.00	0.00	0.00
HW0220	Run Conduits Throughout HW	7000	0.40	0.40	0.80	2800.00	2800.00	5600.00
HW0230	Pull Wire To HW Equipment	3500	0.00	0.00	0.00	0.00	0.00	0.00
HW0240	Terminate Wire to HW Equipment	3600	0.00	0.00	0.00	0.00	0.00	0.00
HW0250	Construct Canopy over Discharge Equ	9000	0.00	0.00	0.00	0.00	0.00	0.00
HW0260	Install Handrailings around HW	5800	0.00	0.00	0.00	0.00	0.00	0.00
HW0270	Cut Exist HW Wall for Eff. Flows ou	3500	0.90	0.00	0.90	3150.00	0.00	3150.00
AG0020	FRP Air Gap Slab	9500	1.00	0.00	1.00	9500.00	0.00	9500.00
AG0030	Set Air Gap Skid	6500	0.00	0.20	0.20	0.00	1300.00	1300.00
AG0040	Connect Above Grade Pipe	5500	0.00	0.00	0.00	0.00	0.00	0.00
AG0060	Construct Canopy	11000	0.00	0.00	0.00	0.00	0.00	0.00
AG0070	Run Conduits AG	2000	0.50	0.00	0.50	1000.00	0.00	1000.00
AG0080	Pull Wires AG	1500	0.00	0.00	0.00	0.00	0.00	0.00
AG0090	Terminate Wires AG	2000	0.00	0.00	0.00	0.00	0.00	0.00
CH0010	Set Hypochlorite Generator	3500	0.95	0.00	0.95	3325.00	0.00	3325.00
CH0020	Set Brine Tank	1800	0.00	0.00	0.00	0.00	0.00	0.00
CH0030	Set Hypochlorite Tanks	4500	0.95	0.00	0.95	4275.00	0.00	4275.00
CH0040	Run Below Grade Piping Hychl	3400	0.00	0.80	0.80	0.00	2720.00	2720.00

REPORT DATE 22JUL10 RUN NO. 81
10:56

START DATE 09NOV09 FIN DATE 25JAN11

Pay Estimate For Rio Dell

DATA DATE 21JUN10 PAGE NO. 2

ACTIVITY ID	DESCRIPTION	BUDGET COST	PREVIOUS PERCENT COMPLETE	PERCENT THIS PERIOD	PERCENT TO DATE	PREVIOUS AMOUNT	COST THIS PERIOD	AMOUNT TO DATE
BI#1 GENERAL CONSTR. WTP UPGRADE								
CH0050	Install Above Grade Piping Hychl	12000	0.80	0.00	0.80	9600.00	0.00	9600.00
CH0060	Set Chl Metering Skid	2500	0.00	0.00	0.00	0.00	0.00	0.00
CH0070	Install Above Grade Piping Chl Skid	11000	0.00	0.00	0.00	0.00	0.00	0.00
CH0080	Run Electrical Conduits	2500	0.85	0.00	0.85	2125.00	0.00	2125.00
CH0090	Pull Wires to Hypochlorite Equip	1000	0.00	0.00	0.00	0.00	0.00	0.00
CH0100	Terminate Wire Hychl Equip	2400	0.00	0.00	0.00	0.00	0.00	0.00
SD0010	Rough Grade Site @ Dewatering Press	4000	0.00	1.00	1.00	0.00	4000.00	4000.00
SD0040	Set Belt Press	8000	0.00	0.00	0.00	0.00	0.00	0.00
SD0050	Sget Cake Pump Equip.	3000	0.00	0.00	0.00	0.00	0.00	0.00
SD0060	Set Feed Pump Equip.	3000	0.00	0.00	0.00	0.00	0.00	0.00
SD0070	Set Polymer Equipment	6000	0.00	0.00	0.00	0.00	0.00	0.00
SD0080	Set Air Compressor	2000	0.00	0.00	0.00	0.00	0.00	0.00
SD0100	Connect to Existing Buried Pipe	2000	0.00	0.80	0.80	0.00	1600.00	1600.00
SD0110	FRP Pre-Eng Building Footings	37000	0.00	0.95	0.95	0.00	35150.00	35150.00
SD0120	Erect Pre-Eng. Building	18200	0.00	0.00	0.00	0.00	0.00	0.00
SD0130	Install HVAC in Pre-Eng. Building	3000	0.00	0.00	0.00	0.00	0.00	0.00
SD0140	Run Conduits to Dewatering Equip	4000	0.00	0.50	0.50	0.00	2000.00	2000.00
SD0150	Pull Wires to Dewatering Equip	1000	0.00	0.00	0.00	0.00	0.00	0.00
SD0160	Terminate Electrical @ Dewatering E	1500	0.00	0.00	0.00	0.00	0.00	0.00
		1556000				968320.00	310625.00	1278945.00
BI#2 GENERAL CONSTR. OWNER FINANCED COMP.								
SW0120	Install Building Drains	2000	0.50	0.00	0.50	1000.00	0.00	1000.00
SW0130	Install 1 1/2" PW Lines	5000	0.25	0.00	0.25	1250.00	0.00	1250.00
SW0190	Insall 2" SD	1000	0.00	0.00	0.00	0.00	0.00	0.00
SW0200	Clear Concrete Structure	1500	0.00	1.00	1.00	0.00	1500.00	1500.00
SW0210	Place/Comp AB @ Dewatering Press	1500	0.00	0.90	0.90	0.00	1350.00	1350.00
SW0220	Place/Comp AC @ Dewatering Press	4000	0.00	0.00	0.00	0.00	0.00	0.00
SD0030	FRP Slab for Dewatering Press	12000	0.00	1.00	1.00	0.00	12000.00	12000.00
SD0090	Connect Above Grade Piping	12000	0.00	0.00	0.00	0.00	0.00	0.00
		39000				2250.00	14850.00	17100.00
BI#3 SHEETING, SHORING, & BRACING								
000030	Sheeting, Shoring, and Bracing	1000	1.00	0.00	1.00	1000.00	0.00	1000.00
		1000				1000.00	0.00	1000.00
ALT#1 DECHLORINATION SKID								
PRO190	Deliver Dechlorination Equip	30000	1.00	0.00	1.00	30000.00	0.00	30000.00
CH0110	Set Dechlorination Metering Skid	4500	0.00	0.00	0.00	0.00	0.00	0.00
CH0120	Demo & Patch Sidewalk	1500	0.00	0.00	0.00	0.00	0.00	0.00
CH0140	Instll Above Grade Piping for Dechl	5000	0.00	0.00	0.00	0.00	0.00	0.00
CH0150	Run Conduits for Dechlorination	2000	0.00	0.00	0.00	0.00	0.00	0.00
CH0160	Pull Wires to Dechlorination Equip	1000	0.00	0.00	0.00	0.00	0.00	0.00
CH0170	Terminate Wires @ Dechlorination Eq	2000	0.00	0.00	0.00	0.00	0.00	0.00
		46000				30000.00	0.00	30000.00
		1642000				1001570.00	325475.00	1327045.00

**CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
August 3, 2010**

TO: Mayor and Members of the City Council

THROUGH: Ron Henrickson, City Manager

FROM: Stephanie Beauchaine, Finance Director

DATE: July 29, 2010

SUBJECT: Winzler & Kelly Scope of Services for Development of Funding Applications for the Rio Dell Treatment and Disposal Project

RECOMMENDATIONS

Approve Winzler & Kelly Scope of Services for Development of Funding Applications for the Rio Dell Treatment and Disposal Project

BACKGROUND AND DISCUSSION

See attached.

BUDGETARY IMPACT

Payment for these services will be included in the permanent funding package currently paid from pooled cash.

ATTACHMENTS:

(1) Winzler and Kelley Scope of Services- Development of Funding Applications for the Rio Dell Treatment and Disposal Project

Agreement Between
The City of Rio Dell
and
Winzler & Kelly
For Development of Funding Applications for
The Rio Dell Treatment and Disposal Project

INTRODUCTION

This agreement is between the City of Rio Dell and Winzler & Kelly to provide assistance in development of funding applications for the upcoming Wastewater Treatment and Disposal Project. This agreement is based on a prime agreement between the City of Rio Dell and Winzler & Kelly dated October 10, 2003. All provisions of the prime agreement apply to this agreement unless noted otherwise in this agreement.

BACKGROUND

The City of Rio Dell was successful in 2009 in obtaining \$2.17 million in principal forgiveness (grant) from the State Water Resources Control Board (SWRCB) Clean Water State Revolving Fund (CWSRF) for design and construction of the Solids and Disinfection Management Project currently underway. The City is now moving forward with the second phase of the project, the Treatment and Disposal Project, also referred to as Project 2. This project is a major undertaking for the City and presents a significant expense. It is very important to the successful implementation of this project that the maximum amount of grant funding be obtained, and that favorable loan options are also explored should they be needed.

Winzler & Kelly has a great track record with the City in obtaining project funding. This scope of services allows us to continue to provide funding assistance to the City including following up on the in-progress application with the SWRCB and other potential funding sources. The SWRCB has released their draft intended use plan, which again includes principal forgiveness (grants) for projects in disadvantaged communities for the upcoming funding cycle. It is expected that the SWRCB will start issuing funding contracts as soon as August. Now is the time to move the City's application forward in the process to maximize the chance of securing principal forgiveness.

SCOPE OF SERVICES

Under this scope of Services Winzler & Kelly will provide funding assistance to the City of Rio Dell through assistance with application preparation, coordination with funding agency representatives, and completion of minor financial analyses to support funding application questions. The initial focus of this effort will be on CWSRF project funding.

In regards to CWSRF funding, this scope of services covers the completion of the required credit review, submission and coordination of planning documents completed under a separate scope (Facilities Plan Addendum and EIR Addendum), providing project updates to the State's project

manager, and assisting the City with coordination of required documentation and development of required resolutions.

While the initial effort focuses on the CWSRF, this scope of services also includes identifying and follow up with other potential funding sources that may offset project costs to the City rate payers. Winzler & Kelly will coordinate discussions with funders and review options with the City. Should the City desire to pursue some of these funding options, Winzler & Kelly will assist with preparation of applications and submission of same as appropriate. Several funding sources that may be evaluated include USDA Rural Utility Service, CDBG, the North Coast Integrated Regional Water Management Plan, and the California Infrastructure Bank.

EXCLUDED ITEMS

This scope of service does not include effort to develop permits, address Regional Board issues, conduct rate studies, or further the project design.

COMPENSATION

The above scope will be completed on a time and material basis, for an initial budget allowance of \$5,000. The actual effort that will be required for the tasks in this Scope of Services is unknown and is contingent upon the actions of others and what is determined during the funding process. The appropriate level of effort will be expended to accomplish the tasks necessary to move the City's wastewater project financing forward. We will keep the City informed of progress on the work, and will not exceed the initial allocation without prior authorization from the City.

As this scope allows Winzler & Kelly to provide funding support to the City to fund the larger wastewater project the City is working on with Winzler & Kelly, we are offering to discount our services by 50% when invoices are prepared for the City. We will track our effort for this work as a regular time and materials project at our standard charge out rates and then discount each invoice total by 50%. Thus the benefit to the City for the initial \$5,000 budget allocation will be \$10,000 worth of Winzler & Kelly services.

Invoices will be prepared monthly and are due and payable by the City within 30 days of the date of the invoice. Interest at the rate of 1-1/2% per month will be charged on all outstanding balances.

AGREED

City of Rio Dell

Winzler & Kelly

Ron Henrickson, City Manager, Date

Steven Allen, Managing Principal, Date

Rio Dell Accounting Tracking Number