

Steve and Sharon Wolff  
3 Painter St.  
Rio Dell, CA 95562  
707-764-3793

May 26, 2009

Nancy Flemming, City Manager  
City of Rio Dell

### **RECORDS REQUEST**

Dear Records Request Officer:

Pursuant to the state open records act, We request access to and copies of all accounting reports produced by Mann, Urrutia & Nelson, CPA's for the City of Rio Dell. Copies of any reports or summaries related to any investigation into any city department or employee. Copies of reports or memos related to the disappearance or disposal of public works equipment.

We understand that there may be a minimal copying fee for this request, as per Cal. Gov't Code § 6253(b). We agree to pay this fee up to \$20.00 at the time of delivery. If the fee exceeds this amount, please call us with the estimate so that we may approve.

If my request is denied in whole or part, We ask that you justify all deletions by reference to specific exemptions of the act.

Thank you for your assistance.

Sincerely,



Steve and Sharon Wolff