



# CITY COUNCIL AGENDA REGULAR MEETING 6:30 PM TUESDAY, JUNE 02, 2026

City Council Chambers - 675 Wildwood Avenue, Rio Dell

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City Council meetings are held in City Hall Council Chambers for in-person public attendance. The public may also attend these meeting virtually through Zoom.

### **Public Comment by Email:**

In balancing the need to conduct government in an open and transparent manner, public comment on agenda items can be submitted via email at [publiccomment@cityofriodell.ca.gov](mailto:publiccomment@cityofriodell.ca.gov) Please note the agenda item the comment is directed to (example: Public Comments for items not on the agenda) **and email no later than one-hour prior to the start of the Council meeting**. Written comments will be submitted to the City Council and included in the meeting minutes as part of the public record. Meeting can be viewed on Access Humboldt's website at <https://www.accesshumboldt.net/>. Suddenlink Channels 10, 11 & 12 or Access Humboldt's YouTube Channel at <https://www.youtube.com/user/accesshumboldt>.

### **Zoom Public Comment:**

When the Mayor announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call the toll-free number **1-888-475-4499**, enter meeting **ID 987 154 0944** and press star (\*) 9 on your phone – this will raise your hand. You will continue to hear the meeting on the call. When it is time for public comment on the item you wish to speak on, the Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.



*In compliance with the Americans with Disabilities Act (ADA), if you require special assistance to participate in this meeting, please get in touch with the Office of the City Clerk at (707) 764-3532. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting. Assistive listening devices are now available for the hearing-impaired. Please see the City Clerk for a receiver.*

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PLEDGE OF ALLEGIANCE**

**D. CEREMONIAL MATTERS**

**E. PUBLIC PRESENTATIONS**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not allowed under the Ralph M. Brown Act. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3 of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.*

**F. CONSENT CALENDAR**

*The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.*

1. 2026/0602.01 - Approve Minutes of the May 18th, 2026, Special Meeting **(ACTION)** Pg.#4
2. 2026/0602.02 - Approve Minutes of the May 19th, 2026, Regular Meeting **(ACTION)** Pg.#10
3. 2026/0602.03 - Approve Minutes of the May 27th, 2026, Special Meeting **(ACTION)** Pg.#16
4. 2026/0602.04 - Discussion and Ratification of the Letter the Mayor Signed in Opposition of SB 866 related to the Homeless Housing, Assistance, and Prevention program: Housing Element. **(ACTION)** Pg.#19
5. 2026/0602.05 - Resolution No. 1670-2026 Approving the Revised Gann Appropriations Limit for Fiscal Year 2026-27 **(ACTION)** Pg.#22
6. 2026/0602.06 - Discussion and Possible Action to Award the Construction Contract for the Fern Street Lift Station Earthquake Damage Repair to Sequoia Construction, the Lowest Responsive and Responsible Bidder, in the Total Amount of \$466,339.00; and Authorize the City Manager to Execute the Contract Documents in Coordination with the City Attorney and Future Change Orders **(ACTION)** Pg.#26
7. 2026/0602.07 - Resolution No. 1668-2026 Ordering and Calling for a general Municipal Election on November 3rd, 2026; Requesting the Services of the Humboldt County Registrar of Voters; and Adopting Uniform Policies related to Noticing and Candidate Statements. **(ACTION)** Pg.#36

**G. ITEMS REMOVED FROM THE CONSENT CALENDAR**

**H. REPORTS/STAFF COMMUNICATIONS**

- [1.](#) 2026/0602.08 - City Manager/Staff Update **(ACTION)** Pg.#42

**I. SPECIAL PRESENTATIONS/STUDY SESSIONS**

- [1.](#) 2026/0602.09 - Adoption of Fiscal Year 2026-27 City Budget **(ACTION)** Pg.#48

**J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS**

- [1.](#) 2026/0602.10 - Discussion and Possible Action to Establish an Animal Care and Control Ad Hoc Committee **(ACTION)** Pg.#70

**K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS**

**L. COUNCIL REPORTS/COMMUNICATIONS**

**M. ADJOURNMENT**

*The next regular City Council meeting is scheduled for  
Tuesday, June 16, 2026 at 6:00 p.m.*



RIO DELL CITY COUNCIL  
**SPECIAL MEETING – 4:30 P.M.**  
MONDAY, MAY 18<sup>TH</sup>, 2026  
City Council Chambers  
675 Wildwood Avenue, Rio Dell

**A. CALL TO ORDER**

The special meeting of the Rio Dell City Council was called to order at approximately 4:30 PM.

**B. ROLL CALL**

Present:

- Mayor Garnes
- Mayor Pro Tem Carter
- Council Member Woodall
- Council Member Wilson

Absent:

- Council Member Orr (Excused)

Staff Present:

- City Manager Knopp
- Finance Director Sanborn
- Community Development Director Caldwell
- City Clerk Hill
- Additional staff present as noted during discussion

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**D. CEREMONIAL MATTERS**

None.

**E. PUBLIC PRESENTATIONS**

Mayor Garnes announced the public presentations portion of the meeting. No public presentations were made.

**F. CONSENT CALENDAR**

None.

## **G. ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

## **H. REPORTS/STAFF COMMUNICATIONS**

None.

## **I. SPECIAL PRESENTATIONS/STUDY SESSIONS**

### **1. City Council Budget Study Session for FY 2026-2027 (Item 2026/0518.01)**

#### **Staff Report Overview**

Finance Director Sanborn introduced the proposed FY 2026-27 Budget, noting that the purpose of the study session was to present the draft budget prior to formal adoption and to receive Council direction. He explained that the packet included a proposed budget for all funds, a revenue summary, department budget worksheets, a capital projects budget, a position allocation table, an organizational chart, and the budget calendar. He noted that the session was intended to be an open forum where Council members and staff could discuss questions, clarify assumptions, and identify any recommended changes to be incorporated prior to the June 2, 2026 adoption hearing.

#### **City Manager Knopp's Overview**

City Manager Knopp opened by thanking Finance Director Sanborn and finance staff for their work preparing the budget, noting the added complexity of managing both the annual audit and the budget process simultaneously. He provided the following overview:

- **Regional Fiscal Climate:** City Manager Knopp noted that neighboring jurisdictions, including the County of Humboldt, Fortuna, Eureka, and Arcata, are facing significant financial difficulties, with some running deficits and drawing down fund balances. While Rio Dell's situation is not as dire as some neighboring cities at this time, the City is entering a similar period of fiscal pressure.
- **Fund Reserves:** He acknowledged that past Council direction to maintain adequate reserves has positioned the City well. However, the City is beginning to enter "rainy day" territory, particularly in the General Fund.
- **No Major Restructuring Required This Year:** For FY 2026-27, no major restructuring or significant expenditure reductions are anticipated, though the Council was encouraged to be mindful of emerging trends.
- **Total Budget Size:** The proposed FY 2026-27 budget totals approximately \$24.7 million, which City Manager Knopp described as the largest budget in his tenure at Rio Dell—a reflection of the volume of grant-funded capital work underway.

- Capital Projects: City Manager Knopp emphasized that the vast majority of capital projects in the budget are grant-funded, with the General Fund absorbing less than \$25,000 of more than \$18 million in capital project costs. ARPA funds must be fully expended by December 31, 2026. A \$10 million water infrastructure project is grant-funded and expected to proceed.
- Earthquake Recovery: The City anticipates completing many of its earthquake recovery projects during the upcoming fiscal year. The budget conservatively assumes 75% CDAA reimbursement on earthquake-related infrastructure projects, though the City has historically received the full 25% match as well. City Manager Knopp noted that if the worst-case reimbursement scenario occurs, Public Works capital funds could be substantially drawn down, but expressed optimism that the State would make the City whole.

**Budget Highlights by Fund**

Finance Director Sanborn walked the Council through the budget in detail. Key items discussed included:

**General Fund**

- The General Fund ends the fiscal year with a projected negative change in fund balance. Beginning reserves remain healthy, but the trend is toward structural deficit spending.
- Approximately 74–75% of General Fund expenditures go to the Police Department.
- Two Community Service Officers (CSOs) will be fully funded by the General Fund this year, having previously been funded in part through Measure Z. This represents a notable year-over-year cost increase for the General Fund.
- A \$297,138 budget is included for the Supplemental Law Enforcement Services Fund (SLESF). The fund is being substantially drawn down this year to exhaust the accumulated balance, as the fund is not intended to carry a large reserve. Future years will reflect a lower annual draw from this fund.

**Sales Tax Revenue**

- Sales tax revenue has declined significantly. Over the past two years, Bradley Burns sales tax (1% of in-city retail sales) has declined approximately 55%, and total sales tax revenue has declined approximately 35–36% in aggregate, representing a loss of roughly \$200,000 in combined tax revenue.
- City Manager Knopp explained the structural reasons for the decline: online purchases made by Rio Dell residents are often fulfilled from warehouses along the I-5 corridor, directing sales tax to those jurisdictions or to a countywide pool that is redistributed based on brick-and-mortar sales volume—an allocation method that disadvantages smaller cities like Rio Dell.
- Additional contributing factors include the decline of illegal cannabis spending in the local economy, reduced gas station activity, and general regional economic softness.
- The City has engaged Avenu/HDL to audit and maximize sales tax capture, but structural trends are expected to persist. Staff mentioned that other cities, including Arcata, Eureka, and the County, have placed additional sales tax measures on the ballot.

Fortuna attempted a similar measure that failed. The Council did not take action on this topic but acknowledged it as a significant long-term challenge.

- City Manager Knopp noted that in 2022, voters approved Measure O, which removed the sunset from the existing transaction and use tax (.75%) in exchange for a slight rate reduction from 1%. This measure provides a stable but currently declining revenue base.

**Cannabis Tax Revenue**

- Cannabis tax revenue is projected to decline due to the closure of one of the three cannabis farms on the Dinsmore Plateau. The budget reflects reduced cannabis revenue accordingly. Some offset is provided by ongoing cannabis operations at the Rio Dell Business Park.

**Water and Sewer Funds**

- Two water-related funds—the Dinsmore Plateau Zone and the Metro Wells Fund—are projected to end the year with negative fund balances. The Dinsmore Plateau Zone project remains on hold due to construction costs coming in approximately five times higher than budgeted estimates. Staff noted that a full project may not be completed in FY 2026-27.
- The Sewer Operations Fund continues to deficit spend due to rising staffing costs, insurance increases (budgeted at 10% annually), and electricity costs now exceeding \$200,000 per year.
- A water and sewer rate study is planned for this fiscal year. The City is at the end of its current five-year rate schedule, and Finance Director Sanborn noted that costs are increasing faster than the existing rate structure supports. The rate study will inform new rates through the Proposition 218 process. A staff member from Public Works also commented on the importance of the rate study and the increasing cost pressures on the water system.

**ARPA Funds**

- The City received \$801,000 in ARPA funds. All funds were obligated by December 31, 2025, and must be spent by December 31, 2026. Allocated uses include completion of the dog park, earthquake-related expenses not covered by CDAA, Sewer I&I repairs, open space facility improvements, and the Monument Road slip-out repair.

**Police Department Budget**

- The proposed Police Department budget totals \$1,685,200, an increase from the prior year.
- Police Officer wages are currently approximately 18% below Fortuna’s pay scale, and also behind Eureka and the Sheriff’s Office. The Chief of Police noted that while work environment and culture help with retention, wages are a meaningful factor, and it will be difficult to maintain full staffing if the City does not remain competitive. The Council acknowledged this concern.

- One-time employee stipends have been budgeted to provide some level of compensation for employees in the associations, in lieu of ongoing wage increases that would be difficult to sustain given the current fiscal climate.

**Personnel and Compensation**

- A full compensation study was completed the prior fiscal year through the Gallagher consulting firm, covering all positions. The results indicated that wages were generally within a competitive range.
- A Public Works employee addressed the Council during the open discussion portion, expressing concern about the risk of losing trained utility staff to other jurisdictions once they obtain certifications, and emphasizing the institutional knowledge held by long-tenured employees. The employee requested that the Council consider additional retention incentives and pay-scale improvements for experienced staff.

**Vehicle Fleet and Equipment**

- A question was raised regarding replacement of aging Public Works trucks. City Manager Knopp indicated that vehicle purchasing is being deferred given the volume of capital expenditures underway and the uncertainty around full earthquake project reimbursement. He noted that the fleet has improved in recent years and that staff should focus capital resources on grant-funded projects first.

**City Council Budget**

- The proposed City Council department budget is \$28,500, covering travel, training, and related expenses.
- A Council Member raised the topic of implementing a monthly council stipend, noting that Council members invest significant time and effort, including travel to represent the City at the state level. City Manager Knopp and Finance Director Sanborn noted that this topic would be appropriate for discussion at a regular Council meeting, as it requires proper agendaing under the Brown Act and was not noticed for this special meeting. The item was noted as potentially appropriate for discussion at the May 19, 2026 regular meeting.

**Facade Improvement Program**

- City Manager Knopp noted that a Round 4 of the Facade Improvement Program is being brought to the regular Council meeting on May 19, 2026, and has been factored into the budget. He highlighted that program participants, including a barbershop and laundromat, have become some of the best-looking buildings on Wildwood Avenue.

**Grant and Infrastructure Update**

- Staff mentioned a recent visit by representatives from the University of California system, CalOES, and the State Water Resources Control Board to tour Rio Dell's water and sewer facilities. The visit was described as productive and may support future grant applications, including a possible UV disinfection system upgrade that could also reduce electricity costs through a solar array.

**Council Discussion and Direction**

Council members asked questions throughout the presentation regarding specific line items, fund structures, revenue assumptions, and long-range planning. The Council did not provide specific direction for changes to the proposed budget, but acknowledged the following key themes:

- The City is entering a period of greater fiscal pressure, particularly in the General Fund and enterprise funds, and responsible reserve management will be essential.
- The rate study for water and sewer is a necessary near-term action to ensure the long-term financial health of those systems.
- Retaining qualified employees—particularly in Public Works and the Police Department—remains a priority and a concern.
- The sales tax decline is a structural challenge that may require longer-term revenue strategy discussions.
- The City is well-positioned relative to some neighboring jurisdictions, due in part to prudent reserve management under prior Council direction.

City Manager Knopp encouraged the Council and public to contact Finance Director Sanborn or himself directly with any additional questions about the budget materials. He noted that the budget will be brought back for formal adoption at the June 2, 2026 City Council meeting.

**J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS**

None.

**K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS**

None.

**L. COUNCIL REPORTS/COMMUNICATIONS**

None.

**M. ADJOURNMENT**

The special meeting was adjourned to the regular City Council meeting scheduled for Tuesday, May 19, 2026, at 6:00 PM.

APPROVED:

ATTEST:

\_\_\_\_\_

\_\_\_\_\_

Debra Garnes, Mayor

Jessica Hill, City Clerk



RIO DELL CITY COUNCIL  
**REGULAR MEETING – 6:00 P.M.**  
TUESDAY, MAY 19, 2026  
City Council Chambers  
675 Wildwood Avenue, Rio Dell

**A. CALL TO ORDER**

The regular meeting of the Rio Dell City Council was called to order at approximately 6:00 PM by Mayor Garnes.

**B. ROLL CALL**

Present:

- Mayor Garnes
- Mayor Pro Tem Carter
- Council Member Woodall
- Council Member Orr (arrived at 6:37PM)
- Council Member Wilson

Staff Present:

- City Manager Kyle Knopp
- Finance Director Travis Sanborn
- Chief of Police Josh Phinney
- Wastewater Superintendent Moore
- Water Superintendent Jensen
- City Clerk Jessica Hill
- Sr. Fiscal Assistant Rosa Maciel

**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by the Council.

**D. CEREMONIAL MATTERS**

**1. Proclamation in Honor of Older Americans Month (Item 2026/0519.01)**

Mayor Garnes presented the Proclamation recognizing May 2026 as Older Americans Month, with this year’s theme of “Champion Your Health.” The Proclamation recognized the Area 1 Agency on Aging (A1AA) for bringing more than \$3 million in state and federal funding to Humboldt and Del Norte counties to support programs promoting prevention, wellness, and affordable access to quality health care, including the Volunteer Driver Program, SAIL (Stay Active and Independent for Life), Bingocize and Tai Chi classes, Meals on Wheels, and the Long-Term Care Ombudsman Program, among others.

Andrea, representing the Long-Term Care Ombudsman Program under the Area Agency on Aging, thanked the Council for the recognition and spoke briefly about the program’s advocacy work on behalf of residents in skilled nursing and assisted living facilities throughout Humboldt and Del Norte counties. She noted that while Rio Dell does not have long-term care facilities, many Rio Dell residents and their family members utilize these services. Mayor Garnes also recognized Mayor Pro Tem Carter for her leadership of the City’s Silver exercise class. The representative thanked the Council and departed.

**E. PUBLIC PRESENTATIONS**

Mayor Garnes opened the public presentations portion of the meeting, inviting comments on matters not listed on the agenda and within the Council’s jurisdiction.

Jay Carmona addressed the Council regarding the ongoing investigation into Miranda’s Rescue. She expressed grief and anger over allegations that animals had been cruelly killed at the facility, which billed itself as a no-kill shelter. She asked the Council for accountability, requesting a public accounting of any complaints previously received, oversight and site visit reports related to the City’s contract with Miranda’s Rescue, and information on how many Rio Dell animals may have been affected. She also asked for a community memorial for animals lost and urged the Council to discuss how to better protect animals going forward. She requested that the matter be placed on a future Council agenda.

No other public comments were received.

**F. CONSENT CALENDAR**

Mayor Garnes announced that Item 2 under Special Presentations/Study Sessions — Discussion of Possible Actions Related to City Council Member Compensation — was being pulled from the agenda. It was noted that if any Council member wished to place it back on, it could be addressed during Council Comments.

Items on Consent:

1. Approve Minutes of the May 4th, 2026 Special Meeting
2. Approve Minutes of the May 5th, 2026 Regular Meeting
3. Receive & File the Check Register for April 2026
4. Discussion of Cost Recovery for the Abatement of 185 Douglas St
5. Approval of Resolution No. 1667-2026 Adopting a List of Projects for Fiscal Year 2026–27 Funded by SB 1 – The Road Repair and Accountability Act of 2017
6. Adoption of Facade Improvement Program Round No. 4
7. Authorization to Transfer General Fund Surplus Cash to the Local Agency Investment Fund (LAIF)
8. Adopt List of City Council Priorities for FY 2026–27

No items were removed from the Consent Calendar.

**ACTION:** Motion by Mayor Pro Tem Carter, seconded by Council Member Woodall, to approve the Consent Calendar.

Motion carried 4–0. (Council Member Orr not yet present.)

## **G. ITEMS REMOVED FROM THE CONSENT CALENDAR**

No items were removed from the Consent Calendar.

## **H. REPORTS / STAFF COMMUNICATIONS**

### **1. City Manager / Staff Update (Item 2026/0519.10)**

City Manager Knopp reported the following:

- Long-term City employee and Senior Fiscal Assistant Susie Townsend has announced her retirement. The City is currently recruiting for a Fiscal Assistant position, and interested applicants were encouraged to visit the City's website.
- The City's application for a Land and Water Conservation Fund grant for Davis Street Park acquisition was denied. City Manager Knopp noted that the park is currently owned by the school district and that the City has been exploring a purchase for future rehabilitation. He indicated that additional grant opportunities would be pursued.
- Staff submitted documentation for a possible Zero Emission Vehicle Grant, which could potentially be used to replace a Public Works truck with an electric or hydrogen-powered vehicle.
- Staff met with PG&E regional and government liaison representatives to discuss City and regional issues.
- The Solid Waste Franchise agreement process remains on hold pending final numbers from Recology.

Mayor Garnes thanked Susie Townsend for her years of service and congratulated her on her retirement.

Mayor ProTem Carter noted her appreciation for the Land and Water Conservation Fund grant effort and expressed confidence that better-suited grant opportunities would be identified.

Council Member Woodall noted that, from the police department's staff report, the Rio Dell Police Department handled 525 incidents between April 1 and May 5, 2026, including 287 calls for service, 238 officer-initiated contacts, 14 arrests, and citations issued for traffic offenses.

The Council also acknowledged the visit by kindergarten students from Eagle Prairie Elementary School to the Police Department for a tour and educational experience. Council expressed enthusiasm for continued engagement with school-age residents. Chief Phinney confirmed that a second kindergarten class visit was scheduled for the following week.

No public questions for staff were received.

## **I. SPECIAL PRESENTATIONS / STUDY SESSIONS**

### **1. Fiscal Year 2024–25 Audited Financial Statements (Item 2026/0519.11)**

City Manager Knopp introduced the item and thanked the Finance Department and all City staff for their work in support of the annual audit. Finance Director Travis Sanborn provided a brief introduction, noting that the City’s independent auditing firm, Harshwal & Company, LLP, was present to deliver the formal presentation.

Albert Hwu, CPA with Harshwal & Company, presented the results of the fiscal year 2024–25 audit via a PowerPoint presentation. Key points from the presentation included:

- An unqualified (clean) opinion was issued, meaning the City’s financial statements are fairly presented as of June 30, 2025, in accordance with generally accepted accounting principles (GAAP).
- Total assets were approximately \$44.1 million, with the largest components being cash and investments (\$8,318,078) and depreciable capital assets (\$26,693,184). Total liabilities were approximately \$6.1 million, resulting in a total net position of approximately \$38 million.
- Total governmental activities expenses were \$2,987,255, with program revenues of approximately \$2.3 million and general revenues of \$1,909,685.
- Total business-type activities (sewer and water) expenses were approximately \$2.8 million, with program revenues of approximately \$5 million.
- Total assets for all governmental funds were approximately \$5 million, with a total fund balance of approximately \$3.9 million.
- Cash and cash equivalents for enterprise funds at year-end were approximately \$4.5 million, representing a net decrease from the prior year beginning balance of \$4,843,817.
- There were no audit findings or questioned costs identified during the fiscal year 2025 audit.
- No significant difficulties were encountered during the audit, no unusual transactions were identified, and the firm confirmed its independence in all respects.

No questions were received from Council members or the public.

Mayor Garnes and City Manager Knopp thanked Mr. Hwu and the Harshwal & Company team. Mr. Hwu, in turn, expressed appreciation to Finance Director Sanborn, Joanne Farley, Susie Townsend, and the finance team for their cooperation and hard work throughout the audit process.

Finance Director Sanborn also recognized Rosa Maciel and the broader finance team for the significant effort involved in preparing for and completing the annual audit.

*Note: Item 2 — Discussion and Possible Action Related to City Council Member Compensation (Item 2026/0519.12) — was pulled from the agenda prior to the meeting and was not presented.*

## **J. SPECIAL CALL ITEMS / COMMUNITY AFFAIRS / PUBLIC HEARINGS**

### **1. Discussion and Direction on the Chamber of Commerce’s Proposed Community Oriented Billboard (Item 2026/0519.13)**

City Manager Knopp presented the staff report, reminding the Council that at the May 5, 2026 regular meeting, the Council had directed staff and the Rio Dell–Scotia Chamber of Commerce to return with one revised sign design concept based on the preferred concept from that meeting, narrowed to three primary features: river access, fuel, and dispensary. The proposed sign is to be located on the City’s wastewater disposal parcel adjacent to Highway 101, with the intent to attract highway travelers and encourage exits into Rio Dell.

Wally Coppini, representing the Rio Dell–Scotia Chamber of Commerce, provided an update on project development. He reported that the Chamber has access to utility poles and has submitted a grant application to the Humboldt Redwood Lodging Alliance for approximately \$5,000. He noted that the project would not move forward until funding is secured, at which point the Chamber would return to Council. Total project cost was estimated at approximately \$5,000–\$6,000 if materials are donated, a significant reduction from an earlier estimate of approximately \$25,000. He also noted that Alan Beard had been verbally retained to serve as the project engineer once financing is in place.

During discussion, Council members and Mr. Coppini referenced feedback from an informal community poll conducted via Lost Coast, which indicated that the public generally supported river access, fuel, food, and lodging on the sign, but did not favor including dispensary/cannabis. Multiple Council members and Mr. Coppini expressed agreement that dispensary should be removed from the sign. Discussion touched on whether to include lodging, with some members noting that limited lodging availability in Rio Dell could mislead travelers.

By consensus, the Council gave the Chamber leeway to finalize the sign’s content along the lines of river access, fuel, and food — with “fun” also mentioned as an option — reflecting the alternative sign concept shown on page 179 of the agenda packet. The Council agreed to remove dispensary from the sign, consistent with community feedback. The Chamber will return to Council when funding is secured and a final design is ready for approval.

Mayor Garnes and other Council members thanked Mr. Coppini and the Chamber team for their continued dedication to the project.

No public comments were received on this item.

## **K. ORDINANCES / SPECIAL RESOLUTIONS / PUBLIC HEARINGS**

No ordinances, resolutions, or public hearings were presented.

## **L. COUNCIL REPORTS / COMMUNICATIONS**

Prior to Council Reports, Mayor Garnes recognized long-time community members Rich and Laura, who were departing Rio Dell after approximately 44 years. The Mayor and

Council members expressed gratitude for their sustained presence and engagement at City Council meetings.

**Mayor Pro Tem Carter** reported that she had been recovering from an illness since the last meeting and had no formal report to present.

**Council Member Orr** reported that he had a HCOE (Humboldt County Office of Education) meeting scheduled for Thursday.

**Council Member Wilson** reported that he had a special meeting scheduled with HWMA (Humboldt Waste Management Authority) on Wednesday, at which the agency would be working on organic processing cost structures in coordination with Recology. He also noted an upcoming CDA meeting.

**Council Member Woodall** reported that a nuisance abatement hearing was scheduled for the following day (Wednesday) at 3:00 PM in the Council Chambers. She also noted that she had been keeping up with gardening activities. had no report.

**Mayor Garnes** reported that she had a DRTA / Great Redwood Trail meeting scheduled for Thursday.

**M. ADJOURNMENT**

**ACTION:** Motion to adjourn made by Mayor Pro Tem Carter, seconded by Council Member Woodall.

Motion carried 5–0.

The meeting adjourned at approximately 6:50 PM until the next regular City Council meeting on Tuesday, May 19, 2026, at 6:00 PM.

APPROVED:

\_\_\_\_\_  
Debra Garnes, Mayor

ATTEST:

\_\_\_\_\_  
Jessica Hill, City Clerk



RIO DELL CITY COUNCIL  
**SPECIAL MEETING – 4:30 P.M.**  
WEDNESDAY, MAY 27<sup>TH</sup>, 2026  
City Council Chambers  
675 Wildwood Avenue, Rio Dell

**A. CALL TO ORDER**

The special meeting of the Rio Dell City Council was called to order at approximately 4:36 PM.

**B. ROLL CALL**

Present:

- Mayor Garnes
- Mayor Pro Tem Carter
- Council Member Woodall
- Council Member Wilson

Absent:

- Council Member Orr (Excused)

Staff Present:

- City Manager Knopp
- City Attorney
- City Clerk Hill (Open Session)

**C. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

The following items were announced for closed session:

1. Conference with Legal Counsel – Anticipated Litigation  
Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

**D. PUBLIC COMMENT REGARDING CLOSED SESSION**

No public comments regarding closed session were made.

**E. RECESS INTO CLOSED SESSION**

The Council recessed into closed session.

**F. RECONVENE INTO OPEN SESSION**

The Council reconvened into open session.

**G. ORAL ANNOUNCEMENTS**

Mayor Garnes announced that there was no reportable action from the closed session.

**H. PLEDGE OF ALLEGIANCE**

None.

**I. CEREMONIAL MATTERS**

None.

**J. PUBLIC PRESENTATIONS**

Mayor Garnes announced the public presentations portion of the meeting.

No public presentations were made.

**K. CONSENT CALENDAR**

None.

**L. ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

**M. REPORTS/STAFF COMMUNICATIONS**

None.

**N. SPECIAL PRESENTATIONS/STUDY SESSIONS**

None.

**O. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS/PUBLIC HEARINGS**

None.

**P. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS**

None.

**Q. COUNCIL REPORTS/COMMUNICATIONS**

None.

**R. ADJOURNMENT**

The special meeting was adjourned to the regular City Council meeting scheduled for Tuesday, June 2, 2026, at 6:00 PM.

APPROVED:

\_\_\_\_\_

Mayor Garnes

ATTEST:

\_\_\_\_\_

Jessica Hill, City Clerk



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*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

May 28, 2026

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Ratification of the Letter the Mayor Signed in Opposition of SB 866 related to the Homeless Housing, Assistance, and Prevention program: housing element.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Ratify the attached correspondence.

BACKGROUND AND DISCUSSION

SB 866 requires all but 14 cities in the state to add extensive and burdensome homelessness reporting requirements to their housing elements. This bill specifically targets cities that do not have direct access to state homelessness funding. League of California Cities recommends a letter to be sent in opposition unless amended to instead include all cities in the regional planning process. This will provide transparency into the system metrics that SB 866 includes, but through the same regional process already used by California’s largest cities.

Attachments:

Letter in Opposition of SB 866 signed/submitted to Senator Mike McGuire,  
Assemblymember Chris Rogers, Sara Sanders

Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
[cityofriodell.ca.gov](http://cityofriodell.ca.gov)



May 19, 2026

The Honorable Mike McGuire  
Member, California State Senate  
1021 O Street, Suite 5130  
Sacramento, CA 95814

**RE: SB 866 (Blakespear) Homeless Housing, Assistance, and Prevention program:  
housing element.  
Notice of OPPOSITION**

Dear Senator McGuire,

The City of Rio Dell must respectfully **oppose SB 866 (Blakespear)**. SB 866 would require all but 14 cities to add extensive homelessness reporting requirements to their housing elements, targeting cities that do not receive state funding to address homelessness.

Currently, the state's flagship homelessness grant program, the Homeless Housing, Assistance, and Prevention (HHAP) program, allocates funding to all 58 counties, 44 Continuums of Care (CoCs), and the 14 cities in California with populations over 300,000. To receive HHAP funding, grantees must submit a regionally coordinated homelessness action plan to the Housing and Community Development (HCD) Department that includes specific system performance metrics.

SB 866 would copy these system performance metrics from the HHAP regional plans and impose them as a separate reporting requirement only on cities not receiving state funding – forcing them to track these metrics in their housing elements. Some of the metrics are nearly impossible for cities to collect. For example, the bill requires cities to share information about the number of people who become homeless after exiting institutional settings, including jails, prisons, and hospitals. These are systems operated by counties, the state, or private entities, not cities.

Additionally, some of the data required under SB 866 is already collected through existing systems. CoCs receive federal funding to conduct annual point-in-time counts to gather key homelessness data. This data includes the number of individuals who are unhoused and if an individual has been unhoused long enough to be considered chronically homeless. Despite this information being

collected and publicly shared by CoCs, SB 866 shifts the responsibility for collecting and reporting it to cities, without providing us with any additional funding to do so.

The data requirements in SB 866 would create significant administrative burdens for communities that already do not receive state financial support to address homelessness. The challenge of collecting and reporting this data may jeopardize our ability to achieve a compliant housing element and potentially subject us to [legal action by the state](#).

Our city is also concerned that this measure would create siloed data. SB 866 would require over 400 cities to collect and report data independently through their housing elements, while counties and larger cities continue to do so through regional plans. It is unclear how HCD would synthesize this data into meaningful, actionable policy at the statewide level.

Although we understand the goal of increasing transparency around the efforts of smaller cities to address the state's homelessness crisis, it can't be at the expense of burdening the smallest cities with housing element requirements that will not be equally applied to other local governments.

Each year, the Legislature introduces bills that significantly complicate cities' efforts to secure housing element certification. These multi-year planning efforts are already complex, time-consuming, and expensive. SB 866 would add yet another layer of reporting requirements – through a non-reimbursable state mandate – placing a disproportionate burden on smaller cities.

For these reasons, the City of Rio Dell respectfully opposes SB 866 (Blakespear).

Sincerely,



Debra Garnes  
Mayor  
City of Rio Dell

CC:  
Senator Mike McGuire  
Assembly Member Chris Rogers  
Sara Sanders, CalCities (via email)  
League of California Cities (via email)

675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)



DATE: June 2, 2026  
TO: Honorable Mayor and Members of the City Council  
FROM: Travis Sanborn, Finance Director  
THROUGH: Kyle Knopp, City Manager  
SUBJECT: Resolution No. 1670-2026 Approving the Revised Gann Appropriations Limit for Fiscal Year 2026-27

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

Adopt Resolution 1669-2026, approving the City of Rio Dell Gann Appropriation Limit for fiscal year (FY) 2026-27.

**BACKGROUND AND DISCUSSION:**

Voters approved Proposition 4, also commonly known as the Gann Initiative, in November of 1979 adding Article XIII B to the California Constitution. The Gann Initiative placed limits on the growth of expenditures for all public agencies. Division 9 of Title 1, Sections 7900-7914 of the Government Code were added to establish the process for calculating state and local agency appropriations limits and appropriations subject to limitation under Article XIII B of the California Constitution. These constitutional and statutory sections explain and define the appropriations limit and appropriations subject to limitation as they apply to state and local agencies and require that each entity of government formally adopt its appropriations limit each fiscal year. The calculations used to determine the City’s appropriations limit and the resolution adopting the limit are attached.

The Gann Appropriations Limit for the City of Rio Dell is:

FY 2026-27 Gann Appropriations Limit:	\$ 1,828,775
<u>City of Rio Dell’s Amount Subject to Limit:</u>	<u>\$ 1,415,550</u>
Amount Under Limit:	\$ 413,225

A jurisdiction may not exceed the appropriations limit unless there is a declared emergency and the funds are used for that purpose. By majority approval, the voters of a jurisdiction may increase the appropriations limit. The voter-approved override may not exceed four years.

**ATTACHMENTS:**

- Resolution 1669-2026 Approving Gann Limit
- City of Rio Dell FY 2026-27 Gann Limit Worksheet
- California Department of Finance Price Factor and Population Information

<p align="center"><b>Appropriations Subject to Limitation City of Rio Dell FY 2026-27 Gann Limit Worksheet</b></p>			
a)	FY 2025-26 Appropriations Limit (prior year)		1,746,363
	Calculation of FY 2026-27 Appropriations Limit		
	Annual Adjustment Factors:		
b)	Per Capita Personal Income	4.95%	
c)	City of Rio Dell Population Change OR	-1.01%	
d)	Humboldt County Population Change (whichever is greater)	-0.27%	
e)	Calculation: $(1 + .0495) \times (1 - .0027) =$		1.0471911
f)	FY 2026-27 Appropriations Limit (a x e)		1,828,775
g)	FY 2026-27 Estimated Tax Proceeds Subject to Appropriations Limit		
	Property Taxes	172,550	
	Property Tax In Lieu VLF	539,000	
	Sales & Use Taxes	455,000	
	Transient Occupancy Taxes	20,000	
	Transfer Taxes	7,500	
	Business License Taxes	10,000	
	Cannabis Tax	236,000	
	<b>Total Tax Proceeds Subject To Limit (sum of g)</b>		<b>1,440,050</b>
	FY 2026-27 Expenditures Exempt From Limit		
	General Fund Capital Projects	24,500	
h)	<b>Total Expenditures Exempt From Limit</b>		<b>24,500</b>
i)	<b>FY 2026-27 Appropriations Subject To Limit (g - h)</b>		<b>1,415,550</b>
j)	<b>Under (Over) Limit (f - i)</b>		<b>413,225</b>



**RESOLUTION NO. 1670-2026  
A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF RIO DELL  
ESTABLISHING THE GANN APPROPRIATIONS LIMIT  
FOR FISCAL YEAR 2026-27**

**WHEREAS**, the voters of the State of California in November 1979 approved Proposition 4, commonly known as the Gann Initiative, which added Article XIII B to the California Constitution; and

**WHEREAS**, the provisions of that Article establish maximum appropriation limits, commonly called the “Gann Limits,” for public agencies, including California cities; and

**WHEREAS**, the City must establish a projected Gann Limit for the 2026-27 fiscal year in accordance with the provisions of Article XIII B and applicable statutory law;

**NOW, THEREFORE BE IT RESOLVED**, the City Council of the City of Rio Dell hereby adopts the Gann Appropriations limit of \$1,828,775 for fiscal year (FY) 2026-27 and declares that the applicable appropriations in the Budget for FY 2026-27 do not exceed the limit.

**I HEREBY CERTIFY** that the foregoing Resolution was duly introduced, passed, and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the 2nd day of June 2026 by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent:

\_\_\_\_\_  
Debra Garnes, Mayor

ATTEST:

\_\_\_\_\_  
Jessica Hill, City Clerk

May 1, 2026

Dear Fiscal Officer:

## Price Factor and Population Information

### Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2026, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2026–27. Attachment A provides the change in California’s per capita personal income and an example for utilizing the factors to calculate the 2026–27 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

### Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. [California Revenue and Taxation Code section 2228](#) provides additional information regarding the appropriations limit. [Article XIII B, section 9\(C\) of the California Constitution](#) exempts certain special districts from the appropriations limit calculation mandate. Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

### Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller’s Office. **Finance will certify the higher estimate to the State Controller by June 1, 2026.** Please note: The prior year’s city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s Erika Li  
Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2026–27 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2026-27	4.95

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2026–27 appropriation limit.

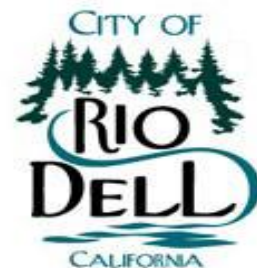
**2026–27:**

Per Capita Cost of Living Change = 4.95 percent  
Population Change = -0.14 percent

Per Capita Cost of Living converted to a ratio:  $\frac{4.95 + 100}{100} = 1.0495$

Population converted to a ratio:  $\frac{-0.14 + 100}{100} = 0.9986$

Calculation of factor for FY 2026–27:  $1.0495 \times 0.9986 = 1.0480$



*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

June 2, 2026

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action to Award the Construction Contract for the Fern Street Lift Station Earthquake Damage Repair to Sequoia Construction, the Lowest Responsive and Responsible Bidder, in the Total Amount of \$466,339.00; and Authorize the City Manager to Execute the Contract Documents in Coordination with the City Attorney and Future Change Orders.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the City Manager to:

Award the Construction Contract for the Fern Street Lift Station Earthquake Damage Repair to Sequoia Construction, the Lowest Responsive and Responsible Bidder, in the Total Amount of \$466,339.00; and Authorize the City Manager to Execute the Contract Documents in Coordination with the City Attorney and Possible Future Change Orders; or,

Take no action.

BACKGROUND AND DISCUSSION

The Fern Street Lift Station sustained earthquake damage and requires repair. The project is funded through the California Disaster Assistance Act (CDAA) administered by CalOES, which covers 75% of eligible project costs. GHD was retained to manage the design and bidding process on behalf of the City.

The project was structured with a Base Bid covering all work necessary to replace the above-grade lift station structure, including new HVAC and electrical equipment, and repairs to the below-grade wet well. An Additive Bid was included for placement of a new wet well liner. The additive item is not eligible for CDAA funding and, if awarded, would be funded through City funds.

GHD opened bids electronically on May 13, 2026 at 2:00 p.m. Three bids were received as summarized below:

Bidder	Total Bid Amount
<b>Sequoia Construction (Apparent Low Bidder)</b>	<b>\$466,339.00</b>
Wahlund Construction	\$499,378.00
Mercer Fraser Company	\$591,000.00

GHD reviewed the bids for responsiveness and responsibility in accordance with the Bidding Requirements.

- Responsive: All required bid forms submitted by Sequoia Construction were found to be complete, with no irregularities that would confer a material advantage.
- Responsible: GHD confirmed that Sequoia Construction holds an appropriate active contractor's license with the California Contractors State License Board, that both Sequoia and its listed subcontractors have active DIR registrations with the Department of Industrial Relations, and that the firm is not debarred from public bidding per SAM.gov.

Based on this review, Sequoia Construction is determined to be the lowest responsive and responsible bidder.

Bid Item	Funding Source	Amount
Base Bid – Lift station structure, HVAC, electrical, wet well repairs	CalOES/CDA (75%)	\$416,339.00
Additive Item A1 – Replace Wet Well Liner	City Funds	\$50,000.00
<b>Total Contract Amount</b>		<b>\$466,339.00</b>

Following City award of the contract, GHD will issue the Notice of Award to Sequoia Construction. The contractor will then be required to provide bonds and certificates of insurance within ten (10) calendar days. Upon review of those documents, GHD will prepare the contract forms and Notice to Proceed for City execution.

The total contract amount is \$466,339.00. The Base Bid of \$416,339.00 is eligible for 75% CDAA reimbursement through CalOES. Once the project is complete, the City will make application to the Governor's Office of Emergency Services for the City's 25% share to be waived and have the State provide full 100% reimbursement. The Additive Item A1 (wet well liner replacement) of \$50,000.00 will be funded entirely by City funds, as it is not eligible for CDAA reimbursement.

Attachment:

Memorandum from City Engineer, GHD.

///

# Memorandum

May 27, 2026

<b>To</b>	City of Rio Dell		
<b>Copy to</b>	Rebecca Crow, Luke Halonen		
<b>From</b>	Steven Pearl	<b>Tel</b>	+1 707 267-2212
<b>Subject</b>	City of Rio Dell Fern Street Lift Station Earthquake Damage Repair	<b>Project no.</b>	12678737

## 1. Bid Summary

As you are aware, GHD opened bids electronically on May 13, 2026 at 2 p.m. for 2026 construction of the Fern Street Lift Station Earthquake Damage Repair, which is being funded by CalOES via the California Disaster Assistance Act (CDAA). Table 1 below lists the three bids that were received.

Table 1: Summary of bid results

Bidder	Total Bid
Sequoia Construction	\$466,339.00
Wahlund Construction	\$499,378.00
Mercer Fraser Company	\$591,000.00

The Total Bid (Base Bid plus Additive Bid) listed above was the basis for determining the lowest bid as stated in the bid forms. Sequoia Construction is the apparent low bidder based on the bids received. As stated in the Bidding Requirements, the basis for contract award is the lowest, responsive, responsible bidder. "Responsive" refers to the "bid" while "responsible" refers to the "bidder".

In considering whether a bid is "responsive", GHD evaluated whether the bid appropriately met the relevant requirements of the bidding documents including submission of appropriate forms. GHD confirmed that all requested bid forms provided by Sequoia Construction were complete. If there were any irregularities in the bid, GHD would determine as to whether the irregularity in the bid gives the bidder a material advantage or benefit not enjoyed by other bidders. Upon review of Sequoia Construction's bid, GHD found that they appear to be responsive in their bid and that there were no irregularities resulting in a material advantage.

Regarding whether a bidder is "responsible", GHD checked the Department of Consumer Affairs Contractors State License Board and determined Sequoia Construction has the appropriate active license as well the subcontractors listed in the bid. In addition, GHD checked the State Department of Industrial Relations (DIR) Division of Labor Standards Enforcement website and determined Sequoia Construction and the subcontractors listed in the bid have active DIR registrations. Lastly, GHD verified with SAM.gov that Sequoia Construction is not currently debarred from public bidding. Based on this information, Sequoia Construction appears to be responsible.

## 2. Bid Analysis and Recommendation for Award

The project is grant funded by CalOES through the CDAA, which pays 75% of eligible costs. The project was bid using a Base Bid and Additive Bid. The Base Bid covers all work necessary to complete the replacement of the above grade lift station structure including new HVAC and electrical equipment, as well as repairs to the below grade wet well. The Additive Bid covers placement of a new wet well liner. This additive item is not eligible for CDAA funding, so if awarded it will be paid for through City funds.

GHD recommends the City of Rio Dell award the Fern Street Lift Station Earthquake Repair to Sequoia Construction for the Total Bid amount of **\$466,339.00**. A summary of the bid items recommended to be awarded is presented in Table 2 below. A breakdown of the proposed base bid and additive quantities recommended for award can be seen in Attachment 1.

Table 2: Bid award breakdown

Bid Items	Unit	Quantity	Cost
Base Bid	LS	1	\$416,339.00
Additive Item A1: Replace Wet Well Liner	LS	1	\$50,000.00
<b>Total</b>			<b>\$466,339.00</b>

Following City award of the project, GHD will issue the Notice of Award to Sequoia Construction, which is included as Attachment 2. Sequoia Construction will then provide bonds and Insurance, and upon review, GHD will prepare the contract forms and the Notice to Proceed for City execution.

Please feel free to contact GHD with any questions.

Regards



**Steven Pearl**  
Project Manager

**Attachments:**

- Attachment 1 – Bid Tabulation
- Attachment 2 – Notice of Award

# Attachment 1

## Bid Tabulation

City of Rio Dell Fern St LS Repair Project  
Summary Bid Results

**Project Owner:** City of Rio Dell  
**Project Name:** Fern Street Lift Station Earthquake Damage Repair Project  
**Project Location:** City of Rio Dell, CA  
**Date of Bid:** 5/13/2026 2:00pm  
**Project Number:** 12678737

**BASE, ADDITIVE, & ALTERNATE BID SCHEDULE**

	Item No.	Description	Units	Quantity	Sequoia Construction		Wahlund Construction		Mercer-Fraser	
					Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
<b>BASE BID</b>	1	Mobilization/Demobilization	LS	1	\$69,000.00	\$69,000.00	\$46,634.40	\$46,634.40	\$54,000.00	\$54,000.00
	2	Traffic Control	LS	1	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
	3	Erosion and Sediment Controls	LS	1	\$10,000.00	\$10,000.00	\$7,500.00	\$7,500.00	\$6,000.00	\$6,000.00
	4	Demolish Existing Above Grade Lift Station Structure	LS	1	\$15,615.00	\$15,615.00	\$8,600.00	\$8,600.00	\$12,000.00	\$12,000.00
	5	Temporary Bypass Pumping	LS	1	\$112,203.00	\$112,203.00	\$152,000.00	\$152,000.00	\$230,000.00	\$230,000.00
	6	Remove and Reinstall Pumps and Piping	LS	1	\$26,729.00	\$26,729.00	\$25,854.00	\$25,854.00	\$20,000.00	\$20,000.00
	7	Construct New Above Grade Lift Station Structure	LS	1	\$44,210.00	\$44,210.00	\$61,394.40	\$61,394.40	\$71,000.00	\$71,000.00
	8	Install New Fiberglass-Reinforced Plastic Grating	LS	1	\$7,728.00	\$7,728.00	\$18,450.00	\$18,450.00	\$6,000.00	\$6,000.00
	9	Wet Well Dewatering, Sludge Removal and Disposal	LS	1	\$31,860.00	\$31,860.00	\$30,000.00	\$30,000.00	\$24,000.00	\$24,000.00
	10	Wet Well Inspection and Rehabilitation	LS	1	\$32,801.00	\$32,801.00	\$47,245.20	\$47,245.20	\$56,000.00	\$56,000.00
	11	Install New HVAC Equipment and Ductwork	LS	1	\$35,732.00	\$35,732.00	\$39,700.00	\$39,700.00	\$33,400.00	\$33,400.00
	12	Install New Electrical and Instrumentation	LS	1	\$23,652.00	\$23,652.00	\$28,200.00	\$28,200.00	\$21,900.00	\$21,900.00
		13	Electrical Demolition	LS	1	\$1,809.00	\$1,809.00	\$1,800.00	\$1,800.00	\$1,700.00
<b>ADDITIVE BID</b>	A1	Replace Wet Well Liner	LS	1	\$50,000.00	\$50,000.00	\$30,000.00	\$30,000.00	\$50,000.00	\$50,000.00
<b>TOTAL BASE BID AMOUNT</b>					\$416,339.00		\$469,378.00		\$541,000.00	
<b>TOTAL ADDITIVE BID AMOUNT</b>					\$50,000.00		\$30,000.00		\$50,000.00	
<b>TOTAL BID AMOUNT</b>					\$466,339.00		\$499,378.00		\$591,000.00	

# Attachment 2

## Notice of Award

**NOTICE OF AWARD**

TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PROJECT: Fern Street Lift Station Earthquake Damage Repair

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for BIDS dated \_\_\_\_\_ and Information for BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of

\_\_\_\_\_ Dollars (\$  
\_\_\_\_\_)

You are required by the Information for BIDDERS to execute the Agreement and furnish the required Contractor's certificates of insurance within ten (10) calendar days from the date this Notice is received by you.

If you fail to execute said Agreement and to furnish said INSURANCE within ten (10) calendar days from the date of receipt of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Owner: City of Rio Dell \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_

**ACCEPTANCE OF NOTICE**

Receipt of the above NOTICE OF AWARD is hereby acknowledged by:

\_\_\_\_\_  
(Name of Contractor)

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_



*Rio Dell City Hall  
675 Wildwood Ave.  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

TO: Mayor and Members of the City Council

FROM: Jessica Hill, City Clerk

DATE: June 2, 2026

THROUGH: Kyle Knopp, City Manager

SUBJECT: Resolution No. 1668-2026 Ordering and Calling for a general Municipal Election on November 3<sup>rd</sup>, 2026; Requesting the Services of the Humboldt County Registrar of Voters; and Adopting Uniform Policies related to Noticing and Candidate Statements.

**RECOMMENDATION**

Approve Resolution No. 1668-2026 Ordering and Calling for a General Municipal election to fill three City Council seats; requesting and consenting to consolidation of the Municipal Election with the General Election to be held on November 3, 2026; requesting the services of the Humboldt County Registrar of Voters; providing for Notice of Election; and adopting uniform policies pertaining to candidate statements and fees.

**BUDGETARY IMPACT**

Estimated Election Costs are \$1,500-\$2,000.

**BACKGROUND AND DISCUSSION**

As the Council is aware, three (3) seats on the City Council will be open this November. Pursuant to the State of California Election Code §10002, §10403, §12101, §10228 and §13307, the City Council is required to adopt resolutions that order and call for a General Election to be held in the City of Rio Dell on November 3, 2026; request the Humboldt County Board of Supervisors to approve the consolidation of the Municipal Election with the General Election; make available the services of the Registrar of Voters to conduct the Municipal Election; authorize

and direct the City Clerk to publish a Notice of Election within the time and manner specified and approve and adopt the regulations for candidate statements and fees. To simplify the process, staff has consolidated the election requirements into a single resolution.

Upon adoption of the Resolution, the City Clerk will send a certified copy to the County Board of Supervisors and Humboldt County Elections/Registrar of Voters. As noted in the Resolution, the City Clerk will also publish the Notice of Election at the appropriate time, no earlier than July 1, 2026 and no later than July 15, 2026.

**ATTACHMENTS:**

Resolution No. 1668-2026  
Notice of Election



**RESOLUTION NO. 1668-2026**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL ORDERING AND CALLING A GENERAL MUNICIPAL ELECTION TO FILL THREE CITY COUNCIL SEATS; REQUESTING AND CONSENTING TO CONSOLIDATION OF THE MUNICIPAL ELECTION WITH THE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2026; REQUESTING THE SERVICES OF THE HUMBOLDT COUNTY REGISTRAR OF VOTERS; PROVIDING FOR THE NOTICE OF ELECTION; AND ADOPTING UNIFORM POLICIES ABOUT CANDIDATE STATEMENTS AND FEES**

**WHEREAS**, the term of three (3) members of the City of Rio Dell City Council is due to expire and the positions must be filled; and

**WHEREAS**, the City Council has ordered a Municipal Election to be held on Tuesday, November 3, 2026, to fill those offices; and

**WHEREAS**, the California Elections Code Section 10002 and 10400 provides that the local governing body may request the Humboldt County Board of Supervisors to consolidate a general municipal election with the statewide general election; and

**WHEREAS**, the California Election Code Section 10002 requires the City to reimburse the County in full for the services performed upon presentation of a bill to the City by the County Elections Official; and

**WHEREAS**, the California Election Code Section 13307 requires that before the nominating period opens the City Council must determine whether a charge shall be levied against each candidate submitting a candidate’s statement to be sent to the voters; and may determine whether the estimate must be paid in advance; and

**WHEREAS**, California Elections Code Section 12101 requires the publication of a notice of election; and

**WHEREAS**, the City Council of the City of Rio Dell is desirous of having the County of Humboldt Elections Department/Registrar of Voters provide certain

services for the conduct of the general election to include the Rio Dell City Council election to be held on November 3, 2026.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIO DELL, CALIFORNIA** that an election be held in accordance with the following specifications:

1. The City Council hereby calls for a general municipal election in and for the City of Rio Dell. The Election shall be held on Tuesday, November 3, 2026. The purpose of the election is to choose successors for the three (3) expired 4-year terms on the Rio Dell City Council.
2. The Rio Dell City Council hereby requests and consents to the consolidation of this election with the statewide general election to be held on November 3, 2026.
3. The City Council hereby requests the Humboldt County Board of Supervisors to authorize the County of Humboldt Elections Department to conduct the general election to include the City Council election for the City of Rio Dell on November 3, 2026, including the publishing of all election materials, the mailing of sample ballots, the hiring of election officers, and the counting of ballots with the tally turned into the City Clerk of the City of Rio Dell for announcement of the results of the election.
4. The City hereby designates the hours of the polls to be kept open from 7:00 a.m. to 8:00 p.m.
5. The City agrees to reimburse the County for the actual costs incurred in conducting the election upon receipt of a bill stating the amount due as determined by the election official.
6. The City Council has determined that upon submittal of a Candidate's Statement to be printed in the sample ballot, the candidate is responsible for the total cost for that printing as determined by the Humboldt County Election's Department; and that all costs are due and payable upon receipt of an invoice from the Election's Department to the City of Rio Dell. The Candidate's Statement is voluntary and is limited to 200 words.
7. The City Clerk is hereby authorized and directed to publish a Notice of Election at the appropriate time, no earlier than June 29<sup>th</sup>, 2026, and no later than July 13<sup>th</sup>, 2026.
8. Upon passage of this resolution, the City Clerk is hereby directed to send a certified copy to the County Board of Supervisors and Humboldt County Elections/Registrar of Voters.

**PASSED AND ADOPTED** this 2<sup>nd</sup> day of June 2026 by the following vote:

- AYES:**
- NOES:**
- ABSTAIN:**
- ABSENT:**

\_\_\_\_\_  
Debra Garnes, Mayor

**ATTEST:**

I, Jessica Hill, City Clerk for the City of Rio Dell, State of California, hereby certify the above and preceding to be a full, true, and correct copy of Resolution No. 1668-2026 adopted by the City Council of the City of Rio Dell on June 2<sup>nd</sup>, 2026.

\_\_\_\_\_  
Jessica Hill  
City Clerk, City of Rio Dell

**NOTICE OF ELECTION  
RIO DELL CITY COUNCIL**

**Notice is hereby given** that a General Municipal Election will be held in the City of Rio Dell on Tuesday, **November 3, 2026**, for the following offices:

**City Council Member** – There are three (3) open positions. Each position is for a four (4) year term of office.

Candidate Packets will be available in the Office of the City Clerk at Rio Dell City Hall, 675 Wildwood Avenue, Rio Dell, California, beginning **July 13, 2026, at 8:00 a.m.**

Nomination papers must be filed with the City Clerk by **August 7, 2026, at 5:00 p.m.**

Information on the election may be obtained at Rio Dell City Hall, 675 Wildwood Ave., Rio Dell, or by emailing the City Clerk at [hillj@cityofriodell.ca.gov](mailto:hillj@cityofriodell.ca.gov).

Jessica Hill  
City Clerk  
City of Rio Dell  
Dated: July 6, 2026



## **Staff Highlights – 2026-06-02**

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### **City Council**

#### **City Manager**

Attended a CalCities Wildfire Liability Briefing. The State Legislature is considering placing more liability on city and county governments related to wildfire. This is due to the high liability judgements placed against utilities, resulting in very high utility energy rates. This action is seen by the legislature as a potential way to expand the number and quantity of insurance pools liable for wildfires.

Solid waste franchise negotiations (as well as our annual rate update) are being slowed by Recology due to changing numbers and new requests. Staff is working with our regional partners to develop a new and final implementation timeline.

The City Manager will be meeting with various neighboring jurisdictions to review and develop a strategy related to Opportunity Zone 2.0 – a federal tax incentive program for economic development that in version 1.0 included no parcels in Rio Dell.

#### **City Clerk**

Approved:

- 3 Encroachment Permits
- 8 Building Permits
- 3 Business Licenses

Began the migration of our Data Management Software from DocStar to Square9

Began the 2026 City Council Election Process

#### **City Attorney**

#### **Human Resources, Risk & Training**

#### **Finance Department**

Coordinated with Finance staff and the Community Development Director to process the HCD Local Early Action Planning (LEAP) grant.



Submitted Invoice No. 1 to the State Water Resources Control Board for the Painter Street Sewer Line Replacement Project (Agreement No. D2404000, Project No. C-06-8403-210).

Contacted RCAC to explore financing options for the Painter Street upsizing project and remaining CalOES earthquake recovery infrastructure projects.

Met with the City's engineering consultants to review current budgets and project scopes for active CalOES earthquake recovery projects.

Discussed reimbursement strategies with CalOES representatives for upcoming project phases.

Submitted invoices to Caltrans to maintain active status on earthquake-related road recovery projects.

Processed approval of Invoice No. 16 for the Water Distribution System Improvement Capital Improvement Project.

Coordinated with the CIP water project contractor to obtain and verify current insurance documentation.

Reviewed final payment terms and evaluated eligible ARPA expenditure options for the Monument Road Repair project.

Worked with County of Humboldt representatives on HCD Community Development Block Grant (CDBG) home repair programs.

Engaged cannabis business operators regarding outstanding tax obligations owed to the City.

Responded to inquiries from the City's auditor in support of the ongoing FY 2024-25 Annual Financial Audit.

Submitted final documents to the Transportation Development Act (TDA) auditor.

Compiled current staffing data and provided updated position counts to the City's insurance group, SCORE, for coverage purposes.

Distributed FY 2026-27 budget packets to all department heads, including line-item budget request worksheets, capital project request forms, and budget narrative instructions.

Developed a proposed staffing plan and updated organizational chart in support of the FY 2026-27 budget process.

Prepared salary and benefit cost projections based on the proposed FY 2026-27 staffing plan.

Conducted revenue forecasting in preparation for the FY 2026-27 budget.



### **Public Works Water**

Performed Chlorine Residual Tests Weekly (Monday, Wednesday, Friday) at City Hall and Douglas Street (Entered Data into Excel Spreadsheet)

Obtained Grab Samples for Bacteriological Testing performed by Micro Labs in Arcata [Performed Every Tuesday at various locations and three (including Monument residence and Eel River source water) on every third Tuesday of the month]

Cleaned and flushed out Polymer tank at treatment plant and rinsed/purged pump

Met with Calburn electric to go over circuit breaker and booster pump issue at the Douglas tank electric building. Calburn repaired issue and restored pump to service for Dinsmore tank.

Responded to and marker USA's for eel point/south sequoia , 3<sup>rd</sup> Ave., and Belleview/Spring St

Attended distribution exam prep class in Sea Ranch, Ca by R.C.A.C.

Went over maps for Wahlund line replacement and shutdown water valves on Davis, Ireland, and Painter st. Also removed air relief valve and setup blowoff tube to purge air from lines for recharge of system. Purged customer lines and returned to service.

Replaced satellite transmission meters with original standard meters, dials, and erts.

Replaced bad erts and dials on fourth and Second Ave

Water leak on Ireland

### **Public Works Wastewater**

### **Public Works Streets, Buildings and Grounds**

Refill Dog station dog bags.

Responded/resolved complaint about alteration at trail/riverbar gate(someone moved the big rocks and excavated cliffside to bring atv's in at night) Returned to original state with backhoe and shovels.

Removed and cleaned up cement sidewalk with backhoe from Monument Rd

Scraped gutter pans and drains on Davis st in front of Davis Park, scraped gutter pan on side street in front of Blue Star Park, scraped gutter pans along Wildwood Ave and removed weeds from sidewalk moving south from Eagle Prairie Bridge north along business district.

Built new garden beds to replace old ones at Blue Star Park

Took two mowers into Cutters Edge to have them fully tuned up and maintained.



Installed new front backhoe tires.

Replaced lights in the shop.

Mowed city hall, the parks, over passes and north and south gateway

Weeded south islands

Turned on the irrigation for city hall, north gateway and south gateway

Sprayed vinegar on Wildwood, Davis Street and Monument

**Public Works City Engineer**

**Public Works Capital Projects**

**Police Department**

**Patrol Statistics:**

During May 15<sup>th</sup> – May. 27<sup>th</sup> 2026, the Rio Dell Police Department handled 187 total incidents of which 97 were calls for service and 90 were proactive contacts/stops. 7 arrests were made. A total of 9 citations were issued for traffic offenses or other miscellaneous criminal violations. 12 total cases requiring investigation were taken.

**Staffing:**

- Officer Alexander Lewallen is at the end of the Field Training Program and is on track to graduation from the program and begin solo officer patrol.

**Community Events / Notable Cases:**

- Another Kindergarten class from the Eagle Prairie Elementary School visited the Police Department for a tour and educational purposes. Students were introduced to department operations, police equipment, and public safety topics, providing an opportunity for positive community engagement and interaction with law enforcement personnel.
- Remodel is nearing completion and swap to AT&T will occur in the first week of June greatly increasing police systems functionality.
- New Patrol Car midway through outfitting and should be deployed by mid June.

**Abatement Projects:**

**Total calls for service: 23**

**Residential Abatement:**

- Inspection Warrant completed on 5-19-2026 at 23 Center Street
- 16 Active Cases



**Vehicular Abatement:**

- 4 total cases
- 2 vehicles towed

**Animals**

- 1 dog transported to FOPD kennels and provided to Sequoia Humane Society
- 1 dog fostered
- 2 cats transported to FOPD kennels and adopted

**Community Development Department**

Roof inspections 12 Center Street, 408 Second Ave, 240 Willow Lane

HVAC inspections 920 Rio Dell Ave

Electrical inspections 240 Willow Lane, 156 Grayland Heights, 24 Davis Street, 441 -443 Dixie Street, 775 Ireland Ave, 207 Cherry Lane

RHIP inspections and reports for 470 Third Ave, 288 Dixie Street, 125 Columbus, 268 A, B & C, Ogle, 232, 234 A & B Ogle Ave

Review and respond to PRA (oneclickcode.com) regarding Building Permit, process, fees, exemptions, etc.

Attend RCAP Meeting re: Program Manager, Advisory Committee

Prepare Economic Development memo

Inspections 1175 Eeloa Ave re" earthquake/CDBG

Attend FEMA/DWR Mapping and Letter of Map Changes Webinar

Framing, electrical inspections 755 Ireland Ave

Research Rio Dell home sales prices over past two years for possible First Time Homebuyer program, send info to County

Prepare Staff Report and Resolution for Jeffries Billboard application, attend Planning Commission meeting, prepare minutes.

Framing inspections 734 Rigby Ave, 441 Dixie Street

RHIP Inspections 160 S Sequoia, 280 Wildwood Ave, 449 Second Ave, 245 First Ave



Attend RCAP meeting re: CAP Administrator and costs

Review application, plans for PV & ESS 1199 Riverside Drive, refer to RDFPD - APPROVED

Prepare and submit HCD Annual Housing element Progress Report – APPROVED

Meeting with City third party Plan Checker – BPR – Ron Beehler

Attend Redwood Region Rising Economic Development Meeting/Webinar – Renewable, Resilience Energy Opportunities

**Intergovernmental**

**Humboldt-Rio Dell Business Park**

675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
(707) 764-5480 (fax)



DATE: June 2, 2026  
TO: Mayor and Members of the City Council  
THROUGH: Kyle Knopp, City Manager  
FROM: Travis Sanborn, Finance Director  
SUBJECT: Adoption of Fiscal Year 2026-27 City Budget

**IT IS RECOMMENDED THAT THE CITY COUNCIL:**

Approve Resolution 1671-2026 adopting the Fiscal Year (FY) 2026-27 Operating and Capital Budget and Position Allocation Table.

**BACKGROUND AND DISCUSSION:**

Staff is bringing the FY 2026-27 budget forward for adoption ahead of the June 30 fiscal year-end. Adopting on schedule preserves continuous expenditure authority across all City funds and avoids the operational disruption that comes with running on a continuing resolution. This year's build began in the spring and included department-level worksheets, salary projections covering all 24 budgeted positions across ten department tabs, capital project reviews coordinated with Public Works and Community Development, and stress tests on every fund balance. The recommended budget totals \$24,722,849 across all funds. The increase from the prior year is driven almost entirely by the capital program rather than operational growth. The major capital initiatives entering or continuing construction in FY 2026-27 are the Drinking Water State Revolving Fund (DWSRF) water distribution system project, the Painter Street sewer pipe upsized, the WCB Eel River Trail accessible ramp, the Pedestrian Connectivity STIP project, and the five remaining CDAA-funded earthquake recovery projects.

**Budget Composition**

The total breaks into three components:

*Operating Expenditures:* \$5,291,085. This covers the cost of delivering core municipal services across all departments and is the figure most directly tied to recurring revenue. City Operations account for \$3,080,382 of this total and Public Works (Facilities and Grounds, Sewer, Streets, and Water) account for \$2,210,703.

*Debt Service:* \$439,000. Covers scheduled obligations on the Sewer and Water debt service funds.

*Capital Projects:* \$18,992,764. Heavily weighted toward grant-funded and disaster recovery work. The \$10,000,000 DWSRF water distribution project is the single largest line item, with the Sewer and Water capital funds together contributing another \$6,508,264 of project activity. A

complete project-level listing, including account coding and funding source for each capital initiative, is provided in the attached Capital Projects Summary.

#### Revenue and Fund Balance Strategy

Projected revenue across all funds totals \$22,172,058. The gap between projected revenue and total expenditures is closed by a planned \$2,550,791 net draw on fund balance. Three things explain the bulk of that draw, and none of them reflect operational shortfall:

The five CDAA earthquake projects are budgeted at a 75% reimbursement assumption per accounting convention, even though the City will continue pursuing 100% reimbursement of eligible costs through CalOES and FEMA coordination. The 25% unreimbursed portion totals approximately \$908,750 distributed across the Sewer Capital, Water Capital, and Water Metro Wells funds. This conservative posture produces a temporary fund balance draw that is expected to reverse as additional reimbursements are recognized.

The remaining ARPA-SLFRF balance of \$475,000 must be fully expended by the federal December 31, 2026 deadline, which falls in the first half of FY 2026-27. The full balance is programmed against four projects: Open Space Facility (\$140,000), Dog Park (\$25,000), Earthquake Infrastructure Damage (\$60,000), and Sewer I&I Repairs (\$250,000).

Several capital funds are drawing down designated reserves that were accumulated specifically to fund projects now entering construction. Spending those reserves on the projects they were set aside for is the intended use, not a structural deficit.

#### General Fund Position

The General Fund itself remains in strong structural condition. Projected General Fund expenditures of \$1,857,016 are closely matched by projected revenue of \$1,809,625, with an additional \$29,679 transfer to the Building Fund to subsidize that fund's structural revenue shortfall. The combined effect is a \$77,070 decrease in the General Fund balance. The General Fund ending balance of \$1,851,200 sits \$1,294,095 above the Council's 30% reserve target of \$557,105. Public safety remains the largest General Fund commitment, with Police Department operations at \$1,388,062 representing roughly three-quarters of General Fund expenditures.

#### Staffing

The FY 2026-27 Position Allocation Table holds total City staffing flat at 23.05 full-time equivalents across the Administration, Finance, Police, and Public Works departments. This matches FY 2025-26 staffing and reflects continued discipline on personnel costs while the City absorbs the heavy capital workload described above. The accompanying Organization Chart shows reporting structure and FTE allocation by department.

#### Forward Outlook

FY 2026-27 is a heavy construction year by design rather than by accident. As the DWSRF project, the earthquake recovery projects, and the major grant-funded improvements close out, the City's capital footprint will normalize and reserve restoration will resume. Operating fund discipline carries through this budget, with departmental requests held to documented service needs and the salary projection workbook reconciled to current MOU terms. Staff will return to Council at midyear with a budget revision that captures actual grant reimbursement timing and any adjustments needed as the capital program moves through construction.

**ATTACHMENTS:**

- Resolution 1671-2026 with Exhibit A (Budget Summary by Fund) and Exhibit B (Position Allocation Table)
- Capital Projects Summary
- FY 2026-27 Organization Chart
- FY 2026-27 Budget Calendar



**RESOLUTION NO. 1671-2026  
A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF RIO DELL ADOPTING THE  
OPERATING & CAPITAL BUDGET FOR FISCAL YEAR 2026-27**

**WHEREAS**, the City is required to adopt an annual operating budget pursuant to City of Rio Dell Resolution 1227-2014; and

**WHEREAS**, the City Manager's proposed budget for the fiscal year beginning July 1, 2026, and ending June 30, 2027, has been reviewed and revised at various public meetings by the City Council;

**NOW THEREFORE BE IT RESOLVED**, that the City of Rio Dell City Council does hereby approve and adopt the City of Rio Dell Fiscal Year (FY) 2026-27 Operating & Capital Budget comprised of revenues totaling \$22,172,058 and expenditure appropriations in the amount of \$24,722,849, with a net draw from fund balance of \$2,550,791.

**BE IT FURTHER RESOLVED**, that the FY 2026-27 Budget Summary by Fund, attached hereto as Exhibit A, and the FY 2026-27 Position Allocation Table, attached hereto as Exhibit B, are incorporated herein by reference and adopted as the financial and staffing plan for the City of Rio Dell for the fiscal year commencing July 1, 2026, and ending June 30, 2027.

**BE IT FURTHER RESOLVED**, as follows:

**Section 1.**

It is the City Council's intention to approve and adopt an annual budget to provide financial guidance for routine operations of City business and capital projects, and to provide information to the general public.

**Section 2.**

The adopted annual City budget will be implemented and maintained in accordance with the City Budget Policy as outlined in Resolution 1227-2014.

**Section 3.**

Adoption of the annual budget does not expressly approve expenditures of funds in excess of purchasing authority as outlined by City Resolution, Ordinance, State, or Federal law.

**Section 4.**

Adoption of the FY 2026-27 Budget includes funds which are not projected to maintain the minimum Reserve balance (15%) as outlined in City policy. Therefore, an exception to the City's Minimum Fund Balance Policy established by Resolution No. 1154-2012 is hereby granted for the Sewer Operations Fund (050), Water Metro Wells Fund (063), and Water Dinsmore Zone Fund (064).

**Section 5.**

Adoption of the FY 2026-27 Budget includes the following inter-fund transfers:

General Fund (000) to Building Fund (008): \$29,679

Earthquake Disaster Fund (083) to Sewer Capital Fund (052): \$1,125,000

Earthquake Disaster Fund (083) to Water Capital Fund (062): \$1,563,750

Earthquake Disaster Fund (083) to Water Metro Wells Fund (063): \$37,500

Water Operations Fund (060) to Water Metro Wells Fund (063): \$31,164

Water Operations Fund (060) to Water Dinsmore Zone Fund (064): \$27,149

Total Inter-Fund Transfers: \$2,814,243

**Section 6.**

Adoption of the FY 2026-27 Budget authorizes the use of fund balance (expenditures exceeding revenues and transfers) in the following funds in the following amounts: General Fund (000) \$77,070, Economic Development Fund (003) \$45,000, Gas Tax Fund (020) \$55,251, SB1 (RMRA) Fund (021) \$118,108, Solid Waste Fund (027) \$1,545, CDBG Fund (Housing) (039) \$101,657, SLESF Fund (040) \$112,138, Sewer Operations Fund (050) \$354,116, Sewer Capital Fund (052) \$490,000, Water Operations Fund (060) \$277,327, Water Capital Fund (062) \$399,250, Water Metro Wells Fund (063) \$2,518, Water Dinsmore Zone Fund (064) \$106,551, Recycling Fund (074) \$23,766, and ARPA-SLFRF Fund (076) \$475,000.

**PASSED AND ADOPTED** by the City of Rio Dell on this 2nd day of June 2026, by the following roll call vote:

- Ayes:
- Noes:
- Abstain:
- Absent:

\_\_\_\_\_  
Debra Garnes, Mayor

ATTEST:

\_\_\_\_\_  
Jessica Hill, City Clerk

EXHIBIT A: FY 2026-27 BUDGET SUMMARY BY FUND

CITY OF RIO DELL  
 FY 2026-27 RECOMMENDED OPERATING AND CAPITAL BUDGET

Budget Summary by Department and by Fund  
 Resolution 1671-2026 / Adopted \_\_\_\_\_, 2026

Fund #	Fund Name	BEG. RESERVES	REVENUES	CITY OPERATIONS — EXPENDITURES BY DEPARTMENT									PUBLIC WORKS — EXPENDITURES BY DEPARTMENT				OTHER EXPENDITURES		TOTAL EXP.		ENDING RESERVES AND FUND BALANCE			
		Est. Beginning Fund Balance	Projected Revenue	Admin / Motorpool	Building Dept.	City Council	City Manager	Finance Dept.	General Govt.	Planning Dept.	Police Dept.	Recycling / Solid Waste	Facilities & Grounds	Sewer Dept.	Streets Dept.	Water Dept.	Capital Projects	Debt Service	Total Expenditures	Transfers (Net)	Change in Fund Balance	Est. Ending Fund Balance	30% Reserve Target	Over / (Under)
000	General Fund	\$1,928,270	\$1,809,625			\$9,975	\$172,380	\$129,438	\$28,188	\$57,685	\$1,388,062	\$46,788				\$24,500		\$1,857,016	(\$29,679)	(\$77,070)	\$1,851,200	\$557,105	\$1,294,095	
003	Economic Development	\$270,252	-						\$45,000									\$45,000		(\$45,000)	\$225,252	\$13,500	\$211,752	
005	General Fund Motorpool	\$44,664	\$40,000	\$1,600														\$1,600		\$38,400	\$83,064	\$480	\$82,584	
008	Building Fund		\$80,850		\$110,529													\$110,529	\$29,679	-	-	-	-	
014	Park Per Capita Grant		-															-		-	-	-	-	
015	Parks Fund	\$19,907	-															-		-	\$19,907	-	\$19,907	
018	Trails & Parks (Clean CA)		\$1,038,000															\$1,038,000		-	-	-	-	
020	Gas Tax Fund (HUTA)	\$141,390	\$106,048			\$855	\$12,613	\$5,628				\$8,188		\$83,016	\$51,000			\$161,299		(\$55,251)	\$86,139	\$48,390	\$37,749	
021	SB1 (RMRA) Fund	\$205,124	\$89,719											\$77,827	\$130,000			\$207,827		(\$118,108)	\$87,016	\$62,348	\$24,668	
024	TDA Fund	\$49,075	\$131,802			\$570	\$8,409	\$5,628				\$3,509		\$67,450				\$85,566		\$46,236	\$95,311	\$25,670	\$69,641	
026	RSTP Fund	\$35,333	\$35,000											\$31,131				\$31,131		\$3,869	\$39,202	\$9,339	\$29,863	
027	Solid Waste Fund	\$4,151	\$3,500								\$5,045							\$5,045		(\$1,545)	\$2,606	\$1,513	\$1,093	
037	CDBG Fund (Admin)		-															-		-	-	-	-	
039	CDBG Fund (Housing)	\$249,760	\$5,000						\$106,657									\$106,657		(\$101,657)	\$148,103	\$31,997	\$116,106	
040	SLESF Fund	\$112,138	\$185,000															\$297,138		(\$112,138)	-	-	-	
047	Pedestrian Connectivity (STIP)		\$766,000												\$766,000			\$766,000		-	-	-	-	
050	Sewer Operations Fund	\$390,549	\$1,104,000			\$8,550	\$113,518	\$196,971				\$29,243	\$1,109,834					\$1,458,116		(\$354,116)	\$36,433	\$437,435	(\$401,002)	
052	Sewer Capital Fund	\$1,296,963	\$1,675,264												\$3,290,264			\$3,290,264	\$1,125,000	(\$490,000)	\$806,963	\$987,079	(\$180,116)	
054	Sewer Debt Service Fund	\$303,000	\$303,000														\$303,000	\$303,000		-	\$303,000	\$90,900	\$212,100	
054	Sewer Restricted Reserve	\$303,000	-															-		-	\$303,000	-	\$303,000	
055	Sewer Grants Fund (SWRCB/SSES)		\$800,000												\$800,000			\$800,000		-	-	-	-	
060	Water Operations Fund	\$1,467,811	\$834,000			\$8,550	\$113,518	\$225,110				\$29,243		\$676,594				\$1,053,015	(\$58,312)	(\$277,327)	\$1,190,484	\$315,904	\$874,580	
061	Water Debt Service Fund	\$136,000	\$136,000														\$136,000	\$136,000		-	\$136,000	\$40,800	\$95,200	
061	Water Restricted Reserve	\$136,000	-															-		-	\$136,000	-	\$136,000	
062	Water Capital Fund	\$1,210,046	\$255,000												\$2,218,000			\$2,218,000	\$1,563,750	(\$399,250)	\$810,796	\$665,400	\$145,396	
063	Water Metro Wells Fund	\$2,518	\$18,000											\$39,181	\$50,000			\$89,181	\$68,663	(\$2,518)	-	\$26,754	(\$26,754)	
064	Water Dinsmore Zone	\$106,551	\$25,000											\$8,700	\$150,000			\$158,700	\$27,149	(\$106,551)	-	\$47,610	(\$47,610)	
065	Water Dist. System Project (DWSRF)		\$10,000,000												\$10,000,000			\$10,000,000		-	-	-	-	
074	Recycling Fund	\$116,256	\$5,000								\$28,766							\$28,766		(\$23,766)	\$92,490	\$8,630	\$83,861	
076	ARPA-SLFRF	\$475,000	-												\$475,000			\$475,000		(\$475,000)	-	-	-	
083	Earthquake Disaster Fund (CDAA)	\$229,406	\$2,726,250															-	(\$2,726,250)	-	\$229,406	-	\$229,406	
093	Spay & Neuter Fund	\$2,500	-															-		-	\$2,500	-	\$2,500	
004	State Allocation Fund	\$1,500,000	-															-		-	\$1,500,000	-	\$1,500,000	
GRAND TOTAL — ALL FUNDS		\$10,735,664	\$22,172,058	\$1,600	\$110,529	\$28,500	\$420,438	\$562,775	\$179,845	\$57,685	\$1,685,200	\$33,810	\$116,970	\$1,109,834	\$259,424	\$724,475	\$18,992,764	\$439,000	\$24,722,849	(\$2,550,791)	\$8,184,873	\$3,370,855	\$4,814,018	
City Operations Total (F-N):				\$1,600	\$110,529	\$28,500	\$420,438	\$562,775	\$179,845	\$57,685	\$1,685,200	\$33,810					\$19,431,764		<b>\$24,722,849</b>					
Public Works Total (P-S):												\$116,970	\$1,109,834	\$259,424	\$724,475									
City Operations Total (F-N):				\$3,080,382																				
City-Wide Operations:																								

**EXHIBIT B: FY 2026-27 POSITION ALLOCATION TABLE**

Section I, Item 1.

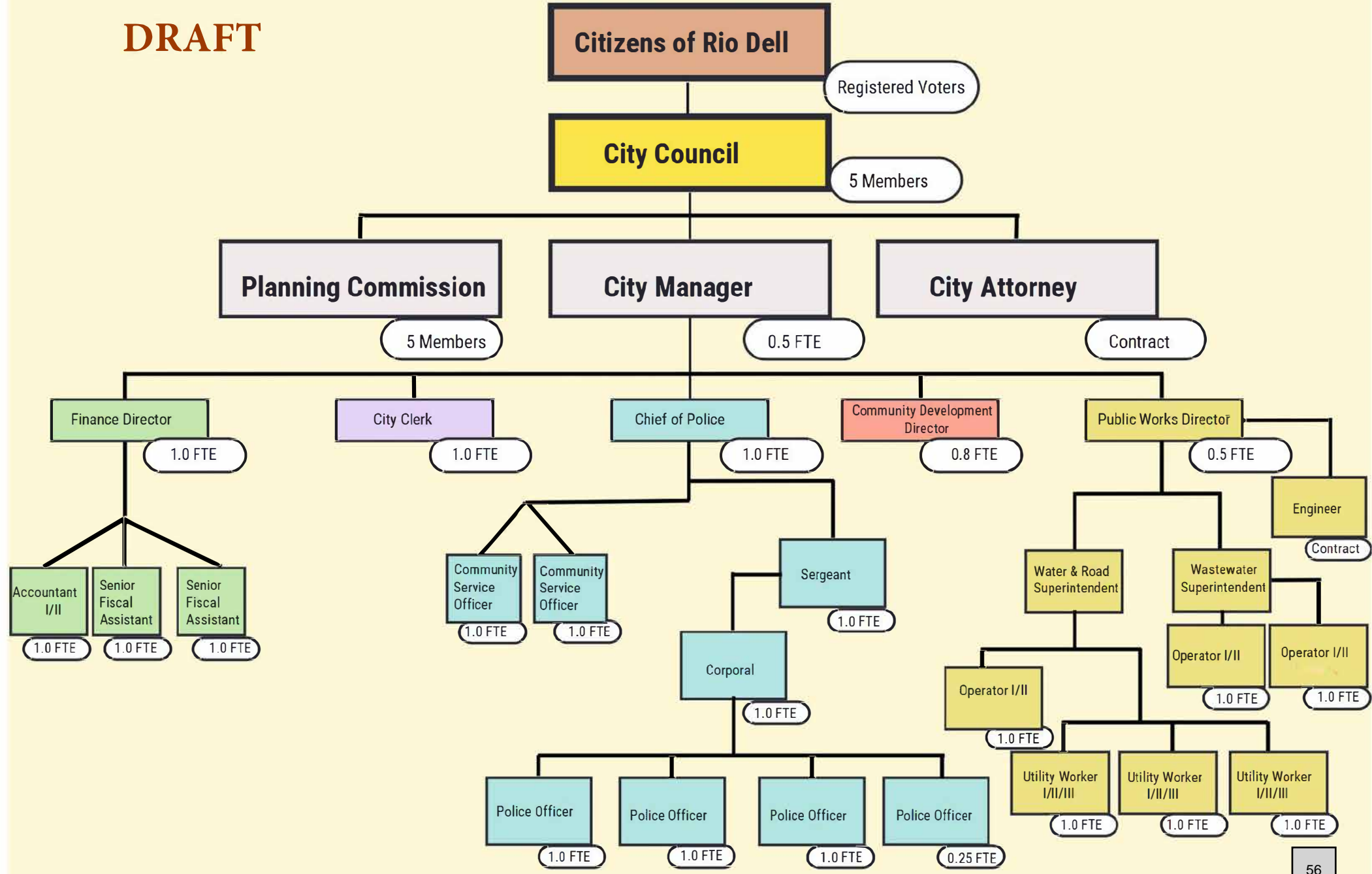
FISCAL YEAR 2026-27						
POSITION ALLOCATION TABLE						
DEPARTMENT/POSITION	FULL-TIME EMPLOYEES (FTEs)					
	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
<b>ADMINISTRATION</b>						
Management Analyst I/II/Sr	1.00	1.00	1.00	-	-	-
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00
City Manager/Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00
Community Development Director	0.80	0.80	0.80	1.00	0.80	0.80
<b>Total FTEs</b>	<b>3.80</b>	<b>3.80</b>	<b>3.80</b>	<b>3.00</b>	<b>2.80</b>	<b>2.80</b>
<b>FINANCE DEPARTMENT</b>						
Accountant I/II	1.00	1.00	1.00	1.00	1.00	1.00
Finance Director	0.60	0.60	1.00	1.00	1.00	1.00
Fiscal Assistant I/II	1.00	1.00	-	-	-	-
Senior Fiscal Assistant	1.00	1.00	2.00	2.00	2.00	2.00
<b>Total FTEs</b>	<b>3.60</b>	<b>3.60</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>POLICE DEPARTMENT</b>						
Chief of Police	1.00	1.00	1.00	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00	1.00	2.00	2.00
Police Corporal	-	1.00	1.00	1.00	1.00	1.00
Police Officer	4.25	3.25	4.15	4.15	3.25	3.25
Police Officer Recruit	-	1.00	-	-	-	-
Records Technician	0.70	0.70	0.70	0.80	-	-
Sergeant	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total FTEs</b>	<b>7.95</b>	<b>8.95</b>	<b>8.85</b>	<b>8.95</b>	<b>8.25</b>	<b>8.25</b>
<b>PUBLIC WORKS DEPARTMENT</b>						
Operator in Training (OIT)	1.00	1.00	1.00	1.00	1.00	-
Public Works Leadman	1.00	1.00	1.00	1.00	-	-
Utility Worker I/II/III	2.50	2.50	3.00	2.00	3.00	3.00
Wastewater Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Water/Streets Superintendent	1.00	1.00	1.00	1.00	1.00	1.00
Water/Wastewater Plant Operator I/II/III	2.00	2.00	2.00	2.00	2.00	3.00
<b>Total FTEs</b>	<b>8.50</b>	<b>8.50</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
<b>TOTAL CITY FTEs</b>	<b>23.85</b>	<b>24.85</b>	<b>25.65</b>	<b>23.95</b>	<b>23.05</b>	<b>23.05</b>

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FY 2026-27 Summary of Capital & Special Projects												
ACCOUNT	PROJ #	PROJECT NAME	Gen Fund (000)	Parks Capital (018)	Streets Fund (020)	SB1 Fund (021)	STIP Fund (047)	Water Grant (065)	ARPA-SLFRF (076)	Sewer (052)/(055)	Water (062)(063)(064)	TOTAL
<b>GENERAL FUND / STREETS PROJECTS</b>												
6500 14 021 0000	9068	Asphalt Street Resurfacing				\$100,000						\$100,000
6500 14 021 0000	9105	Wildwood Ave Crack Sealing				\$30,000						\$30,000
6500 14 000 0000	9070	City Beautification	\$5,000									\$5,000
6525 14 000 0000	9031	Radio Backup Power	\$12,000									\$12,000
6000 14 000 0000	xxxx	Push-Behind Power Sweeper (Toro)	\$7,500									\$7,500
<b>GRANTS</b>												
6500 14 018 0000	9073	Eel River Trail		\$38,000								\$38,000
6500 14 047 1033	0139	Pedestrian Connectivity Grant			\$41,000		\$766,000					\$807,000
6500 14 065 1050	1029	Water Dist. System Project						\$10,000,000				\$10,000,000
6500 14 052 0000	9107	Painter Street Pipe Upsize								\$1,570,264		\$1,570,264
6525 14 076 0000	9086	Open Space Facility							\$140,000			\$140,000
6525 14 014 0000	9071	Dog Park							\$25,000			\$25,000
6500 14 076 0000	9113	Earthquake Infrastructure Damage							\$60,000			\$60,000
6500 14 076 0000	9080	Sewer I&I Repairs							\$250,000			\$250,000
6500 14 055 0000	9010	Sanitary Sewer Evaluation Study								\$800,000		\$800,000
6500 14 062 0000	9075	Eel River Crossing Pipeline Seismic Retro									\$25,000	\$25,000
6500 14 018 0000	9123	WCB Eel River Trail Ramp		\$1,000,000								\$1,000,000
<b>EARTHQUAKE/CDAA PROJECTS</b>												
6500 14 052 0000	9113	Chlorine Contact Basin Repairs								\$800,000		\$800,000
6500 14 052 0000	9115	Fern Street Lift Station Repairs								\$700,000		\$700,000
6500 14 062 0000	9116	Infiltration Gallery Repairs									\$85,000	\$85,000
6500 14 062 0000	9118	Painter Street Tank Replacement									\$2,000,000	\$2,000,000
6500 14 063 0000	9117	Metro Wells Repairs									\$50,000	\$50,000
<b>WASTEWATER PROJECTS AND EQUIPMENT</b>												
5115 14 052 0000	9036	SCADA Upgrades								\$20,000		\$20,000
6500 14 052 0000	9010	I&I Reductions								\$35,000		\$35,000
6500 14 052 0000	9100	Compliance Project Chloramine								\$20,000		\$20,000
6525 14 052 0000	9098	Biosolids Tent Roof Repair/Replacement								\$125,000		\$125,000
6525 14 052 0000	xxxx	Office Workspace Repairs(Sewer Allocation)			\$5,000					\$20,000		\$25,000
<b>WATER PROJECTS AND EQUIPMENT</b>												
5115 14 062 0000	9036	SCADA Upgrades									\$50,000	\$50,000
6500 14 062 0000	9048	Water Meter Replacement									\$12,000	\$12,000
6200 14 062 0000	9021	Meter Reading Equipment Replacement									\$26,000	\$26,000
6500 14 064 0000	9011	Monument Water Line Replacement									\$150,000	\$150,000
6525 14 062 0000	xxxx	Office Workspace Repairs (Water Allocation)			\$5,000						\$20,000	\$25,000
<b>TOTAL ALL PROJECTS</b>			<b>\$24,500</b>	<b>\$1,038,000</b>	<b>\$51,000</b>	<b>\$130,000</b>	<b>\$766,000</b>	<b>\$10,000,000</b>	<b>\$475,000</b>	<b>\$4,090,264</b>	<b>\$2,418,000</b>	<b>\$18,992,764</b>

# City of Rio Dell Organization Chart Fiscal Year 2026-2027

**DRAFT**



# FY 2026-27 Proposed Budget Calendar

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## February

- **Tuesday, February 17<sup>th</sup> City Council Proposed Budget Calendar on Consent Calendar**
  - Agendize budget calendar

## MARCH

- **March 1-31**
  - Development of proposed staffing plan
  - Salary costs are calculated based on the proposed staffing plan
  - Revenue forecasting is completed
  - Budget worksheets are compiled
- **Friday, March 20<sup>th</sup>**
  - Budget Packets Distributed to Department Heads/Supervisors

## APRIL

- **April - Priority Setting Meetings with City Council**
- **Monday, April 6<sup>th</sup>**
  - Department Heads/Supervisors turn in Budget Requests to Finance Director
- **April 13 – April 17**
  - Information compiled by Finance
- **April 20 – April 24**
  - City Manager reviews Budget and provides recommended changes to Finance
  - City Manager meets with Department Heads/Supervisors as needed
- **Thursday, April 30<sup>th</sup>**
  - Finance finishes preparing the recommended budget for City Manager approval

# FY 2026-27 Proposed Budget Calendar

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## MAY

- **May 4 - May 15**
  - Prepare Staff Report and Final Preparations for Recommended Budget
- **Tuesday, May 19<sup>th</sup> City Council Meeting**
  - The City Manager presents the Recommended Operating and Capital Budget
- **May 21– May 30**
  - *Special budget meetings, if necessary*

## JUNE

- **Tuesday, June 2 City Council Meeting**
  - City Public Hearing- City Manager presents the revised Recommended Operating and Capital Budget
- **June 4 - June 16**
  - *Special budget meetings if necessary*
- **Tuesday, June 17<sup>th</sup> City Council Meeting**
  - Special Presentation - Finance Director Presents the Final Operating and Capital Budget for Adoption Resolution No. \_\_\_\_\_



CITY OF RIO DELL

# Recommended Budget

*Fiscal Year 2026-27*

Presented by Travis Sanborn, Finance Director

June 2, 2026

# Tonight's Discussion

1

## Budget at a Glance

Total budget, revenue, key drivers

2

## Where the Money Goes

Operating, debt service, capital

3

## General Fund Position

Revenue, expenses, reserve health

4

## Capital Program

\$19M in projects, funding sources

5

## Staffing

23.05 FTE held flat

6

## Adoption

Resolution 1671-2026

# Budget at a Glance

TOTAL BUDGET

**\$24.7M**

All funds, FY 2026-27

PROJECTED REVENUE

**\$22.2M**

All funds, FY 2026-27

RESERVE DRAW

**\$2.6M**

Closes the revenue gap

*The \$2.6M draw is mostly planned: CDAA earthquake reimbursements (timing), ARPA spend-down, and designated capital reserves being used for their intended projects.*

# A Heavy Capital Year

FY 2026-27 is larger than prior years because capital projects are entering construction, not because operations are growing.

## DWSRF Water Distribution

**\$10.0M**

Single largest project. Grant-funded through State Water Resources Control Board.

## Earthquake Recovery

**\$3.6M**

Five remaining CDAА projects from the 2022 Ferndale Earthquake.

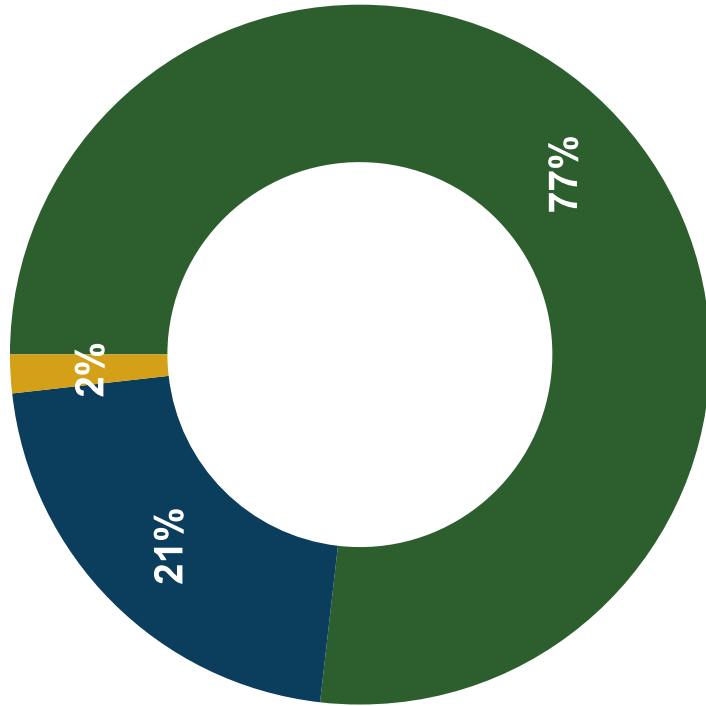
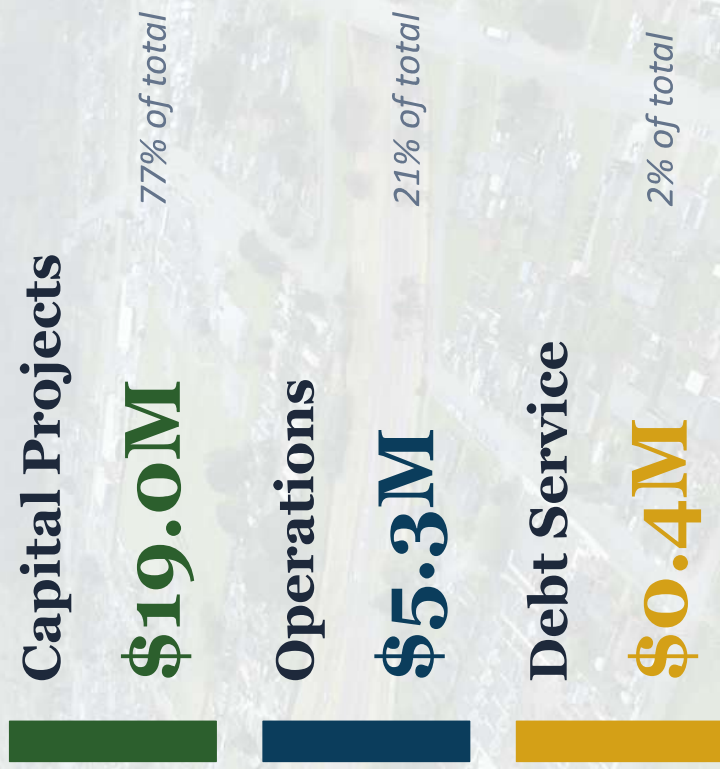
## Other Grant Projects

**\$3.4M**

Eel River Trail Ramp, Pedestrian Connectivity STIP, Painter Street Sewer Upsize.

*These three drivers account for \$17.0M of the \$19.0M capital program. The remaining \$2.0M is routine equipment, maintenance, and smaller departmental projects consistent with prior years.*

# Where the Money Goes



# General Fund Position

*The General Fund remains in strong structural condition.*

Projected Revenue	\$1,809,625
Projected Expenditures	(\$1,857,016)
Transfer to Building Fund	(\$29,679)
<b>Net Change in Fund Balance</b>	<b>(\$77,070)</b>

**RESERVE POSITION**

**\$1.85M**  
Ending General Fund Balance

**\$1.29M above the 30% reserve target**

# General Fund Expenses

*Police Department accounts for nearly three-quarters of all General Fund spending.*



# Capital Program — \$19.0M

*Funded by grants, designated reserves, and CDAA reimbursement. Minimal General Fund exposure.*

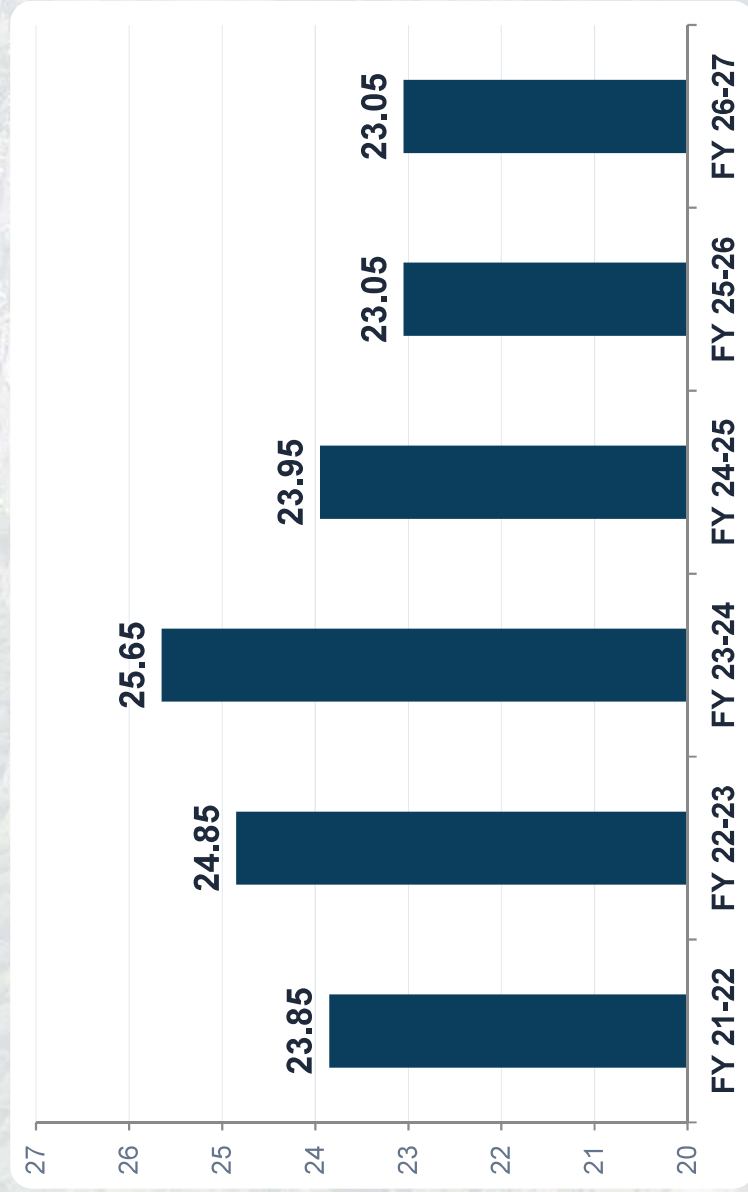
<p>DWSRF Water Project</p> <p>State Water Resources Board</p> <p><b>\$10.0M</b></p>	<p>Sewer Capital</p> <p>Includes CDAA Projects</p> <p><b>\$4.1M</b></p>	<p>Water Capital</p> <p>Includes CDAA Projects</p> <p><b>\$2.4M</b></p>	<p>Other Grants</p> <p>STIP, WCB, ARPA, Streets</p> <p><b>\$2.5M</b></p>
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## Major Projects Entering or Continuing Construction

Water Distribution System (DWSRF)	\$10,000,000	Pedestrian Connectivity Grant	\$807,000
Painter Street Tank Replacement (CDAA)	\$2,000,000	Chlorine Contact Basin Repairs (CDAA)	\$800,000
Painter Street Sewer Pipe Upsize	\$1,570,264	Sanitary Sewer Evaluation Study	\$800,000
WCB Eel River Trail Accessible Ramp	\$1,000,000	Fern Street Lift Station Repairs (CDAA)	\$700,000

# Staffing Held Flat

23.05 full-time equivalents. Same as last year. Below the FY 2023-24 peak.



## By Department

Police	8.25
Public Works	8.00
Finance	4.00
Administration	2.80

# Items Worth Noting

*All items below were reviewed at the budget study session. Reflected in the resolution before you tonight.*

## **CDAА Reimbursement Assumption**

Earthquake projects budgeted at 75% reimbursement, the standard accounting convention. The City continues pursuing 100% recovery. Any additional reimbursement flows back as revenue.

## **ARPA-SLFRF Deadline**

Remaining \$475,000 must be fully expended by December 31, 2026. Fully programmed against Open Space Facility, Dog Park, Earthquake Damage, and Sewer I&I projects.

## **Reserve Policy Exceptions**

Sewer Operations (050), Water Metro Wells (063), and Water Dinsmore Zone (064) fall below the 15% minimum reserve target. Section 4 of the resolution grants the policy exception.

## **Inter-Fund Transfers**

Six authorized transfers totaling \$2.81M. Includes CDAА pass-through, recurring General Fund subsidy to Building Fund, and Water Operations support to Metro Wells and Dinsmore.



**RECOMMENDED ACTION**

# Approve Resolution 1671-2026

*Adopting the FY 2026-27 Operating and Capital Budget and Position Allocation Table.*

**\$24.7M**  
Total Budget

**\$22.2M**  
Revenue

**23.05**  
FTE Staffing

*Questions?*



*Rio Dell City Hall  
675 Wildwood Avenue  
Rio Dell, CA 95562  
(707) 764-3532  
cityofriodell.ca.gov*

June 2, 2026

TO: Rio Dell City Council  
FROM: Kyle Knopp, City Manager  
SUBJECT: Discussion and Possible Action to Establish an Animal Care and Control Ad Hoc Committee

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Appoint two members of the City Council to an Animal Care and Control Ad Hoc; or,

Take no action.

BACKGROUND AND DISCUSSION

Due to recent events surrounding Miranda’s Rescue, the City’s long term animal care partner, there have been and will continue to be significant and evolving changes in animal care and control in the City.

The intent of the creation of the Ad Hoc is to review past practices with Miranda’s Rescue and potential future options in order to create a safer, more sustainable and more transparent animal care and control system in Rio Dell. The Ad Hoc will help advise staff as to what items should go before the full Council for its consideration.

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